

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811

harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING January 12, 2022, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. Minutes of December 8, 2021, Regular Meeting
 - B. Minutes of December 20, 2021, Land, Landings, Blandin Grant, ARPA Funds, City of Grand Rapids Work Session
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
5. **Consent Agenda**
 - A. Mileage Rate for 2022/P
6. **Roads**
 - A. Road Update/J
 - B. Schedule Work Session re: 5 Year Road Plan/P
 - C. Snow Plowing/J
 - D. Sunny Beach Update/J
7. **Recreation**
 - A. Rinks/J
8. **Correspondence**
 - A. Network Opportunities Meeting Minutes November 24, 2021/P
 - B. Township Association Meeting Minutes December 13, 2021/P
9. **Old Business**
 - A. Reschedule/Schedule Work Session re: Land, Landings, Blandin Grant, ARPA Funds, Isleview Road/P
 - B. Blandin Foundation Grant Agreement/P
 - C. Revisit Drug & Alcohol Policy/P
 - D. Garage Rain Gutter Update/J
 - E. Well on Corner Property of Harris Township Road & Wendigo Road/J
10. **New Business**
 - A. Resolution #2022-1 through #2022-5 re: Resolution Authorizing Contract with interested Officer Under Minn. Stat. 471.88, subd. 5/P
 - B. Audit Firm/N
 - C. Notary for Clerk/P

- D. Schedule Work Session re: Admin Policy & Committees/P
- E. Itasca County Multi-Hazard Mitigation Plan/P
- F. Schedule additional Budget Session and Board of Audit Session/P
- G. Verizon Connect/P

11. Treasurer's Report – dated December 1, 2021

- A. Approve Treasurers Report
- B. Approve the Payment of Bills

12. Public Input *(please limit comments to 5 minutes) please come up to the podium and state your name and address for the record.*

13. UPCOMING Events/Meetings

January 13, 2022	Budget Session	5:00 pm Town Hall
January 20, 2022	Budget Session	5:00 pm Town Hall
January 24, 2022	Budget Session	5:00 pm Town Hall
January 25, 2022	Budget Session	5:00 pm Town Hall
January 26, 2022	P and D Board Meeting	7:30 pm Town Hall
January 27, 2022	Budget Session	5:00 pm Town Hall

14. Adjourn

Prepared by: Beth Riendeau
Beth Riendeau, Clerk

Signed by: Peg Clayton OGD
Peggy Clayton, Madam Chair

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2A

REGULAR BOARD MEETING December 8, 2021 AT 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes Minutes of November 10 2021 Regular Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the November 10, 2021 Regular Meeting. Motion carried.

Minutes of November 29, 2021 Boat Landings, Land, ARPA, Public Survey, City of Grand Rapids & Grant Application Work Session

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the November 29, 2021 Boat Landings, Land, ARPA, Public Survey, City of Grand Rapids & Grant Application Work Session. Motion carried.

Minutes of December 2, 2021 Employee Performance Appraisals with Maintenance Employee, Treasurer, Clerk and Caretaker/Sexton Closed Work Session

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the December 2, 2021 Employee Performance Appraisals with Maintenance Employee, Treasurer, Clerk and Caretaker/Sexton Closed Work Session. Motion carried.

Additions and Corrections Nothing at this time.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Regular Agenda. Motion carried.

Business from the Floor Resolution and Agreement Granting Permits (Cable Service) / Beth George

Beth George from ICTV spoke about the Resolution and Agreement Granting Permits. The suggestion was made to send this agreement to the township Attorney Andy Shaw so he can make contact with Brian Bissonnette at Paul Bunyan and Teresa Sunday at Mediacom to start the conversation of granting the Line Extension Agreement.

Madam Chair Clayton will send the updated Resolution and Agreement Granting Line Extension Permits Authorizing the Provision of Cable Service to Attorney Shaw so he can review the updates and draw up the official Resolution.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to authorize Madam Chair Clayton to send and discuss the Resolution and Agreement Granting Permits with Attorney Shaw. Motion carried.

Township Feedback Survey

Madam Chair Clayton spoke about the Township Survey which is scheduled to close on December 10, 2021. There were 22 constituents that completed the Survey. Discussion followed regarding adding the Township Feedback Survey in the next Newsletter.

Consent Agenda

Itasca County Township Association 2022 Meeting Dates

Madam Chair Clayton shared the dates of the Itasca County Township Association Meeting Dates of 2022. Clerk Riendeau will post the 2022 Meeting Dates on the notice board at the Town Hall.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Consent Agenda. Motion carried.

Roads

Road Update

Supervisor Kelley stated the roads have been plowed and sanded. Supervisor Kelley would like to remind residents to not park on the road when plowing is needed.

Recreation

SEH Agreement for Professional Services

Supervisor Kelley spoke about the Agreement with SEH for Woodtick Boat Landing. The survey and drawing layout will be complete by December 31, 2021. Information will be available for discussion.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve and sign the Agreement for Professional Services with SEH. Motion carried.

Correspondence

Cable Commission Minutes of September 13, 2021

Informational

Township Association Minutes of November 8, 2021

Informational

Old Business

Blandin foundation Grant Application Update

Madam Chair Clayton provided an update on the Grant Application which was submitted on November 30, 2021 to the Blandin Foundation. As part of the grant application Madam Chair Clayton did attach a list of the projects the Board would use the grant dollars on (Tennis and Basketball courts and Boat Landings.)

New Business

Schedule Work Session re: Landings, Land Sale, ARPA Funds, City of Grand Rapids & Blandin Grant

Discussion followed on continuing to schedule further work sessions for the purpose of land, landings, City of Grand Rapids, ARPA Funds and a Blandin Foundation Grant.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to Schedule Work Sessions re: Landings, Land Sale, ARPA Funds, City of Grand Rapids & Blandin Grant on December 20, 2021 and January 3, 2022 and January 17, 2022 all at 5pm at the Town Hall. Motion carried. Clerk Riendeau will post work session dates and time on the notice board.

Supervisor Kelley asked if the Board should schedule Budget Work Sessions. Madam Chair Clayton agreed that those should be scheduled as well. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to Schedule Work Sessions re: Budgets on January 13, 20, 24, 25 and 27 of 2022 all at 5pm at the Town Hall. Motion carried. Clerk Riendeau will post work session dates and time on the Notice Board.

Caretaker/Sexton Laptop

Madam Chair Clayton provided a quote for an HP 470 G & 17.3 Notebook for the Caretaker/Sexton for \$2,055.49. Madam Chair Clayton recommended the funds for the laptop be paid from ARPA Funds.

Supervisor Kelley suggested checking with Computer Enterprises to see if they could extend workstation management out five years, which is what we did for the supervisor laptops.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the quote and use of ARPA Funds to purchase the Caretaker/Sexton a laptop and request an extension of five years for workstation mgmt. on the laptop. Motion carried.

Locked Mailbox

Supervisor Davies presented a couple of quotes for a new locked mailbox at the Service Center. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Oasis 360 Locking Parcel Mailbox with 2-Access Doors along with a Post Adapter and Mailbox Post for a total of \$208.11. Motion carried.

Floor Steamer for Town Hall

Supervisor Davies present a couple of quotes for a new Floor Steamer for the Town Hall. The floor steamer would be for cleaning after Town Hall rental.

Supervisor Kelley stated he had talked to Dorholt's and asked them what their thoughts would be regarding using a steamer on the type of flooring at the Town Hall. Dorholt's did not recommend using steam on the flooring, they did recommend just mopping with a neutral PH cleaner. Discussion followed. After discussion it was decided to not purchase a floor steamer for the hall.

Resolution #2021-025 re: Winter Burials

Madam Chair Clayton read Resolution 2021-025 in its entirety:

WHEREAS the Harris Town Board has always had winter burials at the Harris Cemetery; and

WHEREAS the Harris Board updated their cemetery policy on September 22, 2021 to include winter burial rates; and

WHEREAS M.S. 306.99 (Winter Burials) states that each municipal, town, or other cemetery governed by this chapter or other law shall, so far as possible, provide for burials at all times of year including winter. A cemetery may make an additional charge for the actual cost of a burial during difficult weather; and

WHEREAS the Harris Board Winter Burial Rates are in addition to the **regular burial rates** listed in this policy. Winter burial rates are effective as soon as a grave heater is necessary and will remain in effect until May of each year.

THEREFOR NOW BE IT RESOLVED winter burial rates are as follows:

Regular Burial Rates:	Winter Burial Rates:
Traditional Casket Adult: \$500.00	PLUS \$1,500.00 = \$2,000.00
Traditional Casket Infant: \$150.00	PLUS \$1,500.00 = \$1,650.00
Cremation: \$125.00	PLUS \$1,500.00 = \$1,625.00

THEREFORE NOW BE IT FURTHER RESOLVED, the Harris Town Cemetery winter burials rates will be effective December 13, 2021 until May 1, 2022.

Madam Chair Clayton conducted roll call: Supervisor Kelley, Gilbert, Davies, Schack and Chair Clayton "yes".

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution #2021-025 Winter Burials. Motion carried.

Audit Firm for Harris Township

Treasurer Kopacek received contact about a week ago from WIPFLI, the Harris Township Audit Firm. WIPFLI stated that they are not able to complete the 2021 Audit and any future audits for the township. WIPFLI did state they would be available to assist a new Audit Firm with questions. Treasurer Kopacek did contact a couple of audit firms. There is one audit firm that may be able to perform the audit or could possibly recommend another audit firm. Discussion followed. Madam Chair Clayton has reached out to Steve Fenske with MAT and Couri and Ruppe for any recommendations they may have for the township.

Treasure's report – dated November 1, 2021

Approve Treasurers Report

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the Treasurers Report of November 2021 in the amount of \$1,752,784.43. Motion carried.

Approve the Payment of Bills

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the payment of bills claims #20315 through #20334, void #20335, approve #20336 through #20339 and EFT #1282101 through #11232112 in the amount of \$70,114.42. Motion carried.

Public Input

There was no Public Input.

UPCOMING Events/Meetings

December 20, 2021	Work Session re: Land, Landings, ARPA, City of Grand Rapids & Blandin Grant	5:00pm Town Hall
January 3, 2022	Work Session re: Land, Landings, ARPA City of Grand Rapids & Blandin Grant	5:00pm Town Hall
January 12, 2022	Regular Board Meeting	7:30pm Town Hall
January 13, 2022	Work Session re: Harris Township Budget	5:00pm Town Hall
January 17, 2022	Work Session re: Land, Landings, ARPA City of Grand Rapids & Blandin Grant	5:00pm Town Hall
January 20, 2022	Work Session re: Harris Township Budget	5:00pm Town Hall
January 24, 2022	Work Session re: Harris Township Budget	5:00pm Town Hall
January 25, 2022	Work Session re: Harris Township Budget	5:00pm Town Hall
January 26, 2022	P and D Meeting	7:30pm Town Hall
January 27, 2022	Work Session re: Harris Township Budget	5:00pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 8:29 pm.

Prepared by: _____
Beth Riendeau, Clerk

Signed by: _____
Peggy Clayton, Chair

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ZB

Boat Landings, Land, ARPA, City of Grand Rapids & Grant Application Work Session
December 20, 2021
5:00 pm

Present: Madam Chair Peggy Clayton, Supervisor Mike Schack, Supervisor Ryan Davies, Supervisor Dan Gilbert, Supervisor Jim Kelley; Clerk Riendeau

Pledge to the Flag was conducted.

The purpose of the work session was to continue discussions regarding Boat Landings, Land, ARPA, City of Grand Rapids & Grant Application

City of Grand Rapids

Madam Chair Clayton shared information regarding the 27 additional properties on Isleview Road that would be detached from the City of Grand Rapids. The estimate value total of the 27 properties is \$6.7 Million. The fire contracts are based on percentage of market value. This would create an increase in the annual fire contract for 2023. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to have Attorney Andy Shaw move forward with the detachment. Motion carried.

Boat Landings

Supervisor Kelley stated the surveys are complete for LaPlant and Mishawaka Boat Landings.

Madam Chair Clayton received an email from the DNR on the agreement for Woodtick Landing that was approved in October. Madam Chair Clayton originally had signed the contract and sent it to Kacey at the DNR.

Land Sale

Madam Chair Clayton spoke about the Land Sale on the corner of Wendigo Road and Harris Township Road.

Supervisor Kelley will reach out to Benes Well to find out about the results of the water test. Discussion followed.

Blandin Foundation Grant

Madam Chair Clayton received an email from Sonja Merrild at Blandin Foundation stating Harris Township has been approved to receive the Blandin Foundation Grant in the amount of \$100,000.00. Discussion followed.

Madam Chair Clayton received an email from Sarah Carling stating she would like to meet with Madam Chair Clayton and a Supervisor to prep for additional grant opportunities. Madam Chair Clayton and Supervisor Davies are going to meet with Sarah.

ARPA Funds

Madam Chair Clayton spoke to Christine Goings with CW Technology about 3-year Microsoft upgrades and anti-virus plan with the laptops. There is a new quote of \$3,157.00 for the laptop plan, which includes the 3-year plan. Discussion followed.

Madam Chair Clayton stated the laptop invoice and the water softener invoice for the Town Hall will be paid with ARPA funds as well as the dock at Woodtick Landing. Discussion followed on when funds will be received and other ways to use the funds such as electronic records.

Madam Chair Clayton stated that the Work Session re: land, landings, Blandin Grant, City of Grand Rapids and ARPA funds that was scheduled for January 17th 2022 will need to be rescheduled due to the holiday that day.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 5:54 pm.

Submitted by: _____
Beth Riendeau, Clerk

Signed by: _____
Peggy Clayton, Chair

5A

58.5 cents per mile

Beginning Jan. 1, 2022, the standard mileage rates for using a car, van, pickup, or panel truck will be **58.5 cents per mile** for work use. The rate is up 2.5 cents from 2021, but only half of a cent from 2019, when it was 58 cents.

SKATING RINK RECAP 2021-22

7A

			WENDIGO				CRYSTAL			
DATE	TEMP	SHIFT	ATTENDANT	HOURS	SKATERS	COMMENTS	ATTENDANT	HOURS	SKATERS	COMMENTS
12/22	19	4-8	RICHARD	4	8		CLOSED			FLOODED
12/23	27	12-4	RICHARD	4	10		JUSTIN	4	10	
12/23	25	4-8	NEVAEHA	4	9		MCKINNA	4	10	
12/24	42	12-5	NEVAEHA	4	19		MCKINNA	2	9	ICE SOFT/RUFF
12/24	38		CLOSED			CHRISTMAS EVE	CLOSED			CHRISTMAS EVE
12/25	5		CLOSED			CHRISTMAS	CLOSED			CHRISTMAS
12/25	7		CLOSED			CHRISTMAS	CLOSED			CHRISTMAS
12/26	13	12-4	RICHARD	2	4		JUSTIN	4		FLOODED
12/26	26	4-8	NEVAEHA	4	20		MCKINNA	4	13	
12/27	25	12-4	CLOSED			SNOW STORM	CLOSED			SNOW STORM
12/27	15	4-8	CLOSED			SNOW STORM	CLOSED			SNOW STORM
12/28	12	12-4	CLOSED				MCKINNA	2	2	
12/28	17	4-8	CLOSED			SNOW STORM	CLOSED			SNOW STORM
12/29	-8	12-4	NEVAEHA	4	22		MCKINNA	4	2	
12/29	-6	4-8	RICHARD	5	4		JUSTIN	3.5	6	
12/30	2	12-4	RICHARD	4	4	LIGHT SNOW	MCKINNA	4	7	LIGHT SNOW
12/30	9	4-8	NEVAEHA	4	2		JUSTIN	4	8	
12/31	-5	12-5	NEVAEHA	5	3		JUSTIN	5	2	
12/31	-9		CLOSED			NEW YEARS EVE	CLOSED			NEW YEARS EVE
1/1	-20		CLOSED			NEW YEARS DAY	CLOSED			NEW YEARS DAY
1/1	-17		CLOSED			NEW YEARS DAY	CLOSED			NEW YEARS DAY
1/2	-20	12-4	CLOSED				CLOSED			
1/2	-14	4-8	CLOSED				CLOSED			
1/3	7	4-8	RICHARD	4	0		MCKINNA	4	9	
1/4	21	4-8	RICHARD	4	7		xx			NO ATTENDANT
1/5	-15	4-8	CLOSED			SNOW STORM	CLOSED			SNOW STORM
1/6	-24	4-8	CLOSED				CLOSED			

8A

Networking Opportunities Team Meeting
Networking to improve efficiency, maintain service levels and
save money
while preserving our individual community identities

November 24, 2021

The next meeting will be Jan. 26, 2022 at the Timberlake Lodge, 11-1, lunch included.

Present: Peggy Clayton (Harris), Lilah Crowe (Historical Society), Greg Tuttle (Cohasset), Mike Baltus (Spang), Terry Snyder, Burl Ives and Brett Skyles (Itasca County), Kelly (Spang), Sarah Carling (CEDA), Kurt Stanley (Arbo), Angie Storlie (MN League of Cities), Lisa Mrnak (LaPrairie), Spencer Igo (MN State Representative), Justin Eichorn (MN State Senate), Pat Medure (ISD 318), and Mary Jo Wimmer, Coordinator.

Members wish to add MNDOT and MN Power to our list of future speakers.

Representative Igo and Senator Eichorn

2022 legislative priorities, update on potential special session, redistricting.

Priorities are:

- Canisteo pit
- Hwy 169
- Payment in lieu of taxes
- ICWA disparity
- Huber plant
- Covid needs
- Child-care
- Housing
- Public lands not on tax rolls
- LGA
- Fuel costs

Members were asked to testify on the above issues.

Open Market

Cohasset

- Child-care center is 1/3 full because of staff shortage.
- Marina progress is running into issues because of wild rice

CEDA

- Small communities and townships are being offered grants from the Blandin Foundation as seed money.

Harris Township

- Feedback survey closes Dec. 10
- Rink attendants in place

ISD 318

- \$2.1 M deficit

Itasca County

- The sales tax for jail costs was approved by legislators. Will go to ballot in February.

Arbo

- Struggling to find rink attendants
- Road projects

LaPrairie

- New alarm system in place
- Have rink attendants
- Payroll is now being done in-house

Historical Society

- Nicholas fundraiser
- Possible veteran memorial at fairgrounds – grant dependent

Spang

- Some road projects remain unfinished

Mary Jo Wimmer, Trillium Leadership Development, mjwimmer80@gmail.com



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Office of the Secretary
 Kelly Derfler
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OB

Itasca County Township Association
Meeting Minutes – December 13, 2021
Itasca County Courthouse

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, December 13, 2021 @ 7:00PM. Directors present were President Mike Baltus, Diane Coppens, Beth Hanggi, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Larry Salmela, Chris Schultz, Roberta Truempler and Secretary Kelly Derfler. Townships represented were Balsam, Blackberry, Bowstring, Carpenter, Feeley, Harris, Kinghurst, Lone Pine, Marcell, Morse, Spang, and Wabana. Guests present were District 11 Director Reno Wells, Commissioners Leo Trunt and Terry Snyder, and Greg Stoltz and Katie Benes from the Environmental Services Office of Itasca County.

Pledge of Allegiance was recited.

Motion made by Lloyd Adams to approve the minutes from November 8, 2021, as written. Second by Richard Lacher and carried. All voting in favor.

Question asked was "Who will notify the township if they are involved in redistricting?". The townships will be notified by the county if their township is part of redistricting.

Treasurer's report was presented by Roberta Truempler. Balance as of December 12, 2021.

Saving Account Balance	Checking	Total
\$12,807.41	\$533.56	\$13,340.97

Claims:

Salary	December Payroll	\$295.52
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Motion made by Jim Kelley to approve the treasurer's report, as reported. Second by Richard Lacher and carried. All voting in favor.

Reno's Report-

Covid-19- Townships still have the option to meet virtually. There were 3,655 new cases reported and 46 deaths in Minnesota today bringing the total reported cases to 960,425 and total reported deaths to 9,918. Itasca County has seen a total of 8,077 cases and 104 have died as a result. **MAT Tuesday phone calls-** are ongoing and will also be on Zoom. The first and third Tuesdays at 10am. These phone calls consist of the latest updates concerning legislative changes, Covid changes and any other information in reference to townships. If you would like to hear about specific topics, contact Reno or the MAT office. Reno brought a handout about cemeteries that came up on a Tuesday



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discussion. The handout will be added to the email as an attachment with the minutes. **MAT Newsletter-** released November 22. If you did not receive this, contact the MAT office. **ARPA-** MAT legal office will be holding a webinar on resolutions regarding the American Rescue Plan Act spending on Tuesday, December 14 at 10am. Senate has approved a federal bill that is waiting on House approval to release spending restrictions for ARPA funds. 10 million dollars was unclaimed in MN and has been redistributed to townships who applied. The first report will be due April 30, 2022. Townships do not have to obligate funds until 2024. **L&R-** meeting virtually on February 24. **Blandin Foundation E-News-** came out December 7. **Itasca County-** Redistricting will be taking place. Townships will need to complete paperwork for precinct voter changes to submit the auditor's office if they have changes. **Polling Place Notification-** MN Statute 204b.16, Townships must notify the county auditor/chief election official by December 31 of each year. The MAT website has resolution examples to use for 3 different scenarios. First is if the township has one precinct voting at one place. Second is if the township does mail ballots. Third is if the township has a split precinct. **State office building and House closure-** will remain closed through the 2022 regular session. **MNDOT-** Reminder to not plow snow on to the highway. Submissions being accepted to name one of eight new snowplows. Deadline is December 15. **FEMA Firefighters grant-** Application due by December 17, 2021. **FY 2022 Community Facilities Direct Loan and Grant Program-** Loan or grant for low-income towns with populations of 5,500 or fewer. Application due September 30, 2022. **Townships issuing permits-** MAT has advised Marcell Township to not comment or get involved with permits or variances. There have been lawsuits in the state involving townships without ordinances involvement in permits. If your township is involved in the permit process on zoning-type issues and has questions about that process, email Kelly your questions so that Reno can assist in getting clarification from MAT. **Senate Resolutions-** Two resolutions were sent to the association to consider. The first is supporting road reversion reform that would give townships the authority to accept or reject a county revision to a road. The second is supporting annexation reform, which would restore landowner voting rights. The two bills were introduced by Senator Kiffmeyer, senate file 1949 and 1969. Richard Lacher made the motion to approve Resolution in Support of Annexation Reform: Restoration of Landowner Voting Rights and Resolution in Support of Road Reversion Reform. Second by Mark Klennert and carried. All voting in favor.

Greg Stoltz and Katie Benes, Itasca County Environmental Services-

A blighted property is one that is "under significant deterioration or disrepair. It is a dilapidated building or an abandoned lot that is inadequately maintained and an eyesore in the neighborhood". Itasca County does not have a blight ordinance, only a blight policy. The county is working to try a new approach in assisting residents with cleaning up garbage on their property. Cost was a reason often given to the county when residents were approached with cleaning up garbage. The county has been working to



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alleviate some of the costs to assist residents. The county would like communities, like townships, to get involved by holding a clean-up event. The community will do all of the promoting and staffing of the event and the county will provide the canisters at no charge. The county is working on marketing materials for promoting the events. They are also working to educate school children on the ins and outs of garbage and recyclables. There are currently 12 canister sites around the county with usage rates up about 43% in the few years. Commissioners are considering holding no-fee days in the future. The county is working on getting all of the dump sites to accept everything that the bigger sites do. Q- Is the county planning to continue using the ticket system with the dump? A- Yes, the system works and the cost to go digital is too high at this time. They are working to get the tickets sold at more locations throughout the county. Q- How much of the dump ticket sales are used in garbage disposal? A- All of the money from the dump tickets is used in garbage disposal. Only recyclables are subsidized from the solid waste assessment. Q- With the Super One recycle location closed, there is concern from residents in the county with accessibility. A- Commissioners and the county are working to get a new recycle location on the south end of the county. Q- Why can you not buy tickets at the dump? A- Waste Management is contracted to run the dump. The dump tickets are a safe way to keep the money separate from the operation. Q- The current method that the dump uses to determine how much to charge the resident seems to be inconsistent. Can the sites weigh the vehicle upon entry and exit for more accurate charges? A- Time would be the biggest issue with weighing each vehicle. If you do not agree with the charges, you can speak with the employee at the site about any problem you have. Q- Is the glass that is recycled usable? A- Yes, the county breaks down the glass to a specific size and mixes it with class-5 gravel and uses it on demolition roads. Transfer station locations, hours and fees are located on the county website.

Commissioner's Report-

Leo Trunt- 1) County Board met on November 9, awarded \$50,000 contract for the containerized seedling project for reforestation in the county, took care of easements and repurchase agreements, awarded contracts for the jail. 106 bidders on the jail. The bids came in at about 75 million. They will save about \$900,000 in sales tax for the jail and have a \$3 million contingency plan with hopes to have some left over. 2) County Board met November 23, set meeting dates for next year, approved professional services agreement with ARDC for Nashwauk community mountain bike recreation area project, received annual report from the department of surveying and mapping 3) Special session on November 23, met to discuss the ARPA funds and awarded \$948,000 to various fire departments in the county. Also awarded \$250,000 to the City of Bigfork for a recreation facility. 4) Working on union negotiations. 5) Working on legislation with the DNR to deal with the rising water in the Canisteo Mine Pit. 6) Federal transportation infrastructure bill was passed, workshop on Thursday, December 16 in Chaska, MN.



**Itasca County Township Association
Office of the Secretary**

Kelly Derfler

39043 Spang Road Hill City, Minnesota 55748
spangclerk@gmail.com 218-398-2109

Terry Snyder- 1) Canisteo Mine Pit- House and Senate bill have been produced and will be presented when they are back in session. County is also working with the state on a contingency plan. 2) The county signed a contract with Rapp Strategies to assist in a marketing strategy for the local option sales tax for the jail. 3) Redistricting- tentative court dates are set for the end of February. A decision will be made by the 3rd week of March. 4) Land use board, approaching the state for higher payment in lieu of tax (PILT) payments. 5) December 14- truth in taxation meeting. 6) Continuing to work on ordinance for short term rentals. 7) Huber plant- environmental assessment being done at the facility. Opposition received by the Leech Lake Tribe and the Bemidji Chamber of Commerce. Deadline for the assessment pushed back by 30 days. The incentive plan was approved and permitting is all in place.

Old Business-

Communications- No correspondence to report.

Director's meeting- No December meeting.

Committee Reports-

WPIC- Richard stated that for the state to take over the project (2022-23) would cost over \$1 million.

ARDC- December meeting was cancelled. Virtual meeting in January. Larry would like to resign from his position. If you are interested, please let Mike or Kelly know.

911 User Radio Board- Pat received the minutes from the meeting. Nothing to report.

ATP- Next meeting in January.

L&R- Next meeting February 24.

New Business-

Mike made the motion to adopt the 2020 budget of \$7,118.65 for the year of 2022.

Second made by Pat Hill and carried. All voting in favor.

The annual meeting is scheduled for April 11, 2022 at the Blackberry Town Hall.

Entertainment is still set for the evening. There are proposed changes to the by-laws that will be voted on at the meeting. Elections will also take place at the meeting.

Motion made by Richard Lacher to adjourn the meeting at 8:20pm. Second made by Lloyd Adams and carried.

Respectfully submitted,

Kelly Derfler

Kelly Derfler, spangclerk@gmail.com, 218-398-2109

9B

December 30, 2021

Peggy Clayton
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

RE: G-2021-12247

Dear Peggy:

I am pleased to inform you that the Board of Trustees of the Blandin Foundation met on December 14, 2021 and voted to approve a grant of \$100,000 to Harris Township for project support for Itasca Area Small Communities Development in Harris Township.

Please review this Grant Agreement for the specific terms and/or conditions of this grant. If you agree, please follow the instructions provided to electronically sign your Grant Agreement and submit to the Blandin Foundation. A copy will automatically be sent to you after signing. Please retain a copy of the Grant Agreement for your files. If you have questions about any part of this agreement, feel free to contact me or anyone else on our grants team at 218-326-0523.

The release of grant funds, in accordance with the schedule stated in the agreement, is contingent on the timely return of this signed Grant Agreement. This document should be returned to the Blandin Foundation within 30 days of the date specified on the Grant Agreement.

You will notice that the date of February 01, 2023 is inserted in the Grant Agreement for you to submit a report about the outcomes of this grant. Please let me know if this date is reasonable given other commitments you may have at that time. In addition to our interest in your work, reporting is important for the Foundation's annual audit and we appreciate your help with this portion of fulfilling the conditions of the grant.

On behalf of the Board of Trustees of the Blandin Foundation, I would like to congratulate you on receiving this award. We are pleased to be a part of this effort and look forward to hearing from you as progress is made towards achieving your goals.

Sincerely,

DocuSigned by:
Sonja M Merrill
348F548638F44EE
Sonja Merrill
Director of Grants

c: File

**Blandin Foundation
Grant Agreement**

This Agreement, made and executed this 30th day of December, 2021, by and between the Blandin Foundation (hereinafter referred to as "Foundation") and Harris Township (hereinafter referred to as "Grantee").

The Foundation agrees to make the following grant, and Grantee agrees to accept such grant, in accordance with the terms and provisions hereinafter set forth.

- I. **PURPOSE AND TERMS OF THE GRANT.** The grant shall be used solely for the purposes described in the grant application submitted by Grantee and reviewed and approved at the December 14, 2021 Board meeting, including administrative expenses necessary thereto. Except as otherwise approved in writing by the Foundation, Grantee shall perform its obligations under this Agreement. **This document must be completed and returned to the Foundation before grant funds are disbursed.**
- II. **GRANT AMOUNT AND PERIOD.** The maximum amount the Foundation will disburse under this Agreement is \$100,000. Grantee shall perform this grant for the period January 01, 2022 - December 31, 2022. Disbursements under the grant are subject to compliance with the conditions of this Agreement.
- III. **USE OF GRANT FUNDS.** The grant (and all income earned upon investment of the grant, hereinafter together referred to as the "grant funds") shall be used exclusively for the purposes specified herein and approved by the Foundation, unless otherwise approved by the Foundation in writing. The following conditions apply:
 - (A) Grantee has ratified and affirmed that it is an organization that is both exempt from tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") or a unit of government and classified as a *nonprivate* foundation under Sections 509(a)(1), (2) or (3) of the Code.
 - (B) Grantee will utilize the grant funds only for charitable and/or educational activities consistent with its tax-exempt or government status described above.
 - (C) Grantee agrees that it will not intervene in any campaign for elective public office, or support or oppose any political party, by expenditure of any resource (including volunteered labor) or in any other way. Grantee also agrees that it will not undertake propaganda or attempt to influence legislation outside the limits of Section 501(c)(3) of the Code or more specifically, if applicable, Sections 501(h) and 4911 of the Code.
 - (D) The grant has not been earmarked to support or carry on any lobbying. If the grant is restricted to a specific project, grantee has submitted a budget for the entire project's operation and affirms that the project's budget accurately reflects Grantee's intentions to expend at least the amount of this grant on the non-lobbying portion of the project.

- (E) Grantee agrees that the grant shall not be used to, except as otherwise provided in Section 4941(d)(2) of the Code and the regulations thereunder, make any direct or indirect transfer to, or use by or for the benefit of a disqualified person (as defined in Section 4946(a)(1) of the Code), including the payment of compensation, with respect to the Foundation.
- (F) Grantee will inform the Foundation immediately of any change in, or IRS proposal to revoke (whether or not appealed), its tax-exempt status or its *nonprivate* foundation classification.
- (G) This grant is not earmarked for transmittal to any other entity or person, even if Grantee’s proposal or other correspondence expresses intentions to remit expenditures to third parties. Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this Agreement’s terms and conditions.

IV. DISBURSEMENT OF GRANT FUNDS. The Foundation shall disburse grant funds as follows, provided that the Foundation reserves the right to delay or withhold a scheduled disbursement if progress or reporting on the project is not satisfactory or the project requires less funding than originally budgeted, as determined in accordance with the interim report(s) and final report submitted by Grantee in accordance with Section V. Satisfactory progress will be determined at the sole discretion of the Foundation, and will be assessed as progress toward stated goals within the project timeline and receipt of timely progress and financial reports. Unsatisfactory progress will be communicated to the Grantee and a plan for addressing any deficiencies in progress will be negotiated between the Foundation and the Grantee.

Upon receipt of the signed Agreement, this grant will be scheduled to be paid out on or about:

February 24, 2022	\$100,000
--------------------------	------------------

Grant funds will be transferred electronically. Grantee agrees to complete a Request for Wire Transfer of Funds form provided by the Foundation with the transmittal of this Agreement.

Grantee will be requested to return any unexpended grant funds to the Foundation at the close of the grant period, unless other arrangements have been made with the Foundation.

V. REPORTING REQUIREMENTS - MAINTENANCE OF RECORDS. The Foundation will evaluate the success of the Grantee’s activities on the basis of the goals that were outlined in the grant application and on a number of specific indicators the Foundation is tracking on its grants. We understand the general goals of the grant to be:

- Project planning, development, and/or execution of CEDA-identified projects, included but not limited to, activities and projects identified in your Blandin Foundation proposal in Itasca County.

Grantee shall provide to the Foundation reports relating to this grant pursuant to guidelines and formats in effect at the time the report is due (these reporting requirements and formats may be changed from time to time by the Foundation at its discretion). To assist you in your evaluation work and reports to the Foundation on the progress that is being made on the grant's goals and overall to the end of accomplishing the grant's purposes, please refer to the instructions for completion of the Narrative and Grant Revenue and Expense Worksheet. A copy of these instructions, and the worksheet, can be accessed on our website at <http://grants.blandinfoundation.org/report-forms/> The schedule upon which reports will be due is as follows:

Final Report: February 01, 2023

Documentation. The Grantee agrees to maintain records consistent with generally accepted accounting principles to account for the funds received under this grant and to identify how they have been expended. Grantee agrees to maintain documentation of expenditures and activities at its own expense and at its own offices for a period of no less than six years after the expiration of the grant period. Grantee agrees to make records of such documentation available to the Foundation at reasonable times upon the Foundation's request.

Audit. If the Grantee has an independent opinion provided on its financial statements (i.e., an "audit") for any period in which it has received grant funds or made disbursements therefrom, Grantee agrees to provide a copy of those audited financial statements within two weeks of the acceptance of the audit by the Grantee's Board of Directors.

- VI. PUBLICITY.** To help the public gain awareness, both of this project and the Foundation's work, we request that you recognize the Foundation's contribution, where appropriate, on signage, brochures, web site or publicity you generate about your project. Please contact the Foundation's communications staff at 218-326-0523 for questions about developing public awareness of your grant or to obtain logos as you may need them.

In addition, the Foundation regularly communicates with its many stakeholders and audiences about its grant activities. As part of this effort, Foundation staff may wish to obtain additional information about and/or photograph/videotape various aspects of your project for use in Foundation communications tools. These may include the Foundation Web site, public reports including the annual report, news releases, brochures or other printed materials and board tours. Foundation staff would contact and coordinate with the key contact listed on the grant application to make arrangements.

- VII. WITHHOLDING OF FUNDS - TERMINATION.** This Agreement may be terminated at any time by either party in writing. Any use by the Grantee of the grant proceeds for any purpose other than as specified herein will terminate the Foundation's obligation to make further payments under this Agreement. In addition, the Foundation may, at its sole option, terminate this Agreement at any time if:

- I. Grantee receives notice of any proposed revocation of Grantee's tax-exempt status or reclassification to other than *nonprivate* foundation status by the Internal Revenue Service or if Grantee loses status as an organization in good standing with any State authority.

- II. In the Foundation's judgment, Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purposes of the grant, or fails to comply with conditions in this Agreement.
- III. The Foundation reserves the right as to any moneys not yet paid under this Agreement, to withhold payment if the Grantee fails to submit to it any report or reports required hereunder. Said withheld payment or payments may be later released, but only at the discretion of the Foundation. Upon final termination of this Agreement, the Grantee shall promptly, upon the request of the Foundation, repay to the Foundation all expected grant funds, and the Grantee shall not be entitled to any further funds under this grant.
- VIII. NON-WAIVER BY CONDUCT.** The failure of either party to complain of any default by the other party or to enforce any of such party's rights, no matter how long such failure may continue, will not constitute a waiver of the party's rights under this Agreement. The waiver by either party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other provision. No part of this Agreement may be waived except by the further written agreement of the parties.
- IX. LIABILITY AND INDEMNITY.** The Foundation does not assume any liability or responsibility for the actions of the Grantee in carrying out the purposes of the grant. Grantee shall defend, indemnify and hold harmless the Foundation and the Foundation's directors, officers, employees, affiliates, agents, successors, and assigns from any and all liability, losses, damages, claims, demands, actions, causes of actions, attorney's fees, cost, expenses of whatever nature arising directly or indirectly from, or relating to this Agreement.
- X. GOVERNING LAW AND VENUE; ENTIRE AGREEMENT.** This Agreement and any executed amendments hereto shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach thereof, shall be in a court of competent jurisdiction in Itasca County. This Agreement, with any executed amendments, constitutes the entire agreement between the parties with regard to the matters set forth herein.
- XI. COPYRIGHTS, PATENTS AND PROPERTY RIGHTS.** If it is anticipated that intellectual property issues will result from this grant, specific understandings should be negotiated as part of this Agreement. Unless otherwise agreed, intellectual property rights resulting from the grant may be copyrighted by grantee subject to the right of first refusal to copyright such materials by the Foundation. In regard to personal and real property acquired with grant proceeds, it is expected that in the event of a grantee ceasing to use such property for the purposes outlined in this Agreement, that such property or the proceeds from sale or lease of said property be directed to a consistent charitable purpose in the same geographic area.
- XII. AUTHORIZATION OF GRANTEE.** The Grantee warrants and represents that (i) it is authorized to enter into and legally is able to perform all obligations imposed on and entered in this Agreement and (ii) this Agreement shall bind any of its successors or assigns.

XIII. AMENDMENT. This Agreement may not be modified or amended except by written instrument signed by both parties to this Agreement.

HARRIS TOWNSHIP

BLANDIN FOUNDATION

DocuSigned by:
Peggy Clayton

Signature of Officer
Chair/Supervisor

Title

DocuSigned by:
Sonja M Merrild

Signature of Officer, Director of Grants

In order to expedite the processing of grant funds and to conform with the internal auditing controls of your organization, would you please designate the person responsible for processing grant funds. All grant payments will be forwarded to his/her attention:

Name: Nancy Kopacek

Title: Treasurer

Mailing Address: 20876 wendigo Park Road

Grand Rapids, Mn 55744

Telephone: () 218-398-3497 - _____

E-mail address Harristownshiptreasurer@gmail.com

9C

Personal use of Township vehicles, equipment and tools is strictly prohibited

Use of Equipment/Injury

Equipment essential in accomplishing job duties is expensive and may be difficult to replace. When using Township equipment, employees are expected to exercise care, perform required maintenance, and follow all operating instructions, safety standards, and guidelines. Equipment should not be removed from Township property without notifying the officer responsible for it.

Employees are to notify their designated supervisor if any equipment, machines, tools, or vehicles appear to be damaged, defective, or in need of repair. Prompt reporting of damages, defects, and the need for repairs could prevent deterioration of equipment and possible injury to employees or others. The employee's designated supervisor can answer any questions about an employee's responsibility for maintenance and care of equipment or vehicles used on the job.

If, at any time, an employee is involved in an accident with township equipment, the employee is responsible for contacting their direct supervisor immediately, and filling out an "Equipment and Property Damage Report" (Exhibit 1) immediately following the incident.

"Workplace Accident and Injury Reduction Program" as well as the "Annual Review" (Exhibit 3) shall be implemented and reviewed on an annual basis, by the Harris Town Board of Supervisors

The improper, careless, negligent, destructive, or unsafe use or operation of equipment can result in disciplinary action, up to and including termination of employment.

If, at any time, an employee gets hurt on the job, the employee is responsible for contacting their direct supervisor immediately, and filling out a "First Report of Injury" (Exhibit 2) immediately following the incident.

Pay Days

All employees are paid monthly, after the Regular monthly Town Board meeting. Each paycheck will include earnings for all work performed through the end of the previous payroll period . Paychecks for part-time employees paid on an hourly basis will include earnings for hours as submitted for that pay period.

Drug-Free Workplace Policy

It is the policy of the Harris Township that the unlawful manufacture, distribution, dispensing, possession, use or being under the influence of a controlled substance or alcohol by an employee while participating in any Harris Township activity is strictly prohibited. The term "controlled substance" refers to drugs and chemical substances such as, but not limited to, marijuana, cocaine, crack cocaine, heroin, peyote, meth, mescaline and LSD.

Any employee convicted of violating any criminal drug statute related to conduct occurring while on duty must report the same to their designated supervisor within three (3) days after the conviction. Any employee who violates this reporting requirement will be immediately terminated. Any independent contractor or consultant who violates this reporting requirement will have their contract immediately terminated.

This policy is applicable to all employees of the Township and shall be enforced by the Town Board. This policy incorporates and shall be applied in accordance with the provisions of Minnesota Statutes Sections 181.950-957 (1987), The Minnesota Drug and Alcohol Testing in the Workplace Act, as amended.

No employee shall be permitted to work or to continue to work under the influence of alcohol, marijuana, controlled substances, or other drugs which affect their alertness, coordination, reaction, response, judgment, decision-making or safety.

No employee shall operate, use or drive any equipment, machinery or vehicle of the Township while under the influence of alcohol, marijuana, controlled substances or other mood-altering drugs. Such employee is under an affirmative duty to immediately notify their supervisor that they are not in appropriate mental or physical condition to operate, use or drive Township equipment.

No employee shall unlawfully manufacture, distribute, dispense, possess, transfer, or use a controlled substance in the workplace or wherever the Township's work is being performed. The Township shall notify the appropriate law enforcement agency when they have reasonable suspicion to believe that an employee may have illegal drugs in their possession at work or on Township premises. Where appropriate, agencies shall also notify licensing boards.

Every employee engaged in the performance of work on federal grants or contracts is required to notify the Township of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction as required by the Drug-Free Workplace Act of 1988.

Definitions:

1. "Confirmatory Test, Confirmatory Retest" means a drug or alcohol test that uses a method of analysis approved by the commissioner of health under MS181.953 subdivision one as being reliable for providing specific data as to the drugs, alcohol, or their metabolites detected in an initial screening test.
2. "Drug" means a controlled substance as defined in Minnesota statutes 152.01, subdivision 4.
3. "Drug and Alcohol Test" Drug and alcohol testing, drug or alcohol testing, and drug and alcohol test means analysis of a body component sample approved by the commissioner of health including blood in urine, for the purpose of measuring the presence or absence of drugs, alcohol, or their metabolites in the sample

4. "Employee" means a person, independent contractor, or person working for an independent contractor who perform services for compensation, and in whatever form , for an employer.
5. "Employer" means a person or entity located or doing business in the state and having one or more employees, and includes the state and I'll political or other governmental subdivisions of the state.
6. "Safety-Sensitive Position" means a job, including any supervisory or management position, in which an impairment caused by drug or alcohol usage with threaten to health or safety of any person.
7. "Initial Screening Test" Means a drug or alcohol test which uses a method of analysis approved by the commissioner of health under M.S. 181.653, subdivision 1, as being capable of providing data as to general classes or drugs, alcohol, or than metabolites.
8. "Job Applicant" means a person, independent contractor or person working for an independent contractor who applies to become an employee of an employer, and includes a person who has received a job offer made contingent on the person passing drug or alcohol testing.
9. "Positive Test Result" means of finding of the presence of alcohol or drugs for the metabolites in the sample tested in levels at or above the threshold detection levels set by the commissioner of health under MS181.953, subdivision 1.
10. "Reasonable Suspicion" means a basis for forming a belief based on specific facts and rationale inferences drawn from those facts.
11. "Valid Medical Reason" means 1): a written prescription, or an oral prescription reduced to writing, which satisfies the requisites of MS152.11 and names the applicant/employee as the person for whose use it is intended and; 2) the drug was prescribed, administered, and dispensed in the course of professional practice by or under the direction and supervision of a licensed doctor, or described in MS152.12; 3) the drug was used in accordance with the terms of the prescription. Use of any over-the-counter medication in accordance with the terms of the products directions for use, shall also constitute a valid medical reason.

Persons Subject to Testing

All job applicants/employees are subject to testing under applicable sections of this policy. However, no person will be tested for drugs or alcohol under this policy without the persons consent. The appointing authority will request or require an individual to undergo drug or alcohol testing only under the circumstances described in this policy.

Drug and Alcohol Testing: Any alcohol and/or other drug testing undertaken by the Township shall be in accordance with Minnesota Statues Sections 181.950-957. Any employee or job applicant requested or required by the Township to undergo any type of drug testing will be

required to sign a waiver form provided by the Township. The employee or job applicant has the right to refuse such testing. Refusal of drug testing will be means for withdrawal of job offer for job applicants or discipline of current employees in accordance with this policy.

The Township will not request or require an employee or job applicant to undergo drug and alcohol testing, except as set forth below:

1. Job applicant testing.

The Township may request or require a job applicant to undergo drug and alcohol testing provided a job offer has been made to the applicant and the same test is requested or required of all job applicants conditionally offered employment for that position. If the job offer is withdrawn, as provided in Minnesota Statutes Section 181.953, subdivision 11, the Township shall inform the job applicant of the reason for its action.

2. Routine physical examination testing.

The Township may request or require an employee to undergo drug and alcohol testing as part of a routine physical examination provided the drug or alcohol test is requested or required no more than once annually and the employee has been given at least two (2) weeks' written notice that a drug or alcohol test may be requested or required as part of the physical examination.

3. Random testing.

The Township may request or require employees to undergo drug and alcohol testing on a random selection basis only if they are employed in safety-sensitive positions.

4. Reasonable suspicion testing.

The Township may request or require an employee to undergo drug and alcohol testing if the employer has a reasonable suspicion that the employee:

(1) is under the influence of drugs or alcohol;

(2) has violated the employer's written work rules prohibiting the use, possession, sale, or transfer of drugs or alcohol while the employee is working or while the employee is on the employer's premises or operating the employer's vehicle, machinery, or equipment, provided the work rules are in writing and contained in the employer's written drug and alcohol testing policy;

(3) has sustained a personal injury, as that term is defined in Minnesota Statutes Section 176.011, subdivision 16, or has caused another employee to sustain a personal injury; or

(4) has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

5. Valid medical reasons. The township may request or require an employee to be tested, but not limited to: if the employee has provided information stating they are taking prescription drugs which may interfere with performing their job duties.

6. Treatment program testing.

The Township may request or require an employee to undergo drug and alcohol testing if the employee has been referred by the Township for chemical dependency treatment or

evaluation or is participating in a chemical dependency treatment program under an employee benefit plan, in which case the employee may be requested or required to undergo drug or alcohol testing without prior notice during the evaluation or treatment period and for a period of up to two (2) years following completion of any prescribed chemical dependency treatment program.

In the event of a positive test result: An employee or job applicant may request a confirmatory retest of the original sample at the employee's or job applicant's own expense after notice of a positive test result on a confirmatory test. Within five (5) working days after notice of the confirmatory test result, the employee or job applicant shall notify the Township in writing of the employee's or job applicant's intention to obtain a confirmatory retest. Within three (3) working days after receipt of the notice, the Township shall notify the original testing laboratory that the employee or job applicant has requested the laboratory to conduct the confirmatory retest or transfer the sample to another laboratory licensed under state law to conduct the confirmatory retest. The original testing laboratory shall ensure that the chain-of-custody procedures specified under state law are followed during transfer of the sample to the other laboratory. The confirmatory retest must use the same drug or alcohol threshold detection levels as used in the original confirmatory test. If the confirmatory retest does not confirm the original positive test result, no adverse personnel action based on the original confirmatory test may be taken against the employee or job applicant.

Laboratory testing, test report, and sample retention requirements

The testing laboratory shall disclose to the appointing authority a written test report for each sample tested within three working days after a negative test result on an initial screening test. The lab shall conduct a confirmatory test and all samples producing a positive test result on an initial screening test. The lab shall retain and properly store for at least six months, all samples that produced a positive test result.

Disciplinary Action for Policy Violations. Any employee violating the provisions of this policy shall be subject to disciplinary action, up to and including discharge, as set forth in this policy. The following limitations on disciplinary action shall apply.

The Township will not discharge, discipline, discriminate against, or request or require rehabilitation of an employee on the basis of a positive test result from an initial screening test that has not been verified by a confirmatory test. Moreover, the Township will not discharge, discipline, discriminate against, or request or require rehabilitation of an employee on the basis of medical history information revealed to the Township pursuant to state law unless the employee was under an affirmative duty to provide the information before, upon, or after hire.

Interim Disciplinary Action: The Township reserves the right to transfer an employee with a positive test to another position at the same rate of pay or to temporarily suspend the employee pending the outcome of the confirmatory test (and, if requested, the confirmatory retest) if the Township believes that it is reasonably necessary to do so to protect the health and safety of the employee, co-workers or the public. An employee who is suspended without pay will be reinstated with back pay if the confirmatory test or retest is negative. In the case of job applicants, a positive initial test result must be verified by a confirmatory test before a

conditional offer of employment will be withdrawn.

First Failed Test – Discharge: The Township will not discharge an employee if the employee tests positive on a confirmatory test and the positive confirmatory test was the first of such result. The Township may, however, discharge an employee for whom a positive confirmatory test is the first such result where:

(1) the Township has first given the employee an opportunity to participate in, at the employee's own expense or pursuant to coverage under an employee benefit plan, either a drug or alcohol counseling or rehabilitation program, whichever is more appropriate, as determined by the Township after consultation with a certified chemical use counselor or a physician trained in the diagnosis and treatment of chemical dependency; and

(2) the employee has either refused to participate in the counseling or rehabilitation program or has failed to successfully complete the program, as evidenced by withdrawal from the program before its completion or by a positive test result on a confirmatory test after completion of the program.

First Failed Test – Discipline: The Township may take any other disciplinary action, short of discharge, which it deems warranted in the event of an employee's first positive confirmatory test result.

Second Failed Test: The Township may discharge an employee who tests positive on a confirmatory test and who has previously had a positive confirmatory test result. This action may be taken without first referring the employee to a chemical dependency counseling or rehabilitation program.

Privacy of Test Results: Test results and any other information acquired as a result of the testing program are private and confidential information and will not be disclosed by the Township or the laboratory to another employee or to third party individuals, government agencies, or private organizations, without written consent of the employee or applicant being treated.

Evidence of a positive test result on a confirmatory test, however, may be used in an arbitration proceeding, an administrative hearing, or a judicial proceeding, provided the information is relevant to the hearing or proceeding. Such evidence may also be disclosed to any federal agency or other unit of the United States government as required under federal law, regulation, or order. Evidence of a positive test result on a confirmatory test may also be disclosed to a substance abuse treatment facility for the purpose of evaluation or treatment.

The Township will give an employee access to information in the employee's personnel file relating to positive test result reports and other information acquired in the drug and alcohol testing process and conclusions drawn from and actions taken based on the reports or other acquired information.

Refusal to Test

Right to refuse-

All job applicants/employees have the right to refuse to undergo drug and alcohol testing Exhibit 2 employees are exhibit for job applicants, shall be used to document the decision to refuse

testing.

If an employer refuses to undergo drug or alcohol testing requested or required by the appointing authority, no such test shall be given.

Attempts to delay the taking of the test, or failure to take the test at the appointed time and place designated by the appointing authority, may be considered a refusal to test.

An employee refusing to take a drug or alcohol test requested by the appointing authority will be considered insubordinate and subject to disciplinary action including possible dismissal.

A job applicant refuses to take a drug or alcohol test shall be disqualified from further consideration for the conditionally offered position, and shall be notified in writing of the reasons there of. Exhibit 7. Said test refusal shall not disqualify said individual for making subsequent application for appointment with the employer, and said test refusal should not be considered by the appointing authority in conjunction with any subsequent application.

Data Privacy

The purpose of collecting a body component sample of blood, breath or urine is to test that sample for the present of drugs or alcohol. A sample provided for drug or alcohol testing will not be tested for any other purpose. The name, initials and date of birth of the person providing the sample I requested so that the sample can be identified accurately, but confidentially.

Information about medications and other information relevant to the reliability of, or explanation for, a positive test result is requested to ensure that the test as reliable and determine whether there is a valid medical reason for any drugs or alcohol in the sample. All data collected, including that in the notification form and the test report, is attended for use in determining the suitability of the employer applicant for employment. The employer applicant may refuse to supply the requested data, however, refusal to supply the requested data may affect a persons employment status.

The appointing authority will not disclose the test results reports and any other information acquired in the drug or alcohol testing process to another employer or to a third-party individual, government agency, or private organization without the written consent of the person tested, unless permitted by law as outlined in MS181.954, subdivision 3 or consent order. All data on the request for a test, the testing, the test results, shall be kept separate from the regular personnel files, and locked cabinets, accessible only by the supervisors.

The Township recognizes that there are available drug counseling, rehabilitation and employee assistance programs. Employees who may have an alcohol or other drug abuse problems are encouraged to seek assistance through these programs.

Visitors in the Workplace

Employees are asked to treat public visitors cordially, and be as helpful as possible.

Employee Drug And Alcohol Exam Consent Form

Exhibit 1

Employee Name _____ Date of Birth ____/____/____

Date _____ Time _____ a.m./p.m.

Name of the Supervisor Requesting Exam

Name of Appointing Authority Authorizing Testing

Medical Consent:

I consent to an examination and the collection of blood, urine and other body component samples appropriate for drug and alcohol testing by _____ and the release of the test results by _____ as requested by appointing authority to determine the presence of alcohol and/or drugs or the metabolites, if any, in the sample tested.

Authorization to Release Information:

I authorize the testing facility, to release any and all medical information obtained during this exam and testing procedure related directly to the testing of drugs, or alcohol in accordance to this policy to the appointing authority.

Acknowledgment:

1. I have knowledge that I was given and/or have seen Harris Township's Drug and Alcohol Testing in the Workplace Policy.
2. I acknowledge that the results of this drug and alcohol testing may affect my employment status as stated in the policy.
3. I am currently taking or have recently taken the following over-the-counter or prescription medications (if none, right none). _____

Employees Signature

Witnessed by

Dated _____

Dated _____

You have either refused to participate in said counseling or rehabilitation program or have failed to successfully complete the program as evidenced by withdrawal from the program before its completion, or by a positive test result on a confirmatory test after completion of the program.

You are further notified of any confirmatory retest must use the same drug or alcohol threshold detection levels as used in the original confirmatory test.

If the confirmatory retest does not confirm the original positive test, no adverse personal action based on the original confirmatory test may be taken against you.

You are therefore further informed that you may not be discharged, disciplined, discriminated against or be requested or required to undergo rehabilitation on the basis of medical history information revealed in the drug and alcohol testing process unless you were under an affirmative duty to provide that information before, upon or after being hired.

You are entitled access to information in your personnel file relating to positive test result reports and other information acquired in the drug and alcohol testing process and conclusions drawn from and actions taken based on said reports or other required information.

Signature _____

Address _____

Employee Drug and Alcohol Test Refusal

Exhibit 3

Employee Name _____ Date of Birth ___/___/___

Date _____ Time _____ AM/PM

Name of Supervisor Requesting Exam

Name of Appointing Authority Authorizing Testing

Acknowledgments:

1. I acknowledge that I was given and or have seen Harris Township’s Drug and Alcohol Testing in the workplace policy.
2. I acknowledge that I have the right to refuse to undergo drug and alcohol testing.
3. I understand that my refusal to permit drug and alcohol testing will affect my employment status in the policy.
4. I understand if I refuse to undergo drug and alcohol testing that has been requested, no such test shall be given.
5. I further understand if I were to consent to such drug and alcohol testing that I would have the opportunity to indicate any over-the-counter or prescription medications that I currently am taking or have taken recently and any other information relative to the reliability of, or explanation for, a positive test result.

Refusal

It is my considered decision to refused to undergo drug and alcohol testing.

Employee Signature

Witnessed by

Dated _____

Dated _____

Job Applicant Drug and Alcohol Test Consent Form

Exhibit 4

Employee Name _____ Date of Birth ___/___/___

Date _____ Time _____ AM/PM

Name of Supervisor Requesting Exam

Name of Appointing Authority Authorizing Testing

Acknowledges:

1. I acknowledge that I was given and/or have seen Harris Townships Drug and Alcohol Testing in the workplace policy.
2. I have been offered employment for the position of _____ which offer is contingent upon my passing drug and alcohol testing.
3. I understand and acknowledge that the results of this drug and alcohol testing may result in the withdrawal of said offer of employment.

Medical Consent:

I consent to an examination in the collection of blood, urine and other body component samples appropriate for the drug and alcohol testing by _____ and the release of test results by _____ as requested by the appointing authority to determine the presence of alcohol and/or drugs or the metabolites, if any, in the sample tested.

Authorization to Release information:

I authorize the testing facility, to release any and all medical information obtained during this exam and testing procedure related directly to the testing of drugs or alcohol in accordance to this policy, to the appointing authority.

Current Medications:

I am currently taking or have recently taken the following over-the-counter or prescription medicines (If none, write none:

Job Applicant Signature:

Witnessed by:

Dated _____

Dated _____

Job Applicant Refusal to Test

Exhibit 5

Job Applicant Name _____ Date of Birth ___/___/___

Date _____ Time _____ AM/PM

Name of Supervisor Requesting Exam

Name of Appointing Authority Authorizing Testing

Acknowledgments:

1. I acknowledge that I was given and/or have seen Harris Township’s Drug and Alcohol Testing in the workplace policy.
2. I have been offered employment for the position of _____ which offer is contingent upon my passing drug and alcohol testing.
3. I understand that I have a right to refuse to undergo such drug and alcohol testing, and, if I do refuse, such offer of employment shall be withdrawn.
4. I understand if I were to consent to such drug and alcohol testing that I would have the opportunity to indicate any over-the-counter or prescription medications that I currently am taking or have taken recently and any other information relative to the reliability of, or explanation for, a posit

Refusal

It is my considered decision to refused to undergo drug and alcohol testing.

Employee Signature

Witnessed by

Dated _____

Dated _____

Job Applicants Notice of Test Results

Exhibit 6

To: _____ Job Applicant Date: _____

The township has received the results of the chemical test of the sample collected from you on _____. The result is _____. The lab report is attached.

The result of the initial screening test is _____.

The result of the confirmatory test is _____.

In case of a positive test result, you may:

Within three days of this notice submit to the appointing authority at _____ any information you may have to explain the test results, in addition to the information previously submitted.

Within five days of this notice request in writing to the undersigned a confirmatory retest of the original sample at your own expense. If you wish a different licensed lab to perform a retest, you must include that information in your request.

Notice of Additional Rights:

1. The job offer made to you may not be withdrawn on the basis of a positive test result from an initial screening test which has not been verified by a confirmatory test.
2. Should you request confirmatory retesting, said retesting must use the same drug or alcohol threshold detection levels used in the original confirmatory test.
3. You are further notified that if the confirmatory retest does not confirm the original positive test result, no adverse action may be taken against you based on the original confirmatory test.

Signature _____

Address _____

Notice of Withdrawal of Job Offer

Exhibit 7

To: _____, Job Applicant

This is to notify you that the job offer previously made to you for the position of _____ is hereby withdrawn.

The reason for this action is designated below:

_____ The confirmatory drug and alcohol test was positive, and the time within which to request confirmatory testing has expired. See notice of test results dated _____.

_____ The drug and alcohol confirmatory retest was also positive. See noticed of test results dated _____ (copy attached).

Sincerely Yours,

(Appointing Authority)



24098 IRON RANGE ROAD
COHASSET, MN 55721

OFFICE (218) 326-5859
FAX (218) 999-5869

9E
Invoice

Date:	Invoice #:
1/4/2022	102634

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Work Completed At:
HARRIS TOWNSHIP
WELL AT PROPERTY @20958
WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Completed By:	P.O. No.:	Terms:
SAM		DUE UPON RECEIPT

Quantity	Description	Rate	Amount
1	COLIFORM BACTERIA TEST ONLY	25.00	25.00
1	SERVICE CALL @\$250.00 / HR	250.00	250.00
	** PUMPED WELL OVER THE TOP WITH A GENERATOR.. ** TOOK COLIFORM BACTERIA TEST - WHICH PASSED - COPY OF PASSING SAMPLE ENCLOSED.. ** RUNNING AMPS OK - STARTING AMPS OK.. ** ORIGINAL PUMP IN THE WELL.. ** COPY OF WELL RECORD AND SEALING OF THE OLD WELL ALSO ATTACHED.. ** THANK YOU FOR YOUR BUSINESS...		

A 1.5% finance charge will be added to all balances over 30 days. Minimum finance charge will be \$1.00. A fee equal to the balance due will be added to all accounts turned over to collection.

Total	\$275.00
--------------	-----------------

STATE OF MINNESOTA DEPARTMENT OF HEALTH
ABANDONED WELL RECORD

MINNESOTA UNIQUE WELL NO. **H19635**
(Leave blank if not known)

1. LOCATION OF WELL

County Name **Itasca**

Township Name **Harris** Township Number **54N** or **S** Range Number **25W** or **W** Section No. **12** Fraction **1/4** of **1/4** **NW NW NW**

4. WELL DEPTH (completed) **53** ft. Date sealed **5/14/92**

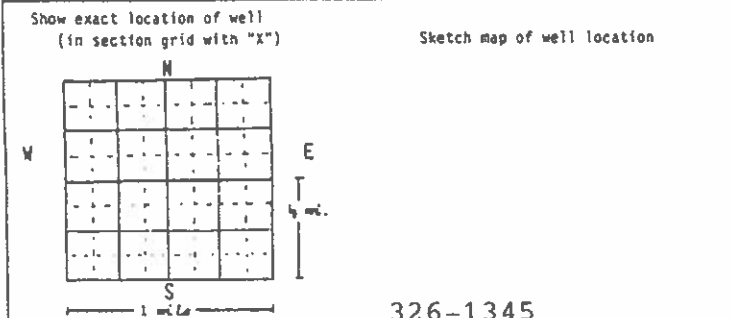
Numerical Street Address and City of Well Location or Distance from Road Intersection **At the Intersection of Harris-town Rd. & Wendigo Park Rd.**

5. DRILLING METHOD (if known)

Cable tool Reverse Driven Dug

Hollow Rod Air Bored _____

Rotary Jettad Power Auger



6. OBSTRUCTIONS

Well obstructed Yes No

Obstructions removed Yes No If obstructions cannot be removed, contact MDH before sealing.

7. USE

Domestic Monitoring Heat Loop

Irrigation Public Industry

Test Well Municipal Commercial

Air Conditioning _____

2. PROPERTY OWNER'S NAME **DOBIE, DANIEL**

Mailing Address if different than property address indicated above **3904 Wendigo Park Road Grand Rapids, MN. 55744**

8. CASING(S)

Black Threaded _____

Galv. Welded

Plastic Stainless Steel

2" in. to **53** ft.

_____ in. to _____ ft.

3. FORMATION LOG

FORMATION LOG	COLOR	HARDNESS OF FORMATION	FROM	TO
TOP SOIL	BLK	S	0	1
CLAY SAND	BRN	S	1	18
GRAVEL	BRN	S	18	51
SAND	BLUE	S	51	53

If not known, indicate formation log from new well or nearby well.

9. SCREEN

Screened well from **50** ft. to **53** ft. (If known)

Open Hole from _____ ft. to _____ ft.

10. STATIC WATER LEVEL

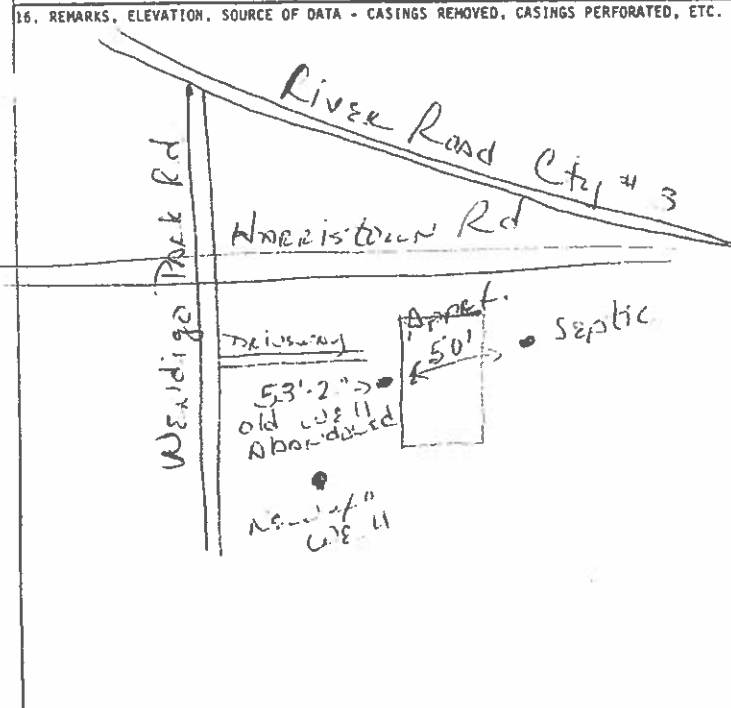
51 ft. below above land surface Date Measured **5/14/92**

11. WELLHEAD COMPLETION

Pitless Adapter Found Buried

Basement offset _____

Well Pit



12. GROUTING INFORMATION

Neat Cement Bentonite _____

Grout material **Portland** from **0** to **53** ft. cu. yds.

13. NEAREST SOURCES OF CONTAMINATION

50 feet **East** direction **Septic** type

Well disinfected before sealing? Yes

14. PUMP Removed Not Present

Type: Submersible L.S. Turbine Reciprocating

Jet Centrifugal _____

15. EXISTING WELLS (Please sketch locations of abandoned and active wells in remarks section or on back.)

Other unused well(s) on property? Yes No

Abandoned: Permanent Temporary Not sealed

17. WATER WELL CONTRACTORS CERTIFICATION

This well was sealed under my jurisdiction and this report is true to the best of my knowledge and belief.

BENES WELL DRILLING, INC. 31-009

Licensee Business Name **2214 N.W. Norway Street** License No. _____

Address **Grand Rapids, MN. 55744**

Signed **Robert Samuelson, Jr.** Date **5/14/92**

Robert Samuelson, Jr. Date **5/14/92**

Name of Driller



RMB

Environmental Laboratories, Inc.

www.rmbel.info

Bloomington
2200 West 94th Street
Bloomington, MN 55431
952-456-8470

Detroit Lakes
23796 County Highway 6
Detroit Lakes, MN 56501
218-846-1463

Hibbing
1111 7th Ave. E.
Hibbing, MN 55746
218-440-2043

Laboratory Results
January 06, 2022

Report To: **Benes Well Drilling, Inc.**
Vicki Benes
24098 Iron Range Rd
Cohasset, MN, 55721

Bill To: **Benes Well Drilling, Inc.**
Vicki Benes
24098 Iron Range Rd
Cohasset, MN, 55721

Lab Code:	FI005161-01	Sample Description:	20958 Wendigo Park Rd, Grand Rapids, MN 55744
Matrix:	Water	Property Owner Name:	Harris Township
Date/Time Sampled:	01/04/2022 10:45	Sampling Point:	
Date/Time Received:	01/04/2022 15:00	Unique Well ID:	
Samplers:	Robert Samuelson	Sample Receipt Information:	Samples received on ice.
Sample Receipt Temperature °C	7.9		Samples received same day as collected.

Analyte	Result	Units	Analyte Qualifiers	RL	DF	Allowable Limit	Analysis Method	Preparation Method	Analyzed	Facility
Microbiological										
Total Coliform Bacteria MPN	< 1.0	MPN/100mL		1.0	1	< 1.0	SM9223B-2004	Collert-18	01/04/22 16:05	HB
Laboratory Interpretation: The Total Coliform result MEETS the primary drinking water standards set by the US Environmental Protection Agency.										
E. Coli Bacteria MPN	< 1.0	MPN/100mL		1.0	1	< 1.0	SM9223B-2004	Collert-18	01/04/22 16:05	HB
Laboratory Interpretation: The E. Coli result MEETS the primary drinking water standards set by the US Environmental Protection Agency.										

Qualifiers and Definitions

Item	Definition
RL	Reporting Limit
DF	Dilution Factor
HB	Indicates test performed by RMB Environmental Laboratories - Hibbing.

10A

Resolution 2022-001

**Resolution Authorizing Contract
With Interested Officer Under
Minn. Stat. 471.88, subd. 5**

WHEREAS, Town Board of **HARRIS** Township, **ITASCA** County, Minnesota is seeking the performance or acquisition of the following services of goods:

Plowing of roads, burials, ditch mowing, mowing, and other manual labor or services to the township as needed.

WHEREAS, **Ryan Davies** is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of **\$ 19.00** an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with **Ryan Davies** for a price of **\$ 19.00**; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 12th day of January 2022.

Attested: _____
Town Clerk

BY THE TOWN BOARD

Chair person or other if the chair is contracting

Resolution 2022-002

Resolution Authorizing Contract With Interested Officer Under Minn. Stat. 471.88, subd. 5

WHEREAS, Town Board of HARRIS Township, ITASCA County, Minnesota is seeking the performance or acquisition of the following services of goods:

Plowing of roads, burials, ditch mowing, mowing, and other manual labor or services to the township as needed.

WHEREAS, Mike Schack is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of \$ 19.00 an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with **Mike Schack** for a price of \$ 19.00; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 12th day of January 2022.

Attested: _____
Town Clerk

BY THE TOWN BOARD

Chair person or other if the chair is contracting

Resolution 2022-003

Resolution Authorizing Contract With Interested Officer Under Minn. Stat. 471.88, subd. 5

WHEREAS, Town Board of HARRIS Township, ITASCA County, Minnesota is seeking the performance or acquisition of the following services of goods:

Plowing of roads, burials, ditch mowing, mowing, and other manual labor or services to the township as needed.

WHEREAS, Jim Kelley is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of \$ 19.00 an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with Jim Kelley for a price of \$ 19.00; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 12th day of January 2022.

Attested: _____
Town Clerk

BY THE TOWN BOARD

Chair person or other if the chair is contracting

Resolution 2022-004

Resolution Authorizing Contract With Interested Officer Under Minn. Stat. 471.88, subd. 5

WHEREAS, Town Board of **HARRIS** Township, **ITASCA** County, Minnesota is seeking the performance or acquisition of the following services of goods:

Plowing of roads, burials, ditch mowing, mowing, and other manual labor or services to the township as needed.

WHEREAS, **Dan Gilbert** is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of **\$ 19.00** an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with **Dan Gilbert** for a price of **\$ 19.00**; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 12th day of January 2022.

Attested: _____
Town Clerk

BY THE TOWN BOARD

Chair person or other if the chair is contracting

Resolution 2022-005

Resolution Authorizing Contract With Interested Officer Under Minn. Stat. 471.88, subd. 5

WHEREAS, Town Board of **HARRIS** Township, **ITASCA** County, Minnesota is seeking the performance or acquisition of the following services of goods:

Clerk duties, Caretaker duties, Sexton duties, and other duties or services to the township as needed.

WHEREAS, Peggy Clayton is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of **\$ 19.00** an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with **Peggy Clayton** for a price of **\$ 19.00**; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 12th day of January 2022.

Attested: _____
Town Clerk

BY THE TOWN BOARD

Chair person or other if the chair is contracting

ITASCA COUNTY SHERIFF'S OFFICE

VICTOR J. WILLIAMS, SHERIFF



10E

440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663

ITASCA COUNTY NEWS RELEASE

January 5, 2022

Public Comment Sought for County's Multi-Hazard Mitigation Plan

Itasca County has completed an updated draft of the of its Multi-Hazard Mitigation Plan (MHMP) and is now seeking public feedback on it. Citizens can find a link to review the plan and offer feedback by visiting https://z.umn.edu/itasca_hmp. The review and comment period is open through Tuesday, January 18, 2022. After that, the county will submit the draft plan to the State of Minnesota and the Federal Emergency Management Agency (FEMA) for review.

The Itasca County MHMP is a multi-jurisdictional plan that covers Itasca County, including the cities of Bigfork, Bovey, Calumet, Cohasset, Coleraine, Deer River, Effie, Grand Rapids, Keewatin, La Prairie, Marble, Nashwauk, Squaw Lake, Taconite, Warba, and Zemple. The Itasca County MHMP also incorporates the concerns and needs of townships, school districts, and other stakeholders participating in the plan.

Itasca County is vulnerable to a variety of potential natural disasters, which threaten the loss of life and property in the county. The plan addresses how to mitigate against hazards such as tornadoes, flooding, wildland fires, blizzards, straight-line winds, ice storms, and droughts which have the potential for inflicting vast economic loss and personal hardship.

Update of the plan has been under direction of Itasca County Emergency Management in cooperation with U-Spatial at the University of Minnesota Duluth and representatives from County departments, city and township governments, school districts, and other key stakeholders. Together, the planning team worked to identify cost-effective and sustainable actions to reduce or eliminate the long-term risk to human life or property from natural hazards. Some examples include improvement of roads and culverts that experience repetitive flooding; construction of safe rooms at campgrounds, public parks, mobile home parks or schools to protect lives in the event of tornados or severe wind events; burying powerlines that may fail due to heavy snow, ice or wind storms; ensuring timely emergency communication to the public through warning sirens and mass notification systems, and conducting public awareness and education campaigns to help people be prepared to take safe action before, during, or following a hazard event.

Hazard mitigation planning helps Itasca County and other jurisdictions protect their residents. Working with local communities through the process helps identify vulnerabilities and develop strategies to reduce or eliminate the effects of a potential hazard. In addition, increasing public awareness of local hazards and disaster preparedness helps to create a community that is resilient to disaster, and breaks the cycle of response and recovery. Updating the plan further allows the County and its jurisdictions to apply for eligible projects under future Hazard Mitigation Assistance (HMA) grant funding from FEMA for projects that are cost-effective and will help to reduce or eliminate impacts of future natural disaster events.

Community feedback is vital to the success of the plan. Itasca County invites public review and feedback of the draft plan prior to submitting it to the State of Minnesota and the Federal Emergency Management Agency (FEMA) for review. Feedback may be provided via the online comment form or directly to Itasca County Emergency Management.

Contact:

John Linder

Itasca County Emergency Manager Coordinator

Phone: 218-327-7483

Email: john.linder@co.itasca.mn.us

Table #. Itasca County Mitigation Action Chart

ITASCA COUNTY						Mitigation Action Chart	
#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
1	All-Hazards	Education & Awareness Programs	Encourage all county residents to sign-up for the county's Everbridge emergency notification alert system.	Existing High Ongoing	Itasca County Emergency Management (ICEM)	Itasca County advertises the Everbridge emergency notification system on our county website, and posts reminders on the Itasca County Sheriff's Dept and Itasca County Emergency Manager social media accounts. During public events we also have a computer set up to assist the public in setting up an account. Local jurisdictions are encouraged to promote sign up for local residents by directing them to the county website.	County
2	All-Hazards	Mitigation Preparedness & Response Support	Ensure the Itasca County Emergency Operations Plan (EOP) is updated and addresses policies & procedures needed to support EM functions prior to, during, and following a disaster.	Existing Moderate Ongoing	ICEM	ICEM has an Emergency Operations Plan that is updated on a regular basis which helps the county be ready to respond to disasters across a range of EM functions. This includes plans in place for Sheltering and Pet Sheltering in the event that people are displaced from their homes following a disaster.	County
3	All-Hazards	Mitigation Preparedness & Response Support	Ensure designated facilities are in place and prepared for providing mass care sheltering and county staff are trained in sheltering operations.	Existing Moderate Ongoing	ICEM, IC Public Health (ICPH)	Itasca County partners with the American Red Cross to establish MOU's with facilities in the county to serve as official shelter locations that meet ARC shelter requirements for space and accessibility. ICEM and ICPH work with the Red Cross on shelter management training. Itasca County will continue to work to ensure that all designated shelters are prepared with backup generators where needed.	County

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
4	All-Hazards	Mitigation Preparedness & Response Support	Work with AT&T and Verizon to address coverage and redundancy for 911 coverage to residents.	Existing Moderate Ongoing	ICEM	Itasca County Sheriff's Office is working to improve our system of redundancy for our 911 system. The ICEM and Dispatch are working to address this issue and are communicating with our cell providers to help improve coverage.	County, AT&T, Verizon
5	All-Hazards	Mitigation Preparedness & Response Support	Work with the National Weather Service (NWS) for Itasca County to become a designated "StormReady" community.	Existing Moderate 2021-2022	ICEM in coord with NWS	Itasca County has started the process to become a Storm Ready County. We are working with the National Weather Service in Duluth, MN to achieve this recognition. ICEM utilizes the county website and IC Sheriff's Office Facebook page and local news media to communicate with residents and visitors on emergency preparedness. A link for the Everbridge emergency notification system is located on the Itasca County website, along with resources on building a family emergency kit and emergency plan. ICEM participates in and promotes the NWS Severe Weather Awareness Weeks in spring and fall each year. We also promote residents to be prepared for emergencies, to have NOAA weather radios, and to sign up for the county's Everbridge system and Itasca County Sheriff's Office Facebook page to receive emergency notifications and other information. ICEM shares information with local governments and encourages them to use their communication platforms to keep residents informed.	County, NWS
6	Severe Winter & Summer Storms	Education & Awareness Programs	Provide education and outreach to residents on personal preparedness for severe weather events, extreme cold, and extended power outages.	Existing High Ongoing	ICEM in coord with Local Gov't		County

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
7	Severe Winter & Summer Storms	Structure & Infrastructure Systems	Work with municipal & rural electric coops to encourage them to address burying powerlines or strengthening power poles to avoid power outages from high wind events and storms.	Existing High Ongoing	ICEM in coord with Local Gov't and Rural & Municipal Utility Coops	North Itasca Electric Cooperative, Lake County Power, MN Power, Grand Rapids Public Utilities Commission all continue to address where power lines can be strengthened or buried underground. ICEM will assist as needed with applications to FEMA for eligible project measures that help to eliminate or reduce risk of power outages by these coops.	Electric Coops, FEMA HMA grant
8	Severe Winter & Summer Storms	Mitigation Preparedness & Response Support	Purchase & install permanent backup generators for Itasca County critical facilities where they are needed.	Existing High TBD	ICEM in coord with other county depts.	Itasca County has a backup generator for the Itasca Resource Center, Dispatch, and all radio tower sites. ICEM will work with other county departments to identify what county facilities do not have backup generator power.	County
9	Severe Winter & Summer Storms	Mitigation Preparedness & Response Support	Work with local jurisdictions to acquire generator backup power to support critical infrastructure and delivery of essential services during an extended power outage due to storms.	Existing Moderate Ongoing	ICEM in coord with Local Gov't	ICEM continues to provide assistance to cities and townships that need to acquire portable generators to power infrastructure such as lift stations and other key facilities such as City Hall /community shelters in the event of a power outage. In some cases, this may include helping to identify where used portable generators may be obtained or helping to prepare a funding application.	County, Local Gov't
10	Severe Winter & Summer Storms	Natural Systems Protection	Conduct vegetation management along county-owned roads to reduce the risk of downed trees and branches resulting from severe storms.	Existing Moderate Ongoing	IC Hwy. Dept., Utility Providers & Local Gov'ts	Itasca County Highway Dept. and local utility providers actively maintain and clear their right of ways of trees, vegetation, and debris to prevent the creation of additional hazards or blocking road/site access. Townships & cities are encouraged to do the same for roads under their authority.	County, Utilities, Local Gov't

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
11	Severe Winter & Summer Storms	Mitigation Preparedness & Response Support	Encourage schools and long-term facilities that house senior citizens or other vulnerable populations to have emergency plans and generators in place to deal with severe weather, extreme temperatures, and power outages.	Existing High Ongoing	ICEM in coord with ICPH, Schools & Other Facilities, and Local Gov't's	ICEM and ICPH continue to work with schools and other long-term care facilities across the county and will encourage them to have plans in place for when the need arises. ICEM encourages local jurisdictions to work directly with facilities in their community to be prepared. Schools are encouraged to practice tornado drills each year.	County, Local Facilities
12	Severe Summer Storms	Mitigation Preparedness & Response Support	Ensure there is a network of trained Storm Spotters throughout the county.	Existing Moderate Ongoing	ICEM in coord with NWS & Local Gov't	ICEM works with the NWS to provide SKYWARN storm spotter training on an annual basis to local law enforcement, fire departments, and local residents who wish to participate. Storm Spotters help to support situational awareness of and public notification for dangerous storms such as severe thunderstorms and tornadoes.	County, NWS
13	Severe Summer Storms	Education & Awareness Programs	Encourage campground operators to post information regarding storm shelters and safety during strong summer storms.	Existing Moderate Ongoing	ICEM in coord with IC Parks Dept. & Local Parks	Campground operators will be encouraged to take action on this locally. Itasca County Parks Dept. manages camping at 2 county parks (Bass Lake County Park & Campground and Itasca County Fairgrounds Park) and posts storm safety information for campers.	County, State/Local
14	Severe Summer Storms	Local Planning & Regulations	Work with owners of mobile home parks (MHP's) to ensure they are in compliance with the Minnesota Department of Health (MDH) requirements for evacuation plans and storm shelters.	Existing High Ongoing	ICPH in coord with Local Gov't and MHP's	Itasca County Public Health works with the owners of manufactured home parks within the county to ensure that they are meeting MDH requirements for storm shelters and evacuation plans.	County, MHP Owners

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
15	Severe Summer Storms	Local Planning & Regulations / Structure & Infrastructure Projects	Provide assistance to local jurisdictions that require purchase & installation of new outdoor warning sirens and ensure they are connected to the county's remote activation system.	Existing High Ongoing	ICEM in coord with Local Gov't	The cities of Bovey, Effie, Grand Rapids, Keewatin, Marble, Squaw Lake, and Warba have each identified a need to upgrade or install new warning sirens in their community. ICEM will assist as needed with applying for funding to the USDA Community Facilities Grant Program which is a source for funding outdoor warning sirens. All new sirens will be connected to the county's remote activation system.	County, Local Gov't, USDA CF Grant Program
16	Severe Summer Storms	Structure & Infrastructure Projects	Address the need for the construction of storm shelters or tornado safe rooms in communities, parks, or other locations in the county where people are vulnerable to high wind or tornadoic events.	Existing Moderate Ongoing	ICEM in coord with Local Gov't	The cities of Deer River, Keewatin, Nashwauk, Taconite, and Zemple have each identified a need for either a storm shelter or tornado safe room to help protect residents/visitors that are vulnerable to high wind events (i.e., mobile home parks, campgrounds). ICEM will provide assistance as requested to these municipalities to help assess need, possible construction options, and development of potential grant applications as needed (i.e., FEMA HMA safe room grant).	County, FEMA HMA, Other (TBD)
17	Wildfire	Local Planning & Regulations	Work with the MN DNR Firewise Program to address update of the Itasca County Community Wildfire Protection Plan (CWPP).	New Moderate TBD	ICEM in coord with MN DNR Firewise	The Itasca County developed a CWPP in 2008 and should undergo an update since it is over 10 years old. ICEM will work with the MN DNR FW Coordinator for NE MN to proceed with a plan update in coordination with local communities to identify necessary wildfire mitigation activities.	County, MN DNR Firewise Grant

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
18	Wildfire	Education & Awareness Programs	Participate in the MN DNR's Firewise program to promote wildfire safety and encourage local homeowners to reduce wildfire risk.	New Moderate TBD	ICEM in coord with Local Gov't	Itasca County participates in the MN DNR's Firewise Program. Information about Firewise is provided on the Itasca County website with extensive information and resources for homeowners to reduce risk to personal structures and increase defensible space.	County, MN DNR
19	Wildfire	Structure & Infrastructure Projects	Evaluate and address the need for additional dry hydrants in the county to support wildland firefighting.	New Moderate TBD	ICEM in coord with Local FD's and MN DNR	Itasca County GIS and Sheriff's Office have a database of the location of all dry hydrants & tanks across the county. ICEM will assist in working with local fire departments on addressing water where additional dry hydrants may be needed. ICEM may help to coordinate communication with the MN DNR for technical assistance or on development of funding requests. Some projects may be eligible for Firewise grant funding.	County, Local FD's, MN DNR Firewise Grant
20	Wildfire	Education & Awareness Programs	Promote awareness of dry conditions and wildfire hazards, during periods of drought conditions.	Existing Moderate Ongoing	ICEM in coord with MN DNR, NWS & Local Gov't's	In the event of high-risk wildfire conditions, ICEM works in concert with the NWS, MN DNR, and local communities to raise public awareness of dry conditions and increased danger of wildfire, and may ban burning permits or campfires if needed.	County, MN DNR

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
21	Flooding	Local Planning & Regulations	Participate in the National Flood Insurance Program and enforce policies that address development in high-risk flood areas.	Existing Moderate Ongoing	IC Envir. Services Dept.	<p>Itasca County has adopted and enforces the county's Floodplain Ordinance to meet NFIP floodplain management requirements, including regulating new construction in Special Flood Hazard Areas (SFHAs), Floodplain identification and mapping, including any local requests for map updates. The Itasca County Environmental Services Department works closely with the MN DNR Floodplain Coordinator on issues that arise. Landowners in high-risk areas are required to purchase flood insurance if they have a mortgage or loan from a federally backed lender.</p> <p>The Itasca County Highway Dept./County Engineer continues to work with townships to identify necessary projects on rural roads, such as reoccurring washouts or flooding issues. ICEM and IC Hwy. Dept. also work with municipalities to provide guidance on localized flood mitigation projects as needed. The IC Hwy. Dept. maintains a 5-year transportation plan to identify and schedule major improvements as need to our transportation infrastructure.</p>	County
22	Flooding	Local Planning & Regulations / Structure & Infrastructure Projects	Work with township governments to address road improvements, ditch maintenance and bank stabilization projects needed to mitigate against high rain events.	Existing High Ongoing	IC Hwy. Dept. in coord with Local Gov'ts	<p>The IC Hwy. Dept. maintains a 5-year transportation plan to identify and schedule major improvements as need to our transportation infrastructure.</p>	County, State, Federal

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
23	Flooding	Local Planning & Regulations	Enforce county policies that regulate zoning for new development, setbacks in shoreline areas, and stormwater management.	Existing Moderate Ongoing	IC Envr. Services Dept., IC SWCD	The Itasca County Environmental Services Dept. oversees the county's Zoning ordinance which outlines regulations for new development and also enforces the permitting process for shoreline alterations. Shoreland alterations of vegetation and topography are regulated and minimized to prevent erosion into public waters and prevent bank slumping and protect fish and wildlife habitat. In addition, the Itasca County SWCD enforces the Minnesota Buffer Law to protect waterways and reduce erosion.	County, SWCD
24	Flooding	Education & Awareness Programs	Provide education and technical assistance to homeowners and local government in developing and implementing stormwater management plans and projects.	Existing Moderate Ongoing	IC Envr. Services & IC SWCD	The Itasca County SWCD website includes a guide to developing rain gardens and homeowner's guide on how to develop and implement a stormwater management plan for their property. The SWCD also provides assistance to local governments in conducting stormwater assessments. Itasca County Environmental Services also provides ongoing assistance to local jurisdictions as needed in evaluating and planning for stormwater or other flood related projects.	SWCD
25	Flooding	Local Planning & Regulations	Work in partnership with area watershed districts to coordinate planning and project efforts that address flooding and erosion concerns.	Existing Moderate Ongoing	IC Envr. Services Dept. in coord with IC SWCD & Watershed Districts	Itasca County Environmental Services Dept. and the Itasca County Soil and Water Conservation District work in partnership with the following watershed districts on planning and project efforts: Upper Mississippi River – Headwaters, Mississippi River – Grand Rapids, St. Louis River, Littlefork River, Bigfork River and Red Lakes.	County, SWCD Cost Share Grant Program, & Watershed Districts

ITASCA COUNTY

Mitigation Action Chart

#	Hazard	Mitigation Strategy	Mitigation Action	Status Priority Timeframe	Responsibility	Comments on Implementation & Integration	Possible Funding
26	Flooding	Local Planning & Regulations / Structure & Infrastructure Projects	Conduct a county-wide public road culvert inventory and address public safety concern remediation measures.	Existing Moderate Ongoing	IC Hwy. Dept. & IC Env't. Services Dept. in coord with Itasca SWCD & MN DNR	The IC Hwy. Dept. works with the Itasca County SWCD and MN DNR to address Public Waters culvert replacements. We will make improvements where identified as necessary, and in the order of greatest need.	County, MN DNR
27	Flooding	Local Planning & Regulations / Structure & Infrastructure Projects	Conduct property buyouts to acquire homes affected by repetitive flooding and physically relocate or remove those homes to eliminate future flood damages.	Existing Low Ongoing	ICEM, IC Env't. Services Dept. in coord with Local Gov'ts	There are currently no projects slated for conducting property buyouts by the county or local jurisdictions; however, Itasca County Emergency Management and Itasca County Environmental Services will continue to evaluate and assist municipalities with any future property acquisition projects and application to FEMA or MN DNR for grant funding to conduct buyouts.	County, MN DNR, FEMA HMA, Local Gov't

10G

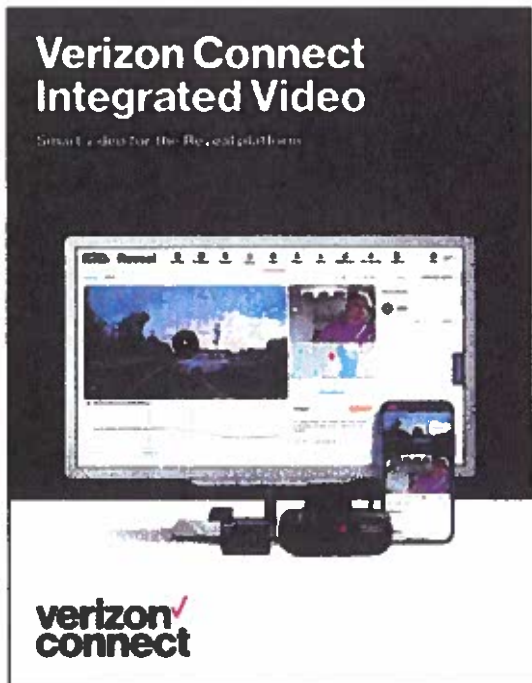
On Dec 16, 2021, at 10:32 AM, anthony.alicea@verizonconnect.com wrote:

Good morning,

I hope you are doing well during these interesting times! I am following up on previous communications regarding [Verizon Connect](#) for fleet management and vehicle tracking -- hoping to re-connect on this project. Please see below and let me know if we can discuss.

We are currently experiencing a one of a kind situation with the existing health situation for our world, country, and local government organizations. Fleet management and vehicle tracking may not initially come to mind as a critical need, but consider the following:

- Show proof of vehicles being used for crisis event through automated reporting
- Use fleet utilization reports to know and free up underutilized vehicles for others tasks or to loan out to other agencies
- Location data and trip history to know where your staff is
- Use geofence and landmarks to identify hotspot and potential "off limit" areas
- Leverage mileage reports to track additional usage of vehicles
- Receive diagnostic information on vehicles to make sure they are safe and ready to be used



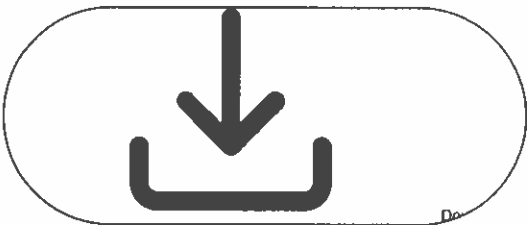
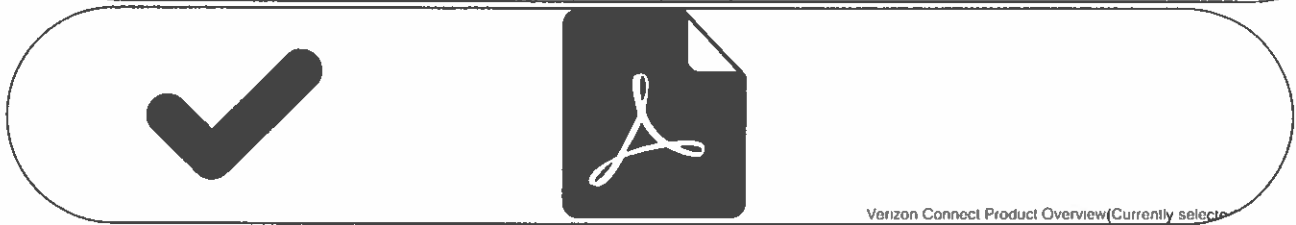
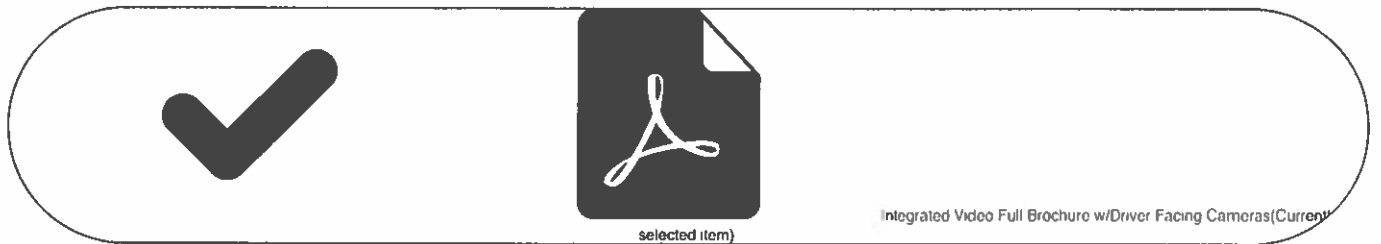
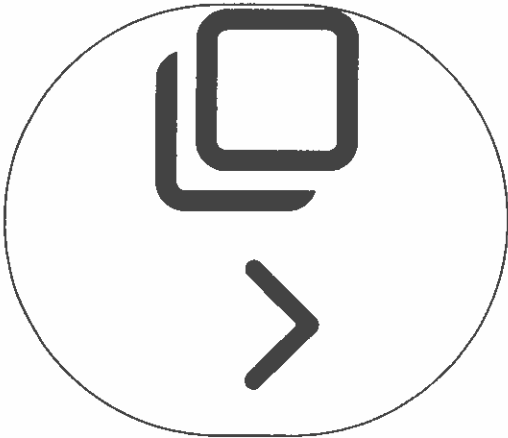
[Integrated Video Full Brochure w/Driver Facing Cameras](#)



[Verizon Connect Product Overview](#)

Integrated Video Full Brochure w/Driver Facing Cameras

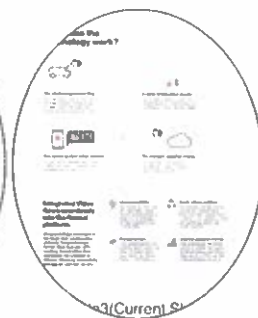
Viewing



[AA](#)
[Anthony Alicea](#) Verizon Connect



[Anthony Alicea](#)





Go beyond the dashcam.

HD video, AI and driver data join forces to help you coach drivers and mitigate risk with Integrated Video.

A dog runs into the street, a driver is distracted, or a car stops too fast. There are a thousand ways an accident or a near miss can occur on the road. If your fleet's vehicle is involved, you want to know the whole story.

Verizon Connect Integrated Video adds eyes to every dash of your fleet. It brings road-facing and driver-facing footage in a side-by-side view with a fleet management system to deliver video clips of harsh driving events within minutes of them happening. Use video to establish the facts in the event of an accident or to help coach your drivers on safe behaviors.



Coach drivers on safe behaviors



Help mitigate accident risk and liability



Request on-demand clips from available video footage



See the vehicle's speed before, during and after the triggering event



Receive video clips within minutes of a harsh driving event



Know how severe an incident was with event classification



View road-facing and driver-facing footage side by side



Take your business wherever you go.

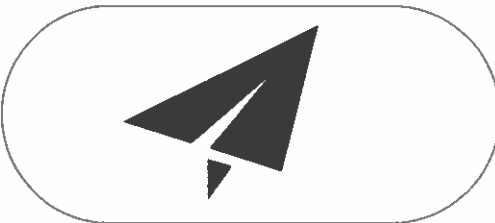
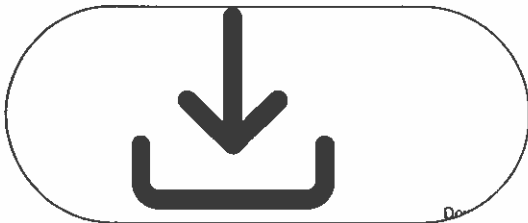
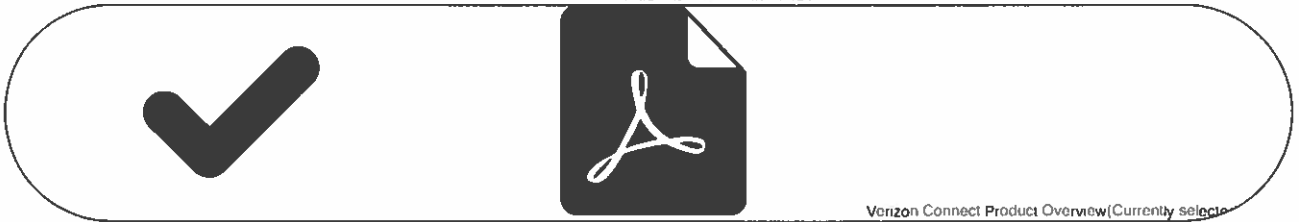
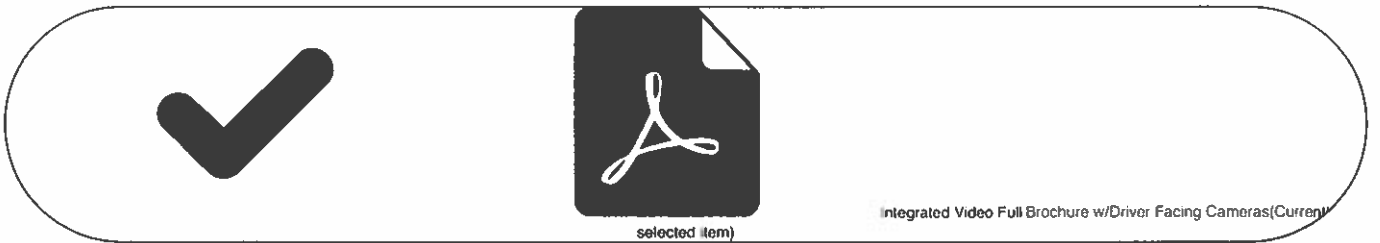
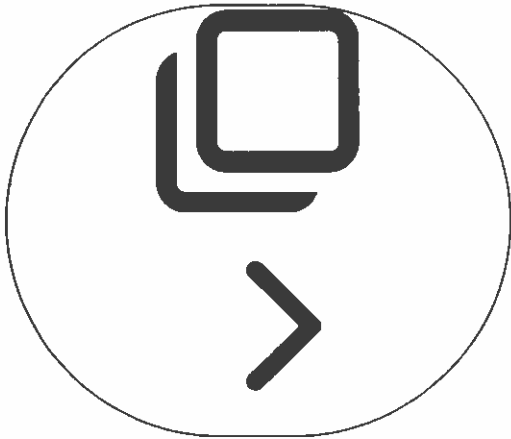
Being away from the office shouldn't slow you down. View video clips of harsh driving and other driver data on our easy-to-use mobile apps for Reveal.

Integrated Video flows seamlessly into the Reveal platform. You receive an alert within minutes. The AI engine classifies events. Integrated Video is one part of the larger fleet management platform, Verizon Connect Reveal. More than just GPS tracking, Reveal offers fleet businesses the potential to improve efficiency, productivity and overall customer

service. **How does the technology work?** Increase visibility See vehicles on a live map and replay driver routes. Find the nearest vehicle to dispatch to an emergency job. Give customers more accurate ETAs. Manage drivers Track driver behaviors, like speeding, harsh braking and idling, and monitor after-hours vehicle use. Coach drivers on safe behaviors. Track vehicle metrics Get reminders and alerts when vehicles need maintenance. Know when they're being moved in and out of key business locations with geofencing. Better plan vehicle downtime. Improve decision making View dashboards with vehicle and driver metrics. Get reports on fuel purchases and number of stops per day to help you make informed business decisions. **event occurs. classifies events.** Once the engine turns on, the camera will begin recording footage inside the vehicle facing the driver and outside the vehicle facing the road. The AI engine begins to review the footage based on a hard braking, harsh cornering or hard acceleration trigger. You can view the footage side by side in Reveal on mobile or desktop. Then, download clips for later use. The video clip of the event is classified as a collision, dangerous, harsh driving or low risk. The camera begins recording. A harsh driving event occurs.

Verizon Connect Product Overview

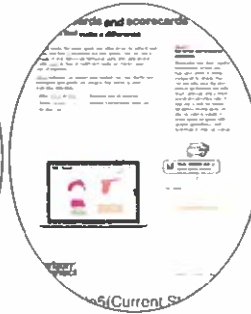
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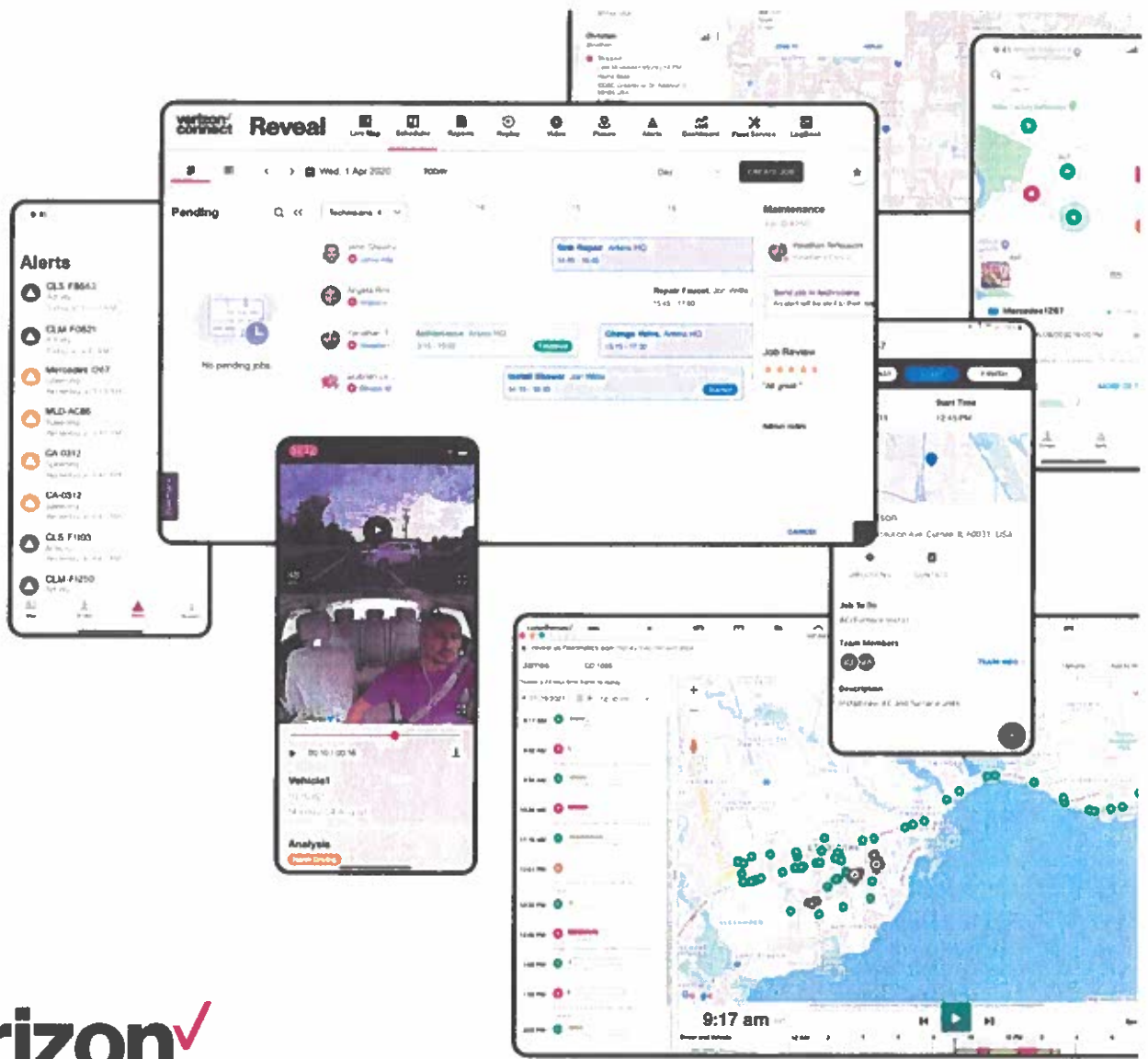


[AA](#)
[Anthony Alicea](#) Verizon Connect



[Anthony Alicea](#)





A total fleet platform to move your business forward

Doing business has become increasingly difficult in the fleet space where you rely on vehicles and drivers to get work done. If you're looking to keep tabs on safety, compliance or productivity in a more efficient, digital way, Verizon Connect Reveal is the platform that can deliver.

Contents

- Live map 1**
- Route replay..... 2**

Without Dash Cam.

2002 Summit Blvd, Suite 1800
Atlanta, GA 30319
Fax: (781) 577-4793

SERVICES ORDER FORM

Customer Service: 1-844-617-1100
Customer Service:
verizon_support@verizonconnect.com
www.verizonconnect.com



GENERAL INFORMATION				
Order Date: January 7, 2022	Customer Reference Number:		VCF Salesperson Name: Dario Schroeder	Region: CA
Company Name: Harris Township			Officer or Owner: Peggy Clayton	Telephone: (218) 327-1351
Address (Mailing or Invoicing Address): 20876 WENDIGO PARK RD			Officer/Owner Email Address: supervisorchtp@gmail.com	Cell Phone:
City: GRAND RAPIDS	State: MN	Zip Code: 55744-4682	Installation Contact if other than Officer/Owner:	Telephone:
Please advise your VCF scheduler if there are multiple shipping or installation addresses			Accounts Payable Contact, if other than Officer/Owner:	Telephone:
			Email:	

SUBSCRIPTION SERVICES:			
QUANTITY	DESCRIPTION	MONTHLY PER UNIT FEE	MONTHLY TOTAL
2	Vehicle Tracking Subscription	18.95 USD	37.90 USD
2	Engine Connect Data Subscription	0.00 USD	0.00 USD
2	Standard Integration Subscription	0.00 USD	0.00 USD

TOTAL MONTHLY AMOUNT	37.90 USD
Agreement Length: 12 Months from the Subscription Start Date The "Subscription Start Date" is the earlier of (i) the date of installation of any Equipment or (ii) 90 days from the execution of the Services Order Form. Billing for each ordered subscription shall start at the earlier of (i) the date of installation of the applicable Equipment or (ii) 90 days from the execution of this Services Order Form.	Excludes Applicable Taxes and Fees

ONE-TIME FEES (per Occurrence):			
QUANTITY	DESCRIPTION	AMOUNT	EXTENDED PRICE
Total One-Time Fees			0.00 USD
COVERT INSTALLATION: Unknown		EXCLUDES APPLICABLE TAXES AND FEES	

ORDER TERMS:
Customer agrees that the purchase and/or licensing of the products and/or services set forth in this order is subject to the terms and conditions in the contract between Verizon Connect NWF Inc. (VCN) (formerly Networkfleet, Inc.) and Sourcewell (formerly NJPA) (Contract #020221-NWF) that are in effect as of the date the order was received by VCN ("Sourcewell Contract"). The Sourcewell Contract terms and conditions are available at <https://www.sourcewell-mn.gov/cooperative-purchasing/020221-mvf-ll>, in accordance with the terms of the Sourcewell Contract. Customer and VCN have executed an additional separate written agreement ("Customer Addendum") with respect to the products and/or services set forth in this order, the terms and conditions set forth in the Customer Addendum shall also apply with respect to the products and/or services set forth in this order.

INSTALLATION NOTES (not valid for changes to billing, payment or other contract terms):

Customer Name: Harris Township	
By (signature)	Date:

With Dash Cam.

2002 Summit Blvd., Suite 1800
Atlanta, GA 30319
Fax: (781) 577-4793

SERVICES ORDER FORM

Customer Service: 1-844-617-1100
Customer Service:
verizon.support@verizonconnect.com
www.verizonconnect.com



GENERAL INFORMATION				
Order Date: January 7, 2022	Customer Reference Number:		VCF Salesperson Name: Dario Schroeder	Region: CA
Company Name: Harris Township		Officer or Owner: Peggy Clayton		Telephone: (218) 327-1361
Address (Mailing or Invoicing Address): 20878 WENDIGO PARK RD			Officer/Owner Email Address: supervisorchtp@gmail.com	Cell Phone:
City: GRAND RAPIDS	State: MN	Zip Code: 55744-4682	Installation Contact if other than Officer/Owner:	Telephone:
Please advise your VCF scheduler if there are multiple shipping or installation addresses			Accounts Payable Contact, if other than Officer/Owner:	Telephone:
			Email:	

SUBSCRIPTION SERVICES:			
QUANTITY	DESCRIPTION	MONTHLY PER UNIT FEE	MONTHLY TOTALS
2	Vehicle Tracking Subscription	18.95 USD	37.90 USD
2	Engine Connect Data Subscription	0.00 USD	0.00 USD
2	128GB Upgrade Subscription	2.00 USD	4.00 USD
2	Integrated Video Driver Facing Camera	5.00 USD	10.00 USD
2	Integrated Video Forward Facing Camera	24.95 USD	49.90 USD
2	Standard Integration Subscription	0.00 USD	0.00 USD

TOTAL MONTHLY AMOUNT	101.80 USD
<p>Agreement Length: 12 Months from the Subscription Start Date. The "Subscription Start Date" is the earlier of (i) the date of installation of any Equipment or (ii) 90 days from the execution of the Services Order Form. Billing for each ordered subscription shall start at the earlier of (i) the date of installation of the applicable Equipment or (ii) 90 days from the execution of this Services Order Form.</p>	Excludes Applicable Taxes and Fees

ONE-TIME FEES (per Occurrence):			
QUANTITY	DESCRIPTION	AMOUNT	EXTENDED PRICE
Total One-Time Fees			0.00 USD
COVERT INSTALLATION: Unknown		EXCLUDES APPLICABLE TAXES AND FEES	

ORDER TERMS:
Customer agrees that the purchase and/or licensing of the products and/or services set forth in this order is subject to the terms and conditions in the contract between Verizon Connect NWF Inc (VCN) (formerly NetworkNet, Inc.) and Sourcewell (formerly NJPA) (Contract #020221-NWF) that are in effect as of the date the order was received by VCN ("Sourcewell Contract"). The Sourcewell Contract terms and conditions are available at <https://www.sourcewell-mn.gov/cooperative-purchasing/020221-nwf>. If, in accordance with the terms of the Sourcewell Contract, Customer and VCN have executed an additional separate written agreement ("Customer Addendum") with respect to the products and/or services set forth in this order, the terms and conditions set forth in the Customer Addendum shall also apply with respect to the products and/or services set forth in this order.

INSTALLATION NOTES (not valid for changes to billing, payment or other contract terms):

Customer Name: Harris Township	
By (signature)	Date:

11B

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
12/8/2021	Regular Meeting	fixed rate	\$60.00	\$60.00
	Planning and Development Meeting	fixed rate	\$60.00	
12/13/2021	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
Additional Hourly Work:				
12/1/2021	Auditor Dept Re: city of GR/Isleview Rd property values	0.25	\$19.00	\$4.75
12/1/2021	Hall to fax tax info to B. foundation	0.25	\$19.00	\$4.75
12/2/2021	Hall to make copies of appraisals	0.5	\$19.00	\$9.50
12/2/2021	Appraisals of employees 3:30 pm-8:00 pm	4.5	\$19.00	\$85.50
12/2/2021	Resolution on winter burials	0.5	\$19.00	\$9.50
12/2/2021	Minutes of Closed session	0.5	\$19.00	\$9.50
12/5/2021	Hall for agenda items, changes made to 11/28/21 minutes	1	\$19.00	\$19.00
12/7/2021	Cable Commission Mtg 12-1pm	1	\$19.00	\$19.00
12/8/2021	Meet with Beth re: clerk duties etc 4:30 pm-6:30 pm	2	\$19.00	\$38.00
12/8/2021	Scan and email to Andy S, and CW Tech, 8:45-9:15 pm	0.5	\$19.00	\$9.50
12/9/2021	Disc with Courri and Ruppe Re: audit firms	0.5	\$19.00	\$9.50
12/17/2021	Emails, scan doc to DNR	0.25	\$19.00	\$4.75
12/17/2021	Rink attendant interviews, copies etc with JK 3:30-4:15 pm	0.75	\$19.00	\$14.25
12/19/2021	Review 12/8/21 minutes	0.5	\$19.00	\$9.50
12/20/2021	Work session (copies) 4:45-5; 5-6 pm	1.25	\$19.00	\$23.75
12/20/2021	Order keys for mailbox	0.25	\$19.00	\$4.75
12/21/2021	Hall for Anderson Glass to check door/replace part 10:15-11am	0.75	\$19.00	\$14.25
12/22/2021	Call from Andy Shaw re: franchise agreement, Isleview rd	0.25	\$19.00	\$4.75
12/22/2021	Pulled together resolution/permit of franchise agreement for Att.	1	\$19.00	\$19.00
12/22/2021	Interview with rink attendant; no show! 3:45-4:30 pm	0.75	\$19.00	\$14.25
12/23/2021	Meet mediacom at Crystal re: modem 11-11:45 am	0.75	\$19.00	\$14.25
12/23/2021	Send resolution agreement (approved by att) to BG	0.25	\$19.00	\$4.75
12/26-27/21	Emails, discussion with CW Tech re: laptop	0.25	\$19.00	\$4.75
	TOTAL	18.5	\$19.00	\$351.50
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
12/1/2021	Hall to fax (mileage)	8		
12/1/2021	Facebook post			
12/1/2021	Park and Cemetery Inspections (mileage)	21		
12/2/2021	Hall to fax (mileage)	8		
12/2/2021	Email MAT Attorney			
12/7/2021	ICTV to sign paperwork (mileage)	11		

12/7/2021	Email from MAT Attorney			
12/7/2021	Facebook post			
12/7/2021	CW Technology laptop quote discussions			
12/9/2021	Emails Re: rink attendants			
12/9/2021	Park and Cemetery Inspections (mileage)	21		
12/13/2021	Facebook post			
12/13/2021	Emails to/from Aud Dept, city of GR, CEDA, CW Tech, etc			
12/15/2021	Emails to and from BG and Township Att.			
12/16/2021	Facebook post			
12/16/2021	Park and Cemetery Inspections (mileage)	21		
12/16/2021	Emails to and from Sonja with B. Foundation			
12/16/2021	Emails to and from SC of CEDA			
12/16/2021	Emails to and from Per. Dynamics			
12/21/2020	Email to/from township att, rink att.			
12/21/2021	Facebook post			
12/22/2021	Facebook post			
12/22/2021	Email to/from township att, rink att., Beth G			
12/23/2021	Park and Cemetery Inspections (mileage)	21		
12/25/2021	Facebook post			
12/27/2021	Facebook post			
12/28/2021	Facebook post (2x)			
12/28/2021	FB messages re: Aspen drive			
12/28/2021	Emails re: rink attendant			
12/29/2021	Facebook post			
12/31/2021	Park and Cemetery Inspections (mileage)	21		
12/31/2021	Email, docs from B. foundation to sign etc.			
	Total	132		
Reimbursements:				
	Mileage total from hrs included in stipend/ non stipend	132.00	0.56	\$73.92
	Other expenses			
	<i>Total reimbursements requested:</i>			\$73.92

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

12/31/2021

Peggy Clayton

Date

Signature

Payment Request

Harris Township
Itasca County

Name: Ryan Davies

Address:

Grand Rapids, MN 55744

Date	Description	# Hours	Rate	Amount
12/8/2021	Regular Meeting	fixed rate	\$ 60.00	\$ 60.00
12/13/2021	Itasca County Township Association	fixed rate	\$ 60.00	\$ 60.00
	Planning and Development Meeting - n/a	fixed rate		
	Supervisor Monthly Salary	fixed rate	\$ 400.00	\$ 400.00
Additional Work:				
			\$ 19.00	\$ -
12/2/2021	work session arpa/boat/land/performance reviews.	4.5	\$ 19.00	\$ 85.50
12/20/2021	work session	0.75	\$ 19.00	\$ 14.25
			Total	\$ 619.75
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
	Mileage			\$ -
	Other Expenses			\$ -
	<i>Total reimbursements requested:</i>	\$ -		\$ -

\$ -

Check amt:

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Ryan Davies

1/6/2022

Signature

Date

Payment Request - Caretaker

Harris Township

Itasca County

Name: Terri Friesen

12/18/2021 to 1/7/2022

Date	Description	# Hours	Rate	Amount
KM/Cleaning				\$0.00
12/20/2021	clean, oragnize drawers, box to Salvation Army	1.5	\$14.00	\$21.00
1/3/2022	clean, laundry	2	\$14.00	\$28.00
1/6/2022	KM (Baker)	0.5	\$14.00	\$7.00
				\$0.00
				\$0.00
Text/Calls				
12/19/2021	rental Q, make copies of checklist	0.5	\$14.00	\$3.50
12/21/2021	t/c and email to cleaning co re: product (no reply yet)	0.25	\$14.00	\$3.50
12/21/2021	follow up w/ Peggy & cancel rental for Permit to Carry	0.5	\$14.00	\$7.00
12/29/2021	laptop drop off, pick up, remote session	1.5	\$14.00	\$21.00
1/4/2022	copies for Peggy & Beth	0.5	\$14.00	\$7.00
1/7/2022	follow up w/ peggy & time sheet	0.25	\$14.00	\$3.50
	TOTALS	7.5	\$14.00	\$101.50
Reimbursements:				
	Description:			Amount
	<i>Total reimbursements requested:</i>			\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

1/7/2022 Terri Friesen

 Signature Terri Friesen

Payment Request - Sexton

Harris Township
Itasca Count

Name: Terri Friesen

9

12/18/2021 to 1/7/2022

Date	Description	# Hours	Rate	Amount
12/20/2021	text to Derrick & family re: plots, review sexton resources	1	\$75.00	\$75.00
1/5/2022	follow-up with Hongo family	0.5		
1/7/2022	timesheet	0.25		
	TOTALS	1.75	\$14.00	\$75.00
Reimbursements:				
	Description:			Amount
	<i>Total reimbursements requested:</i>			\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

1/7/2022 Terri Friesen
Signature

Terri Friesen

Payment Request
 Harris Township
 Itasca County

Name: Dan Gilbert

Date	Description	# Hours	Rate	Amount
12/8/2021	Regular Meeting	fixed rate	\$60.00	\$60.00
n/a	Planning and Development Meeting	fixed rate		\$60.00
12/13/2021	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
12/2/2021	Work session/Performance Review	4.5	\$19.00	\$85.50
12/20/2021	Work session	0.75	\$19.00	\$14.25
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
		TOTAL	5.25	\$99.75
Hours Covered Under Stipend:				
Date	Description	Applicable Mileage	Hours	
		Total	0	
Reimbursements:				
	Mileage total from hrs included in stipend	0.00	0.56	\$0.00
			0.56	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

12/31/2021
 Date

Dan Gilbert
 Signature

Payment Request

Harris Township
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
12/8/2021	Regular Meeting	fixed rate	\$60.00	\$60.00
no meeting	Planning and Development Meeting	fixed rate	\$60.00	
12/13/2021	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
12/2/2021	Closed work session	4.5	\$19.00	\$85.50
12/17/2021	Interview Rink Attendants	1	\$19.00	\$19.00
12/20/2021	Work Session	0.75	\$19.00	\$14.25
12/21/2021	Clean around boards at Crystal and Wendigo Rinks, Met Fire Dept to Flood	3	\$19.00	\$57.00
12/20/2021	Made Calendars and worked on rink schedule for Dec.and Jan.	1	\$19.00	\$19.00
12/23/2021	Met new rink attendants at rink (1st shift), gave keys when over job, put up job discription and schedule, went to L&M to pick up new clock for Wendigo and new open signs for both parks, Put up new clock, replaced batteries in clock at Crystal,Wendigo	2	\$19.00	\$38.00
12/23/2021	Met new rink attendants at rink (2nd shift), gave keys when over job,	1	\$19.00	\$19.00
12/23/2021	Fill holes at Crystal Rink after closing	1	\$19.00	\$19.00
12/25/2021	Shovel and flood Crystal rink	2	\$19.00	\$38.00
12/26/2021	Shovel and flood Crystal rink	3.25	\$19.00	\$61.75
			\$19.00	\$0.00
	TOTAL	19.5		\$370.50

Hours Covered Under Stipend:

Date	Description	Applicable Mileage	Hours
12/1/2021	Called Hawkinson to check on pricing		0.25
12/1/1900	Called Keller Fence on pricing		0.25
12/1/2021	Called Iron Oaks to check on pricing		0.25
12/3/2021	Had call from County on plowing		0.25
12/5/2021	Review packet for meeting		1
12/6/2021	Had come from County on plowing issue on Jane Lane		0.5
12/6/2021	Went and looked at issue and talked with property owner	20	
12/6/2021	Called Dorholts to asked questions on flooring for meeting		0.25
12/7/2021	Had call from District Forman on Jane Lane		0.25
12/10/2021	Call gutter company on progress on gutter at Town Hall		0.25
12/10/2021	Talked with Maintenance on rinks		0.25
12/10/2021	Talked with S E H on snowmobile trail		0.25
12/12/2021	Checked Township Roads	40	1.75
12/14/2021	Met Gutter company at Town Hall	4	0.50
12/16/2021	Had call from District Forman on plowing gravel roads		0.25
12/17/2021	Met with S E H on Sunny Beach Rd to check on trail	8	0.25
12/20/2021	Talked with Maintenance on rinks		0.25
12/20/2021	Talked with Northland Portables on outhouse at Crystal	0.25	
12/20/2021	Checked rinks,Check Survey at Landings, get keys made for rinks	17	1.75
12/21/2021	Flood Crystal	17	

12/21/2021	Talked with S E H on snowmobile trail plan issue		0.25	
12/21/2021	Talked to driftskipper on drawings for their meeting, sent drawing		0.50	
12/22/2021	Talked with Mike and Derrick about finishing flooding of Crystal during the day so it could be open Thursday	0.25	0.25	
12/22/2021	Talked with rink attendant on opening Wendigo Wednesday at 4PM		0.25	
12/22/2021	Texted all rink attendants that rinks will be open Thursday at 12		0.25	
12/23/2021	Inspected Town roads	42	1.50	
12/23/2021	Rink mileage for items above	25		
12/25/2021	Rink mileage for items above	10		
12/26/2021	Rink mileage for items above	10		
12/26/2021	Did time slips for rink attendants		0.50	
12/27/2021	Text rink attendants that rinks are closed due to snow		0.25	
12/28/2021	Text rink attendants that rinks are plowed so they will be open		0.25	
12/28/2021	Text rink attendants that rinks will closed early due to weather		0.25	
12/28/2021	Had many calls on roads not plowed		0.75	
12/28/2021	Talked with District Foreman a few times today on roads and plowing		0.50	
12/29/2021	Text rink attendants that rinks are plowed and will open		0.25	
12/29/2021	Talked with District Foreman this morning on plowing thoughts		0.25	
12/29/2021	Had call that Isle View was not plowed yet		0.25	
12/29/2021	Had call that Metzenherber was not plowed yet		0.25	
12/29/2021	Had call from District Foreman that grader operator saw nails and razer blades over Sunny Beach Rd.		0.25	
12/29/2021	Went out and scraped up nails razer blades off Sunny Beach Rd	8	0.75	
12/29/2021	Had call that Badger Road had not been plowed		0.25	
12/29/2021	Drove road to check that nothing was missed	52	2.50	
12/29/2021	Had call from resident on Metzenherber hill slippery		0.25	
1/30/2021	Called District Foreman and asked them to sand hill on Metzenherber Rd		0.25	
12/31/2021	Talked with County Engineer on plowing issue on Aspen Drive		0.25	
12/31/2021	Call resident on Aspen Dr. to go over plowing policy		0.25	
12/31/2021	Texted resident on flooding Crystal rink		0.25	
12/31/2021	Did time slips for rink attendants		0.5	
	Total	253.5		
Reimbursements:				
	Mileage total from hrs included in stipend	253.50	0.56	\$141.96
	Additional miles		0.56	\$0.00
	Other expenses			
12/20/2021	Keys for warming building and Pump			\$26.42
12/23/2021	Clock at L&M for Wendigo Park, and open signs for both parks			\$16.02
12/23/2021	Batteries at L&M for Crystal and Wendigo Clocks			\$6.38
	<i>Total reimbursements requested:</i>			\$190.78

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

12/31/2021

Jim Kelley

Date

Signature

Payment Request 1-12-22

Harris Township
Itasca County

Name: Nancy Kopacek
Address:

Date	Description	# Hours	Rate	Amount
SALARY	Treasurer's salary - \$800 per month	0.5	\$ 800.00	\$ 400.00
Meeting			\$ 60.00	\$ -
				\$ -
12/18/2021	Print bills, check emails, make copies, process payroll and claims, print checks	7		
12/19/2021	Prep deposit, pick up envelopes	0.5		
12/20/2021	Mail bills, check emails	0.75		
12/22/2021	Check emails	0.25		
12/26/2021	Check emails	0.25		
12/29/2021	Check emails	0.25		
12/13/2021	Check emails	0.25		
12/16/2021	Review emails	0.25		
1/4/2021	Calls and emails with CLA Audit firm in Baxter, check emails	0.75		
1/6/2021	Calls, texts with clerk to schedule meeting	0.25		
1/7/2021	Check emails	0.25		
Total		10.75		
Additional Work:				
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ 19.00	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			Total	\$ 400.00
			Net pay	
Reimbursements:				
			0.56	\$ -
			<i>Total reimbursements requested:</i>	\$ 400.00

Check amt: \$ 400.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature Date

**Harris Township
Pay Request**

Derrick Marttila

Date	General 100	Equipment 200	Road/Bridge 300	Cemetery 400	Recreation 500	Buildings/Grounds 600	TOTAL
							0
20-Dec	4	P.T.O.			4		8
21-Dec	1	P.T.O.	2	2	3		8
22-Dec	1	P.T.O.			2	5	8
23-Dec	8	P.T.O.					8
24-Dec	8	holiday					8
27-Dec	0.5		2.5	3	2		8
28-Dec					4.5	3.5	8
29-Dec			2.5	2.5	2	3	10
30-Dec	8	P.T.O.					8
31-Dec	8	Holiday					8
3-Jan	0.5					7.5	8
4-Jan			5		0.5	2.5	8
5-Jan			2.5	2.5		3	8
6-Jan	1	3.5	1		1	1.5	8
7-Jan	1			2.5	3.5	1	8
							0
Regular...	41	3.5	15.5	12.5	22.5	25	120
Overtime						2	2
	34%	3%	13%	10%	18%	22%	1
							0
							0
							0
							0
							0
							0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Derrick Marttila

1/7/2022

Signature

Date

Payment Request - Clerk

Harris Township
Itasca County

Name: Beth Riendeau

			\$19.00	
Date	Description	# Hours	Rate	Amount
		fixed rate		
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Additional Hourly Work				
12/18/2021	email	0.25		\$4.75
12/19/2021	email	0.25		\$4.75
12/20/2021	email/work session	1.25		\$23.75
12/21/2021	email	0.25		\$4.75
12/22/2021	email	0.25		\$4.75
12/23/2021	email/mail/minutes	2		\$38.00
12/27/2021	email	0.25		\$4.75
12/28/2021	email	0.25		\$4.75
12/29/2021	email	0.25		\$4.75
12/30/2021	email	0.25		\$4.75
1/1/2022	email/minutes/mail	1.5		\$28.50
1/3/2022	work session/minutes	1.5		\$28.50
1/4/2022	email	0.25		\$4.75
1/5/2022	email/text	0.25		\$4.75
1/6/2022	email/phone call	0.25		\$4.75
1/7/2022	mail/email/agenda	2		\$38.00
TOTALS		11	\$19.00	\$209.00
Reimbursements:				
			rate	Amount
Dec-21	stokes mileage	6.80	\$0.56	\$3.81
Dec-21	mail & bank	8.30	\$0.56	\$4.65
Jan-22	mail (1/1/22)	8.30	\$0.56	\$4.65
Jan-22	bank	4.80	\$0.56	\$2.69
Jan-22	mail 1/7/22 & post office	10.00	\$0.56	\$5.60
			\$0.56	\$0.00
<i>Total reimbursements requested:</i>				\$21.39

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Beth Riendeau
Signature Beth Riendeau

1-7-22
Date

Payment Request

Harris Township
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
12/8/2021	Regular Meeting	fixed rate	\$60.00	\$60.00
	Planning and Development Meeting	fixed rate	\$60.00	
12/13/2021	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
12/2/2021	reviews	4.5	\$19.00	\$85.50
12/9/2021	TTF MTG	1.5	\$19.00	\$28.50
12/20/2021	WORK SESSION	0.75	\$19.00	\$14.25
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
		TOTAL	6.75	\$128.25
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
12/9/2021	AM MTG			
12/9/2021	TTF MTG	14		
12/14/2021	TALKED WITH JOHN FIREWISE AND RES ABOUT FIREWISE		\$0.50	
12/15/2021	CHECKED CAMERAS AT CRYSTAL AND WENDIGO PARKS	20		
12/23/2021	UNLOCK DOOR AT CRYSTAL PARK	14		
12/17/2021	AM MTG		\$0.50	
12/13/2021	LANDINDS	14		
		Total	62	
Reimbursements:				
	Mileage total from hrs included in stipend	62.00	0.56	\$34.72
	Additional miles		0.56	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$34.72

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michael Schack

Date

Signature

YOU'LL FIND IT AT CARQUEST

CARQUEST GRAND RAPIDS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744

218-326-3451



AUTO PARTS
13.54

PAY THIS AMOUNT ->

HARRIS TOWNSHIP
20876 WENDIGO PARK RD

GRAND RAPIDS, MN 55744

STATEMENT

STATEMENT DATE	CUST. NO.
12/31/2021	0517

PAGE 1 OF 1

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

\$ _____
AMOUNT REMITTED

INVOICE DATE	INVOICE NO.	DUE DATE	DEFERRED	PO NUMBER	CHARGES	CREDITS	AMOUNT DUE
11/30/2021	PB-Statement	PREV BAL			11.54		11.54
12/14/2021	ID-775856	01/10			13.54		25.08
12/14/2021	PC-Payment			20325		-11.54	13.54



TOTAL PAYMENTS THIS PERIOD ->				-11.54	PAY THIS AMOUNT →		13.54
STATEMENT DATE	CUST. NO.	DEFERRED	ACCT. TOTAL	90 DAYS	60 DAYS	30 DAYS	CURRENT
12/31/2021	0517		13.54	0.00	0.00	0.00	13.54
FINANCE CHARGE				PAST DUE			
ANNUAL PERCENTAGE RATE							

cw technology

Remit to:

CW Technology
5614 Grand Avenue
Duluth, MN 55807
(218) 728-6000

Bill To:
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
12/31/2021	CW70828
Account	
HT0008	

Terms	Due Date	PO Number	Reference	CW Agreement
Net 10 days	01/10/2022		Monthly Billing for January	

Managed Services Detail	Quantity	Price	Amount
Agreement Managed Services			
Managed Workstation: Managed antivirus/anti-malware, patches, OS updates, monitoring	3.00	18.99	56.97
Total Managed Services Detail:			56.97

To pay by ACH: CW Technology National Bank of Commerce Routing Number: 091800028 Account Number: 1934436799 Make checks payable to: CW Technology 5614 Grand Ave, Duluth MN 55807 For online payment: www.cwtechnology.com	Invoice Subtotal:	56.97
	Sales Tax:	0.00
	Invoice Total:	56.97
	Payments:	0.00
	Credits:	0.00
	Balance Due:	56.97

Thank you for your business!



Remit to:

CW Technology
5614 Grand Avenue
Duluth, MN 55807
(218) 728-6000

Bill To:
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
12/31/2021	CW70829
Account	
HT0008	

Terms	Due Date	PO Number	Reference	CW Agreement
Net 10 days	01/10/2022			

Other Charges	Quantity	Price	Amount
Miscellaneous Invoice			
<u>Agreement: 5 Year Managed Services</u>			
CW Tool Only for Workstation Management - Per Workstation	1.00	683.64	✓ 683.64
Microsoft 365 Business Standard - Per User	1.00	450.00	✓ 450.00
Total Other Charges:			1,133.64

January 2022 - October 2025
Billing includes (1) workstation management and (1) 3 year Office 365 Business Standard License.

Thank you!

<p>To pay by ACH: CW Technology National Bank of Commerce Routing Number: 091800028 Account Number: 1934436799</p> <p>Make checks payable to: CW Technology 5614 Grand Ave, Duluth MN 55807</p> <p>For online payment: www.cwtechnology.com</p>	Invoice Subtotal:	<i>due</i> 1,133.64
	Sales Tax:	30.94
	Invoice Total:	1,164.58
	Payments:	0.00
	Credits:	0.00
	Balance Due:	1,164.58

Thank you for your business!



218.728.6000

Invoice	INV00072309
Date	12/20/2021
Page	1/1

Bill To:

HARRIS TOWNSHIP
30037 HARRISTOWN ROAD
GRAND RAPIDS MN 55744

Ship To:

HARRIS TOWNSHIP
30037 HARRISTOWN ROAD
GRAND RAPIDS MN 55744

"Thank you for your Business!"

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Due Date
AAAQ23928	HT0008	KRISSY	N/A	NET 10	12/30/2021
Qty	U of M	Date	Item Description	Unit Price	Ext. Price
1	EACH	12/17/2021	HP 470 G7 Notebook 17.3", Core i5-10210U, 8GB/256GB SSD 5CG1287YYB	1,375.00	1,375.00
1	EACH	12/13/2021	Axiom 8GB DDR4-2666 PC4-21300 SDRAM 288-pin 3830773	61.00	61.00

Subtotal	✓ 1,436.00
Misc	0.00
Tax	99.47
Freight	10.95
Total	1,546.42
Payment Rcv'd	0.00
Total Due	1,546.42

due 1446.95

<p>To pay by ACH: CW Technology National Bank of Commerce Routing Number: 091800028 Account Number: 1934436799</p> <p>Send remittance advice to: ar@cwtechnology.com</p>	<p>Make checks payable to: CW Technology 5614 Grand Ave Duluth, MN 55807</p>	<p>For online payment: www.cwtechnology.com</p>
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- Returns of in-stock items will be accepted within 10 days of purchase, if merchandise is unopened.
- Special order items must be paid for when ordered and cannot be returned.
- Defective merchandise must be returned within 14 days of receipt.
- Finance charges of 1.5% per month will be levied on the unpaid balance of all accounts past due.
- CW Technology makes NO WARRANTY either expressed or implied, regarding the performance or suitability for any purpose of the above products. The customer assumes the responsibility for understanding the warranty, if any, of the manufacturer.



Remit to:

CW Technology
5614 Grand Avenue
Duluth, MN 55807
(218) 728-6000

Bill To:
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
12/31/2021	CW70915
Account	
HT0008	

Terms	Due Date	PO Number	Reference	CW Agreement
Net 10 days	01/10/2022			

Service Request Number	3830773
Summary	Setup And Configure (1) New Workstation For Care Taker ####
Billing Method	Fixed Fee 588.00
Contact Name	Peggy Clayton

Other Charges	Quantity	Price	Amount
Fixed Fee			588.00
Total Other Charges:			588.00

To pay by ACH: CW Technology National Bank of Commerce Routing Number: 091800028 Account Number: 1934436799 Make checks payable to: CW Technology 5614 Grand Ave, Duluth MN 55807 For online payment: www.cwtechnology.com	Invoice Subtotal:	<i>due</i> 588.00
	Sales Tax:	40.43
	Invoice Total:	628.43
	Payments:	0.00
	Credits:	0.00
	Balance Due:	628.43

Thank you for your business!

Davis Oil Inc.
 1301 NW 4th St
 PO Box 508
 Grand Rapids, MN 55744

Statement

Date
1/3/2022

RECEIVED
 1-7-22

To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

		Amount Due	Amount Enc.		
		\$286.32			
Date	Transaction	Amount	Balance		
11/30/2021	Balance forward		615.76		
12/03/2021	INV #93.	100.97	716.73		
12/22/2021	INV #9962.	185.35	902.08		
12/28/2021	PMT #20348.	-615.76	286.32		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
286.32	0.00	0.00	0.00	0.00	\$286.32

Customer Statement

For 12/7/2021 to 12/7/2021

Tuesday, December 14, 2021 3:22 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:	Paid:	Debited:	Charged:	Outstanding:
207054	A000758947	12/7/2021	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
207055	A000758948	12/7/2021	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
207055	A000758949	12/7/2021	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
207055	A000758950	12/7/2021	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
				\$0.00	\$0.00	\$184.00	\$184.00

Previous Balance:	\$0.00
Net Posted to Account:	\$0.00
Charged / Debited Items:	\$184.00
Ending Balance:	\$184.00

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice



CERTIFIED, FILED, AND
RECORDED ON
12/7/2021 11:37:39 AM

PAGES: 2
REC FEES: \$46.00

NICOLLE ZUEHLKE
ITASCA COUNTY RECORDER

BY NZ Dep



----- CEMETERY DEED -----

Know all by these present. That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 to them in hand paid by **Bonnie Carpenter, 34646 South Shoal Lake Road, Grand Rapids, MN 55744**, hereby grant, bargain, sell and convey unto the said **Bonnie Carpenter** their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 2 [two, Block 29 [twenty nine], Lot 1 [one], Site 8, [eight]

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this 3rd day of November 2021.

Signed, Sealed and Delivered in Presence of the Harris Township Board

By Michael Black By Debra Clayton It's Chairman
By Lynn Davies By Janet Kelly
By [Signature] By Becki Brendeau It's Clerk



1/2
[Handwritten scribble]

CERTIFIED, FILED, AND
RECORDED ON
12/7/2021 11:42:47 AM

PAGES: 2
REC FEES: \$46.00

NICOLLE ZUEHLKE
ITASCA COUNTY RECORDER

BY NZ Dep



----- CEMETERY DEED -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$350.00 to them in hand paid by **Joan Birt-Yoder, 65553 State Highway 65, Jacobson, MN 55752**, hereby grant, bargain, sell and convey unto the said **Joan Birt-Yoder**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 3 [three], Block 11 [eleven], Lot 4 [four], Sites 1 and 2, [one & two]

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this 7th day of November, 2021

Signed, Sealed and Delivered in Presence of the Harris Township Board

By Melba Black By Joseph Clayton It's Chairman
By Lynn Davies By Jim [unclear]
By [unclear] By Beth Roudreau It's Clerk



1/2 mis inst P

CERTIFIED, FILED, AND
RECORDED ON
12/7/2021 11:42:46 AM

PAGES: 2
REC FEES: \$46.00

NICOLLE ZUEHLKE
ITASCA COUNTY RECORDER

BY NZ Dep



----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 to them in hand paid by William Nix, 20835 Wendigo Park Road, Grand Rapids, MN 55744 hereby grant, bargain, sell and convey unto the said Joan Birt-Yoder, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 1 [one], Block 3 [three], Lot 1 [one], Site 4, [four]

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this 25th day of October 2021.

Signed, Sealed and Delivered in Presence of the Harris Township Board

By <u>Madal Elchak</u>	By <u>Jim Clayton</u> , It's Chairman
By <u>Lynn Daniels</u>	By <u>John Hill</u>
By <u>Jan H</u>	By <u>Beah R. endean</u> , It's Clerk

RECEIVED
R12-23-21

11/12/21
ms
sp

CERTIFIED, FILED, AND
RECORDED ON
12/7/2021 11:42:48 AM

PAGES: 2
REC FEES: \$46.00

NICOLLE ZUEHLKE
ITASCA COUNTY RECORDER

BY NZ Dep



----- CEMETERY DEED -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 to them in hand paid by Patricia Gilbert, 15565 Danson Road, Grand Rapids, MN 55744 (non-residents of Harris Township) hereby grant, bargain, sell and convey unto the said Patricia Gilbert, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 1 [one], Block 14 [fourteen], Lot 3 [three], Site 5, [five]

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this 23rd day of November, 2021.

Signed, Sealed and Delivered in Presence of the Harris Township Board

By Mel Black By Randy Clayton It's Chairman
By Aym Davis By Jan Hill
By [Signature] By Bea Rendeau It's Clerk



1/2 Harris Township

ITASCA COUNTY SHERIFF'S OFFICE
VICTOR J. WILLIAMS, SHERIFF



440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663

RECEIVED
FEB 22

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Annual Alarm Invoice & Change of Information Form

On April 11, 2000, the Itasca County Board of Commissioners adopted the Itasca County Alarm Ordinance, which went into effect July 1, 2000. This ordinance applies to all types of alarms that require a law enforcement or fire response. In keeping with the ordinance, alarm owners should complete an Alarm Application and pay the initial administrative fee of \$20.00 within 30 days of alarm installation. Thereafter, an annual fee shall be assessed in the amount of \$10.00 due by February 15th of each year.

To facilitate in keeping the most current alarm information in our data base, a new Alarm Application/Change of Information Form is included on the reverse side of this invoice. If you need to update your information, please include the updated alarm application along with your payment.

Please call 218-327-7472 to notify the Sheriff's Office if your alarm system has permanently been disabled or no longer in use.

****Please note that we do not accept credit card payments****

INVOICE

Amount Due: \$10
Date Due: 02/15/22

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Street Address of Alarm Property: **21998 AIRPORT RD, GRAND RAPIDS, MN 55744**

Make checks payable to: **Itasca County Sheriff's Office**

Return to: **Alarm Ordinance Section
Itasca County Sheriff's Office
440 First Avenue NE
Grand Rapids, MN 55744**

ITASCA COUNTY SHERIFF'S OFFICE
VICTOR J. WILLIAMS, SHERIFF



440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663

HARRIS TOWNSHIP GARAGE
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

RECEIVED
FEB 15 2002

Annual Alarm Invoice & Change of Information Form

On April 11, 2000, the Itasca County Board of Commissioners adopted the Itasca County Alarm Ordinance, which went into effect July 1, 2000. This ordinance applies to all types of alarms that require a law enforcement or fire response. In keeping with the ordinance, alarm owners should complete an Alarm Application and pay the initial administrative fee of \$20.00 within 30 days of alarm installation. Thereafter, an annual fee shall be assessed in the amount of \$10.00 due by February 15th of each year.

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****Please note that we do not accept credit card payments****

INVOICE

Amount Due: \$10
Date Due: 02/15/22

HARRIS TOWNSHIP GARAGE
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Street Address of Alarm Property: **21998 AIRPORT RD, GRAND RAPIDS, MN 55744**

Make checks payable to: **Itasca County Sheriff's Office**

Return to: **Alarm Ordinance Section
Itasca County Sheriff's Office
440 First Avenue NE
Grand Rapids, MN 55744**

ITASCA COUNTY SHERIFF'S OFFICE
VICTOR J. WILLIAMS, SHERIFF



440 1st Avenue NE • Grand Rapids, MN 55744 • 218-326-3477 • FAX: 218-326-4663

HARRIS TOWNSHIP MAINTENANCE BUILDING
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

RECEIVED
1-7-22

Annual Alarm Invoice & Change of Information Form

On April 11, 2000, the Itasca County Board of Commissioners adopted the Itasca County Alarm Ordinance, which went into effect July 1, 2000. This ordinance applies to all types of alarms that require a law enforcement or fire response. In keeping with the ordinance, alarm owners should complete an Alarm Application and pay the initial administrative fee of \$20.00 within 30 days of alarm installation. Thereafter, an annual fee shall be assessed in the amount of \$10.00 due by February 15th of each year.

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****Please note that we do not accept credit card payments****

INVOICE

Amount Due: \$10
Date Due: 02/15/22

HARRIS TOWNSHIP MAINTENANCE BUILDING
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Street Address of Alarm Property: **20876 WENDIGO PARK RD, GRAND RAPIDS, MN 55744**

Make checks payable to: **Itasca County Sheriff's Office**

Return to: **Alarm Ordinance Section
Itasca County Sheriff's Office
440 First Avenue NE
Grand Rapids, MN 55744**

LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date

1/3/2022

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Terms	Amount Due
Due on receipt	\$225.00

Date	Description	Qty	Rate	Amount	Balance Due			
11/15/2021	Balance forward				1,397.20			
11/16/2021	email to client	0.10	250.00	25.00	1,422.20			
11/16/2021	email to Peggy - Mornes delay	0.20	250.00	50.00	1,472.20			
12/09/2021	review extension agreement, review past agreements, email to Peggy C.	0.50	250.00	125.00	1,597.20			
12/09/2021	call to Peggy C. on franchise	0.20	250.00	50.00	1,647.20			
12/22/2021	review and email to Peggy	0.20	250.00	50.00	1,697.20			
01/01/2022	PMT #20351. PAYMENT RECEIVED - THANK YOU			-1,472.20	225.00			
Current		31-60 Days Past Due		61-90 Days Past Due		Over 90 Days Past Due		Amount Due
0.00		225.00		0.00		0.00		\$225.00

OUR OFFICE HAS MOVED TO 16 NE 1ST AVENUE,
DEER RIVER.

RECEIVED
1-7-22

Phone #	218-246-8535
---------	--------------



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 51635
Invoice Date: Dec 29, 2021
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

RECEIVED
12-29-21

Bill To:
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
8.00	CLAYTON, RICHARD	WEEK ENDING 12/25/21	15.40	123.20
8.00	DETERMAN, NEVAEH		15.40	123.20
6.00	MCKINNEY, MCKINNA		15.40	92.40
4.00	PIEKARSKI, JUSTIN		15.40	61.60

Subtotal	400.40
Sales Tax	
Total Invoice Amount	400.40
Payment/Credit Applied	
TOTAL	400.40

Check/Credit Memo No:

Craig Pehrson
 24893 County Rd 62
 Cohasset MN 55721
 Cell - 218-244-9205



INVOICE

PROPOSAL SUBMITTED TO <i>Harris Town Hall</i>	DATE <i>12-10-21</i>
ADDRESS	BILLING NAME <i>Harris Twp Service Center</i>
CITY STATE ZIP	BILLING ADDRESS <i>20876 Wendigo Pk Rd.</i>
HOME PHONE	CITY STATE ZIP <i>Grand Rapids MN 55744</i>
CELL PHONE	

We hereby submit specifications and estimates to:

Tear-off Existing Gutters 36 ft.
 Disposal 36 ft.
 Install 36 ft seamless rain gutter
 Color Brown
 Strip Mitre 22° _____ or 45° _____
 Roof type _____ Pitch _____/12
 Fascia type _____ wedges needed Y / N
 Drain tile adapters needed Y / N _____

Install Downspouts
 Color Brown
 2x3 _____ 1 story _____ 2 Story
 3x3 1 1 story _____ 2 Story
 3x4 _____ 1 story _____ 2 Story
 Install _____ tip-ups
 Install Gutter Protection _____
 Color _____ ft. _____

9 36

RECEIVED
 12-17-22

Thank you!

All material is guaranteed to be as specified. ALL WORK to be completed in a workmanlike manner according to standard practices. Specified work and quoted price subject to change upon discovery of hidden defects. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers; Compensation Insurance. Products and materials may be substituted for equivalent products due to availability.

You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of the purchase. After the cancellation period this contract cannot be terminated without agreement by both parties. Damages recoverable by the seller from the buyer for failure to accept delivery and installation shall be determined by the seller and will not be limited to materials sales, and marketing costs, permits and administrative fees, and will not fall below 20% of the purchase price and may be the full purchase price. Contract is subject to management approval.

Sale Price \$ 400

See Reverse Side For Important Notice

Customer Signature _____

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Customer Signature _____

Seamless Exteriors will charge a monthly late fee imposed on any unpaid balance in the amount of 18% per year or the maximum legal rate imposed by law. Owner shall pay all Contractor's collection costs, including attorney's fees, if Owner defaults on payment.

Date of Acceptance: _____

Stewart Sound Systems LLC
 703 Birch Street
 Crosby, MN 56441

INVOICE

DATE 12/30/2021	INVOICE# 3388	P.O. # 	REP
TERMS Due on receipt		PHONE 218-851-6459	
e-mail	stewartsoundsystems@charter.net		

BILL TO

Harris Township
 20876 Wendigo Park Rd.
 Grand Rapids, MN. 55744
 Attn: Mike Schack

PROJECT		DESKTOP MICROPHONE		
QTY	ITEM	DESCRIPTION	PRICE	AMOUNT
1	SERVICE CALL	DEC 2nd, 9:00AM to 9:30AM @ \$80.00 per hour/ 1 hour minimum	80.00	80.00
	TRIP CHARGE	Hourly Fee for mileage and drive time to and/or for customer job. Crosslake to Harris Township Hall	40.00	40.00
1	ITEM	PARTS Shure 53C2280 Bottom Door Housing for MX890 microphone base	23.65	23.65
	SHIPPING	Shipping, Receiving & Insurance	10.80	10.80

THANK YOU FOR YOUR CONTINUED BUSINESS!

Subtotal	\$154.45
Sales Tax (6.875%)	\$0.00
Payments	\$0.00
Total Due	\$154.45

STOKES

Printing • Office Supplies & Equipment

421 N.W. 1st Avenue • Grand Rapids, MN 55744

Phone 218-326-9685 • FAX 218-326-9708

"Serving the area over sixty years"

P.O. # _____ Date 12/21/21

Name Horris Township

Address _____

CASH	<input checked="" type="checkbox"/> CHARGE	ROA	CREDIT	Terms 10 Days EOM
------	--	-----	--------	-------------------

QUANTITY	DESCRIPTION	PRICE	AMOUNT
----------	-------------	-------	--------

1	Bx SF-4 Staples Sale		3.99

Beth Riendeau

Thank You

SALES TAX _____

TOTAL 3.99

No 118238

All claims and returned goods MUST be accompanied by this bill
Accounts 30 days past due subject to Finance Charge of 1.5%
Per Month (18% Per Year) on unpaid balance

Received By _____

XEROX CORPORATION
PO BOX 191911

Xerox Corporation

REMIT TO ADDRESS:

XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555

SAN JUAN, PR
00919
MAIL STOP 1520-

Telephone:
585-423-2316
888-339-7887
888-339-7887

December 21, 2021

HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

Customer No: 725542070

Dear Xerox Customer,

We have applied credit to your account which partially reconciles the invoices listed on the reverse side of this letter.

Please pay the remaining balance of \$159.27 to the "Remit To Address" above by January 07, 2022. Ensure that the following remittance information is referenced with your payment for proper application:

CUSTOMER NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT
725542070	08/03/21	014068265	159.27

We appreciate your cooperation in resolving this matter. Should you have any questions, please call me at the above telephone number(s).

Thank you for your continued business relationship with Xerox Corporation.

Sincerely,

LUZ I. NEGRON-TORRES

FIELD INQUIRY ONLY

REV 070416

RECEIVED



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1163861

W

ACCOUNT NUMBER 506635-104896 **ZONE** 4-022 **STATEMENT DATE** 12/31/2021
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS S Hwy 169 & Lakeview Dr Grand Rapids **DUE DATE** 01/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance		16.55
Check Payment	12/17/2021	(16.55)CR
Balance Forward		\$0.00
Current Charges		
Electric		16.55
Total Current Charges:		\$16.55
Current Account Balance:		\$16.55
Amount Due		\$16.55

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/31/2021

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1163861
Due Date	01/17/2022
Amount Due	\$16.55
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 01/17/2022

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											\$ 15.49	
											\$ 1.06	16.55

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1163862

W

ACCOUNT NUMBER 506636-104896 **ZONE** 4-022 **STATEMENT DATE** 12/31/2021
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS S Hwy 169 Harbor Hts Rd/Wldd PkRd Grand Rapids **DUE DATE** 01/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment
 - All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.
 When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:
 Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance		30.28
Check Payment	12/17/2021	(30.28)CR
<hr/>		
Balance Forward		\$0.00
Current Charges		
Electric		30.28
<hr/>		
Total Current Charges:		\$30.28
<hr/>		
Current Account Balance:		\$30.28
Amount Due		\$30.28

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/31/2021

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1163862
Due Date	01/17/2022
Amount Due	\$30.28
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 01/17/2022

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	\$ 15.49
											Minnesota Sales Tax	\$ 1.06
												16.55
Electric									1.00000			
											Security Light 250W NP	\$ 12.85
											Minnesota Sales Tax	\$ 0.88
												13.73

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1163933

W

ACCOUNT NUMBER 516221-104896 **ZONE** 1-042 **STATEMENT DATE** 12/31/2021
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS Crystal Sp Rd & S Hwy 169 Grand Rapids **DUE DATE** 01/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Previous Balance	16.55
Check Payment 12/17/2021	(16.55)CR
Balance Forward	\$0.00
Current Charges	
Electric	16.55
Total Current Charges:	\$16.55
Current Account Balance:	\$16.55
Amount Due	\$16.55

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/31/2021

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1163933
Due Date	01/17/2022
Amount Due	\$16.55
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 01/17/2022

SERVICE ADDRESS

Crystal Sp Rd & S Hwy 169 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 250W P	\$ 15.49
											Minnesota Sales Tax	\$ 1.06
												16.55

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Commercial
Revolving Charge



Customer Service:
homedepot.com/mycrc



Account Inquiries:
1-800-685-6691 (TTY: 711) Fax 1-800-266-7308

Commercial Account
HARRIS TOWNSHIP

Account

Summary of Account Activity

Previous Balance	\$16.16
Payments	-\$16.16
Credits	-\$0.00
Purchases	+\$232.32
Debits	+\$0.00
FINANCE CHARGES	+\$0.00
Late Fees	+\$0.00
New Balance	\$232.32

Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
Payment Due Date	01/03/22
Amount to pay to avoid incurring finance charges	\$232.32

Send Notice of Billing Errors and Customer Service Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790345, St. Louis, MO 63179-0345

Credit Limit	\$7,500
Credit Available	\$7,267
Closing Date	12/08/21
Next Closing Date	01/07/22
Days in Billing Period	31



RELOADABLE CARD

4 Cards – 1 Account

Give Your Employees Purchase Power.



RELOADABLE
Redeem and Reload
In Store and Online



Visit your local The Home Depot® store.

Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy.

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
11/08	THE HOME DEPOT GRAND RAPIDS MN	155292	\$ 22.53
11/16	THE HOME DEPOT GRAND RAPIDS MN	2510847	\$ 129.00
11/17	THE HOME DEPOT GRAND RAPIDS MN	1031010	\$ 31.52
11/19	THE HOME DEPOT GRAND RAPIDS MN	9022016	\$ 49.27

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 8

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.



P.O. Box 790411
St. Louis, MO 63179

RECEIVED
1/17/22

Your

Your Account is enrolled in AutoPay. Your next AutoPay payment of \$232.32 will be deducted from your bank account on 01/03/2022. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.



Payment Due Date	January 3, 2022
New Balance	\$232.32
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00

Amount Enclosed: \$

Statement Enclosed

Print address changes on the reverse side.
Make Checks Payable to

00012904 1 G3501807 DTF 00012904



HARRIS TOWNSHIP
DEREK MARTTILA
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 70614
PHILADELPHIA, PA 19176-0614



03100 0005000 0023232 0001616 06035322189094869 0301

TRANSACTIONS (cont.)

Trans Date	Location/Description	Reference #	Amount
PAYMENTS, CREDITS, FEES AND ADJUSTMENTS			
12/03	AUTOPAY PAYMENT THANK YOU IL	P919400AHEPFT65DN	\$ 16.16-

FINANCE CHARGE SUMMARY				
Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

FUEL REWARDS SUMMARY		As of 12/08/2021
Current Fuel Rewards Balance (per gallon)		\$0.10
Expiring Fuel Rewards Balance		\$0.10
Expiration Date		12/31/2021

To customize and manage your account visit www.fuelrewards.com/homedepot or download the Fuel Rewards mobile app.

Please ensure you have registered your email address by visiting www.homedepot.com/cardbenefits to fully participate in the program.

PURCHASE HISTORY	
Year to Date	\$2,237.97
Life to Date	\$29,347.00

COMING IN JANUARY



EARN PERKS 4X FASTER*

when you Join Pro Xtra, Register & Use your Card.



JOINING PRO XTRA IS EASY

- 1 Scan the QR code or go to homedepot.com/proxtra
- 2 Select and add your card

*4X faster does not apply to The Home Depot Commercial Account. 4X faster applies only to the Perks benefit of the Home Depot Commercial Revolving Charge Card. Every \$1 spent on your card counts as \$4 for purposes of earning Perks. There are minimum spend thresholds and limits to the amount of Perks that you may earn. See The Home Depot Pro Xtra Program Rules at www.homedepot.com/c/ProXtra_TermsandConditions

PRINTED ON 100% RECYCLED PAPER

441902





Commercial
Revolving Charge



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$22.53	11/08/21		155292
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	\$6.38	\$6.38
LIBMAN WONDER MOP REFILL	00005347010000400016	1.0000 EA	\$6.38	\$6.38
WONDER MOP	00005337390000400016	1.0000 EA	\$9.77	\$9.77
SUBTOTAL				\$22.53
TAX				\$0.00
TOTAL				\$22.53

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$129.00	11/16/21		2510847
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
24" FULL FEATURE LAUNDRY TUB W/ 4" P	00008806370003200004	1.0000 EA	\$129.00	\$129.00
SUBTOTAL				\$129.00
TAX				\$0.00
TOTAL				\$129.00

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$31.52	11/17/21		1031010
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
1-1/2" DWV EL 90DEG STREET HXSPG	00008282890000100031	1.0000 EA	\$2.17	\$2.17
1-1/2" PVC FEMALE ADAPTER SXFPT	00002940120000100003	1.0000 EA	\$1.97	\$1.97
1-1/2" DWV EL 90DEG STREET HXSPG	00008282890000100031	1.0000 EA	\$2.17	\$2.17
1-1/2" X1-1/4" PVC MALE ADAPTER MPTXS	00002940550000100003	1.0000 EA	\$4.11	\$4.11
3/8" ODX 1/2" IPX16" BRAID FCT SUP LINE	00004051400000100051	1.0000 EA	\$5.98	\$5.98
3/8X3/8CMP F UN TB AND 3/8X1/2	10000259190000100051	1.0000 EA	\$4.57	\$4.57
3/8X3/8CMP F UN TB AND 3/8X1/2	10000259190000100051	1.0000 EA	\$4.57	\$4.57
3/8" ODX 1/2" IPX16" BRAID FCT SUP LINE	00004051400000100051	1.0000 EA	\$5.98	\$5.98
SUBTOTAL				\$31.52
TAX				\$0.00
TOTAL				\$31.52

BILL TO:
Acct:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$49.27	11/19/21		9022016
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2X12-10FT #2/BTR PRIME DOUG FIR	00007072310000300003	1.0000 EA	\$21.72	\$21.72
2X4-10FT STD/BTR KD-HT PRIME SPF	00001616590000300002	1.0000 EA	\$6.82	\$6.82

continued →





Commercial
Revolving Charge



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2189094869
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

Invoice #:
9022016
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2X8-10FT #2 PRIME PT CEDAR-TONE GC	10018020290002000002	1.0000 EA	\$17.58	\$17.58
DRINGHANGR	00001952250000400026	1.0000 EA	\$3.15	\$3.15
SUBTOTAL				\$49.27
TAX				\$0.00
TOTAL				\$49.27

69103430-012904-0004-0004

444914





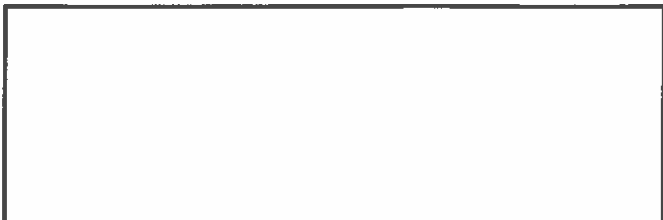
26039 Bear Ridge Drive
Cohasset, MN 55721

A True Source Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



**LCP District Meetings begin in February.
Check out the schedule in this month's
Newsline to find your district, and feel free to
attend and participate.**

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	105.00
PAYMENT 12/27/2021	-105.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION						
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE DESCRIPTION
30				45		SEC LIGHT-100W HPS(QTY 1)
30				104		SEC LIGHT-73 WATT LED(QTY 4)
30				125		SEC LIGHT-50 WATT LED(QTY 5)
						TOTAL CHARGES THIS STATEMENT
						105.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 01/24/22						
Account Number	Service Address		Phone Number		Bill Date	Due Date
500598750	STREET LIGHT ACCOUNT		(218) 327-8759		01/04/2022	01/24/2022
						Net Amount Due
						105.00

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 7
Due Date: 01/24/2022 Net Due: 105.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750010700000105000000105003





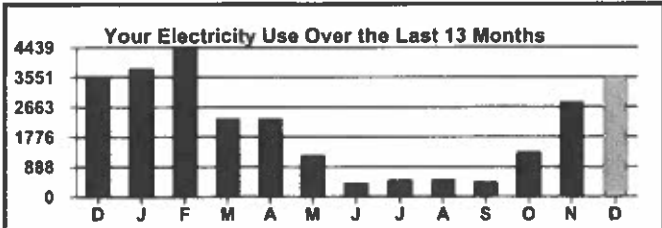
26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 728

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



LCP District Meetings begin in February.
Check out the schedule in this month's
Newsline to find your district, and feel free to
attend and participate.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	245.00
PAYMENT 12/27/2021	-245.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
10	20025490	12/26 -11/26	59301	55748	1		517	ENERGY CHARGE @	63.90
68 S	20025489	12/26 -11/26	2284	2207	1		77	PEAK SHAVE WATER HEATING @	5.89
65 S	20025487	12/26 -11/26	42094	39135	1		2959	DUAL FUEL INTERR. HEAT @	187.90
								SERVICE AVAILABILITY CHG:	42.00
								OPERATION ROUND-UP	0.31
TOTAL CHARGES THIS STATEMENT									300.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 01/24/22									
2021 OPERATION ROUND-UP CONTRIBUTIONS 6.63									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
102000853	SERVICE CENTER		(218) 327-8759		01/04/2022	01/24/2022	300.00		

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 01/24/2022 Net Due: 300.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0102000853010730000300000000300002





PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account b2b.verizonwireless.com	Account Number 986510508-00001	Date Due 01/04/22
Change your address at http://sso.verizonenterprise.com	Invoice Number 9894997558	

Quick Bill Summary

Nov 13 - Dec 12



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

00043718
P312

Previous Balance <i>(see back for details)</i>	\$148.14
Payment - Thank You	-\$148.14
Balance Forward	\$0.00
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Equipment Charges	\$533.72
Surcharges and Other Charges & Credits	\$1.35
Taxes, Governmental Surcharges & Fees	\$2.58
Total Current Charges	\$681.86

Total Charges Due by January 04, 2022 \$681.86



Pay from phone #PMT (#768)	Pay on the Web At b2b.verizonwireless.com	Questions: 1.800.922.0204 or *611 from your phone
-------------------------------	--	--



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date December 12, 2021
Account Number 986510508-00001
Invoice Number 9894997558

Total Amount Due by January 04, 2022

Make check payable to Verizon Wireless.
Please return this remittance slip with payment. **\$681.86**

\$.

PO BOX 16810
NEWARK, NJ 07101-6810



98949975580109865105080000100000068186000000681869



Get Minutes Used

Get Data Used

Get Balance

#MIN + SEND

#DATA + SEND

#BAL + SEND

COLR708A 1154 5811 125 07 20211215 PG 1 OF 6
0043718 41500390.2 0-1

Payments

Payments, continued

Previous Balance **\$148.14**

Payment - Thank You

Payment Received 12/01/21 -148.14

Total Payments **-\$148.14**

Balance Forward **\$0.00**



[Faint signature]

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

- 1. Check this box.
- 2. Sign name in box below, as shown on the bill and date.
- 3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9894997558 Account Number 988510508-00001 Date Due 01/04/22 Page 3 of 7

Overview of Shared Usage

Participating Lines as of 12/12/21	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	1,200	439	0

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	---	---	\$45	\$86	---	\$49.38	---	20	120,070KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	\$249.99	\$45	\$86	---	\$299.37	380	233	4,252,824KB	---	---	---
218-398-5033 Caretaker Harris	6	\$48.07	---	\$283.73	\$45	\$86	---	\$333.11	59	15	77,262KB	---	---	---
Total Current Charges		\$144.21	\$0.00	\$533.72	\$1.35	\$2.58	\$0.00	\$981.86						



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 03/29/16:
25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend MIn
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Night/Weekend <i>minutes</i>	unlimited	8	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	7	--	--
Picture & Video - Sent <i>messages</i>	unlimited	7	--	--
Picture & Video - Rcv'd <i>messages</i>	unlimited	6	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	120,070	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.29
Regulatory Charge	.16
	\$.45

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	.86
	\$.86

Total Current Charges for 218-244-1811 \$49.38



Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Equipment Charges

Equipment Purchase	11/30 West Area BSC	006136035	249.99
			\$249.99

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	380	---	---
Mobile to Mobile <i>minutes</i>	unlimited	115	---	---
Night/Weekend <i>minutes</i>	unlimited	7	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	226	---	---
Unlimited M2M Text <i>messages</i>	unlimited	2	---	---
Picture & Video - Sent <i>messages</i>	unlimited	1	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	4	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	4,252,824	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.29
Regulatory Charge	.16
\$0.45	

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	.86
\$0.86	

Total Current Charges for 218-244-5247 \$299.37

Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNI. Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 01/08/16:

25% Access Discount

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Equipment Charges

Equipment Purchase	11/29 West Area BSC	006136026	283.73
			\$283.73

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	59	--	--
Mobile to Mobile <i>minutes</i>	unlimited	9	--	--
Night/Weekend <i>minutes</i>	unlimited	6	--	--
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	9	--	--
Unlimited M2M Text <i>messages</i>	unlimited	4	--	--
Picture & Video - Sent <i>messages</i>	unlimited	2	--	--
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	77,262	--	--
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	.29
Regulatory Charge	.16
\$0.45	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.86
\$0.86	

Total Current Charges for 218-398-5033 \$333.11



INVOICE

To view your Insert
Click the link below:
[INSERT 1](#)

Customer ID:

19-24146-23001

Customer Name:

HARRIS TOWNSHIP

Service Period:

12/01/21-12/31/21

Invoice Date:

01/04/2022

Invoice Number:

6868562-0412-4

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service
(888) 960-0008

Your Payment Is Due

Feb 03, 2022

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$117.10

If payment is received after 02/03/2022: **\$ 122.10**

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
117.10		(117.10)		0.00		117.10		117.10

DETAILS OF SERVICE				
Details for Service Location: Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682			Customer ID: 19-24146-23001	
Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	12/16/21	713662	1.00	87.22
Ticket Total				87.22
Environmental Charge				4.36
Administrative Charge				8.50
MN STATE SOLID WASTE TAX 17%				17.02
Total Current Charges				117.10

✂ ----- Please detach and send the lower portion with payment ----- (no cash or staples) -----

Waste Management
WASTE MANAGEMENT OF MINNESOTA, INC.
PO BOX 42390
PHOENIX, AZ 85080
(888) 960-0008
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID (Include with your payment)
01/04/2022	6868562-0412-4	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 02/03/2022	\$117.10	
If Received after 02/03/2022	\$122.10	

*** DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED ***
Your bank account will be drafted \$117.10.

041200019241462300106868562000000117100000011710 4

10500C25

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Remit To: **WM CORPORATE SERVICES, INC.**
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN.



300-0033317-0412-6

