

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk vacant 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## PLANNING & DEVELOPMENT MEETING APRIL 28, 2021 at 7:30 pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Oath of Office/Supervisor A**
3. **Approve Minutes**
  - A. March 24, 2021 P & D Board Meeting Minutes
  - B. April 19, 2021 Supervisor Interview Session
  - C. April 22, 2021 Clerk Interview Session
4. **Additions and Corrections**
5. **Business from the Floor** *please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record
  - A. IEDC/Sarah Carling
  - B. Grand Rapids Youth Baseball Association/Mark Stupar
6. **Consent Agenda**
  - A. Krumrei Cemetery Deed
  - B. Dumke Cemetery Deed (updated)
7. **Roads**
  - A. Dust B Gone (tabled from April 14, 2021)/J
  - B. Road Inspection Report of April 20, 2021/J
  - C. Sunny Lane/J
  - D. Road Authorization/P
  - E. Gary Drive Signage/M
8. **Recreation**
  - A. Park and Cemetery Inspection Report for March 2021/P
9. **Correspondence**
  - A. Itasca County Historical Society Thank You/P
  - B. MAT District 11 Township Lobby Day Minutes of April 21, 2021
  - C. Broadband Expansion Funding Webinar Minutes of April 23, 2021
10. **Town Hall**
  - A. Town Hall Update (tabled from April 14, 2021)/P
  - B. Town Hall Policy and Lease Agreement/P

**11. Maintenance**

- A. Maintenance Report for March 2021/M

**12. Old Business**

- A. Claims List May Meeting Reminder/N

**13. New Business**

- A. Rezone Application Request/P
- B. Schedule Work Session to Amend Reorganizational Committees/P
- C. Schedule Clerk Work Session/P
- D. New Supervisor/Employee Orientation/P
- E. Memorial Day (May 31, 2021)/P
- F. Resolution #2021-013 Opening of Sunset Lane/M
- G. Resolution #2021-014 Opening of Sunset Drive/M
- H. Resolution #2021-015 Opening of Nicholas Street/M
- I. Fire Dept/J

**14. Bills**

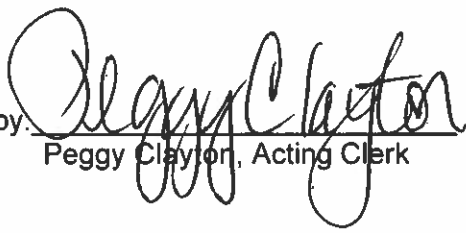
- A. Approve the Payment of Bills/N


**15. Public Input** *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

**16. UPCOMING Events/Meetings**

April 29, 2021	Local Board of Appeal & Equalization	9:00 am Town Hall
May 1, 2021	Spring Road Inspection Tour	9:00 am Town Hall
May 3, 2021	Annual "Adopt a Hwy" Clean-up	9:00 am Cemetery
May 12, 2021	Regular Board Meeting	7:30 pm Town Hall
May 26, 2021	P and D Board Meeting	7:30 pm Town Hall

**17. Adjourn**

Prepared by:   
Peggy Clayton, Acting Clerk

Signed by:   
Peggy Clayton, Chair



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### CERTIFICATE OF APPOINTMENT TO FILL TOWN SUPERVISOR VACANCY

You are hereby notified that on the 19th day of April, 2021 the Town Board, acting under Minn. Stat. § 367.03, appointed Ryan Davies to the office of Town Supervisor on the Town Board of Harris Township, Itasca County, Minnesota to fill a vacancy that exists in that position.

In order to accept the position, you must take the oath of office and file it with the Town Clerk within 10 days of receiving this Certificate. Failure to properly qualify for the office by taking and filing the oath of office within 10 days will be deemed a refusal to serve.

The person appointed to fill the vacancy shall serve until the next annual town election, when a successor shall be elected for the unexpired term, if any, of the position.

Delivered to appointee this 19th day of April, 2021.

Ryan Davies

By: [Signature]  
Clerk, Harris Township



**STATE OF  
MINNESOTA,**

COUNTY OF: \_\_\_\_\_

TOWN OF: \_\_\_\_\_

**OFFICIAL OATH  
OF**

\_\_\_\_\_

FILED IN THE OFFICE OF  
THE TOWN CLERK OF THE

TOWN OF \_\_\_\_\_ THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_.

\_\_\_\_\_  
TOWN CLERK

# ELECTED OFFICIAL OATH OF OFFICE

State of Minnesota,

County of \_\_\_\_\_

Town of \_\_\_\_\_ } ss.

I, \_\_\_\_\_ do solemnly  
Name of Person Taking Oath

\_\_\_\_\_ that I will support the Constitution of  
Swear or Affirm

the United States and of the State of Minnesota, and faithfully, for

and on behalf of the citizens of \_\_\_\_\_ discharge the  
Name of Town

duties of the office of \_\_\_\_\_ of the  
Ex: supervisor - 3 year term

Town of \_\_\_\_\_ in the County of  
Name of Town

\_\_\_\_\_ and the state of Minnesota, to the best

Name of County

of my judgment and ability. So help me God.

Subscribed and sworn to before me this \_\_\_\_\_ day of  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Person taking the Acknowledgement*  
Town Clerk, Ex Officio Notary Public

\_\_\_\_\_  
Or Notary Public

\_\_\_\_\_  
Signature of Officer Taking Oath

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor A vacant  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk vacant 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

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3A.

## PLANNING & DEVELOPMENT MEETING MINUTES MARCH 24, 2021

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Gilbert, and Kelley; and Treasurer Kopacek

**Pledge of Allegiance** was conducted, followed by the reading of the township mission statement.

### Approve the Minutes

#### February 24, 2021 P & D Board Meeting Minutes

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the February 24, 2021 P & D Board Meeting Minutes. Motion carried.

#### March 5, 2021 Treasurer and Maintenance Employee Appraisals, and Boat Landing Work Session Minutes (tabled from March 10, 2021 Regular Meeting)

A motion was made Supervisor Gilbert and seconded by Supervisor Schack to approve the March 5, 2021 Treasurer and Maintenance Employee Appraisals, and Boat Landing Work Session Minutes. Motion carried.

#### March 15, 2021 Supervisor and Clerk Vacancy Work Session Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the March 15, 2021 Supervisor and Clerk Vacancy Work Session Minutes. Motion carried.

### Additions and Corrections

Madam Chair Clayton requested that American Rescue Act Plan Fund be added to the agenda under New Business-12E, and Stony Point Mailbox be added under Roads-6G.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to add American Rescue Act Plan Fund under New Business-12E, and Stony Point Mailbox under Roads-6G and approve the rest of the Agenda. Motion carried.

### Business from the Floor

There was no business from the floor.

### Consent Agenda

#### March 10, 2020 Annual Meeting Minutes

A motion was made Supervisor Kelley and seconded by Supervisor Schack to accept the minutes of the March 10, 2020 Annual Meeting. Motion carried.

## **Roads LRIP Grant Update**

Supervisor Kelley stated he received an email from the State regarding the LRIP Grant. De to an overwhelming application response received, the review/notification period was extended to June 2021 from May 2021. The State received 431 applications. Supervisor Kelley will continue to update the Board on the LRIP Grant status as necessary.

## **Casper Construction 2021 Grading Proposal**

Supervisor Kelley recommended the Board accept the Casper Construction 2021 Grading Proposal of \$190.00/hour for grading, and \$150.00/hour for mobilization (if required).

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Casper Construction 2021 Grading Proposal of \$190.00/hour for grading, and \$150.00/hour for mobilization (if required). Motion carried.

## **Dust Control**

Supervisor Kelley told the Board that he contacted Dust B Gone, which the township did contract with in 2020. They would charge \$3,650/mile for dust control application vs. the County rate of \$2100/mile. The difference in price is due to a heavier product application of .30 for Dust B Gone vs. a lighter product application of .18 for the County. As per Supervisor Kelley the Dust B Gone application could last all season. Discussion followed. Supervisor Kelley will do further checking to see if there could be a .24 vs .30 product application provided by Dust B Gone, which would bring their price down.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to table this item to the April 28, 2021 P and D Meeting. Motion carried.

## **Annual Snowplow Contract**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to table the Annual Snowplow Contract to the April 28, 2021 P and D Meeting, until such time the Board has further information on the Dust Control Contract. Motion carried.

## **Road Inspection Report of March 14, 2021**

Supervisor Gilbert reviewed the March 14, 2021 Road Inspection Report. Not a lot of changes in the roads with the exception of some potholes starting to develop on some roads. Overall, roads are in pretty good shape!

A motion was made by Supervisor Kelley and seconded by Chair Clayton to approve the Road Inspection Report of March 14, 2021. Motion carried.

## **Road Vacate**

Chair Clayton provided an "fyi" on an upcoming road vacate at 28955 Sunny Beach Road. The constituent wants to divide two pieces of property. Chair Clayton will need Board approval to start the process with the Township Attorney, Andy Shaw.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to authorize Chair Clayton to begin discussions regarding the road vacate, with the township paying for their share of the vacate process, and the constituent paying their share of the vacate process. Motion carried.



### **Stony Point Mailbox:**

Supervisor Kelley reported that he received an email and pictures from a constituent on Stony Point Road, stating that her Manneys Shopper receptacle was damaged, and her fire number sign was bent by the county snowplow. Supervisor Kelley and County Foreman did visit the site. In looking over the Manneys Shopper receptacle damages, and the fire number sign, it was determined that the county snowplow did not hit/damage either the receptacle or the sign, as they found no evidence to support or back up the constituents claim.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to have the Clerk send a letter to the constituent advising her of the Township/County findings. Motion carried.

### **Recreation**

#### **Park and Cemetery Inspection Report for February 2021**

Chair Clayton reviewed the Park and Cemetery Inspection Report of February 2021. Skaters still took to the ice at both rinks, until the later part of February. Volunteers continued to clean off the ice when needed.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Park and Cemetery Inspection Report for February 2021. Motion carried.

### **Trails Task Force**

Supervisor Schack reported on the February 11, 2021 Trails Task Force Meeting. The season was short and sweet. Mt Itasca had a good year. There were some snowmobiles trespassing on mining land. The bike trail at Tioga is closed, and no word yet on when it will reopen. The Trails Task Force is moving into the ATV season.

### **Correspondence**

There was no correspondence.

### **Town Hall**

#### **Hall Occupancy Rating**

Chair Clayton reported that Travis Cole, Grand Rapids Fire Chief was able to provide a rating occupancy for the Harris Town Hall, for both seating (only), and tables/chairs. The maximum seating for the hall would be 120, under normal circumstances. With the Governor orders of hall openings, events, meetings, etc. the percentage of seating arrangements vary.

Chair Clayton will do further digging to obtain information on the occupancy rating for meetings, as the current order does not state % of occupancy but addresses social distancing guidelines. Under this same order, it does address hall events/rentals % of occupancy but does not address social distancing. At any rate when the hall does open for events, etc., the Board already has the required Preparedness Plan in place.

A motion was made Supervisor Kelley and seconded by Chair Clayton to table this item to the April 14, 2021 Regular Meeting, when further information will be presented so the Board can make a determination on opening the hall for rentals. Motion carried.

### **Maintenance**

#### **Maintenance Report for February 2021**

Supervisor Schack reviewed the Maintenance Report for February 2021. Maintenance has been busy with a variety of tasks involving all the township properties, which are included in the report.

Chair Clayton stated that Personnel Dynamics was contacted regarding the temporary maintenance help needed for 3 weeks in May 2021, to help with maintenance at the cemetery. This information was also placed on the FB page.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Maintenance Report for February 2021. Motion carried.

### **Fence at Mishawaka Landing**

Supervisor Schack told the Board that he received a call regarding the fence at Mishawaka Landing. The owner, next to the landing, inquired about the fence bordering the landing and his property. The fence is in shambles! The fence is owned by the township. Discussion held on replacing, tearing down the fence. Supervisor Schack will meet with the property owner to discuss the plan of action on the fence, as the property owner was not opposed to helping out monetarily. Further information will be provided by Supervisor Schack at a future board meeting.

### **Old Business**

#### **Harris Township Supervisor A Vacancy and Clerk Vacancy**

Chair Clayton advised the Board that the Supervisor A vacancy, and the Clerk vacancy have been posted on FB, the township website, and published in the Herald Review. Resumes will be accepted for both positions until April 1, 2021.

Chair Clayton read the letter of resignation of Ken Haubrich, Supervisor A, which was effective March 1, 2021, and the letter of resignation for Roxanne Christie, Clerk, effective March 7, 2021. Chair Clayton recognized Ken for his 6 years on the board and his expertise with roads, and maintenance.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to accept the resignation of Ken Haubrich, Supervisor A. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to accept the resignation of Roxanne Christie, Clerk. Motion carried.

#### **Letter of Support to DNR**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Letter of Support for DNR ramp access assistance at the boat landings in Harris Township. Motion carried.

#### **Updated Treasurer Job Description-Appendix D**

Chair Clayton stated that some changes were made in the Treasurer job description during her performance appraisal held on March 5, 2021 and these changes have been incorporated.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the updated Treasurer Job Description (Appendix D) and add it to the Administrative Policy. Motion carried.

### **New Business**

#### **Annual Township Meeting Donation Recommendations**

- Itasca County Fair Board

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the recommendation of a \$1,000 donation from the constituents during the March 9, 2021 Annual Meeting. Motion carried.

- Itasca County Historical Society

A motion was made by Supervisor Kelley and seconded by Chair Clayton to approve the recommendation of a \$3,253 donation from the constituents during the March 9, 2021 Annual Meeting. Motion carried.

- City of Grand Rapids

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the recommendation of no donation for fireworks from the constituents during the March 9, 2021 Annual Meeting.

- First Call for Help/2-1-1

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the recommendation of a \$1000 donation from the constituents during the March 9, 2021 Annual Meeting. Supervisor Kelley stated that he believed this \$1,000 donation should be coming out of the 2022 adopted budget.

### **May 10, 2021 Regular Board Meeting Pay Requests-Bills**

Treasurer Kopacek requested that the billing/claims list cut off for the May 12, 2021 board meeting be adjusted to Wednesday, May 5<sup>th</sup> vs the Friday, May 7<sup>th</sup> cut off, due to a planned vacation with her family. The board had no issues or concerns with this adjustment.

### **2020-2022 (updated) MowDaddy Mowing Contract**

Chair Clayton stated that the current MowDaddy contract needed to be amended to include the mowing of the Service Center, Wendigo Picnic Park, and the boat landings. MowDaddy took over the mowing of those properties last August 2020, and the cost of \$300 associated with the respective mowing needed to be added to the contract. Jim Talonen was in agreement with the \$300 amount.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the amended MowDaddy Contract for 2020-2022, to include the \$300.00 for the mowing of the Service Center, Wendigo Picnic Park and the boat landings. Motion carried.

### **Rezone Request**

Chair Clayton reported that she was contacted by a realtor regarding his clients who own 160 acres in Harris Township, and are looking to rezone a parcel off on Hwy 169 from residential to commercial. Supervisor Clayton directed the realtor to the Environmental Services Department to start the process of a rezone application. This was just an "fyi" for the board.

### **American Rescue Plan Act Funding**

Chair Clayton told the board that she was invited to attend a zoom session on March 16, 2021 regarding the American Rescue Plan Act Funding. The funding is part of the \$1.9 trillion package signed by President Biden. Sixty-five billion (\$65B) is allocated to cities through a modified community development block grant. Eligible uses are revenue replacement, investments in water, sewer, broadband infrastructure, tourism, and entertainment.

Harris Township is slated to get approximately \$370,000. The first installment is due to be sent sometime in June 2021, with the second and final installment to be sent 12 months from the date of the first installment. The spending deadline is December 31, 2024.

There will be additional zoom sessions to provide more information to cities, counties and townships.

Discussion held on revenue replacement lost with the hall being closed to renters, etc. The board discussed scheduling a work session to possibly include Sarah Carling, CEDA to advise us as we move forward. Chair Clayton will provide further information as it comes into play.

**Bills**

**Approve the Payment of Bills**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the payment of bills-claims #20024 through #20036, and EFTs #3242101 through #3242110 in the amount of \$20,299.40. Motion carried.

Claim #20228 in the amount of \$1,000 was pulled from the claims list.

**Public Input**

Chair Clayton reminded the viewing audience that the township is looking for temporary maintenance help for 3 weeks in May 2021 to help with maintenance at the Cemetery. Those interested can contact Personnel Dynamics.

Also mentioned was the accepting of resumes until April 11, 2021 for both the Supervisor A vacancy, and the Clerk vacancy. Those interested can send their resume, and/or obtain the job description for either position, via the Clerk email: [harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

Chair Clayton addressed the question raised at the March 10, 2021 Board Meeting regarding the buy back of cemetery sites and who pays for the filing fee. When an individual purchases a cemetery site, they pay the filing fee. Chair Clayton reiterated that the filing fee for a cemetery buy back is paid for by the township, so it is recorded properly. This same process has been followed prior to 2003.

**UPCOMING Events/Meetings**

April 14, 2021	Regular Meeting	7:30 pm Town Hall
April 28, 2021	P and D Meeting	7:30 pm Town Hall
April 29, 2021	Local Board of Appeal & Equalization	9:00 am Town Hall

**Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 8:26 pm.

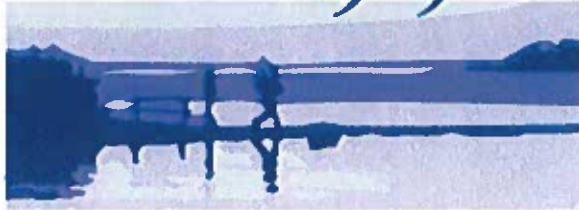
Prepared by: \_\_\_\_\_  
Peggy Clayton, Acting Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair

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Grand Rapids, MN 55744  
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3B

**Supervisor A Interview Session**  
**April 19, 2021**  
**6:00 pm Town Hall**

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Gilbert and Kelley

The interview session was called to order by Madam Chair Clayton at 6:00 pm.

Pledge to the flag was conducted.

Candidates who submitted resumes and were interviewed were: Ryan Davies, Kati Marcotte Pierce, and Jim Heitzman. A fourth candidate, Kagen Waage, was unable to make the interview due to his out-of-town work schedule.

Each candidate was asked a series of (the same) interview questions. Once each interview was completed all candidates had an opportunity to ask questions of the Supervisors.

Once all interviews were completed the Supervisors spent time reviewing the resumes, responses to the questions, and the pros and cons. All were in agreement that each candidate had experiences related to the position. All-in-all the decision was a difficult one to make regarding who to appoint. After considerable discussion, a final decision was made.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to appoint Ryan Davies to the Supervisor A vacancy. Motion carried.

Madam Chair Clayton will contact each individual regarding the appointment, and will also send out letters to those who were interviewed, along with Kagen Waage.

There being no further discussions to come before the Board, a motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the interview session at 7:30 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Acting Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair



Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
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**Clerk Interview Session  
April 22, 2021  
6:00 pm Town Hall**

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Gilbert and Kelley, and Treasurer Kopacek

The interview session was called to order by Madam Chair Clayton at 6:00 pm.

Pledge to the flag was conducted.

Candidates who submitted resumes and were interviewed were: Beth Riendeau, Melissa Adams, Holly Lane, Carol Shurson, and Deanna Ensley.

Each candidate was asked a series of (the same) interview questions. Once each interview was completed all candidates had an opportunity to ask questions of the Supervisors.

Once all interviews were completed the Supervisors spent time reviewing the resumes, responses to the questions, and the pros and cons. Discussion followed.

The Board was in agreement that a second interview would need to take place with three of the candidates (Beth Riendeau, Carol Shurson, and Melissa Adams). After discussion took place, the board decided to have each of the top three candidates attend the April 28, 2021 Board Meeting, and meet with the Chair at 7:15 pm. Each candidate would receive a board packet and would need to take minutes of the board meeting. A table would be set up, and paper and pen would be provided to them. The deadline for completing and submitting the April 28th Board Minutes would be Friday, April 30, 2021 by 3:00 pm. Each candidate would be requested to either email the minutes or drop them off with the Chair.

Madam Chair Clayton will call Beth Riendeau, Carol Shurson, and Melissa Adams on Friday, April 23rd and advise them of the second interview process. She will also follow up with an email on the conversation that was held. The other two candidates will be sent letters letting them know they were not selected for the Clerk position.

A work session will be scheduled at the April 28, 2021 P and D Board Meeting to finalize the Clerk appointment.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the interview session at 10:00 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Acting Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair



From: GRYBA baseball@gryba.org  
Subject: RE: Ball Fields  
Date: Apr 18, 2021 at 8:50:44 PM  
To: Harris Clerk harristownshipclerk@gmail.com

SB

Grand Rapids Youth Baseball is requesting the use of your township baseball fields (Wendigo, Crystal Springs) for youth baseball practices. Dates for use would be from May 17<sup>th</sup> through July 31<sup>st</sup>. Monday-Thursday from 5-8pm. The GRYBA organization carries their own insurance for all players and coaches participating in the league.

Thank you  
Mark Stupar  
GRYBA Admin  
218-326-0032

Sent from [Mail](#) for Windows 10

**From:** [Harris Clerk](#)  
**Sent:** Thursday, April 15, 2021 8:36 AM  
**To:** [GRYBA](#)  
**Subject:** Re: Ball Fields

Hi Mark. Cari had been gone since 2019 😊

I can place you on the next board agenda which would be April 28. You can give a short blurb on what your request is/would be

Let me know!

Peggy Clayton/Chair

Best Regards,

Harris Township Clerk

Sent from my iPhone

On Apr 14, 2021, at 11:45 AM, GRYBA <[baseball@gryba.org](mailto:baseball@gryba.org)> wrote:

Hi Cari,

I am taking over as the league admin for Grand Rapids Youth Baseball, could you please tell me what I have to do to use the township ball fields this coming season.



Thank You  
Mark Stupar  
GRYBA

Sent from [Mail](#) for Windows 10

6A

----- **CEMETERY DEED** -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175 to them in hand paid by **Thomas Krumrei, 16614 US Hwy 169 S, Grand Rapids, MN 55744** (residents of Harris Township) hereby grant, bargain, sell and convey unto the said **Thomas Krumrei**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 3 [three], Block 22 [twenty-two], Lot 2 [two], Site 8 [eight]**

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_

By \_\_\_\_\_ By \_\_\_\_\_, It's Clerk

STATE OF MINNESOTA)

) SS

COUNTY OF ITASCA )

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021, before me appeared Peggy Clayton, Dan Gilbert, Jim Kelley, and Mike Schack to me personally known, who, being by me duly sworn, they did say, that they are respectively the Supervisors and Clerk of the Town of Harris that the said instrument was signed and sealed in behalf of Harris township by authority of its Board of supervisors and they acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Nancy Kopacek, Harris Township Notary

My Commission expires:\_\_\_\_\_

Deed drafted by Terri Friesen, Harris Township Sexton  
20876 Wendigo Park Road, Grand Rapids, MN 55744

6B

----- **CEMETERY DEED** -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$350 to them in hand paid by **Troy & Maria Dumke, 17799 Bethany Road, P.O. Box 127, Grand Rapids, MN 55744** (non-residents of Harris Township) hereby grant, bargain, sell and convey unto the said **Troy & Maria Dumke**, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 3 [three], Block 8 [eight], Lot 1 [one], Sites 3 and 4, [three and four]**

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_

By \_\_\_\_\_ By \_\_\_\_\_, It's Clerk

STATE OF MINNESOTA)  
  ) SS  
COUNTY OF ITASCA     )

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021, before me appeared Peggy Clayton, Dan Gilbert, Jim Kelley, and Mike Schack to me personally known, who, being by me duly sworn, they did say, that they are respectively the Supervisors and Clerk of the Town of Harris that the said instrument was signed and sealed in behalf of Harris township by authority of its Board of supervisors and they acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Nancy Kopacek, Harris Township Notary

My Commission expires: \_\_\_\_\_

Deed drafted by Terri Friesen, Harris Township Sexton  
20876 Wendigo Park Road, Grand Rapids, MN 55744

to me ▾

Good evening Jim - prices for Dust control for 2021 . The price per mile is \$3614.00. The total price for 3.63 miles is \$13118.82 . Mag Cholr yard at 18 wide. If you have any question Jim give me a call . Thanks Jim - also let me know that u got this message - Thanks Again Larry

[<Road Inspection 4-24-2021.pdf>](#)

7A









# HARRIS TOWNSHIP ROAD INSPECTION

DATE: 4/20/2021

INSPECTED BY: Jim

IF ROAD IS GOOD MARK GOOD, IF NEEDED ATTENTION CHECK PROPER COLUMN

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Bayview Place	0.30	Gravel	X	X								
Bear Creek Rd.	1.70	Gravel	X		X		X					
Breezy Lane	0.10	Gravel	X	X								
Carol Street	0.20	Gravel	X	X								TREE DOWN NEAR EDGE OF ROAD
Davis Rd.	10.00	Gravel	X	X								
Forest View Trail	0.10	Gravel	X	X								
Hauser Rd.	0.25	Gravel	X		X		X					GRAVEL BEING ADD BY INTERSECTION IN LOW PART OF ROAD
Hughes Rd.	0.25	Gravel	X	X								
Jane Lane	0.50	Gravel	X		X		X					
Lakeview Trail	0.30	Gravel	X									
Metzenhuber Rd.	0.10	Gravel	X		X		X					
Pennala Rd.	0.10	Gravel	X	X								
Pine Crest Rd.	0.20	Gravel	X	X								
River Ridge Rd.	0.20	Gravel	X	X								
River View Drive	0.60	Gravel	X		X		X					
Robinson Landing		Gravel	X									
Root Rd.	0.30	Gravel	X									
Schmidt Rd.	0.45	Gravel	X		X		X					
Wendigo Park Circle	0.40	Gravel	X		X		X					
Nancy Drive	0.25	Gravel	X		X		X					
Norway Rd.	0.10	Gravel	X									
Sunset Drive	0.20	Gravel	X									STILL TO WET TO GRADE
Sunset Lane	0.30	Gravel	X									STILL TO WET TO GRADE
Vroman Rd.	0.25	Gravel	X									
Wagon Wheel Ct Rd.	0.25	Gravel	X		X		X					
Wendigo Park Rd.	2.90	Paved	X	X								TREE DOWN IN DITCH











PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	3/10/2021	snow		
GRASS CUT:		almost gone		
GRASS TRIMMED:		- some sinkholes in grave sites		
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
PARKS:				
VOLLEYBALL COURT:		N/A	N/A	snow
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET			snow	
POSTS				
COURT				
GRASS CUT/TRIMMED				

DATE: 5/10/2021

CRYSTAL SPRINGS

WENDIGO

CEMETERY

**PARKS (CONTINUED):**

BASEBALL FIELD:  
SHAPE/ANY REPAIR  
NEEDED

NO SNOW

**GRASS CUT/TRIMMED**

N/A

**BASKETBALL AREA:  
NET**

NO SNOW

**PICNIC AREA:  
TABLES/BENCHES  
TRASH**

Slide area  
wheel needs

**PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN**

to be  
repaired  
D.M. to fix  
ON

**HORSESHOE COURT  
TRASH**

N/A

**PARKING LOT:  
TRASH**

ON

**ICE RINK/WARMING SHACK  
OUTHOUSE:**

ON

**CLEAN/CALL NEEDED TO VENDOR?**

Ice gone - dirt in rink area

**OVERALL COMMENTS:**

Cemetery - signs showing signs of winter  
Crystal - Ice gone - dirt, sand - trash by swings, etc.  
Wendigo - dog quarters, slide/wheel needs to be repaired, maintenance to fix.



PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	3/17/2024			
GRASS CUT:		SNOW		
GRASS TRIMMED:		method		
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
PARKS:				
VOLLEYBALL COURT:				
NETS		N/A		
POSTS		N/A		
COURT		N/A		
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

DATE: 8/17/2021 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:  
SHAPE/ANY REPAIR  
NEEDED  
GRASS CUT/TRIMMED

SNOW GONE

BASKETBALL AREA:  
NET

SNOW GONE  
SNOW GONE

PICNIC AREA:  
TABLES/BENCHES  
TRASH

N/A  
SNOW  
SNOW GONE

PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN

SNOW  
K GONE

HORSESHOE COURT  
TRASH

N/A  
SNOW

PARKING LOT:  
TRASH  
ICE RINK/WARMING SHACK  
OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

OK  
SOME TRASH

OVERALL COMMENTS:

Cemetery - looks good; usual spring work  
Wendigo - snow on rink  
Crystal - dirt on rink; some trash

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	3/25/2011	OK		
GRASS CUT:		Billie Field		
GRASS TRIMMED:		and Court Houses		
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS		NA	NA	OK
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				OK

DATE: 2/25/22 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:  
SHAPE/ANY REPAIR  
NEEDED  
GRASS CUT/TRIMMED

dog water  
OK ↗

BASKETBALL AREA:  
NET

N/A  
OK

PICNIC AREA:  
TABLES/BENCHES  
TRASH

PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN

OK

HORSESHOE COURT  
TRASH

N/A OK

PARKING LOT:  
TRASH  
ICE RINK/WARMING SHACK  
OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

OK

OVERALL COMMENTS:

Cemetery - looks good, showed water!  
Wendigo - good - some garbage!  
Crystal - good - some garbage

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	3/31/2024	good-		
GRASS CUT:		good		
GRASS TRIMMED:		good		
ANY TRASH?		good		
ANY VANDALISM?		good		
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN		good		
PARKS:				
VOLLEYBALL COURT:				
NETS		OK	OK	OK
POSTS		OK	OK	OK
COURT		OK	OK	OK
GRASS CUT/TRIMMED		OK	OK	OK
TENNIS COURT:				
NET		OK	OK	OK
POSTS		OK	OK	OK
COURT		OK	OK	OK
GRASS CUT/TRIMMED		OK	OK	OK

DATE CEMETERY WENDIGO CRYSTAL SPRINGS

3/1/2021

PARKS (CONTINUED):  
BASEBALL FIELD:  
SHAPE/ANY REPAIR  
NEEDED  
GRASS CUT/TRIMMED

good  
good

BASKETBALL AREA:  
NET

good

PICNIC AREA:  
TABLES/BENCHES  
TRASH

OK

PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN

N/A  
good - still  
working  
piece gone  
sawdust

HORSESHOE COURT  
TRASH

OK

PARKING LOT:  
TRASH  
ICE RINK/WARMING SHACK  
OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

good  
same  
garbage

OVERALL COMMENTS:

Cemetery - good - Potable John gone!  
Wendigo - good - needles packed up!  
good with net packed - 2 tickets!  
Potable John gone  
Crystal - good. some graffiti. Portable John gone.





**ITASCA COUNTY  
HISTORICAL SOCIETY**

KARJALA GENEALOGY & HISTORY RESEARCH CENTER  
201 North Pokegama Avenue • Grand Rapids, MN 55744

9A

**March 30, 2021**

**Peggy Clayton**

**20356 Wendigo Park Rd**

**Grand Rapids, MN 55744**

**Dear Peggy,**

**On the behalf of the Officers & Directors of the Itasca County Historical Society, the community & visiting researchers, I would like to thank you for your recent gift to the museum.**

**Donation:**

**Memory book, Centennial book, & old election box from Harris Township**

**Respectfully,**

**Lilah Crowe, Director**

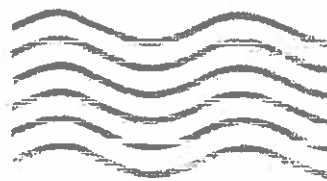
**P.S. Please stop by & visit our Veterans exhibit and our latest changes to the museum**

27

PAUL MN 550

PAUL MN 550

PM 4 1





**MAT District 11 Virtual Township Lobby Day**  
**Wednesday, April 21, 2021**  
**9:00 am – 10:45 am**

9B

Reno Wells, District 11 Director, called the session to order at 9:00 am. The following Legislators were on the call throughout the session (Rep. Dale Lueck, Sen. Paul Utke, Rep. Julie Sandstrom, Rep. Matt Grossell, and Rep. Spencer Igo).

The big issues remain with Broadband, and Transportation!

Omnibus finance bills were published by various committee chairs early last week and quickly acted upon to meet the Third Committee Deadline, which was Friday, April 9. These omnibus bills quickly cycled through the tax committees, the Senate Finance Committee and the House Ways and Means Committee.

On matters related to MAT/MATIT, the key issues are: transportation, annexation, workers' compensation, taxes, broadband, volunteer drivers, elections, general government services, etc. but it is transportation that is the highest priority at this point.

MAT needs to increase its grassroots advocacy on MAT's top priority, transportation funding. As of the last report, only 144 town officials recently contacted legislators across the state.

- As part of the monitoring of omnibus finance bills, MAT also weighed in with written testimony on the transportation omnibus finance bills and the Senate Agriculture Omnibus Finance Bill.
- There is continued monitoring of the omnibus finance bills as they travel through the tax committees, the Senate Finance Committee and the House Ways and Means Committee.
- A positive meeting with Sen. Frentz on annexation issues was discussed. He has agreed to assist MAT in learning more about the annexation issues and helping facilitate productive conversations with the cities' advocacy organizations and MAT during this summer. Rep. Dale Lueck also stated he would support annexation.

#### **Transportation**

- House Omnibus Finance Bill - The House decided to go with the auto parts sales tax and scale up the township funding over the next four years - nearly \$3 million for FY22, \$8+ million for FY23, then \$10+ million for FY24 and another \$10+ million for FY25.
- Senate Omnibus Finance Bill – The Senate will also dedicate auto parts sales tax to the Town Road and Bridge accounts, but the Senate bill allocates \$9 million a year immediately. The Senate bill allocates one-time funding in FY22 of \$6.15 million and \$5.75 million in FY23. When you combine that with the \$9 million per year of dedicated funding, townships could be seeing \$15+ million in FY22 and \$14+ million in FY23. MAT's magic number is \$20 million per year to maintain roads!

#### **Agriculture**

MAT submitted a letter of support to the House and Senate agriculture committees for the Governor's Noxious Weed Management Program budget recommendations. Both the Senate and House omnibus finance bills have included full funding of \$900 million over two years.



**Broadband**

- House - \$30 million for the border-to-border broadband account with no policy changes.
- Senate - \$30 million in the first year, \$10 million in the second year, and specifies \$10 million of the first year money is exclusively for unserved areas and able to go up to 55% state funds (normally 50%), if the local government also contributes to a project. Adds are fixed wireless as eligible projects.

**Volunteer Driver Legislation**

- SF1766, which allows volunteer drivers to get an income tax subtraction for mileage reimbursement, had a positive hearing in the Senate Tax Committee. MAT is awaiting the Senate Omnibus Tax Bill and hope that it will be included.

Volunteer drivers receiving funding from public transit participation program clarified as (not for hire) was heard and passed out of the House Commerce Committee and the House Transportation Committee last month. Even though the bill – technically – did not make Second Committee Deadline in the Senate, it was still included in the House Commerce Omnibus Finance Bill.

All-in-all, it was a very informative session. MAT continues to push forward on township road funding and broadband. Ironically the MAT St. Michael office lost power and of course, were without Wi-Fi so the officers were spread out in different locations to join in the Township Lobby Day.

Submitted and attended by: Peggy Clayton, Chair      April 21, 2021

**Broadband Expansion Funding Webinar**  
**Friday, April 23, 2021**  
**1:00-2:00 pm**

9C

Itasca County Administrative Services sent out the information on this broadband expanding funding webinar as there are communities and townships that were determined eligible by Minnesota DEED.

A grant opportunity through deed is available for funds for broadband expansion, utility relief funding or building renovations and upgrades. \$37 million in CDBG funds are available state wide and over \$25 million has been allocated for broadband expansion. No Grant Match is required.

The small cities development program unit is accepting grant applications for eligible activities addressing community needs to prevent, prepare for, and respond to COVID-19. Activities include broadband development, public services, retrofit in repurposing buildings, and commercial rehabilitation through the small cities development program. The deadline for submission of applications is no later than June 1, 2021 at 4:30 PM.


DEED will administer the community development block grant coronavirus (CDBG-CV) to support Minnesota's Covid response efforts. The funding is being directed towards projects that assist communities, particularly low to moderate income communities, in preventing, preparing for, and responding to COVID-19 pandemic. HUD is exercising its authority to establish a six-year period of performance and expenditure deadline in the CDBG grant agreement. In addition, to further ensure the expedited use of funds, HUD is imposing an alternate requirement that each grantee must expend at least 80% of all funds no later than the end of the third year of the period of performance established by the CDBG grant agreement.

The program must be used to prevent, prepare for, and respond to Covid pandemic and must meet a national objective. The activities must be most critical to the locality and primarily for low and moderate income residents.

Activities must be based on needs substantiated by the local government applicant. Applicants are encouraged to coordinate with state and/or local health authorities before undertaking any activity to support state or local pandemic response.

The total allocation of the State of Minnesota CDBG funds is \$25,468,807 million. This category is to provide broadband infrastructure and or components; enhancing Internet access to support increased connectivity for telework, telemedicine, Tele learning, and televising. This activity will typically benefit low to moderate income persons, clientele or persons residing in a qualified area. Financing will be provided through grants. Funds may be used towards the installation of main fiber lines, lines to towers and tower installation. Middle mile and tower installation will be allowed if last mile infrastructure will be included and will serve as the final leg in connecting the broadband network to end-users. The broadband development activities may request an assumed maximum of \$5 million per project.

There is a selection criteria and review process. Applications are evaluated and ranked based on need, community impact, and cost effectiveness. Funds can only be used towards eligible activities that prevent, prepare for, and respond to the coronavirus pandemic.



Applications are reviewed and evaluated by the small cities development program manager and staff. Final scores and recommended award amounts are reached by staff concurrence based on the ranking criteria established. Staff recommendations are made to the commissioner of employment and economic development. When final approval is made by the deed commissioner, award notices will be sent out to successful applicants by mid June. Projects awarded must be completed with 32 months from the awards letter.

CDBG grants are subject to oversight and timeliness. Quarterly reports on project activity status, statistics and financial expenditures are due on the seventh day of each quarter.

It was interesting material, and many hoops to jump through. There were many cities, small communities and townships that were on the zoom webinar. I will be contacting Sarah Carling with IEDC for her assistance and thoughts!

Submitted and attended by: Peggy Clayton, Chair



10A



# Minnesota's Stay Safe Plan

## Taking the next steps

After a long, painful year, the sun is brighter than ever and the end of COVID-19 is in sight. Vaccine progress is having an impact, and now 90 percent of school districts are offering some in-person learning, 94 percent of long-term care facilities are open for visitors, and more Minnesotans are back at work as customers return to businesses.

Recognizing the progress we have made on vaccines and controlling the spread of COVID, we can take a cautious step to support personal well-being and the business economy by loosening some restrictions.

This chart outlines Minnesota's updated plan to slow the spread of COVID-19 and save lives while supporting our small businesses.

Even after getting the COVID-19 vaccine, you should continue to take steps to protect yourself and others from COVID-19 as recommended.

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

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<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

## Always follow these safety practices

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>



Facial coverings are required according to Executive Order

20-81

<https://mn.gov/governor/articles/20-81%20Final%20Filed%201055>

441323.pdf).



Always stay six feet away from others.

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>



Telework if you can.



<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

tested.

## SETTING

## GUIDANCE OVERVIEW

### Social Settings

**Beginning March 15, 2021 at 12 p.m.**

Indoor social gatherings are limited to 15 people, outdoor gatherings to 50 people max.

Social distancing between households must be maintained.

Fully vaccinated people may be able to gather without masks and social distancing in specific settings. For more information, visit .

### Critical Businesses

Open (must have COVID-19 preparedness plan)

**Beginning April 15**, the requirement to work from home shifts to a strong recommendation. Employers are also strongly encouraged to implement reasonable accommodations for at-risk employees, or employees with one or more members of their household who have underlying medical conditions and are not yet eligible for vaccination.

### Non-critical Businesses (non-customer facing)

Open (must have COVID-19 preparedness plan)

**Beginning April 15**, the requirement to work from home shifts to a strong recommendation. Employers are also strongly encouraged to implement reasonable accommodations for at-risk employees, or employees with one or more members of their household who have underlying medical conditions and are not yet eligible for vaccination.

### Retail

Open (must have COVID-19 preparedness plan)

### Restaurants and Bars

**Beginning March 15, 2021 at 12 p.m.**

Indoor dining: 75% capacity, 250 people max.

Outdoor dining: 75% capacity, 250 people max.

Parties of no more than six people must remain six feet from other parties; bar seating is open to parties of four; establishments must close for on-site dining between 11 p.m. and 4 a.m. All patrons must be seated.

**Beginning April 1**, restaurants and bars with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and .

### Personal services (salons, tattoos, barbershops)

**Beginning March 15, 2021 at 12 p.m.**

Open at 100% capacity, but 6 feet of distance must be maintained between parties.

### Gyms, personal fitness and

**Beginning March 15, 2021 at 12 p.m.**

**Gym capacity is capped at 50%, maximum capacity remains at 250.**

**yoga studios,  
martial arts**

Machines and people should maintain 6 feet of distance.  
Indoor classes are limited to 25 people, assuming distancing can be observed. Outdoor classes are limited to 50 people.  
Masks required.

**Beginning April 1**, gyms, personal fitness and yoga studios, or martial arts spaces with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and .

Use the to calculate reduced capacity of your facility/venue after April 1.

**Indoor events  
and  
entertainment**

**Beginning March 15, 2021 at 12 p.m.**

**Open at 50% capacity, no more than 250 people.**

On **April 1, 2021**, venues with occupant capacity greater than 500 may increase patron count as follows:

- For seated indoor venues: the venue may operate with an additional 15% of the occupant capacity above 500, with a maximum capacity not to exceed 3,000 for the entire venue (seated venues must have assigned seating, and patrons must remain seated).
- For non-seated indoor venues: the venue may operate with an additional 10% of the capacity above 500, with a maximum capacity not to exceed 1,500 for the entire venue.
- Use the to calculate reduced capacity of your facility/venue after April 1.

**Masks required. No food service between 11 p.m. and 4 a.m.**

**Outdoor  
events and  
entertainment**

**Beginning March 15, 2021 at 12 p.m.**

**Open at 50% capacity, no more than 250 people.**

On **April 1, 2021**, venues with occupant capacity greater than 500 may increase patron count as follows:

- For seated outdoor venues: the venue may operate with an additional 25% of the occupant capacity above 500, with a maximum capacity not to exceed 10,000 for the entire venue (seated venues must have assigned seating, and patrons must remain seated).
- For non-seated outdoor venues: the venue may operate with an additional 15% of the capacity above 500, with a maximum capacity not to exceed 10,000 for the entire venue.
- Use the to calculate reduced capacity of your facility/venue after April 1.

Social distancing is required.

No food or beverage service or consumption between 11 p.m. and 4 a.m.

Masks required.

**School  
Buildings**

All public and private schools will follow the .

**Child Care**

Open per

<b>Youth Programming</b>	Open per and
<b>Organized Sports (Adult and Youth)</b>	Practices and games open with limited spectators according to appropriate venue capacity restrictions.  Tournaments are allowed but discouraged. Out of state play is discouraged. Masks are required for all, at both practices and games.
<b>Outdoor Recreation Activities and Facilities</b>	<b>Beginning March 15, 2021 at 12 p.m.</b> Open per DNR's Up to 50 people may engage in outdoor activities together, with at least 6 feet of separation between households. Guided and instructional activities may now include more than one guide or instructor.
<b>Places of Worship, religious services, weddings, and funerals</b>	<b>Beginning March 15, 2021 at 12 p.m.</b> Open at 100% capacity. Masks required. 6 feet of social distance must be maintained between households. No food or drink except when essential to perform a ritual or service (e.g., Communion), and singing is permitted as long as congregants remain masked.
<b>Reception spaces for celebrations or private parties</b>	<b>Beginning March 15, 2021 at 12 p.m.</b> These events are now only subject to the entertainment venue capacity limits for the setting where they are held. See for details. Table size is limited to 6 and guests must be seated while eating and drinking. These events may not occur between 11 p.m. and 4 a.m.  <b>Beginning April 1</b> , reception spaces for celebrations or private parties with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and guidance for the venue. See
<b>Campgrounds and charter boats</b>	Open with guidance. Three households may gather outdoors, 15 people max.
<b>Pools and swim parks</b>	<b>Beginning March 15, 2021 at 12 p.m.</b> Open at 50% capacity, max 250 people, and 6 feet of social distancing is required.  <b>Beginning April 1</b> , pools and swim parks with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and guidance for the venue, as seen in the .  Use the to calculate reduced capacity of your facility/venue after April 1.



10B

# HARRIS TOWN HALL POLICY

## \*\*PLEASE CONTACT THE CARETAKER AT 218-398-5033 ABOUT COVID/PANDEMIC GUIDELINES ON THE HALL RENTALS

### **PURPOSE**

The Harris Town Hall is equipped and maintained to provide a meeting or gathering place to conduct the business of the Township, store records, and serve the community by providing residents access to the facilities for their use. Other persons or groups may also use the facility as the schedule allows. The Town Board has the right to authorize and/or limit the uses and types of activities to take place in the facility, and set rental rates as desired. Please note the Township Office is located in the Town Hall. Township Officials periodically may need to get into the office.

### **DISCLOSURE**

The Board of Supervisors reserves the right to change, amend, make exceptions to, revise or discontinue any policy, practice, rule or regulation set forth herein at any time at its sole and absolute discretion.

### **PRIORITY**

In the event of an emergency, crisis, or other unexpected business, the Town Board reserves the right to cancel or change the scheduling of any activities as necessary.

### **CARETAKER**

The Town Hall Caretaker is hired by the Town Board to superintend the maintenance, scheduling, and rental of the Town Hall. The Caretaker has the authority to execute the terms of this policy as stated, any deviation from such will need Board approval.

This position will serve as a liaison to the Town Board in the event of a conflict, discrepancy, or special request of the facility.

### **LEASE AGREEMENT**

The person that will be held responsible for the use of the facility is required to sign a lease agreement. Upon signing the lease agreement, he/she acknowledges and accepts complete responsibility of the rules and rental fees explained in the lease agreement form and this policy. The Lease Agreement is an extension of this policy.

### **TYPES OF APPROVED ACTIVITIES**

- |                             |                   |
|-----------------------------|-------------------|
| Town Board meetings         | Elections *       |
| Reunions                    | Senior Groups     |
| Funeral Receptions *        | Anniversaries     |
| Wedding Showers             | Baby Showers      |
| Graduations                 | Birthdays         |
| Political Groups *          | Church activities |
| Wedding Receptions          | 4-H Groups        |
| Non-profit groups           | Campfire/Scouts   |
| For-profit activities       | Public Meeting/   |
| Dances (with Board Approval | Law Enforcement*  |

- \* There is no rental charge for funeral activities of a Harris Township resident.
- \* If law enforcement needs to hold a meeting to inform the public, there is no rental or damage deposit charge.
- \* There is no rental charge for Elections (Federal, State, County, Township or School Board), or political campaigns "during an election year."
- \* All 'for-profit activities' will be charged the non-resident rental fee.

### **SPECIFIC NON-APPROVED ACTIVITIES**

- Rummage/garage sales (Dec 2015)

**TOWN HALL RENTAL FEES (per use/day)**  
Resident: \$50.00 + \$50.00 deposit  
Non-Resident: \$100.00+ \$50.00 deposit

### **GENERAL GUIDELINES**

1. The use or sale of alcoholic beverages is NOT permitted on township property.
2. Smoking is NOT allowed in the Town Hall building. [Feb. 2008]
3. The Town Board must approve any requested use of the facility or property for something other than what is specified in this policy (see above, *Types of Approved Activities*).
4. Any person signing a lease agreement must be at least 21 years of age and assume the full responsibility and liability for any damages to the Harris Town Hall or its contents. (ordinary wear and tear accepted).
5. The renter assumes the responsibility for cleaning the building and equipment used for their event, as per the lease agreement.
6. The renter must be present during the use of the facility and will be in charge of activities during the lease period.
7. Any equipment or contents located in the Town Hall cannot be removed from the property by anyone.
8. In the event of a "hardship", the board reserves the right to make allowances to offer the facility at a reduced fee.

FOR INFORMATION OR  
QUESTIONS REGARDING  
RENTING HARRIS TOWN HALL:

PLEASE CONTACT:

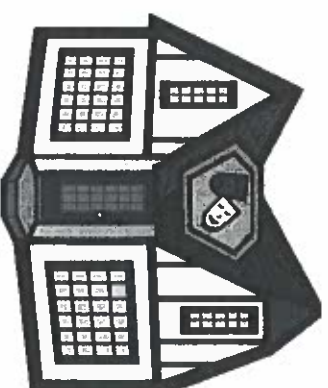
**TOWN HALL CARETAKER**  
**(218-398-5033)**

Adopted December 1996  
Updated August 2005  
Rate Changes effective June 1, 2006  
Updated October 2007  
Updated February 2008  
Updated May 2011  
Rate Changes Effective May 2003  
Updated December 2015  
Updated May 2018  
Updated August 2018  
Updated February 20  
Updated October 2019  
Updated April 2021



## HARRIS TOWNSHIP

**TOWN HALL**  
**POLICY/LEASE**  
**AGREEMENT**



NEIGHBORS, SHORES & MORE

To Reserve the Town Hall, Call the  
Town Hall Caretaker at:  
(218) 398-5033

**Harris Town Hall  
LEASE AGREEMENT**

**\*During the COVID/Pandemic; As Per Executive Order 21-11  
Masks are required at the hall, and 6 ft. social distancing is required +  
Town Hall Caretaker  
Cell phone: 218-398-5033**

Name \_\_\_\_\_ Date of Lease Agreement \_\_\_\_\_  
Address \_\_\_\_\_ Contact Phone # \_\_\_\_\_  
\_\_\_\_\_ Resident-\$100/\$50 \_\_\_\_\_ Non-Resident-\$150/\$50 \_\_\_\_\_  
Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_  
Rental Hours: Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
How Many People Will Be at the Event \_\_\_\_\_

**RENTER MANDATORY RESPONSIBILITIES:**

Renter must wipe up spill on tables/counters and floor.  
Renter must stack dishes in the sink.  
Renter must take ALL garbage from inside and outside the hall.  
Renter must not use tape, tacks, nails, hooks, or place any holes in walls or ceiling.  
Renter may use the corkboard on walls, and hooks on ceiling ONLY.  
Renter must *not* remove any Township items from the property.  
Renter must push all tables and chairs along the edge of the walls. Do not stack chairs!  
Smoking is **not** allowed in the Town Hall Building.  
No alcoholic beverages are allowed on Township property.

**Damage Deposit: Failure to comply with the Mandatory Responsibilities of the Renter in the Town Hall Policy and Lease Agreement will result in a Non-Refund of deposit. The Board may seek additional reimbursement for any and all damages caused by Renter or their guests for not adhering to the Policy and Lease Agreement as outlined, including, but not limited to attorney fees incurred by the Township and its officers.**

It is agreed that the Renter must comply with the following terms and conditions:

1. The Renter shall follow **all** requirements as outlined in Executive Order 21-11.
2. That the Renter assumes full responsibility and liability for damages to the Harris Town Hall, surrounding township property, and equipment, ordinary wear and tear excepted, as such might occur during their use of said property.
3. It is understood by the Renter of the premises, that **NO alcoholic beverages are permitted on Township property, and NO smoking is allowed in the Town Hall Building.**
3. It is further understood that during the use of the premises, the Renter herein shall be present. Such presence is a condition for the use of the building on that specific date.

4. It is further understood that the Harris Town Board shall clear any entertainment, and that no music shall, at any time, be in operation outside the Town Hall. No speakers, amplifiers, or sound apparatus shall be allowed outside or placed in the open doors or windows to produce sound outside of the Town Hall at any time.
5. It is further understood that the Renter of said premises shall hold harmless the Town of Harris, the Town Board, and all agents of the Town of Harris for any injuries sustained to persons or property as a result of the use of the Town Hall premises under this agreement. Furthermore, the Renter shall indemnify the Town of Harris, the Town Board of Harris, or the agents of the Town of Harris for any damages or amounts paid the Town on behalf of the Renter for damages which the Town of Harris as a result become liable due to use of said premises by the Renter.
6. Renter shall indemnify and hold harmless the Town of Harris, the Town Board, and all agents of the Town of Harris against any and all liability, loss, costs, damages, expenses, claims, or actions, including but not limited to attorney fees which the Township, its officers, employees, or agents may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Renter or Guests during the lease term, from injury to person or property.
7. The Town of Harris, the Town Board, and all agents of the Town of Harris shall not be held responsible for any property of Renters, or of their agents, employees, guests, assigns, or subleases if left overnight or forgotten on premises, becomes lost or damaged.
8. If the Renter decides to **cancel** at any time before the date of use, it is agreed and understood they will notify the caretaker as soon as possible. If **No** notice is given to the caretaker, the deposit will be forfeited.
9. Please note that the Township Office is located within the Town Hall, therefore, Township Supervisors may need to get into or work in the office.
10. By execution of this agreement, the Renter hereby agrees to comply with the terms and conditions hereof.

Dated: \_\_\_\_\_ 20 \_\_\_\_

Harris Township:

Name of  
Renter: \_\_\_\_\_ (print)

\_\_\_\_\_  
Caretaker

\_\_\_\_\_  
Renter signature

*Any comments:*

\_\_\_\_\_  
Address

\_\_\_\_\_  
City / State / Zip code

\_\_\_\_\_  
Phone number

<p>Cash Receipt: _____</p> <p>___ \$100 Resident rate + \$50 deposit</p> <p>___ \$150 Non-residential rate + \$50 deposit</p> <p>___ \$100 Resident For-Profit activity rate + \$50 deposit</p> <p>___ \$150 Non-resident For Profit activity rate+\$50 dep.</p> <p>___ No charge - Funeral activities of resident, Election and political campaigns <b>during election years</b>;</p>	<p>Return Deposit?    YES _____    NO _____</p> <p>If "YES", date mailed: _____</p> <p>If "NO", reason: _____</p> <p>Rent Check #    _____    Deposit Check # _____</p> <p>Key Color    _____</p>
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## Harris Township Preparedness Plan

### For Towns with Employees

The Township is committed to providing a safe and healthy workplace and town operations for all officers, employees, and the public. To ensure a healthy workplace and operations, the Township adopts the following Preparedness Plan (the "Plan"), to prevent transmission of the COVID-19 virus in the workplace and community. All Township employees are required to abide by the policies established in this policy.

This Plan is administered by the Township Board, but all employees are responsible for supporting this effort. Township supervisors and managers have authority to enforce the policies established in this Plan. This Plan DOES NOT address safety measures appropriate of emergency services or first responders.

This plan is intended to ensure: (1) sick workers remain at home or in isolation; (2) social distancing and limited in-person interaction; (3) hygienic practices by all persons; (4) workplace cleaning and ventilation controls; and (5) contactless delivery of materials when possible.

#### **1. Sick employees must stay home and isolate themselves.**

Workers have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms:  
*\*signing a sheet that indicates the employee does not have symptoms.*

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The Township has implemented leave policies that encourage sick employees to stay home while they or household members are sick, or when they are instructed by a health professional to isolate themselves. The Township's leave policy is as follows: \_\_\_\_\_

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The Township will inform employees if they have been exposed to COVID-19 at the workplace, and will require the exposed persons to stay home for the required amount of time. Employees that have or are suspected of having COVID-19 should remain home until: (1) the employee feels better; and (2) it has been 10 days since the employee first felt sick, and (3) the employee had no fever for at three days without the use of medicine that reduces fevers.

The Township will strive to protect the privacy of employees' health status' and health information.

#### **2. Social Distancing of at least 6 feet must be maintained while working on Township Business.**

Social distancing of at least six-feet will be implemented and maintained between employees and the public in the workplace and during all township activities through the following engineering and administrative controls:

- Employees who can work remotely are encouraged to do so.
- Township offices may be used only if at least 6 feet of space may be maintained between all persons present at the building. Equipment, tools, or any other item handled by any person must be disinfected between different users. If possible, staggered shifts may be offered to employees to reduce the number of people in the workplace at any time.
- Township buildings and offices will not be open to the public.
- Township buildings open to the public will provide to the public: \_\_\_\_\_
- Township Board meetings will be conducted by teleconference if possible. When in-person township board meetings are held, the Board will make a telephone or other remote connection available for officers, employees, and the public who cannot or choose not to attend a public meeting. The meeting room will be arranged in such a way to maintain at least 6 feet of distance between individuals, with at least the same distance maintained along all paths of movement within the building. The board may set a room capacity limit to ensure social distance may be maintained.
- The public will be encouraged to interact with Township officers and employees by remote means, whenever possible.

Some work activities may always not allow for a social distance of 6 feet. In that case, employees shall

### **3. Employees must maintain good personal hygiene.**

Basic infection prevention measures must always be implemented at our workplaces. Employees must wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes, and after using the restroom. All visitors to the workplace must wash or sanitize their hands prior to or immediately upon entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the workplace so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.

- Employees are required to wear face masks or shields while working/interacting with the public. Members of the public are encouraged to wear a face mask while in any Township building and during any in-person communication with a township officer or employee.

### **4. Workplace will be ventilated when possible.**

Operation of the building in which the workplace is located, includes necessary sanitation, assessment and maintenance of building systems including water, plumbing, electrical and HVAC systems. The Township is taking the following actions to address ventilation: \_\_\_\_\_

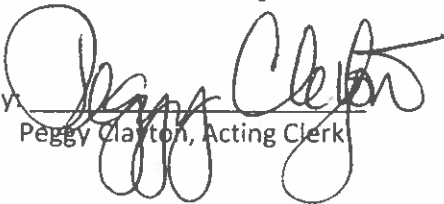
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**5. Workplace will be cleaned and disinfected regularly.**

Township offices, workplaces, and places of public use will be regularly cleaned and disinfected. Items and things handled by more than one person will be cleaned and disinfected regularly. The Township will clean and disinfect these places and things after every board meeting and work session.

Adopted this 23<sup>RD</sup> day of Sept 2020.

Attested by:   
Peggy Clayton, Acting Clerk

Signed by:   
Ken Haubrich, Chair

A motion was made by Supervisor Kelley and seconded by Supervisor Kortkaas  
To approve the Harris Township Emergency Preparedness Plan. Motion carried.



Daily Maintenance Report

11A

Derrick

Date: 3/1/2021

- Meeting with Mike. ½ hr.
- Clean up snow and ice on Underwood Rd. culdesac. 1 ½ hr.
- Clean up snow on Nicholas St. 2 hr.
- Vacation Time 4 hr.

Daily Maintenance Report

Derrick

Date: 3/2/2021

- Plow snow on Nicholas St. 7 hr.
- Check ice conditions on both hockey rinks. (Wendigo had people skating on it And the ice still looks good. The ice at crystal is starting to get soft and the north End of the rink has standing water on it.) 1 hr.

Daily Maintenance Report

Derrick

Date: 3/3/2021

- Replaced street light on Stop sign at Wendigo Park Rd./Harris Town Rd. intersection. 1 ½ hr.
- Made road inspection on Norberg Rd., Keyview Dr., East Harris Rd., Birch Hills Dr. Westwood Rd., Westwood Ln., Underwood Rd., Southwood Rd. and Pine Landing Dr. 2 ½ hr.
- Met with Jodi from Security System company to have him fix the cameras at Crystal And the Cemetery. (Cameras are back to working status. ½ hr.
- Turn compost pile at the Service Center. 3 ½ hr.

Daily Maintenance Report

Derrick

Date: 3/4/2021

- Work on the plan for next week. 1 hr.
- Install bump signs on the sunny beach rd. 2 hr.
- Clean the floor in the Service Center Garage. 5 hr.
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- 

Daily Maintenance Report

Derrick

Date: 3/5/2021



- Meeting with Mike. 1 hr.
- Made road inspections on Fieldcrest Rd. and Gary Dr. (most of the roads That have been inspected look good and will only need minor shoulder work as of now.) 1 hr.
- Evaluation meeting 1 hr.
- Record monthly receipts, time sheet, equipment mileage and fuel reports 2 ½ hr.
- Picked up garbage's at both parks and LaPlant Boat Landing. 1 hr.
- Cleaned Service Center Garage. 1 ½ hr.

**Weekly Maintenance Plan March 8<sup>th</sup> – 12<sup>th</sup> 2021**

<b>Task to be completed</b>	<b>Estimated hours</b>	<b>Priority</b>
Replace outdated road signs on Township roads	28	2
Pick up garbage's at all locations	2	3
Install road restriction signs	4	1
Inspect roads for culvert drainage	4	1
Clean and organize the Town Hall Garage.	2	2

**Daily Maintenance Report**

Derrick

Date: 3/8/2021

- Meeting with Mike. 1 hr.
- Put up road restriction signs. 5 hr.
- Inspected culverts for drainage issues on Wendigo Park Rd., Underwood Rd. Southwood Rd. (Southwood Rd. has some water on the road other roads checked ok.) 2 hr.

**Daily Maintenance Report**

Derrick

Date: 3/9/2021

- Replace road signs on Fieldcrest Rd., Sunny Beach Addition Rd., Norberg Dr., Underwood Rd. 2 hr.
- Inspected roads for shoulder repair work to be done. ( Mishawaka Rd., Wendigo Park Rd. Will need the most attention and I will need help for traffic control. Underwood Rd. has Some areas that will need it as well, I can do this road by myself.) 2 hr.

- Picked supplies in town. 1 hr.
- Cleaned up yard and leveled out driveway and parking areas at the Service Center. 3 hr.

#### Daily Maintenance Report

Derrick

Date: 3/10/2021

- Taped off broken area of playground set at Wendigo Park. ½ hr.
- Marked off trees on the Sunny Beach Rd. and contacted Plackner Tree Service to Have them cut down. 1 hr.
- Leveled out rock in the driveway of the Service Center. The driveway and parking Area is becoming very soft, drive with caution. 1 ½ hr.
- Cut weeds in the Cemetery field 4 hr.
- Picked up fuel for the Pickup Truck. 1 hr.

#### Daily Maintenance Report

Derrick

Date: 3/11/2021

- Meeting with Mike. ½ hr.
- Plow snow on Alicia Spur., Sunny Beach addition Rd., Winston Taylor Rd. and Ruff Ruff Shores Rd. ( Forest View Trl and Sunset Ln. were not plowed due to soft ground) 1 ½ hr.
- Plow snow at the Town Hall. 2 hr.
- Plow Snow at the Cemetery. 2 hr.
- Plow snow at the Service Center. 2 hr.

#### Daily maintenance Report

Derrick

Date: 3/12/2021

- Picked up garbages at both parks, the Cemetery and LaPlant boat landing. ( The garbage at LaPlant boat landing had 4 extra bags of household garbage thrown into It along with the bag that I put in it. Supervisor Shack was notified of this.) 1 hr.
- Made road inspections of the Mishawaka Rd and Ilseview Rd. (Mishawaka Rd is starting Potholes by the swamp area and there is a traverse crack that is starting to get deep As well in that same area. Ilseview Rd. didn't seem to be plowed wide enough in some Spots) 2 hr.
- Cleaned Service Center Garage. 1 hr.
- Contacted Flagship Playground equipment and Newman Signs for sign orders and Information on the bench and playground equipment at Wendigo Park. 1 hr.
- Vacation Time. 3 hr.

### Weekly Maintenance Plan March 15<sup>th</sup> – 19<sup>th</sup> 2021

Task to be completed
Work on groundwork at the Cemetery
Sweep intersections on Wendigo Park Rd., Lakeview Dr., Harbor Heights Rd., Sunny Beach Rd.
Sweep Town Hall Parking Lot
Inspect roads for culvert drainage
Pick up garbage's at all locations
Fix Shoulders on the Underwood Rd

Daily Maintenance Report

Derrick

Daily Maintenance Report

Derrick

Date: 3/15/2021

- Meeting with Mike. ½ hr.
- Picked up garbage's at all locations. 1 hr.
- Spread salt in the parking lot at the Town Hall. ½ hr.
- Fixed shoulders on the Underwood Rd. 6 hr.

Daily Maintenance Report

Derrick

- 

Daily Maintenance Report

Derrick

Date: 3/16/2021

- Fix shoulders on Underwood Rd. 8 hr.

Daily Maintenance Report

Date: 3/17/2021

- Fixed shoulders on Underwood Rd. 7 hr.
- Replaced mailbox that was hit on Underwood Rd. ( An incident report was made out,

I'm the one that hit the mailbox. Supervisor Shack was notified of the incident). 1 hr.

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Derrick

Date: 3/18/2021

- Meeting with Mike. ½ hr.
- Picked up new control chip board for the Chevrolet Plow. 1 hr.
- Plowed snow off of the edges of Sunny Beach Rd., Southwood Rd., Lakeview Dr., Lakeview Trl., Harbor Heights Rd., Sunny Ln. and underwood Rd. 3 hr.
- Fixed shoulders on the Underwood Rd. 3 hr.
- Level out parking lot and Driveway at the Service Center. ½ hr.

Daily Maintenance Report

Derrick

Date: 3/19/2021

- Lowered and raised flags at the Cemetery and the Town Hall. 1 hr.
- Contacted Supervisor Shack about a truck stuck in the field between the Service Center and the cemetery. Sheriff was notified and the truck was towed away. 1 hr.
- Picked up fuel for the Dump Truck. 1 hr.
- Fixed shoulders on the Wendigo Park Rd. section between River Rd. and Harris Rd. 5 hr.

**Weekly Maintenance Plan March 22<sup>nd</sup> – 26<sup>th</sup> 2021**

<b>Task to be completed</b>
Work on groundwork at the Cemetery
Sweep intersections on Wendigo Park Rd., Lakeview Dr., Harbor Heights Rd., Sunny Beach Rd.
Sweep Town Hall Parking Lot
Build new posting station for the Town Hall
Pick up garbage's at all locations
Fix Shoulders on the Southwood Rd. Lakeview Trl.


Daily Maintenance Report

Derrick

Date: 3/22/2021

- Meeting with Mike. ½ hr.
- Picked up garbage's at both parks and the LaPlant Boat Landing. I also removed The can from the LaPlant boat landing due to household trash being dumped in The can over numerous weeks. Supervisor Shack was notified. 1 hr.
- Fixed Axle on the LaPlant dock. 2 ½ hr.
- Cleaned up snow bank at LaPlant boat landing for quicker thawing. 1 hr.
- Worked on making new posting station for the Town Hall. 2 ½ hr.
- Raised the flags at the Cemetery and the Town Hall. ½ hr.

Daily Maintenance Report

Derrick

Date: 3/23/2021

- Level out driveway at the Service Center. 1 hr.
- Checked out culvert issues with Supervisor Shack on Keyview Dr. and Underwood Rd. 1 hr.
- Cleaned up Service Center Garage. 1 hr.
- Worked on posting station for the Town Hall. 5 hr.

Daily Maintenance Report

Derrick

Date: 3/24/2021

- Picked up supplies and Veteran's plate in town. 1 ½ hr.
- Worked on bulletin board for the Town Hall. 2 hr.
- Cleaned up Service Center Yard 1 hr.
- Turn the Compost Pile at the Service Center. 3 ½ hr.

Daily Maintenance Report

Derrick

Date: 3/25/2021

- Meeting with Mike. 1 hr.
- Worked on the posting station for the town hall. 5 hr.
- Spoke with the Sexton regarding upcoming cremation burial and site information. ½ hr.



- Vacation time. 1 ½ hr.

Daily Maintenance Report

Derrick

Date: 3/26/21

- Contacted Lake Country Power and Grand Rapids Utilities about having trees cut On the Sunny Beach Rd. that are in danger of hitting power lines. 1 hr.
- Worked on posting station for the Town Hall. 1 hr.
- Picked up garbage's from both parks and the Cemetery. 1 hr.
- Inspected the Mishawaka Rd. and Ilseview Rd. ( Ilseview Rd. has a couple of bad wash Outs that I will fix next week. Mishawaka Rd. has a traverse crack, before the swamp That is getting deeper.) 1 hr.
- Sweep and mop the Service Center Meeting Area. 1 hr.
- Fill in low spot and landscape some of the Service Center Field Area 1 ½ hr.
- Worked on the posting station for the Town Hall. 2 ½ hr.

**Weekly Maintenance Plan March 29<sup>th</sup> – April 2<sup>nd</sup> 2021**

Task to be completed
Work on groundwork at the Cemetery
Sweep intersections on Wendigo Park Rd., Lakeview Dr., Harbor Heights Rd., Sunny Beach Rd.
Clean up leaves and pine needles at Wendigo Park.
Pick up garbage's at all locations
Fix Shoulders on the Southwood Rd., Lakeview Trl. and Ilseview Rd.

Daily Maintenance Report

Derrick

Date: 3/29/2021

- Meeting with Mike. ½ hr.
- Fixed shoulders on Ilseview Rd. and Lakeview Trl. 7 ½ hr.

Daily Maintenance Report

Derrick

Date: 3/30/2021

- Made road inspections to look for downfall trees. (Trees were cut and cleaned up on Breezy Ln., Bear Creek Rd., Wendigo Park Rd., Mishawaka Shores Trl) 3 hr.
- Cleaned up leaves and pine needles at Wendigo Park. 4 ½ hr.
- Picked up broken Crystal Park name sign and turned a parking lot post back over. (Supervisor Shack was notified) ½ hr.

Daily Maintenance Report

Derrick

Date: 3/31/2021

- Reset barricades on Nicholas St. and tipped Bump signs back up on the Sunny Beach Rd. ½ hr.
- Reset the WIFI router at Wendigo and Crystal Parks. There was no signal it is working Now. ½ hr.
- Cleaned up leaves and pine needles at Wendigo Park. 7 hr.

Equipment	Total Hours	Monthly Hours
3500 Dump Truck	25603 miles	328 miles
3500 Pickup Truck	51290 miles	493 miles
Terex ASV	1800.3 hrs	21 hrs
E1100 heater	5843.1 hrs	**
ETQ generator	1136.9 hrs	**
Gravelly mower	719.8	**

JD 920 mower	629.8 hrs.	**
JD 1445 tractor	1172.5 hrs	10.3 hrs
JD 7130 ditch mower	1543.8 hrs.	**
Vermeer Chipper	354.6 hrs.	**
Ariens mower	157.3 hrs.	**

Date & Place	Quantity	Item	Number	What use...	Cost
Stokes 3/24	1	Cork board	#609	Town Hall Bulletin Board	\$67.9
Martin Plow 3/18	1	Circuit Board Controller	#300	Chevy Pickup Plow	\$134.9
Home Depot 4/7	1	Plexiglass	#609	Town Hall Bulletin Board	\$78.9
Home Depot 4/7	2	6x6 8ft posts	#530	Crystal Park Sign	\$107.9
Home Depot 3/17	1	Mailbox	#200	Underwood Rd. Mailbox	\$29.9
L & M 3/9	2	24pk water	#680	Service Center Supplies	\$5.9
L & M 3/9	2	Box of 42gal garbage bags	#680	Service Center Supplies	\$33.9
Home Depot 3/22	1	box of 1 ¼ screws	#609	Town Hall Bulletin Board	\$16.9
Home Depot 3/22	2	4pk flat corner brackets	#609	Town Hall Bulletin Board	\$7.0

<b>Home Depot 3/22</b>	<b>2</b>	<b>2pk corner brackets</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$10.7</b>
<b>Home Depot 3/22</b>	<b>1</b>	<b>2pk hinges</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$2.9</b>
<b>Home Depot 3/22</b>	<b>1</b>	<b>1x6 12ft board</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$12.0</b>
<b>Home Depot 3/22</b>	<b>2</b>	<b>1x2 8ft board</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$5.0</b>
<b>Home Depot 3/22</b>	<b>1</b>	<b>30x36 plexiglass</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$28.9</b>
<b>Home Depot 3/22</b>	<b>1</b>	<b>4x4 plywood</b>	<b>#609</b>	<b>Town Hall Bulletin Board</b>	<b>\$31.4</b>

From: Treasurer Harris harristownshiptreasurer@gmail.com  
Subject: Adjust Billing Cutoff for May 12 Mtg  
Date: Mar 10, 2021 at 7:47:37 PM  
To: Peggy Clayton supervisorchtp@gmail.com

Madam Chair,

12A

I would like to request we adjust the billing cutoff for the May 12th meeting to May 5th rather than May 7th, so that I can have a short family trip.

I plan to make copies on the evening of May 5.

Thanks,  
Nancy Kopacek  
Treasurer



# ITASCA COUNTY

Courthouse  
Environmental Services  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744-2600  
Office (218) 327-2857 Fax (218) 327-7331



13A

April 19, 2021

Harris Township  
Roxanne Christie, Clerk  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

RE: Rezone of property owned by Miller Persons Properties, LLP  
Address: 28955 Sunny Beach Rd, Grand Rapids, MN 55744  
Legal Description: Lots 26-32 & 33-37, East Wendigo Park, Sec. 23, 54-25  
Parcel: 19-460-0260 & 19-460-0330

Dear Roxanne:

Enclosed is a Rezone application for your Township's review and recommendation. Once your board has had a chance to review the application, please have your chairperson **sign, date, submit your recommendation, and return the application** to our office. Please keep in mind the criteria from our Zoning Ordinance when making a recommendation, which is located on page 2 of the application.

You are invited to participate in the public hearing scheduled for **Wednesday, May 12, 2021** in the County Board Room of the Courthouse at **9:00 am**. If you are interested in attending the site inspection, the date and time will be sent to you under separate cover. Also, notice of County Board Hearing will commence at **2:30 pm** in the Board Room of the Itasca County Courthouse on the **18<sup>th</sup> day of May 2021**.

If you require additional information, please don't hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Katie Benes". The signature is written in a cursive style and is located below the "Sincerely," text.

Katie Benes  
Environmental Services Admin Support

**Note:** Nancy Miller & John Persons, it is your responsibility to contact Harris Township regarding their procedures in submitting a recommendation. The Clerk's number is (218) 301-9403.

DATE March 23, 2021 PHONE # 218-326-0332 PERMIT # \_\_\_\_\_

ITASCA COUNTY APPLICATION TO AMEND ZONING MAP/REZONE

APPLICANT/ADDRESS Miller Parsons Properties LLC, Nancy Miller + John Parsons  
28955 Sunny Beach Road, Grand Rapids, MN 55744

AGENT/ADDRESS \_\_\_\_\_

PROPERTY ADDRESS 28955 Sunny Beach Road Grand Rapids, MN 55744

PROPERTY DESCRIPTION/PARCEL # 19-460-0260 and 19-460-0330

LAKE NAME/CLASS Pokegama I EX. USE Formerly trailer court & storage  
"Troop town" - Now open land w/

ZONING DISTRICT [EXISTING] \_\_\_\_\_ buildings as shown on map.  
ZONING DISTRICT [PROPOSED] \_\_\_\_\_

Recreational Commercial Residential, rural

Reason for Proposed Amendment or Zone Change Property to be sold (just parcel # 0260  
for residential development

Attach to this form a map showing property location, all properties within 300', dimensions of existing and proposed buildings, all streets and roads, North direction and any other information pertinent to this request.

SITE INSPECTION: A site inspection shall be made by the Board and the applicant acknowledges that no one can be prohibited from coming onto the property X Yes. The applicant chooses a site inspection by staff \_\_\_\_\_ Yes.

SIGNATURE/DATE: Nancy E. Miller President Miller Parsons Properties  
March 23, 2021

On 4/5/21, the Zoning Office received the completed application, accompanying information and the fee is paid in full

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 6/4/2021

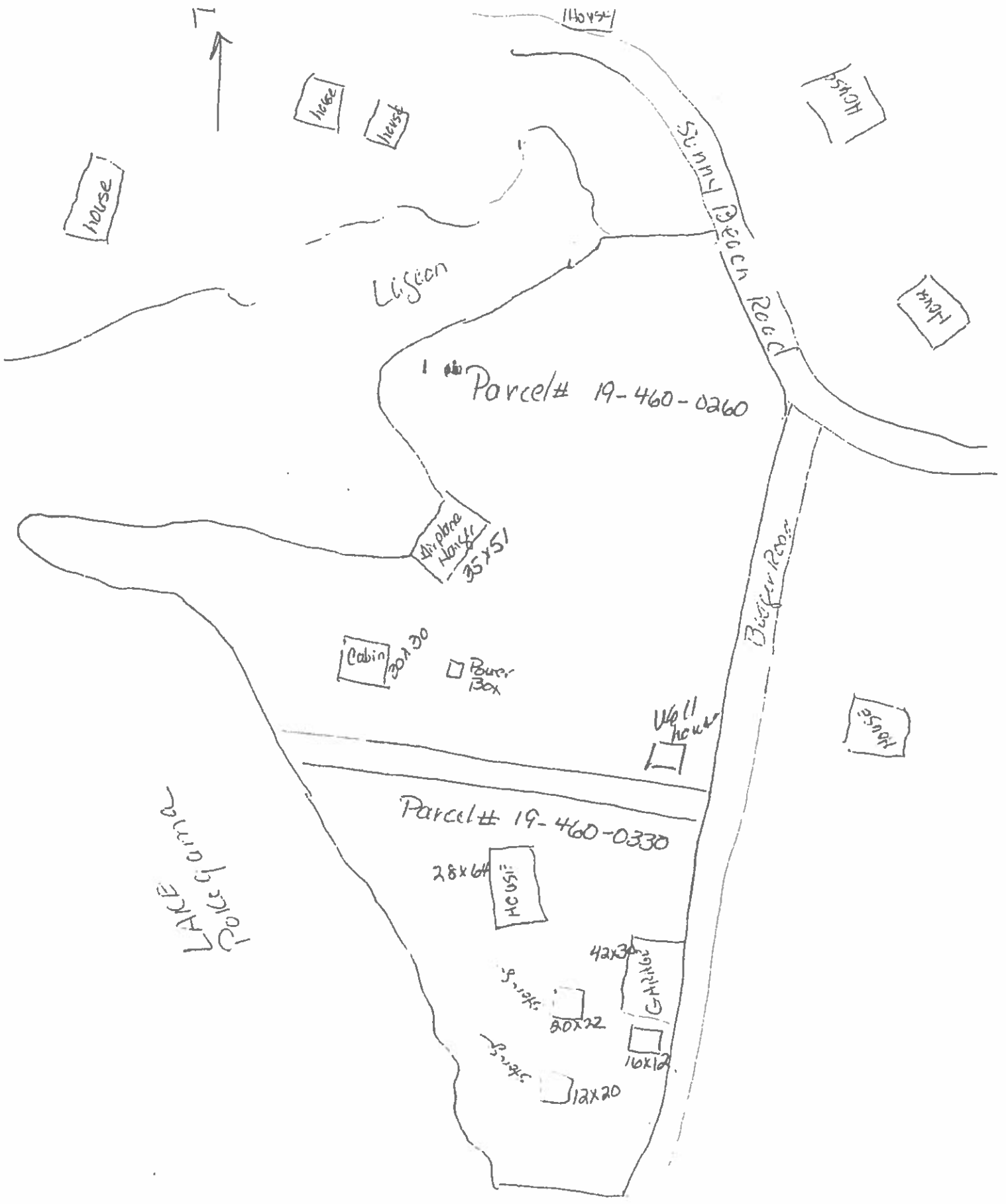
On \_\_\_\_\_ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of: \_\_\_\_\_

Authorizing Signature and Date: \_\_\_\_\_

On \_\_\_\_\_ the applicants hereby waive the time frame requirements set forth in MS#15.99:

\_\_\_\_\_  
Signatures Witness: \_\_\_\_\_





Miller Persons Properties L.P.  
 John Persons Nancy Miller  
 28955 Sunny Beach Road, Harris Township  
 Grand Rapids MI 49508

218-326-0332

# Zoning Web Map



4/5/2021, 1:40:10 PM

## Zoning

- 1 - Rural Residential
- 3 - Recreational Commercial
- Road Centerline

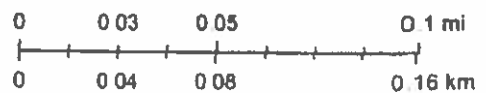
## Lake Labels

## Tax Parcel

## Parcel Number & Name

## E911 Address Points

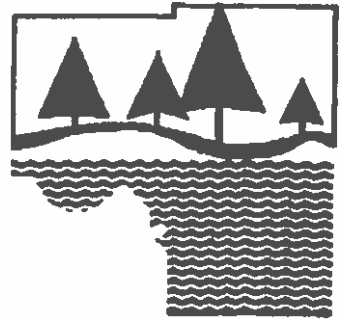
1:4,514



# ITASCA COUNTY

*Planning Commission/Board of Adjustment*

COURTHOUSE  
123 NE Fourth Street  
Grand Rapids, MN 55744  
Office (218) 327-2857  
Fax (218) 327-7331



**DATE:** April 19, 2021

**TO:** Miller Persons Properties, LLP  
Nancy Miller & John Persons  
28955 Sunny Beach Rd  
Grand Rapids, MN 55744

**RE:** Address: 28955 Sunny Beach Rd, Grand Rapids, MN 55744  
Legal Description: Lots 26-32 & 33-37, East Wendigo Park, Sec. 23, 54-25.  
Parcel No.: 19-460-0260 & 19-460-0330

Please be informed that the Itasca County Planning Commission & Board of Adjustment will view the above site on May 10, 2021 at 1:15pm.

The Itasca County Planning Commission & Board of Adjustment will review the above matter on May 12, 2021 in the County Board Room of the Courthouse. The meeting begins at 9:00am.

A representative must be present to address the application.

Any questions, please contact the Environmental Services office at (218) 327-2857.

Sincerely,

Corresponding and Recording Secretary

dn



**Miller Persons Properties, LLP** have made application for a **Rezoning** for the property described as: Lots 26-32 & Lots 33-37, East Wendigo Park, Sec. 23, 54-25.

CURRENT ZONE: Recreational Commercial

PROPOSED ZONE: Rural Residential

**Description of Application:** Property to be sold for residential development.

You are being notified of the impending action so that you may notify our office of your concern(s), if any, regarding this application. Information to be presented to the Board of Adjustment must be submitted to Environmental Services five days prior to the public hearing of the Planning Commission. A copy of the staff report for this application will be available five days prior to said hearing also.

Applicants, Miller Persons Properties, LLP, are responsible for contacting Roxanne Christie, Clerk of Harris Township, at (218) 301-9403 for their recommendations which are to be forwarded to the Planning Commission. Interested property owners may also contact the Township for further information on the Township's recommendation.

**NOTICE OF PLANNING COMMISSION HEARING:** The public hearing of the Itasca County Planning Commission/Board of Adjustment will commence at 9:00am in the Board Room of the Itasca County Courthouse, on the Wednesday, May 12, 2021. Once an agenda has been prepared, you may contact the Environmental Services Department, (218) 327-2857, to find out the approximate time that this matter will be considered by the Board. Interested individuals must monitor the posted agenda and be available and prepared to proceed when the above matter is considered by the Board. Due to the Coronavirus (COVID-19) pandemic, the Planning Commission meeting may be conducted via teleconference, if required, in order to comply with current County restrictions. Please contact Environmental Services on May 10th to check if the current restrictions allow in-person public participation at the meeting. Public comments can be submitted either by email ([diane.nelson@co.itasca.mn.us](mailto:diane.nelson@co.itasca.mn.us)), mail, or fax and must be received by 4:30pm on May 7, 2021.

**NOTICE OF COUNTY BOARD HEARING:** The public hearing will commence at 2:30pm in the Board Room of the Itasca County Courthouse, on Tuesday, May 18, 2021. Once an agenda has been prepared you may contact the Administrative Services Department, (218) 327-2847, to find out the time that this rezoning will be considered by the Board.

If special accommodations are necessary for you to participate in this meeting, please contact Environmental Services, (218) 327-2857 or (218) 327-2806 (TDD), as soon as possible to make arrangements.

Decisions of the County Board shall be final. Judicial review of these decisions by injunction, mandamus, declaratory judgment or other remedy shall be in the manner prescribed by law.

Sincerely,

Dan Swenson, Itasca County Environmental Services Director  
123 NE 4th Street, Grand Rapids, MN 55744 | Phone: (218) 327-2857 | Fax: (218) 327-7331

**HARRIS TOWNSHIP'S "FACTS OF FINDING"**  
**Criteria Necessary for Granting a Recommendation for a**  
**REZONE REQUEST**

To make an affirmative recommendation of a Rezone Request to the Itasca County Planning Commission and Board of Adjustment, the Harris Town Board must identify all positive findings as specified:

REQUEST FROM: \_\_\_\_\_ DATE \_\_\_\_\_

REQUEST FOR: \_\_\_\_\_

- |   |                                      |
|---|--------------------------------------|
| 1. Are terms of the rezone consistent with the Harris Township Comprehensive Plan?<br><u>Comments</u>   | Yes or No or N/A                     |
| 2. Will this request be considered a spot rezone?<br><u>Comments:</u>   | Yes or No or N/A                     |
| 3. If granted, will the rezone maintain the essential character of the neighborhood?<br><u>Comments:</u>  | Yes or No or N/A                     |
| 4. Have environmental concerns or precautions been addressed?<br><u>Comments:</u>   | Yes or No or N/A                     |
| 5. Have boundary/property lines been found, correctly identified, and agreed upon by all property owners involved?<br><u>Comments:</u>                    | Yes or No or N/A                     |
| 6. Will the site have sufficient vehicle access in and out of the property, and will there be adequate parking space (if applicable)?<br><u>Comments:</u> | Yes or No or N/A<br>Yes or No or N/A |

Other Comments : \_\_\_\_\_

\*\*\*\*\*  
 Based on the criteria above, the Harris Town Board will make the following recommendation to the Itasca County Planning Commission / Board of Adjustment regarding the Rezone Request:

\_\_\_\_\_ RECOMMEND AS PRESENTED/REQUESTED                      \_\_\_\_\_ DO NOT RECOMMEND

\_\_\_\_\_ RECOMEND IF AMENDED AS FOLLOWS:

\_\_\_\_\_  
 \_\_\_\_\_

Signed, the Harris Township Board of Supervisors:

\_\_\_\_\_ Peggy Clayton, Chair  
 \_\_\_\_\_ Mike Schack  
 \_\_\_\_\_ Ryan Davies  
 \_\_\_\_\_ Dan Gilbert  
 \_\_\_\_\_ Jim Kelley

**Note:**

*The Harris Town Board reserves the right to change or amend their recommendation, based on new information, up until the scheduled public hearing by the Itasca County Planning Commission / Board of Adjustment*

DATE: \_\_\_\_\_





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# Minnesota's Stay Safe Plan

## Taking the next steps

After a long, painful year, the sun is brighter than ever and the end of COVID-19 is in sight. Vaccine progress is having an impact, and now 90 percent of school districts are offering some in-person learning, 94 percent of long-term care facilities are open for visitors, and more Minnesotans are back at work as customers return to businesses.

Recognizing the progress we have made on vaccines and controlling the spread of COVID, we can take a cautious step to support personal well-being and the business economy by loosening some restrictions.

This chart outlines Minnesota's updated plan to slow the spread of COVID-19 and save lives while supporting our small businesses.

Even after getting the COVID-19 vaccine, you should continue to take steps to protect yourself and others from COVID-19 as recommended.

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

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<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

## Always follow these safety practices

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>



Facial coverings are required according to Executive Order

20.81

<https://mn.gov/governor/articles/2020-08-11%20Final%20Filed%201055-441323.pdf>



Always stay six feet away from others

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>



Telework if you can.



<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

<https://www.health.state.mn.us/diseases/coronavirus/prevention.html>

tested.

## SETTING

## GUIDANCE OVERVIEW

### Social Settings

**Beginning March 15, 2021 at 12 p.m.**

Indoor social gatherings are limited to 15 people, outdoor gatherings to 50 people max.

Social distancing between households must be maintained.

Fully vaccinated people may be able to gather without masks and social distancing in specific settings. For more information, visit .

### Critical Businesses

Open (must have COVID-19 preparedness plan)

**Beginning April 15**, the requirement to work from home shifts to a strong recommendation. Employers are also strongly encouraged to implement reasonable accommodations for at-risk employees, or employees with one or more members of their household who have underlying medical conditions and are not yet eligible for vaccination.

### Non-critical Businesses (non-customer facing)

Open (must have COVID-19 preparedness plan)

**Beginning April 15**, the requirement to work from home shifts to a strong recommendation. Employers are also strongly encouraged to implement reasonable accommodations for at-risk employees, or employees with one or more members of their household who have underlying medical conditions and are not yet eligible for vaccination.

### Retail

Open (must have COVID-19 preparedness plan)

### Restaurants and Bars

**Beginning March 15, 2021 at 12 p.m.**

Indoor dining: 75% capacity, 250 people max.

Outdoor dining: 75% capacity, 250 people max.

Parties of no more than six people must remain six feet from other parties; bar seating is open to parties of four; establishments must close for on-site dining between 11 p.m. and 4 a.m. All patrons must be seated.

**Beginning April 1**, restaurants and bars with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and .

### Personal services (salons, tattoos, barbershops)

**Beginning March 15, 2021 at 12 p.m.**

Open at 100% capacity, but 6 feet of distance must be maintained between parties.

### Gyms, personal fitness and

**Beginning March 15, 2021 at 12 p.m.**

**Gym capacity is capped at 50%, maximum capacity remains at 250.**



**yoga studios, martial arts** Machines and people should maintain 6 feet of distance. Indoor classes are limited to 25 people, assuming distancing can be observed. Outdoor classes are limited to 50 people. Masks required.

**Beginning April 1**, gyms, personal fitness and yoga studios, or martial arts spaces with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and .

Use the to calculate reduced capacity of your facility/venue after April 1.

**Indoor events and entertainment** **Beginning March 15, 2021 at 12 p.m. Open at 50% capacity, no more than 250 people.** On **April 1, 2021**, venues with occupant capacity greater than 500 may increase patron count as follows:

- For seated indoor venues: the venue may operate with an additional 15% of the occupant capacity above 500, with a maximum capacity not to exceed 3,000 for the entire venue (seated venues must have assigned seating, and patrons must remain seated).
- For non-seated indoor venues: the venue may operate with an additional 10% of the capacity above 500, with a maximum capacity not to exceed 1,500 for the entire venue.
- Use the to calculate reduced capacity of your facility/venue after April 1.

Masks required. No food service between 11 p.m. and 4 a.m.

**Outdoor events and entertainment** **Beginning March 15, 2021 at 12 p.m. Open at 50% capacity, no more than 250 people.** On **April 1, 2021**, venues with occupant capacity greater than 500 may increase patron count as follows:

- For seated outdoor venues: the venue may operate with an additional 25% of the occupant capacity above 500, with a maximum capacity not to exceed 10,000 for the entire venue (seated venues must have assigned seating, and patrons must remain seated).
- For non-seated outdoor venues: the venue may operate with an additional 15% of the capacity above 500, with a maximum capacity not to exceed 10,000 for the entire venue.
- Use the to calculate reduced capacity of your facility/venue after April 1.

Social distancing is required.

No food or beverage service or consumption between 11 p.m. and 4 a.m.

Masks required.

**School Buildings** All public and private schools will follow the .

**Child Care** Open per

**Youth Programming**

Open per and

**Organized Sports (Adult and Youth)**

Practices and games open with limited spectators according to appropriate venue capacity restrictions.

Tournaments are allowed but discouraged. Out of state play is discouraged. Masks are required for all, at both practices and games.

**Outdoor Recreation Activities and Facilities**

**Beginning March 15, 2021 at 12 p.m.**

Open per DNR's

Up to 50 people may engage in outdoor activities together, with at least 6 feet of separation between households.

Guided and instructional activities may now include more than one guide or instructor.

**Places of Worship, religious services, weddings, and funerals**

**Beginning March 15, 2021 at 12 p.m.**

Open at 100% capacity. Masks required.

6 feet of social distance must be maintained between households.

No food or drink except when essential to perform a ritual or service (e.g., Communion), and singing is permitted as long as congregants remain masked.

**Reception spaces for celebrations or private parties**

**Beginning March 15, 2021 at 12 p.m.**

These events are now only subject to the entertainment venue capacity limits for the setting where they are held. See for details.

Table size is limited to 6 and guests must be seated while eating and drinking.

These events may not occur between 11 p.m. and 4 a.m.

**Beginning April 1**, reception spaces for celebrations or private parties with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and guidance for the venue. See

**Campgrounds and charter boats**

Open with guidance.

Three households may gather outdoors, 15 people max.

**Pools and swim parks**

**Beginning March 15, 2021 at 12 p.m.**

Open at 50% capacity, max 250 people, and 6 feet of social distancing is required.

**Beginning April 1**, pools and swim parks with sufficient normal occupant capacity may exceed 250 people per applicable percentage limits and guidance for the venue, as seen in the .

Use the to calculate reduced capacity of your facility/venue after April 1.

28677 Norberg Drive  
Grand Rapids, MN 55744  
Phone 218-327-1351

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

12F

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 259-1551  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## Harris Township Resolution No. 2021-013

### A Resolution Opening Sunset Lane for Maintenance

**WHEREAS**, the Harris Town Board, Itasca County, MN, closed maintenance of Sunset Lane over the course of the 2020-2021 winter; and

**WHEREAS**, the Harris Town Board required that the maintenance of Sunset Lane would remain closed until the spring of 2021.

**WHEREAS**, the Harris Town Board has determined that the maintenance of Sunset Lane can now open as it is in the best public interest for the road; and

**NOW THEREFORE BE IT RESOLVED**, that the Harris Town Board, Itasca County, MN, hereby opens Sunset Lane for maintenance effective April 26, 2021.

YES NO OTHER

SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adopted this \_\_\_\_\_ day of April 2021.

By the Board,

\_\_\_\_\_  
Town Chair, Peggy Clayton

Attest: \_\_\_\_\_  
Peggy Clayton, Acting Clerk

75.

28677 Norberg Drive  
Grand Rapids, MN 55744  
Phone 218-327-1351

# Harris Township

SINCE 1909



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[www.harristownshipmn.org](http://www.harristownshipmn.org)

AG

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 259-1551  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## Resolution No. 2021-014 A Resolution Opening Sunset Drive for Maintenance

**WHEREAS**, the Harris Town Board, Itasca County, MN, closed maintenance of Sunset Drive, over the course of the 2020-2021 winter; and

**WHEREAS**, the Harris Town Board required that the maintenance of Sunset Drive would remain closed until the spring of 2021; and

**WHEREAS**, the Harris Town Board has determined that the maintain of Sunset Drive can now open as it is in the best public interest for the road; and

**NOW THEREFORE BE IT RESOLVED**, that the Harris Town Board, Itasca County, MN, hereby opens Sunset Drive for maintenance effective April 26, 2021.

YES NO OTHER

SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adopted this \_\_\_\_\_ day of April 2021

By the Board,

\_\_\_\_\_  
Town Chair, Peggy Clayton

Attest: \_\_\_\_\_  
Peggy Clayton, Acting Clerk



28677 Norberg Drive  
Grand Rapids, MN 55744  
Phone 218-327-1351

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 259-1551  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

124

## Resolution No. 2021-015 A Resolution Opening Sunset Drive for Maintenance

**WHEREAS**, the Harris Town Board, Itasca County, MN, closed maintenance of Nicholas Street, over the course of the 2020-2021 winter; and

**WHEREAS**, the Harris Town Board required that the maintenance of Nicholas Street would remain closed until the spring of 2021; and

**WHEREAS**, the Harris Town Board has determined that the maintain of Nicholas Street can now open as it is in the best public interest for the road; and

**NOW THEREFORE BE IT RESOLVED**, that the Harris Town Board, Itasca County, MN, hereby opens Nicholas Street for maintenance effective April 26, 2021.

YES NO OTHER

SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_  
SUPERVISOR \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adopted this \_\_\_\_\_ day of April 2021

By the Board,

\_\_\_\_\_  
Town Chair, Peggy Clayton

Attest: \_\_\_\_\_  
Peggy Clayton, Acting Clerk











PO Box 480  
212 SE 10th Street  
Grand Rapids, MN 55744  
Phone: (218) 326-9637  
Fax: (218) 326-9638

INVOICE  
NO.  
23530

**Customer:**

HARRIS TOWNSHIP  
C/O TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Job: 70221**

HARRIS TWP ROAD GRADING

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
4/15/2021	23530	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
10.5	4/6/21 GRADER	190.00	1,995.00 *

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

**TOTAL AMOUNT DUE      \$1,995.00**

\* means item is non-taxable



## Official Certificate of Attendance

Please keep this copy for your records.

**Registrar Verification of Program Activity:** This is an Official Record of DANIEL GILBERT's attendance in this program. To determine DANIEL GILBERT's actual participation in this program, please refer to the "SeminarWeb Verification of Activity" below to verify participation. Questions for the Registrar should be directed to SeminarWeb.

**How to Obtain Credit:** DANIEL GILBERT may submit this Registrar Verification of Program Activity to the appropriate accrediting authority and may apply to obtain credit. SeminarWeb makes no warranty or guarantee that this Registrar Verification will be accepted by an accrediting authority.

**Program Status by Continuing Education Accrediting Authority: (as of April 7, 2021)**

DANIEL GILBERT may or may not qualify for credit with these authorities:

Credit Approved: (none)

Credit Pending: (none)

**Program Title:** MAT New Officer Training: Part 1

**Sponsor:** Minnesota Association of Townships

**Author(s):** Steve Fenske

**Format:** This was a self-paced, online, distance learning program. The participant was able to ask questions of the moderators in the program. Materials were provided to the participant. The program was completely web-based; there was NOT a live component to this self-paced program. The program included papers and reading materials and video.

**SeminarWeb Verification of Activity:** Attendance at this program is certified by SeminarWeb as follows:

Participant Identifier: 722245  
DANIEL GILBERT  
21513 US HWY 169  
GRAND RAPIDS, MN 55744

Participant started program at 4/1/2021 7:40 PM CENTRAL

Participant exited program at 4/5/2021 6:52 PM CENTRAL

Total time spent in program: 108 minutes

*Aubrey Eyer*

Registrar: Aubrey Eyer, SeminarWeb®

**Participant Verification:** I, DANIEL GILBERT, certify that I completed this program in its entirety.  
Seminar: MAT New Officer Training: Part 1

\_\_\_\_\_  
DANIEL GILBERT

\_\_\_\_\_  
DATE

**Important Instructions:** This is your official attendance record. Utilizing this form, you may qualify for continuing education credit, but you must follow the rules and filing guidelines of the accrediting authority.



## Official Certificate of Attendance

Please keep this copy for your records.

**Registrar Verification of Program Activity:** This is an Official Record of DANIEL GILBERT's attendance in this program. To determine DANIEL GILBERT's actual participation in this program, please refer to the "SeminarWeb Verification of Activity" below to verify participation. Questions for the Registrar should be directed to SeminarWeb.

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**Program Status by Continuing Education Accrediting Authority: (as of April 7, 2021)**

DANIEL GILBERT may or may not qualify for credit with these authorities:

Credit Approved: (none)

Credit Pending: (none)

**Program Title:** MAT New Officer Training: Part 2

**Sponsor:** Minnesota Association of Townships

**Author(s):** Steve Fenske

**Format:** This was a self-paced, online, distance learning program. The participant was able to ask questions of the moderators in the program. Materials were provided to the participant. The program was completely web-based; there was NOT a live component to this self-paced program. The program included papers and reading materials and video.

**SeminarWeb Verification of Activity:** Attendance at this program is certified by SeminarWeb as follows:

Participant Identifier: 722245  
DANIEL GILBERT  
21513 US HWY 169  
GRAND RAPIDS, MN 55744

Participant started program at 4/5/2021 7:08 PM CENTRAL

Participant exited program at 4/7/2021 10:33 AM CENTRAL

Total time spent in program: 90 minutes

A handwritten signature in cursive script that reads "Aubrey Eyer".

Registrar: Aubrey Eyer, SeminarWeb®

**Participant Verification:** I, DANIEL GILBERT, certify that I completed this program in its entirety.  
Seminar: MAT New Officer Training: Part 2

\_\_\_\_\_  
DANIEL GILBERT

\_\_\_\_\_  
DATE

**Important Instructions:** This is your official attendance record. Utilizing this form, you may qualify for continuing education credit, but you must follow the rules and filing guidelines of the accrediting authority.



## Official Certificate of Attendance

Please keep this copy for your records.

**Registrar Verification of Program Activity:** This is an Official Record of DANIEL GILBERT's attendance in this program. To determine DANIEL GILBERT's actual participation in this program, please refer to the "SeminarWeb Verification of Activity" below to verify participation. Questions for the Registrar should be directed to SeminarWeb.

**How to Obtain Credit:** DANIEL GILBERT may submit this Registrar Verification of Program Activity to the appropriate accrediting authority and may apply to obtain credit. SeminarWeb makes no warranty or guarantee that this Registrar Verification will be accepted by an accrediting authority.

**Program Status by Continuing Education Accrediting Authority: (as of April 7, 2021)**

DANIEL GILBERT may or may not qualify for credit with these authorities:

Credit Approved: (none)

Credit Pending: (none)

**Program Title:** MAT New Officer Training: Part 3

**Sponsor:** Minnesota Association of Townships

**Author(s):** Steve Fenske

**Format:** This was a self-paced, online, distance learning program. The participant was able to ask questions of the moderators in the program. Materials were provided to the participant. The program was completely web-based; there was NOT a live component to this self-paced program. The program included papers and reading materials and video.

**SeminarWeb Verification of Activity:** Attendance at this program is certified by SeminarWeb as follows:

Participant Identifier: 722245  
DANIEL GILBERT  
21513 US HWY 169  
GRAND RAPIDS, MN 55744

Participant started program at 4/5/2021 7:10 PM CENTRAL

Participant exited program at 4/7/2021 12:58 PM CENTRAL

Total time spent in program: 76 minutes

Registrar: Aubrey Eyer, SeminarWeb®

**Participant Verification:** I, DANIEL GILBERT, certify that I completed this program in its entirety.  
Seminar: MAT New Officer Training Part 3

\_\_\_\_\_  
DANIEL GILBERT

\_\_\_\_\_  
DATE

**Important Instructions:** This is your official attendance record. Utilizing this form, you may qualify for continuing education credit, but you must follow the rules and filing guidelines of the accrediting authority.





# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 50628  
Invoice Date: Apr 14, 2021  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

<b>Bill To:</b>
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

<b>Customer ID:</b>	<b>Customer PO:</b>	<b>DUE UPON RECEIPT</b>
HARRIS		

Quantity	Item	Description	Unit Price	Amount
6.50	FRIESEN, TERRI	MONTH OF MARCH 2021 CARETAKER PAY	18.90	122.85
1.00	FRIESEN, TERRI SEXTO	SEXTON PAY	202.50	202.50

**RECEIVED**  
4/19/2021

Check/Credit Memo No:

Subtotal	325.35
Sales Tax	
Total Invoice Amount	325.35
Payment/Credit Applied	
<b>TOTAL</b>	<b>325.35</b>





Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-435-6333  
Please Direct Inquiries To:   
Ship To/Installed At:

HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To:

HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

04-01-21  
Invoice Date  
013004141  
Invoice Number  
725542070  
Customer Number

41  
8-1-15921

C8155H XEROX C8155H SER.# EHQ-217458  
SPLY-MAINT - COST PER COPY PLAN  
AMOUNT

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	02-21-21 TO 5925	03-21-21 7489	1564
TOTAL COLOR	6457	10013	3556
METER CHARGES			
TOTAL BLACK	1564		
BLACK BILLABLE PRINTS	1564	.005000	7.82
TOTAL COLOR	3556		
COLOR BILLABLE PRINTS	3556	.055000	195.58
NET PRINT CHARGE			203.40

Invoice

RECEIVED  
4/10/21

1 LINE FAX SER.# FAX-1LINE INCL  
OFFICE FINISHER SER.# OFC-81 INCL

MINNESOTA SUB TOTAL 203.40  
TAX 6.8750% 13.98  
TOTAL 217.38

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE  
AND SUPPLY CHARGES  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To  
HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 802555  
CHICAGO IL  
60680-2555

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

08-698-9717 1 725542070 013004141 04-01-21 THIS AMOUNT  
RF025730 S 0918200  
03 6M7B 2B82 H A7310 5933 2 115

\$217.38  
VMN99

202100008070060 0130041414 0300217384 272554207060



Ameritas Life Insurance Corp.  
PO BOX 82607 / LINCOLN NE 68501-2607  
800-300-9566

October 6, 2020

**Address Service Requested . .**

DERRICK MARTTILA

APR EFT

Thank you for selecting Ameritas as your benefit carrier. As a plan member, you're our top priority. We do whatever it takes to help you get the care you need.

Effective 01/01/2021, we need to adjust your monthly premium rates.

Coverage Tier	Coverage	Current Premium	Renewal Premium
Individual	Dental	\$36.06	\$38.63
Individual	Vision	\$8.54	\$8.54

There is no action needed on your part. Your policy will renew automatically and the updated rates will begin on the effective date listed above. Please note: the rates shown do not include an administration or billing fee, if applicable.

If you have questions on renewal rates or billing, please contact us at 800-300-9566. Call 800-487-5553 for claims or provider information.

Sincerely,

Ameritas Life Insurance Corp.

cc: LECLAIR CORPORATION





Visit centurylink.com

HARRIS TOWNSHIP

Bill Date: Apr  
Account Number: 218

Balance Forward	New Charges	Total Amount Due	Due Date for
\$109.82	\$95.38	\$205.20	May 6, 2018

Account Summary

Previous Balance  
Charges  
Balance Forward

New Charges  
CenturyLink  
Total New Charges

TOTAL AMOUNT DUE

For questions, call:  
1-800-603-6000

Page  
2

*paid by phone 4475101832*

RECEIVED  
*if 2/2/18*

*4-14-18*

Business needs change regularly. As a valued business customer, we want to work with you to provide a complete and cost effective solution for your business.

Call (888) 544-4495 today for a free account consultation with a dedicated business sales consultant.

For billing or technical questions, please call (877) 453-9407.

CenturyLink, P O Box 2956, Phoenix, AZ 85062-2956

Please fold, tear here and return this portion with your payment



82202550 C3 RP 10 20210410 NNNNNNNY 0000260 0001



HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

Bill Date: 218 32  
Account No:  
Bill Due Date:  
Balance Forward:  
New Charges:

TOTAL AMOUNT DUE:

Amount Enclosed \$

CENTURYLINK  
P O BOX 2956  
PHOENIX, AZ 85062-29



33521803266190202020206580000010982700002





HARRIS TOWNSHIP

Bill Date: Apr 13, 2021  
Account Number: 218 326-6190 658

For questions, call 1-800-603-6000

Page 3

**LOCAL SERVICE****TAXES, FEES & SURCHARGES**

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information, visit our website at [www.centurylink.com](http://www.centurylink.com).

FEDERAL UNIVERSAL SERV FUND	2.61
TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES	1.09
FEDERAL TAX	2.28
STATE TAX	5.54
FEDERAL ACCESS CHARGE++	5.29
ACCESS RECOVERY CHARGE+++	2.50

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.

+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

---

<b>TOTAL CENTURYLINK SERVICE(S)</b>	<b>\$95.38</b>
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**FOR YOUR INFORMATION**

At CenturyLink, our top priority is providing you with quality customer service. As part of that commitment, we have prepared the following information to help you understand your account. If you need additional assistance, please call Customer Service at 1 800-603-6000. Customers using Teletype (TTY) devices can direct their inquiries to CenturyLink at 1 800 223-3131, a TTY equipped number.

Charges for your monthly service are billed one month in advance. CenturyLink should receive your payment for the total amount due on or before the due date on your bill. If you are unable to pay by the due date, please contact Customer Service to avoid possible collection action. In some states you may be assessed a charge for unpaid balances. Your basic telephone service will not be disconnected for non-payment of charges for: (1) Optional Services (or other itemized services) identified by an \* above, (2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Summary may include both basic and charges that are not basic.

You may have been billed Termination Liability Assessment charges for terminating a CenturyLink contract service arrangement prior to expiration. If you convert your CenturyLink local telephone service to comparable services provided by a reseller local service provider, these contract termination charges may not be applicable. If you feel these charges are billed in error, please contact the CenturyLink billing office at the number provided on this statement. You may also contact the Minnesota Department of Commerce at (651) 539-1883.

Save time and learn more about the taxes and fees listed on your bill by visiting our website at [www.centurylink.com/taxesandfees](http://www.centurylink.com/taxesandfees) today.

Earlier this year FCC rules began requiring providers of fixed telephony services to provide automated dispatchable location with 911 calls. Dispatchable location is the street address,

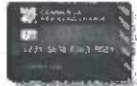
continued on back

# Account Statement

Commercial Account  
HARRIS TOWNSHIP



Commercial  
Revolving Charge



Customer Service:  
homedepot.com/mycrc



Account Inquiries:  
1-800-685-6691 Fax 1-800-266-7308

## Summary of Account Activity

Previous Balance	\$52.14
Payments	-\$52.14
Credits	-\$0.00
Purchases	+\$228.99
Debits	+\$0.00
<b>FINANCE CHARGES</b>	<b>+\$0.00</b>
Late Fees	+\$0.00
<b>New Balance</b>	<b>\$228.99</b>

Send Notice of Billing Errors and Customer Service Inquiries to:  
HOME DEPOT CREDIT SERVICES  
PO Box 790345, St. Louis, MO 63179-0345

## Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
<b>Payment Due Date</b>	<b>05/03/21</b>
Amount to pay to avoid incurring finance charges	\$228.99

Credit Limit	\$7,500
Credit Available	\$7,085
Closing Date	04/07/21
Next Closing Date	05/07/21
Days in Billing Period	30

**ProXtra**

**RELOADABLE CARD**

**4 Cards – 1 Account**

Give Your Employees Purchase Power.

Visit your local The Home Depot® store.



RELOADABLE  
Redeem and Reload  
In Store and Online



RECEIVED  
4/19/2021

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 12

This Account is issued by Citibank, N.A.

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.



P.O. Box 790411  
St. Louis, MO 63179

Statement Enclosed

00029101 1 G3561910 DHF 00002484



HARRIS TOWNSHIP  
DEREK MARTTILA  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682



Payment Due Date	May 3, 2021
New Balance	\$228.99
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00

Amount Enclosed: \$

Print address changes on the reverse side.  
Make Checks Payable to ▼

HOME DEPOT CREDIT SERVICES  
DEPT. 32 - 2189094869  
PO BOX 70614  
PHILADELPHIA, PA 19176-0614



03100 0005000 0022899 0005214 06035322189094869 0305

108 203 8304

8304

**SPECIAL NOTICE**

Don't forget, 1-Year Returns credited back to your Home Depot Card\*

Additional benefits available to Commercial Card Holders:

- **60-day Terms:** Take 60 days to pay before finance charges start to bill on every qualifying purchase
- **Fuel savings:** Earn Fuel savings for every \$100 of qualifying purchases made using your The Home Depot Commercial Revolving Card

Visit [homedepot.com/cardbenefits](http://homedepot.com/cardbenefits) to take advantage of 60-day payment terms and get more information on fuel savings including participating station availability and how to order more redemption cards

\*Refer to The Home Depot Returns Policy for details

Please see the enclosed **Important Changes to Your Account Terms** for important information.

**Important Changes:** Our Privacy Notice has changed and can be found at [www.citi.com/privacy](http://www.citi.com/privacy).

**TRANSACTIONS**

Trans Date	Location/Description	Reference #	Amount
03/17	THE HOME DEPOT GRAND RAPIDS MN	6021418	\$ 29.97
03/20	THE HOME DEPOT GRAND RAPIDS MN	3511372	\$ 22.28
03/22	THE HOME DEPOT GRAND RAPIDS MN	1021975	\$ 115.53
03/24	THE HOME DEPOT GRAND RAPIDS MN	9042376	\$ 61.21

**PAYMENTS, CREDITS, FEES AND ADJUSTMENTS**

04/03	AUTOPAY PAYMENT THANK YOU IL	P9194002YEPFT4VZY	\$ 52.14
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**FINANCE CHARGE SUMMARY**

Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

**PURCHASE HISTORY**

Year to Date	\$290.10
Life to Date	\$27,400.00



**INTRODUCING REVOLUTIONARY NEW CORDLESS LIGHT EQUIPMENT TOOLS FOR CONTRACTORS.**

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**Exclusively at The Home Depot®.**

Available at select The Home Depot® stores and online at [homedepot.com/mxfuel](http://homedepot.com/mxfuel).







Commercial  
Revolving Charge



Remit payment and make checks payable to:  
HOME DEPOT CREDIT SERVICES  
DEPT. 32 - 2189094869  
PO BOX 70614  
PHILADELPHIA, PA 19176 0614

# INVOICE DETAIL

BILL TO:  
Acct: SHIP TO:  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

<b>Amount Due:</b>	<b>Trans Date:</b>	<b>Invoice #:</b>
\$29.97	03/17/21	6021418
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
PM-A MAPLETON MAILBOX GRAPHITE	10020939830000400016	1.0000 EA	\$29.97	\$29.97
<b>SUBTOTAL</b>				\$29.97
<b>TAX</b>				\$0.00
<b>TOTAL</b>				\$29.97

BILL TO:  
Acct: SHIP TO:  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

<b>Amount Due:</b>	<b>Trans Date:</b>	<b>Invoice #:</b>
\$22.28	03/20/21	3511372
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ALL LIQ LAUNDRY FREE CLEAR 141OZ	10012432450000400024	1.0000 EA	\$11.97	\$11.97
LIBMAN EX LARGE INDOOR OUTDOOR BROOM DISCOUNT	10016731390000400015	1.0000 EA	\$10.88	\$10.88
	00000000000000000005	1.0000 EA	-\$2.00	-\$2.00
<b>SUBTOTAL</b>				\$20.85
<b>TAX</b>				\$1.43
<b>TOTAL</b>				\$22.28

BILL TO:  
Acct: SHIP TO:  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

<b>Amount Due:</b>	<b>Trans Date:</b>	<b>Invoice #:</b>
\$115.53	03/22/21	1021975
PO:		Store: 2834, GRAND RAPIDS, MN

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BRACE, FLAT CORNER_3"_ZINC_4PK	00003394660000400019	1.0000 EA	\$3.53	\$3.53
BRACE, CORNER_HD_3"_ZINC_2PK	00008245500000400019	1.0000 EA	\$5.37	\$5.37
BRACE, CORNER_HD_3"_ZINC_2PK	00008245500000400019	1.0000 EA	\$5.37	\$5.37
HINGE,	00002410080000400004	1.0000 EA	\$2.98	\$2.98
UTL_NOREM_NRRW_2.5"_ZINC_2PK				
GRK CABINET 8X1-1/4" 330PK	10013563460000300008	1.0000 EA	\$16.55	\$16.55
BRACE, FLAT CORNER_3"_ZINC_4PK	00003394660000400019	1.0000 EA	\$3.53	\$3.53
15/32 4X4 BCX PLYWOOD	00003009180000100006	1.0000 EA	\$31.53	\$31.53
1X6-12FT COMMON BOARD	00009147970000500002	1.0000 EA	\$12.61	\$12.61
1X2X8 NO.2	00009145840000500002	1.0000 EA	\$2.54	\$2.54
1X2X8 NO.2	00009145840000500002	1.0000 EA	\$2.54	\$2.54
.093"X30"X36" CLEAR ACRYLIC SHEET	00004531930002300005	1.0000 EA	\$28.98	\$28.98
<b>SUBTOTAL</b>				\$115.53
<b>TAX</b>				\$0.00
<b>TOTAL</b>				\$115.53





Commercial  
Revolving Charge



Remit payment and make checks payable to:  
HOME DEPOT CREDIT SERVICES  
DEPT. 32 - 2189094869  
PO BOX 70614  
PHILADELPHIA, PA 19176-0614

# INVOICE DETAIL

**BILL TO:**  
Acct:  
  
**SHIP TO:**  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

<b>Amount Due:</b>	<b>Trans Date:</b>		<b>Invoice #:</b>
\$61.21	03/24/21		9042376
<b>PO:</b>		<b>Store:</b> 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
KLEAN STRIP ODORLS MINERAL SPIRT GAL	00005062170003400002	1.0000 EA	\$10.49	\$10.49
OLY INT/EXT OIL SPAR URETHANE SG QT	10051765700001300009	1.0000 QT	\$18.98	\$18.98
GE SIL II W&D CLEAR 10.1 OZ	00003626460000200003	1.0000 EA	\$6.77	\$6.77
BESSEY GSCC 4-PIECE CLAMP SET	10000449520000200004	1.0000 EA	\$24.97	\$24.97
<b>SUBTOTAL</b>				\$61.21
<b>TAX</b>				\$0.00
<b>TOTAL</b>				\$61.21



# MEDIACOM™ BUSINESS

## Account Information

This statement reflects current charges as of the date the statement was printed.

## Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

## Statement of Service

Page 1 of 2

HARRIS TOWN HALL

April 14, 2021

Account Number

8384922380090856

Account PIN

9836

Telephone Number

(218) 398-0617

For Service at

21998 AIRPORT RD

GRAND RAPIDS MN 55744-4852

## How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)

Call Customer Service: 1-800-379-7412

## Your Summary Bill from 04/24/21 through 05/23/21 See the back for details

Previous Balance	\$222.66
Payments	-222.66
Bundled Services	201.90
Individual Services	5.99
Taxes and Fees	14.92
<b>Amount Due</b>	<b>\$222.81</b>
<b>Amount Due By</b>	<b>Autopay</b>

AUTO-BANK PAYMENT WILL BE MADE ON  
05/04/21

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email [closedcaption@mediacomcc.com](mailto:closedcaption@mediacomcc.com).

# MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000  
8633 2940 NO RP 14 04152021 NNNNNYNN 01 999534

HARRIS TOWN HALL  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

April 14, 2021

Account Number:

8384922380090856

HARRIS TOWN HALL

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

**Amount Due By Autopay** **\$222.81**

Amount you are enclosing: \$

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838492238009085600222810

# MEDIACOM™ BUSINESS

8633 2940 NO RP 14 04152021 NNNNNYNN 01 999534

HARRIS TOWN HALL  
Account Number  
Telephone Number

Page 2 of 2  
April 14, 2021  
8384922380090856  
(218) 398-0617

## Your Account Details

04/14	Previous Balance	\$222.66
04/04	EFT Payment	-222.66
		<b>\$0.00</b>

## Your Bundled Services

04/24 - 05/23	Limited Video	43.00
04/24 - 05/23	Business Internet 60/5 Mbps	118.95
04/24 - 05/23	Primary Phone Line	39.95
04/24 - 05/23	EMTA Modem	0.00
		<b>\$201.90</b>

## Your Individual Services

04/24 - 05/23	Local Broadcast Surcharge	15.80
04/24 - 05/23	Service Discount	-15.80
04/24 - 05/23	Primary HD Equipment	0.00
04/24 - 05/23	WIFI Basic Service	5.99
		<b>\$5.99</b>

## Taxes and Fees

### TV (Includes Installation and Miscellaneous Charges)

04/14	Franchise Fee	2.15
04/14	FCC Regulatory Fee	0.08
04/14	Access Fee	1.25
04/14	Sales Tax On Franchise Fees	0.15
04/14	State Sales Tax	2.96

### Phone

04/14	Regulatory Recovery Fee	0.72
04/14	Telephone Assistance Plan Surcharge	0.07
04/14	Minnesota E911	0.95
04/14	Federal Universal Service Fund	3.53
04/14	MN Telecommunications Access Fund	0.07
04/14	State Sales Tax	2.99
		<b>\$14.92</b>

Total Due By Autopay

**\$222.81**



YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

**NEW**

## **ADVANCED DATA SECURITY**

In a business world where everything is connected, internet security and customer protection are everything.

Give your business a first line of defense against malicious threats and hackers with **Advanced Data Security** for \$15 a month.

(add-on service to Business Internet)

Save \$10 a month when you bundle Advanced Data Security with Business Wi-Fi.

Pay just \$20 a month for both services.  
Call 866-566-2225 for details.

# MEDIACOM™ BUSINESS

We've got your back, so you can run your business.



# MEDIACOM™ BUSINESS

## Statement of Service

Page 1 of 2

HARRIS TOWNSHIP

April 08, 2021

Account Number

8384922380091722

Account PIN

7197

Telephone Number

(218) 259-1551

For Service at

20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

### Account Information

This statement reflects current charges as of the date the statement was printed.

### How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)

Call Customer Service: 1-800-379-7412

### Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

### Your Summary

Bill from 04/18/21 through 05/17/21

See the back for details

Previous Balance	\$175.94
Payments	-175.94
Individual Services	175.94
<b>Amount Due</b>	<b>\$175.94</b>
<b>Amount Due By</b>	<b>Autopay</b>

AUTO-BANK PAYMENT WILL BE MADE ON  
04/28/21



Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918. Phone (877) 647-6221, fax (845) 698-4079 or email [closedcaption@mediacomcc.com](mailto:closedcaption@mediacomcc.com).

# MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000

8633 2940 NO RP 08 04092021 NNNNNYNN 01 999461

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

April 08, 2021

Account Number:

8384922380091722

HARRIS TOWNSHIP

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

**Amount Due By Autopay**

**\$175.94**

Amount you are enclosing:

\$

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838492238009172200175943

# MEDIACOM™ BUSINESS

8633 2940 NO RP 08 04092021 NNNNNYNN 01 999461

HARRIS TOWNSHIP  
Account Number  
Telephone Number

Page 2 of 2  
April 08, 2021  
8384922380091722  
(218) 259-1551

## Your Account Details

04/08	Previous Balance	\$175.94
03/28	EFT Payment	-175.94
		<b>\$0.00</b>

## Your Individual Services

04/18 - 05/17	Business Internet 60/5 Mbps	169.95
04/18 - 05/17	WIFI Basic Service	5.99
04/18 - 05/17	Modem	0.00
		<b>\$175.94</b>

**Total Due By Autopay \$175.94**



YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE GRAND RAPIDS, MN 55744 FCC COMMUNITY ID MN0018

**NEW**

### **ADVANCED DATA SECURITY**

In a business world where everything is connected, internet security and customer protection are everything.

Give your business a first line of defense against malicious threats and hackers with **Advanced Data Security** for \$15 a month.

(add-on service to Business Internet)

Save \$10 a month when you bundle Advanced Data Security with Business Wi-Fi.

**Pay just \$20 a month for both services.**  
Call 866-566-2225 for details.

# MEDIACOM™ BUSINESS

We've got your back, so you can run your business.



# MEDIACOM™ BUSINESS

## Account Information

This statement reflects current charges as of the date the statement was printed.

## Did you know?

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Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

## Statement of Service

Page 1 of 2

HARRIS TOWNSHIP

April 18, 2021

Account Number

8384922370090270

Account PIN

6660

Telephone Number

(218) 259-1551

For Service at

28184 SUNNY BEACH RD

GRAND RAPIDS MN 55744-5883

## How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)

Call Customer Service: 1-800-379-7412

## Your Summary Bill from 04/28/21 through 05/27/21 See the back for details

Previous Balance	\$447.36
Payments	-439.86
Bundled Services	129.95
Individual Services	5.99
One-time Charges and Credits	-7.50
Taxes and Fees	8.33
<b>Amount Due</b>	<b>\$144.27</b>
<b>Amount Due By</b>	<b>Autopay</b>

AUTO-BANK PAYMENT WILL BE MADE ON  
05/08/21

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# MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000  
8633 2940 NO RP 18 04182021 NNNNNYNN 01 999521

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

April 18, 2021

Account Number:

8384922370090270

HARRIS TOWNSHIP

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

**Amount Due By Autopay** **\$144.27**

Amount you are enclosing: \$

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838492237009027000144279

# MEDIACOM™ BUSINESS

8633 2940 NO RP 18 04182021 NNNNNYNN 01 999521

HARRIS TOWNSHIP

Account Number

Telephone Number

Page 2 of 2

April 18, 2021

8384922370090270

(218) 259-1551

## Your Account Details

04/18	Previous Balance	\$447.36
04/08	EFT Payment	-439.86
		<b>\$7.50</b>

**Total Due By Autopay \$144.27**

## Your Bundled Services

04/28 - 05/27	Business Internet 60/5 Mbps	90.00
04/28 - 05/27	Primary Phone Line	39.95
		<b>\$129.95</b>

## Your Individual Services

04/28 - 05/27	WIFI Basic Service	5.99
04/28 - 05/27	Docsis Modem	0.00
04/28 - 05/27	EMTA Modem	0.00
04/28 - 05/27	Voice Mail	0.00
		<b>\$5.99</b>

## One-time Charges and Credits

03/18	Late Charge - Adjustment	-7.50
		<b>\$-7.50</b>

## Taxes and Fees

### Phone

04/18	Regulatory Recovery Fee	0.72
04/18	Telephone Assistance Plan Surcharge	0.07
04/18	Minnesota E911	0.95
04/18	Federal Universal Service Fund	3.53
04/18	MN Telecommunications Access Fund	0.07
04/18	State Sales Tax	2.99
		<b>\$8.33</b>

YOUR FRANCHISE AUTHORITY IS HARRIS TOWNSHIP 21987 AIRPORT RD, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0862 PHONE NUMBER: 218-326-9392

**NEW**

## **ADVANCED DATA SECURITY**

In a business world where everything is connected, internet security and customer protection are everything.

Give your business a first line of defense against malicious threats and hackers with **Advanced Data Security** for \$15 a month.

(add-on service to Business Internet)

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Call 866-566-2225 for details.

# MEDIACOM™ BUSINESS

We've got your back, so you can run your business.



# MEDIACOM™ BUSINESS

## Account Information

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## Statement of Service

Page 1 of 2

HARRIS TOWNSHIP

April 18, 2021

Account Number

8384922380092076

Account PIN

5560

Telephone Number

(218) 259-1551

For Service at

20057 CRYSTAL SPRINGS RD  
GRAND RAPIDS MN 55744

## How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)

Call Customer Service: 1-800-379-7412

## Your Summary

Bill from 04/28/21 through 05/27/21

See the back for details

Previous Balance	\$295.74
Payments	-288.24
Bundled Services	129.95
Individual Services	5.99
One-time Charges and Credits	-7.50
Taxes and Fees	8.33

**Amount Due \$144.27**

**Amount Due By Autopay**

AUTO-BANK PAYMENT WILL BE MADE ON  
05/08/21

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# MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000  
8633 2940 NO RP 18 04182021 NNNNNYNN 01 999520

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

April 18, 2021

Account Number:

8384922380092076

HARRIS TOWNSHIP

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

**Amount Due By Autopay \$144.27**

Amount you are enclosing: \$

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838492238009207600144279



# MEDIACOM™ BUSINESS

8633 2940 NO RP 18 04182021 NNNNNYNN 01 999520

HARRIS TOWNSHIP

Account Number

Telephone Number

Page 2 of 2

April 18, 2021

8384922380092076

(218) 259-1551

## Your Account Details

04/18	Previous Balance	\$295.74
04/08	EFT Payment	-288.24
		<b>\$7.50</b>

## Your Bundled Services

04/28 - 05/27	Business Internet 60/5 Mbps	90.00
04/28 - 05/27	Primary Phone Line	39.95
		<b>\$129.95</b>

## Your Individual Services

04/28 - 05/27	WIFI Basic Service	5.99
04/28 - 05/27	Docsis Modem	0.00
04/28 - 05/27	Voice Mail	0.00
		<b>\$5.99</b>

## One-time Charges and Credits

03/18	Late Charge - Adjustment	-7.50
		<b>\$-7.50</b>

## Taxes and Fees

### Phone

04/18	Regulatory Recovery Fee	0.72
04/18	Telephone Assistance Plan Surcharge	0.07
04/18	Minnesota E911	0.95
04/18	Federal Universal Service Fund	3.53
04/18	MN Telecommunications Access Fund	0.07
04/18	State Sales Tax	2.99
		<b>\$8.33</b>

**Total Due By Autopay \$144.27**

YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

**NEW**

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# MEDIACOM™ BUSINESS

We've got your back, so you can run your business.





PO BOX 489  
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	986510508-00001	05/04/21
Change your address at http://sso.verizonenterprise.com	Invoice Number	9877575741

### Quick Bill Summary

Mar 13 - Apr 12



HARRIS SERVICE CENTER  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

00045668  
3304

Previous Balance <i>(see back for details)</i>	\$148.89
Payment - Thank You	-\$148.89
<b>Balance Forward</b>	<b>\$0.00</b>
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$1.65
Taxes, Governmental Surcharges & Fees	\$3.06
<b>Total Current Charges</b>	<b>\$148.92</b>

**Total Charges Due by May 04, 2021 \$148.92**

#### Verizon Wireless News

**10-Digit Dialing Coming**  
Start using an area code for all calls.  
See last page of bill for more details.

RECEIVED  
4/12/2021

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

Bill Date April 12, 2021  
Account Number 986510508-00001  
Invoice Number 9877575741

### Total Amount Due

Deducted from bank account on 05/01/21  
DO NOT MAIL PAYMENT **\$148.92**

PO BOX 16810  
NEWARK, NJ 07101-6810



98775757410109865105080000100000014892000000148929



Get Minutes Used

Get Data Used

Get Balance

#MIN + SEND

#DATA + SEND

#BAL + SEND

0-0 39233744.2 0045466

Payments

Payments, continued

Previous Balance \$148.89

Payment - Thank You

Payment Received 04/01/21 -148.89

Total Payments -\$148.89

Balance Forward \$0.00

Total Amount Due will be deducted from your bank account on 05/01/21



Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to: Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not able for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

- 1. Check this box. 2. Sign name in box below, as shown on the bill and date. 3. Return this slip with your payment. Do not send a voided check.

Input boxes for signature and date





Invoice Number 9877575741 Account Number 986510508-00001 Date Due 05/04/21 Page 3 of 8

### Overview of Shared Usage

Talk - Nationwide for Business Share	Participating Lines as of 04/12/21	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
	3	0	1,200	730	0	---

### Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	---	---	\$ .55	\$1.02	---	\$49.64	1	29	31,597KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	---	\$ .55	\$1.02	---	\$49.64	678	43	104,117KB	---	---	---
218-398-5033 Caretaker Harris	6	\$48.07	---	---	\$ .55	\$1.02	---	\$49.64	51	8	59,560KB	---	---	---
<b>Total Current Charges</b>		<b>\$144.21</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$1.65</b>	<b>\$3.06</b>	<b>\$ .00</b>	<b>\$148.92</b>						



## Summary for Clerk Harris: 218-244-1811

### Your Plan

**Americas Ch Email & Data 400**

\$64.09 monthly charge  
 400 monthly allowance minutes  
 \$.25 per minute after allowance

**Friends & Family**

**UNL Text Messaging**

Unlimited M2M Text  
 Unlimited Text Message

**Email & Data Unlimited**

Unlimited monthly kilobyte

**Beginning on 03/29/16:**

**25% Access Discount**

**M2M National Unlimited**

Unlimited monthly Mobile to Mobile

**UNL Night & Weekend Min**

Unlimited monthly OFFPEAK

**UNL Picture/Video MSG**

Unlimited monthly Picture & Video

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com)

### Monthly Charges

Americas Ch Email & Data 400	04/13 -- 05/12	64.09
25% Access Discount	04/13 -- 05/12	-16.02
		<b>\$48.07</b>

### Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	1	---	---
Mobile to Mobile <i>minutes</i>	unlimited	35	---	---
<b>Total Voice</b>				<b>\$0.00</b>

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	19	---	---
Picture & Video -- Sent <i>messages</i>	unlimited	5	---	---
Picture & Video -- Rcv'd <i>messages</i>	unlimited	5	---	---
<b>Total Messaging</b>				<b>\$0.00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	31,597	---	---
<b>Total Data</b>				<b>\$0.00</b>

**Total Usage and Purchase Charges \$0.00**

**Surcharges**

Fed Universal Service Charge	.34
Regulatory Charge	.21
<b>\$0.55</b>	

**Taxes, Governmental Surcharges and Fees**

MN 911/Telerelay Chrg	1.02
<b>\$1.02</b>	

**Total Current Charges for 218-244-1811 \$49.64**



## Summary for Maintenance Harris: 218-244-5247

### Your Plan

**Americas Ch Email & Data 400**  
 \$64.09 monthly charge  
 400 monthly allowance minutes  
 \$.25 per minute after allowance

#### Friends & Family

**M2M National Unlimited**  
 Unlimited Mobile to Mobile

**UNL Night & Weekend Min**  
 Unlimited OFFPEAK

**Email & Data Unlimited**  
 Unlimited monthly kilobyte

**Beginning on 09/19/12:**  
 25% Access Discount

**UNL Picture/Video MSG**  
 Unlimited monthly Picture & Video

**UNL Text Messaging**  
 Unlimited monthly M2M Text  
 Unlimited monthly Text Message

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com)

### Monthly Charges

Americas Ch Email & Data 400	04/13 - 05/12	64.09
25% Access Discount	04/13 - 05/12	-16.02
		<b>\$48.07</b>

### Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared	minutes 400 (shared)	678	--	--
Mobile to Mobile	minutes unlimited	251	--	--
Night/Weekend	minutes unlimited	9	--	--
<b>Total Voice</b>				<b>\$ .00</b>

Messaging	Allowance	Used	Billable	Cost
Text	messages unlimited	40	--	--
Picture & Video - Sent	messages unlimited	1	--	--
Picture & Video - Rcv'd	messages unlimited	2	--	--
<b>Total Messaging</b>				<b>\$ .00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage	kilobytes unlimited	104,117	--	--
<b>Total Data</b>				<b>\$ .00</b>

**Total Usage and Purchase Charges \$ .00**

#### Surcharges

Fed Universal Service Charge	.34
Regulatory Charge	.21
<b>\$ .55</b>	

#### Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
<b>\$1.02</b>	

**Total Current Charges for 218-244-5247 \$49.64**



### Summary for Caretaker Harris: 218-398-5033

#### Your Plan

**Americas Ch Email & Data 400**  
 \$64.09 monthly charge  
 400 monthly allowance minutes  
 \$ .25 per minute after allowance

#### Friends & Family

**UNL Text Messaging**  
 Unlimited M2M Text  
 Unlimited Text Message

**Email & Data Unlimited**  
 Unlimited monthly kilobyte

**Beginning on 01/08/16:**  
 25% Access Discount

**M2M National Unlimited**  
 Unlimited monthly Mobile to Mobile

**UNL Night & Weekend Min**  
 Unlimited monthly OFFPEAK

**UNL Picture/Video MSG**  
 Unlimited monthly Picture & Video

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com).

#### Monthly Charges

Americas Ch Email & Data 400	04/13 - 05/12	64.09
25% Access Discount	04/13 - 05/12	-16.02
		<b>\$48.07</b>

#### Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	51	--	--
Mobile to Mobile <i>minutes</i>	unlimited	25	--	--
Night/Weekend <i>minutes</i>	unlimited	12	--	--
<b>Total Voice</b>				<b>\$ .00</b>

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	8	--	--
<b>Total Messaging</b>				<b>\$ .00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	59,560	--	--
<b>Total Data</b>				<b>\$ .00</b>

**Total Usage and Purchase Charges** **\$ .00**

#### Surcharges

Fed Universal Service Charge	.34
Regulatory Charge	.21
<b>\$ .55</b>	

#### Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	1.02
<b>\$1.02</b>	

**Total Current Charges for 218-398-5033** **\$49.64**

