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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community

www.harristownshipmn.org

Budget Session January 22, 2024 5:00 pm Harris Town Hall

Present: Madam Chair Clayton, Supervisor Schack, and Supervisor Kelley; Treasurer Kopacek

Absent: Supervisors Davies and Gilbert

The Budget Work Session was called to order at 5:00 pm by Madam Chair Clayton.

The board reviewed the funds to be discussed. Mention was made that the \$100,000 Road and Bridge (transfer) for 2023 was never made (into that fund) so \$100,000.00 was removed.

The ARPA Fund was reviewed to verify that projects allotted for ARPA funds (were paid from those funds). Discussion followed.

Fire Fund:

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the fire fund. The 2023 actual apportionments were \$134,066.98 and the 2023 adopted was \$135,000, coming in under budget by \$933.02 (of 2023 adopted). The 2024 adopted budget was \$140,000.00.

The "proposed" Fire Department 2024 total contract amount is \$118,691.00.

The board came in with a 2025 proposed budget of \$140,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

General Fund:

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the general fund. The 2023 actual apportionments were \$161,939.61 and the 2023 adopted was \$160,000.00, resulting in being over budget by \$1,939.61. The 2024 adopted budget was \$170,000.00.

Code/Line items changed were: code 103 treasurers wages- increased from \$13,500 to \$14,000; code 126 donations- increased from \$12,000 to \$14,000; code 127-dues and taxes, licenses-increased from \$3,500 to \$4,000; code 131 mileage-increased from \$5,000 to \$5,500; code 132 miscellaneous- decreased from \$1,000 to \$500; code 137 copier and printing-increased from \$2,000 to \$2,500. NOTED: code 129 insurance, will be reviewed after January 30th to decide if there should be an increase or decrease.

The board discussed donations (code 126) and miscellaneous (132), with regard to the annual contribution/donation requests which come in as part of the annual meeting.

Back in 2023, the board combined computer (code 138) and website (code 140) under code 138 and renamed it computer/website (code 138). In 2026 the board will need to consider increasing this fund (138) as the board will begin paying for Microsoft Office 365 subscriptions, and anti-virus, as both are still under the 5-year agreement (until 2025) from the CARES Act dollars from 2020.

The board came in with a 2025 proposed budget of \$170,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

Cemetery Fund:

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the cemetery fund. The 2023 actual apportionments were \$6,950.00 and the 2023 adopted was \$7,000.00, resulting in being under budget by \$50.00. The 2024 adopted budget was \$7,000.00.

Code/Line item changes were as follows: code 406 groundwork and materials-increased from \$500.00 to \$1,000.00; code 410 grave thawing fuel-increased from \$100.00 to \$200.00; code 415 sexton wages/sell plots-increased from \$3,000.00 to \$3,700.00; code 424 miscellaneous supplies-increased from \$300.00 to \$500.00; code 425 lights-increased from \$850.00 to \$950.00; code 427 alarm system monitoring-increased from \$550.00 to \$700.00; code 431 satellite toilet-increased from \$2,000.00 to \$2,200.00.

The board came in with a 2025 proposed budget of \$7,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

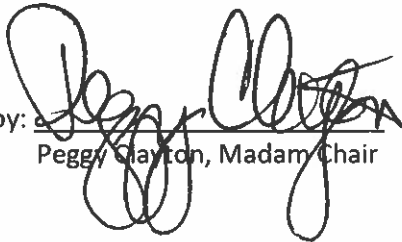
Building and Grounds Fund:

Supervisors went through code/line item of the "2023 Actuals", and "2023 adopted" regarding the Building and Grounds Fund. The 2023 actual apportionments were \$25,438.15 and the 2023 adopted was \$25,000.00, resulting in being over budget by \$438.15. The 2024 adopted budget was \$25,000.00.

Code/Line item changes were as follows: code 604 Telephone/Internet-increased from \$2,000.00 to \$2,500.00. The board reviewed line item/codes, up to code 617, and decided to adjourn and start up discussions at the Tuesday, Jan 23, 2024 budget meeting.

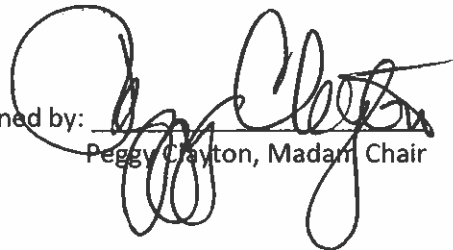
A motion was made by Supervisor Schack and seconded by Supervisor Kelley to adjourn the meeting at 8:15 pm.

Submitted by:



Peggy Clayton, Madam Chair

Signed by:



Peggy Clayton, Madam Chair