

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING

February 23, 2022 at 7:30 pm

AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. January 26, 2022 P and D Meeting Minutes
 - B. January 31, 2022 5-Year Road Plan and Budget Work Session
 - C. February 4, 2022 Board of Audit
 - D. February 9, 2022 Sunny Beach Road Work Session
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
 - A. Grand Rapids Fire Department/Travis Cole
 - B. Bayview Road/Randy Helmbrecht
 - C. Grand Rapids Youth Baseball Association/Mark Stupar
5. **Consent Agenda**
6. **Roads**
 - A. Road Update/J
 - B. Signage Update/M
7. **Recreation**
 - A. Park and Cemetery Inspection Reports for January 2022/P
 - B. Trails Task Force Minutes of February 1, 2022/M
8. **Correspondence**
 - A. Northeast Minnesota HOME Consortium Joint Powers Agreement
9. **Town Hall**
 - A. Town Hall Reports for January 2022/P
10. **Maintenance**
 - A. Maintenance Reports for January 2022/M
11. **Old Business**
 - A. DNR Outdoor Recreation Grant/P

12. New Business

- A. Resolution and Agreement Granting Line Extension Permits/P
- B. March 8, 2022 Annual Meeting/P
- C. Utility Rate Agreement / Resolution 2013-007 Joint Powers Agreement to Regulate Utility Rates/P
- D. CliftonLarsenAllen LLP Audit Services Contract/P

13. Bills

- A. Approve the Payment of Bills/P

14. Public Input *(please limit comments to 5 minutes) please come up to the podium and state your name and address for the record.*

15. UPCOMING Events/Meetings

| | | |
|----------------|-----------------|-------------------|
| March 8, 2022 | Annual Meeting | 7:00 pm Town Hall |
| March 9, 2022 | Regular Meeting | 7:30 pm Town Hall |
| March 23, 2022 | P and D Meeting | 7:30 pm Town Hall |

16. Adjourn

Prepared by: 
 Beth Riendeau, Clerk

Signed by: 
 Peggy Clayton, Chair

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2A

PLANNING & DEVELOPMENT MEETING MINUTES

January 26, 2022

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies and Kelley; Clerk Riendeau
Absent: Supervisor Gilbert and Treasurer Kopacek

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve Minutes

Minutes of November 23, 2022 P and D Meeting

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the November 23, 2021 P and D Meeting. Motion carried.

Minutes of January 3, 2022 Work Session re: Boat Landings, Land, ARPA, City of Grand Rapids & Blandin Grant

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of January 3, 2022 Work Session re: Boat Landings, Land, ARPA, City of Grand Raids & Blandin Grant. Motion carried.

Additions and Corrections

Madam Chair Clayton requested a replacement of the Annual Alarm Invoices under 11A, and additional information for 11B the Audit Firm.

Madam Chair Clayton requested the Additions of ARPA Funds under Business from the floor 4A and the Reorganizational Committees under Consent Agenda under 5G.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Additions and Corrections and the Regular Agenda. Motion carried.

Business from the Floor

ARPA Funds

Madam Chair Clayton spoke with Burl Ives. Burl requested that the American Rescue Plan Request Form be completed by the Board.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to have the American Rescue Plan Request form be completed by Madam Chair Clayton. Motion carried.

Consent Agenda

Casper Cemetery Deed

Gould Cemetery Deed

Prebeck Cemetery Deed

Stangland Cemetery Deed

**SSTS Permits
Zoning/Land Permits
Reorganizational Committees**

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Consent Agenda as delineated above. Motion carried.

Madam Chair Clayton noted that Cemetery Deeds no longer need to be signed by all Supervisors. The Chair only needs to sign and a notary.

**Roads
Road Update**

Supervisor Kelley stated the roads are good for the winter, they are snow covered. Supervisor Kelley would like to remind residents that it is illegal to push snow across the road.

Supervisor Kelley stated Bob from SEH would like to have a meeting regarding Sunny Beach Road before the Regular Board Meeting on February 9, 2022 at 5:30 PM

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a meeting with Bob regarding Sunny Beach Road on February 9, 2022 at 5:30 PM at the Harris Town Hall. Motion carried.

Transportation Department 5-Year Road Plan Public Input

This is informational and can be found on the Itasca County Transportation Department website

Signage Update

Supervisor Schack has been in contact with the Itasca County Transportation Department, and they have ordered Welcome Signs for Harris Township.

Recreation

Park and Cemetery Inspection Report for November & December 2021

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Park and Cemetery Report for November & December 2021. Motion carried.

Trails Task Force

This is informational and can be found on the Harris Township Website.

Crack Filling Tennis & Basketball Courts

Supervisor Schack spoke with Brock Morrison from Little Falls MN; Brock came to Harris Township to take a look at the courts. Brock stated he could fix them; he will be getting a quote to Supervisor Schack in the near future. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to allow Supervisor Schack to move forward with getting quotes for the courts. Motion carried.

Town Hall

Town Hall Report for November & December 2021

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for November & December 2021. Motion Carried.

Maintenance

Maintenance Report for November & December 2021

Supervisor Schack gave an update on the Maintenance Report. November included grounds keeping for winter, warming shack preparation and park maintenance. December included snow plowing, flooding rinks and equipment maintenance.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Maintenance Report for November & December 2021. Motion carried.

Verizon Connect Update

Madam Chair Clayton stated that this is a training through Verizon Connect. If Supervisors wish to attend, they need to go online to register.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley for Supervisor's to attend training through Verizon Connect. Motion carried.

Old Business

Annual Alarm Invoices and Change of Information (tabled from January 12, 2022)

Madam Chair Clayton stated that this was tabled due to inaccurate invoices which went from \$30.00 to \$20.00

Audit Firm (tabled from January 12, 2022)

Madam Chair Clayton spoke on behalf of the Treasurer. The information provided is from ABDO and CLA. The Treasurer has spoken with both Audit Firms, and both are responsive. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to sign contract with CLA (CliftonLarsonAllen) Audit Firm. Motion carried.

Drug and Alcohol Policy Update

Madam Chair Clayton shared the Service Agreement from Northern Drug Screening, Inc. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to sign the Service Agreement for Northern Drug Screening Inc. Motion carried.

New Business

Resolution 2022-006 Designating the Compensation for the Officers of the Harris Town Board

WHEREAS, Minn Stat. 367.05 directs the Town Board to set the compensation of supervisors, town assessors, the treasurer, clerk, deputy clerk/deputy treasurer if employed, and other employees of the town; and

WHEREAS, Minn Stat. 367.05 indicates the above mentioned persons are entitled to mileage for the use of their own automobile at a rated conjunction with the employee compensation at the same time each year via Resolution #2022-006; and

WHEREAS, the Township Board determined that they would like to conduct an annual review of Township Officers compensation in conjunction with the employee compensation at the same time each year via Resolution #2022-006; and

WHEREAS, the Officers of the Harris Town Board met to review their compensation on January 21, 2022; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Harris Township, Itasca County, Minnesota hereby adopts the following schedule of compensation and reimbursement of Town Officers.

BE IT FURTHER RESOLVED, that these rates will be used in calculating all pay requests paid during the February 2022 check run, and there forward until the next annual review of Township Officer compensation in January 2023:

COMPENSATION FOR OFFICERS OF HARRIS TOWN BOARD – February 2022-January 2023

Township Board Supervisor

Serving as Chairman:

\$450.00 per month plus

\$19.00 per hour for allocated pre-approved labor, and

\$60.00 per regularly scheduled, or legally required

Township meetings

Township Board Supervisors

(non-chairman)

\$400.00 per month plus,

\$19.00 per hour for allocated pre-approved labor, and

\$60.00 per regularly scheduled, or legally required

Township meetings

Additional for Resolution 2022-006 includes:

Annual Town Meetings

Newsletter

Website Updates

Mileage Reimbursement

Detailed Claims

Retirement

Resolution 2022-006 can be viewed on the Harris Township Website.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Resolution #2022-006 Designating the Compensation for Officers of the Harris Town Board. Motion carried.

Resolution 2022-007 Administrative Policy

Resolution 2022-077 covers the following:

Scope

Data Practices Act.

Meeting times and location

Holidays

Calling a special board meeting, emergency meeting, or work session

Presiding officer

Order of business

Rules of parliamentary procedure

Public participation

Record of meetings

Audio Recordings

Continue Meetings

Access to public information

Amending or updating the policy

Severability

Description of Job Duties

Employee Compensation Policy – Appendix I

Compensation for Current Regular Township Employees – Appendix J

Resolution 2022-007 can be viewed on the Harris Township Website

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2022-077 Administrative Policy. Motion carried.

Resolution 2022-008 Adopting Reorganization 2022

WHEREAS, Harris Township conducts their yearly Reorganization; and

WHEREAS, Harris Township elected Supervisor Peggy Clayton as Chair, and Supervisor Mike Schack as Vice Chair for 2022; and

WHEREAS, Harris Township designated Grand Rapids State Bank, as their official town depository; and

WHEREAS, Harris Township designated Chair Peggy Clayton, Vice Chair Mike Schack, Treasurer Nancy Kopacek, and Clerk Beth Riendeau as signers on said account; and

NOW THEREFORE BE IT RESOLVED, The Township of Harris, Itasca County, Minnesota, approves and adopts Resolution 2022-008

Madam Chair Clayton conducted roll call: Supervisor Schack, Davies, Kelley and Madam Chair Clayton "yes".

A motion was made by Supervisor Schack and Supervisor Kelley to approve Resolution 2022-008 Adopting Reorganization 2022

Resolution 2022-009 Sexton Wages, Stipend

WHEREAS, Harris Township has a Cemetery Sexton who handles all burial, funeral home, constituent calls, sales of cemetery sites, and cemetery business; and

WHEREAS, The Cemetery Sexton currently receives a monthly stipend of \$150.00/month; and

WHEREAS, During the months of November through April of each year, Harris Township has a winter burial rate, and during the months of May through October of each year, Harris Township reverts back to summer burial rates; and

WHEREAS, During the months of November through April of each year, burials at the cemetery are extremely sporadic; and

WHEREAS, During the months of May through October of each year, the Sexton could work many hours over and above the \$150.00/month stipend resulting in receiving less that minimum wage; and

WHEREAS, The Town Board needs to set the Sexton wage/stipend for winter burial months, and wage/stipend for summer burial months; and

NOW THEREFORE BE IN RESOLVED THAT, The Harris Township Board of Supervisors authorizes and approves the \$150.00/month stipend during the months of November through April of each year, and an hourly rate of \$15.00/hour during the months of May through October of each year (in lieu of stipend); and

BE IT FURTHER RESOLVED, The Harris Township Board of Supervisors authorizes and approves back pay at a rate of \$15.00/hour for the last two pay periods of the Sexton where minimum wage was not met.

Madam Chair Clayton conducted roll call: Supervisor Schack, Davies, Kelley and Madam Chair Clayton "yes".

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2022-009 Sexton Wages, Stipend

Comprehension Plan 2022

Madam Chair Clayton spoke about the Comprehensive Plan, the Board will need to start having discussion about this plan.

Sarah Carling from Itasca County would like to attend the work session for the Comprehension Plan.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to table the Comprehension Plan 2022 to the March 9, 2023 Regular Meeting. Motion carried.

Bills

Approve the Payment of Bills

Madam Chair Clayton (in place of Treasurer Kopacek) reviewed the claims list for bills to be paid.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve claims #20382 through #20398, and EFTS 1262201 through 1262213 with the addition of \$440.00 to SEH in the amount of \$34,699.73. Motion carried.

Public Input

Nothing at this time.

UPCOMING Events/Meetings

| | | |
|-------------------|---|-------------------|
| January 27, 2023 | Budget Session | 5:00 pm Town Hall |
| January 28, 2023 | Work Session re: Land, Landings, ARPA City of Grand Rapids & Blandin Grant | 4:00 pm Town Hall |
| February 4, 2023 | Budget/Board of Audit | 4:30 pm Town Hall |
| February 9, 2023 | Work Session re: SEH | 5:30 pm Town Hall |
| February 9, 2023 | Regular Board Meeting | 7:30 pm Town Hall |
| February 26, 2023 | P and D Meeting | 7:30 pm Town Hall |

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Kelley to adjourn the meeting at 8:17 pm.

Prepared by: _____
Beth Riendeau, Clerk

Signed by: _____
Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

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2B

**5-Year Road Plan Work Session
Budget Session
January 31, 2022
5:00 pm
Town Hall**

Present: Madam Chair Clayton, Supervisors Schack, Davies and Kelley; Treasurer Kopacek; Clerk Riendeau; Supervisor Gilbert (zoom)

Madam Chair Clayton called the meeting to order at 4:00 pm.

Pledge to the flag was conducted.

5-Year Road Plan

The Board met to discuss and update the 5-year road plan for the years 2022-2026. Sunny Beach Road will be completed in 2022, as the LRIP Grant will allow us to complete construction. Other roads discussed which will make up the 5-year road plan are Aspen Drive, Verde Lane, Mishawaka Shores Trail, Wesleyan Drive and the Town Hall parking lot.

The plan will be finalized so it is ready for the annual township meeting report.

Budget Session

Treasurer Kopacek started the Budget Session by going over notes that she had.

General Fund

Accounts were discussed within the fund. 2023 numbers to be proposed were entered in and final decisions will be made.

Recreation Fund

Accounts were discussed within the fund. Discussion held on code 52 which is Miscellaneous Income in the amount of \$1,532.00, as well as discussion on code 519 Internet/Phone/Security-Crystal and code 529 Rink Attendant-Crystal. 2023 numbers to be proposed were entered in and final decisions will be made.

Cemetery Fund

Accounts were discussed within the fund. 2023 numbers to be proposed were entered in and final decisions will be made.

Building & Grounds Fund

Accounts were discussed within the fund. 2023 numbers to be proposed were entered in and final decisions will be made.

Road & Bridge Fund

Accounts were discussed within the fund. Discussion held on code 204 Grading and moving \$4,099.99 out of 204 and putting that amount in code 232 Road Shouldering. 2023 numbers to be proposed were entered in and final decisions will be made.

Equipment Fund

Accounts were discussed within the fund. 2023 numbers to be proposed were entered in and final decisions will be made.

ARPA Fund

Treasurer Kopacek started a new fund which is ARPA Fund. Discussion held what to include in this fund.

Madam Chair Clayton went through each fund and read the 2023 Proposed Levy amounts.

General Fund 2023 Proposed Levy amount \$160,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the General 2023 Proposed of \$160,000.00. Motion carried.

Road & Bridge Fund 2023 Proposed Levy amount \$625,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Road & Bridge 2023 Proposed of \$625,000.00. Motion carried.

Equipment Fund 2023 Proposed Levy amount \$15,000.00

A motion was made by Madam Chair Clayton and seconded by Supervisor Davies to approve the Equipment 2023 Proposed of \$15,000.00. Motion carried.

Cemetery Fund 2023 Proposed Levy amount \$7,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Cemetery 2023 Proposed of \$7,000.00. Motion carried.

Recreation Fund 2023 Proposed Levy amount \$25,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Recreation 2023 Proposed of \$25,000.00. Motion carried.

Building & Grounds Fund 2023 Proposed Levy amount \$25,000.00

A motion was made by Supervisor Kelley and seconded by Madam Chair Clayton to approve the Building & Grounds 2023 Proposed \$25,000.00. Motion carried.

Fire Fund 2023 Proposed Levy amount \$135,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Fire Fund 2023 Proposed \$135,000.00. Motion carried.

Capital Improvement Fund 2023 Proposed Levy amount \$130,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Capital Improvement 2023 Proposed \$130,000.00. Motion carried.

Levy Operating Funds 2023 Proposed amount \$1,122,000.00.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Levy Operating 2023 Proposed \$1,122,000.00. Motion carried.

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to adjourn the meeting at 7:35 pm. Motion carried.

Submitted by: _____
Beth Riendeau, Clerk

Signed by: _____
Peg Clayton, Madam Chair

Madam Chair Peggy Clayton
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Grand Rapids, MN 55744
Phone 218-259-1551

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Board of Audit February 4, 2022 4:30 pm Harris Town Hall

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert & Kelley; Treasurer Kopacek; Clerk Riendeau

Madam Chair Clayton called the meeting to order at 4:30 pm.

Pledge to the Flag was conducted.

Treasurer Kopacek provided the Treasurer Summary Report ending December 31, 2021 for the following funds: General, Road and Bridge, Recreation, Building and Grounds, Equipment, Cemetery, Fire, Capital Improvement, ARPA and Grants. ARPA and Grants were added to the summary report.

The Board proceeded with their "random" audit of specific fund accounts and specific monthly invoices, which then required Treasurer Kopacek to produce said invoices (relative to the monthly invoice). All checked out!

Adjournment:

There being no further business to come before the Board, a motion was made by Supervisor Schack and seconded by Supervisor Davies at 6:30 pm. Motion carried.

Submitted by: _____
Beth Riendeau, Clerk

Signed by: _____
Peg Clayton, Madam Chair

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2.D

**Sunny Beach Road Work Session
February 9, 2022
5:30 pm**

Present: Madam Chair Peggy Clayton, Supervisor Mike Schack, Supervisor Ryan Davies, Supervisor Dan Gilbert, Supervisor Jim Kelley; Clerk Riendeau

Pledge to the Flag was conducted.

The purpose of the work session was to meet with Bob Beaver from SEH and discuss construction plans for Sunny Beach Road in 2022.

Bob Beaver from SEH shared information on the 2022 Sunny Beach / LRIP reconstruction. The improvements will include the following:

- Road Reclamation from Harris Town Road to Adair Road (Sunny Beach)
- Culvert replacement and ditching
- Soils correction areas
- Slight elevation increases in low areas
- Side street tie ins
- Bump outs for gravel driveways and mailboxes

These plans have been completed and are now in the review stages with the County and the State.

Bob stated the public will get a notice one week before the reconstructions begins. Construction is slated for June / July. The Board stated they wanted the project completed by the end of August 2022.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 6:07 pm.

Submitted by: _____
Beth Riendeau, Clerk

Signed by: _____
Peggy Clayton, Madam Chair

From: Harris Township Clerk harristownshipclerk@gmail.com
Subject: Fwd: Summer Baseball Fields
Date: Feb 9, 2022 at 5:52:05 PM
To: Margaret clayton supervisorchtp@gmail.com

AC

*Best Regards,
Harris Township Clerk*

----- Forwarded message -----

From: GRYBA <baseball@gryba.org>
Date: Wed, Feb 9, 2022 at 11:38 AM
Subject: Summer Baseball Fields
To: harristownshipclerk@gmail.com <harristownshipclerk@gmail.com>

Hi Peggy,

Grand Rapids youth baseball would like to use Wendigo baseball field along with Crystal Springs baseball field again this year. Starting May 1st 2022 through August 11th 2022. Field usage will be Monday through Thursday from 5pm to 8pm. Once we know the practice schedules from the teams I can let you know if there are days we will not be using them.

Thank you

Mark Stupar

GRYBA

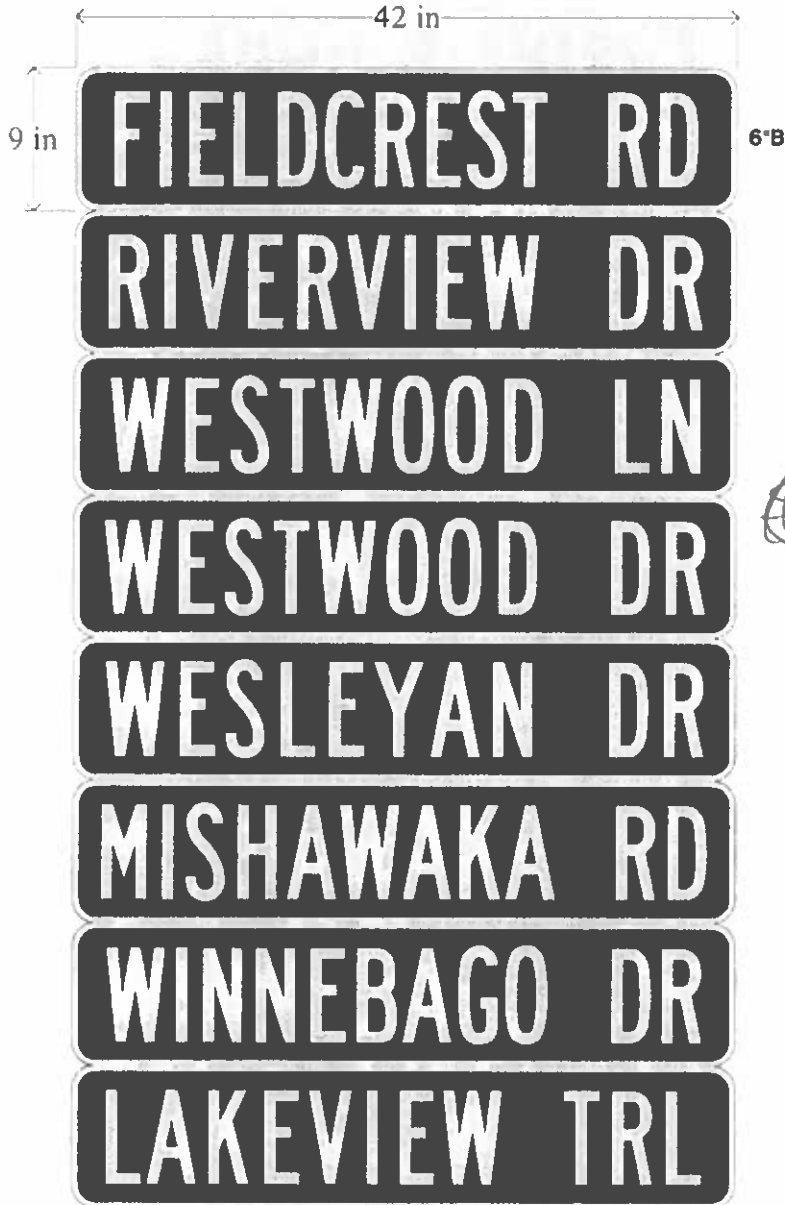
NEWMAN

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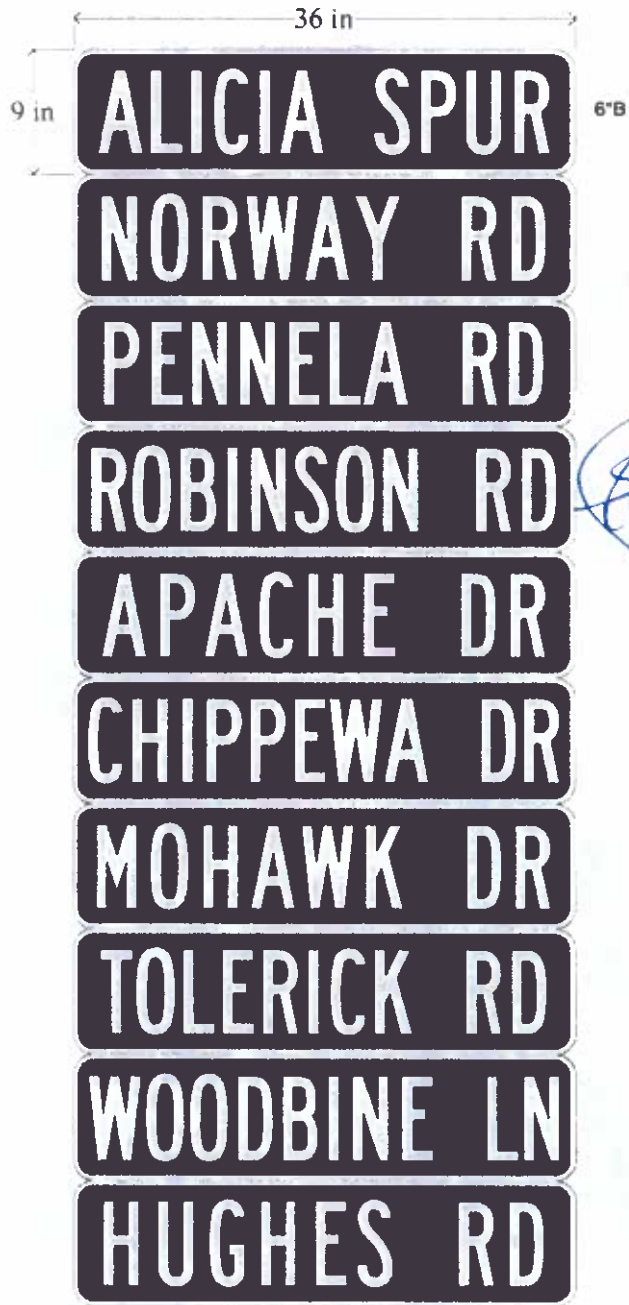
Customer Approval _____

- Approved As-Is
- Approved with Noted Changes
- Need New Proof

DATE: 2-10-22
 DESIGNER: BE
 SAVED AS: MN-HARRIS TWP-429
 COLOR: WHITE ON GREEN
 SALES REP: MARCIA/BRIAN

NEWMAN
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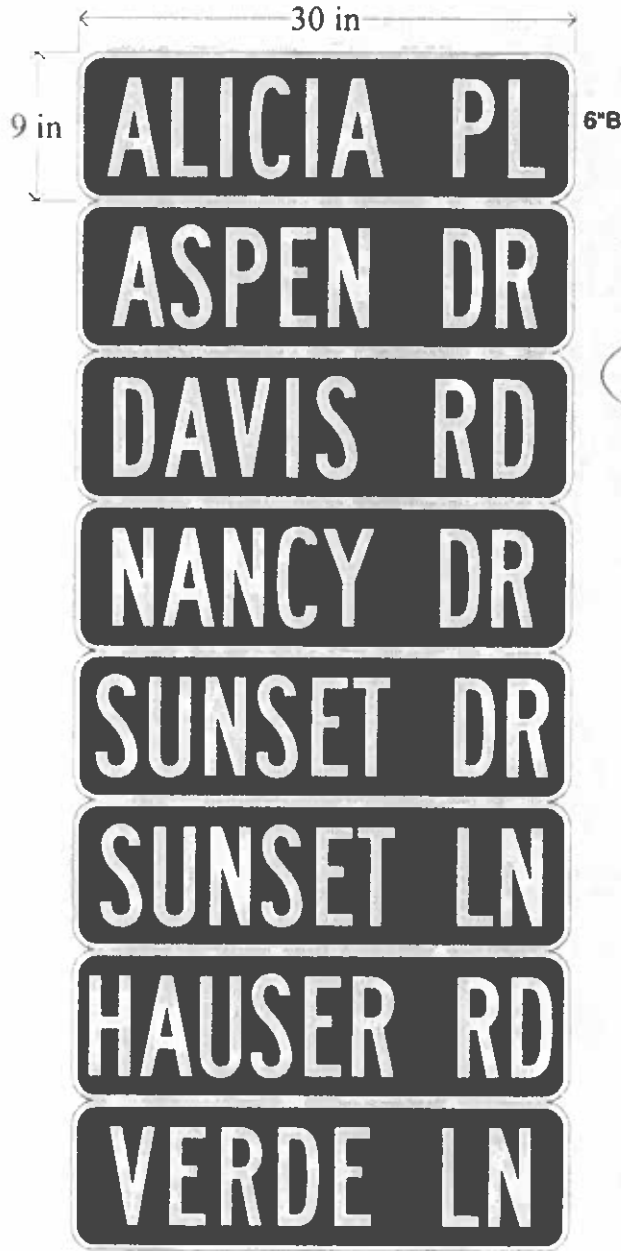
DATE: 2-10-22
DESIGNER: BE
SAVED AS: MN-HARRIS TWP-369
COLOR: WHITE ON GREEN
SALES REP: MARCIA/BRIAN

NEWMAN

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Customer Approval

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- Approved with Noted Changes
- Need New Proof

DATE: 2-10-22
DESIGNER: BE
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COLOR: WHITE ON GREEN
SALES REP: MARCIA/BRIAN

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18 in
9 in
BIRCH HILLS DR
EAST HARRIS RD
~~JESS HARRY RD~~
METZEHUBER RD
RIVER RIDGE RD
SUNNY BEACH RD
RUFF SHORES RD

DO NOT NEED

misspelled s/B
Metzenhuber

6"8

\$ 29.50

54 in
9 in
SUNNY BEACH ADD
WENDIGO PARK CIR
WINSTON TAYLOR RD
LITTLE CRYSTAL LN

6"8

\$ 34.70

66 in
9 in
MISHAWAKA SHORE TRL

6"8

\$ 50.48

Customer Approval

- Approved As-Is
- Approved with Noted Changes
- Need New Proof

DATE: 2-10-22
DESIGNER: BE
SAVED AS: MN-HARRIS TWP-489-669
COLOR: WHITE ON GREEN
SALES REP: MARCIA/BRIAN

7A

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

| | DATE | CEMETERY | WENDIGO | CRYSTAL SPRINGS |
|---|---------|----------|---------|-----------------|
| <u>CEMETERY:</u> | 1/18/11 | | | |
| GRASS CUT: | | | | |
| GRASS TRIMMED: | | | | |
| ANY TRASH? | | | | |
| ANY VANDALISM? | | | | |
| EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN | | | | |
| <u>PARKS:</u> | | | | |
| VOLLEYBALL COURT: | | | | |
| NETS | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | |
| TENNIS COURT: | | | | |
| NET | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | |

OK

W

OK



PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

1/18/22

[Large handwritten mark resembling a stylized 'J' or '7' spanning across the table columns]

Skating

Cemetery - Dr

Wendigo & Dugout Pond - Hunt's were opened

1/2 - closed

1/3 - closed

1/3 - open

1/8 - open

1/4 - closed

1/7 - closed

almost daily, due to the weather.

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

| | DATE | CEMETERY | WENDIGO | CRYSTAL SPRINGS |
|---|---------|----------|---------|-----------------|
| <u>CEMETERY:</u> | 1/14/22 | | | |
| GRASS CUT: | | snow | | |
| GRASS TRIMMED: | | | | |
| ANY TRASH? | | | | |
| ANY VANDALISM? | | | | |
| EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN | | | | |
| <u>PARKS:</u> | | | | |
| VOLLEYBALL COURT: | | | | |
| NETS | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | |
| TENNIS COURT: | | | | |
| NET | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | |

all snow covered

PARKS (CONTINUED):

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

11/12

BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:
NET

PICNIC AREA:
TABLES/BENCHES
TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT
TRASH

PARKING LOT:
TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:



SKT

Vendor for

Vendor for Budget-

1/9 - closed

1/11 - open

1/10 - closed

1/19 - closed

1/21 - closed

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

| | DATE | CEMETERY | WENDIGO | CRYSTAL SPRINGS |
|---|----------|----------|---------|-----------------|
| <u>CEMETERY:</u> | 12/22/21 | | | |
| GRASS CUT: | | | | |
| GRASS TRIMMED: | | | | |
| ANY TRASH? | | | | |
| ANY VANDALISM? | | | | |
| EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN | | EW | | |
| <u>PARKS:</u> | | | | |
| VOLLEYBALL COURT: | | | | |
| NETS | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | EW |
| TENNIS COURT: | | | | |
| NET | | | | |
| POSTS | | | | |
| COURT | | | | |
| GRASS CUT/TRIMMED | | | | |

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

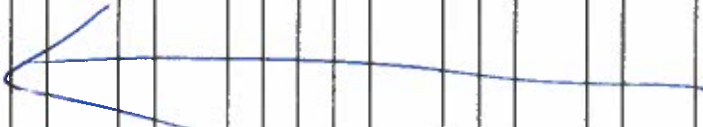
DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

11/29/22



Skating

Cemetery - Dr

Vendors + Chapel -

"Warm spot" Arvils were

11/29 - open
11/30 - Skating Party Cancelled
11/31 - open

OVERALL COMMENTS:

**Itasca Trails Task Force
Minutes February 1-, 2022
Timberlake Lodge Hotel (Aspen Room)**



Tom Saxhaug called the meeting to order at 11:30am.

Present: Becky Adams (Blandin Foundation), Philip Imholte (GRIMBA), Anna Johnson (Get Fit Itasca), Kacie Stanek (MN DNR), Darrell Hecimovich (Itasca Snowrangers), Mike Ellis (Marcell Snowdrifters), Megan Christianson (Visit Grand Rapids), Doug Widen (38er's Snowmobile Club), Elise Widen (38er's Snowmobile Club), Deanna Ensley (NCT/Itasca County Park & Rec Commission), Lily Smith (Visit Grand Rapids), Wayne Roskos (Itasca Driftskippers), Les Olila (Itasca Co Park & Rec Commission), Tom Saxhaug (Itasca Co Trails Task Force & Snowshoeing), Catherine McLynn (Northern Lights Nordic Ski Club, Rapids Riders ATV Club, GRIMBA, Mt Itasca Ski League), Karyln Loring (Itasca Co Probation Intern), Chelsea Rabey (Itasca Co Probation), Dan Kingsley (Haypoint Jackpine Snowmobile Club), Harlan Kingsley (Northwoods Quads, Haypoint Jackpine Snowmobile Club), Sarah Carling (Community Economic Development Associates), Tom Boland (Edge of Wilderness Ski Association), Michael Schack (Harris Township), and Sara Thompson (Itasca County Land Dept).

Additions to Agenda – Under NEW BUSINESS add: Marcell Snowdrifters grant application

request. **Financial Report** – Catherine presented that the financials are the same as last month.

January Minutes – Les Olila made a motion to approve, and Catherine McLynn seconded the motion. Motion passed.

OLD BUSINESS

North Country Trail Grant – Megan Christianson made a motion to approve the grant request for \$10,000, Doug Widen seconded the motion. Motion passed. Catherine McLynn made a motion to approve a letter of support for this project, Dan Kingsley seconded the motion. Motion passed.

NEW BUSINESS

Marcel Snowdrifters Grant Application – Mike Ellis presented the trail grant for a new trail groomer. The request is for \$10,000 for the \$201k project. The new groomer is a Tucker Snow-Cat1100E. They are trading in their 2009 New Holland to help with the cost of the new groomer. They will present again at the March 10th TTF meeting asking for action to be taken.

Presentation – Resources Topic – Chelsea Rabey (Itasca County Probation) – presented about the opportunities through Itasca County Probation for volunteers to help with trail club work. Chelsea's contact is: Chelsea.rabey@co.itasca.mn.us. Les Olila presented a sheet that included lots of funding resource opportunities. Kacie Stanek presented about the opportunities that the MN DNR typically seek matching funds for trails project. Sara Thompson (Itasca Co Land Dept) and Derick Schneibel (MN Conservation Corp) talked a little bit about several trail projects that benefited from having corp volunteers involved in to help get the projects completed. There was a sound issue in the Aspen Room

with Derick being virtual, so the plan is for Derick to come back and present about opportunities with MN Conservation Corp at the March 10th meeting. Here is Derick's email: Derick.Schneibel@conservationcorps.org. See attached Trails Resource Guide that Les Olila created.

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**Itasca Trails Task Force
Minutes February 1-, 2022
Timberlake Lodge Hotel (Aspen Room)**

Around the Horn

Philip Imholte (GRIMBA) – This Sat, Feb 12th Fat Fourteen Bike Race, they have 4 new Board members, and membership has tripled over the years. GRIMBA members are doing a great job maintaining and grooming at Tioga. There are a couple of additional events planned this summer/fall.

Becky Adams (Blandin Foundation) – no update, appreciated getting the invite to attend. **Anna Johnson (Get Fit Itasca)** – no update

Kacie Stanek (MN DNR) – trails have been great this year, with much higher activity numbers of the trails this year versus last year. The snow conditions have been great. They are seeing over 300 snowmobilers on the Taconite trail counter each day on the weekends. The 2020 Recreational Boating Study is available: <https://files.dnr.state.mn.us/aboutdnr/reports/boating/2020-mn-rec-boating.pdf>

Darrell Hecimovich (Snow Rangers)- Update from the Greenway Snowmobile Club – Radar Run on Swan Lake is this Saturday, Feb 12th, and on Saturday, Feb 26th antique ride & show at Blackberry Farm. We have been plugging away at grooming. Trails are in great condition.

Mike Ellis (Marcell Snowdrifters) – Good for the club, did struggle a little bit north due to a lot of trees down. Wilderness Willy and Circle T cleared. The southern trails have been great. This year's snow has been perfect combination with weather and snow conditions.

Megan (Visit Grand Rapids) – Frozen Fairway is mini-ice golf set for Sat, Feb 26th on Forest Lake. Cost is \$25/team and benefits the Downtown Business District and The Reif Center. Food trucks, live music, games and prizes. Looking for mountain bike, snowshoe and cross country ski models on Friday, Feb 18th and Sunday, Feb 20th.

Doug Widen (38er's) – doing both trails once a week. Clearwater half twice a week (southern half) and the other once a week. Snow is great. Snowmobilers have been very complimentary.

Deanne Ensley (North Country Trail) – more people interested in helping more attendance at regular meeting.

Lilly Smith (Visit Grand Rapids) – MN USA Veterans this Sat from Sugar Lake Lodge. Frozen Fairways

Golf Classic Feb 26th, Fat Fourteen is this Saturday at Tioga, Northwoods Pond Hockey is this Saturday on McKinney Lake,

Wayne Roskos (Itasca Drift Skippers) – This weekend is the MN USA veterans ride is being lead by Al Lauer 130 people. Saturday, Feb 19th is youth field day test. The Driftskippers annual picnic at west shelter on Sunday, Feb 20th and everyone is invited.

Les Olila (Itasca County Park & Rec)- needs 3 members – working on 2022-2032 county recreation plan. Need from Dist 1 (Deer River), Dist 3 (Warba) and at large position. Once a month for two hours.

Page 2 | 3

**Itasca Trails Task Force
Minutes February 1-, 2022
Timberlake Lodge Hotel (Aspen Room)**

Catherine McLynn – A Mt Itasca Ski Jump competition is this Sat, starting at 4pm, and Sunday at 12noon. Northern Lights Nordic Ski Association updating their ski brochure now. Videographer filmed at Mt Itasca recently and showed aerial photos that are great. Mike Partlow is the new Itasca County Recreation Officer.

Dan Kinglsey (Haypoint Snowmobile Club) – very busy, the snowmobile traffic during the week has been high. The trails are holding up. Groom once a week – will groom tomorrow. Logging issues in the Spang area. East side by Taylor Lake logging - trail closed. Brushing along side of the trail with new equipment to help make the trail wider and safer. Sat, Feb 11 – Lions Ice Fishing Club Fishing Tournament – hill lake park access. Jacobson vintage ride next Sat. Haypoint annual ride next Sat – Park Rapids 3 day ride.

Harlen Kingsley (Haypoint Snowmobile Club & Northwoods Quads) – ATV note – the mud nationals not going to happen in 2022, due to the pipeline tiles still being out at Quadna. Hopeful that will come back in 2023.

Sarah Carling (CEDA) – Wilderness Wheelers posted a video highlighting the B&B trail that is very good. Videos and photos are a great way to showcase your clubs efforts and helps get new members and people to be involved with the club. Outdoor recreation trails impact small rural communities in a very positive way. She can help identify opportunities. Also, consider IRRR Trails Grant through Jim Plummer. There is money available now through June 30, 2022. Sarah's email: sarah.carling@cedausa.com.

Tom Bolin (Edge of the Wilderness Ski Assoc) – ski year diminished Sara Stone has gotten individuals and families outfitted with skis and equipment and lessons take place at Scenic State Park. Off season looking to better level out grooming equipment. Trying to work with the ISD 318 with youth ski programs with the schools and to date 4 grades of kids now have been served. They had a lot of trees down.

Mike Schaak (Harris Township) – The township is redoing Sunny Beach Road this year, will effect the snowmobile access to improve the approach.

Sara Thompson (Itasca County Land Dept) – lots of trail projects – test run on a new survey that will tie into the Itasca County Recreational Plan. Ski Trails are groomed (Alder Pond & Wabana). Hoping to head out to Big Ridge on Fri, Feb 11. ATV trail projects and Snowmobile Projects got a long list. Shared pictures of Len Hardy ATV trail, Sugar Hills Ski, Alvwood and Drfitskippers board walk, all Civilian Conservation Minnesota Corp work – funding comes from AmeriCorp.

Next Meeting: Thursday, March 10th will be held at Mt Itasca. Megan will work on having a Zoom available at this meeting.

Tom Saxhaug concluded the meeting at 1:03pm



Saint Louis County

Planning and Community Development Department
www.stlouiscountymn.gov

Matthew E. Johnson
Director

To: Cook, Itasca, Koochiching, and Lake County Units of Local Government
From: Matthew E. Johnson, Director
Date: February 2, 2022
Re: Northeast Minnesota HOME Consortium Joint Powers Agreement

The county, city, and township governments within Cook, Lake, Koochiching, Itasca, and St. Louis counties have partnered since 1992 in the Northeast Minnesota HOME Consortium. The Consortium was created through a Joint Powers Agreement signed by each jurisdiction that allowed access to HOME Program funding administered by the U.S. Dept. of Housing and Urban Development (HUD).

HOME funding supports a first-time homebuyer program in all five counties and also provides funding to develop rental and home ownership projects throughout the region. The Consortium has an Advisory Committee made up of a commissioner and a housing advocate from each of the five counties. The committee meets twice a year to review housing needs, discuss housing priorities, and to recommend funding award. St. Louis County serves as the Consortium's lead entity.

The Consortium must requalify every three years to remain eligible for HOME funding. As part of the requalification process, all Consortium member counties, cities, and townships must be notified in writing that the Joint Powers Agreement will automatically renew unless participation in the Consortium is terminated. This letter serves as that notification.

You do not have to do anything if your jurisdiction wishes to continue participating in the Consortium. The Joint Powers Agreement will automatically extend for 2023-2025, and your residents will remain eligible for HOME Program assistance.

If your county, city, or township governing body chooses to discontinue Consortium participation during 2023-2025, you must notify St. Louis County and HUD in writing that you are terminating the agreement at the end of the current federal fiscal year. The notification to terminate participation must be in the form of a resolution adopted by the jurisdiction's governing body and must be mailed to both St. Louis County and HUD by June 14, 2022.

We hope that your jurisdiction will continue its partnership with the Consortium. If you have any questions, please contact one of the following staff:

Steve Nelson: 742-9561 or nelsonst@stlouiscountymn.gov
Brad Gustafson: 742-9563 or gustafsonb@stlouiscountymn.gov
Laurie Kramka: 725-5007 or kramkal@stlouiscountymn.gov

RECEIVED
2-12-22

Duluth Office, Government Services Center
320 West 2nd Street, Suite 301, Duluth, MN 55802
Main Phone: (218) 725-5000
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 725-5200
Fax: (218) 725-5029

Virginia Office, Government Services Center
201 South 3rd Avenue West, Virginia, MN 55792
Main Phone: (218) 749-7103
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 749-0625
Fax: (218) 749-7194

Harris Township Monthly Hall Report
Caretaker Terri Friesen Date January 2022

9A

- 1) Cleaning, Key meetings: 8.5 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 5.25 hrs
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Total (all hours worked): 15.5 hrs.

Rentals:

1) Residents: 2

No charge/discounted ONLY by board approval 1
Flyaway Club

2) Non-residents: 1

Discounted ONLY by board approval _____

Notes:

3) Board functions, (meetings, scheduled, elections): 8

Total: 11

Deposits Retained: 0

Reason: _____

Total Money Collected: \$200.00

(Collected \$100.00 from Ken Haubrich for rental fee for 1/2022 & 2/2022)

Jan-22 RENTER REGISTER

| R/NR | DATE | RENTER | FUNCTION | CHECK #/ CASH | RENTAL AMOUNT |
|-----------|-----------|--------------------------|--------------|---------------|-------------------------|
| R | 1/11/2022 | Ken Haubrich | meeting | #1814 | \$100 (for 1/22 & 2/22) |
| NR | 1/15/2022 | Vickie Baker | Baby shower | cash | \$100.00 |
| R | 1/25/2022 | Gerals Steskal - Flyaway | meeting | N/C | \$0.00 |
| cancelled | 1/22/2022 | | | | |
| cancelled | 1/23/2022 | | | | |
| | | | | \$ | |
| | | | | \$ | |
| | | | | \$ | |
| | | | TOTAL | | \$200.00 |

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391,Subd 1:

K Haubrich paid for 1/22 & 2/22

TERRI FRIESEN
CARETAKER
 2/4/2022

Daily Maintenance Report

10A

Derrick

Date: 1/3/2022

- Meeting with Mike. ½ hr.
- Plow and scrape Casper and LaPlant boat landings. 7 hr.
- Plow snow at Wood Tick boat landing. ½ hr.

Daily Maintenance Report

Derrick

Date: 1/4/2022

- Helped Benes Well Drilling run the well on the corner lot by the service Center. 2 ½ hr.
- Moved snow banks on Alicia Spur, Sunset Dr. and Sunny Beach Addition Rd. 5 hr.
- Changed light bulb in the warming shack and inspected rink at Wendigo Park. ½ hr.

Daily Maintenance Report

Derrick

Date: 1/5/2022

- Snow blow the Cemetery 2 ½ hr.
- Plow snow on Alicia Spur, Sunny Beach Addition Rd., Forest View Trl., Winston Taylor Rd., Ruff Shores Rd. and Sunset Dr. 2 ½ hr.
- Plow snow at the Town Hall 2 hr.
- Plow snow at Casper Boat Landing ½ hr.

Daily Maintenance Report

Derrick

Date: 1/6/2022

- Plow snow at LaPlant, Mishawaka and Woodtick boat landings. 1 ½ hr.
- Plow snow on cul-de-sac's on Alicia Pl. and Tolerick Rd. 1 hr.
- Fueled up Pickup Truck and picked up supplies in town. 1 hr.
- Started cleaning the parkings lot at Crystal Park. **Stopped due to equipment failure.**
1 hr.
- Repaired broken hydraulic line and refilled transmission oil in the J.D. 1445. 2 ½ hr.
- Recorded fuel and equipment reports. 1 hr.

Weekly Maintenance Plan January 10th – 14th 2022

| Task to be completed |
|--|
| Move snow banks on Winston Taylor Rd., Forest View Trl., Ruff Shores Rd. |
| Move snow banks at the Town Hall |
| Scrap and clean snow at Mishawaka Boat landing |
| Clear pathway to pavilion at Crystal Park |

Daily Maintenance Report

Derrick

Date: 1/7/2022

- Clean up the Service Center Garage. 1 hr.
- Recorded monthly receipts 1 hr.
- Cleaned up snow banks at the Cemetery. 2 ½ hr.
- Cleaned the parking lots and hockey rinks at both parks. 3 ½ hr.

Daily Maintenance Report

Derrick

Date: 1/11/2022

- Meeting with Mike. ½ hr.
- Move snow banks on Winston Taylor Rd. and Forest View Trl. 2 ½ hr.
- Move snow banks on Woodtick landing. 1 hr.
- Clear out area going to the pavilion at Crystal Park. 4 hr.

Daily Maintenance Report

Derrick

Date: 11/12/22

- Cleared snow from the walkway and around the pavilion at Crystal Park. 4 hr.
- Moved snow banks at the Town Hall. 4 hr.

Daily Maintenance Report

Derrick

Date: 1/13/2022

- Replaced sheer pin on PTO shaft, greased, adjusted snowblower edge markers on J.D. 1445 snowblower. 1 hr.
- Snow blew snow drifts and cleared snow from building at the cemetery. 3 hr.
- Scrape and clean up the Mishawaka boat landing. 3 hr.
- Picked up fuel for the Dump Truck. 1 hr.

Weekly Maintenance Plan January 17th – 21st 2022

| Task to be completed |
|--|
| Burn brush pile at the Service Center |
| Change oil in the Pickup Truck, ASV and J.D. 1445 |
| Replace garage door weather strips on the Service Center Detached Garage |
| Work on ballfield drag |
| Scrape the parking lot at Crystal Park |
| |

Daily Maintenance Report

Derrick

Date: 1/14/2022

- Washed both trucks. 2 hr.
- Picked up supplies in town. 1 hr.
- Cleaned and organized the Service Center Garage. 4 hr.
- Fixed mudflap braces on the dump truck. 1 hr.

Daily Maintenance Report

Derrick

Date: 1/17/2022

- Meeting with Mike. ½ hr.
- Scrape and clean up snow and snow banks in the Parking lot at Crystal Park. 6 ½ hr.

- Started replacing the weather stripping on the Detached garage at the Service Center. ½ hr.
- Checked hockey rinks at both parks. Rinks look very good. ½ hr.

Daily Maintenance Report

Derrick

Date: 1/18/2022

- Plow snow on Alicia Spur., Sunny Beach Addition Rd., Forest View Trl., Winston Taylor Rd., Ruff Shores Rd. and Sunset Dr. 2 hr.
- Snow blew the Cemetery. 2 hr.
- Clean snow from the parking lots and hockey rinks at both parks. 3 hr.
- Plow snow at the Service Center. 1 hr.

Daily Maintenance Report

Derrick

Date: 1/19/2022

- Set up grave heater in section 3 for Monday's burial. 2 ½ hr.
- Plow snow at Laplant, Mishawaka and Woodtick boat landings. 1 ½ hr.
- Snow blow snow drifts at the Cemetery. 2 hr.
- Plow snow at the Town Hall. 2 hr.

Daily Maintenance Report

Derrick

Date: 1/20/2022

- Move snow banks at the Service Center. 2 hr.
 - Checked hockey rinks at both parks. Hockey rinks look good, Crystal will need To be cleaned off after the shacks are opened back up due to the cold. 1 hr.
 - Put water on the burial site. 1 hr.
 - Cleaned up Service Center Garage and unclogged floor drain. 3 ½ hr.
- Spoke with Supervisor Shack about truck information for new GPS equipment. ½ hr.

Daily Maintenance Report

Derrick

Date: 1/21/2022

- Open burial site in section 3. 6 hr.
- Replaced hydraulic hose on the Backhoe. 1 hr.
- Picked up fuel for the fuel tank. 1 hr.

Daily Maintenance Report

Derrick

Date: 1/21/2022

- Open burial site in section 3. 6 hr.
- Replaced hydraulic hose on the Backhoe. 1 hr.
- Picked up fuel for the fuel tank. 1 hr.

Daily Maintenance Report

Derrick

Date: 1/31/2022

- Meeting with Mike. ½ hr.
- Turn compost pile at the Service Center. 3 ½ hr.
- Changed light bulb in Crystal Warming Shack. ½ hr.
- Picked up supplies in town. 1 hr.
- Changed outlet in the garage at Wendigo warming shack. ½ hr.
- Clean up snowdrifts at the Cemetery. 1 hr.
- Fix leak on snowblower gearbox on the J.D. 1445. 1 hr.

Harris Township

John Deere 1445 Tractor

| Date | Hours | Hours Used | Gals |
|----------------------|--------|------------|-------------|
| 12/16/2021 | 1265.4 | ** | 10.7 |
| 12/28/2021 | 1284.5 | 19.1 | 9.8 |
| 1/5/2022 | 1303.1 | 18.6 | 10.2 |
| | | | 0 |
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| | | | 0 |
| | | | 0 |
| Monthly Total | | | 30.7 |

| Equipment | Monthly Useage | Total Useage |
|--------------------|----------------|--------------|
| Pickup Truck | 323 miles | 54360 miles |
| Dump Truck | 452 miles | 28704 miles |
| ASV | 33.9 hrs | 2086.4 hrs |
| J.D. 1445 | 32.8 hrs | 1292.3 hrs |
| Gravely Mower | ** | 740.2 hrs |
| J.D. Z920m Mower | ** | 629.8 hrs |
| Areins Mower | ** | 168.4 hrs |
| J.D. 7130 | ** | 1766.3 hrs |
| Vermeer Chipper | ** | 395.2 hrs |
| E110 Ground Heater | ** | 5843.1 hrs |
| ETQ Generator | ** | 1136.9 hrs |

11A



DNR RESPONSE TO COVID-19: As a result of COVID-19, we've modified access to some DNR offices, facilities, and services. Please see our [COVID-19 page \(/covid-19.html\)](#) for more information.

Home (/index.html) > Assistance (/assistance/index.html) > Grants (/grants/index.html) >

Outdoor recreation grant program

Main page
(/grants/recreation/outdoor_rec.html)

Program documents and recent grants
(/grants/recreation/outdoor_rec/outdoor_rec-recreation-grant-program-documents.html)

Outdoor Recreation Grant Program

Program purpose:

To increase and enhance outdoor recreation facilities in local and community parks throughout the state. This program is established in [Minnesota Statutes 85.019 \(https://www.revisor.mn.gov/statutes/?id=85.019\)](#).

Metropolitan Regional Parks and Greater Minnesota Regional Parks are not eligible for funding under this program. Funding for designated regional parks and trails is available from the [Metropolitan Council \(https://metro council.org/Parks/About.aspx\)](#) and the [Greater Minnesota Regional Park and Trails Commission \(https://www.gmrptcommission.org/\)](#).

How it works:

The Outdoor Recreation Grant Program provides matching grants to local units of government for up to 50% of the cost of acquisition, development and/or redevelopment of local parks and recreation areas.

Only one park may be included in an application and only one application per park. Applicants are eligible to submit more than one application and receive more than one grant. Significant progress must be completed on active projects before an additional proposal can be submitted. [Review frequently asked questions \(https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/faqs-final.pdf\)](#) PDF.

Eligible applicants:

Cities, counties, and townships.

Eligible projects:

Park acquisition and/or development/redevelopment including, internal park trails, picnic shelters, playgrounds, athletic facilities, boat accesses, fishing piers, swimming beaches and campgrounds. All park projects must be maintained for outdoor recreation into perpetuity.

Minimum requirements:

Project proposals must include, at least, one of the eligible primary outdoor recreation facilities in the [Program Manual \(https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/fy23-or-manual.pdf\)](#) PDF and have a total project cost of at least \$20,000. Support facilities such as restrooms and parking lots can only be funded as part of a larger project that includes a primary recreation facility. Land proposed for development and/or redevelopment must be owned by the applicant or be part of an acquisition project.

Level of assistance:

Grants are reimbursed based up to 50 percent of the total eligible costs. The maximum grant award is \$300,000 (for a total project cost of \$600,000). The local match can consist of cash or the value of materials, labor and equipment usage by the local sponsor or by donations or any

combination thereof. Costs must be incurred and paid for before reimbursement can be made. Applicants can apply for more than one park and may receive more than one grant. Significant progress must be completed on active projects before an additional proposal can be submitted.

Grant funding available:

There are two sources of funding for the Outdoor Recreation Grant Program: federal and state funds. Federal funds come from the [Land and Water Conservation Fund \(LWCF\)](https://www.dnr.state.mn.us/aboutdnr/lawcon/index.html) (<https://www.dnr.state.mn.us/aboutdnr/lawcon/index.html>). Federal funding available for FY 2023 has not yet been allocated but should be at least \$2 million for the Outdoor Recreation Grant Program and the Natural and Scenic Areas Grant Program.

State funding available for FY 2023 is a portion of \$1.1 million from "In Lieu Of" lottery proceeds available for three Park and Trail grant programs and \$250,000 in general funds. Additional state Environment and Natural Resources Trust Fund dollars may be recommended by the [Legislative Citizens Commission on Minnesota Resources \(LCCMR\)](https://www.lccmr.leg.mn/) (<https://www.lccmr.leg.mn/>). Other state funding may be available but is subject to Legislative approval. Final amounts available will not be known until after the application deadline.

Funding priorities:

The [2020-2024 State Comprehensive Outdoor Recreation Plan \(SCORP\)](https://www.dnr.state.mn.us/aboutdnr/reports/scorp/index.html) (<https://www.dnr.state.mn.us/aboutdnr/reports/scorp/index.html>) is Minnesota's outdoor recreation policy plan. This plan was developed with public and stakeholder input. It establishes outdoor recreation priorities for Minnesota to assist outdoor recreation and natural resource managers, the state legislature, and the executive branch in decision-making about the state's outdoor recreation system and sets out criteria for awarding grants consistent with these identified priorities.

A majority of the review and selection process will focus on guidelines outlined in the 2020-2024 SCORP. Additional review components will assess the design of the proposed project and existing park facilities. Project design should be compatible with the physical characteristics of the site, consistent with generally accepted engineering and architectural design standards, in accordance with accessibility standards and minimize risk to the health and safety of users.

Grant awards:



The Department of Natural Resources will review and rank applications during the spring of 2022. Preliminary grant awards will be announced in the summer of 2022.

Project period:

The project start date will be the fall of 2022 or later depending on requirements for environmental resources, historical and archeological resources, and federal approval, if applicable. All work must be completed by June 30, 2024. Most of our funding does not allow for a project extension beyond this date. Applicants should focus on projects that will be completed during the 2023 construction season.

How to apply:

The completed application is due **March 31, 2022**. If you would like feedback on your application, please submit it by March 10, 2022.

- [2022 Outdoor recreation grant application](https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/fy23-or-application.docx) (https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/fy23-or-application.docx)  DOC
- [2022 Outdoor recreation program manual](https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/fy23-or-manual.pdf) (https://files.dnr.state.mn.us/assistance/grants/recreation/outdoor_rec/fy23-or-manual.pdf)  PDF

Park grants contacts:

Audrey Mularie, Southern Minnesota, East Metro
[audrey.mularie@state.mn.us](mailto:audrey.mularie@state.mn.us?subject=Outdoor%20Recreation%20Grant%20Program) (<mailto:audrey.mularie@state.mn.us?subject=Outdoor%20Recreation%20Grant%20Program>) or [651-259-5549](tel:651-259-5549) (<tel:651-259-5549>)

Mai Neng Moua, Northern Minnesota, West Metro
[mai.n.moua@state.mn.us](mailto:mai.n.moua@state.mn.us?subject=Outdoor%20Recreation%20Grant%20Program) (<mailto:mai.n.moua@state.mn.us?subject=Outdoor%20Recreation%20Grant%20Program>) or [651-259-5638](tel:651-259-5638) (<tel:651-259-5638>)

Minnesota Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 39
Saint Paul, MN 55155

Questions?

Call [651-296-6157](tel:651-296-6157) or [888-MINNDNR \(646-6367\)](tel:888-MINNDNR)

Email us: info.dnr@state.mn.us

Sign up for email updates

Email address



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2022 Grant Application

Outdoor Recreation Grant Program

Submission Deadline: March 31, 2022

Before completing this application, please read the [2022 Outdoor Recreation Program Manual](#) for more program information. Only one park may be included in an application and only one application per park. Applicants are eligible to submit more than one application and receive more than one grant. Significant progress must be completed on active projects before an additional proposal can be submitted.

This program is very competitive. Staff members are available to discuss your project or review application materials prior to submission. You are encouraged to submit any draft application or materials by **March 10th** if you would like staff to provide comments. Be sure to allow enough time to complete the applicant resolution, public participation, and any appraisals (if your project includes land acquisition). Only complete applications submitted by the deadline will be considered.

Applications are to be submitted electronically in a “.pdf” format by March 31. Please format the entire application, including all attachments, as one pdf. Use the form provided for each item or reproduce it in the same format. Use [Item 1 – Application Summary](#) as your cover sheet. To submit the application, email a pdf version of it to Parkgrants.DNR@state.mn.us.

Paper submission of applications will no longer be accepted unless arranged in advance of the due date with staff. After submission, make sure you receive a confirmation email that your application arrived in a useable form by the due date. Applications submitted in an unusable format will not be considered for funding.

Timeline: 2022 Grant Round

- Application materials become availableDecember 2021
- Submission deadlineMarch 31, 2022
- Awards announcedJuly 2022
- Agreements are signed – project may beginOctober – November 2022
- Grants expire – projects must be completedJune 30, 2024

For assistance, please contact

- Mai Neng Moua, 651-259-5638, mai.n.moua@state.mn.us
- Audrey Mularie, 651-259-5549, audrey.mularie@state.mn.us
- Department of Natural Resources (DNR) Information Center, 1-888-646-6367

12A

**RESOLUTION AND AGREEMENT
GRANTING LINE EXTENSION PERMITS
AUTHORIZING THE PROVISION OF CABLE SERVICE**

WHEREAS, the Township of Harris ("Township") is a municipal Corporation under the laws of Minnesota, and;

WHEREAS, Minnesota Statutes Section 238.08, Subd. 1, provides that a municipality must require a franchise or line extension permit of any cable communications system providing service within the municipality, and;

WHEREAS, the City of Grand Rapids, ("Grand Rapids") issued franchises (the "Franchises") to Mediacom Minnesota LLC, or an affiliate thereof ("Mediacom") and Paul Bunyan Communications ("Paul Bunyan") authorizing the operation of cable systems and delivery of cable services, and;

WHEREAS, the City previously authorized Mediacom and Paul Bunyan to provide cable services and operate a system in local rights-of-way to provide such pursuant to line extension permits ("Permits") referencing the respective Franchises issued by Grand Rapids, and;

WHEREAS, Grand Rapids recently renewed the Franchises ("the Renewed Franchises"), and the Renewed Franchises are very similar, and;

WHEREAS, the City wishes to renew or re-issue Permits in order to make reference to the Renewed Franchises and to confirm the companies' authority to provide cable service in the City, and;

WHEREAS, Mediacom and Paul Bunyan previously notified the City of expiration of the Franchises and the need for new Permits.

NOW, THEREFORE, BE IT RESOLVED, that the City hereby grants renewed Permits authorizing Mediacom and Paul Bunyan to continue providing cable service and operating and maintaining cable communication systems in rights-of-way in the City, subject to the following:

1. The terms and conditions of the Renewed Franchises including specifically the following:
 - a. channel capacity;
 - b. access channel(s) and support (PEG fees) for such channel(s);
 - c. standards for system installation, maintenance, operation, and customer service;
 - d. franchise fees;
 - e. indemnification and liability insurance;
 - f. abandonment of service;
 - g. termination or cancellation of the Permits pursuant to the Renewed Franchises, except as modified below;
 - h. removal of equipment.
2. Construction of service of any service drops or corrections under the previous Franchise.
3. Franchise and PEG fees shall continue to be paid to the City, in accordance with past practice until the City provides an alternative written notice.

4. All rights and obligations contained in the Renewed Franchise shall operate with respect to the City as such rights and obligations operate with respect to Grand Rapids. In the event the City, Mediacom, or Paul Bunyan conclude that there is any ambiguity concerning application, interpretation, or enforcement of the Renewed Franchises with respect to the City, the party identifying such ambiguity shall notify, in writing, the other parties. Thereafter, all parties shall seek, in good faith, to resolve such ambiguity by amendment of the Permits. In the event such ambiguity cannot be resolved by negotiation, the matter shall be subject to resolution by mediation, if agreed upon by all parties, or declaratory judgment action.
5. These Permits may be enforced in accordance with applicable laws, and in a manner that does not afford Mediacom, Paul Bunyan, or any other competitor an unfair competitive advantage.
6. These Permits shall expire upon expiration of the corresponding Renewed Franchise unless extended by agreement of the parties.
7. By granting these permits and excepting these permits, neither party waives any claim or defense concerning the prior franchise, any claims arising under such prior franchise, or under applicable law.
8. These permits shall not be amended by amendment of the Renewed Franchises unless such amendment is approved in writing and excepted by the City.

This Resolution shall be effective as to each party upon written acceptance by each.


Date: _____, 2022

Township of _____

By: _____
Its Chair

By: _____
It's Clerk

MEDIACOM MINNESOTA LLC

By: 
Its: Group Vice President
Bill Jensen

PAUL BUNYAN COMMUNICATIONS

By: _____
Its: _____

**UTILITY RATE AGREEMENT BETWEEN THE CITY OF
GRAND RAPIDS AND GORHAMS' INC., (DOING
BUSINESS AS NORTHWEST GAS) PURSUANT TO
MINNESOTA STATUTES CHAPTER 216B.02, et. al.**

12C

1. **AUTHORITY:** The City of Grand Rapids and Gorhams' Inc. have previously entered into a franchise agreement for the delivery of natural gas to residents of the City. As allowed under *Minnesota Statutes 216B.02, subd.4, et. al.* due to the size of the anticipate customer base of the franchise agreement, anticipated to be less than 650 customers, said Franchise is eligible for local rate regulation. As such, this City of Grand Rapids, or their designee, shall be solely responsible for setting the rate that a customer is asked to pay the Grantee.

For the purposes of this Agreement, "rate" is defined as: *every compensation, charge, fare, toll, tariff, rental, and classification, or any of them, demanded, observed, charged, or collected by any public utility for any service and any rules, practices, or contracts affecting any such compensation, charge, fare, toll, rental, tariff, or classification.*

2. **CITY RESPONSIBILITY:** The City of Grand Rapids, pursuant to state law, is entrusted with the responsibility of regulating the rate that Gorhams' Inc. shall be allowed to charge its' customers. Specifically, the City of Grand Rapids must ensure that the asset base as determined by Gorhams' Inc. includes only items, that in the City's sole discretion, are "used and useful" for the delivery service to the end customer. Moreover, the City must guarantee that all of the expenses in the financial statements provided by Gorhams' Inc. are due to the operation and maintenance of the system and that the rate of return allowed Northwest Gas is a reasonable one.

3. **GORHAMS' INCORPORATED'S RESPONSIBILITY:** As allowed under *Minnesota Statute 216B.02, subd.4, et. al.*, Gorhams', Inc. is believed to be eligible for local rate regulation. To ensure such eligibility, Gorhams' Inc. must supply to the City of Grand Rapids all existing affidavits certifying that they fall within the requirements of the Minnesota Statutes cited above, as well as, documentation of the rates of any other regulatory bodies having jurisdiction over the systems which Gorhams' Inc. have built.

In addition, Gorhams' Inc. must supply to the City of Grand Rapids all documentation that they have provided such other governmental units, including but not limited to, pro-forma investment estimates, pro-forma income statements and with the initial rates which are developed using these documents, taking into consideration revenue requirements, potential customers' preferences and the competitive landscape, and which are believed to cover costs on said systems and provide a fair rate of return on the investment going forward.

4. **BASIS FOR PROFIT:** The City of Grand Rapids, or their designee, in their sole discretion shall determine the amount of profit (rate of return) that is allowed to be

achieved by Gorhams' Inc. In doing so, the City shall determine what expenditures are "used and useful" for the delivery service to the end customer. Gorhams' Inc. must supply to the City all pro-forma investment estimates, pro-forma income statements and any other documents and information that the City deems necessary in determining the setting of a reasonable rate. After determining said amount, Gorhams' Inc. is entitled to a reasonable rate of return not to exceed twelve-percent (12%) of that determined amount. This amount may be adjusted by the Consumer Price Index by mutual consent of both parties.

Gorhams' Inc. may at any time request an increased or decreased rate adjustment dependant upon their pro-forma results or if there is a desire to accelerate or decelerate the recovery of capital invested in the system. Any such rate adjustment must meet with approval of the Grand Rapids City Council, or their designee.

5. ON GOING CONSIDERATION: Gorhams; Inc. must maintain a record of all investment made in each system as well as detailed profit and loss records. Following the end of each year's business a calculation must be made of the rate of return using revenues in excess of system costs earnings before interest, taxes, depreciation, and amortization (EBITDA) expressed as a percentage of the asset base at the beginning of the year. As stated above, any earnings beyond the allowed rate of return will be deducted from the end-of-year asset base and that reduced asset base will be used as the beginning-of-year asset base in the following year. Gorhams' Inc. agrees to meet with the City of Grand Rapids, or their designee, at least once annually to review these results as directed to by the City of Grand Rapids, as well as to discuss the extension of services to areas who are not presently served with natural gas.

The undersigned, Gorhams' Inc. for itself, its successors and assigns, hereby accepts the terms of and agrees to perform the conditions of this Agreement.

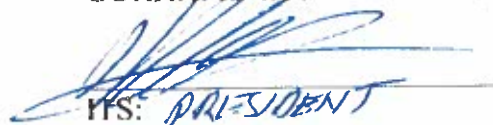
Dated at Grand Rapids, Minnesota this 13 day of August, 2012.

CITY OF GRAND RAPIDS



Mayor Dale Adams

GORHAMS INCORPORATED



TFS: PRESIDENT

Dated: 8-13-12

Dated: 8-20-12

ATTEST:



Shawn Gillen, City Administrator

Harris Township Resolution #2013-007

JOINT POWERS AGREEMENT TO REGULATE UTILITY RATES

AGREEMENT made this 12th day of June, 2013, by and between Harris Township and the City of Grand Rapids, collectively known as the "Cities."

RECITALS

A Grand Rapids has passed an ordinance granting to Gorhams', Inc., a Minnesota corporation (d/b/a **Northwest Natural Gas**), a non-exclusive right for a period of 22 (twenty-two) years to erect and maintain a gas system (the "Gas system") to distribute and sell natural gas in the Grand Rapids. Harris will likewise be entering into an agreement with Gorhams', Inc. to provide the same service in Harris Township

B There has previously been filed with the Public Utilities Commission a resolution exempting Northwest Natural Gas from the regulatory provisions of *Minnesota Statute Sec. 216B*. Accordingly, Harris Township and the City of Grand Rapids have the authority under Minnesota Law to set the rate that Gorhams's Inc. is allowed to charge its customers in the territorial boundaries of both entities

C The Harris and Grand Rapids believe it is in their best interest that they act in concert and unity regarding their regulation of the rates and other activities of Northwest Natural Gas and the Gas System. By establishing a joint powers board pursuant to the authority granted in Minn. Stat. §471.59, the entities believe their joint regulation will yield a consistent rate within both jurisdictions whose residents will share in the benefits of this utility

TERMS

NOW, THEREFORE, in consideration of the promises, covenants and agreements herein contained, the parties agree as follows:

1. Purpose The purpose of this Agreement is to establish a Joint Powers Gas Board (the "Board") that has the exclusive right and power to regulate the rate that Gorhams', Inc. pursuant to state law, be allowed to charge its' customers. Both entities will act in accordance with *Minnesota Statute 216B.03, subd.4, et. al.*, as they may be modified from time to time

2. The Board There is hereby established a Board to act as the governing body to enforce the terms of this Agreement. The Board shall consist of five (5) members. Harris and

Grand Rapids shall each be represented by two (2) members on the Board, with the members appointed by the Township Board and the City Council respectively. The fifth Board Member will serve a one-year term and in even years will be the Mayor of the City of Grand Rapids, and in odd years will be the Board Chairman of Harris Township. A majority of the members shall constitute a quorum for the transaction of business. No member of the Board shall be eligible to vote on any matter brought before the Board if the entity which he or she represents shall be in default on any financial payment required to be paid under the terms of this Agreement. A vacancy on the Board shall be filled by the applicable governing body.

3. Execution of Agreement. Grand Rapids and Harris shall approve this Agreement by the adoption of an appropriate resolution by its governing body. Certified copies of the resolution shall be filed with each entity. Appropriate officials from each of the entity shall execute this Agreement on behalf of their respective governmental unit.

4. Meeting and Election of Officers. The business of the Board shall be conducted in accordance with Robert's Rules of Order, as well as, in accordance with the Minnesota Open Meeting Law. A Chairperson and a Secretary shall be elected annually by the Board from among its members.

The Board shall meet at least annually and more often as required to conduct business. Special meetings may be called by any two Board members. Notice of all meetings shall be sent to all members of the Board by the Secretary at least three (3) days prior to the meeting.

5. Powers and Duties of the Board

a. Harris Township and the City of Grand Rapids hereby appoints the Board as its exclusive agent to deal with Gorhams' Inc. regarding the regulation and operation of the Gas System, as it pertains to the setting of rates pursuant to *Minnesota Statute 216B.02, subd. 4, et. al.*, as may be modified, and agrees to follow the orders of the Board regarding the setting of appropriate rates.

c. The Board shall have not have a specified budget. If monetary compensation is requested from either Harris or Grand Rapids, the same must meet with majority approval of both entities.

6. Distribution of Assets. Cash assets, if any, held by the Board shall be divided and distributed to both entities in proportion to the contributions of the entities at the time of the termination of this Agreement or earlier if the purpose of this Agreement has been completed.


ACCEPTANCE OF FRANCHISE

The undersigned, Gorhams' Inc., for itself, its successors and assigns, hereby accepts the terms of and agrees to perform the conditions of that certain franchise granted by the City of Grand Rapids, Minnesota designated as Ordinance No. 12-08-10.

Dated at Grand Rapids, Minnesota this 13 day of August, 2012.

GORHAMS' INC.

By: 
Its: MIKE LOHAMY
PRESIDENT

By: 
Its: Mayor

ACKNOWLEDGEMENT OF FILING

The receipt and filing of the foregoing Acceptance of Franchise is hereby acknowledged and verified this 13 day of August, 2012.


Clerk

NORTHWEST GAS
GAS AND SERVICES SCHEDULE
(Cycle 4 - Isle View Extension, Grand Rapids System)
06/01/2012

GAS PRICING

RESIDENTIAL ACCOUNTS

| | |
|------------------------------|--------|
| MONTHLY CUSTOMER CHARGE | \$8.00 |
| BASE ENERGY CHARGE PER THERM | \$1.01 |

COMMERCIAL ACCOUNTS

| | |
|------------------------------|---------|
| MONTHLY CUSTOMER CHARGE | \$15.00 |
| BASE ENERGY CHARGE PER THERM | \$ 0.96 |

LARGE COMMERCIAL ACCOUNTS

| | |
|------------------------------|-------|
| MONTHLY CUSTOMER CHARGE | \$N/A |
| BASE ENERGY CHARGE PER THERM | \$N/A |

INDUSTRIAL ACCOUNTS (Corn Dryer)

| | |
|------------------------------|---------|
| MONTHLY CUSTOMER CHARGE | \$30.00 |
| BASE ENERGY CHARGE PER THERM | \$0.86 |

INTERRUPTIBLE ACCOUNTS

| | |
|------------------------------|-------|
| MONTHLY CUSTOMER CHARGE | \$N/A |
| BASE ENERGY CHARGE PER THERM | \$N/A |

Note: Energy charge per therm each month is the sum of the base charge per therm and the variance from our cost base of gas per therm delivered for that month.

MISCELLANEOUS CHARGES

A collection fee of \$25.00 is assessed if we collect an account while on-site to perform a meter shut-off due to non-payment. Meter shut-offs for non-payment are at no charge to the customer. Meter turn-on's following shut-off for non-payment are billed at \$40.00 during regular business hours and \$75.00 after business hours.

"Vacation" meter shut-offs done at the customer's request will be at no charge, although a charge of \$18.00 will be made for the meter turn-on following the vacation.

A charge of \$15.00 will be made for each change of billing.

Cost of gas used in base energy charge is \$.311 per Therm. (BASE .21 + .10 TRANSP)



12D

February 11, 2022

Town Board of Supervisors and Management
Town of Harris
20876 Wendigo Park Road
Grand Rapids, Minnesota 55744

Dear Honorable Board of Supervisors and Management:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for Town of Harris ("you," "your," or "the entity") for the year ended December 31, 2021.

Kristen A. Houle is responsible for the performance of the audit engagement.

Scope of audit services

We will audit the financial statements of the governmental activities and each major fund, which collectively comprise the basic financial statements of Town of Harris, as of and for the year ended December 31, 2021, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. GASB-required supplementary pension schedules.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements, related notes, and RSI.
- Preparation of supplementary information.
- Preparation of depreciation schedules.
- Preparation of adjusting journal entries.

Audit objectives

The objectives of our audit are to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United

States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will issue a written report upon completion of our audit of your financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the *Minnesota Legal Compliance Audit Guide for Towns*.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS. Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing opinions on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the basic financial statements, including the amounts and disclosures, and whether the basic financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of internal controls.
- Improper revenue recognition.
- Lack of adequate segregation of duties.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to

correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is

also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements, related notes, and RSI. Since the preparation and fair presentation of the financial statements and RSI is your responsibility, you will be required to review, approve, and accept responsibility for those financial statements and RSI prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and RSI.
- We will prepare a draft of your supplementary information. Since the preparation of the supplementary information in accordance with the applicable criteria is your responsibility, you will be required to review, approve, and accept responsibility for the supplementary information prior to its issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on the supplementary information, as applicable.
- We will prepare the depreciation schedules for the entity for the year ended December 31, 2021. Management is responsible for determining the method and rate of depreciation and the salvage value of the assets.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information

contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The workpapers supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers in accordance with our record retention policy that typically provides for a retention period of seven years.

Pursuant to authority given by law or regulation, we may be requested to make certain workpapers available to Minnesota Office of the State Auditor for their regulatory oversight purposes. We will notify you of any such request. Access to the requested workpapers will be provided to the regulators under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers to such regulators. The regulators may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental

agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Mediation

Any disagreement, controversy, or claim (“Dispute”) that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice (“Mediation Notice”) to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months (“Limitation Period”) after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

Fees

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. Based on our preliminary estimates, the total fees and expenses for the engagement should approximate \$13,598 (\$12,500 for audit services, \$450 for the state reporting form and \$648 technology and client support fee) for 2021, \$14,228 (\$13,100 for audit services, \$450 for the state reporting form and \$678 technology and client support fee) for 2022, and \$14,962 (\$13,800 for audit services, \$450 for the state reporting form and \$712 technology and client support fee) for 2023. In addition, we will bill up to a \$3,000 first year set-up fee. This estimate is based on anticipated cooperation from your personnel and their assistance with

preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee and expense estimate. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and related fees and to reimburse us for all out-of-pocket expenditures through the date of termination.

Unanticipated services

We do not anticipate encountering the need to perform additional services beyond those described in this letter. Below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

Bookkeeping services

Bookkeeping services are not audit services. Bookkeeping services include the following activities:

- Preparation of a trial balance
- Account reconciliations
- Bank statement reconciliations
- Capital asset accounting (e.g., calculating depreciation, identify capital assets for additions and deletions)
- Calculating accruals
- Analyzing transactions for proper recording
- Converting cash basis accounting records to accrual basis
- Preparation of financial statements and the related notes to the financial statements
- Processing immaterial adjustments through the financial statements
- Adjusting the financial statements for new activities and new disclosures

Additional work resulting from unanticipated changes in your organization or accounting records

If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:

- Revising documentation of your internal control for changes resulting from your implementation of new information systems
- Deterioration in the quality of the entity's accounting records during the current-year engagement in comparison to the prior-year engagement
- Significant new accounting issues
- Significant changes in your volume of business
- Mergers, acquisitions, or other business combinations
- New or unusual transactions
- Changes in audit scope or requirements resulting from changes in your activities
- Erroneous or incomplete accounting records
- Evidence of material weaknesses or significant deficiencies in internal control
- Substantial increases in the number or significance of problem loans
- Regulatory examination matters
- Implementation or adoption of new or existing accounting, reporting, regulatory, or tax requirements
- New financial statement disclosures

Changes in engagement timing and assistance by your personnel

The fee estimate is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our estimated fee to increase include:

- Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
- Rescheduling our fieldwork
- Schedule disruption caused by litigation, financial challenges (going concern), loan covenants (waivers), etc.
- Identifying a significant number of proposed audit adjustments

- Schedules prepared by your personnel that do not reconcile to the general ledger
- Numerous revisions to information and schedules provided by your personnel
- Restating financial statements for accounting errors in the prior year
- Lack of availability of entity personnel during audit fieldwork

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Changes related to COVID-19

COVID-19 continues to have significant direct and indirect impacts on financial reporting, disclosure requirements, and the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Consent

Consent to use information for benchmarking analysis

In an effort to better serve the needs of our clients, we develop a variety of benchmark, performance indicator, and predictive analysis reports, using anonymized client data obtained from our audit, tax, and other engagements. Business and financial information that you provide to us may be combined with information from other clients and included within the aggregated data that we use in these reports. While some of these analytical reports will be published and released publicly, please be assured that the separate information that we obtain from you will remain confidential, as required by the AICPA Code of Professional Conduct.

Subcontractors


CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP



Kristen A. Houle, CPA
Signing Director
320-203-5539
kristen.houle@CLAconnect.com

Response:

This letter correctly sets forth the understanding of Town of Harris.

Authorized governance signature: _____

Title: _____

Date: _____

Authorized management signature: _____

Title: _____

Date: _____

Payment Request - Caretaker

Harris Township

Itasca County

Name: Terri Friesen

BA

2/5/2022 to 2/18/2022

| Date | Description | # Hours | Rate | Amount |
|------------------------|--|---------|---------|----------|
| KM/Cleaning | | | | |
| 2/6/2022 | tidy up after rental | 0.5 | \$15.00 | \$7.50 |
| 2/8/2022 | clean Hall. Laundry | 2.25 | \$15.00 | \$33.75 |
| 2/9/2022 | tidy up after rental | 0.5 | \$15.00 | \$7.50 |
| 2/14/2022 | tidy up hall (vacuum floor) | 0.5 | \$15.00 | \$7.50 |
| | | | \$15.00 | \$0.00 |
| | | | \$15.00 | \$0.00 |
| | | | | \$0.00 |
| Text/Calls | | | | \$0.00 |
| 2/6/2022 | text rental Q | 0.25 | \$15.00 | \$3.75 |
| 2/7/2022 | update text to Board | 0.25 | \$15.00 | \$3.75 |
| 2/7/2022 | text to Derrick = Resident Q | 0.25 | \$15.00 | \$3.75 |
| 2/9/2022 | phone call rental Q | 0.25 | \$15.00 | \$3.75 |
| 2/10/2022 | text rental q back & forth (renter, Peggy) | 0.5 | \$15.00 | \$7.50 |
| 2/12/2022 | text/phone call rental set up | 0.25 | \$15.00 | \$3.75 |
| 2/14/2022 | work on policy, make copies | 1 | \$15.00 | \$15.00 |
| 2/16/2022 | follow up Vintage Car Club hall rental | 0.75 | \$15.00 | \$11.25 |
| 2/17/2022 | office work, check garbage cans, bathrooms | 0.5 | \$15.00 | \$7.50 |
| 2/18/2022 | update brochure & policy pamphlet, copy | 1.5 | \$15.00 | \$22.50 |
| | | | | |
| | TOTALS | 9.25 | \$14.00 | \$138.75 |
| Reimbursements: | | | | |
| | Description: | | | Amount |
| | | | | |
| | | | | |
| | | | | |
| | <i>Total reimbursements requested:</i> | | | \$0.00 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

2/18/2022 Terri Friesen

Signature

Terri Friesen

**Harris Township
Pay Request**

Derrick Marttila

| | General | Equipment | Road/Bridge | Cemetery | Recreation | Buildings/Grounds | TOTAL |
|--------|---------|--------------|-------------|----------|------------|-------------------|-------|
| Date | 100 | 200 | 300 | 400 | 500 | 600 | |
| | | | | | | | 0 |
| 7-Feb | 0.5 | | | 2.5 | 0.5 | 4.5 | 8 |
| 8-Feb | | | 2 | | | 6 | 8 |
| 9-Feb | | 1 | | 2 | 3 | 2 | 8 |
| 10-Feb | 3 PTO | | | | 2 | 3 | 8 |
| 11-Feb | | | 2 | 1.5 | 4 | 0.5 | 8 |
| 14-Feb | 0.5 | 1 | 1 | 2 | | 3.5 | 8 |
| 15-Feb | | | 1.5 | | 3 | 3.5 | 8 |
| 16-Feb | | 2 | 3.5 | 1.5 | | 1 | 8 |
| 17-Feb | | 1 | 3 | | | 4 | 8 |
| 18-Feb | 3.5 PTO | | 2 | 2.5 | | | 8 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| 6-Feb | 2 | Call-in time | 2 | | 4 | | 8 |
| | | | | | | | 0 |
| | 9.5 | 5 | 15 | 12 | 12.5 | 28 | 82 |
| | 11.6% | 6.1% | 18.3% | 14.6% | 15.2% | 34.1% | 1 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Derrick Marttila

2/18/2022

Signature

Date

Payment Request - Clerk

Harris Township
Itasca County

Name: Beth Riendeau

| | | | \$19.00 | |
|--|--|--------------|-------------------|------------------------|
| Date | Description | # Hours | Rate | Amount |
| | | fixed rate | | |
| 2/9/2022 | regular bd mtg | | \$60.00 | \$60.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| Additional Hourly Work | | | | |
| 2/5/2022 | agenda for 2/9 | 1.25 | | \$23.75 |
| 2/6/2022 | email and notary paperwork | 0.5 | | \$9.50 |
| 2/6/2022 | assemble agenda packet for 2/9 | 2.5 | | \$47.50 |
| 2/7/2022 | email/update posting board & file postings | 0.5 | | \$9.50 |
| 2/8/2022 | email | 0.25 | | \$4.75 |
| 2/9/2022 | work session sunny beach with bob | 1 | | \$19.00 |
| 2/9/2022 | email | 0.25 | | \$4.75 |
| 2/10/2022 | email | 0.25 | | \$4.75 |
| 2/11/2022 | minutes from 2/4 meeting | 0.75 | | \$14.25 |
| 2/11/2022 | email | 0.25 | | \$4.75 |
| 2/12/2022 | email | 0.25 | | \$4.75 |
| 2/13/2022 | email | 0.25 | | \$4.75 |
| 2/14/2022 | email | 0.25 | | \$4.75 |
| 2/15/2022 | email | 0.25 | | \$4.75 |
| 2/16/2022 | minutes from 2/9 mtg & work session min from 2/9 w/Bob & budget/5-yr rd plan minutes from 1/31 | 4.25 | | \$80.75 |
| 2/17/2022 | email | 0.25 | | \$4.75 |
| 2/17/2022 | work session land / city of gr | 1.25 | | \$23.75 |
| 2/17/2022 | open mail/prepare for meeting | 1 | | \$19.00 |
| 2/18/2022 | email | 0.25 | | \$4.75 |
| adjustment | Hours Correction 2/9/22 for 1/25 cancelled meeting | -2.75 | | (\$52.25) |
| TOTALS | | 12.75 | \$19.00 | \$302.25 |
| Reimbursements: | | | | |
| | | | 1585 rate | Amount |
| Feb-22 | checked mail 2/6/22 | 8.60 | \$0.58 | \$4.99 5.03 |
| Feb-22 | bank deposit mileage 2/9/22 & checked mail | 13.40 | \$0.58 | \$7.77 7.84 |
| Feb-22 | stokes & mail | 14.00 | \$0.58 | \$8.12 8.19 |
| | | | \$0.58 | \$0.00 |
| | | | \$0.58 | \$0.00 |
| Feb-22 | mailed check for notary 2/6/22 | | | \$120.00 |
| | | | | \$0.00 |
| <i>Total reimbursements requested:</i> | | | | \$140.88 141.06 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Beth Riendeau

Date

Notary Commission Application

The data which you furnish on this application will be used to assess your qualifications for a notary commission pursuant to Minnesota Statutes, Chapter 325A.

A. Application (Mark the box)

New Appointment

Fee: \$120

B. Commission Number

Current Commission Number

| | | |
|---|--|---------------------|
| ELIZABETH R. RIENDEAU | | 9110 |
| Date <u>2-6-22</u> | | 75-712/619 |
| Pay to the Order of <u>Office of Secretary of State</u> | | \$ <u>120-</u> |
| <u>One hundred twenty dollars</u> | | Dollars |
| For <u>Notary</u> | | <u>E R Riendeau</u> |
| DEERWOOD BANK 1-800-291-6597 www.deerwoodbank.com | | 9110 |

C. Applicant Information – List your name the way it appears on your driver's license, tax returns and legal documents

| | | |
|--|--|------------------------------|
| First Name <u>Elizabeth</u> | Middle Name or Initial <u>Renee</u> | Last Name <u>Riendeau</u> |
| Residential Street Address (PO Box must include Rural Route or Street Address) | | |
| City <u>Grand Rapids</u> | State <u>Mn</u> | ZIP <u>55744</u> |
| Date of Birth (applicant must be 18 years old) mo/day/yr | Telephone w/ area code <u>218</u> | Email |
| County of Residence (Non-residents must list a Minnesota County he or she will be filing in upon receiving their notary commission from the Office of the Secretary of State) <u>Itasca</u> | | |

D. Business Name and Address – This information is optional and applies if notarization is a function of your job

| | | |
|---|--------------------|---|
| Business Name <u>Harris Township</u> | | |
| Address (Business location where the notary conducts business, PO Box must include rural route or street address) <u>20876 Wendigo Park Road</u> | | Telephone w/ area code <u>218-244-1811</u> |
| City <u>Grand Rapids</u> | State <u>Mn</u> | ZIP <u>55744</u> |

Choose the address you would like displayed alongside your name on the Office of the Minnesota Secretary of State website. Failure to indicate a preference will result in an incomplete application.

Residential Business

E. Former Residential Address (Required if filing an address change. PO Box must include rural route or street address)

| |
|--|
| |
|--|

F. Former Name (Required if filing a name change. Must attach legal document showing name change, e.g. copy of marriage certificate, divorce decree, driver's license, court order, etc.)

| |
|--|
| |
|--|

ITASCA COUNTY

Auditor/Treasurer
Itasca County
123 NE Fourth Street
Grand Rapids MN 55744
218-327-2860

Fax: 218-327-7426

Invoice for Proposed Tax Notices

Total amount due: \$608.46

Description of charges:

2022

0019 HARRIS TWP
Number of notices: 2,567

Please make check payable to: ITASCA COUNTY Itasca County

Mail to: Auditor/Treasurer
ITASCA COUNTY Itasca County
123 NE Fourth Street
Grand Rapids MN 55744

Sincerely,

Itasca County

RECEIVED

Customer Statement

For 2/7/2022 to 2/7/2022

Monday, February 14, 2022 2:18 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

| Receipt #: | Doc #: | Date: | Type: | Paid: | Debited: | Charged: | Outstanding: |
|------------|------------|----------|---------------|---------------|---------------|-----------------|-----------------|
| 208955 | A000760607 | 2/7/2022 | CEMETERY DEED | \$0.00 | \$0.00 | \$46.00 | \$46.00 |
| 208955 | A000760608 | 2/7/2022 | CEMETERY DEED | \$0.00 | \$0.00 | \$46.00 | \$46.00 |
| 208955 | A000760609 | 2/7/2022 | CEMETERY DEED | \$0.00 | \$0.00 | \$46.00 | \$46.00 |
| 208955 | A000760610 | 2/7/2022 | CEMETERY DEED | \$0.00 | \$0.00 | \$46.00 | \$46.00 |
| | | | | \$0.00 | \$0.00 | \$184.00 | \$184.00 |

| | |
|---------------------------------|-----------------|
| Previous Balance: | \$0.00 |
| Net Posted to Account: | \$0.00 |
| Charged / Debited Items: | \$184.00 |
| Ending Balance: | \$184.00 |

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

RECEIVED
2-17-22

Northern Drug Screening, Inc.
111 NE 10th Ave.
Grand Rapids, MN 55744
(218) 326-2277



INVOICE

BILL TO

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

INVOICE # 10243
DATE 02/16/2022
DUE DATE 03/03/2022
TERMS Net 15

| DATE | SERVICE | QTY | RATE | AMOUNT |
|------------|-----------------------|-----|--------|--------|
| 02/16/2022 | Annual Consortium Fee | 1 | 100.00 | 100.00 |

Thank you for your business.

BALANCE DUE

\$100.00



NORTHLAND PORTABLES

52 Horseshoe Drive
Grand Rapids MN 55744
218-326-1662
www.northlandportablesmn.com

Invoice

RECEIVED
2-17-22

| | |
|----------|-----------|
| Date | Invoice # |
| 2/9/2022 | 21786 |

Bill To:

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Job Site:

Crystal Park, Cemetery,
Wendigo Park, Trooptown,
LaPlant, & Mishawaka

| P.O. No. | Terms | Due Date |
|----------|--------|-----------|
| | Net 30 | 3/11/2022 |

| Description | Quantity | Unit Price | Total Price |
|--|----------|------------|-------------|
| ADA Compatible Handicapped Portable Restroom Rental - January 6 - February 3, 2022 = 4 Weeks | | | |
| Weekly Rental - ADA Compatible Handicapped Restroom | 3 | 20.00 | 60.00 |
| Weekly Cleaning, Pumping, and Disposal | 3 | 77.95 | 233.85 |
| Weekly Winterization Fee - Beginning 11/1/2021 X 3 Units | 12 | 17.50 | 210.00 |
| Standard Portable Restroom Rental - January 6 - February 3, 2022 = 4 Weeks | | | |
| Weekly Rental - Standard Restroom | 3 | 20.00 | 60.00 |
| Weekly Cleaning, Pumping, and Disposal | 3 | 51.15 | 153.45 |
| Weekly Winterization Fee - Beginning 11/1/2021 X 3 Units | 12 | 8.75 | 105.00 |

Thank you for your business. Like us on Facebook!

All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.

| | |
|---------------------------|-----------------|
| Subtotal | \$822.30 |
| Sales Tax (6.875%) | \$0.00 |
| Total | \$822.30 |
| Payments/Credits | \$0.00 |
| Balance Due | \$822.30 |



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 51727
Invoice Date: Feb 9, 2022
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

RECEIVED
2-11-22

| |
|--|
| Bill To: |
| HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744 |

| Customer ID | Customer PO |
|-------------|------------------|
| HARRIS | DUE UPON RECEIPT |

| Quantity | Item | Description | Unit Price | Amount |
|----------|-------------------|------------------------|------------|--------|
| | | WEEK ENDING 02/05/2022 | | |
| 8.00 | CLAYTON, RICHARD | | 15.40 | 123.20 |
| 5.50 | DETERMAN, NEVAEH | | 14.85 | 81.68 |
| 4.00 | MCKINNEY, MCKINNA | | 15.40 | 61.60 |
| 8.00 | PIEKARSKI, JUSTIN | | 14.85 | 118.80 |
| 4.00 | THIEL, MARCUS | | 15.40 | 61.60 |
| 1.50 | WHIRLEY, NINA | | 15.40 | 23.10 |

| | |
|------------------------|---------------|
| Subtotal | 469.98 |
| Sales Tax | |
| Total Invoice Amount | 469.98 |
| Payment/Credit Applied | |
| TOTAL | 469.98 |

Check/Credit Memo No:

SUMMARY OF ACCOUNT ACTIVITY

| | Begin Date | Closing Date |
|----------------------------------|-------------------|-------------------|
| Statement Period | 01/09/2022 | 02/08/2022 |
| Days in Billing Cycle | | |
| Previous Balance | | 54.89 |
| + Purchases/Debits | | 0.00 |
| + Finance Charge | | 0.00 |
| - Payments/Credits | | 0.00 |
| New Balance | | 54.89 |
| Payment Due on 02/28/2022 | | 54.89 |

OIB PREFERRED

| | |
|------------------|--------|
| Credit Limit | 10,000 |
| Available Credit | 9,945 |

*Outstanding authorizations, other pending transactions, and account status may reduce your effective available credit limit.

IMPORTANT MESSAGES ABOUT YOUR ACCOUNT

* INTEREST AND PAYMENT FREE INFORMATION *

\$54.89 OF YOUR ACCOUNT BALANCE IS NO LONGER INTEREST FREE.

PAYMENT DEFERRED BALANCE(S) WILL BECOME DUE PRIOR TO YOUR NEXT STATEMENT. TO AVOID INTEREST CHARGES, YOUR PAYMENT OF \$54.89 MUST POST TO THIS ACCOUNT BY 03/08/2022.

PLEASE NOTE: IF A PREVIOUS PAYMENT SHOWS AN UNAPPLIED AMOUNT, PLEASE CONTACT CUSTOMER SERVICE.

LOST OR MISSING INVOICE COPIES CAN BE OBTAINED THROUGH YOUR DEALER.

RECEIVED
2-19-22

▼ Detach and return the bottom remittance portion with your payment in the enclosed envelope ▼

Please be sure to fill out all information including Amount Enclosed and include a copy of the full page Remittance Slip(s) with your payment(s) in the enclosed envelope.

| | |
|------------------|------------|
| ACCOUNT NUMBER | 8850513860 |
| Payment Due | 54.89 |
| Payment Due Date | 02/28/2022 |

PowerPlan™

P.O. BOX 6600
JOHNSTON, IA 50131-6600

Amount
Enclosed

\$ 54.89

Please include account number and make check payable to

MB 01 000787 53339 B 6 B



HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682



POWERPLAN
21310 NETWORK PLACE
CHICAGO IL 60673-1213



Check here if updating Address/Phone/Email on reverse side.

000787 1/3



PAYMENTS, CREDIT MEMOS AND CREDIT ADJUSTMENTS NOT APPLIED TO INVOICES

| Date Received | Reference # | Description | Original Credit Amount | Amount Unapplied |
|---------------|-------------|---------------------------|------------------------|------------------|
| | | TOTAL CREDITS NOT APPLIED | 0.00 | 0.00 |

PAYMENTS, CREDIT MEMOS AND CREDIT ADJUSTMENTS APPLIED TO INVOICES

| Date Received | Reference # | Description | Applied To Invoice # | Amount Applied |
|---------------|-------------|-----------------------|----------------------|----------------|
| | | TOTAL CREDITS APPLIED | | 0.00 |

TRANSACTIONS POSTED TO YOUR ACCOUNT

Purchases, Returns and Payments made just prior to the statement date may not appear until your next statement.
 Please contact your dealer for copies of lost or missing invoice(s).

| Seq. # | Tran. Date | Date Posted | Invoice #/ Reference # | Description | Transaction Amount | Unpaid Amount | Payment Status |
|--|------------|-------------|---------------------------|--------------------------|--------------------|---------------|----------------|
| MCCOY CONSTRUCTION GRAND RAPID 218-326-9427 | | | | | | | |
| 1 | 01/06/2022 | 01/07/2022 | 2073674 | GOVERNMENTAL TRANSACTION | 54.89 | 54.89 | DUE |

000787 9/3





Invoice

Invoice Number: 420161

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Attn: Accounts Payable
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

Pay This Amount \$1,150.00

Due Date 10-MAR-22

Invoice Date 08-FEB-22

Bill Through Date 29-JAN-22

Terms 30 NET

SEH Customer Acct # 1686

Customer Project #

Agreement / PO # 163778

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project Manager

Bob Beaver
bbeaver@sehinc.com
218.322.4500

Client Service Manager

Bob Beaver
bbeaver@sehinc.com
218.322.4500

Accounting Representative

Andi Villebro
avillebro@sehinc.com
218.322.4500

| Project # | Project Name | Project Description |
|-----------|--------------------------|------------------------------------|
| 163778 | HARRT 2021 Misc Services | Harris Township 2021 Misc Services |

Notes:

Service is for the completion of the Wood Tick Landing layout review. Thank you

CC:

harristownshipclerk@gmail.com

Task: 5.0 - Wood Tick Landing

Fee

| Description | Amount |
|---|-------------------|
| (100% of \$2,300.00) less previously billed of \$1,150.00 | \$1,150.00 |
| | \$1,150.00 |

Task: 5.0 Total: \$1,150.00

Invoice total \$1,150.00

Project Billing Summary

| | <u>Current Amount Due</u> | Previously Invoiced | Cumulative |
|---------------|---------------------------|---------------------|-------------------|
| Totals | \$1,150.00 | \$6,867.50 | \$8,017.50 |



Invoice

Invoice Number: 420160

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Attn: Accounts Payable
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

| | |
|------------------------|-------------------|
| Pay This Amount | \$1,748.00 |
| Due Date | 10-MAR-22 |
| Invoice Date | 08-FEB-22 |
| Bill Through Date | 31-JAN-22 |
| Terms | 30 NET |
| SEH Customer Acct # | 1686 |
| Customer Project # | |
| Agreement / PO # | 162071 |

| | |
|---------------------------|---|
| Project Manager | Bob Beaver bbeaver@sehinc.com 218 322 4500 |
| Client Service Manager | Bob Beaver bbeaver@sehinc.com 218 322 4500 |
| Accounting Representative | Andi Villebro avillebro@sehinc.com 218 322 4500 |

| Project # | Project Name | Project Description |
|-----------|------------------------|---------------------|
| 162071 | HARRT Sunny Beach Road | Sunny Beach Road |

Notes:

Service is for the continued design and start of the review process. Thank you.

CC:

harristownshipclerk@gmail.com
harristownshiptreasurer@gmail.com

Task: 1.0 - Design & Bidding Docs

| Fee | Description | Amount |
|-----|--|-------------------|
| | (72% of \$87,400.00) less previously billed of \$61,180.00 | \$1,748.00 |
| | | \$1,748.00 |
| | Task: 1.0 Total: | \$1,748.00 |

Invoice total \$1,748.00

STOKES

Printing • Office Supplies & Equipment

421 N.W. 1st Avenue • Grand Rapids, MN 55744

Phone 218-326-9685 • FAX 218-326-9708

"Serving the area over sixty years"

P.O. # _____ Date 2/2/22

Name Harris Township

Address _____

| | | | | |
|------|--|-----|--------|-------------------|
| CASH | CHARGE <input checked="" type="checkbox"/> | ROA | CREDIT | Terms 10 Days EOM |
|------|--|-----|--------|-------------------|

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|-------------|-------|--------|
|----------|-------------|-------|--------|

| | | | |
|----------|--------------------------------|--------------|--------------|
| <u>2</u> | <u>CTHS 8 1/2 X 11 - 20 lb</u> | <u>49.90</u> | |
| | <u>sale</u> | | <u>99.80</u> |

Beth Kendeau

THANK YOU

SALES TAX _____
TOTAL \$ 99.80

All claims and returned goods MUST be accompanied by this bill
Accounts 30 days past due subject to Finance Charge of 1.5%
Per Month (18% Per Year) on unpaid balance

No 118399

Received By _____

STOKES

Printing • Office Supplies & Equipment

421 N.W. 1st Avenue • Grand Rapids, MN 55744

Phone 218-326-9685 • FAX 218-326-9708

"Serving the area over sixty years"

P.O. # _____ Date 2-17-22

Name Harris Township

Address _____

| | | | | |
|------|--|-----|--------|-------------------|
| CASH | CHARGE <input checked="" type="checkbox"/> | ROA | CREDIT | Terms 10 Days EOM |
|------|--|-----|--------|-------------------|

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|-------------|-------|--------|
|----------|-------------|-------|--------|

| | | | |
|---|--------------|--|-------|
| 1 | Receipt Book | | 27.49 |
|---|--------------|--|-------|

B. Riandeaa

RECEIVED

SALES TAX _____

All claims and returned goods MUST be accompanied by this bill
Accounts 30 days past due subject to Finance Charge of 1.5%
Per Month (18% Per Year) on unpaid balance

TOTAL 27.49

Nº 118445

Received By _____



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT
Terms Of Payment

RECEIVED
12-17-22

Telephone 888-435-6333

Please Direct Inquiries To:

Ship To/Installed At:

HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To:

HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

02-01-22
Invoice Date
015414170
Invoice Number
725542070
Customer Number

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

| METER USAGE | METER READ 12-21-21 TO | METER READ 01-21-22 | NET COPIES |
|-----------------------|---------------------------|------------------------|------------|
| TOTAL BLACK | 25452 | 27190 | 1738 |
| TOTAL COLOR | 21633 | 22296 | 663 |
| METER CHARGES | | | |
| TOTAL BLACK | 1738 | | |
| BLACK BILLABLE PRINTS | 1738 | .005000 | 8.69 |
| TOTAL COLOR | 663 | | |
| COLOR BILLABLE PRINTS | 663 | .055000 | 36.47 |
| NET PRINT CHARGE | | | 45.16 |

1 LINE FAX SER.# FAX-1LINE INCL
OFFICE FINISHER SER.# OFC-81 INCL

SUB TOTAL 45.16

TOTAL 45.16

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

08-698-9717 1 725542070 015414170 02-01-22 THIS AMOUNT
RF022375 S 110120
03 6R7E CUWF H A7310 5933 2 115

\$45.16
VMN99

202100008070060 0154141703 0300045167 272554207066

Invoice

Payment



BILL SUMMARY

HARRIS TOWNSHIP
 20876 WENDIGO PRK RD
 GRAND RAPIDS MN 55744-4682

Account **218-326-6190 658**
 Billing Date Feb 13, 2022

| | |
|---|----------------------|
| Previous Balance | |
| Charges | 90.76 |
| Payment Thank you for your payment | -90.76 |
| Balance Forward | \$0.00 |
| New Charges | |
| For questions, call: | |
| New Charges | \$91.86 |
| CenturyLink | 1-800-603-6000 91.86 |
| Total Paid Through Automatic Payment | \$91.86 |

Payment will be taken from your checking/savings account approximately 18 days after your bill date.

Business needs change regularly. As a valued business customer, we want to work with you to provide a complete and cost effective solution for your business. Call (888) 544-4495 today for a free account consultation with a dedicated business sales consultant. For billing or technical questions, please call (877) 453-9407.



Account **218-326-6190 658**
 Billing Date Feb 13, 2022

| MONTHLY SERVICE-FEB 13 THRU MAR 12 | | | | |
|--|------------------------------------|-------|-----------|----------------|
| Qty▲ | Description | USOC | Item Rate | Amount |
| | MONTHLY SERVICE-FEB 13 THRU MAR 12 | | | 73.07 |
| OPTIONAL SERVICES These services are provided at your request and include your basic telephone service as well as services that are not required as part of your basic telephone service. | | | | |
| 1 | CHOICE BUSINESS PRIME | PGOQT | 44.00 | 44.00 |
| 1 | Extended Area Service | EAJBE | 1.58 | 1.58 |
| 1 | 3-Way Calling | ESC | 6.00 | 6.00 |
| 1 | Call Forwarding | ESM | 6.00 | 6.00 |
| 1 | Non-Listed Service | NLT | 7.00 | 7.00 |
| 1 | Last Call Return | NSQ | 5.50 | 5.50 |
| 1 | Non-Telecom Svc Surcharge | NTI | 2.99 | 2.99 |
| | (INCLUDES EAS CHARGES) | | | 73.07 |
| TOTAL MONTHLY SERVICE | | | | \$91.86 |



Account 218-326-6190 658
 Billing Date Feb 13, 2022

EXTENDED AREA SERVICE

YOUR MONTHLY SERVICE CHARGE INCLUDES CHARGES FOR EXTENDED

AREA SERVICE (EAS). FOLLOWING IS THE DETAIL OF YOUR

CHARGES FOR EAS BY EXCHANGE.

326-6190

| | | | |
|-----------|-----|------------|-----|
| Coleraine | .40 | Deer River | .43 |
| Hill City | .23 | Jacobson | .11 |
| Marble | .24 | Warba | .17 |



Account 218-326-6190 658
 Billing Date Feb 13, 2022

TAXES, FEES & SURCHARGES

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at www.centurylink.com.

| Description▲ | Amount |
|---|----------------|
| ACCESS RECOVERY CHARGE+++ | 2.50 |
| FEDERAL ACCESS CHARGE++ | 5.33 |
| FEDERAL TAX | 2.35 |
| FEDERAL UNIVERSAL SERV FUND | 1.97 |
| STATE TAX | 5.71 |
| TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES | 0.93 |
| TOTAL TAXES, FEES AND SURCHARGES SUMMARY | \$18.79 |

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.

+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.



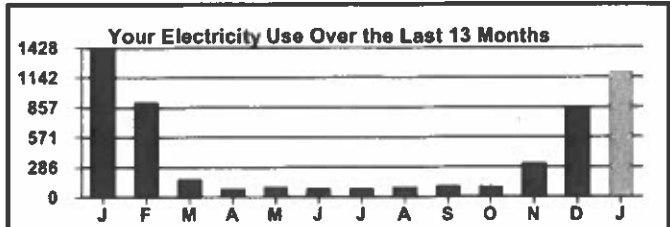
26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 197

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



LCP District Meetings begin in February. Check out the schedule in this month's Newsline to find your district, and feel free to attend and participate.

| ACTIVITY SINCE LAST BILL | AMOUNT |
|--------------------------|--------|
| PREVIOUS BILL | -51.94 |
| BALANCE FORWARD CREDIT | -51.94 |

| CURRENT BILL INFORMATION | | | | | | | | |
|---|-----------------|----------------|--------------------|--------------------|----------------|------|-------|------------------------------|
| RATE CODE | METER | DATES | METER READING PRES | METER READING PREV | MULTI-PLIER | CODE | USAGE | DESCRIPTION |
| 40 | 20028472 | 02/01 -01/01 | 8703 | 7507 | 1 | | 1196 | ENERGY CHARGE @ .123600 |
| | | | | | | | | SERVICE AVAILABILITY CHG: |
| | | | | | | | | TOTAL CHARGES THIS STATEMENT |
| | | | | | | | | 147.83 |
| | | | | | | | | 42.00 |
| | | | | | | | | 189.83 |
| DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/01/22 | | | | | | | | |
| METER READ AUTOMATICALLY | | | | | | | | |
| Account Number | Service Address | Phone Number | Bill Date | Due Date | Net Amount Due | | | |
| 500571150 | CRYSTAL | (218) 327-8759 | 02/10/2022 | 03/01/2022 | 137.89 | | | |

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 03/01/2022 Net Due: 137.89
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150020110000137890000137891





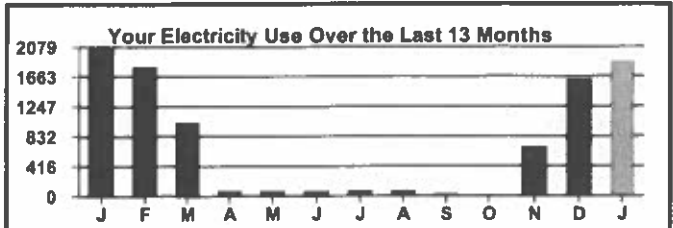
26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 196

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



LCP District Meetings begin in February.
Check out the schedule in this month's Newsline to find your district, and feel free to attend and participate.

| ACTIVITY SINCE LAST BILL | AMOUNT |
|--|-------------|
| PREVIOUS BILL | 256.60 |
| PAYMENT 01/31/2022 | -256.60 |
| BALANCE FORWARD DUE IMMEDIATELY | 0.00 |

| CURRENT BILL INFORMATION | | | | | | | | | | |
|---|----------|--------------|--------------------|--------------------|------------------|-------|---------------------------|---|---------|---------------|
| RATE CODE | METER | DATES | METER READING PRES | METER READING PREV | MULTI-PLIER CODE | USAGE | DESCRIPTION | | | |
| 40 | 20032435 | 02/01 -01/01 | 14858 | 12988 | 1 | 1870 | ENERGY CHARGE | @ | .123600 | 231.13 |
| 30 | | | | | | 80 | SERVICE AVAILABILITY CHG: | | | 42.00 |
| | | | | | | | SEC LIGHT-200W HPS(QTY 1) | | | 14.00 |
| TOTAL CHARGES THIS STATEMENT | | | | | | | | | | 287.13 |
| DO NOT PAY-AUTOMATIC WITHDRAWAL ON 03/01/22 | | | | | | | | | | |

METER READ AUTOMATICALLY

| Account Number | Service Address | Phone Number | Bill Date | Due Date | Net Amount Due |
|----------------|-----------------------|----------------|------------|------------|----------------|
| 500567550 | WENDIGO WARMING HOUSE | (218) 327-8759 | 02/10/2022 | 03/01/2022 | 287.13 |

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 03/01/2022 Net Due: 287.13
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550020110000287130000287137





NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 2/8/2022
 Account Number: 440601.01

*****IMPORTANT SAFETY MESSAGE*****
FOR YOUR SAFETY, PLEASE KEEP YOUR METER FREE OF
SNOW AND ICE BUILD-UP
THANK YOU!

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

| Location: 20876 WENDIGO PARK RD, HARRIS TWP | MeterNo: 19233593 | Actual | Budget |
|---|-----------------------------|----------|--------|
| Base Gas Charge-01 | Basic Service Charge | \$15.00 | |
| Current Reading on: 2/3/2022 of 5,154 - Previous Reading on: 1/4/2022 of 4,939 = 215ccf | | | |
| 215ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04060 = 244 therms @ 0.96000 | | \$234.24 | |
| Tax | | \$17.14 | |
| Purchased Gas-02 | | | |
| 215ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04060 = 244 therms @ 0.18630 | | \$45.46 | |
| Tax | | \$3.13 | |
| TOTAL CURRENT MONTH BILLING | | \$314.97 | |
| PAST DUE BALANCE - PAYABLE UPON RECEIPT | | \$0.00 | |
| FINANCE CHARGES | | \$0.00 | |
| TOTAL BALANCE DUE | | \$314.97 | |

PAYMENTS RECEIVED IN THE LAST 30 DAYS

| DATE | AMOUNT | TYPE | CHECK NO | COMMENT |
|-----------|----------|------|----------|------------------|
| 1/26/2022 | \$312.20 | EP* | | iConnect Payment |

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 2/25/2022

ACCOUNT NUMBER: 440601.01

TOTAL BALANCE DUE: \$314.97

AMOUNT ENCLOSED: \$



NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 2/8/2022
 Account Number: 440600.01

*****IMPORTANT SAFETY MESSAGE***
 FOR YOUR SAFETY, PLEASE KEEP YOUR METER FREE OF
 SNOW AND ICE BUILD-UP
 THANK YOU!**

HARRIS TOWNSHIP HALL
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

| Location: 21998 AIRPORT RD, HARRIS TWP | MeterNo: 19233489 | Actual | Budget |
|---|-----------------------------|----------|--------|
| Base Gas Charge-01 | Basic Service Charge | \$15.00 | |
| Current Reading on: 2/4/2022 of 5,058 - Previous Reading on: 1/4/2022 of 4,888 = 170ccf | | | |
| 170ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04060 = 193 therms @ 0.96000 | | | |
| | | \$185.28 | |
| Tax | | \$13.77 | |
| Purchased Gas-02 | | | |
| 170ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04060 = 193 therms @ 0.18630 | | | |
| | | \$35.96 | |
| Tax | | \$2.47 | |
| TOTAL CURRENT MONTH BILLING | | \$252.48 | |
| PAST DUE BALANCE - PAYABLE UPON RECEIPT | | \$0.00 | |
| FINANCE CHARGES | | \$0.00 | |
| TOTAL BALANCE DUE | | \$252.48 | |

PAYMENTS RECEIVED IN THE LAST 30 DAYS

| DATE | AMOUNT | TYPE | CHECK NO | COMMENT |
|-----------|----------|------|----------|------------------|
| 1/26/2022 | \$234.20 | EP* | | iConnect Payment |

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP HALL

DUE DATE: 2/25/2022
 ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$252.48

AMOUNT ENCLOSED: \$



Invoice Number Account Number Date Due Page

9899481530 986510508-00001 03/04/22 2 of 11

| | | |
|------------------|---------------|-------------|
| Get Minutes Used | Get Data Used | Get Balance |
| #MIN + SEND | #DATA + SEND | #BAL + SEND |

Payments

Payments, continued

| | |
|---------------------------|------------------|
| Previous Balance | \$148.02 |
| Payment - Thank You | |
| Payment Received 02/01/22 | -148.02 |
| Total Payments | -\$148.02 |
| Balance Forward | \$0.00 |

Total Amount Due will be deducted from your bank account on 03/01/22

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number: 9899481530
 Account Number: 986510508-00001
 Date Due: 03/04/22
 Page: 3 of 11

Overview of Shared Usage

| Participating Lines as of 02/12/22 | Lines Exceeding Allowance after Share | Shared Allowance | Shared Usage | Shared Billable | Cost |
|--------------------------------------|---------------------------------------|------------------|--------------|-----------------|------|
| Talk - Nationwide for Business Share | 0 | 1,200 | 253 | 0 | -- |

Overview of Lines

| Lines Charges | Page Number | Monthly Charges | Usage and Purchase Charges | Equipment Charges | Surcharges and Credits | Taxes, Governmental and Fees | Third-Party Charges (Includes Tax) | Total Charges | Voice Plan Usage | Messaging Usage | Data Usage | Voice Roaming | Messaging Roaming | Data Roaming |
|---------------------------------|-------------|-----------------|----------------------------|-------------------|------------------------|------------------------------|------------------------------------|-----------------|------------------|-----------------|-------------|---------------|-------------------|--------------|
| 218-244-1811 Clerk Harris | 4 | \$48.07 | -- | -- | \$41 | \$86 | -- | \$49.34 | 8 | 34 | 340,608KB | -- | -- | -- |
| 218-244-5247 Maintenance Harris | 6 | \$48.07 | -- | -- | \$41 | \$86 | -- | \$49.34 | 171 | 151 | 1,648,346KB | -- | -- | -- |
| 218-398-5033 Caretaker Harris | 9 | \$48.07 | -- | -- | \$41 | \$86 | -- | \$49.34 | 74 | 40 | 72,201KB | -- | -- | -- |
| Total Current Charges | | \$144.21 | \$0.00 | \$0.00 | \$1.23 | \$2.58 | \$0.00 | \$148.02 | | | | | | |



Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 03/29/16:
25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

| | | |
|------------------------------|---------------|----------------|
| Americas Ch Email & Data 400 | 02/13 - 03/12 | 64.09 |
| 25% Access Discount | 02/13 - 03/12 | -16.02 |
| | | \$48.07 |

Usage and Purchase Charges

| Voice | Allowance | Used | Billable | Cost |
|---------------------------------|--------------|------|----------|---------------|
| Shared <i>minutes</i> | 400 (shared) | 8 | -- | -- |
| Mobile to Mobile <i>minutes</i> | unlimited | 1 | -- | -- |
| Total Voice | | | | \$.00 |

| Messaging | Allowance | Used | Billable | Cost |
|---|-----------|------|----------|---------------|
| Text <i>messages</i> | unlimited | 6 | -- | -- |
| Unlimited M2M Text <i>messages</i> | unlimited | 9 | -- | -- |
| Picture & Video - Sent <i>messages</i> | unlimited | 13 | -- | -- |
| Picture & Video - Rcv'd <i>messages</i> | unlimited | 6 | -- | -- |
| Total Messaging | | | | \$.00 |

| Data | Allowance | Used | Billable | Cost |
|---------------------------------|-----------|---------|----------|------|
| Kilobyte Usage <i>kilobytes</i> | unlimited | 340,608 | -- | -- |

| | |
|---|---------------|
| Total Data | \$.00 |
| Total Usage and Purchase Charges | \$.00 |

Surcharges

| | |
|------------------------------|--------------|
| Fed Universal Service Charge | .25 |
| Regulatory Charge | .16 |
| | \$.41 |

Taxes, Governmental Surcharges and Fees

| | |
|-----------------------|--------------|
| MN 911/Telerelay Chrg | .86 |
| | \$.86 |

| | |
|---|----------------|
| Total Current Charges for 218-244-1811 | \$49.34 |
|---|----------------|



Detail for Clerk Harris: 218-244-1811

Voice

| Date | Time | Number | Rate | Usage Type | Origination | Destination | Min. | Airtime Chrgs | LD/Other Chrgs | Total |
|------|--------|--------------|------|------------|---------------|---------------|------|---------------|----------------|-------|
| 1/24 | 4:57P | 218-398-3497 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 2 | --- | --- | --- |
| 1/26 | 8:20P | 218-259-0317 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | --- | --- | --- |
| 1/26 | 8:21P | 218-929-0610 | Peak | M2MAllow | Grand Rapi MN | Buhl MN | 1 | --- | --- | --- |
| 1/27 | 11:05A | 218-256-1274 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 1 | --- | --- | --- |
| 1/27 | 11:06A | 218-256-1274 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 2/07 | 4:31P | 218-259-1551 | Peak | PlanAllow | Grand Rapi MN | VM Deposit CL | 1 | --- | --- | --- |
| 2/07 | 4:41P | 218-259-1551 | Peak | PlanAllow | Grand Rapi MN | VM Deposit CL | 1 | --- | --- | --- |



Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

| | | |
|------------------------------|---------------|----------------|
| Americas Ch Email & Data 400 | 02/13 - 03/12 | 64.09 |
| 25% Access Discount | 02/13 - 03/12 | -16.02 |
| | | \$48.07 |

Usage and Purchase Charges

| Voice | Allowance | Used | Billable | Cost |
|---------------------------------|--------------|------|----------|---------------|
| Shared <i>minutes</i> | 400 (shared) | 171 | -- | -- |
| Mobile to Mobile <i>minutes</i> | unlimited | 180 | --- | --- |
| Night/Weekend <i>minutes</i> | unlimited | 8 | -- | -- |
| Total Voice | | | | \$0.00 |

| Messaging | Allowance | Used | Billable | Cost |
|---|-----------|------|----------|---------------|
| Text <i>messages</i> | unlimited | 143 | -- | -- |
| Picture & Video - Sent <i>messages</i> | unlimited | 1 | -- | -- |
| Picture & Video - Rcv'd <i>messages</i> | unlimited | 7 | -- | -- |
| Total Messaging | | | | \$0.00 |

| Data | Allowance | Used | Billable | Cost |
|---------------------------------|-----------|-----------|----------|---------------|
| Kilobyte Usage <i>kilobytes</i> | unlimited | 1,648,346 | --- | --- |
| Total Data | | | | \$0.00 |

Total Usage and Purchase Charges \$0.00

Surcharges

| | |
|------------------------------|---------------|
| Fed Universal Service Charge | .25 |
| Regulatory Charge | .16 |
| | \$0.41 |

Taxes, Governmental Surcharges and Fees

| | |
|-----------------------|---------------|
| MN 911/Telerelay Chrg | .86 |
| | \$0.86 |

Total Current Charges for 218-244-5247 \$49.34



Detail for Maintenance Harris: 218-244-5247

Voice

| Date | Time | Number | Rate | Usage Type | Origination | Destination | Min. | Airtime Chrgs | LD/Other Chrgs | Total |
|------|--------|--------------|------|------------|---------------|---------------|------|---------------|----------------|-------|
| 1/13 | 8:15A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 2 | --- | --- | --- |
| 1/13 | 12:39P | 218-259-0317 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 3 | --- | --- | --- |
| 1/13 | 12:57P | 218-259-1551 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 3 | --- | --- | --- |
| 1/13 | 3:08P | 218-259-0317 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 1/13 | 5:55P | 218-340-8852 | Peak | M2MAllow | Palisade MN | Incoming CL | 1 | --- | --- | --- |
| 1/14 | 8:21A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 17 | --- | --- | --- |
| 1/17 | 6:51A | 866-317-2347 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 1 | --- | --- | --- |
| 1/17 | 9:39A | 866-317-2347 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 1 | --- | --- | --- |
| 1/17 | 11:42A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 4 | --- | --- | --- |
| 1/18 | 11:59A | 866-317-2347 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 2 | --- | --- | --- |
| 1/18 | 12:04P | 888-673-5521 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 2 | --- | --- | --- |
| 1/18 | 12:05P | 888-673-5521 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 4 | --- | --- | --- |
| 1/18 | 12:14P | 888-410-6530 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 3 | --- | --- | --- |
| 1/18 | 1:48P | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 1/18 | 2:52P | 218-326-6505 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 1/19 | 10:26A | 888-410-6530 | Peak | PlanAllow | Grand Rapi MN | Toll-Free CL | 12 | --- | --- | --- |
| 1/19 | 11:04A | 218-326-6505 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 3 | --- | --- | --- |
| 1/19 | 5:52P | 218-256-3639 | Peak | PlanAllow | Grand Rapi MN | VM Deposit CL | 1 | --- | --- | --- |
| 1/19 | 5:52P | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | --- | --- | --- |
| 1/19 | 5:53P | 218-328-5242 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 4 | --- | --- | --- |
| 1/19 | 5:57P | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | --- | --- | --- |
| 1/20 | 9:02A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 4 | --- | --- | --- |
| 1/20 | 9:07A | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | VM Deposit CL | 1 | --- | --- | --- |
| 1/20 | 9:32A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 12 | --- | --- | --- |
| 1/20 | 10:06A | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 3 | --- | --- | --- |
| 1/20 | 3:13P | 218-259-4704 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 5 | --- | --- | --- |
| 1/20 | 5:28P | 218-398-5033 | Peak | M2MAllow | Grand Rapi MN | Grand Rpds MN | 5 | --- | --- | --- |
| 1/21 | 9:07A | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 2 | --- | --- | --- |
| 1/21 | 12:28P | 715-817-1298 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 1/21 | 2:10P | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 4 | --- | --- | --- |
| 1/21 | 4:03P | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 1 | --- | --- | --- |
| 1/24 | 7:28A | 715-817-1298 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | --- | --- | --- |
| 1/24 | 10:55A | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | VM Deposit CL | 1 | --- | --- | --- |
| 1/24 | 11:17A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 1 | --- | --- | --- |
| 1/24 | 11:46A | 218-340-8852 | Peak | M2MAllow | Warba MN | Incoming CL | 3 | --- | --- | --- |
| 1/24 | 11:52A | 218-256-1216 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 4 | --- | --- | --- |
| 1/25 | 8:48A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 4 | --- | --- | --- |
| 1/25 | 10:18A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 1 | --- | --- | --- |
| 1/25 | 10:18A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 4 | --- | --- | --- |
| 1/25 | 10:39A | 218-326-3401 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 6 | --- | --- | --- |
| 1/25 | 10:46A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 4 | --- | --- | --- |
| 1/25 | 10:53A | 218-326-3401 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 5 | --- | --- | --- |
| 1/26 | 8:30A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 5 | --- | --- | --- |
| 1/26 | 10:01A | 612-672-6724 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 1 | --- | --- | --- |
| 1/26 | 4:46P | 218-398-3497 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 8 | --- | --- | --- |
| 1/27 | 7:54A | 218-340-8852 | Peak | M2MAllow | Grand Rapi MN | Duluth MN | 4 | --- | --- | --- |



Detail for Maintenance Harris: 218-244-5247

Voice, continued

| Date | Time | Number | Rate | Usage Type | Origination | Destination | Min. | Airtime Chrgs | LD/Other Chrgs | Total |
|------|--------|--------------|----------|------------|---------------|---------------|------|---------------|----------------|-------|
| 1/27 | 10:46A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 1/28 | 11:58A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 5 | --- | --- | -- |
| 1/31 | 9:12A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 1/31 | 4:23P | 218-327-1161 | Peak | PlanAIlow | Grand Rapi MN | Grand Rpds MN | 4 | --- | --- | -- |
| 2/01 | 8:02A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 10 | --- | --- | -- |
| 2/01 | 9:38A | 218-259-0544 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 2/01 | 12:24P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 10 | --- | --- | -- |
| 2/01 | 12:34P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/01 | 12:56P | 888-410-6530 | Peak | PlanAIlow | Grand Rapi MN | Toll-Free CL | 1 | --- | --- | -- |
| 2/02 | 8:01A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/02 | 11:03A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 2 | --- | --- | -- |
| 2/03 | 7:04A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 2 | --- | --- | -- |
| 2/03 | 8:01A | 218-327-2858 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/03 | 1:48P | 602-610-7639 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 1 | --- | --- | -- |
| 2/04 | 8:00A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 10 | --- | --- | -- |
| 2/04 | 11:39A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 2 | --- | --- | -- |
| 2/04 | 11:40A | 218-259-0317 | Peak | PlanAIlow | Grand Rapi MN | Coleraine MN | 2 | --- | --- | -- |
| 2/04 | 1:38P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 4 | --- | --- | -- |
| 2/06 | 11:16A | 218-256-1216 | Off-Peak | N&W | Grand Rapi MN | Coleraine MN | 2 | --- | --- | -- |
| 2/06 | 12:34P | 218-256-3639 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 2/06 | 12:55P | 218-340-8852 | Off-Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 2 | --- | --- | -- |
| 2/06 | 12:57P | 218-256-3639 | Off-Peak | N&W | Grand Rapi MN | Coleraine MN | 1 | --- | --- | -- |
| 2/06 | 1:27P | 218-256-1216 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/07 | 11:24A | 218-256-1216 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 5 | --- | --- | -- |
| 2/07 | 12:39P | 218-327-5830 | Peak | PlanAIlow | Grand Rapi MN | Grand Rpds MN | 2 | --- | --- | -- |
| 2/07 | 12:41P | 218-327-5830 | Peak | PlanAIlow | Grand Rapi MN | Grand Rpds MN | 5 | --- | --- | -- |
| 2/07 | 2:59P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 2/07 | 3:51P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Coleraine MN | 2 | --- | --- | -- |
| 2/08 | 11:12A | 218-256-1216 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 18 | --- | --- | -- |
| 2/08 | 11:39A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 5 | --- | --- | -- |
| 2/08 | 2:34P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 9 | --- | --- | -- |
| 2/08 | 3:38P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Coleraine MN | 3 | --- | --- | -- |
| 2/09 | 7:45A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/09 | 10:59A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 5 | --- | --- | -- |
| 2/09 | 12:32P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 2/09 | 3:20P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/09 | 3:58P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 1 | --- | --- | -- |
| 2/09 | 3:59P | 218-256-3639 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 2 | --- | --- | -- |
| 2/10 | 8:09A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 4 | --- | --- | -- |
| 2/10 | 8:18A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Incoming CL | 5 | --- | --- | -- |
| 2/10 | 9:49A | 218-256-1216 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 12 | --- | --- | -- |
| 2/10 | 1:15P | 701-252-1970 | Peak | PlanAIlow | Grand Rapi MN | Incoming CL | 3 | --- | --- | -- |
| 2/11 | 7:57A | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 7 | --- | --- | -- |
| 2/11 | 8:07A | 888-410-6530 | Peak | PlanAIlow | Grand Rapi MN | Toll-Free CL | 15 | --- | --- | -- |
| 2/11 | 12:43P | 218-340-8852 | Peak | M2MAIlow | Grand Rapi MN | Duluth MN | 4 | --- | --- | -- |



Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 01/08/16:

25% Access Discount

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

| | | |
|------------------------------|---------------|----------------|
| Americas Ch Email & Data 400 | 02/13 - 03/12 | 64.09 |
| 25% Access Discount | 02/13 - 03/12 | -16.02 |
| | | \$48.07 |

Usage and Purchase Charges

| Voice | | Allowance | Used | Billable | Cost |
|--------------------|---------|-----------------|------|----------|---------------|
| Shared | minutes | 400 (shared) | 74 | -- | -- |
| Mobile to Mobile | minutes | unlimited | 54 | -- | -- |
| Night/Weekend | minutes | unlimited | 91 | -- | -- |
| Total Voice | | | | | \$.00 |

| Messaging | | Allowance | Used | Billable | Cost |
|------------------------|----------|-----------|------|----------|---------------|
| Text | messages | unlimited | 29 | -- | -- |
| Unlimited M2M Text | messages | unlimited | 6 | -- | -- |
| Picture & Video - Sent | messages | unlimited | 5 | -- | -- |
| Total Messaging | | | | | \$.00 |

| Data | | Allowance | Used | Billable | Cost |
|-------------------|-----------|-----------|--------|----------|---------------|
| Kilobyte Usage | kilobytes | unlimited | 72,201 | -- | -- |
| Total Data | | | | | \$.00 |

Total Usage and Purchase Charges \$.00

Surcharges

| | |
|------------------------------|--------------|
| Fed Universal Service Charge | .25 |
| Regulatory Charge | .16 |
| | \$.41 |

Taxes, Governmental Surcharges and Fees

| | |
|------------------------|--------------|
| MN 911/Teletelery Chrg | .86 |
| | \$.86 |

Total Current Charges for 218-398-5033 \$49.34



Detail for Caretaker Harris: 218-398-5033

Voice

| Date | Time | Number | Rate | Usage Type | Origination | Destination | Min. | Airtime Chrgs | LD/Other Chrgs | Total |
|------|--------|--------------|----------|------------|---------------|---------------|------|---------------|----------------|-------|
| 1/13 | 12:43P | 218-256-0638 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 1 | -- | -- | -- |
| 1/13 | 1:46P | 218-259-2936 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | -- | -- | -- |
| 1/13 | 1:47P | 218-256-2936 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 2 | -- | -- | -- |
| 1/13 | 4:37P | 218-259-8551 | Peak | M2MAllow | Grand Rapi MN | Coleraine MN | 9 | -- | -- | -- |
| 1/17 | 2:34P | 218-244-4161 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | -- | -- | -- |
| 1/17 | 2:36P | 763-331-1530 | Peak | M2MAllow | Grand Rapi MN | Twincities MN | 14 | -- | -- | -- |
| 1/18 | 3:34P | 218-259-8669 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 10 | -- | -- | -- |
| 1/18 | 4:08P | 218-326-4479 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 1 | -- | -- | -- |
| 1/19 | 1:16P | 309-326-0408 | Peak | PlanAllow | Grand Rapi MN | Canton IL | 2 | -- | -- | -- |
| 1/19 | 1:18P | 218-326-6505 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 4 | -- | -- | -- |
| 1/19 | 1:21P | 218-326-4479 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 3 | -- | -- | -- |
| 1/19 | 7:39P | 218-256-6980 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 5 | -- | -- | -- |
| 1/20 | 10:59A | 218-483-2514 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 1 | -- | -- | -- |
| 1/20 | 5:18P | 218-259-4704 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 5 | -- | -- | -- |
| 1/20 | 5:23P | 218-244-5247 | Peak | M2MAllow | Grand Rapi MN | Coleraine MN | 3 | -- | -- | -- |
| 1/20 | 5:28P | 218-244-5247 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 5 | -- | -- | -- |
| 1/20 | 5:32P | 218-259-4704 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | -- | -- | -- |
| 1/21 | 10:46A | 218-259-2021 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 1 | -- | -- | -- |
| 1/22 | 10:18A | 218-259-1551 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 78 | -- | -- | -- |
| 1/22 | 2:34P | 218-259-1551 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 6 | -- | -- | -- |
| 1/23 | 8:15A | 218-398-3497 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 2 | -- | -- | -- |
| 1/24 | 12:59P | 218-259-3307 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 3 | -- | -- | -- |
| 1/24 | 1:02P | 218-244-9097 | Peak | M2MAllow | Grand Rapi MN | Coleraine MN | 2 | -- | -- | -- |
| 1/25 | 8:29A | 218-326-3815 | Peak | PlanAllow | Grand Rapi MN | Grand Rpds MN | 2 | -- | -- | -- |
| 1/25 | 2:03P | 218-256-8763 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 2 | -- | -- | -- |
| 1/31 | 1:02P | 218-259-8237 | Peak | M2MAllow | Grand Rapi MN | Coleraine MN | 2 | -- | -- | -- |
| 1/31 | 1:17P | 218-259-8237 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 3 | -- | -- | -- |
| 1/31 | 3:38P | 218-256-1961 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 1 | -- | -- | -- |
| 2/01 | 1:12P | 218-326-6505 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 7 | -- | -- | -- |
| 2/02 | 11:25A | 218-256-6202 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 2 | -- | -- | -- |
| 2/02 | 5:23P | 218-360-2334 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 4 | -- | -- | -- |
| 2/02 | 5:28P | 218-730-8434 | Peak | PlanAllow | Grand Rapi MN | Duluth MN | 6 | -- | -- | -- |
| 2/03 | 9:55A | 763-226-6161 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 5 | -- | -- | -- |
| 2/03 | 4:33P | 701-729-9731 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 3 | -- | -- | -- |
| 2/04 | 11:18A | 218-244-6488 | Peak | PlanAllow | Grand Rapi MN | Coleraine MN | 3 | -- | -- | -- |
| 2/06 | 12:53P | 218-259-2571 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 3 | -- | -- | -- |
| 2/06 | 6:15P | 218-360-2334 | Off-Peak | N&W | Grand Rapi MN | Incoming CL | 2 | -- | -- | -- |
| 2/07 | 5:51P | 763-226-6161 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 2 | -- | -- | -- |
| 2/08 | 8:24P | 218-244-6488 | Peak | PlanAllow | Grand Rapi MN | Incoming CL | 6 | -- | -- | -- |
| 2/10 | 4:35P | 218-398-7343 | Peak | M2MAllow | Grand Rapi MN | Grand Rpds MN | 3 | -- | -- | -- |
| 2/10 | 4:46P | 218-398-7343 | Peak | M2MAllow | Grand Rapi MN | Incoming CL | 3 | -- | -- | -- |

SCORECARD

Bonus Points
Available
2,543

Account Summary

| | | |
|-----------------------|---|------------|
| Billing Cycle | | 01/30/22 |
| Days In Billing Cycle | | 31 |
| Previous Balance | | \$1,016.87 |
| Purchases | + | 97.21 |
| Cash | + | 0.00 |
| Special | + | \$0.00 |
| Balance Transfers | + | \$0.00 |
| Credits | - | \$0.00 |
| Payments | - | \$1,016.87 |
| Other Charges | + | \$0.00 |
| Finance Charges | + | 0.00 |

NEW BALANCE \$97.21

Credit Summary

| | |
|-------------------------|------------|
| Total Credit Line | \$3,000.00 |
| Available Credit Line | \$2,902.00 |
| Available Cash | \$2,902.00 |
| Amount Over Credit Line | \$0.00 |
| Amount Past Due | \$0.00 |
| Disputed Amount | \$0.00 |

Important Information About Your Account

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR
* WAS...\$ 0.00

RECEIVED
2/24/22

Account Inquiries



Customer Service: (727) 570-4899
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

| | |
|------------------|------------|
| NEW BALANCE | \$97.21 |
| MINIMUM PAYMENT | \$20.00 |
| PAYMENT DUE DATE | 02/24/2022 |

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement

Cardholder Account Summary

| Trans Date | Post Date | MCC Code | Reference Number | Description | Amount |
|------------|-----------|----------|-------------------------|---|---------|
| 01/14/22 | 01/16/22 | 5200 | 24943012015010187859415 | THE HOME DEPOT #2834 GRAND RAPIDS MN | \$71.71 |
| 01/14/22 | 01/16/22 | 7542 | 24269792014300582039661 | RAPIDS AUTO WASH GRAND RAPIDS MN | \$12.50 |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 0061

GRAND RAPIDS STATE BANK
P O BOX 409
GRAND RAPIDS MN 55744 - 0409



Check box to indicate
name/address change on
back of this coupon

AMOUNT OF PAYMENT ENCLOSED

| | | | |
|--------------|-------------|---------------------------|------------------|
| Closing Date | New Balance | Total Minimum Payment Due | Payment Due Date |
| 01/30/22 | \$97.21 | \$20.00 | 02/24/2022 |

\$

HARRIS TOWNSHIP
DERRICK MARTTILA
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



MAKE CHECK PAYABLE TO:

VISA
P O BOX 409
GRAND RAPIDS MN 55744-0409



493

| Cardholder Account Summary Continued | | | | | | |
|--------------------------------------|-----------|----------|-------------------------|-------------------------------------|--------------|--|
| Trans Date | Post Date | MCC Code | Reference Number | Description | Amount | |
| 01/14/22 | 01/17/22 | 7542 | 24692162017100154671861 | CIRCLE K # 06162 GRAND RAPIDS MN | \$13.00 | |
| 01/24/22 | 01/24/22 | 6010 | 1 2024319934000010 | PAYMENT - THANK YOU | \$1,016.87 - | |

| ScoreCard Bonus Points Information as of 01/29/22 | | | | | |
|---|-------------------|---------------|-----------------|-----------------|----------------|
| SCORECARD | Beginning Balance | Points Earned | Points Adjusted | Points Redeemed | Ending Balance |
| | 2,445 | 98 | 0 | 0 | 2,543 |

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR SCORECARD REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

| Interest Charge Calculation/Plan Level Information | | | | | | |
|--|------------------|----------------------------------|---------------|---|-----------------|----------------|
| Plan Description | ICM ¹ | Balance Subject to Interest Rate | Periodic Rate | Annual Percentage Rate (APR) ² | Interest Charge | Ending Balance |
| CURRENT | | | | | | |
| PURCHASES | G | \$ 0.00 | 1.2900% | 15.48% | \$ 0.00 | |
| CASH | A | \$ 0.00 | 1.2900% | 15.48% | \$ 0.00 | |
| FEES/INTEREST CHARGE | | | | | \$ 0.00 | |
| TOTAL | | | | 0.00% | \$ 0.00 | \$ 97.21 |

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

