

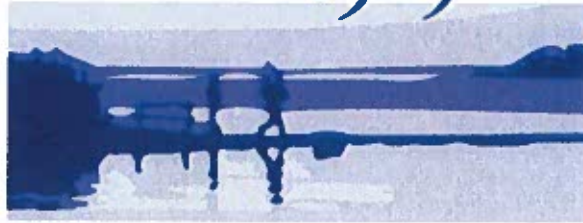
Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Beth Riendeau 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## PLANNING & DEVELOPMENT MEETING

September 22, 2021 at 7:30 pm

### AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
  - A. August 25, 2021 P and D Meeting Minutes
  - B. August 30, 2021 Work Session re Boat Landings/APRA Funding Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
5. **Consent Agenda**
  - A. Zoning/Land Permits
  - B. SSTS Permits
6. **Roads**
  - A. Road Update/J
  - B. Notice of Award Letter & Contract Information/Tolerick Road/J
  - C. Sunny Beach Road LRIP/J
7. **Recreation**
  - A. Park and Cemetery Inspection Report for August 2021/P
  - B. Weed Inspector Report/D
  - C. Trails Task Force/M
  - D. Crack Filling Tennis & Basketball Courts/M
  - E. Cemetery Policy Update/P
  - F. Removal of flowers, etc. from Cemetery/Publishing & Posting/P
8. **Correspondence**
  - A. Township Association Minutes of August 9, 2021/P
9. **Town Hall**
  - A. Town Hall Report for August 2021/P
10. **Maintenance**
  - A. Maintenance Report for August 2021/M
11. **Old Business**
  - A. WIPFLI Audit (tabled from September 8, 2021 Board Meeting/N)

**12. New Business**

- A. Operating Agreement between GR Area Cable Commission & Itasca Community Television/P
- B. Telecommunication Utility Permit (LaPlant Road)/P

**13. Bills**

- A. Approve the Payment of Bills/P

**14. Public Input** *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

**15. UPCOMING Events/Meetings**

September 23, 2021	Work Session re Boat Landings/ARPA Fund	6:30 pm Town Hall
September 27, 2021	Work Session re Boat Landings/ARPA Fund	6:30 pm Town Hall
October 13, 2021	Regular Board Meeting	7:30 pm Town Hall
October 16, 2021	Township Legal Seminar	9:00 am to 4:00 pm Cotton Townhall
October 27, 2021	P and D Meeting	7:30 pm Town Hall

**16. Adjourn**

Prepared by: Beth Riendeau Signed by: \_\_\_\_\_  
 Beth Riendeau, Clerk Peggy Clayton, Chair

2A

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

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## PLANNING & DEVELOPMENT MEETING MINUTES August 25, 2021

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Clerk Riendeau; Absent Treasurer Kopacek

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### **Approve Minutes**

#### **Minutes of July 28, 2021 P and D Meeting**

Correction to the minutes was made. Minutes were added and agenda was removed.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the July 28, 2021 P and D Meeting. Motion carried.

#### **Minutes of August 16, 2021 Boat Landings/ARPA Funding Work Session**

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the minutes of the August 16, 2021 Boat Landings/ARPA Funding Work Session. Motion carried.

### **Additions and Corrections**

Madam Chair Clayton requested to add Quote for Tolerick Road from SEH to the agenda under Roads as 6C and SEH Boat Landing Surveys under Roads as 6B

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the correction of the July 28, 2021 Minutes and addition of Quote for Tolerick Road and SEH Boat Landing Surveys and approve the rest of the Regular Agenda. Motion carried.

### **Business from the Floor**

Ray Nikkle who resides at 35808 Johnson Lane Cohasset MN 55722 spoke about a 33-foot-wide Easement which is located in the SW Quarter of Section Twenty-one, Township Fifty-four North, Range Twenty-five West of the Fourth Principal meridian was granted through the state. This was approved via a resolution back to 2012 and is for informational purposes to the Board.

### **Consent Agenda**

#### **SSTS Permits**

#### **Zoning/Land Permits**

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Motion carried.

### **Roads**

#### **Road Update**

Supervisor Kelley received a phone call from a resident stating there is a dirt road off the Laplant Road that is washing out and needs gravel, this road is not maintained by the Harris Township nor the County.

### **SEH Land/Boat Landing Surveys**

Supervisor Kelley spoke with SEH regarding surveying the Mishawaka and LaPlant Boat Landings. The fee to survey Mishawaka Boat Landing would be \$2,300.00 and LaPlant Boat Landing would be \$2,800.00. Discussion followed on the survey quotes from SEH from 2018 on the parcel located North of the Cemetery and Harris Town Road/Wendigo Park Road.

A motion was made by Supervisor Gilbert and Supervisor Davies to move forward with the Mishawaka and LaPlant Boat Landing, and the parcel located North of Cemetery and the Harris Town Road and Wendigo Road surveyed. Motion carried.

### **Tolerick Road**

Supervisor Kelley gave an update on Tolerick Road. Supervisor Kelley received a letter from SEH with a quote from Hawkinson Construction for \$129,405.50 for road improvements to Tolerick Road. Road work would start fall of 2021.

A motion was made by Madam Chair Clayton and seconded by Supervisor Schack to award the contract for Tolerick Road to Hawkinson Construction for \$129,405.50. Motion Carried

### **Recreation**

#### **Park and Cemetery Inspection Report for July 2021**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Park and Cemetery Report for July 2021. Motion carried.

### **Weed Inspector report**

Supervisor Gilbert reported he made rounds through Harris Township and on Lakeview Drive he found poison ivy, thistle, tansy and on Arbor Heights he found poison ivy, milkweed, tansy, goldenrod and wild grapes. Supervisor Gilbert stated a good way to get rid of weeds is to spray them with Epsom salt, vinegar and dawn dish soap.

### **Trails Task Force**

Supervisor Schack gave an update on trails:

- There has been some damage to trails from the recent storm that went through, including Mt Itasca and Cowhorn Trail.
- There are problems with low water-access
- Itasca County is working on more access to trails and increasing camp sites at the Itasca County Fairgrounds and Bass Lake.
- 38'rs snowmobile club is working on a trail reroute and maintenance of trail and would like to see younger people get involved in this club. The snowmobile club is working with Blandin on easement of trails.
- Keewatin is working on forming an ATV club. There are 9 ATV trails in Itasca County currently.
- There is an autonomous (driverless) vehicle coming to Grand Rapids in the Spring of 2022.

### **Correspondence**

#### **Township Association Minutes of July 2021**

Madam Chair Clayton gave an update on the Township Association Meeting.

### **Town Hall**

#### **Town Hall Report for July 2021**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for July 2021. Motion Carried.

## Maintenance

### Maintenance Report for July 2021

Supervisor Schack noted there was a mistake made on the July report and to cross this part off. Painting has been done at the rinks and maintenance continue to clean up storm damage.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Maintenance Report for July 2021. Motion carried.

## Old Business

Nothing at this time

## New Business

### Township Attorney Discussions

Madam Chair Clayton would like to get approval from the Board to discuss ARPA Funds, Boat Landings and land purchase with Township Attorney Andy Shaw.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Madam Chair Clayton to meet with the Township attorney for discuss ARPA Funds, Boat Landings and land purchase. Motion carried.

## Bills

### Approve the Payment of Bills

Madam Chair Clayton reviewed the claims list for bills to be paid.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve claims #20199 through #20212, and EFTS 08252101 through 08252111 in the amount of \$13,594.36. Motion carried.

## Public Input

Nothing at this time.

## UPCOMING Events/Meetings

August 30, 2021	Work Session re Housekeeping/Open Mtg Law	5:30 pm Town Hall
August 30, 2021	Work Session re Boat Landings/ARPA funding	7:00 pm Town Hall
September 8, 2021	Regular Board Meeting	7:30 pm Town Hall
September 22, 2021	P and D Board Meeting	7:30 pm Town Hall
October 16, 2021	Township Legal Seminar	9:00 am to 4:00 pm Cotton Town Hall

## Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 8:06 pm.

Prepared by:

  
Beth Riendeau, Clerk

Signed by: \_\_\_\_\_

Peggy Clayton, Chair

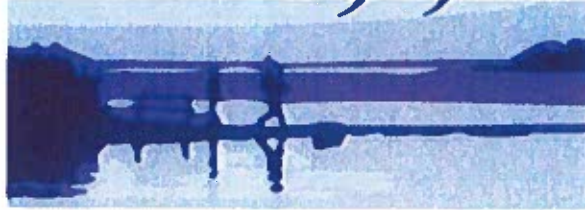


Madam Chair Peggy Clayton  
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# Harris Township

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NEIGHBORS, SHORES & MORE

2B

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[www.harristownshipmn.org](http://www.harristownshipmn.org)

## **Boat Landings/ARPA Funding Work Session August 30, 2021 7:00 pm**

**Present:** Madam Chair Peggy Clayton, Supervisors Mike Schack, Ryan Davies, Dan Gilbert and Jim Kelley; Clerk Riendeau; Absent Treasurer Kopacek

Pledge to the Flag was conducted.

The purpose of the work session was to discuss more about boat landings and ARPA Funding in Harris Township. Madam Chair Clayton stated the Board has decided to move forward with boat landing survey's, land sale, and using TED funds.

### **TED Grant & ARPA**

Sarah Carling spoke to the board regarding the TED grant. Sarah suggested the Board take the \$10,000 from 2021 and use those funds on the docks. Discussion followed on the plans for docks at the boat landings.

Madam Chair Clayton let the Board know that Mishawaka and LaPlant boat landings will be surveyed as discussed prior by the Board, and the funds will come from the TED grant. Casper boat landing has been surveyed.

Land sale property Harris Town Road and Wendigo Park and the Parcel located north of the cemetery; funds will come from ARPA.

### **DNR**

Madam Chair Clayton read an email to the Board that was received from Kacey Stanek with the DNR. The email states the DNR will encumber funds for concrete planks for the facility. They will provide, deliver, and install concrete planks and connectors to be used in the construction to repair the ramps. Maintenance, repairs, and operation of facility shall be responsibility of the Township. DNR will provide boat signs. DNR provides material and labor to repair the concrete section of water access ramp. Concrete planks are \$289 each. Ramp required 8 to 12 planks which would be roughly \$3000 per boat landing.

### **Docks**

Discussion held by the Board and Sarah Carling as to what the plans were for the Mishawaka landing as far as the dock(s). Madam Chair Clayton will need to get estimates on taking down the picnic/tree area.

Discussion held by the Board and Sarah Carling regarding the type of dock that could be put in at Woodtick Landing, floating or stationary dock.

Sarah Carling is going to check on other grants that may be available for boat landings and expansions.

### **LaPlant Landing**

Sarah Carling suggested having a conversation with the owner's that live across the road from the LaPlant landing to find out if they would be willing to let Harris Township purchase some of the property for parking.

### **ARPA Funds**

Madam Chair Clayton mentioned ARPA funds and using them to repair tennis courts and recreation in Harris Township.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:08 pm.

Submitted by: \_\_\_\_\_  
Beth Riendeau, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair



**Parcel Information**

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-022-1105	PIERCE, DOUGLAS D & KATI A	30091 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 22 T 54 R 25	FARM RESIDENTIAL		1.03	UNPLATTED PORTION OF LT 3 LYG W OF E500.14'
19-500-0105	PIERCE, DOUGLAS D & KATI A	30091 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 22 T 54 R 25	FARM RESIDENTIAL	30091 SUNNY BEACH RD GRAND RAPIDS MN 55744	1.31	LT 1 BLK 1 LIN-MAY ACRES

River Class

Phone Number: (218 ) 256 - 7411

**Applicant / Agent Information**

Contractor Name and License: \_\_\_\_\_ Name: Kati Pierce

Contact Name	Business	License
Owner	Owner	

**Property Information**

Ownership Description: Private Access Road Name: Sunny Beach Road

Is septic compliant? Unknown Road Class: County / Township Rd

**Structure Information**

Existing Use:	Residential	Proposed Use:	Garage
Accessory Structure		Maximum building height:	35'
Number of bedrooms	0	Well type	Unknown
Pressurized Water:	No	Building Dimensions:	20' X 28'
Current septic status:	Unknown		

**Permit Fee**

Permit application fee: Garage - Garage \$60

**Permit Comments**

After The Fact:	No	Resort:	No
Shoreline Mitigation Required	No	Comments:	Garage intended for storage purposes only. No living or sleeping quarters permitted. Single story/slab on grade. No plumbing or running water at this time.  Structure will exceed all minimum setback requirements.
Application Received Date:	09/03/2021	Issued Date:	09/03/2021
Issued By	Walker Maasch		

**Terms**

**Road Setback**

Centerline 68'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Riparian Setback**

Structure 75'

**Impervious Surface**

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff

**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Barlett at 218-591-1616. New or upgrading driveway, township road contact your township and county road contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

**Approvals**

Approval

Signature

Date

#1 Approved By



9-3-21 *Walter McCasch* 9/3/21

**Parcel Information**

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-615-0010	AROLA, DANNY & HOLLY	30506 LAPLANT RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 22 T 54 R 25	RURAL RESIDENTIAL	30506 LAPLANT RD GRAND RAPIDS MN 55744	2.4	LOT 1 & LOT 2 LESS REV DESCS 1 & 2 LESS THAT PART OF LOT 1 DESC AS FOLLOWS: BEG AT THE SE CORNER OF LOT 1; TH NLY ON THE E LINE OF LOT 1 A DIST OF 331.84 FT; TH SWLY 348.72 FT TO A POINT 90 FT WLY OF THE SE CORNER OF LOT 1 ON THE SLY LINE THEREOF; TH ELY ON S LINE 90 FT TO THE POB & THERE TERM. WINDAGO HEIGHTS

River Class:

Phone Number: (218 ) 398 - 0933

**Applicant / Agent Information**

Contractor Name and License:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Owner</td> <td>Owner</td> <td></td> </tr> </tbody> </table>		Contact Name	Business	License	Owner	Owner		Name:	Holly Arola
Contact Name	Business	License								
Owner	Owner									

**Property Information**

Ownership Description:	Private	Access Road Name	LaPlant Road
Is septic compliant?	Unknown	Road Class:	County State Aid Highway

**Structure Information**

Existing Use:	Residential	Proposed Use	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Number of bedrooms:	0	Well type:	Unknown
Pressurized Water:	No	Building Dimensions	47' X 47'
Current septic status:	Unknown		

**Permit Fee**

Permit application fee	Accessory Structure Addn. - Pole Building \$60
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**Permit Comments**

Alter The Fact	No	Resort	No
Shoreline Mitigation Required	No	Comments:	Pole building intended for storage purposes only. No living or sleeping quarters permitted. Single story/slab on grade. No plumbing or running water at this time.  Structure will exceed all minimum setback requirements
Application Received Date	08/25/2021	Issued Date:	08/25/2021
Issued By:	Walker Maasch		

**Terms**

**Road Setback**

Centerline 110'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Riparian Setback**

Structure 75'

**Impervious Surface**

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff

**Other**

Contact SWCD at (216)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 216-597-1616. New or upgrading drive ways, township road contact your township and county road contact County Engineer Office at 216-327-2853

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department

**Approvals**

Approval	Signature	Date
#1 Approved By	<u>Halley Ankle</u>	<u>8-25-21</u>
	<u>Walker McLeach</u>	<u>8/25/21</u>

Harris

Zoning / Land Use Itasca County Land Use Permit # 210561

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-460-0750	TADYCH, THOMAS & KATHLEEN	28875 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 24 T 54 R 25	RURAL RESIDENTIAL		1.87	LOTS 75-80, AND S 1/2 VAC HUDSON AVE LYG NLY AND ADJ EAST WENDIGO PARK

River Class

Phone Number: (218 ) 820 - 0147

**Applicant / Agent Information**

Contractor Name and License:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Owner</td> <td>Owner</td> <td></td> </tr> </tbody> </table>			Contact Name	Business	License	Owner	Owner		Name	Jay Riffle
Contact Name	Business	License									
Owner	Owner										

**Property Information**

Ownership Description:	Private	Access Road Name:	Sunny Beach Road
Is septic compliant?	Unknown	Road Class	County / Township Rd

**Structure Information**

Existing Use:	Residential	Proposed Use	Dwelling/Deck/Garage/SSTS
Accessory Structure		Maximum building height	35'
Number of bedrooms:	3	Well type:	Unknown
Pressurized Water:	Yes	Building Dimensions	30' X 76' House 30' X 46' Attached Garage 14' X 38' Patio
Current septic status:	Unknown		

**Permit Fee**

Permit application fee:	Single Family Dwelling - Dwelling/Deck/Garage SSTS \$275
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**Permit Comments**

After The Fact:	No	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Site Visit 8/27/2021 DS Dimensions staked OK - need to leave two oak trees lakeside for screening  Structure being built by Jay Riffle (Lic. #8C628049)  All existing cabins have been demoed. Single story with a loft on a slab. Future bedrooms to be added above the attached garage.  Structure will exceed all minimum setback requirements.
Application Received Date:	08/27/2021	Issued Date:	08/27/2021
Issued By:	Walker Maasch		

**Terms**  
**Road Setback**

Centerline 68'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Riparian Setback**

Structure 75'

**Impervious Surface**

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff

**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Barrett at 218-591-1616. New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

**Approvals**

Approval

Signature

Date

#1 Approved By

*Jay Nffle*

*8/27/21*

*Walther Maaal 8/27/21*

Harris

Zoning / Land Use Itasca County Land Use Permit # 210560

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-001-1102	AUTIO, EUGENE R & DARLENE M	27821 JESS HARRY RD GRAND RAPIDS MN 55744	HARRIS TWP	MISSISSIPPI RIVER	RIV	S:1 T:54 R:25		27821 JESS HARRY RD GRAND RAPIDS MN 55744	15.69	S 660' OF LOT 2

River Class

Phone Number: (218 ) 256 - 8850

**Applicant / Agent Information**

Contractor Name and License: 

Contact Name	Business	License
Owner	Owner	

 Name: Eugene Autio

**Property Information**

Ownership Description: Private Access Road Name: Jess Harry Road

Is septic compliant? Unknown Road Class: County / Township Rd

**Structure Information**

Existing Use:	Residential	Proposed Use:	Garage
Accessory Structure:		Maximum building height:	35'
Number of bedrooms:	0	Well type:	Unknown
Pressurized Water:	No	Building Dimensions:	26' X 40'
Current septic status:	Unknown		

**Permit Fee**

Permit application fee: Garage - Garage \$60

**Permit Comments**

After The Fact: No Resort: No

Shoreline Mitigation Required: No Comments: Garage intended for storage purposes only. No living or sleeping quarters permitted. Single story/slab on grade. No plumbing or running water at this time.

Structure will exceed all minimum setback requirements.

Application Received Date: 08/27/2021 Issued Date: 08/27/2021

Issued By: Walker Maasch

**Terms**

**Road Setback**

Centerline 68'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff



**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8-27-2021
#2 Approved By		8/27/21



Harris

Zoning / Land Use Itasca County Land Use Permit # 210549

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-605-0047	MIKKELSEN, FORREST & HOLMAN, KARI	1302 FIRST ST N FARGO ND 58102	HARRIS TWP	POKEGAMA	GD	S 22 T54 R. 25	RURAL RESIDENTIAL	30400 LAPLANT RD GRAND RAPIDS MN 55744	2.63	LOTS 4-6 & W 90FT OF LOT 7 WALDHEIM

River Class:

Phone Number: (218 ) 244 - 5465

**Applicant / Agent Information**

Contractor Name and License:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Mark Rajdl</td> <td>Maraj Construction Inc</td> <td>20098149</td> </tr> </tbody> </table>			Contact Name	Business	License	Mark Rajdl	Maraj Construction Inc	20098149	Name:	Mark Rajdl
Contact Name	Business	License									
Mark Rajdl	Maraj Construction Inc	20098149									

**Property Information**

Ownership Description:	Private	Access Road Name:	LaPlant Rd
Is septic compliant?	Unknown	Road Class:	County State Aid Highway

**Structure Information**

Existing Use:	Seasonal	Proposed Use:	Garage
Accessory Structure:		Maximum building height:	35'
Well type:	Unknown	Pressurized Water:	Yes
Building Dimensions:	50'x30' Garage with workout room	Current septic status:	Unknown

**Permit Fee**

Permit application fee	Garage - Garage \$60
------------------------	----------------------

**Permit Comments**

After The Fact:	No	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Single-story garage with work-out room. No living/sleeping quarters permitted. Will have running water. Connected to second septic (permit no. 210549).
Application Received Date:	08/23/2021	Issued Date:	08/23/2021
Issued By:	Katie Benes		

**Terms**

**Road Setback**

Centerline 110'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Riparian Setback**

Structure 75'

**Impervious Surface**

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff

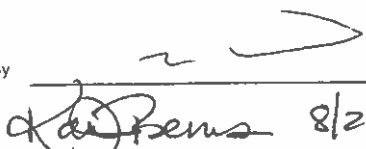
**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bahrer at 218-591-1616. New or upgrading driveways: township road contact your township and county road contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8/23/21

Harris

Zoning / Land Use Itasca County Land Use Permit # 210562

Itasca County Courthouse  
 123 NE 4th Street  
 Grand Rapids, MN 55744  
 (218) 327-2857

**Parcel Information**

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-024-4307	COWAN, DAVID & ELENA	28125 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP			S 24 T.54 R.25	FARM RESIDENTIAL	28125 SUNNY BEACH RD GRAND RAPIDS MN 55744	5.04	THAT PT OF SW SE DESC AS FOLL: COMM AT THE SW COR OF SAID SW SE; TH N ALG THE W LI OF SAID SW SE A DIST OF 748'; TH S 89 DEG 44' 00" A DIST OF 380' TO THE PT OF BEG; TH CONT S 89 DEG 44' 00" E A DIST OF 380.50'; TH N A DIST OF 578.96' TO THE N LI OF SAID SW SE; TH S 89 DEG 44' 11" W ALG SAID N LI A DIST OF

River Class:

Phone Number: (651 ) 592 - 3535

**Applicant / Agent Information**

Contractor Name and License: \_\_\_\_\_ Name: David Cowan

Contact Name	Business	License
Owner	Owner	

**Property Information**

Ownership Description: Private Access Road Name: Sunny Beach Road

Is septic compliant? Unknown Road Class: County / Township Rd

**Structure Information**

Existing Use:	Residential	Proposed Use:	Accessory
Accessory Structure	Storage Shed	Maximum building height:	35'
Number of bedrooms	0	Well type:	Unknown
Pressurized Water	No	Building Dimensions	16' X 20'
Current septic status	Unknown		

**Permit Fee**

Permit application fee: Accessory Structure/Addn. - Storage Shed \$60

**Permit Comments**

After The Fact: No Resort: No

Shoreline Mitigation Required: No Comments: Shed intended for storage purposes only. No living or sleeping quarters permitted. Single story on a slab. No plumbing or running water at this time.

Structure will exceed all minimum setback requirements.

Application Received Date: 08/30/2021 Issued Date: 08/30/2021

Issued By: Walker Maasch

**Terms**  
**Road Setback**

Centerline 65'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Impervious Surface**

25% of parcel

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff



**Other**

Consult SWCD at (218)326-0317 if conducting any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Burdett at (218)397-7676. New or upgraded driveways, township road contact your township and have them contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department

**Approvals**

Approval	Signature	Date
#1 Approved By		8-30-2021
#2 Approved By		8/30/21

**Parcel Information**

Parcel Information:	<b>PID</b>	<b>Owner Name</b>	<b>Owner Address</b>	<b>Township Name</b>	<b>Lake Name</b>	<b>Lake Class</b>	<b>Sec/Twp/Range</b>	<b>Zoning Type</b>	<b>Property Address</b>	<b>Acres</b>	<b>Legal Description</b>
	19-480-0152	LAUX, CHRISTOPHER &	FUHRMAN, KIMBERLY 17794 58TH CIR N PLYMOUTH MN 55446	HARRIS TWP			S 6 T:54 R:25	RURAL RESIDENTIAL	21671 WINNEBAGO DR GRAND RAPIDS MN 55744	0.52	LOT 27 BLK 1 ISLE VIEW ADDITION

River Class:

**Applicant / Agent Information**

Name: Randy MacDonell

**Property Information**

Ownership Description: Private      Access Road Name: Winnebago Dr  
Well Type: Deep      Soil verified?: No

**Designer/Installer**

Designer Name and License #:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Randy MacDonell</td> <td>Itasca Utilities Inc</td> <td>1366</td> </tr> </table>	Contact Name	Business	License	Randy MacDonell	Itasca Utilities Inc	1366	Installer Name and License #:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Randy MacDonell</td> <td>Itasca Utilities Inc</td> <td>1366</td> </tr> </table>	Contact Name	Business	License	Randy MacDonell	Itasca Utilities Inc	1366
Contact Name	Business	License													
Randy MacDonell	Itasca Utilities Inc	1366													
Contact Name	Business	License													
Randy MacDonell	Itasca Utilities Inc	1366													

**Septic Information**

Type of Septic:	New	Type:	I	Depth to Limiting Layer:	61
Number of Tanks:	1	Number of Bedrooms:	1	Tank Size:	1500 gal
Pump Tank:	600 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	444
Treatment Type:	Pressure Bed				

**Permit Fee**

Permit application fee: SSTS - New \$175

**Permit Information**

After The Fact: No  
Resort: No  
Notes: Management Plan completed. Recommended maintenance every 24 months.  
Application Received Date: 09/01/2021  
Issued Date: 09/01/2021  
Issued By: Katie Benes

**Terms**

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Distance to Well**

50' from septic tank, 50' from sewage treatment, 50' from privy

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy



**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		9-1-21
#2 Approved By		9/1/21

Harris

SSTS Subsurface Sewage Treatment System Permit # 210557

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

Parcel Information:	<b>PID</b>	<b>Owner Name</b>	<b>Owner Address</b>	<b>Township Name</b>	<b>Lake Name</b>	<b>Lake Class</b>	<b>Sec/Twp/Range</b>	<b>Zoning Type</b>	<b>Property Address</b>	<b>Acres</b>	<b>Legal Description</b>
	19-485-0960	HARBIN, MURIEL A	20802 CRYSTAL SPRINGS LOOP GRAND RAPIDS MN 55744	HARRIS TWP			S:7 T:54 R:25	RURAL RESIDENTIAL	20802 CRYSTAL SPRINGS LOOP GRAND RAPIDS MN 55744	0.36	LOTS 96-97 KAYNOSH BEACH

River Class:

**Applicant / Agent Information**

Name: Ron Myers

**Property Information**

Ownership Description: Private      Access Road Name: Crystal Springs Loop  
Well Type: Unknown      Soil verified?: No

**Designer/Installer**

Designer Name and License #:	<b>Contact Name</b>	<b>Business</b>	<b>License</b>	Installer Name and License #:	<b>Contact Name</b>	<b>Business</b>	<b>License</b>
	Ron Myers	RON-EX Excavating	697		Ron Myers	RON-EX Excavating	697

**Septic Information**

Type of Septic:	Replacement	Type:	III	Depth to Limiting Layer:	1
Number of Tanks:	2	Number of Bedrooms:	3	Tank Size:	1500 gal
Pump Tank:	1500 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	375
Treatment Type:	Mound				

**Permit Fee**

Permit application fee: SSTS - Replacement \$175

**Permit Information**

After The Fact: No  
Resort: No  
Notes: Management plan and maintenance contract submitted. Recommended maintenance every year for 5 years  
Application Received Date: 08/26/2021  
Issued Date: 08/26/2021  
Issued By: Walker Maasch

**Terms**

**Distance to Occupied Building**

10' from septic tank 20' from sewage treatment; 10' from privy

**Distance to Property Line**

10' from septic tank 10' from sewage treatment; 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment; 3' privy

**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Barlett at (218)597-1515. New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSIS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7060 to 7065. Permit is valid for 12-months to start construction. Permit authorized by: Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By	<u>William Maasch</u>	8/26/21
#2 Approved By	<u>Ron [Signature]</u>	8/26/21



**Parcel Information**

Parcel Information											
PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description	
19-460-0750	TADYCH, THOMAS & KATHLEEN	28875 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S 24 T 54 R:25	RURAL RESIDENTIAL		1.87	LOTS 75-80, AND S 1/2 VAC HUDSON AVE LYG NLY AND ADJ EAST WENDIGO PARK	

River Class:

**Applicant / Agent Information**

Name: Brian Maasch

**Property Information**

Ownership Description: Private      Access Road Name: Sunny Beach Road  
 Well Type: Unknown      Soil verified?: No

**Designer/Installer**

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Jada A. Burt	Jada Burt LLC	4178		Brian Maasch	Maasch Construction Inc	2900

**Septic Information**

Type of Septic:	Replacement	Type:	1	Depth to Limiting Layer:	50
Number of Tanks:	1	Number of Bedrooms:	3	Tank Size:	1000 gal
Pump Tank:	500 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	500
Treatment Type:	Pressure Bed				

**Permit Fee**

Permit application fee: SSTS - SSTS

**Permit Information**

After The Fact: No  
 Resort: No  
 Notes: Management plan and pumpers agreement submitted. Recommended maintenance every 36 months.  
 Application Received Date: 08/27/2021  
 Issued Date: 08/27/2021  
 Issued By: Walker Maasch

## Terms

### Riparian Setback

50' tank, 100' sewage treatment

### Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

### Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

### Large Tree Setback Requirement

10' from sewage treatment

### Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

### Above Watertable Setback Requirements

3' sewage treatment, 3' privy

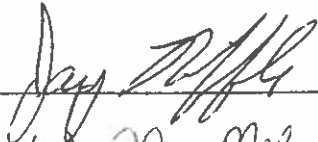
### Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartell at (218)591-1616. New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)377-2853

### Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County on installing my own SSIS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department

### Approvals

Approval	Signature	Date
#1 Approved By		8/27/21
#2 Approved By		8/27/21

**Parcel Information**

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-605-0047	MIKKELSEN, FORREST & HOLMAN, KARI	1302 FIRST ST N FARGO ND 58102	HARRIS TWP	POKEGAMA	GD	S 22 T 54 R 25	RURAL RESIDENTIAL	30400 LAPLANT RD GRAND RAPIDS MN 55744	2.63	LOTS 4-6 & W 90FT OF LOT 7 WALDHEIM

River Class:

**Applicant / Agent Information**

Name:	Ron Myers
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**Property Information**

Ownership Description:	Private	Access Road Name	LaPlant Road
Well Type:	Unknown	Soil verified?	None

**Designer/Installer**

Designer Name and License #:		Installer Name and License #:													
	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Ron Myers</td> <td>RON-EX Excavating</td> <td>697</td> </tr> </tbody> </table>	Contact Name	Business	License	Ron Myers	RON-EX Excavating	697		<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Ron Myers</td> <td>RON-EX Excavating</td> <td>697</td> </tr> </tbody> </table>	Contact Name	Business	License	Ron Myers	RON-EX Excavating	697
Contact Name	Business	License													
Ron Myers	RON-EX Excavating	697													
Contact Name	Business	License													
Ron Myers	RON-EX Excavating	697													

**Septic Information**

Type of Septic:	Replacement	Type:	II	Depth to Limiting Layer	NA
Number of Tanks:	1	Number of Bedrooms	1	Tank Size	Other
If other:	1820 Gallon	Pump Tank:	None	Tank Material	Concrete
Treatment Type:	Holding Tank				

**Permit Fee**

Permit application fee:	SSTS - SSTS
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**Permit Information**

After The Fact:	No
Resort:	No
Notes:	Management plan and pumper's agreement submitted. Recommended maintenance as needed.  System serves garage on property.
Application Received Date:	08/23/2021
Issued Date:	08/23/2021
Issued By:	Walker Maasch

**Terms**

**Riparian Setback**

50' tank, 100' sewage treatment

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy



**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)597-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8/23/21
#2 Approved By		8/23/21

Harris  
Amended

SSTS Subsurface Sewage Treatment System Permit # 210387

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

### Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-570-0440	SYLVESTER, BRYAN P & ELIZABETH A	20214 CRYSTAL SPRINGS LOOP GRAND RAPIDS MN 55744-5178	HARRIS TWP	POKEGAMA	GD	S:7 T:54 R:25	RURAL RESIDENTIAL	20214 CRYSTAL SPRINGS LOOP GRAND RAPIDS MN 55744	0.87	LOTS 44-45 STANWOOD TERRACE

River Class

Phone Number: (651 ) 343 - 0689

### Applicant / Agent Information

Name: Elizabeth Sylvester

### Property Information

Ownership Description: Private Access Road Name: Crystal Springs Loop

Well Type: Unknown Soil verified? No

### Designer/Installer

Designer Name and License #:	Contact Name	Business	License	Installer Name and License #:	Contact Name	Business	License
	Bob Perreault	Robert L. Perreault	330		Craig McNeil	McNeil Excavating	2585

### Septic Information

Type of Septic:	Replacement	Type:	I	Depth to Limiting Layer:	84
Number of Tanks:	3	Number of Bedrooms:	4	Tank Size:	1500 gal
Pump Tank:	Other	If other:	750 gal	Tank Material:	Concrete
Treatment Area Size (sq ft):	608	Treatment Type:	Pressure Bed		

### Permit Fee

Permit application fee: SSTS - Replacement \$175

### Permit Information

After The Fact: No

Resort: No

Notes: 8/20/2021 Amendment: 3 tanks were installed rather than only 1.  
Management plan submitted. Recommended maintenance every 36 months.

Application Received Date: 07/06/2021

Issued Date: 07/06/2021

Issued By: Walker Maasch

**Terms**

**Riparian Setback**

50' from 100' sewage treatment

**Distance to Occupied Building**

10' from septic tank 20' from sewage treatment 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy


**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department

**Approvals**

Approval	Signature	Date
#1 Approved By		7/12/21
#2 Approved By		7/12/21

**Parcel Information**

Parcel Information										
PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-557-0006	STIMSON DAVID ETAL	300 BUFFALO STREET DELANO MN 55328	HARRIS TWP	POKEGAMA	GD	S 12 T 54 R 26	RURAL RESIDENTIAL	20765 STONY POINT RD GRAND RAPIDS MN 55744	1.1	LOTS 4-5 EAST WENDIGO PARK

River Class

**Applicant / Agent Information**

Name:	Randy Mac
-------	-----------

**Property Information**

Ownership Description:	Private	Access Road Name:	Stony Point Road
Well Type:	Unknown	Soil verified?:	Yes

**Designer/Installer**

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Randy MacDonell	Itasca Utilities Inc	1366		Randy MacDonell	Itasca Utilities Inc	1366

**Septic Information**

Type of Septic:	New	Type:	I	Depth to Limiting Layer:	72
Number of Tanks:	1	Number of Bedrooms:	3	Tank Size:	1000 gal
Pump Tank:	500 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	450
Treatment Type:	Pressure Bed				

**Permit Fee**

Permit application fee:	SSTS - New \$175
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**Permit Information**

After The Fact:	No
Resort:	No
Notes:	Management plan submitted Recommended maintenance every 36 months
Application Received Date:	08/20/2021
Issued Date:	08/20/2021
Issued By:	Walker Maasch

**Terms**  
**Riparian Setback**

50' tank, 100' sewage treatment

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy

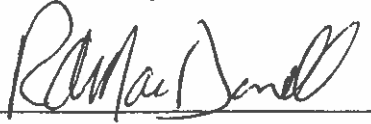

**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading drive ways for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County on installing my own SSTS due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8/20/21
#2 Approved By		8/20/21



Harris

SSTS Subsurface Sewage Treatment System Permit # 210533

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

Parcel Information:	<b>PID</b>	<b>Owner Name</b>	<b>Owner Address</b>	<b>Township Name</b>	<b>Lake Name</b>	<b>Lake Class</b>	<b>Sec/Twp/Range</b>	<b>Zoning Type</b>	<b>Property Address</b>	<b>Acres</b>	<b>Legal Description</b>
	19-460-0380	TADYCH, THOMAS & KATHLEEN	28875 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP			S 24 T.54 R 25	RURAL RESIDENTIAL	28875 SUNNY BEACH RD GRAND RAPIDS MN 55744	1.79	LOTS 38-43, AND N 1/2 VAC HUDSON AVE LYG SLY AND ADJ EAST WENDIGO PARK
River Class:											

**Applicant / Agent Information**

Name:	Brian Maasch
-------	--------------

**Property Information**

Ownership Description:	Private	Access Road Name:	Sunny Beach Road
Well Type:	Unknown	Soil verified?	No

**Designer/Installer**

Designer Name and License #:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Jada A. Burt</td> <td>Jada Burt LLC</td> <td>4178</td> </tr> </table>	Contact Name	Business	License	Jada A. Burt	Jada Burt LLC	4178	Installer Name and License #:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Brian Maasch</td> <td>Maasch Construction Inc</td> <td>2900</td> </tr> </table>	Contact Name	Business	License	Brian Maasch	Maasch Construction Inc	2900
Contact Name	Business	License													
Jada A. Burt	Jada Burt LLC	4178													
Contact Name	Business	License													
Brian Maasch	Maasch Construction Inc	2900													

**Septic Information**

Type of Septic:	Replacement	Type:	I	Depth to Limiting Layer:	50
Number of Tanks:	1	Number of Bedrooms:	4	Tank Size:	1500 gal
Pump Tank:	600 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	500
Treatment Type:	Pressure Bed				

**Permit Fee**

Permit application fee	SSTS - Replacement \$175
------------------------	--------------------------

**Permit Information**

After The Fact:	No
Resort:	No
Notes:	Management plan submitted. Recommended maintenance every 36 months.
Application Received Date:	08/18/2021
Issued Date:	08/18/2021
Issued By:	Walker Maasch

**Terms**

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy



**Other**

Contact SWCD at (218)326-0917 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1516. New or upgrading driveways, for township roads - contact your Township; and County roads - contact County Engineer Office at (218)327-2853

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSIS due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8/20/21
#2 Approved By		8/20/21

SSTS Subsurface Sewage Treatment System Permit # 210525

Itasca County Courthouse  
 123 NE 4th Street  
 Grand Rapids, MN 55744  
 (218) 327-2857

**Parcel Information**

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-020-2107	MAKI, ROGER A & DONNA R	32723 LAPLANT RD GRAND RAPIDS MN 55744	HARRIS TWP			S 20 T:54 R:25	FARM RESIDENTIAL	32723 LAPLANT RD GRAND RAPIDS MN 55744	10.03	W 330 FT OF NE NW

River Class:

Phone Number: (218 ) 301 - 0311

**Applicant / Agent Information**

Name: Roger Maki

**Property Information**

Ownership Description: Private      Access Road Name: LaPlant Road

Well Type: Unknown      Soil verified?: No

**Designer/Installer**

Designer Name and License #:	Contact Name	Business	License	Installer Name and License #:	Contact Name	Business	License
	Kris Prestidge	Kris Prestidge Inc	3223		Troy Mann	Mann Excavating & Trucking	1378

**Septic Information**

Type of Septic: Replacement      Type: 1      Depth to Limiting Layer: 24

Number of Tanks: 1      Number of Bedrooms: 2      Tank Size: 1000 gal

Pump Tank: 500 gal      Tank Material: Concrete      Treatment Area Size (sq ft): 250

Treatment Type: Mound

**Permit Fee**

Permit application fee: SSTS - Replacement \$175

**Permit Information**

After The Fact: No

Resort: No

Notes: Management plan submitted. Recommended maintenance every 36 months.

Application Received Date: 08/16/2021

Issued Date: 08/16/2021

Issued By: Walker Maasch

**Terms**

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy



**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

**Approvals**

Approval	Signature	Date
#1 Approved By		8-16-21
#2 Approved By		8/16/21

Harris

SSTS Subsurface Sewage Treatment System Permit # 210553

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

**Parcel Information**

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-018-1250	OLSON, KAHLE	33458 CRYSTAL SPRINGS RD GRAND RAPIDS MN 55744-5174	HARRIS TWP			S.18 T.54 R.25		33458 CRYSTAL SPRINGS RD GRAND RAPIDS MN 55744	1.29	E 137FT OF W 350FT AS MEAS ALG N LINE OF LOT 2 LYG N OF CO RD

River Class:

**Applicant / Agent Information**

Name: Brian Maasch

**Property Information**

Ownership Description: Private      Access Road Name: Crystal Springs Road

Well Type: Unknown      Soil verified?: No

**Designer/Installer**

Contact Name	Business	License	Contact Name	Business	License
Ron Myers	RON-EX Excavating	697	Brian Maasch	Maasch Construction Inc	2900

**Septic Information**

Type of Septic: Replacement      Type: I      Depth to Limiting Layer: 84

Number of Tanks: 1      Number of Bedrooms: 3      Tank Size: Other

If other: 1072 gal      Pump Tank: Other      If other: 577 gal

Tank Material: Concrete      Treatment Area Size (sq ft): 517      Treatment Type: Pressure Bed

**Permit Fee**

Permit application fee: SSTS - Replacement \$175

**Permit Information**

After The Fact: No

Resort: No

Notes: Management plan submitted. Recommended maintenance every 24 months.

Application Received Date: 08/23/2021

Issued Date: 08/23/2021

Issued By: Walker Maasch

**Terms**

**Distance to Occupied Building**

10' from septic tank, 20' from sewage treatment, 10' from privy

**Distance to Property Line**

10' from septic tank, 10' from sewage treatment, 10' from privy

**Large Tree Setback Requirement**

10' from sewage treatment

**Distance to Buried Water Pipe/Pressure**

10' from septic tank, 10' from sewage treatment

**Above Watertable Setback Requirements**

3' sewage treatment, 3' privy


**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1516. New or upgrading drive ways for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7099 to 7093. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department

**Approvals**

Approval	Signature	Date
#1 Approved By		8-25-21
#2 Approved By	Diane Nelson	8-25-21



Building a Better World  
for All of Us™

LB

September 8, 2021

RE: Harris Township  
2021 Tolerick Reclamation  
SEH No. HARRT 162164

Matt Lien  
Hawkinson Construction  
501 W County Road 63  
Grand Rapids, MN 55744

Dear Matt:

At a regular council meeting, the Harris Township Board considered the bids for the referenced project. I have the pleasure of informing you that the Board accepted your bid in the amount of \$129,405.50 and you are hereby NOTIFIED OF AWARD OF THIS CONTRACT.

Enclosed is a copy of the Form of Agreement. Please sign the Agreement and return to me along with your Performance Bond, Payment Bond and Certificate of Insurance (2 copies of each). I will then:

1. Arrange for the proper Township officials to sign the form,
2. Insert the forms into a contract manual,
3. Distribute one fully executed electronic copy of the agreement and manual to you, one to the Township, and one to SEH,
4. Prepare a Notice to Proceed.

Please make sure that the required Certificate of Insurance form is completed with the following information:

1. The project name and list of additional insured (Certificate Holder and Short Elliott Hendrickson, Inc.) are included in the Description of Operations.
2. The Owner's name and address are listed under Certificate Holder.

Thank you for your interest in this project. Harris Township and SEH look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Beaver", written over a horizontal line.

Bob Beaver, P.E.  
Project Engineer

c: Harris Township Board

# AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

This Agreement is by and between **Harris Township** ("Owner") and **Hawkinson Construction Company** ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

## ARTICLE 1—WORK

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: **Tolerick Road Reclamation Project**

## ARTICLE 2—THE PROJECT

- 2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **Tolerick Road Reclamation Project**

## ARTICLE 3—ENGINEER

- 3.01 The Owner has retained **SEH** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.
- 3.02 The part of the Project that pertains to the Work has been designed by **Engineer**.

## ARTICLE 4—CONTRACT TIMES

- 4.01 *Time is of the Essence*
- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 *Contract Times: Dates*
- A. The Work will be substantially complete on or before **October 15, 2021**, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before **November 1, 2021**.
- 4.05 *Liquidated Damages*
- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):



1. *Substantial Completion*: Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
  2. *Completion of Remaining Work*: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500 for each day that expires after such time until the Work is completed and ready for final payment.
  3. Liquidated damages for failing to timely attain Substantial Completion, and final completion are not additive, and will not be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

#### 4.06 *Special Damages*

- A. Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.
- C. The special damages imposed in this paragraph are supplemental to any liquidated damages for delayed completion established in this Agreement.

## ARTICLE 5—CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:
- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
2021.501	MOBILIZATION	LUMP SUM	1	\$6000.00	\$6000.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	55	\$7.00	\$385.00
2112.519	SUBGRADE PREPARATION	RDST	21.25	\$168.00	\$3570.00
2118.509	AGGREGATE BASE CLASS 5	TON	540	\$21.00	\$11,340.00
2118.509	AGGREGATE SURFACING CLASS 5	TON	42	\$37.00	\$1554.00
2118.509	AGGREGATE SURFACING CLASS 1	TON	300	\$48.00	\$14,400.00
2215.504	FULL DEPTH RECLAMATION (P)	SQ YD	3917	\$2.50	\$9792.50
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2, C) 1.5"	TON	471	\$74.00	\$34,854.00
2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (2, C) 2.0"	TON	615	\$74.00	\$45,510.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1500.00	\$1500.00
2573.501	EROSION CONTROL	LUMP SUM	1	\$500.00	\$500.00
Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)					\$129,405.50

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

- C. Total of Lump Sum Amount and Unit Price Work (subject to final Unit Price adjustment) **\$129,405.50.**
- D. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

## ARTICLE 6—PAYMENT PROCEDURES

### 6.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### 6.02 Progress Payments; Retainage

- A. Owner shall make progress payments on the basis of Contractor's Applications for Payment on or about the **28TH** day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments

will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
  - a. 95 percent of the value of the Work completed (with the balance being retainage).
    - 1) If 50 percent or more of the Work has been completed, as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
  - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to **100** percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less **200** percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

#### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.

#### 6.04 *Consent of Surety*

- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

#### 6.05 *Interest*

- A. All amounts not paid when due will bear interest at the rate of 5 percent per annum.

### **ARTICLE 7—CONTRACT DOCUMENTS**

#### 7.01 *Contents*

- A. The Contract Documents consist of all of the following:
  1. This Agreement.
  2. Bonds:
    - a. Performance bond (together with power of attorney).
    - b. Payment bond (together with power of attorney).
  3. General Conditions.

4. Specifications as listed in the table of contents of the project manual (copy of list attached).
  5. Drawings (not attached but incorporated by reference) consisting of **10** sheets with each sheet bearing the following general title: **2021 Tolerick Reclamation**.
  6. Addenda (numbers **0** to **0** inclusive).
  7. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    - a. Notice to Proceed.
    - b. Work Change Directives.
    - c. Change Orders.
    - d. Field Orders.
    - e. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

## **ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS**

### **8.01 Contractor's Representations**

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
  2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
  4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
  5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
  6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and

observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

#### 8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
  1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### 8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published

by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or “track changes” (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on **August 25, 2021** (which is the Effective Date of the Contract).

Owner:  
Harris Township  
*(typed or printed name of organization)*

By: \_\_\_\_\_  
*(individual's signature)*

Date: \_\_\_\_\_  
*(date signed)*

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Attest: \_\_\_\_\_  
*(individual's signature)*

Title: \_\_\_\_\_  
*(typed or printed)*

Address for giving notices:

Harris Township

20876 Wendigo Park Road

Grand Rapids, MN 55744

Designated Representative:

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Address:

Harris Township

20876 Wendigo Park Road

Grand Rapids, MN 55744

Phone: 218.244.1811

Email: harristownshipclerk@gmail.com

*(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)*

Contractor:  
Hawkinson Construction Company  
*(typed or printed name of organization)*

By: \_\_\_\_\_  
*(individual's signature)*

Date: \_\_\_\_\_  
*(date signed)*

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

*(If [Type of Entity] is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_  
*(individual's signature)*

Title: \_\_\_\_\_  
*(typed or printed)*

Address for giving notices:

Hawkinson Construction

501 W. County Road 63

Grand Rapids, MN 55744

Designated Representative:

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Address:

Hawkinson Construction

501 W. County Road 63

Grand Rapids, MN 55744

Phone: 218.326.0309

Email: paul@hawkinsonconstruction.com

License No.: \_\_\_\_\_  
*(where applicable)*

State: \_\_\_\_\_







6C

Harris Township Clerk <harristownshipclerk@gmail.com>

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## Fwd: Sponsor Agreement

1 message

---

Harris Township <supervisordhtp@gmail.com>  
To: Clerk <harristownshipclerk@gmail.com>

Wed, Sep 15, 2021 at 2:03 PM

Please include on agenda  
Sunny beach road Irp

----- Forwarded message -----

From: **Karin Grandia** <Karin.Grandia@co.itasca.mn.us>  
Date: Wed, Sep 15, 2021 at 7:59 AM  
Subject: Sponsor Agreement  
To: Harris Township <supervisordhtp@gmail.com>  
CC: Ryan Sutherland <Ryan.Sutherland@co.itasca.mn.us>

Jim:

Attached is the fully executed sponsor agreement for the LRIP project on Sunny Beach Road. Ryan Sutherland is going to head up this project from our end and will be your contact moving forward. He will set up a kick off meeting with you and SEH sometime in the next month or so to be sure that the project is on the right path to get things ready for next year's construction.

Karin Grandia, P.E.

Itasca County Engineer

123 NE 4<sup>th</sup> Street

Grand Rapids, MN 55744

218-327-7389 office

218-244-2313 cell

[Karin.grandia@co.itasca.mn.us](mailto:Karin.grandia@co.itasca.mn.us)

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815K



## SPONSOR AGREEMENT

THIS AGREEMENT is between the Township of Harris hereinafter referred to as the "Township", and Itasca County, a duly organized county within the State of Minnesota, hereafter referred to as the "County" in accordance with the authority conferred by Minnesota Statute 164.03, Subdivision 2..

WHEREAS, the Township has applied for a Local Road Improvement Program (LRIP) Grant through the Minnesota Department of Transportation (MnDOT) for the rehabilitation of a portion of the Sunny Beach Road from CSAH 64 to Adair Road, hereafter referred to as the "Project" and,

WHEREAS, the Construction for the Project is identified as S.A.P. 031-592-001 and is eligible for the expenditure of LRIP funds. The LRIP portion of the funding for construction is estimated at \$1,250,000. The local portion, which shall be provided for by the Township, is estimated to be \$333,360 for a total project cost of \$1,583,360. The Township agrees to pay any additional amount by which the construction and engineering exceeds the estimate, and,

WHEREAS, the State of Minnesota Department of Transportation requires the County to act as the fiscal agent and contract administrator for the State of Minnesota in administering LRIP Grant funds for the Project, and,

THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD, with regard to the Project, the parties hereby agree to the following:

1. The Township shall prepare a plan for construction of the Project, hereafter referred to as the "Plan". The Plan and specification for the Project shall be in accordance with the current edition of Minnesota Department of Transportation "Standard Specifications for Construction" and Itasca County boiler plate bid documents.
2. If required, the Township shall obtain any necessary permits and environmental statements as required by law for completion of the Project, including but not limited to, permits and statements required by the Minnesota Pollution Control Agency, U.S. Army Corp. of Engineers and the Department of Natural Resources. The Township shall bear the cost of all permit fees. All pertinent permits shall be obtained prior to advertising for bids for the Project.
3. The Township shall acquire and pay the cost for all right-of-way and construction easements required for construction in accordance with the Plan.
4. The County shall assist the Township in preparation of bidding documents for the Plan.
5. The Township and County shall approve the Plan and specifications prior to the

County advertising for bids for the Project.

6. The County shall administer the bidding process, including, but not limited to, publishing the advertisement for bids, and awarding the Contract to the lowest responsible bidder, subject to concurrence by the Township.
7. The Township shall make the proposal package available to bidders, open bids and provide a bid tabulation to the County.
8. The Township shall be responsible for any costs not covered by the LRIP funds. The County shall not be responsible for any costs or overages associated with the Project.
9. In the event that the Township rejects all bids, the Township shall reimburse the County, if requested by the County, for all direct and administration costs incurred by the County to that date.
10. The Township shall employ an outside consultant to perform the Construction Engineering for the project, including but not limited to on-site field inspection, staking, materials testing, record keeping, as-builts and project close out. The Township shall report any observed deficiencies to the County immediately.
11. The County shall make all payments to the contractor and assist in the processing of the final payment documentation in accordance with current specifications.
12. The County will invoice the Township for reimbursement of eligible project costs, based on actual costs, not more than once each thirty (30) days. The Township shall reimburse the County within thirty (30) days of the invoice.
13. The County uses RT Vision's One Office project management software to manage projects. All Project related data shall be provided to the County through the One Office software.
14. The Township assumes full responsibility for the operation and maintenance of any facility constructed or improved by the Project.
15. The Township agrees that it shall indemnify, save, and hold harmless the County and all of its employees and agents from any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the Township's execution or performance of the work provided for herein. The Township further agrees to defend at its own cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatever character arising from the County's execution or performance of the work provided for herein, subject to the limitations of Minnesota Statutes Ch. 466.
16. The County agrees that it shall indemnify, save, and hold harmless the Township

and all of its employees and agents from any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the County's execution or performance of the work provided for herein. The County further agrees to defend at its own cost and expense, any action or proceeding commenced for the purpose of asserting any claim of whatever character arising from the County's execution or performance of the work provided for herein, subject to the limitations of Minnesota Statutes Ch. 466.

17. Any and all employees of the Township, while engaged in the performance of any work or service which the Township is specifically required to perform under this Agreement, will be considered employees of the Township only and not of the County, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, will be the sole obligation of the Township.

18. Any and all employees of the County, while engaged in the performance of any work or service which the County is specifically required to perform under this Agreement, will be considered employees of the County only and not of the Township, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act, of said employees, will be the sole obligation of the County.

**HARRIS TOWNSHIP, MINNESOTA**

Approved by the Harris Township Board this 28th day of July, 2021.

[Signature]  
Township Board Chair

[Signature]  
Township Board Member / Clerk

**ITASCA COUNTY, MINNESOTA**

Approved by the Itasca County Board this 24th day of August, 2021.

By: [Signature]  
County Board Chair

[Signature]  
Attest: County Administrator

Approved as to form this 9th day of September, 2021.

By: [Signature]

Itasca County Attorney



LA

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE CEMETERY WENDIGO CRYSTAL SPRINGS

8/8/21

Road side

Cut - 100%  
OK

OK

Both from a  
Mowing report  
to park lead  
in table

N/A

N/A

Good

Branches will  
start to come  
out.

Good

CEMETERY:  
GRASS CUT:  
GRASS TRIMMED:  
ANY TRASH?  
ANY VANDALISM?  
EXCESSIVE WATER STANDING/  
ANY AREAS OF CONCERN

PARKS:  
VOLLEYBALL COURT:  
NETS  
POSTS  
COURT  
GRASS CUT/TRIMMED

TENNIS COURT:  
NET  
POSTS  
COURT  
GRASS CUT/TRIMMED

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA: NET

PICNIC AREA: TABLES/BENCHES TRASH

PLAYGROUND AREA: SWINGS SLIDES TRASH ANYTHING BROKEN

HORSESHOE COURT TRASH

PARKING LOT: TRASH

ICE RINK/WARMING SHACK

OUTHOUSE: CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

8/8/2021

CEMETERY

WENDIGO

CRYSTAL SPRINGS

good

N/A

branches good

branches good kids: playground

OK kids: playground

N/A OK

branches are OK good

overall - driveway! Road side cut! branches good. many benches are OK. trash - needs a lot of work.



PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE 8/19/2021 CEMETERY OK WENDIGO James CRYSTAL SPRINGS James

CEMETERY:

GRASS CUT:

GRASS TRIMMED:

ANY TRASH?

ANY VANDALISM?

EXCESSIVE WATER STANDING/  
ANY AREAS OF CONCERN

PARKS:

VOLLEYBALL COURT:

NETS

POSTS

COURT

GRASS CUT/TRIMMED

TENNIS COURT:

NET

POSTS

COURT

GRASS CUT/TRIMMED

Handwritten notes on lined paper:

- Large checkmark on the left side.
- Under "NETS": OK
- Under "POSTS": OK
- Under "COURT": OK
- Under "GRASS CUT/TRIMMED": OK
- Under "TENNIS COURT:": OK
- Under "NET": OK
- Under "POSTS": OK
- Under "COURT": OK
- Under "GRASS CUT/TRIMMED": OK

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA: NET

PICNIC AREA: TABLES/BENCHES TRASH

PLAYGROUND AREA: SWINGS SLIDES TRASH ANYTHING BROKEN

HORSESHOE COURT TRASH

PARKING LOT: TRASH ICE RINK/WARMING SHACK OUTHOUSE: CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

8/10/2011

OK

Good

W/A

Bench

Good

Good

Good

OK

Kids

Good

W/A

OK

Bench

OK

(Insect down)

Overall - good

Wendigo - spray bench down

Cricket - some grading, maintenance down

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

DATE 8/1/20 CEMETERY WENDIGO CRYSTAL SPRINGS

CEMETERY:

GRASS CUT:

GRASS TRIMMED:

ANY TRASH?

ANY VANDALISM?

EXCESSIVE WATER STANDING/  
ANY AREAS OF CONCERN

8/1/20

road side

shrubbery -

cutted

new soddy!

PARKS:

VOLLEYBALL COURT:

NETS

POSTS

COURT

GRASS CUT/TRIMMED

TENNIS COURT:

NET

POSTS

COURT

GRASS CUT/TRIMMED

OK

OK

Some grass growing  
good beds.

OK

net still  
looks good

good

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR  
NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:  
NET

PICNIC AREA:  
TABLES/BENCHES  
TRASH

PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN

HORSESHOE COURT  
TRASH

PARKING LOT:  
TRASH  
ICE RINK/WARMING SHACK  
OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

8/14/2021

CEMETERY

WENDIGO

CRYSTAL SPRINGS

good good

OK

OK

good  
ends of paths

bench fixed  
year!!

good

OK

OK

benches good

Overall - I called the dept and I am outside  
yours - yard by picnic bench area  
yours - measure picnic table camera, sign: missing  
pickup of pets and 1st sign.

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	8/30/2021	OK		
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

grows grass  
road side - needs  
trim

N/A

OK

OK

good



PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR  
NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:  
NET

PICNIC AREA:  
TABLES/BENCHES  
TRASH

PLAYGROUND AREA:  
SWINGS  
SLIDES  
TRASH  
ANYTHING BROKEN

HORSESHOE COURT  
TRASH

PARKING LOT:  
TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:  
CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

8/30/2014

N/A

OK

good.

OK

good.

OK

good.

Good

good -  
kids  
play

N/A

okassy.

OK

Prumps.

OK

Ernie's - looks pretty good!

Yummy's - OK - we need to work on grass case.  
Cupids - signs needed. (Pickup sign, P.S. - Rest sign)

7C

## TRAILS TASK FORCE

SEPT. 9 2021

Itasca County getting grant for counters on trails , this will help to show effect of trails on local economy.

Nashwauk looking for grant for possible mountain bike recreation area

Reroute of 38's snowmobile trail-in the works

Mt Itasca and Blueberry hills trails are open, and they are prepping some trails for winter

Itasca county is clearing trails , making very good progress this year

Study on going about letting ATV'S and UTV'S using some snowmobile trails





7E

**Harris Township Cemetery Policy  
Itasca County, Minnesota**

To obtain uniformity and efficiency in maintenance of our Township Cemetery, the following policies and regulations have been approved by the Harris Township Board; to be in effect for the Harris Township Cemetery as of September 22, 2021

Cemetery Sexton can be reached at 218-398-5033, [harristownshipsexton@gmail.com](mailto:harristownshipsexton@gmail.com). The Cemetery Sexton is available by phone, text and e-mail, with respectable hours and typically has less than a 24 hour response time and is happy to meet with you to address any questions or concerns you or your family may have.

Harris Township Cemetery Maintenance: 218-244-5247

**Hours:** The Cemetery grounds are open to the public from Dawn to Dusk year round.

**Purchase, Sale and Transfer of Deeds:**

- ❖ All burials, purchasing of sites and placement of grave markers must be arranged with and by the Sexton.
- ❖ All purchased sites must be paid by check, payable to the Harris Township.
- ❖ All purchased sites require a Deed that will be drawn up by the Sexton and signed at the monthly Board Meetings by the Board. Deeds must be recorded with the Itasca County Recorder's Office. The recording fee, currently of \$46 is required in addition to the fee for the site purchased at the time of sale; payable to Harris Township.
- ❖ All payments must be made to the Sexton or funeral home. The original Deed will be mailed to the purchaser after being recorded with Itasca County and a copy filed with the Township.
- ❖ Available lots may be viewed on the Harris Township web page by clicking the Cemetery tab on the left sidebar. These will be updated to the website annually, effective January 1, 2019. <https://www.harristownshipmn.org/> or by contacting the Sexton for an appointment.
- ❖ A maximum of four (4) sites may be purchased per person, per deed.
- ❖ Deeds CAN NOT be transferred, assigned or pledged to another interest without the consent of the Town Board. (Does not include family placed in family owned sites.)
- ❖ Private sale of burial sites is prohibited.
- ❖ The Sexton maintains the authority to discontinue sale with Board approval of a particular section, block or lot area to ensure the space for those who have pre-purchased sites is adequate.
- ❖ Section 1 sites are prohibited from full casket burials if the site purchase date was after October 1, 2013.

## Cemetery Rates:

Cemetery Site Purchase rate: \$175.00

Itasca County Recording fee: \$46.00

**Burial rates are for burial times, Monday – Friday, between the hours of 9am – 3 pm.**

Winter Burial Rates are in addition to the **regular burial rate** listed in this policy. Winter burial rates are effective as soon a grave heater is necessary, and will remain in effect until May of each year.

### Regular Burial Rates:

Traditional Casket Adult: \$500.00

Traditional Casket Infant: \$150.00

Cremation: \$125.00

Disinterment: \$1,250.00

Disinterment (Cremation) - \$400.00

### \*Winter Burial Rates:

PLUS \$1,500 = \$2,000.00

PLUS \$1,500 = \$1,650.00

PLUS \$1,500 = \$1,625.00

- ❖ An additional fee of \$200.00 will be charged for any burial that begins Monday – Friday after 3 pm. No burials will be permitted after 5 pm.
- ❖ An additional fee of \$275.00 will be charged for weekend burials and shall only take place between the hours of 9 am and 3 pm.
- ❖ Winter burial rates will be defined as anytime the ground is frozen and needs to be thawed in order to open the grave.
- ❖ No burials will be permitted on New Year’s Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
- ❖ If burial has been requested and site prepared, and the burial is canceled by no fault of the township, 50% of the original fee for the burial will be charged.

### Site/Burial Regulations:

- ❖ All burials must be arranged with and by the Sexton. No interment may take place without the notification and approval of the Sexton.
- ❖ Vaults are required for all traditional full casket burials.
- ❖ All excavating of sites will be performed by the Harris Township Cemetery Maintenance and adequate notice to prepare is required. A minimum of 4 week days is essential during winter months to prepare the site and 2-3 week days during summer months. (Not to include the day of the request.) Times may need to be adjusted depending on the frost depth and shall be communicated with the funeral home.
- ❖ Each site purchased/ owned may hold 1 full adult traditional burial complete with a vault and 4 cremation urns above. Full traditional burials should be placed prior to a cremation in the site owned or you will be referred to the disinterment process and fees. Two Infant traditional burials may be placed on the same level to allow 4 cremations above. This is the only adjustment made to the allowance of burials to be placed in each site purchased or owned.

- ❖ No burials above ground will be permitted and no spreading of ashes above ground will be permitted.

#### **Disinterment:**

- ❖ If a disinterment is requested of cremation or traditional burials- contact the Sexton to facilitate the process. All fees will be the responsibility of the requester and must be paid in advance.

#### **Headstone, Foot-stone, Markers:**

- ❖ Only one upright Headstone may be placed per site purchased. These will be marked by the Harris Township Cemetery Maintenance and laid by a licensed monument company. Foot-stones or additional flat markers may also be placed on sites as space allows and must be approved by the Sexton. The Headstone footprint shall not exceed 2ft X 4ft for a single plot and 2ft X 8ft for two sites (for example a husband and wife).
- ❖ ONLY Foot markers received from the Itasca County Veterans Office will be placed by the Harris Township Cemetery Maintenance Department free of charge. The placement of any foot stones and foot markers must go through the Sexton. The placing of headstones, foot-stones and flat markets by individuals is prohibited.
- ❖ If you plan to purchase a headstone, foot stone, or flat marker independent of a local monument company, you must be aware of the following:
  - ❖ Any headstone, foot-stone, and flat marker, not purchased through a local monument company, must be approved by the Harris Township Sexton. Be aware that there are restrictions on size and placement of any grave/memorial marker placed in the cemetery.
  - ❖ All headstones, foot-stones and foot markers above ground level must be placed on a foundation.
  - ❖ Homemade headstones, foot-stones and flat markers are prohibited.
  - ❖ All foot-stones and flat markers will be marked and placed by the Harris Township Maintenance Department. There will be an (hourly maintenance) charge for this service and must be paid prior to the placement of the monument. The charge will depend on estimated time and number of Township staff required to place the foot-stones or flat markers.
- ❖ Harris Township shall not be held responsible or liable for any loss, damage, vandalism, upkeep, or act of Mother Nature to any headstone foot stone or flat marker. If damaged, or if blight is caused by the maker of the headstone, foot stone or flat marker, the Township will attempt to contact the owner. If unsuccessful, the headstone, foot-stone, or flat marker will be removed from the cemetery.

## **Trees, Flowers and Ornamentations:**

- ❖ There shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that is currently on grounds is subject to removal without guarantee of replacement in the event of needing to be removed for burial excavation, maintenance, or death of the shrub or tree; or subject to being planted in violation of the policies placed forward.
- ❖ Flowers and decorations are allowed to be placed on individual sites owned from April 1<sup>st</sup> – October 1<sup>st</sup> annually. No flowers, decorations, stands or holders are the responsibility of Harris Township and may be removed at any time by Harris Township Cemetery Maintenance if interference with maintenance procedures or encroaching on other sites is violated. All flowers and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery. Removal of remaining flowers and decorations after October 1<sup>st</sup> will be removed by the Harris Township Cemetery Maintenance. Ornamentation will be placed in a bin for up to 1 week for owners to retrieve.
- ❖ We strongly encourage the use of sturdy and durable holders and planters to avoid being tossed around in the wind and to withstand the Minnesota seasons. Please limit 2 flower boxes per site.
- ❖ Special ornamentation may take place for a full 7 days after a burial anytime of the year. Special ornamentation from December 1st – January 30th is also permitted for Holiday Seasons. Harris Township Cemetery Maintenance may remove any ornamentation remaining after this period.

## **Disclosure:**

The Harris Township Board reserves the right to make exceptions, suspensions, or modifications of any of the policies and regulations set forth that may cause undue hardship of a pre-owned site or error of its doing and such shall not affect the policies and regulations of the general application set forth.

## **Other Information**

- ❖ Sections 1 and 2 of the Cemetery sites are 8 ft. long x 4 ft. wide.
- ❖ Section 3 of the Cemetery sites are 10 ft. x 4 ft. wide.
- ❖ Duplicate Deeds may be purchased from the Itasca County Recorder's Office for a small fee.
- ❖ Harris Township may purchase a cemetery site back from its owner. The request needs to be made in writing to the Sexton and a copy of the Deed must be included with the request. The recording fee will be paid by the township and the purchase price returned. No burials may be in the site location.
- ❖ Harris Township Cemetery will allow loved ones who choose cremation to be buried together in one urn. This should be done prior to either being placed in the site or you will be referred to the disinterment process. There is only 1 fee per burial excavation. The correct paperwork for both persons must be filed with the funeral home that will be processed to the Sexton.
- ❖ We do not allow the burial of pets at Harris Township Cemetery.
- ❖ There is map on the website at <https://www.harristownshipmn.org/> under the Cemetery tab; it is a helpful tool in understanding the layout of the cemetery. It highlights each section, block and lot.

❖ As of January 1, 2019 the website will have links available under the Cemetery tab that will assist in viewing the locations available for sale; sites sold, and burial locations of loved ones. These will be updated annually to the website.

❖ [www.Findagrave.com](http://www.Findagrave.com) is a helpful site if you are unsure of the cemetery a loved one is at.

Dated: \_\_\_\_\_

By \_\_\_\_\_ By \_\_\_\_\_, It's Chairman

By \_\_\_\_\_ By \_\_\_\_\_,

By \_\_\_\_\_ By \_\_\_\_\_, Its Clerk



\*All headstones, foot stones, and flat markers above ground level must be placed on a foundation.  
 \*Homemade headstones, foot stones, and flat markers are prohibited.  
 \*All foot stones, and flat markers will be marked and placed by the Harris Township Maintenance Department. There will be an (hourly maintenance) charge for this service and must be paid prior to the placement of the marker. The charge will depend on estimated time and number of Township staff required to place said markers.

\*Harris Township shall not be held responsible or liable for any loss, damage, vandalism, upkeep, or act of Mother Nature to any headstone, foot stone or flat marker. If damaged, or if blight is caused by monument or marker maker, the Township will attempt to contact the owner. If unsuccessful, the headstone, foot stone and flat marker will be removed from the cemetery.

**Trees, Flowers and Ornaments:**

There shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that is currently in grounds is subject to removal without guarantee of replacement in the event of needing to be removed or burial excavation, maintenance, or death of the shrub or tree; or subject to being planted in violation of the policies placed forward.  
 Flowers and decorations are allowed to be placed in individual sites owned from April 1<sup>st</sup> – October 1<sup>st</sup> annually. No flowers, decorations, stands or holders are the responsibility of Harris Township and may be removed at any time by Harris Township Cemetery Maintenance if interference with maintenance procedures or encroaching on other sites is violated.  
 All flowers and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery.  
 Removal of remaining flowers and decorations after October 1<sup>st</sup> will be removed by the Harris Township Cemetery Maintenance. Ornaments will be placed in a bin for up to 1 week for owners to retrieve.  
 We strongly encourage the use of sturdy and durable holders and planters to avoid being tossed around in

the wind and to withstand the Minnesota seasons. Please limit 2 flower boxes per site.  
 3. Special ornamentation may take place for a full 7 days after a burial anytime of the year.  
 Special ornamentation from December 1st – January 30th is also permitted for Holiday Seasons. Harris Township Cemetery Maintenance may remove any ornamentation remaining after this period.

**Disclosure:**

The Harris Township Board reserves the right to make exceptions, suspensions, or modifications of any of the policies and regulations set forth that may cause undue hardship of a pre-owned site or error of its doing and such shall not affect the policies and regulations of the general application set forth.

**Other Information**

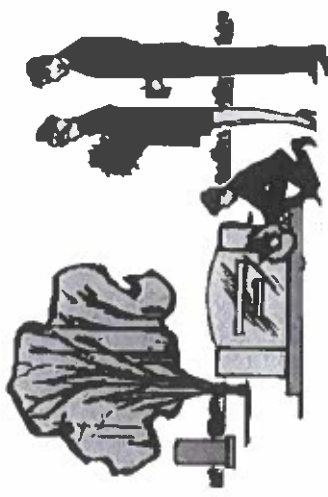
- \*Sections 1 & 2 of the Cemetery sites are 8 ft. long x 4 ft. wide.
- \*\*Section 3 of the Cemetery sites are 10 ft. x 4 ft. wide.
- \*\*Duplicate Deeds may be purchased from the Itasca County Recorder's Office for a small fee.
- \*\*Harris Township may purchase a cemetery site back from its owner. The request needs to be made in writing to the Sexton and a copy of the Deed must be included with the request. The recording fee will be paid by the township, and the purchase price returned to the owner. No burials may be in the site location.
- \*\*Harris Township Cemetery will allow loved ones who choose cremation to be buried together in one urn. This should be done prior to either being placed in the site or you will be referred to the disinterment process. There is only 1 fee per burial excavation. The correct paperwork for both persons must be filed with the funeral home that will be processed to the Sexton.
- \*\*We do not allow the burial of pets at Harris Township Cemetery.
- \*\*There is cemetery map at <https://www.harristownshipmn.org/> under the Cemetery tab; it is a helpful tool in understanding the layout of the cemetery. It highlights each section, block and lot.

\*\*As of January 1, 2019 the website will have links available under the Cemetery tab that will assist in viewing the locations available for sale; sites sold, and burial locations of loved ones. These will be updated annually to the website.

# Harris Township Cemetery Policy

Cemetery Sexton:  
 Terri Friesen 218-398-5033  
[harristownshipsexton@gmail.com](mailto:harristownshipsexton@gmail.com)

Harris Township Cemetery Maintenance:  
 Derrick, 218-244-5247 – 218-326-6190



To obtain uniformity and efficiency in maintenance of our Township Cemetery, the following policies and regulations have been approved by the Harris Township Board; to be in effect for the Harris Township Cemetery as of October, 2021.

**Hours:** The Cemetery grounds are open to the public from Dawn to Dusk, year round.



## Harris Township Cemetery Rates

Cemetery Site Purchase Rate: \$175.00  
Itasca County Recording Fee: \$46.00

Burials rates are for burial times beginning:

Monday-Friday between the hours of 9am -3pm.

Regular Burial Rates:

Traditional Casket Adult: \$500.00

Traditional Casket Infant: \$150.00

Cremation: \$125.00

Disinterment (traditional): \$1,250.00

Disinterment (cremation): \$400.00

An additional fee of \$200.00 will be charged for any burial that begins Monday- Friday after 3pm.

No burials will be permitted to begin after 5pm.

An additional fee of \$275.00 will be charged for weekend burials and shall only take place between the hours of 9am and 3pm.

A fee of \$1500.00, in addition to the regular burial rate, will be charged for all winter burials, both traditional casket and cremation burials. Winter is defined as anytime the ground is frozen and needs to be thawed in order to open the grave until May.

No burials will be permitted on New Year's Day, Good Friday, and Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

If burial is requested and excavation is performed, AND the burial is canceled by no fault of the Township, half of the original fee for that burial will be charged.

## Purchase, Sale and Transfer of Deeds:

1. All purchases of sites must be arranged with and by the Sexton.
2. All purchased sites must be paid by check, payable to the Harris Township.
3. All purchased sites require a Deed that will be drawn up by the Sexton and signed at monthly Board Meetings by the Board. Deeds must be recorded with the Itasca County Recorder's Office. The recording fee, currently of \$46 is required in addition to the fee for

the site purchased at the time of sale; payable to Harris Township.

4. All payments must be made to the Sexton or funeral home. The original Deed will be mailed to the purchaser after being recorded with Itasca County and a copy filed with the Township.

5. Available lots may be viewed on the Harris Township web page by clicking the Cemetery tab on the left sidebar. These will be updated to the website annually, effective January 1, 2019.

<https://www.harristownshipmn.org/> or by contacting the Sexton for an appointment.

6. A maximum of four (4) sites may be purchased per person, per deed.

7. Deeds CAN NOT be transferred, assigned or pledged to another interest without the consent of the Town Board. (Does not include family placed in family owned sites.)

8. Private sale of burial sites is prohibited.

9. The Sexton maintains the authority to discontinue sale with Board approval of a particular section, block or lot area to ensure the space for those who have purchased sites is adequate.

10. Section 1 sites are prohibited from full casket burials if the site purchase date was after October 1, 2013.

## Site/Burial Regulations:

1. All burials must be arranged with and by the Sexton. No interment may take place without the notification and approval of the Sexton.
2. Vaults are required for all traditional full casket burials.
3. All excavating of sites will be performed by the Harris Township Cemetery Maintenance and adequate notice to prepare is required. A minimum of 4 week days is essential during winter months to prepare the site and 2-3 week days during summer months. (Not to include the day of the request.) Times may need to be adjusted depending on the frost depth and shall be communicated with the funeral home.
4. Each site purchased/ owned may hold 1 full adult traditional burial complete with a vault and 4 cremation urns above. Full traditional burials should be placed prior to a cremation in the site owned or you will be

Infant traditional burials may be placed on the same level to allow 4 cremations above. This is the only adjustment made to the allowance of burials to be placed in each site purchased or owned.

5. No burials above ground will be permitted and no spreading of ashes above ground will be permitted.

## Disinterment:

1. If a disinterment is requested of cremation or traditional burials-contact the Sexton to facilitate the process. All fees will be the responsibility of the requester and must be paid in advance.

## Headstone, Footstone, Markers:

1. Only one upright Headstone may be placed per site purchased. These will be marked by the Harris Township Cemetery Maintenance and laid by a licensed monument company. Footstones or additional flat markers may also be placed on sites as space allows and must be approved by the Sexton. The Headstone footprint shall not exceed 2ft X 4ft for a single plot and 2ft X 8ft for two sites (for example a husband and wife).

2. ONLY Foot markers received from the Itasca County Veterans Office will be placed by the Harris Township Cemetery Maintenance Department free of charge. The placement of any other foot markers must go through the Sexton and shall be placed by Harris Township Maintenance, at the hourly rate of the maintenance staff. The placing of headstones, foot stones, and flat markers by individuals is prohibited.

3. If you plan to purchase a headstone, foot stone or flat marker independent of a local monument company, you must be aware of the following:

**\*\*Any headstone, foot stone and flat marker, not purchased through a local monument company, must be approved by the Harris Township Sexton. Be aware that there are restrictions on size and placement of any grave/memorial marker placed in the cemetery.**



7F

**NOTICE  
HARRIS TOWNSHIP  
HARRIS CEMETERY**

**As per the cemetery policy, all flowers, flower boxes,  
planters, and decorations  
must be removed from the cemetery no later than**

**OCTOBER 1, 2021**

**Any items not removed by October 1<sup>st</sup> will be removed  
by Harris Township Maintenance staff  
and placed in a bin by the cemetery garage  
for one week!**

**Respectfully submitted,  
Terri Friesen, Sexton**

**Published: 9/25/2021, 9/29/2021**

**Posted: 9/22/2021**



8A



**Itasca County Township Association**  
**Office of the Secretary**  
Kelly Derfler  
39043 Spang Road Hill City, Minnesota 55748  
[spangclerk@gmail.com](mailto:spangclerk@gmail.com) 218-398-2109

**Itasca County Township Association**  
**Meeting Minutes**  
**August 9, 2021**  
**Itasca County Courthouse**

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, August 9, 2021 @ 7:00PM. Directors present were President Mike Baltus, Diane Coppens, Beth Hanggi, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Chris Schultz, Roberta Truempler and Secretary Kelly Derfler. Townships represented were Blackberry, Bowstring, Feeley, Harris, Kinghurst, Lone Pine, Marcell, Morse, Spang and Wabana. Guests present were Commissioner Leo Trunt and Brett Skyles, Itasca County Administrator.

Pledge of Allegiance was recited.

Motion made by Lloyd Adams to approve the minutes from July 12, 2021, as written. Second by Mark Klennert and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempler. Balance as of August 8, 2021.

Saving Account Balance	Checking	Total
\$13,802.05	\$778.23	\$14,580.28

Claims:

Salary	August Payroll	\$295.52

Motion made by Gary Nelson to approve the treasurer's report, as reported. Second by Lloyd Adams and carried. All voting in favor.

**Brett Skyles, Itasca County Administrator-**

Jail- Brett presented the members with pictures of the new 187-bed jail project and stated that the jail and courthouse will be set further back from the road than it is presently allowing for more green space and better visual clearance at the intersection. The jail will be 1.5-2 stories with the required natural light for inmates along with new courts and one new office space. The current general population jail annex will be remodeled and will house probation as well as the state probation option to lease space. The third floor of the courthouse will also be remodeled. The courtrooms will be remodeled adding some administrative space. There will be four courtrooms once complete, adding one to what is currently available. There will be new rehabilitation programs available at the jail. There will also be green space that can be used for an 80-bed expansion in the future if necessary. The Department of Corrections stated that the



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current facility was out of compliance, with a "sunset" date of May 1, 2023. The DOC will give extensions on the sunset date with proof of the ongoing new construction.

Local Option Sales Tax- Legislators needed to approve the sales tax prior to it going to the voters on the ballot. The county highlighted the fact that 25-35% of inmates in the jail are not from Itasca County. 30% of inmates are from the Grand Rapids area and 42% from the rest of the county. The jail's annual growth rate has been 6%. In 2019, the number of inmates housed outside the county per day was 35 at a cost of \$35-55 per day per person. The county sent out a survey and the majority (75%) came back stating their support of the local option sales tax to pay for the jail. The sales tax will exclude cars, food, clothes and more that will be stated at a later time and will end when the jail is paid off. This is the first local option sales tax for Itasca County. With a lack of jail space for much of the northern region, St. Louis, Beltrami and Koochiching Counties have all sent letters of approval stating that they would also use the jail space at a cost.

The max budget of the new jail with remodels is \$75 million. If the county had a \$75 million bond, the annual interest and principal payment would be approximately \$4 million. Itasca County realizes approximately \$400 million in applicable taxable sales each year. 1% of that would be about \$4 million, covering the cost of the bond payments. If the county were to use property tax to pay for the jail, it would amount to about a 10% increase in property tax.

The county was approved by the legislators to move forward with the local option sales tax. This will be on the next general election ballot in November of 2022, with an implementation date of January 2023, if passed. The county is paying only interest on the bonds until 2023 in hopes of the local option sales tax passing.

Demolition of the existing buildings is complete. The demolition cost is including in the total price of the jail project. The building process is set to be complete in August, 2023 with a projected lifetime of 50-75 years.

A question asked was if the county could combine their proposed local option sales tax with the city's (Grand Rapids) proposed local option sales tax for the Civic Center remodel. Brett stated that the county has explored the idea but has not come to that decision as of yet.

### **Commissioner's Report-**

**Leo Trunt-** 1) July 13- The county approved a soil brown water and soil vapor contract as well as a testing contract to test materials and concrete for the jail project. 2) The county approved a pedestrian crossing system in Coleraine across Hwy 169. 3) The



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county approved a bid contract for the intersection of Hwy 2 and CSAH 63. 4) There will be a land classification meeting on September 21 at 1pm. 5) The board approved an easement for some tax forfeit land for the Huber project. 6) July 27- the board approved an IMCare compliance plan. 7) The board approved a contract for the Phillips bridge in Splithand Township. 8) The land department asked for funds from the recorder's compliance fund. The land department will use this for HD Lidar acquisition, an aerial photography technology. 9) The county received an IEDC update. 10) August 3- work session, the county approved a donation of the door from the old bus depot. It will be going to the VFW in Grand Rapids. 11) The board received a construction update for various county road projects. 12) The board approved the Len Hardy Memorial ATV Trail grant application to the IRRRB. 13) The board received a presentation from Paul Bunyan talking about broadband. There is a new program where the broadband companies can bid on tracks of land based on census tracks and other data. There will be federal, state, and county grants available to move forward on these projects to provide broadband service to underserved communities.

#### **Old Business-**

**Communications-** No correspondence to report.

**Director's meeting-** Mark Klennert was appointed as the District 5 Director. There is still a need for a District 3 Director (Arbo, Bearville, Lawrence, Nashwauk, Greenway, Lone Pine and Wabana).

#### **Committee Reports-**

**WPIC-** The state is in the process of taking control from the counties by way of watershed.

**ARDC-** vacant

**911 User Radio Board-** none

**ATP-** Meeting is in October.

**L&R-** none

#### **New Business-**

New officers present: Phaedra Hoopman, Blackberry Township Clerk.

"Are any townships spraying for weeds along township roads, specifically sweet clover?" There were no townships present who spray along township roads for weeds. It was stated that townships could document the problem and apply to the state for funding. A problem that was discussed is the salt/sand piles that have tansy growing that is spread onto the county roads. The association will address the issue with Reno at a later date. Peggy Clayton stated that the township association can pass a resolution to pass along to L&R for weed eradication.



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Jon Korpi, of Lone Pine, stated that there was a two-phase project that has been in the works for Nashwauk, Keewatin and Pengilly's waste water treatment facilities. Phase one was to combine and expand the Keewatin waste water treatment facility with the existing facility in Nashwauk. The project was well funded through the state bonding program. They are now pursuing funding for the Swan Lake area. They will be applying at the state and federal level. The project has been recognized at the federal level. They received \$350,000 from direct legislative appropriation in 2020 for engineering work that needs to be done prior to construction. Phase one came in at approximately \$10 million. Phase two is expected to come in at about the same cost.

Harris Township received \$1.25 million from the LRIP grant. The township will be responsible for cost of engineering. They will begin the bid process this fall.

Motion made by Richard Lacher to adjourn the meeting at 8:04pm. Second made by Michael Schack and carried.

Respectfully submitted,

*Kelly Derfler*

Kelly Derfler

[spangclerk@gmail.com](mailto:spangclerk@gmail.com)  
218-398-2109

9A

Harris Township Monthly Hall Report

Caretaker Terri Friesen Date August 2021

- 1) Cleaning, Key meetings: 9.25 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 5 hrs  
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes: \_\_\_\_\_  
\_\_\_\_\_

Total (all hours worked): 14.25 hrs.

Rentals:

- 1) Residents: 5

No charge/discounted ONLY by board approval 1

Notes: resident memorial service - N/C  
\_\_\_\_\_

- 2) Non-residents: 2

0  
Discounted ONLY by board approval \_\_\_\_\_

Notes: \_\_\_\_\_

- 3) Board functions, (meetings, scheduled, elections): 5

Total: 12

Deposits Retained: 0  
Reason: \_\_\_\_\_

Total Money Collected: \$400.00

MONTH: *Aug 2021*

**RENTER REGISTE**

<b>R</b>	<b>DATE</b>	<b>RENTER</b>	<b>FUNCTION</b>	<b>CHECK #/ CASH</b>	<b>RENTAL AMOUNT</b>
	8/1/21	Janice Moe	Birthday	4087	\$50.00
	8/7/21	Gloria Christie	Family reunion	2454	\$50.00
	8/8/21	Holly Wilhelm	Bridal Shower	1033	\$50.00
	8/14/21	Carol Barsness	Birthday	1122	\$50.00
	8/21/21	Mary Beckman	Memorial	5178 (Mary Wiita)	\$100.00
	8/27/21	Jim Kelley	Memorial		N/C
	8/28/21	Joe Daley	Memorial	11075	\$100.00
				\$	
				\$	
			<b>TOTAL</b>		<b>\$400.00</b>

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391.Subd E:

**TERRI FRIESEN  
CARETAKER**

9/16/21



August 2021 – month hall report worksheet

Text/calls (pay period ending 8/6/21)

- Total 1.25 hrs

Text/calls (pay period ending 8/20/21)

- 2.5 hrs

Text/calls (pay period ending 9/3/21)

- 1.25 hrs

Total for August – 5 hrs

KM/Cleaning (pay period ending 8/6/21)

- 1.25 hrs

KM/Cleaning (pay period ending 8/20/21)

- 3 hrs

KM/cleaning (pay period ending 9/3/21)

- 5 hrs

Total for August – 9.25 hrs

145 total



10A

Daily Maintenance Report

Derrick

Date: 8/2/21

- Charged battery on chipper. ½ hr.
  - Picked up grapple bucket for the ASV. ½ hr.
  - Chipped up trees on the Wendigo Park Rd. 7 hr.
- Left at 3 p.m.

Daily Maintenance Report

Derrick

Date: 8/5/21

- Picked up ASV from ASV equipment shop. 1 hr.
- Picked up supplies in town. 1 hr.
- Open burial sites in section 3 for Friday and Saturday burials. 6 hr.

Daily Maintenance Report

Date: 8/2/21 Marlin

6-2:45pm

Chipping brush 6 hrs

1 hr getting chipper hooked up and running

1 hr cutting trees at maintenance yard

Daily Maintenance Report

Derrick

Date: 8/9/2021

- Meeting with Mike. ½ hr.
- Picked up garbages at both parks and the Cemetery. 1 hr.
- Sprayed for ants and hornets at the Town Hall. 1 ½ hr.
- Filled in burial site in section 3. 1 hr.
- Cleaned up fallen trees at the Service center. 1 ½ hr.
- Cleaned up fallen tree and made a pile for chipping brush at the Town Hall. 2 hr.
- Marked out site in section 3 for headstone. ½ hr.

Daily Maintenance Report

Derrick

Date: 8/10/2021

- Meeting with Mike. ½ hr.
- Chip up fallen trees on the Sunny Beach Rd. 6 ½ hr.
- Replace hydraulic hose line on the bucket of the ASV. 1 hr.

Daily Maintenance Report

Date: 8/10/21

Marlin Herbert

8 am 30 min meet with Mike

7 ½ hours chipping brush on Sunnybeach road

Daily Maintenance Report

Derrick

Date: 8/11/2021

- Marked out sites in section 2 and 3 for stone placement. ½ hr.
- Chipped up fallen trees on the Wendigo Park Rd., Mishawaka Rd. and Birch St. 7 ½ hr.

Daily Maintenance Report

Date: 8/11/21

Marlin

½ hr adjusting and greasing chipper

7 hr chipping Wendigo park rd , Mishawaka rd, and birch

Daily Maintenance Report

Date: 8/12/21

Marlin

½ hr meet with Mike

7.5 hr chipping Sunnybeach rd, Southwood rd, Norberg rd, and East Harris

Daily Maintenance Report

Derrick

Date: 8/12/2021

- Meeting with Mike. ½ hr.
- Chipped up brush on Sunny Beach Rd., Sunny Ln., Pine Landing Dr., Southwood Rd. East Harris Rd. and Norberg Rd. 7 ½ hr.

Daily Maintenance Report

Date: 8/13/21

Marlin

8-10 garbage at parks and cemetery, prepping for chipping.

10-1 chipping on Norberg and Wesleyan rds

1-4:15 cemetery work on graves and seeded with grass

Daily Maintenance Report

Derrick

Date: 8/13/2021

- Chipped up brush on Norberg Rd., Underwood Rd. and Wesleyan Dr. 3 hr.
- Vacation time 2 hr.
- Returned Grapple bucket ½ hr.
- Inspected culvert issue on Sunny Beach Rd. ( Mailbox post was driven through The culvert of a resident and I will move the mailbox next week.) ½ hr.
- Worked on monthly receipt list and time sheet. 1 ½ hr.
- Moved headstone back from last week's burial in section 3. ½ hr.

**Weekly Maintenance Plan August 16<sup>th</sup> – 20<sup>th</sup> 2021**

<b>Task to be completed</b>
Clean up tennis court at Wendigo Park
Drag the ballfields at both parks

Mow R.O.W. on township roads

Maintenance Daily Report

Date: 8/16/21

Marlin Herbert

.5 hr meet with Mike

1.5 hrs checking remaining roads for brush per Mike

2 hrs raking brush in ice rink and tennis courts at Wendigo

3.5 hrs removing brush from town hall and cleaning up by maintenance.

Daily Maintenance Report

Derrick

Date: 8/16/21

- Picked up garbage at both parks and the Cemetery. 1 hr.
- Cleaned windows and greased ditch mower. 1 hr.
- Meeting with Mike. ½ hr.
- Mow the R.O.W. on Mishawaka Rd. This road is done for the season. 7 ½ hr.

Maintenance Daily Report

Derrick

Date: 8/17/2021

- Replaced boards on the bench at Wendigo Park near the playground. 1 hr.
- Meeting with Mike. ½ hr.
- Chipped up brush on Bayview Pl., Ja

Daily Maintenance Report

Derrick

Date: 8/16/21

- Picked up garbage at both parks and the Cemetery. 1 hr.
- Cleaned windows and greased ditch mower. 1 hr.
- Meeting with Mike. ½ hr.
- Mow the R.O.W. on Mishawaka Rd. This road is done for the season. 7 ½ hr.

Maintenance Daily Report

Daily Maintenance Report

Derrick

Date: 8/18/2021

- Grease and fuel up ditch mower. ½ hr.
- Mow the R.O.W. on Bear Creek Rd. 9 ½ hr.

Daily Maintenance Report

Derrick

Date: 8/23/21

- Grease and fuel Ditch Mower. ½ hr.
- Mow the R.O.W. on Metzenhuber Rd., Bayview PL., Schmidt Rd., Robinson Rd. Woodbine Ln., Tolerick Rd and Little Crystal Ln. 9 ½ hr.

Daily Maintenance Report

Date:8/23/21

Marlin

Meet with Mike

Garbage from cemetary, Wendigo, Crystal Park

Weed whipped signage on township roads

Daily Maintenance Report

Derrick

Date: 8/24/2021

- Grease and fuel ditch mower. ½ hr.
- Mow the R.O.W. on Birch St., Isleview Rd., Apache Dr., Mohawk Dr., Winnebago Dr. Chippewa Dr., Mishawaka Shore Trl. and Sunny Ln. 9 ½ hr.

Daily Maintenance Report

Derrick

Date: 8/25/2021

- Wash and grease backhoe on ASV. 1 hr.
- Open burial site in section 3. 5 hr.
- Picked up items in town. 1 hr.
- Cleaned up fallen trees and brush at Mishawaka Boat Landing. 3 hr.

Meet with Mike

Cleaned up branches at Wendigo park

Finished weed whipping signage

Got fuel

Cleaned up brush at Mishawaka landing with Derrick

Daily Maintenance Report

Derrick

Date: 8/26/2021

- Cleaned up brush piles and tree piles at the Service Center. 2 ½ hr.
- Mow the R.O.W. on River View Dr., River Ridge Rd. and the Wendigo Park Rd. 5 ½ hr.
- Close burial site in section 3. 1 hr.
- Grease ASV. 1 hr.

**Weekly Maintenance Plan August 30<sup>th</sup> – September 3<sup>rd</sup> 2021**

<b>Task to be completed</b>
Mow R.O.W. on township roads

Daily Maintenance Report

Daily Maintenance Report

Derrick

Date: 8/30/2021

- Mow the R.O.W. on Wendigo Park Rd. 10 hr.









# Harris Township

## John Deere 7130 Tractor

Date	Hours	Hours Used	Gals
8/16/2021	1616.3	15	24.5
8/17/2021	1625.1	8.8	35.5
8/19/2021	1635.1	10	28.4
8/23/2021	1643.4	8.3	20.2
8/25/2021	1653.4	10	26.2
8/26/2021	1664.2	10.8	25.4
8/31/2021	1677.1	12.9	41.8
9/1/2021	1685.9	8.8	25.3
9/2/2021	1693.8	7.9	22.4
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
<b>Monthly Total</b>			249.7

Equipment	Monthly Useage	Total Useage
Pickup Truck	261 miles	53013 miles
Dump Truck	310 miles	27473 miles
ASV	45.4 hrs	1963.4 hrs
J.D. 1445	3 hrs	1249.6 hrs
Gravely Mower	**	730 hrs
J.D. Z920m Mower	**	629.8 hrs
Areins Mower	**	168.4 hrs
J.D. 7130	78.4 hrs	1693.8 hrs
Vermeer Chipper	34.1 hrs	393.9 hrs
E110 Ground Heater	**	5843.1 hrs
ETQ Generator	**	1136.9 hrs



Operating Agreement  
between  
Grand Rapids Area Cable Commission  
and  
Itasca Community Television, Inc.

Operating Agreement  
between  
Grand Rapids Area Cable Commission  
and  
Itasca Community Television, Inc.

This agreement is made this \_\_\_\_ day of \_\_\_\_ 2021, by and between the Grand Rapids Area Cable Commission (GRACC), a joint powers commission, and Itasca Community Television, Inc. (ICTV), a non-profit organization, to provide professional video services to the members of GRACC and to disseminate public, educational and governmental local programming to citizens contracted with the cable companies with whom the GRACC members have, or may, have franchise agreements or other television, streaming or on-demand agreements.

**DEFINITIONS**

For the purpose of this agreement:

- **Cable Companies:** Mediacom, Paul Bunyan Communications, the respective successors, assigns and any other television, streaming or on-demand service providers securing a franchise agreement with GRACC member communities during the term of this agreement.
- **Public Programming:** Programming produced by community resident or ICTV for community information or entertainment. Public programming shall be synonymous with "Community Programming".
- **Educational Programming:** Instructional-based or educational-based programming produced by or provided to ICTV for public knowledge.
- **Government Programming:** Programming produced or provided to ICTV of governmental meetings or state, city or township governing boards, their sub-committees or joint commissions as allowed under the agreement.
- **PEG:** is a shortened version of Public, Education and Government access television.
- **Program producers:** Individuals other than ICTV who produce independent programming to be aired on PEG television.
- **PEG Fees:** Fees applied by the cable companies to the subscribers' bills at the request of the franchise holder.
- **GRACC:** The Grand Rapids Area Cable Commission, a joint powers commission, comprised of individuals assigned by the communities of City of Grand Rapids, City of LaPrairie, City of Cohasset and Harris Township. Entities may be included or excluded in GRACC over time.
- **On-demand:** Programming available over the internet or a television service allowing immediate access to previously produced programming.
- **Live Programming:** Programming that is simultaneous to the actual event (minus any delay in transmission). Live programming can be over channels, or accessed via apps or websites publicly on the internet.

**Recitals**

1. Whereas, GRACC desires to support the use of cable television PEG channels provided pursuant to federal law.
2. Whereas, GRACC communities have granted franchises to Cable Companies to operate television, utility and internet signal systems in their communities.



3. Whereas, there exist franchise agreements between and among the GRACC communities and franchisees permit a management entity to operate and administer the PEG facilities, services and programming.
4. Whereas, the franchise agreements provide ongoing franchise payments shall be made to the GRACC communities.
5. Whereas, the joint powers agreement permits GRACC to provide support for PEG access through the payment of such franchise fees and the collection of PEG fees to said purpose.
6. Whereas, ICTV, as a qualified provider in all GRACC member communities has indicated its interest in servicing these communities with PEG access programming and services

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

#### SECTION I SCOPE OF SERVICE:

In exchange for the funding provided by GRACC to ICTV pursuant to this agreement, ICTV shall provide the following services:

##### A. OPERATE PUBLIC ACCESS CHANNELS

ICTV shall operate all access channels agreed upon in franchise agreements of the GRACC communities, not to exceed three separate channels.

- a. Government Programming. ICTV shall use every reasonable effort to record and playback government proceedings on a priority bases as outlined below.
  - i. The regularly scheduled meetings of the Grand Rapids, LaPrairie, Cohasset and Harris Township council/town meetings.
  - ii. The regularly scheduled work session of the Grand Rapids City Council and Harris Township.
  - iii. The annual Truth in Taxation Hearings for each GRACC member.
  - iv. The regularly scheduled meetings of the Grand Rapids Public Utilities Commission.
  - v. The regularly scheduled meetings of the Grand Rapids Economic Development Authority.
  - vi. The regularly scheduled meetings of the Grand Rapids Planning Commission.
- b. ICTV will ensure that meetings from facilities equipped with technology for live cablecast shall be live on the cable channels and internet access points.
- c. ICTV shall schedule reasonable playback of all meetings.
- d. Public Programming: ICTV will receive and cablecast community programming including but not limited to local events, parades, and community events. GRACC members may suggest community events to be covered.
- e. ICTV will receive, produce and cablecast educational programming topics pertinent to the local community.
- f. The current cable companies allow access to three channels, however, franchise agreement negotiated in 2021 will change the channel designations to allow for 1 government channel in standard definition and HD and 1 public/educational channel in standard definition (until such time that both companies carry all channels exclusively in HD when both the government and public/educational channel will be aired in HD only). ICTV will convert its programming according to the franchise agreement channel designation and change timelines.
- g. ICTV's Board of Directors assigns programming responsibility to it staff, however, will regularly call a programming committee together to address community programming needs.

- B. OPERATE A COMMUNITY ACCESS CENTER. ICTV shall manage an access video production facility and maintain equipment available for public use during regular business hours. Access to loan equipment and facilities shall be open to all Itasca County residents subject to their membership to ICTV or an ICTV rental agreement, and appropriate training. ICTV shall accept locally-produced or provided programming to share on the channels from all Itasca County residents provided it is not profane or obscene and meets acceptable community standards. ICTV will maintain rules and regulations regarding access that are consistent with state and federal rules and laws.

ICTV's rules and regulations will allow for equal access to community members regardless of race, color, creed, religion, national origin, sex, marital status, sexual orientation, status with regard to public assistance, disability, age and any future federally protected class.

Nothing, herein, will keep ICTV from contracting with groups and organizations to produce access programming based on that organization's viewpoints for a fee that will support ICTV's operations. Nor shall GRACC oppose ICTV staff creating work beyond the PEG operation for other non-profits or businesses as long as the product supports the non-profit organization legally and in consideration of all non-profit rules and regulations.

- C. DEVELOP OPERATING POLICIES AND PROCEDURES. ICTV shall maintain and enforce policies and procedures for use and operation of the PEG access equipment, facilities and channels. Such policies and all subsequent policy and procedure changes will be submitted to GRACC at its regular Commission meeting.
- D. COMPLIANCE WITH LAWS, RULES AND REGULATIONS. ICTV will make every reasonable effort to ensure that no program cablecast on an access channel will violate federal, state or local laws and regulations. ICTV shall also administer the PEG access channel(s) and facilities in compliance with applicable laws, rules and regulations and in compliance with the franchise agreements between the GRACC members and the Cable Companies.
- E. TRAINING. ICTV shall train residents who pay the annual membership fee to ICTV in the techniques of video production.
- F. ICTV shall provide for the cable casting of programs on the PEG channels over the necessary equipment to meet requirements of the Cable Companies.
- G. EQUIPMENT. ICTV shall own and maintain all equipment and facilities acquired by it and purchase with funds received pursuant to this agreement. GRACC members shall provide ICTV with access to equipment installed in public facilities for the expressed purpose of producing PEG access television. ICTV shall not be held responsible for equipment or recording failure in those locations owned by GRACC members except where failure is caused by ICTV. Upon the approval of the individual GRACC member, ICTV shall store and secure its own equipment necessary to perform the recordings on site in GRACC member government buildings or other areas designated for live broadcast as necessary. All ICTV equipment shall be inventoried with ICTV and appropriately labeled.
- H. STAFFING. ICTV agrees to retain and maintain such qualified personnel, paid or volunteer as is necessary to perform the services ICTV is obligated to perform under this agreement.
- I. PROMOTION. ICTV shall actively promote the use and benefit of the PEG access channel(s) and facilities to the public. Programming on the cable channels may also be promoted and shared on social media and ICTV on-demand and streaming services.

- J. REVIEW AND REPORTS. ICTV shall report activities to the GRACC Board at each quarterly meeting. Additionally, the policies and procedures of ICTV shall be shared upon each adjustment of such. ICTV's tax and charities reporting are open to GRACC and the public upon request.

#### Section 2. FUNDING AND OTHER RESOURCES.

GRACC agrees to make the following funds and resources available to ICTV:

- A. GRACC agrees to forward to ICTV no less than 85% of the franchise fees received from GRACC communities in the 2022 calendar year and each year beyond. A negotiated change in payments may be made by mutually agreeing upon a percentage not less than 90 days prior to any new calendar year. GRACC shall authorize its appointed fiscal agent to make payments for franchise fees collected upon receipt from the Cable Companies or GRACC member communities.
- B. GRACC agrees to consider additional ICTV requests for funding such as grants and special projects or training considerations.
- C. In addition to the franchise fees paid, GRACC members agree to forward 100% of all PEG funds received from the Cable Companies ICTV to use as allowable.
- D. GRACC shall cooperate with ICTV to develop other funding mechanisms necessary to fund PEG television and on-line access.
- E. ICTV, as a Minnesota non-profit agency, shall receive supplemental funds from other sources including but not limited to: Other sources of government, individuals, foundations, businesses, non-profits, monetization revenue or fund-raising activities.

#### Section 3. ANNUAL PLAN AND BUDGET.

- A. At its second-quarter meeting, the GRACC representatives shall provide ICTV with an estimate of the funds that will be collected in the upcoming calendar year as part of its budget-planning meeting.
- B. At the first-quarter meeting of the GRACC Board, ICTV shall provide the GRACC representatives with its annual budget relative to the agreement.

#### Section 4. INDEMNIFICATION

ICTV shall indemnify, defend and hold harmless GRACC, its representatives, officers, agents and volunteers from and against any and all claims, suits, actions, causes of action, losses, damage or liabilities of any kind, nature or description, including payment of litigation costs and attorneys' fees brought by any person or persons for or on account of any loss, damage or injury to person, property or any other interest tangible or intangible sustained by or happening to any person or persons howsoever the same may be caused, directly or indirectly arising or resulting from any alleged acts of omission of ICTV, its officers, employees, agents or subcontractors arising out of or resulting from performance of this agreement.

To the extent permitted by Minnesota Statutes Section 466.06 and other applicable law, GRACC shall indemnify, defend and hold harmless ICTV, its officers, agents, employees and volunteers from and against any and all claims, losses, liabilities or damage include in payment of reasonable attorneys' fees arising out of or resulting from the performance of this agreement, caused in whole or part by any act or omission of GRACC, its members officers, agents, employees and volunteers.

#### Section 5. COPYRIGHT.

ICTV shall require program producers to agree that they make appropriate arrangements to obtain all rights to material cablecast or shared online and obtain clearances from broadcast stations, networks, sponsors, music licensing organizations and any other persons as may be necessary to transmit its or their program over PEG or online channels. Individual producers or submitters for any protected content shall hold GRACC and ICTV harmless from any claims. ICTV shall own the copyright of any programs which it produces on behalf of the GRACC member communities or on its own, provided that GRACC shall have rights to governmental programming produced at no charge except normal copying or transmitting of the material.

#### Section 6. DISTRIBUTION RIGHTS.

ICTV shall require that programs described in Section I A shall be distributed on the channels whose use is authorized by this agreement. This paragraph shall not be interpreted to restrict ICTV from making other distribution of programs in Section I A, or fund-generating productions, so long as it is consistent with and pertinent guidelines established in the ICTV operating policies and procedures. Not less than once each day, ICTV shall display a video credit statement on the access channels indicating ICTV funding is supplied in-part by the GRACC member communities.

#### Section 7. INSURANCE.

ICTV shall maintain in full force and effect at all times during the term of this agreement at least the insurance set forth in this section. The cost of such insurance shall be borne by ICTV. Minimum insurance coverage to include:

- A. COMPREHENSIVE LIABILITY INSURANCE
- B. EQUIPMENT INSURANCE
- C. WORKERS COMPENSATION INSURANCE

#### Section 8. NONDISCRIMINATION IN EMPLOYMENT AND SERVICE

ICTV shall not discriminate against any person, employee or applicant for employment or subcontractor on the basis of race, color, creed, religion, national origin, sex, marital status, sexual orientation, status with regard to public assistance, disability, age or other protected class which may be federally defined during the term of this agreement.

ICTV shall not discriminate in the delivery of services on the basis of race, color, creed, religion, national origin, sex, marital status, sexual orientation, status with regard to public assistance, disability, age other protected class which may be federally defined during the term of this agreement.

#### Section 9. INDEPENDENT CONTRACTOR

It is understood and agreed that ICTV is an independent contractor and that no relationship of principal/agent or employer/employee exists between GRACC and ICTV.

#### Section 10. ASSIGNMENT AND SUBLETTING

Neither this agreement nor any interest herein shall be assigned or transferred by ICTV, except as expressly authorized in writing by GRACC.

This Operating Agreement does not preclude ICTV from entering into other provider contracts or agreements that do not conflict with the provisions of this agreement, with cities, communities, townships, cable companies, individuals, businesses, organizations or other media.

Section 11. FINANCIAL RECORDS, FISCAL AUDIT, CONTACT POINTS

- A. ICTV shall maintain all required financial books and records in accordance with generally-accepted account principles.
- B. Upon reasonable written request, ICTV shall make available to GRACC any records with respect to matters covered by this agreement.
- C. ICTV shall prepare or have prepared and submit to GRACC a fiscal audit or review by a certified public accountant prior to any renewal or extension of this agreement.
- D. GRACC shall encourage each community to designate a contact person for ICTV who shall communicate the times of each meeting, make arrangements for the coverage specified above and deliver agendas and supporting materials for regularly scheduled meetings reasonably in advance of the meeting. GRACC shall also encourage and support direct contact between ICTV and the Cable Companies to allow for timely technology updates, support and emergencies.

Section 12. TERM OF AGREEMENT.

This agreement shall be for a period of five (5) years commencing on January 1, 2022, and ending on December 31, 2026, unless terminated earlier as provided in this agreement. This agreement may be extended, by mutual agreement of GRACC and ICTV, in writing, for two additional periods of five (5) years each, pursuant to the following process:

- A. If either party seeks an extension of this agreement, it shall be requested on or before six (6) months prior to the expiration of the initial term, or any extension, submit to the other party a written letter of intent requesting extension.
- B. On or before three (3) months prior to the extension of the initial term, or any extension, the other party shall respond to the letter of intent to request extension in writing. If the other party wishes to extend as herein provided, it shall so notify the requesting party. If the other party refuses to extend the agreement, it shall so notify the requesting party and the parties shall proceed in a good faith effort to reach a new agreement but are not obligated to do so.
- C. This agreement shall completely supersede the Opening Agreement between the parties dated January 1, 2006.

SECTION 13. TERMINATION OF AGREEMENT; TRANSFER OF ASSETS.

- A. GRACC shall have the right upon ninety (90) days written notice to ICTV to terminate this agreement for:
  - a. Breach of any provision of this agreement by ICTV;
  - b. Malfeasance, misfeasance, misappropriation of public funds; or
  - c. Loss of 501(c) (3) status by ICTV
- B. ICTV may avoid termination by curing any such breach to the satisfaction of GRACC within ninety (90) day of written notification or within a time frame agreed to by GRACC and ICTV. GRACC may also terminate this agreement at the expiration of its term, or at the expiration of any extension thereof.

SECTION 14. APPLICABLE LAW

This agreement shall be interpreted and enforced under the laws of the State of Minnesota

SECTION 15. ALTERNATIVE DISPUTE RESOLUTION

Any disputes arising out of or in connection with this agreement shall be submitted for mediation to a qualified mediation service or individual. In the event that the dispute is not resolved within thirty (30) days of its written submission to mediation, the matter shall be submitted to arbitration before a single arbitrator who shall be selected and conduct the proceedings in Itasca County, Minnesota, and in accordance with the rules of the National Arbitration Forum of Minneapolis, Minnesota. The determination of the Arbitrator shall be final and absolute and may be entered as a judgment in any Court of the State of Minnesota or elsewhere.

SECTION 16. NOTICES

All notices and other communications to be given by either party may be given in writing, depositing the same in the United States mail, postage prepaid and addressed to the appropriate party as follows. Any party may change its address for notices by written notice to the other party at any time.

Grand Rapids Area Cable Commission  
C/O City of Grand Rapids  
420 North Pokegama Avenue  
Grand Rapids MN 55744

Itasca Community Television, Inc.  
819 NE 4<sup>th</sup> St.  
Grand Rapids MN 55744

SECTION 17. ENTIRE AGREEMENT

This agreement is the entire agreement of the parties and supersedes all prior negotiations and agreements whether written or oral. This agreement may be amended only by written agreement and no purported oral amendment to this agreement shall be valid. Each party to this agreement shall be responsible for its own legal costs in negotiating and administering this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date written below:

GRACC  
A Joint Powers Commission:

By: \_\_\_\_\_ Date: \_\_\_\_\_ Chair

ICTV  
A Non-Profit Organization:

By: \_\_\_\_\_ Date: \_\_\_\_\_ Executive Director

By: \_\_\_\_\_ Date: \_\_\_\_\_ Board Chair

12B

PERMIT #

Harris Township

APPLICATION FOR UTILITY PERMIT ON TOWNSHIP ROAD RIGHT OF WAY

Harris Township
20876 Wendigo Park Road
Grand Rapids, Minnesota 55744

Application is hereby made for permission to place, construct and thereafter maintain along or cross Township Road from 30679 LaPlant Rd to 30605 LaPlant Rd and 33 feet from center line on the south side of the Township Road in accordance with the sketch shown on the inside hereof, or attached thereto.

I.

AERIAL CONSTRUCTION

- Single pole
H-Frame
Single Pole and H-Frame
Steel Tower
Other

- Open wire
Cable
Vertical
Cross-arm
Vertical and cross-arm

VOLTAGE NUMBER OF CONDUCTORS SIZE OF CONDUCTORS

Minimum height of conductor: ft. along Road ft. at crossing over Road

EXTENT AND LOCATION OF TREE TRIMMING AND/OR CLEARING

II. UNDERGROUND CONSTRUCTION

CONDUIT

Multiple tile Sectional concrete

Transite Steel pipe Clay tile Other None

CASING

Steel pipe Sectional concrete Other

SIZE 1.5" DEPTH 24"

VOLTAGE -48 Volts DC NUMBER OF CONDUCTORS SIZE OF CONDUCTORS

III. METHOD OF INSTALLING UNDER ROADBEDS (if open trench, explain why necessary)

Open trench

Jacking Boring Pneuma Gopher Not crossing road

TENT AND LOCATION OF TREE CLEARING **None**

Replacement Facility **New facility**

Work to start on or \_\_\_\_\_ after **9/11/2021** and to be \_\_\_\_\_ completed on  
before **11/30/2021**.

The applicant in carrying on any and all the work herein above mentioned or referred to in its application and in the Permit issued here fore, shall conform to the terms of such Permit, and the regulations of the Harris Town Board, as set forth herein together with Special Provisions, all which are made a part of hereof. The applicant specifically agrees to be bound hereby. The applicant shall also comply with the regulations of other governmental agencies for the protection of the Public. The work shall be accomplished in a manner that will not be detrimental to the road and that will safeguard the public.

Witnessed this **10th** day of **September**, **2021**  
Company: **Lumen dba CenturyLink; Contractor Telcom Construction**

Name: **Kate Lindberg** Phone **218-626-7604** Email **ketti.r.lindberg@lumen.com**

Address City  
**4622 W Arrowhead Rd. Duluth MN 55811**  
State Zip

at any time Harris Township, acting through its Board of Supervisors, shall deem it necessary to make any improvements or changes on all or any part of the right of way of the Township Road which affect a utility located on Township Road right of way, then and in such event, the owner of the utility shall within 15 days after written notice from the Board of Supervisors, or its authorized agent, proceed to alter, change, vacate or remove said utility from the Township Road right of way so as to conform to said Township Road changes and as directed by the Board of Supervisors. Such work shall be done without any cost whatsoever to Harris Township and shall be completed within the date specified in said written notice. The Utility shall assume all liability and save Harris Township harmless from any and all claims of damage of any nature whatsoever occasioned by reason of not having moved said utility within the time specified in said notice.

When pipes with bells or flanges are installed, the crossings of the roadbeds of the Township Roads shall be

made by boring inside a conduit as provided in paragraph I of this section or jacking a conduit of sufficient diameter to permit threading the carrier pipe through it.

All voids caused by jacking or boring shall be filled by pressure grouting. The grout material shall consist of a sand-cement slurry of at least two sacks of cement per cubic yard and a minimum of water to assure satisfactory placement.

The underground utilities shall be so installed as virtually to preclude any necessity for disturbing the roadbeds to perform maintenance operations.

Underground installations shall be accomplished without damaging or destroying the principal root structure of specimen trees.

**LOCATION SKETCH**

show location of proposed facility in relation to the center line of the Township Road and other pertinent features such as right of way line, shoulder line, curb line and edge of surfacing. The facility should also be referenced to adjacent land lines. Location sketch shall include Township, Range and Sections work will take place in.



Revised 2-10-2020 State MN Contractor MN Outstate CMS# 21089364

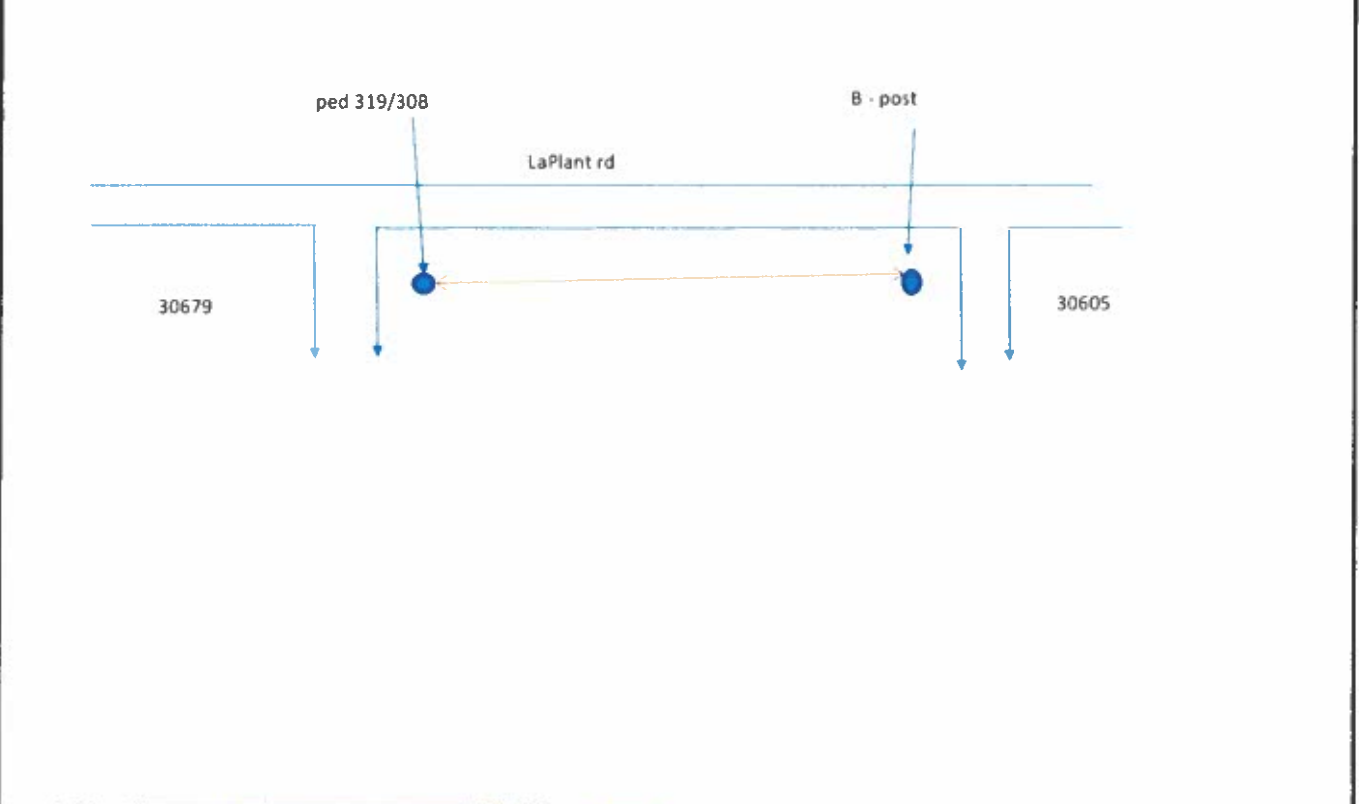
**CenturyLink BSW Order/Maintenance Work Authorization**

Company Exchange Name GDRPMNGR Service Order# 2109285  
 Work Activity Drop-Buried Copper Capital Maintenance Y  
 Customer Name haley ross Phone# (218) 279-2889  
 Address 30605 laplant rd One Call Ticket#  
 City & Zip grand rapids 55744  
 Location/Directions  
 Description of Work or Special Instructions place bond cut over close up peds

Held Order N Permit: N Bore: N CBR# 2183981306  
 Tech Name and Tech # 081 Employee Contact# 2182563372

Sketch (Include Cntr Line & Pedestal)	Material/Labor Units		Footage/Quantity	Comments
	Description	Notes		
Cntr Line Foot	SEB3-22	BSW-3 & plow plcmt	450	
	SEB3-22T	BSW-3 & hand dig plcmt		
Ped# 319-306	SEPCUTOVER	CUTOVER BSW	1	
Parish/County	BM83	BSW guard at house		
	XXSEB-GL	Remove temp drop	450	Footage when temp can't be re-used
Township: 54n	BM61(1.25)SEB	BSW Bore footage		
Section: 22	SEBO PER FT LBR	Fiber & plow plcmt		
Range: 25a	SEBO PER FT LBR T	Fiber & hand dig plcmt		
	SEB6-22	BSW-6 & plow plcmt		
	BM2(5/8)(8)	Ground Rod		
	Trip Charge	Trip Charge		
	Permit	Permit		Any placement within the ROW requires a permit

Nearest cross st. Plat Page Map#



Originated By: 81 Date: 2/15/21 Completed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized By: (SRO) \_\_\_\_\_ Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized By: (MRO) \_\_\_\_\_ Date: \_\_\_\_\_

Email sketch to:

1. Distance of the bury in Right-of-Way		3. Distance to the nearest intersection	
2. Distance from the terminal to the centerline		4. Nearest State Hwy mile marker	

**Proceed with order  
and place temp**

This is an estimated dollar amount you  
can quote the customer. This is not  
exact and it's only to be used to see if the  
customer is interested to proceed.

**FALSE**

## Rules and Regulations of the Harris Town Board for Utilities on Township Roads.

### DEFINITIONS

Utility Under this order "utility" shall mean and include all privately, publicly or co-operatively owned communication lines and facilities, any systems, lines and facilities for the distribution and transmission of electrical energy, oil gas water, sewer, steam and other pipe lines, railways ditches flumes or other which under laws of this State or the ordinance of any town or city may constructed, places or maintained across, along or on county highway right of way. Dependent upon the meaning intended in the context, "Utility" shall also mean the utility company, inclusive of any wholly owned subsidiary.

### GENERAL

I. Except as otherwise permitted, utility construction and relocation on Township Road right of way shall not be commenced until an application for a Permit has been made and such Permit granted. The Permit sketch shall show the location of the proposed utility with reference to county highway centerline. A copy of the sketch shall be provided for each copy of such Permit.

II. Burning or disking operations and/or the use of chemicals to control or kill trees, brush and other vegetation is prohibited without prior approval from the Harris Township Board.

III. All waterways and line of drainage shall remain operative.

IV. Wherever topsoil and sod are disturbed they shall be replaced and maintained satisfactorily until the turf is established.

V. The utility facility and installation shall not interfere with any existing utility facilities on the Township Road right of way.

VI. When necessary, barricades, warning devices and flagmen shall be provided by the Utility during all phases of their construction and maintenance operations on county highway right of way.

VII. At the time of construction of the utility and at the times of subsequent maintenance, prior approval shall be obtained from the Harris Township Board for the cutting and trimming of trees within the Township Road right of way. Wherever trees are cut the resulting stumps shall be removed unless otherwise provided in the Special Provisions of the Permit. Any holes caused by stump removal shall be backfilled, the area leveled and all materials associated therewith disposed of outside the Township Road right of way. The utility shall advise the Harris Township Board at least 48 hours in advance of its intent to start clearing and grubbing operations so that proper supervision can be provided.

VIII. The Utility shall notify the Harris Township Board of its intent to perform service and maintenance operations which will interfere with the flow of traffic on Township Roads and shall obtain his approval Prior to performing such operations. However, the Company may perform service and maintenance operations on Township Roads including opening and disturbing the surface of the

of way without prior approval in those instances where an agency exists that is dangerous to life or safety of the public which requires immediate repair. The Utility shall take all necessary and reasonable safety measures to protect the traveling public and notify the Harris Township Board at the earliest possible moment.

The Utility shall assume all liability for, and save Townships, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the Utility, including but not limited to the placing, erecting, reconstructing, maintaining and using of said utility under this application and Permit.

The Han-is Township Board may require the Utility, or its contractor, to furnish a deposit in the form of a certified check, a surety bond or co-processor undertaking, in favor of the Harris Township Board, of Harris Township, for the expense incurred by the Township in the repairing of damage to any portion of the Township Road right of way caused by work performed under a Permit including any out-of-pocket ordinary engineering supervision and inspection expense provided by the Township. In those instances wherein a deposit is required, the amount of the deposit shall be as specified in the Special Provisions of the Permit. If a check is furnished, any monies remaining over and above such expense shall be returned to the applicant.

The Permit as issued does not in any way imply an endorsement on private property.

I. The installations shall be made in conformity with applicable laws, regulations and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.

XIV. Upon completion of an installation, the Utility shall restore the Township right of way to its original condition. The Utility shall then notify the Harris Township Board of the completion of the work so that inspection can be made to determine its acceptability.

## AERIAL

I. There shall be only a single pole line on the Township Road right of way on either side of the center line thereof.

II. Longitudinal installations on Township Roads shall normally be located in the outer five feet of the right of way. At crossing of the county highway, poles shall be placed at a minimum of thirty feet from the shoulder lines of the through roadbeds unless right of way widths are prohibitive to such location.

III. The location of all brace poles, anchors and anchor poles within the limits of the Township Road right of way shall be approved by the Harris Township Board.

IV. In those instances in which a Utility is issued a Permit or Permits for construction on both sides of the Han-is Township Road right of way in a given area, such Permit is conditioned upon the Utility subsequently providing joint use to other Utilities upon reasonable terms mutually agreeable to the Utilities.

## UNDERGROUND

I. All crossings of the roadbeds of the Township Roads shall be made by boring inside a casing or casing pipe, or by jacking unless this procedure is modified in the Special Provisions of the Permit. The auger shall not lead the casing or casing pipe by more than one inch. Open trenching shall be restricted to the area from 5 feet beyond the shoulder to the right of way line except as modified in the Special Provisions of the Permit.

# Harris Township UTILITY PERMIT

Reference Project: 21089364

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In accordance with the application herein, a Utility Permit is granted to Gary Gunderson/Lake Country Power, to place, construct and thereafter maintain a UG along or across, or under the right of way of Township Road/Sunny Beach Rd from the North Side of Rd to South Side of Rd and 20 ft from center line, in accordance with the sketch shown which is a part of said application, or in such location as may be specified by the Harris Township Board in the Special Provisions hereof.

Approved \_\_\_\_\_

Township Board of Supervisors

Harris Township, MN

By: \_\_\_\_\_, Harris Township Chair      On \_\_\_\_\_

Modified 04/11/21



13A

Payment Request - Caretaker  
Harris Township  
Itasca County

Name: Terri Friesen

9/4/2021 - 9/17/2021

Date	Description	# Hours	Rate	Amount
KM/Cleaning				\$0.00
9/10/2021	tidy up	0.25	\$14.00	\$3.50
9/13/2021	tidy up after rental	0.5	\$14.00	\$7.00
9/15/2021	KM /tidy up	0.5	\$14.00	\$7.00
9/15/2021	put up sign at park	0.5	\$14.00	\$7.00
9/16/2021	KM	0.25	\$14.00	\$3.50
			\$14.00	\$0.00
			\$14.00	\$0.00
			\$14.00	\$0.00
Text/Calls				\$0.00
9/11/2021	set up rental	0.25	\$14.00	\$3.50
9/14/2021	rental question	0.25	\$14.00	\$3.50
9/15/2021	l/m re: rental	0.25	\$14.00	\$3.50
9/15/2021	set up park rental	0.25	\$14.00	\$3.50
9/16/2021	monthly reports	0.75	\$14.00	\$10.50
			\$14.00	\$0.00
			\$14.00	\$0.00
TOTALS		3.75	\$14.00	\$52.50
<b>Reimbursements:</b>				
	Description:			Amount
Total reimbursements requested:				\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

9/16/2021 Terri Friesen  
Signature Terri Friesen











**ADVANTAGE SYSTEMS GROUP**  
 1216 OGDEN AVENUE  
 SUPERIOR, WI 54880  
 715-394-5509

**INVOICE**

Date 9/07/21

Please Remit Payment By: 9/17/21

Amount Remitted \$ \_\_\_\_\_

Credit Card No. \_\_\_\_\_

Expiration Date \_\_\_\_\_ Zip \_\_\_\_\_

Check   

Tear Off This Top Stub And Return With Payment Inv: P 31209 Page 1

HARRIS SERVICE CENTER  
 ATTN: TREASURER  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP - CEMETERY GARAGE  
 21175 RIVER ROAD  
 GRAND RAPIDS, MN 55744

Account No	Invoice No	P.O Number	Sales Person	Please Pay This Amount
2505	P 31209			182.58

Qty	Part Number	Part Description	Price Each	Tax	Amount
-----	-------------	------------------	------------	-----	--------

SERVICE CALL 09/02/21  
 COMM TEST FAIL

TROUBLE SHOOT. INSTALLED CELL EXTENSION CABLE AND TESTED COMMUNICATIONS.

1.00	381-25	DMP CELL EXTENSION CABLE	82.58	N	82.58
1.00	SERVICE COMM MN	COMMERCIAL SERVICE CALL	100.00	N	100.00

RECEIVED  
 9.17.21

<b>INVOICE DUE UPON RECEIPT</b> <b>1 1/2% Finance Charge on All Past Due Accounts</b> ADVANTAGE SYSTEMS GROUP	Total Charges	182.58
	Sales Tax	0.00
	Total Due	182.58

# BARGEN

INCORPORATED

## INVOICE

Invoice  
221452-1

606 County Road 1  
Phone (507) 427-2924  
Mountain Lake, MN 56159

Invoice Date:  
Sep 15, 2021

**Bill To:**

Harris Township  
17990 Wendigo Road  
Grand Rapids, MN 55744

**Ship to:**

Harris Township  
17990 Wendigo Road  
Grand Rapids, MN 55744

Customer ID	Customer PO	Payment Terms	
harrtowns		Net 30 Days	
Sales Rep ID	Shipping Method	Shp Date	Due Date
VanDyJA	Courier		10/15/21

Quantity	Description	Unit Price	Amount
	Gap repairs Completed on Underwood Rd West		3,960.00
	Gap repairs completed on Underwood Road East		4,752.00
	Gap Repairs Completed on Alicia Spur		1,056.00
	Gap Repairs Completed on Katheryn		1,152.00
	Gap Repairs Completed on Lakeview Drive		312.00
	Gap Repairs Completed on Melody Rd		1,248.00

Subtotal	12,480.00
Sales Tax	
Total Invoice Amount	12,480.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>12,480.00</b>

Check/Credit Memo No:



P.O. Box 64560  
St. Paul, MN 55164  
Phone: (651)662-0088

**REGULAR**

**INVOICE SUMMARY**  
Page 1 of 4

HARRIS TOWNSHIP

20876 Wendigo Park Rd  
Grand Rapids, MN 55744

ACCOUNT NUMBER:	2028950001	INVOICE NUMBER:	210902430161
ACCOUNT NAME:	HARRIS TOWNSHIP	INVOICE MONTH(S):	OCT 21 - DEC 21
IDENTIFICATION NUMBER:	202895	PREPARED DATE:	09/02/2021
IDENTIFICATION NAME:	HARRIS TOWNSHIP	<b>PAYMENT DUE DATE:</b>	<b>09/20/2021</b>

**For Billing Information**

Last Bill Amount	\$	1,539.60	
Payments Received Through 09/01/2021	(\$	1,539.60)	
<b>Balance Forward</b>	\$		<b>0.00</b>

**Current Charges**

Premium Summary	\$	1,539.60	
<b>Total Current Charges</b>	\$		<b>1,539.60</b>

<b>Total Due</b>	\$		<b>1,539.60</b>
------------------	----	--	-----------------

Please note: If you are a current EFT or eBill Customer with recurring payment, DO NOT PAY. This invoice is for your reference, the total amount due will be withdrawn from your account on (or shortly after) the payment due date.



DETACH AND RETURN THIS PORTION WITH PAYMENT

MAKE CHECK PAYABLE TO "Blue Cross Blue Shield of Minnesota"  
See page 2 for remittance address **Lock Box - PO Box 860448**

INVOICE NUMBER: 210902430161  
BILL ACCOUNT NUMBER: 2028950001

AMOUNT PAID \$

**HARRIS TOWNSHIP**

**20876 Wendigo Park Rd  
Grand Rapids, MN 55744**

**INVOICE MONTH(S): OCT 21 - DEC 21**  
**PAYMENT DUE DATE: 09/20/2021**  
**TOTAL AMOUNT DUE: \$ 1,539.60**

If you have a change to your address please contact your billing administrator via email at [Membership.Service.Line@bluecrossmn.com](mailto:Membership.Service.Line@bluecrossmn.com)

DO NOT WRITE BELOW THIS LINE

21090243016130000000202895000100001539607



P.O. Box 64560  
 St. Paul, MN 55164  
 Phone: (651)662-0088

**PREMIUM SUMMARY**

ACCOUNT NUMBER: 2028950001  
 ACCOUNT NAME: HARRIS TOWNSHIP  
 ENT NUMBER: 202895  
 ENT NAME: HARRIS TOWNSHIP

INVOICE NUMBER: 210902430161  
 INVOICE MONTH(S): OCT 21 - DEC 21  
 PREPARED DATE: 09/02/2021

Product	Member Name	Member ID	Rate	Coverage Period	Current Premium
Product: PPO			\$513.20	10/01/2021-12/31/2021	\$1,539.60
Actual Member Count:		1			\$1,539.60
<b>Blue Total:</b>					<b>\$1,539.60</b>



P.O. Box 64560  
 St. Paul, MN 55164  
 Phone: (651)662-0088

**MEMBER RATE DETAILS**

POLICY ACCOUNT NUMBER: 2028950001  
 POLICY ACCOUNT NAME: HARRIS TOWNSHIP  
 CLIENT NUMBER: 202895  
 CLIENT NAME: HARRIS TOWNSHIP

INVOICE NUMBER: 210902430161  
 INVOICE MONTH(S): OCT 21 - DEC 21  
 PREPARED DATE: 09/02/2021

Member Name	Member ID	Product	Individual	Period Ending	Age or Contract Type	Tobacco Surcharge	Premium	Member Total
				12/31/2021	39	N	\$513.20	\$513.20
Contract: 1							\$513.20	\$513.20
Contract Total: 1							\$513.20	\$513.20





PO Box 480  
212 SE 10th Street  
Grand Rapids, MN 55744  
Phone: (218) 326-9637  
Fax: (218) 326-9638

INVOICE  
NO.  
23889

**Customer:**  
HARRIS TOWNSHIP  
C/O TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Job: 70221**  
HARRIS TWP ROAD GRADING

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
9/16/2021	23889	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5	9/4/21 GRADER	190.00	950.00 *

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

**TOTAL AMOUNT DUE \$950.00**

\* means item is non-taxable

cw technology

Remit to:

CW Technology  
5614 Grand Avenue  
Duluth, MN 55807  
(218) 728-6000

<b>Bill To:</b>
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

<b>Date</b>	<b>Invoice</b>
09/10/2021	CW67922
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>	<b>CW Agreement</b>
Net 10 days	09/20/2021			

<b>Service Request Number</b>	<b>3691808</b>
Summary	Laptop - Microsoft Login Password Request : Review and Assist with Manual Windows Updates
Billing Method	Actual Rates
Contact Name	Peggy Clayton

Services	Work Type	Staff	Hours	Rate	Amount
Billable Services					
Remote Support	Remote Support	Ethan Autio	0.25	129.00	32.25
<b>Total Services:</b>					<b>32.25</b>

To pay by ACH: CW Technology National Bank of Commerce Routing Number: 091800028 Account Number: 1934436799  Make checks payable to: CW Technology 5614 Grand Ave, Duluth MN 55807  For online payment: <a href="http://www.cwtechnology.com">www.cwtechnology.com</a>	<b>Invoice Subtotal:</b>	32.25
	<b>Sales Tax:</b>	2.22
	<b>Invoice Total:</b>	<b>34.47</b>
	<b>Payments:</b>	0.00
	<b>Credits:</b>	0.00
	<b>Balance Due:</b>	<b>34.47</b>

Thank you for your business!



L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000  
\*\*\* STATEMENT OF ACCOUNT \*\*\*  
PERIOD ENDING 8/31/21

ACCOUNT NUMBER: 1000003580

Payment Amount: \_\_\_\_\_

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			194.66
8-16-2021	PAYMENT-THANK YOU	194.66		.00
8-25-2021	INVOICE #0001-10440790		201.57	201.57

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
201.57				201.57

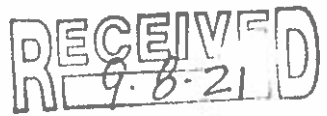
PLEASE REMIT PAYMENT  
BY 9/25/21  
TO

THANK YOU FOR  
SHOPPING AT  
L&M SUPPLY

L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000

218/326-9451

\*\*\*\*\*  
\*PLEASE REFER ALL QUESTIONS CONCERNING\*  
\*YOUR ACCOUNT TO OUR CORPORATE OFFICE:\*  
\* P.O. Box 280 \*  
\* Grand Rapids, MN 55744 \*  
\* 218/326-9451 \*  
\*\*\*\*\*





# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 51237  
Invoice Date: Sep 1, 2021  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

<b>Bill To:</b>
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

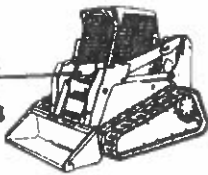
Quantity	Item	Description	Unit Price	Amount
16.00	Herbert, Marlin	WEEK ENDING 08/28/21	21.00	336.00

Subtotal	336.00
Sales Tax	
Total Invoice Amount	336.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>336.00</b>

Check/Credit Memo No:

RECEIVED  
9-8-21

**RC Rentals,**  
 22057 South Pit Road  
 Grand Rapids, MN 55744  
 218-999-9440



# Invoice

Date	Invoice #
9/7/2021	213456

Bill To
Harris Township 20876 Wendigo Park Road Grand Rapids MN 55744



**REMEMBER TO FUEL the machine before returning to avoid additional charges!**

Customer Phone	Project

Date	Description	Qty	Rate	Amount
8/9/2021	Grapple Bucket Weekly Rental		425.00	425.00T

Terms: Payable upon receipt. Finance charge on all accounts past 30 days of 1.5% or minimum of \$5.00 on all unpaid balances. \$30 charge on all returned checks.

Please refer to Rental agreement and Release & Hold agreement for all other terms.

3% Handling fee on all Credit Card payments

**THANK YOU !!**

<b>Subtotal</b>	\$425.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$425.00
Payments/Credits	\$0.00
<b>Balance Due</b>	\$425.00



# Invoice

Invoice Number: 411436

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



**BILL TO:**

Attn: Accounts Payable  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids MN 55744

<b>Pay This Amount</b>	<b>\$8,740.00</b>
Due Date	14-OCT-21
Invoice Date	14-SEP-21
Bill Through Date	31-AUG-21
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	
Agreement / PO #	162071

**REMIT PAYMENT TO:**

Short Elliott Hendrickson, Inc.  
PO Box 64780  
Saint Paul, MN 55164-0780

Project Manager	Bob Beaver bbeaver@sehinc.com 218.322.4500
Client Service Manager	Bob Beaver bbeaver@sehinc.com 218.322.4500
Accounting Representative	Andi Villebro avillebro@sehinc.com 218.322.4500

Project #	Project Name	Project Description
162071	HARRT Sunny Beach Road	Sunny Beach Road

**Notes:**

Service is for continued work on the SBR plan set.

Thank you

**CC:**

harristownshipclerk@gmail.com  
harristownshiptreasurer@gmail.com

---

**Task: 1.0 - Design & Bidding Docs**

**Fee**

Description	Amount
(15% of \$87,400.00) less previously billed of \$4,370.00	\$8,740.00
	<b>\$8,740.00</b>

**Task: 1.0 Total: \$8,740.00**

---

**Invoice total \$8,740.00**



# Invoice

Invoice Number: **411436**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

## Project Billing Summary

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
<b>Totals</b>	<b>\$8,740.00</b>	<b>\$4,370.00</b>	<b>\$13,110.00</b>





# Invoice

Invoice Number: **411437**

Short Elliott Hendrickson, Inc FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



**BILL TO:**

Attn: Accounts Payable  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids MN 55744

<b>Pay This Amount</b>	<b>\$2,600.00</b>
<b>Due Date</b>	14-OCT-21
<b>Invoice Date</b>	14-SEP-21
<b>Bill Through Date</b>	31-AUG-21
<b>Terms</b>	30 NET
<b>SEH Customer Acct #</b>	1686
<b>Customer Project #</b>	
<b>Agreement / PO #</b>	162164

**REMIT PAYMENT TO:**

Short Elliott Hendrickson, Inc.  
PO Box 64780  
Saint Paul, MN 55164-0780

<b>Project Manager</b>	Bob Beaver bbeaver@sehinc.com 218.322.4500
<b>Client Service Manager</b>	Bob Beaver bbeaver@sehinc.com 218.322.4500
<b>Accounting Representative</b>	Andi Villebro avillebro@sehinc.com 218.322.4500

<b>Project #</b>	<b>Project Name</b>	<b>Project Description</b>
162164	HARRT Tolerick Road	Tolerick Reclaim Project

**Notes:**

Service is for the completion of the bidding documents for the Tolerick Road. The bidding process will be invoiced under misc services as agreed upon in the proposal. Thank you.

**CC:**

harristownshipclerk@gmail.com  
supervisorchtp@gmail.com

---

**Task: 1.0 - Bidding Docs**

**Fee**

Description	Amount	
(100% of \$6,500.00) less previously billed of \$3,900.00	\$2,600.00	
		<b>\$2,600.00</b>

**Task: 1.0 Total: \$2,600.00**

---

**Invoice total \$2,600.00**



# Invoice

Invoice Number: **411437**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

## Project Billing Summary

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
<b>Totals</b>	<b>\$2,600.00</b>	<b>\$3,900.00</b>	<b>\$6,500.00</b>

xerox

Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number

Special Reference

RECEIVED  
9-8-21

Contract Number

PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-435-6333

Please Direct Inquiries To:

Ship To/Installed At:

HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To:

HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

09-01-21

Invoice Date

014224974

Invoice Number

725542070

Customer Number

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN  
AMOUNT

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	07-29-21 TO 15308	08-21-21 16189	881
TOTAL COLOR	17378	17732	354

METER CHARGES			
TOTAL BLACK	881		
BLACK BILLABLE PRINTS	881	.005000	4.41
TOTAL COLOR	354		
COLOR BILLABLE PRINTS	354	.055000	19.47
NET PRINT CHARGE			23.88

1 LINE FAX	SER.# FAX-1LINE	INCL
OFFICE FINISHER	SER.# OFC-81	INCL

SUB TOTAL	23.88
TOTAL	23.88

\*\* ALLOWANCE PRORATED FOR 022 DAYS  
THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE  
AND SUPPLY CHARGES  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To  
HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 802555  
CHICAGO IL  
60680-2555

Invoice

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

08-698-9717 1 725542070 014224974 09-01-21	PLEASE PAY THIS AMOUNT	\$23.88
RF022260 S 110120		VMN99
03 6R7E CUWF	H A7310 5933 2 115	



# INVOICE

**Customer ID:**  
Customer Name:  
Service Period:  
Invoice Date:  
Invoice Number:

**19-24146-23001**  
HARRIS TOWNSHIP  
08/01/21-08/31/21  
09/01/2021  
6849978-0412-6

**How To Contact Us**

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:  
**(888) 960-0008**

**Your Payment Is Due**

**Your account is Past Due. Please pay immediately to avoid potential service interruption.**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

**Your Total Due**

**\$203.22**

If payment is received after 10/01/2021: **\$ 208.30**

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
101.61		0.00		0.00		101.61		203.22

**DETAILS OF SERVICE**

**Details for Service Location:** Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID:** 19-24146-23001

Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	08/26/21	540663	1.00	76.51
<b>Ticket Total</b>				<b>76.51</b>
Environmental Charge				3.83
Administrative Charge				6.50
MN STATE SOLID WASTE TAX 17%				14.77
<b>Total Current Charges</b>				<b>101.61</b>

**RECEIVED**  
9-8-21

Please detach and send the lower portion with payment --- (no cash or staples) ---

**Waste Management**  
WASTE MANAGEMENT OF MINNESOTA, INC  
PO BOX 42390  
PHOENIX, AZ 85080  
(888) 960-0008  
HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
09/01/2021	6849978-0412-6	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 10/01/2021	\$203.22	101.61
If Received after 10/01/2021	\$208.30	

0412000192414623001068499780000001016100000020322 5

000093601AV0423 \*\*AUT\*\* 16 2 7215 55744-468276 4 04 1009 36 41  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



Remit To:

**WM CORPORATE SERVICES, INC.**  
AS PAYMENT AGENT  
PO BOX 4648  
CAROL STREAM, IL 60197-4648





**BILL SUMMARY**

HARRIS TOWNSHIP  
 20876 WENDIGO PRK RD  
 GRAND RAPIDS MN 55744-4682

Account **218-326-6190 658**  
 Billing Date Sep 13, 2021

<b>Previous Balance</b>	
Charges	91.48
Payment Thank you for your payment	-91.48
<b>Balance Forward</b>	<b>\$0.00</b>
<b>New Charges</b>	<b>For questions, call:</b>
New Charges	\$91.48
CenturyLink	1-800-603-6000 91.48
<b>Total Paid Through Automatic Payment</b>	<b>\$91.48</b>

Payment will be taken from your checking/savings account approximately 18 days after your bill date.

Business needs change regularly. As a valued business customer, we want to work with you to provide a complete and cost effective solution for your business. Call (888) 544-4495 today for a free account consultation with a dedicated business sales consultant. For billing or technical questions, please call (877) 453-9407.



Account 218-326-6190 658  
 Billing Date Sep 13, 2021

**MONTHLY SERVICE-SEP 13 THRU OCT 12**

Qty▲	Description	USOC	Item Rate	Amount
	MONTHLY SERVICE-SEP 13 THRU OCT 12			72.07
<b>OPTIONAL SERVICES These services are provided at your request and include your basic telephone service as well as services that are not required as part of your basic telephone service.</b>				
1	CHOICE BUSINESS PRIME	PGOQT	44.00	44.00
1	Extended Area Service	EAJBE	1.58	1.58
1	3-Way Calling	ESC	6.00	6.00
1	Call Forwarding	ESM	6.00	6.00
1	Non-Listed Service	NLT	6.00	6.00
1	Last Call Return	NSQ	5.50	5.50
1	Non-Telecom Svc Surcharge	NT1	2.99	2.99
	(INCLUDES FAS CHARGES)			72.07
<b>TOTAL MONTHLY SERVICE</b>				<b>\$91.48</b>



Account 218-326-6190 658  
Billing Date Sep 13, 2021

**EXTENDED AREA SERVICE**

YOUR MONTHLY SERVICE CHARGE INCLUDES CHARGES FOR EXTENDED

AREA SERVICE (EAS). FOLLOWING IS THE DETAIL OF YOUR

CHARGES FOR EAS BY EXCHANGE.

**326-6190**

Coleraine	.40	Deer River	.43
Hill City	.23	Jacobson	.11
Marble	.24	Warba	.17



Account 218-326-6190 658  
Billing Date Sep 13, 2021

**TAXES, FEES & SURCHARGES**

The following charges are billed at the request of local, state and Federal government and/or to support government programs.  
For additional information, visit our website at [www.centurylink.com](http://www.centurylink.com).

Description▲	Amount
ACCESS RECOVERY CHARGE+++	2.50
FEDERAL ACCESS CHARGE++	5.33
FEDERAL TAX	2.34
FEDERAL UNIVERSAL SERV FUND	2.49
STATE TAX	5.67
TELE-RELAY, 9-1-1, & TELEPHONE ASSISTANCE PLAN SURCHARGES	1.08
<b>TOTAL TAXES, FEES AND SURCHARGES SUMMARY</b>	<b>\$19.41</b>

++ Federal Access Charge is a per line fee authorized by the FCC to cover the cost of providing access to the telephone network.

+++ This charge is a per line fee authorized by the FCC to recover carrier fees and costs of providing access to the telephone network.

your bill, contact CenturyLink at 800-244-1111 for residential customers or 800-603-6000 for business customers and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

**TOTAL CHARGES**

**\$91.48**



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1135406

W

<b>ACCOUNT NUMBER</b>	504896-104896	<b>ZONE</b>	1-043	<b>STATEMENT DATE</b>	09/09/2021
<b>CUSTOMER NAME</b>	Harris Township Hall	<b>ROUTE</b>	043	<b>DUE DATE</b>	09/24/2021
<b>SERVICE ADDRESS</b>	Airport Rd, 21998 Grand Rapids				

Charges For Billing Period	This Year	Last Year
Electric/kWh per day	28.1	15.6
Cost Per Day	\$4.43	\$2.54
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically  
 www.grpucc.org or call 1-855-456-5158

Previous Balance 176.76  
 Check Payment 08/24/2021 (176.76)CR

Balance Forward \$0.00

Current Charges  
 Electric 174.35

Total Current Charges: \$174.35

Current Account Balance: \$174.35

**Amount Due \$174.35**

**Auto Pay-Do Not Pay**

See back of statement for details

**Terms of Payment**

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806



GRAND RAPIDS  
 IT'S IN A WINNEBAGO'S NATURE

**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

Statement Date: 09/09/2021

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	504896-104896
<b>Statement Number</b>	1135406
<b>Due Date</b>	09/24/2021
<b>Amount Due</b>	\$174.35
<b>Amount Paid</b>	Auto Pay-Do Not Pay

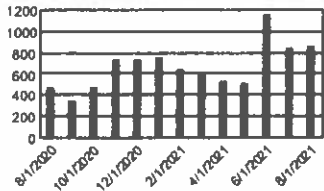
Automatic Withdrawal Date: 09/24/2021



SERVICE ADDRESS

Airport Rd, 21998 Grand Rapids

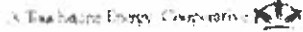
Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charge:
Electric									2.00000			
											Security Light 250W NP	\$ 25.70
											Minnesota Sales Tax	\$ 1.77
							\$25.70 @ 6.87500%					2
Electric									1.00000			
											Security Light 100W NP	\$ 8.97
											Minnesota Sales Tax	\$ 0.62
							\$8.97 @ 6.87500%					
Electric	144997	ERC-40	A	07/31/2021	08/31/2021	31	45282	46153	1.00000	871		
											Monthly Service Charge	\$ 19.75
											Energy Usage	871 kWh @ \$0.10760
											Purchased Power Adj	871 kWh @ \$0.01721
											Minnesota Sales Tax	\$ 14.99
												\$ 8.83
												13



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWh)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWh)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> - Wastewater gallons collected and treated	



26039 Bear Ridge Drive  
Cohasset, MN 55721



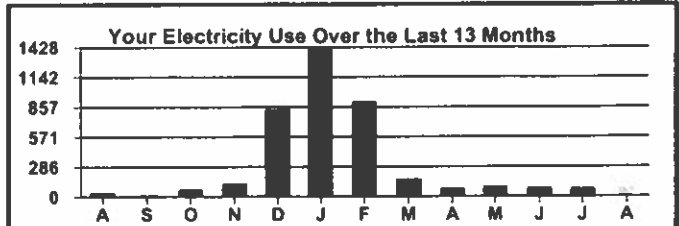
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day  
Office 1-800-421-9959

Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

4 198

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Get up to \$1,250 in rebates from LCP before the year is over Visit lakecountrypower.coop for a list of rebates, or call 800-421-9959, press 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	53.22
PAYMENT 08/30/2021	-53.22
<b>BALANCE FORWARD DUE IMMEDIATELY</b>	<b>0.00</b>

CURRENT BILL INFORMATION								
ATE ODE	METER	DATES	METER READING PRES	MULTI-PREV	PLIER CODE	USAGE	DESCRIPTION	
1	20028472	09/01 -08/01	6111	6015	1	96	ENERGY CHARGE @ .133600	12.83
							SERVICE AVAILABILITY CHG:	42.00
							<b>TOTAL CHARGES THIS STATEMENT</b>	<b>54.83</b>
<b>DO NOT PAY-AUTOMATIC WITHDRAWAL ON 09/30/21</b>								

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500571150	CRYSTAL	(218) 327-8759	09/10/2021	09/30/2021	54.83

Please detach and return this portion with your payment.

Account No.: 500571150    Cycle: 1  
Due Date: 09/30/2021    Net Due: 54.83  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500571150090110000054830000054839





26039 Bear Ridge Drive  
Cohasset, MN 55721

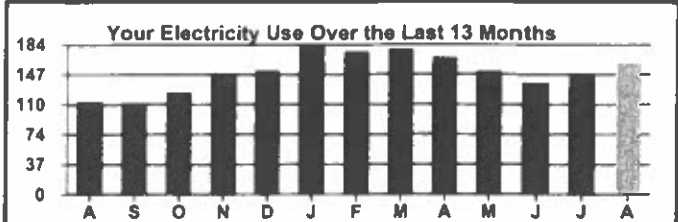
100% Renewable Energy

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959  
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

4 202

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Get up to \$1,250 in rebates from LCP before the year is over Visit lakecountrypower.coop for a list of rebates, or call 800-421-9959, press 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	61.37
PAYMENT 08/30/2021	-61.37
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION										
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION			
40	20029365	09/01 -08/01	3608	3446	1	162	ENERGY CHARGE @ .133600			21.64
							SERVICE AVAILABILITY CHG:			42.00
							TOTAL CHARGES THIS STATEMENT			63.64
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 09/30/21										
METER READ AUTOMATICALLY										
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due			
500602100	CEMETARY		(218) 327-8759		09/10/2021	09/30/2021	63.64			

Please detach and return this portion with your payment.

Account No.: 500602100      Cycle: 1  
Due Date: 09/30/2021      Net Due: 63.64  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500602100090110000063640000063646





26039 Bear Ridge Drive  
Cohasset, MN 55721

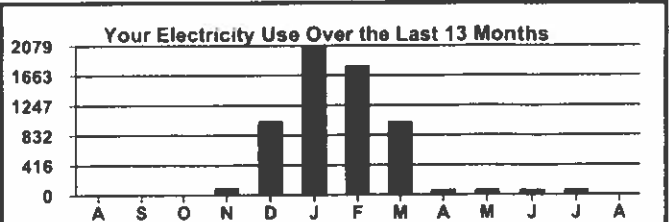
A Taste of Energy. A Commitment to Service.

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959  
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

4 197

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Get up to \$1,250 in rebates from LCP before the year is over Visit lakecountrypower.coop for a list of rebates, or call 800-421-9959, press 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	66.82
PAYMENT 08/30/2021	-66.82
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
LATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	USAGE	DESCRIPTION		
0	20032435	09/01 -08/01	10618	10538	1	80	ENERGY CHARGE @ .133600		10.69
0						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)		42.00
							TOTAL CHARGES THIS STATEMENT		14.00
									66.69

DO NOT PAY-AUTOMATIC WITHDRAWAL ON 09/30/21

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500567550	WENDIGO WARMING HOUSE	(218) 327-8759	09/10/2021	09/30/2021	66.69

Please detach and return this portion with your payment.

Account No.: 500567550    Cycle: 1  
Due Date: 09/30/2021    Net Due: 66.69  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500567550090110000066690000066690



# MEDIACOM™ BUSINESS

## Account Information

This statement reflects current charges as of the date the statement was printed.

## Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

## Statement of Service

Page 1 of 2

HARRIS TOWN HALL

September 14,  
2021

Account Number

8384922380090856

Account PIN

9836

Telephone Number

(218) 398-0617

For Service at

21998 AIRPORT RD  
GRAND RAPIDS MN 55744- 4852

## How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)

Call Customer Service: 1-800-379-7412

## Your Summary

Bill from 09/24/21 through 10/23/21

See the back for details

Previous Balance	\$222.61
Payments	-222.61
Bundled Services	201.90
Individual Services	5.99
Taxes and Fees	14.72
<b>Amount Due</b>	<b>\$222.61</b>
<b>Amount Due By</b>	<b>Autopay</b>

AUTO-BANK PAYMENT WILL BE MADE ON  
10/04/21

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633- 4226, fax (845) 698- 4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918. Phone (877) 647- 6221, fax (845) 698- 4079 or email [closedcaption@mediacomcc.com](mailto:closedcaption@mediacomcc.com).

# MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000  
8633 2940 NO RP 14 09152021 NNNNNYNN 01 999499

HARRIS TOWN HALL  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

September 14, 2021

Account Number:

8384922380090856

HARRIS TOWN HALL  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

**Amount Due By Autopay** **\$222.61**

Amount you are enclosing: \$

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838492238009085600222612

# MEDIACOM<sup>™</sup> BUSINESS

8633 2940 NO RP 14 09152021 NNNNNYNN 01 999499

HARRIS TOWN HALL  
Account Number  
Telephone Number

Page 2 of 2  
September 14, 2021  
8384922380090856  
(218) 398-0617

## Your Account Details

09/14	Previous Balance	\$222.61
08/21	1-Time EFT Payment	-222.61
		<b>\$0.00</b>

**Total Due By Autopay**

**\$222.61**

## Your Bundled Services

09/24 - 10/23	Limited Video	43.00
09/24 - 10/23	Business Internet 60/5 Mbps	118.95
09/24 - 10/23	Primary Phone Line	39.95
09/24 - 10/23	EMTA Modem	0.00
		<b>\$201.90</b>

## Your Individual Services

09/24 - 10/23	Local Broadcast Surcharge	15.80
09/24 - 10/23	Service Discount	-15.80
09/24 - 10/23	Primary HD Equipment	0.00
09/24 - 10/23	WIFI Basic Service	5.99
		<b>\$5.99</b>

## Taxes and Fees

### TV (Includes Installation and Miscellaneous Charges)

09/14	Franchise Fee	2.17
09/14	FCC Regulatory Fee	0.08
09/14	Access Fee	1.25
09/14	Sales Tax On Franchise Fees	0.15
09/14	State Sales Tax	2.96

### Phone

09/14	Regulatory Recovery Fee	0.68
09/14	Telephone Assistance Plan Surcharge	0.07
09/14	Minnesota E911	0.95
09/14	Federal Universal Service Fund	3.36
09/14	MN Telecommunications Access Fund	0.07
09/14	State Sales Tax	2.98
		<b>\$14.72</b>

YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

**NEW**

## **ADVANCED DATA SECURITY**

In a business world where everything is connected, internet security and customer protection are everything.

Give your business a first line of defense against malicious threats and hackers with **Advanced Data Security** for \$15 a month.

(add-on service to Business Internet)

Save \$10 a month when you bundle  
Advanced Data Security with Business Wi-Fi.

**Pay just \$20 a month for both services.**  
Call 866-566-2225 for details.

# MEDIACOM<sup>™</sup> BUSINESS

We've got your back, so you can run your business.



# MEDIACOM<sup>™</sup> BUSINESS

## Account Information

We have not received a payment on your account. If payment has been made, please disregard and accept our thanks.

## Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

*processing error* →

## Statement of Service

Page 1 of 2

HARRIS TOWNSHIP

September 08,  
2021

Account Number

8384922380091722

Account PIN

7197

Telephone Number

(218) 259-1551

For Service at

20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

## How to reach us...

Visit Us Online: [www.mediacombusiness.com](http://www.mediacombusiness.com)  
Call Customer Service: 1-800-379-7412

## Your Summary

Bill from 09/16/21 through 10/17/21  
See the back for details

Previous Balance	\$175.94
Payments	0.00
Individual Services	175.94
One-time Charges and Credits	7.50
<b>Past Due</b>	<b>\$175.94</b>
<b>Amount Due</b>	<b><del>\$359.38</del></b>
<b>Amount Due By</b>	<b>Autopay</b>

AUTO-BANK PAYMENT WILL BE MADE ON  
09/28/21

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918. Phone (877) 647-6221, fax (845) 698-4079 or email [closedcaption@mediacomcc.com](mailto:closedcaption@mediacomcc.com).

# MEDIACOM<sup>™</sup> BUSINESS

PO BOX 110 WASECA MN 56093-0000

8633 2940 NO RP 08 09092021 NNNNNYNN 01 000604 0002

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

September 08, 2021

Account Number:

8384922380091722

HARRIS TOWNSHIP

20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

↑ 175.94

**Amount Due By Autopay**

**~~\$359.38~~**

Amount you are enclosing: \$



MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744



838492238009172200359380

# MEDIACOM™ BUSINESS

8633 2940 NO RP 08 09092021 NNNNNYNN 01 000604 0002

HARRIS TOWNSHIP  
Account Number  
Telephone Number

Page 2 of 2  
September 08, 2021  
8384922380091722  
(218) 259-1551

## Your Account Details

09/08	Previous Balance	\$175.94
		<b>\$175.94</b>

## Your Individual Services

09/18 - 10/17	Business Internet 60/5 Mbps	169.95
09/18 - 10/17	WiFi Basic Service	5.99
09/18 - 10/17	Modem	0.00
		<b>\$175.94</b>

## One-time Charges and Credits

09/08	Late Charge	7.50
		<b>\$7.50</b>

**Past Due \$175.94**

**Total Due By Autopay \$359.38**



YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

**NEW**

### **ADVANCED DATA SECURITY**

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Give your business a first line of defense against malicious threats and hackers with **Advanced Data Security** for \$15 a month.

(add-on service to Business Internet)

Save \$10 a month when you bundle  
Advanced Data Security with Business Wi-Fi.

**Pay just \$20 a month for both services.**  
Call 866-566-2225 for details.

# MEDIACOM™ BUSINESS

We've got your back, so you can run your business.





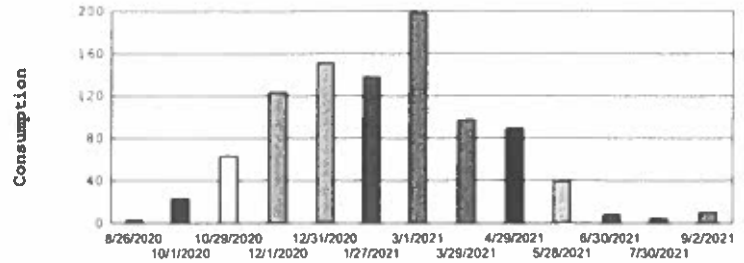


NORTHWEST GAS  
314 MAIN ST NE - PO BOX 721  
MAPLETON, MN 56065-0721

Toll Free 800-367-6964 or 507-524-4103

Statement Date - 9/7/2021  
Account Number 440600.01

HARRIS TOWNSHIP HALL  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744



Location: 21998 AIRPORT RD, HARRIS TWP

MeterNo: 19133489

Actual

Budget

**Base Gas Charge-01**

Current Reading on 9/2/2021 of 4,542 - Previous Reading on 7/30/2021 of 4,533 = 9ccf

9ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04080 = 10 therms @ 0.96000

Tax

**Basic Service Charge**

\$15.00

\$9.60

\$1.69

**Purchased Gas-02**

9ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04080 = 10 therms @ 0.18890

Tax

\$1.89

\$0.13

**TOTAL CURRENT MONTH BILLING**

\$28.31

**PAST DUE BALANCE - PAYABLE UPON RECEIPT**

\$0.00

**FINANCE CHARGES**

\$0.00

**TOTAL BALANCE DUE**

\$28.31

**PAYMENTS RECEIVED IN THE LAST 30 DAYS**

DUE DATE WILL NOW BE SET AS OF  
THE 25TH OF THE MONTH OR  
THE FRIDAY BEFORE IF IT FALLS  
ON A WEEKEND

DATE	AMOUNT	TYPE	CHECK NO	COMMENT
8/30/2021	\$20.45	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



Check here and complete form on reverse side for Address Change Information

Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP HALL

DUE DATE: 9/24/2021

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$28.31

AMOUNT ENCLOSED: \$

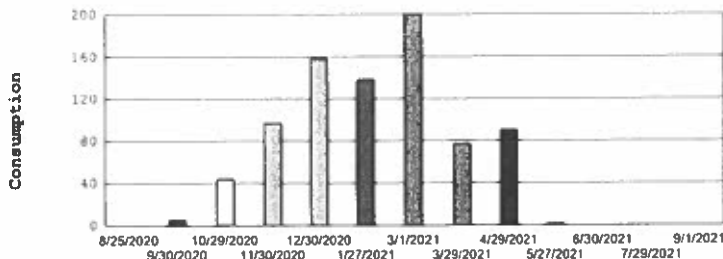
NORTHWEST GAS  
314 MAIN ST NE - PO BOX 721  
MAPLETON, MN 56065-0721



NORTHWEST GAS  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721  
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 9/7/2021  
 Account Number: 440601.01

HARRIS TOWNSHIP MAINT BLDG  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS MN 55744



**Location: 20876 WENDIGO PARK RD, HARRIS TWP**

**MeterNo: 19233593**

**Actual**

**Budget**

**Base Gas Charge-01**

**Basic Service Charge**

\$15.00

Current Reading on: 9/1/2021 of 4,529 - Previous Reading on: 7/29/2021 of 4,529 = 0ccf

**Tax**

\$1.03

**Purchased Gas-02**

**TOTAL CURRENT MONTH BILLING**

\$16.03

**PAST DUE BALANCE - PAYABLE UPON RECEIPT**

\$0.00

**FINANCE CHARGES**

\$0.00

**TOTAL BALANCE DUE**

\$16.03

**PAYMENTS RECEIVED IN THE LAST 30 DAYS**

**DUE DATE WILL NOW BE SET AS OF  
 THE 25TH OF THE MONTH OR  
 THE FRIDAY BEFORE IF IT FALLS  
 ON A WEEKEND**

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
8/30/2021	\$16.03	EP*		iConnect Payment

**TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**




Check here and complete form on reverse side for Address Change Information

Check here and complete form on reverse side for Automatic Payment Plan information



HARRIS TOWNSHIP MAINT BLDG

**DUE DATE: 9/24/2021**

**ACCOUNT NUMBER: 440601.01**

**TOTAL BALANCE DUE: \$16.03**

**AMOUNT ENCLOSED: \$**

NORTHWEST GAS  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721

## WHERE'S IT GOING

Peggy Clayton  
20876 Wendigo Park Rd  
Grand Rapids, Minnesota, 55744-4682  
United States  
T: 2182591551

## SHIPPING METHOD

**ARRIVES NO LATER THAN FRIDAY, SEPTEMBER 3, 2021**

You chose the standard 4-8 working day shipping option

## HOW YOU PAID

Credit/Debit Card

If you experience any issues with your order, please call our sales team on 0018335020262, for assistance.

## SPOT ANYTHING YOU WANT TO CHANGE IN YOUR ORDER?

Please contact us within 15 minutes of placing the order and we will try our best to accommodate, however due to increased volumes we cannot guarantee we will be successful.

**CONTACT US NOW**

**WWW.FORZAGOAL.COM/**





HARRIS TOWNSHIP  
DERRICK MARTTILA  
Account Number:  
Page 1 of 4



SCORECARD

Bonus Points  
Available  
1,220

**Account Summary**

Billing Cycle		08/30/21
Days In Billing Cycle		31
Previous Balance		\$0.00
Purchases	+	1,219.98
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$12.20
Finance Charges	+	0.00
<b>NEW BALANCE</b>		<b>\$1,232.18</b>

**Credit Summary**

Total Credit Line	\$3,000.00
Available Credit Line	\$1,767.00
Available Cash	\$1,767.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**



Customer Service: (727) 570-4899  
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:  
[www.MyCardStatement.com](http://www.MyCardStatement.com)



Please send Billing Inquiries and Correspondence to:  
PO BOX 30495 TAMPA, FL 33630-3495

**Payment Summary**

NEW BALANCE	\$1,232.18
MINIMUM PAYMENT	\$62.00
PAYMENT DUE DATE	09/24/2021

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*



**Cardholder Account Summary**

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/23/21	08/24/21	5999	74007031236920009217546	NET WORLD SPORTS INTERNET	\$1,219.98
08/23/21	08/24/21	5999	74121781236001092175460	INTERNATIONAL TXN FEE	\$12.20

**ScoreCard Bonus Points Information as of 08/29/21**

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	0	1,220	0	0	1,220

**YOU COULD WIN 1,000,000 BONUS POINTS! OR A TRIP FOR TWO TO HAWAII OR ORLANDO/DISNEY, OR ONE OF 30 OTHER PRIZES. YOU'RE AUTOMATICALLY ENTERED IN THE SCOREBIG SWEEPSTAKES. FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ADDITIONAL ENTRY! VISIT [WWW.SCORECARDREWARDS.COM](http://WWW.SCORECARDREWARDS.COM) FOR DETAIL**

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE. ALLOW UP TO 7 DAYS FOR RECEIPT 0222

GRAND RAPIDS STATE BANK  
P O BOX 409  
GRAND RAPIDS MN 55744 - 0409



Account Number

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSE

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/30/21	\$1,232.18	\$62.00	09/24/2021



HARRIS TOWNSHIP  
DERRICK MARTTILA  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682



MAKE CHECK PAYABLE TO:

VISA  
P O BOX 409  
GRAND RAPIDS MN 55744-0409

From: FORZA no-reply@email-net.world-sports.com  
Subject: Order confirmation - everything you need to know!  
Date: Aug 23, 2021 at 4:46:45 PM  
To: Derrick Martilla supervisor@tpe@gmail.com

Nancy

Thank you for shopping with us!

# FORZA

GOALS

SOCCER BALLS

GOALKEEPING

TRAINING

CLUB

## ORDER CONFIRMED

**ORDER NUMBER: 900014793**

Thanks for your order Peggy, we hope you enjoyed shopping with FORZA. We'll email your tracking information to you when your order has left us.

### WHAT YOU ORDERED

ITEM(S)		QTY	PRICE
	21 x 7 FORZA Alu60 Soccer Goal Single or Pair: Single	1	\$1,029.99
		SUBTOTAL	\$1,029.99
		SHIPPING	\$189.99
		<b>TOTAL</b>	<b>\$1,219.98</b>

From: FORZA no-reply@email-networld.sports.com  
Subject: Order confirmation - everything you need to know!  
Date: Aug 23, 2021 at 4:46:45 PM  
To: Derrick Martilla supervisor:chtp@gmail.com

Nancy

Thank you for shopping with us!



## ORDER CONFIRMED

**ORDER NUMBER: 900014793**

Thanks for your order Peggy, we hope you enjoyed shopping with FORZA. We'll email your tracking information to you when your order has left us.

### WHAT YOU ORDERED

ITEM(S)	QTY	PRICE
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	SUBTOTAL	\$1,029.99
	SHIPPING	\$189.99
	<b>TOTAL</b>	<b>\$1,219.98</b>

