

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Vacant 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## REGULAR BOARD MEETING NOVEMBER 9, 2022, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
  - A. Minutes of October 12, 2022 Regular Board Minutes
  - B. Minutes of October 24, 2022 Work Session Re: Maintenance, Sharepoint, FirstNet, Mediacom, and Isleview Road
  - C. Minutes of October 27, 2022 Emergency Meeting
  - D. Minutes of November 3, 2022 Work Session Re: Cell Phone Provider, Maintenance, Clerk, Paul Bunyan/Mediacom, Culvert Order Form & Policy, Mowing Contract, and ElderCircle
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
5. **Consent Agenda**
  - A. Wiedenhoft Cemetery Deed
  - B. Whirley Cemetery Deed
  - C. Maki/Ellen Cemetery Deed
6. **Roads**
  - A. Sunny Beach Road Reclamation SAP/J
  - B. Sunny Beach Road Pay Request #4/J
  - C. Sunny Beach Road Census Project Report Part 2/J
7. **Recreation**
8. **Correspondence (Informational)**
  - A. Network Opportunity Minutes of September 28, 2022
  - B. Krumrei Conditional Use Permit
9. **Old Business**
  - A. Mowing Contract/P
10. **New Business**
  - A. Resolution 2022-021 Culvert Policy (amended)/P
  - B. Culvert Order Form/P
  - C. New Clerk/P
  - D. Paul Bunyan/P
  - E. Schedule Work Session Re: Paul Bunyan, Isleview Road, AT&T-Verizon, ElderCircle, Mowing Contract

**11. Treasurer's Report – October 1, 2022**

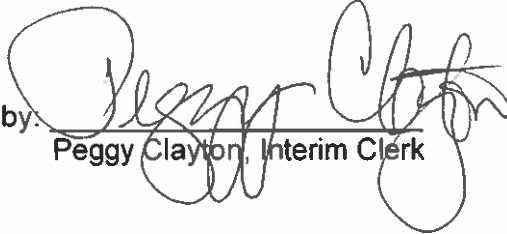
- A. Approve Treasurers Report
- B. Approve the Payment of Bills

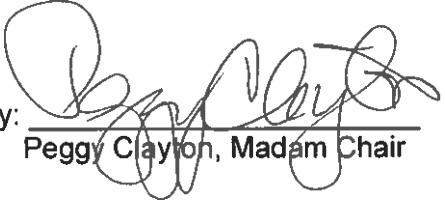
**12. Public Input** *(please limit comments to 5 minutes) please come up to the podium and state your name and address for the record.*

**13. UPCOMING Events/Meetings**

- |                     |                              |                   |
|---------------------|------------------------------|-------------------|
| November 14, 2022   | Board of Canvass             | 5:30 pm Town Hall |
| November 14, 2022   | Township Association Meeting | 7:00 pm Town Hall |
| ➤ November 22, 2022 | P and D Board Meeting        | 7:30 pm Town Hall |
| ➤ December 14, 2022 | Regular Board Meeting        | 7:30 pm Town Hall |
- Special Note: November P and D Meeting will be held on Tuesday, November 22, 2022 instead of Wednesday, November 23, 2022, due to Thanksgiving week!
  - Special Note: There will not be a P and D Meeting on December 28, 2022.

**14. Adjourn**

Prepared by:   
Peggy Clayton, Interim Clerk

Signed by:   
Peggy Clayton, Madam Chair

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# 2A

## REGULAR BOARD MEETING OCTOBER 12, 2022 MINUTES

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisor Gilbert, Supervisor Kelley, and Treasurer Kopacek

**Absent:** Supervisor Davies

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### Approve the Minutes

### Minutes of September 14, 2022 Regular Board Minutes

A motion was made by Supervisor Gilbert and seconded by Kelley to approve the Minutes of the September 14, 2022 Regular Board Minutes. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### Minutes of October 7, 2022 Work Session Re: Maintenance, Mowing Contract, and Clerk Position

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the Minutes of the October 7, 2022 Work Session Re: Maintenance, Mowing Contract, and Clerk Position. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### Additions and Corrections

Chair Clayton requested to remove agenda item 4C First Net/AT & T from Business from the Floor, remove agenda item 9A Sharepoint/One Drive Update from Old Business, and add Mediacom, Maintenance, Isleview Road and First Net/AT & T to 10C Schedule Work Session under New Business.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to remove agenda item 4C First Net/AT & T from Business from the Floor, remove agenda item 9A Sharepoint/One Drive Update from Old Business, add Mediacom, Maintenance, Isleview Road and First Net/AT & T to 10C Schedule Work Session under New Business, and approve the rest of the Regular Agenda. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### Business from the Floor

#### Mishawaka Shores Association

Jerry Troumbly, 20495 Mishawaka Trail, Grand Rapids, spoke on behalf of the Mishawaka Shores Association. As per Jerry, the association was asking when or if the township would be working on Mishawaka Trail as the road is in pretty rough shape (going in and out of Mishawaka trail).

Supervisor Kelley told those in attendance that Mishawaka Trail is on the township five-year road plan and work will be completed in the year 2023. Discussion held on the current potholes that are on Mishawaka Trail,

and if they could be filled in this year. Maintenance will work on getting the potholes filled. Jerry thanked the board.

### **One Percent Sales Tax/Commissioner Ives**

Commissioner Ives gave a presentation on the Justice Center project. This \$75M project includes an expanded and re-designed jail, and new court rooms to improve the efficiency of the county justice system. The improvements will include 80 new beds and a re-designed jail to improve safety and security for inmates and staff. Many constituents have been asking over the course of the last 2+ years why the justice center is being built. Commissioner Ives stated that the current Itasca County jail will lose its license to operate on May 1, 2023, because it no longer meets mandatory standards set by the Minnesota Department of Corrections. State inspections in 2019 found critical operational and safety issues that could not be addressed without a significant remodel or construction of a new facility. The counties 70-year old courtrooms also were deemed to be unsafe and inefficient. The poor state of both the jail and the court rooms ultimately led to the decision to build a justice center to address the needs of the counties criminal justice system.

On the November 8 election ballot, Itasca County voters will need to decide if they want to approve a county-wide 1% sales tax to finance the project. If the sales tax is rejected, the county will implement a property tax increase of approximately 10% to raise the revenue to repay the bonds. \*The referendum is not a vote to approve the project; only how to pay for it.

If the one percent sales tax is approved, non-residents would contribute 40% of the proceeds, which would be approximately \$30M, for the cost of the \$75M Justice Center (according to research by the University of Minnesota Extension Center for community vitality). A property tax would put the cost burden solely on those who own property within the county. The 1% sales and use tax would apply to the sale of the same goods and services within the county as the states general sales tax. The sales tax would cost the average resident \$52.96 per year. In comparison, the alternate property tax increase would cost the average Itasca County homeowner approximately \$90 per year.

By law, revenue from the proposed sales tax can only be used to pay down the bonds for the justice center. The sales tax would remain in place for a 30-year term or until the bonds for the project have been paid off. Based on current projections, the bonds would be repaid in 20 to 25 years.

Commissioner Ives was thanked for his presentation.

### **Consent Agenda**

There were no consent agenda items.

### **Roads**

#### **Sunny Beach Road**

Supervisor Kelley stated that Woodtick Landing is ready to be paved.

With the October 15, 2022 LRIP deadline coming up on the Sunny Beach project, the grading and paving of Sunny Beach will be completed in the next week, but the full project won't be completed until spring of 2023 (topcoat, joints, transitions, full road markings, etc). A road marking of a yellow line will be done (on the roadway), but there will be no fog line.

### **Roads**

Supervisor Kelley stated that grading of Bear Creek, Riverview, Lakeview Trail, etc. will take place the week of October 17, 2022. There is considerable wash boarding on the specific roads. The grading of the roads should hold up until spring 2023.

## **Culvert Purchases**

Supervisor Gilbert discussed the current culvert policy, whereby the township provides a new culvert for those constituents that are putting in a new driveway into their property. Supervisor Gilbert asked if maintenance is keeping track of culvert purchases. Short discussion held.

Chair Clayton stated that currently the treasurer has to go through maintenance reports to determine when culverts have been purchased, in order for her to pay an invoice for a culvert purchase.

Chair Clayton stated that when the township sells cemetery sites, those deeds are placed on our consent agenda. When the Environmental Services Department approves SSTS permits and zoning permits for the township, those permits are placed on our consent agenda. It would make sense that if the township is purchasing culverts for new driveways, that a form be completed by Maintenance and/or the supervisor when the township receives a request from a constituent wanting a culvert. The form could denote who the purchaser is/address, the size of the culvert needed, the cost of the culvert, order date, and the vendor. Furthermore, when the culvert is delivered that could also be noted on the form. This would make life a lot easier for our treasurer when she receive bills for culverts, and also when the board goes through budgets. The board would have actual reports that would show how many culverts were purchased and costs associated (with purchases). A copy of that completed form could then be given to the treasurer and also placed on the consent agenda. Discussion held.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to have Supervisor Schack pull together a form to be used when culvert requests come forward. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

## **Recreation Rinks**

Supervisor Kelley recommended the board move forward on obtaining rink attendants for the upcoming season. Chair Clayton would contact Personnel Dynamics to advertise for individuals interested in being a rink attendant. Both Supervisor Kelley and Chair Clayton would then proceed with interviewing, if needed. Short discussion followed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to move forward with the hiring of rink attendants through Personnel Dynamics for the upcoming season. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

## **Correspondence Township Association Minutes of September 12, 2022**

Informational.

## **New Business Posting for Hall Election Set-up**

Chair Clayton told the board that she will need to post for a possible quorum to set up for the Tuesday, November 8, 2022 election, on Monday, November 7, 2022 from 10:00 am – 12 Noon.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to post for a possible quorum to set up for the Tuesday, November 8, 2022 election, on Monday, November 7, 2022 from 10:00 am – 12 Noon. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

## **Schedule & Post Clerk Interviews**

Chair Clayton suggested the board move forward with Clerk interviews. There are potentially 2 candidates to be interviewed.

A motion was made by Supervisor Schack and seconded by Chair Clayton to schedule Clerk interviews for Thursday, October 20, 2022 beginning at 5:30 pm at the town hall, and post said notice. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

Chair Clayton will contact the two candidates, and post the notice.

### **Schedule & Post Work Session Re: SharePoint Training**

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to schedule a work session Re : Sharepoint training, Isleview Road, Mediacom, Maintenance, and First Net/AT & T, for Monday, October 24, 2022 at 5:30 pm at the town hall. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### **Schedule & Post Board of Canvass**

Chair Clayton stated that as per M.S.205.185, subd. 3, the town board must meet to canvass the returns and declare the election results within 3 to 10 days after the November Township election. The Clerk must prepare a canvass report to accumulate results from the precinct. Day 3 would be November 11th, and day 10 would be November 18, 2022. Discussion followed. Supervisor Kelley will be gone during that time frame, but requested he be able to zoom in whenever the Board of Canvass date is decided. Chair Clayton will follow through to determine what will need to be done in order to have Supervisor Kelley zoom in at the township Board of Canvass.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to schedule the Board of Canvass for Monday, November 14, 2022 at 5:30 pm at the town hall. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

The Board of Canvass will need to be posted and will also need to be published.

### **Treasurer's Report**

#### **Approve September 2022 Treasurers Report**

Treasurer Kopacek reviewed the treasurers report. Treasurer Kopacek asked Chair Clayton if she could follow up on Check #20659 in the amount of \$290.00 as it remains outstanding; the Chair will do so.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Treasurers September Report in the amount of \$2,699,406.94. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### **Approve the Payment of Bills**

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Claims list #20699 through ##20717, and EFTs #10122201 through #10122208 in the amount of \$13,958.72. Ayes-4; Nays-0; Absent Supervisor Davies. Motion carried.

### **Public Input**

Dan Butterfield advised the Board that the Conditional Use Permit for Thomas Krumrei was recommended for approval by the Planning Commission, and thanked the board for always completing the findings of fact, as it's important for the Planning Commission to have that information from Townships.

Commissioner Ives updated the Board that the County Board approved a canister site ( opened M-F, 8:00am-5:00 pm) in the southern part of the County. The site is located in BlackBerry Township/Danson Road. Construction, etc. will begin in 2023.

**UPCOMING Events/Meetings**

October 20, 2022	Clerk Interviews	5:30 pm Town Hall
October 24, 2022	Work Session Re: Isleview Road, Maint, Sharepoint, Mediacom, First Net/AT&T	5:30 pm Town Hall
October 26, 2022	P and D Board Meeting	7:30 pm Town Hall
November 7, 2022	Hall Election Set-up	10:00 am -12 Noon T. Hall
November 8, 2022	Elections	7:00 am - 8:00 pm T. Hall
November 9, 2022	Regular Board Meeting	7:30 pm Town Hall
November 14, 2022	Board of Canvass	5:30 pm Town Hall
November 14, 2022	Township Association Meeting	7:00 pm Town Hall
November 22, 2022	P and D Board Meeting	7:30 pm Town Hall

- Special Note: November P and D Meeting will be held on Tuesday, November 22, 2022 instead of Wednesday, November 23, 2022, due to Thanksgiving week!

**Adjourn**

There being no further business to come before the Board, a motion was made by Supervisor Gilbert and seconded by Supervisor Schack to adjourn the meeting at 8:41 pm.

Prepared by: \_\_\_\_\_  
Peggy Clayton, Interim Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton  
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**Work Session Re: Maintenance, Sharepoint, FirstNet, Mediacom, Isleview Rd  
October 24, 2022  
5:30 pm Harris Town Hall**

2B

**Present:** Madam Chair Peggy Clayton, Supervisor Schack, Davies, Gilbert & Kelley

Pledge to the Flag was conducted.

### **FirstNet**

Lana Latvala representing FirstNet/Att, stated that FirstNet it is a nationwide high-speed wireless broadband Network which specializes in innovative tools, technologies, and features specifically built for public safety. FirstNet is designed for every first responder in the country, career or volunteer; city, state, tribal or federal; and urban, suburban or rural. This was created and called upon to handle emergencies every single day. FirstNet is the only communications platform specifically designed with and for public safety based on their direct feedback and needs.

FirstNet uses all AT&T LTE spectrum bands and a special lane of connectivity called Band 14 which is a nationwide, high-quality spectrum specifically set aside for FirstNet. During an emergency, this band, or lane, can be cleared and locked just for FirstNet subscribers.

Lana stated that if the township were to sign a 2-year contract with FirstNet/AT&T they would be eligible for a smart phone free for life. The minimum/standard plan for each phone would be mobile unlimited at \$39.99 per month, which would include unlimited text, voice, and data. Lana stated that with the three employees who do have phones, the township could trade in the phones they currently have, with the cost of the trade-in to be applied to the monthly charge for all three phones. Likewise, every 18 months those phones could be traded in with no additional charge or fees. The cost would be \$39.99 per month for each phone plus taxes which would roughly be \$46 per month. Discussion followed.

Lana will send Chair Clayton information on the standard mobile plan and the details to go along with it, along with costs associated with each phone etc.

Chair Clayton stated that the current cell phone plan for the three employees is through Verizon. The cost for each phone line is \$48/month which includes tax. (Difference of \$2/line with FirstNet.)

Verizon has, what is called "Verizon Frontline/public safety". The cost for each phone line would be \$39.99 plus tax which would also feature the unlimited text, voice, and data. Chair Clayton will contact Verizon to find out further details, on phones being provided/traded in, etc.

### **Maintenance**

Chair Clayton stated that she did talk with Personnel Dynamics regarding total pay up-to-date on the temp, and the temp employee is well below the threshold of earning \$19,000 for 2022. Discussion was held, and pros and cons were raised. The board definitely is unanimous in the fact that the township does not need a regular full-time employee. Having a regular part-time employee, would save the township quite a bit of money, because insurance would not need



to be provided (as the individual that the board is interested in, is not needing any insurance). The regular part-time employee hours would fluctuate depending on spring, summer, fall, and winter. During the winter months, hours worked would really depend on how much snow Harris gets, and how often it snows, as snow plowing, and cleaning of rinks would be what the employee would do. It was also discussed that if the township hired the employee versus going through Personnel Dynamics, the board would be able to offer more than \$15 an hour, because the board wouldn't have to pay the overhead. Discussion followed.

The board was in agreement to offer a regular part-time position to one of the temporary maintenance employees with an effective date of starting December 1, 2022, \$19/per hour.

Chair Clayton will pull together a letter and contact the Treasurer to obtain any paperwork necessary for the employee. Supervisor Schack and Chair Clayton will meet with the temporary employee to see if he is still interested in the board offer.

### **Isleview Road**

Chair Clayton told the board that Township Attorney Andy Shaw contacted her and stated that the City of Grand Rapids has signatures from over half of the constituents on the City of Grand Rapids Isleview Road portion. Chair Clayton will contact Mr. Shaw to find out additional details on the steps that will follow once all signatures have been obtained.

### **Mediacom**

Chair Clayton discussed the ongoing issues that the Township is experiencing with Mediacom. Chair Clayton made mention of Paul Bunyan, and in talking with ICTV, they felt strongly that Paul Bunyan would provide what the township needs. Both Airport Road and Wendigo Park Road both have Paul Bunyan access. Chair Clayton reached out to Paul Bunyan to find out what would be needed and necessary if the township were to switch from Mediacom to Paul Bunyan. Chair Clayton did provide names and addresses of the locations needing Internet/Wi-Fi access to the PB rep. No information had been received prior to the work session. Once received the Chair will provide the data.

### **Sharepoint**

Chair Clayton gave a brief overview of SharePoint with the board. She has been training with CW Technology, and CW Technology has also set up all laptops with OneDrive for back up, along with the SharePoint app.

With supervisors having their laptops present, Chair Clayton was able to go through the numerous folders, which were previously set up and agreed-upon by the board. Chair Clayton uploaded the 2022 documents into all of the folders. Information and details to the board were provided on the different ways to search, etc.

Chair Clayton will continue to upload into the years 2017 through 2021, and provide information to the board when years, folders, etc are completed. Short discussion followed. The board felt comfortable with the changes that Chair Clayton will implement. A few new folders were also added at the time of training.

No further business was discussed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to adjourn the work session at 7:34 pm.

Submitted by \_\_\_\_\_  
Peggy Clayton, Interim Clerk

Signed by \_\_\_\_\_  
Peggy Clayton, Chair

Chairman Peggy Clayton  
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**October 27, 2022**  
**Emergency Meeting Minutes**  
**5:30pm**  
**Harris Service Center**

2C

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Gilbert, Supervisor Davies and Supervisor Kelley

Chair Clayton called an emergency meeting with the board regarding Mediacom and Paul Bunyan.

Chair Clayton received an email from ICTV regarding the board meeting and live streaming of October 26. ICTV ran a test on the meeting to see if they could improve the township live airing of the township board, and what was determined that the township is in need of a hard connection to the modem. ICTV provided two companies that could make a hard wire connection to the modem as ICTV does not provide that and neither does Mediacom. ICTV can't run the cord every meeting as an insurance rep confirmed it would be considered a trip hazard and they would bear responsibility, so until the connection is made, ICTV can only set up a wide shot for the live meetings as there's not enough bandwidth for panning the room, and close ups without it cutting out.

The township would need to pay for a hard connection the modem, and without knowing the total costs associated with that move, Chair Clayton told the board that she did some checking with Paul Bunyan to get some prices on going through Paul Bunyan versus Mediacom, as the township continues to have issues with Mediacom connections.

The Paul Bunyan rep stated that they could provide Internet at our Town hall, service center, and both parks for \$60 per month, and a \$10 additional fee for Wi-Fi connection, which would be \$70/month for all 4 locations. PB would provide 250 mbps connection on their GigaZone fiber network. (The cost does include the wifi router, supplied by PB). The chair did check with ICTV and they said that 250 Mbps connection would be great.

In order for Paul Bunyan to move forward they need drop permits to be completed for each of our locations as soon as possible.

Discussion followed on Mediacom versus Paul Bunyan, and it was determined that Paul Bunyan would be a better route for us to take with everything that's been going on with Mediacom over the course of the last two years.

Chair Clayton stressed the fact that if the board authorizes Paul Bunyan, the Chair would need to get the drop permits completed and sent to the Paul Bunyan Rep so they can reach out to their engineering department to see if they can get the it completed for this construction season. The Chair also stated that there is no charge or activation fee for the digging at each of the locations.

The board reviewed the current cost associated with Mediacom as a relates to the difference in what Paul Bunyan would charge. Our last bill with Mediacom for all four locations for Internet and Wi-Fi was \$755.85. If the board decided to go with Paul Bunyan the cost would be \$280 per month plus the applicable taxes etc. This would be a huge savings for the township. The current phones in the parks warming shacks are \$39.95/month, and even if the township stayed with Mediacom and removed the two phones at the two parks, that would decrease the \$755 bill down to \$475, which is still more than the township would be paying if the board went with Paul Bunyan. Discussion followed on the pros and cons between the two service providers,

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move forward with Paul Bunyan, and authorize the Chair to complete the four drop permits, and send to Paul Bunyan so the board can get the installations in place. Ayes-5; Nays-O. Motion carried.

There being no further business to be discussed, a motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to adjourn the emergency meeting at 5:58 pm.

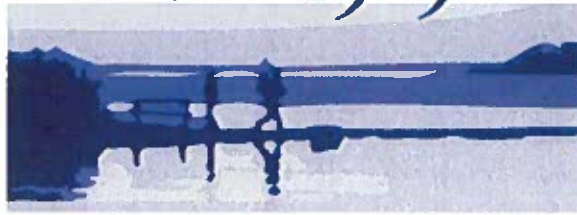
Submitted by: \_\_\_\_\_  
Peggy Clayton, Interim Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair

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# 2D

**November 3, 2022**

**Work Session Re: Maintenance, ElderCircle, Mowing Contract, Clerk, AT&T-Verizon, Paul Bunyan  
5:30 pm Town Hall**

**Present:** Madam Chair Peggy Clayton, Supervisors Schack, Davies, Gilbert & Kelley

Pledge to the Flag was conducted.

### **ElderCircle**

Chair Clayton stated that ElderCircle contacted her and said that they received funding for a response recovery and rebuilding of the senior community centers in the area, and they are looking to rebuild community centers with maybe an updated TV etc. They wanted to meet at the Town Hall to see what, or if there any needs of the Township. Chair Clayton will be meeting with Elder Circle on Friday, November 4, 2022 at the hall.

Chair Clayton stated that there was no dollar amount provided from Elder Circle as to how much the township would be awarded. Updating the current water fountain was discussed. There are newer water cooler systems which allow for filling of water bottles, glasses, etc, directly from the system. The old water fountain would be removed and the new system could be placed in that same area. Chair Clayton will provide Information to the board after the meeting with ElderCircle on Friday.

### **Culvert Policy and Order Form**

Chair Clayton reviewed the culvert order form with the board. Chair Clayton did provide information that she received from another township, and the County, regarding the township providing one free culvert to a resident, and that at that same time the township should be asking (the resident) if they have a building permit, and obtaining the permit number. She also mentioned that the board needs to implement a system to record where our culverts are located on the township roads. Implementing the culvert order form would provide us the information on driveway culverts, etc. Discussion was held on maintenance implementing an Excel spreadsheet on culvert locations. Supervisor Kelley will contact the GIS Dept with the County, as GIS has a specific tool to locate road/culverts, etc.

The culvert policy was reviewed. Currently any new access off of a township road or in a platted development in the township needs approval by the board. Discussion held on how the township handles a resident requesting an additional culvert and if the township would purchase that culvert for them. The response was yes, the township would order the culvert, but the landowner would need to pay for the additional culvert.

Discussion held on when the Township provides a (free) culvert to a landowner and delivers that culvert, it's the landowners responsibility to have it installed properly. The board discussed having a time frame in place for installation. It was decided that it's the landowners responsibility to have the culvert installed properly "within 10 days". The culvert policy will be updated to denote that change and will come forward to the board for final approval.

## **Mowing Contract**

The mowing contract was discussed, with regard to the latest contract pricing for the township properties. Over a year ago, the Board had added additional mowing to the contract at the Service Center, Woodtick Landing, Casper Landing, Wendigo Picnic Park, LaPlant Landing, and Mishawaka Landing, for a total of \$300.00. In the spring of 2022 the mowing contractor increased the price for mowing at the cemetery by \$35.00. After discussion it was decided that the maintenance staff could take over the mowing of the Service Center, Woodtick Landing, Casper Landing, Wendigo Picnic Park, LaPlant Landing, and Mishawaka Landing, which would then be removed from the upcoming contract.

The Township will go out for bids on the mowing contract for 2023, with the contract to be in place for 2 years. This item will be placed on the agenda.

## **Maintenance**

At the previous direction of the board, Chair Clayton and Supervisor Schack met with Marlin Herbert, and offered him the regular part-time maintenance employee position, with a start date of December 1, 2022, at \$19 per hour. During the course of the winter the employee will be on-call, coming in when there is snow to plow, rinks to be cleaned off, etc. Any training that is needed will be provided to the temp employee.

## **Paul Bunyan**

Chair Clayton advised the board that all drop permits were sent into Paul Bunyan. The Paul Bunyan rep, who is working with Chair Clayton, will advise her when and/or if work will begin this construction season. The Paul Bunyan rep felt confident that work would begin and a priority was placed on getting the Town Hall completed first. Further information will be provided, as the Chair receives it.

## **AT&T – Verizon**

Chair Clayton reviewed the information that she received from Verizon regarding the public safety/frontline plan, and stated it is comparable with what AT&T offers with FirstNet. Both offer the \$39.99 costs for phones, provide free phones, etc. The current phone plan through Verizon for the three employees with cell phones is approx. \$48 per month per phone. The phones being offered at \$39.99, including tax, would be approx. \$46, which is a difference of \$2.00. AT&T would provide the iPhone 12, while Verizon would provide the iPhone SE, (which is comparable to the iPhone 12). Discussion held on the need of even making a change in the three employees phone plans. Before any decision is made, further information is needed from Verizon. Chair Clayton will contact the Verizon rep and provide further information to the board

## **Clerk**

Chair Clayton was contacted by another township Clerk who would be interested in providing Clerk duties to the board. Those duties would be providing and completing minutes for board meetings, work sessions, completing the agenda and agenda packets, uploading etc. (It would not be in the capacity of hiring a permanent Clerk). There would not be any training involved, as she is already a Clerk in another township. Discussion held. A few of the board members felt strongly on hiring the individual who would be willing to take on all of the duties versus hiring someone who would complete some of the duties (which would place the Chair in the position of having to fill-in the areas not being completed.)

Considerable discussion followed, with the decision made to offer the Clerk position to the individual who would take on all duties. Chair Clayton will make contact with both individuals and offer the Clerk position, as per board direction.

There being no further business, a motion was made by Supervisor Kelly and second added by Supervisor Davies to adjourn the meeting at 7:00pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Interim Clerk

\_\_\_\_\_  
Peggy Clayton, Chair

----- CEMETERY DEED -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$350.00 to them in hand paid by **Marilyn Wiedenhoft**, **Grand Rapids, MN 55744**, hereby grant, bargain, sell and convey unto the said Marilyn Wiedenhoft, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 2 [two], Block 44 [forty four], Lot 2 [two], Sites 5 & 6 , [five and six]**

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its chairperson, on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

By \_\_\_\_\_, Harris Township Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA )

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2022, before me appeared Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County, and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Nancy Kopacek, Harris Township Notary

My Commission expires: \_\_\_\_\_

----- CEMETERY DEED -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 to them in hand paid by **Jason Whirley, Grand Rapids, MN 55744**, hereby grant, bargain, sell and convey unto the said Jason Whirley, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 1 [one], Block 3 [three], Lot 1 [one], Site 4, [four]**

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its chairperson, on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

By \_\_\_\_\_, Harris Township Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA )

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2022, before me appeared Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County, and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Nancy Kopacek, Harris Township Notary

My Commission expires: \_\_\_\_\_



----- CEMETERY DEED -----

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175.00 to them in hand paid by **David Michael Maki and Judith Ellen Maki**, hereby grant, bargain, sell and convey unto the said David and Judith Maki, their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

**Section 2 [two], Block 31 [thirty one], Lot 3 [three], Site 3, [three]**

Situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its chairperson, on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

By \_\_\_\_\_, Harris Township Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA )

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2022, before me appeared Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County, and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

\_\_\_\_\_  
Nancy Kopacek, Harris Township Notary

My Commission expires: \_\_\_\_\_

3404 15th Avenue East  
Suite 9  
Hibbing, MN 55746  
Phone: 218-263-8869

**Client:**  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

**Project:**  
B2208584  
Sunny Beach Road Reclamation SAP 031-592-001  
Sunny Beach Road  
Grand Rapids, MN 55744

**6A**

### Table of Contents

Title	Description
Daily Field Notes	2022-10-18 - Report Number 6

### Distribution List

Name	Company
Christenson, Sara	Short Elliott Hendrickson, Inc.
Endres, Mickey	Braun Intertec Corporation
Kelley, Jim	Harris Township

## Daily Field Notes

11001 Hampshire Avenue S  
Minneapolis, MN 55438  
Phone: 952-995-2000

**Client:**  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

**Project:**  
B2208584  
Sunny Beach Road Reclamation SAP 031-592-001  
Sunny Beach Road  
Grand Rapids, MN 55744

**Activity Date:** 10/18/2022

**Temperature:** 19

**Services Performed:** MnDOT DCP

**PM:** Mickale Endres

**Technician:** Heuer, Marcus

**Report Number:** 6

**Weather:** Sunny

### Remarks / Comments

**Were all scheduled activities completed:** Yes

**Were there any delays affecting our activities:** No

**Report emailed to client or contractor:** No

**General Comments:** MNDOT DCP's were not able to produce representative test results due to a layer of frost at surface of reclaim.



Marcus Heuer

6B

Itasca County

Page 1 of 3

Contract Number: 59201  
Pay Request Number: 4

<b>Project Number</b> SAP 031-592-001	<b>Project Description</b> Sunny Beach Road
--	--

<b>Contractor:</b> Hawkinson Construction Co., Inc. 501 W Co Rd 63 Grand Rapids, MN 55744	<b>Vendor Number:</b> 3050 101 <b>Up To Date:</b> 10/31/2022
---	---

Contract Amount		Funds Encumbered	
Original Contract	\$1,731,486.25	Original	\$1,731,486.25
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,731,486.25	Total	\$1,731,486.25

Work Certified To Date	
Base Bid Items	\$990,570.73
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$990,570.73

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$813,810.00	\$990,570.73	\$49,528.54	\$357,922.69	\$583,119.50	\$941,042.19
Percent Retained: 5%				Percent Complete: 57.21%	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By Hawkinson Construction Co., Inc.

County/City/Project Engineer

Contractor

Date

Date

*[Signature]*  
11/3/22

Payment Summary					
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request	
1	2022-09-15	\$230,329.90	\$11,516.50	\$218,813.40	
2	2022-09-28	\$131,035.08	\$6,551.75	\$124,483.33	
3	2022-10-13	\$15,395.75	\$769.79	\$14,625.96	
4	2022-10-31	\$613,810.00	\$30,690.50	\$583,119.50	

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Roadway	1	\$990,570.73	\$49,528.54	\$357,922.69	\$583,119.50	\$941,042.19

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	LRIP	\$583,119.50	\$1,250,000.00	\$1,250,000.00	\$941,042.19

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2011.601/00003	CONSTRUCTION SURVEYING	LS	\$7,500.00	1	0.25	\$1,875.00	1	\$7,500.00
Base Bid	2	2021.601/00010	MOBILIZATION	LS	\$88,000.00	1	0.25	\$22,000.00	1	\$88,000.00
Base Bid	3	2101.501/00020	CLEARING AND GRUBBING	LS	\$1,200.00	1	0.25	\$300.00	1	\$1,200.00
Base Bid	4	2104.502/01240	REMOVE SIGN TYPE C	EACH	\$300.00	2	0	\$0.00	0	\$0.00
Base Bid	5	2104.503/00255	REMOVE PIPE CULVERTS	LF	\$6.00	104	0	\$0.00	104	\$624.00
Base Bid	6	2104.503/00205	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	\$3.00	124	0	\$0.00	124	\$372.00
Base Bid	7	2104.503/00195	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	\$3.00	70	0	\$0.00	70	\$210.00
Base Bid	8	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	SY	\$5.00	36	36	\$180.00	36	\$180.00
Base Bid	9	2104.504/00090	REMOVE CONCRETE PAVEMENT	SY	\$12.00	95	0	\$0.00	95	\$1,140.00
Base Bid	10	2108.504/00035	GEOTEXTILE FABRIC TYPE 5	SY	\$1.75	6822	0	\$0.00	5436	\$9,513.00
Base Bid	11	2105.607/00290	SELECT GRANULAR BORROW (CV)	CY	\$16.00	5972	-63	(\$1,008.00)	1937	\$30,992.00
Base Bid	12	2105.607/00050	SUBGRADE EXCAVATION	CY	\$11.25	5972	0	\$0.00	1370	\$15,412.50
Base Bid	13	2105.607/00016	COMMON EXCAVATION	CY	\$24.00	53	0	\$0.00	53	\$1,272.00
Base Bid	14	2112.519/00010	SUBGRADE PREPARATION	RDST	\$180.00	14.75	8.2	\$1,476.00	8.2	\$1,476.00
Base Bid	15	2118.507/00110	AGGREGATE SURFACING (CV) CLASS 1	CY	\$58.00	411	0	\$0.00	0	\$0.00
Base Bid	16	2118.507/00150	AGGREGATE SURFACING (CV) CLASS 5	CY	\$49.00	279	95	\$4,655.00	108	\$5,292.00
Base Bid	17	2211.507/00170	AGGREGATE BASE (CV) CLASS 5	CY	\$29.00	2770	0	\$0.00	2770	\$80,330.00
Base Bid	18	2215.504/00010	FULL DEPTH RECLAMATION	SY	\$2.05	49878	0	\$0.00	49878	\$102,249.90
Base Bid	19	2215.507/00010	HAUL FULL DEPTH RECLAMATION (LV)	CY	\$13.00	1806	0	\$0.00	665	\$8,645.00
Base Bid	20	2360.509/23300	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	\$82.00	7198	6991	\$573,262.00	6991	\$573,262.00
Base Bid	21	2360.509/13300	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	\$85.00	5758	0	\$0.00	0	\$0.00
Base Bid	22	2501.502/01018	18" CS PIPE APRON	EACH	\$1,500.00	2	0	\$0.00	2	\$3,000.00
Base Bid	23	2501.502/01021	21" CS PIPE APRON	EACH	\$1,900.00	2	0	\$0.00	2	\$3,800.00
Base Bid	24	2503.503/02180	18" CS PIPE SEWER	LF	\$86.00	21	0	\$0.00	21	\$1,386.00
Base Bid	25	2503.503/02210	21" CS PIPE SEWER	LF	\$71.00	78	0	\$0.00	78	\$5,538.00
Base Bid	26	2511.504/00014	GEOTEXTILE FILTER TYPE 4	SY	\$22.50	28	0	\$0.00	28	\$630.00
Base Bid	27	2511.507/00014	RANDOM RIPRAP CLASS III	CY	\$105.00	8	0	\$0.00	8	\$840.00
Base Bid	28	2531.504/00060	6" CONCRETE DRIVEWAY PAVEMENT	SY	\$135.00	81	0	\$0.00	0	\$0.00
Base Bid	29	2540.602/00158	RELOCATE MAIL BOX	EACH	\$160.00	25	12	\$1,920.00	12	\$1,920.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	30	2563.801/00010	TRAFFIC CONTROL <i>FLU/AN STALL</i>	LS	\$14,000.00	1	0.25	\$3,500.00	1	\$14,000.00
Base Bid	31	2564.518/00130	SIGN PANELS TYPE C	SF	\$160.00	12.5	0	\$0.00	0	\$0.00
Base Bid	32	2573.501/00025	STABILIZED CONSTRUCTION EXIT <i>Casper</i>	LS	\$2,100.00	1	0.25	\$525.00	1	\$2,100.00
Base Bid	33	2573.502/00140	CULVERT END CONTROLS <i>Casper</i>	EACH	\$125.00	2	1	\$125.00	1	\$125.00
Base Bid	34	2573.503/00023	SILT FENCE, TYPE MS	LF	\$3.49	2619	0	\$0.00	2609	\$9,105.41
Base Bid	35	2573.503/00060	SEDIMENT CONTROL LOG TYPE STRAW	LF	\$4.49	2556	0	\$0.00	2408	\$10,811.92
Base Bid	36	2574.507/00100	COMMON TOPSOIL BORROW	CY	\$38.00	297	0	\$0.00	129	\$4,644.00
Base Bid	37	2575.504/00320	ROLLED EROSION PREVENTION CATEGORY 20	SY	\$2.00	1913	0	\$0.00	0	\$0.00
Base Bid	38	2575.505/00021	SEEDING	ACRE	\$2,500.00	0.37	0	\$0.00	0	\$0.00
Base Bid	39	2575.505/00040	WEED SPRAYING	ACRE	\$1,500.00	0.19	0	\$0.00	0	\$0.00
Base Bid	40	2576.508/00010	WEED SPRAY MIXTURE	GAL	\$1,500.00	0.19	0	\$0.00	0	\$0.00
Base Bid	41	2575.801/00030	EROSION CONTROL <i>W/F</i>	LS	\$5,000.00	1	1	\$5,000.00	1	\$5,000.00
Base Bid	42	2575.508/08311	SEED MIXTURE 38-311	LB	\$44.00	13	0	\$0.00	0	\$0.00
Base Bid	43	2582.503/34104	4" SOLID LINE MULTI-COMPONENT (WR)	LF	\$0.85	33359	0	\$0.00	0	\$0.00
Base Bid	44	2582.503/30404	4" DOUBLE SOLID LINE MULTI-COMPONENT	LF	\$1.30	13295	0	\$0.00	0	\$0.00
Base Bid	45	2582.503/30204	4" BROKEN LINE MULTI-COMPONENT	LF	\$0.13	2625	0	\$0.00	0	\$0.00
<b>Base Bid Totals:</b>								<b>\$613,810.00</b>		<b>\$990,570.73</b>

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 031-592-001		\$613,810.00	\$990,570.73

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
<b>Contract Change Totals:</b>									<b>\$0.00</b>		<b>\$0.00</b>

Contract Change Totals			
Number	Description	Effective Date	Amount

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

<b>Contract Total</b>	<b>\$990,570.73</b>
-----------------------	---------------------



11001 Hampshire Avenue S  
 Minneapolis, MN 55436  
 Phone: 952-999-2000

## Field Compaction Report

Report Date: 10/06/2022  
 Test Method: ASTM D6938

Client:  
 Harris Township  
 20876 Wendigo Park Rd  
 Grand Rapids, MN 55744

Project:  
 B2208584  
 Sunny Beach Road Reclamation SAP 031-592-001  
 Sunny Beach Road  
 Grand Rapids, MN 55744

Test Results														
Test #	Retest Of	Test Date	Proctor ID	Method	Soil Classification	Optimum Moisture (%)	Maximum Dry Density (pcf)	In Place Moisture (%)	In Place Dry Density (pcf)	In Place Wet Density (pcf)	Probe Depth (in)	Percent Compaction	Min Comp. (%)	Remark
4		09/27/22	P-03		SB	8.9	130.1	6.0	132.2	140.1	8	102	100	A
5		09/27/22	P-03		SB	8.9	130.1	5.5	130.9	136.1	8	101	100	A
6		09/27/22	P-03		SB	8.9	130.1	5.9	125.1	132.6	6	96	100	B
7		09/27/22	P-02		SGB	9.7	115.6	4.3	113.3	118.2	12	98	100	B
8		09/27/22	P-02		SGB	9.7	115.6	4.0	111.6	116.1	12	97	100	B
9		09/28/22	P-02		SGB	9.7	115.6	4.8	112.3	117.7	8	97	100	B
10		09/28/22	P-02		SGB	9.7	115.6	4.2	110.4	115.0	8	96	100	B
11		09/28/22	P-03		SB	8.9	130.1	6.3	129.6	137.7	6	100	100	A

-4  
-2  
-3  
-5  
-4

Test Information					
Test #	Test Location	Elevation	Reference	Gauge Make / Model / SN / Calibrated	Field Technician
4	Subgrade Prep, Upper 3': Sta. 182+30, 8' RT of CL	0.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
5	Subgrade Prep, Upper 3': Sta. 184+15, 8' LT of CL	0.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
6	Subgrade Prep, Upper 3': Sta. 151+95, 10' RT of CL	0.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
7	Subgrade Prep, Upper 3': Sta. 218+00, 7' RT of CL	-1.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
8	Subgrade Prep, Upper 3': Sta. 218+50, 9' LT of CL	-1.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
9	Subgrade Prep, Upper 3': Sta. 204+90, 7' LT of CL	-1.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
10	Subgrade Prep, Upper 3': Sta. 205+20, 1' RT of CL	-1.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus
11	Subgrade Prep, Upper 3': Sta. 218+00, 3' LT of CL	0.0	Grading Grade=0	Troxler / 3430 / 26789 / 01/12/2021	Heuer, Marcus

Remarks	Comments
A: Test results comply with specifications	Tests are "Direct Transmission" (Method A) unless probe depth is noted as "Backscatter". Gauge calibration data on file with the testing agency.
B: Test results do not comply with specifications	

*218' subcut  
~~the~~ section not passing, varying from 2-4 percent below.  
 315 cu yds SGB, 20% deduct would be roughly \$1000.*

*Mickale Endres*  
 Mickale Endres  
 10/06/2022



U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

**CONSTRUCTION PROGRESS REPORTING SURVEY  
STATE AND LOCAL GOVERNMENTS**

FORM  
C-700(SL) (03/07/2022)

OMB No. 0607-0153; Approval Expires 02/28/2025

**DUE DATE:**

NOV 19, 2022

In any correspondence pertaining to this report, refer to the ID.

4549723                      202210                      4549723

Harris Township Roads

Attn Peggy Clayton

Board Chairperson

20876 Wendigo Park Road

Grand Rapids              MN              55744

*(Please correct any errors above.)*

**RETURN TO:**  
U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

**FAX:**  
1-800-845-8245

**VIA INTERNET  
OR FOR HELP:**  
econhelp.census.gov/cprs

Use your unique User ID  
and original password.

User ID:

Password:

**IMPORTANT**  
Please refer to the back of  
this form for more information  
and instructions for  
completing the survey.

**NOTICE** - Title 13 United States Code (U.S.C.), Sections 131 and 132, authorizes the Census Bureau to conduct this collection. These data are subject to provisions of Title 13, U.S.C., Section 5(b), exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this page. Without this approval, we could not conduct this survey. We estimate this survey will take an average of 10-30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

**Section A PROJECT IDENTIFICATION**

The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in Sections A and B. If necessary, make your corrections in item 9, Remarks, or use a separate sheet. IF YOU HAVE ANY QUESTIONS CONCERNING THIS FORM, PLEASE CALL 1-800-945-8246.

**1a. PROJECT DESCRIPTION**  
Sunny Beach Road - Full Depth Reclamation :  
59201

**1b. PROJECT LOCATION**  
Sunny Beach Rd

Harris Township              MN

**Section B PERSON TO CONTACT REGARDING THIS SURVEY - Please correct any errors below**

**2a. Name**  
Peggy Clayton

**b. Telephone**  
(218)244-1811

**c. Fax**

**d. Email Address**  
supervisorchtp@gmail.com

**e. Web Address**



**Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES**

- 3. TYPE OF OWNERSHIP – Mark (X) one box.**  
 Is this project  Privately owned OR Owned by:  State Government or Agency  
 Federally owned OR Owned by:  Federal Government or Agency  
 Local Government or Agency

**4a. START DATE OF CONSTRUCTION**  
 When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.

Month and year of actual or expected start date  
**Sep 2022**

**4b. PROJECTED COMPLETION DATE**  
 When do you estimate it will complete? Enter month and year.

Month and year of expected completion date  
**Jun 2023**

**Section D COST ESTIMATES**

- INCLUDE**
- Site preparation and outside construction, such as sidewalks and roadways
  - Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

- EXCLUDE**
- Land and pre-existing structures
  - Architectural, engineering, and owner's overhead and miscellaneous costs – See item 6
  - Movable machinery and equipment, furniture, and furnishings
  - Contingency funds

**FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK**  
 NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

**5a. CONTRACT CONSTRUCTION COST**  
 (Amounts to be paid to contractors and subcontractors)

Construction costs (Thousands of dollars)	<b>1731</b>
	,000.00

**5b. OWNER SUPPLIED MATERIALS AND LABOR**  
 (Construction materials supplied by owner and the value of work done by project owner's own construction employees assigned to the project.)

	<b>\$</b>
	,000.00

**5c. TOTAL CONSTRUCTION COST**  
 (Sum of 5a + 5b) →

	<b>\$</b>
	<b>1731</b>
	,000.00

**6. ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS**  
 If book figures are not available, reasonable estimates are acceptable.

- INCLUDE**
- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in item 5a.
  - Cost of design work by owner's staff
  - Project owner's overhead and office costs
  - Fees and other miscellaneous costs allocated on owner's books to this project
- EXCLUDE**
- Cost of movable machinery and equipment, land, furniture, and furnishings
  - All interest to be paid directly by state or local governments

Architectural, engineering, and miscellaneous costs (Thousands of dollars)	<b>138</b>
	,000.00

**7. Intentionally left blank**

Continue with Section E on the next page



## REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing this burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20233. You may email comments to [eid\\_ceb\\_customer\\_services@census.gov](mailto:eid_ceb_customer_services@census.gov). Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

### ▶ Section A – PROJECT IDENTIFICATION

Correct any information in items 1a and 1b if necessary.

For the project described in item 1a to be government owned, it must be state, local, or federal government owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1a to be privately owned, it must be privately owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9. Remarks, complete item 2, and return the form.

### ▶ Section B – PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 – Enter or correct the information for the person who can answer questions about this survey.

### ▶ Section C – OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 – As noted, "ownership" for purposes of this survey, depends on the owner during the construction phase. Check the appropriate box.

Item 4a – The start date is defined as the date that actual construction work first began on the project described in item 1a. If the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b – The projected completion date is defined as the date the project described in item 1a is expected to be completed.

### ▶ Section D – COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. This INCLUDES:

- a. New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.
- b. Mechanical and electrical installations – Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- c. Outside construction – Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

### FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction INCLUDES:

- d. Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.
- e. Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.
- f. The following types of equipment: boilers, towers, and fixtures.

**EXCLUDE:** Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a – Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b – Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c – Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 – Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. DO NOT include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 – Intentionally left blank.

### ▶ Section E – MONTHLY CONSTRUCTION PROGRESS REPORT

Item 8a – Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- a. Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- b. The cost of any materials installed which were provided by the owner.
- c. The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, be sure to report the costs in the month in which the work was done rather than in the month in which payment was made. If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b – If construction is complete except for some minor work or retainage (up to 5 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

## **Networking Opportunities Team Meeting**

Networking to improve efficiency, maintain service levels and save money  
while preserving our individual community identities

**Sept. 28, 2022**

**The next meeting will be October 26, 2022 at the Timberlake Lodge, 11-1, lunch included.**

**Present:** Peggy Clayton (Harris), Lilah Crowe (Historical Society), Mike Baltus (Spang), Breanna Anderson (Coleraine), and Mary Jo Wimmer.

### **Open Market**

#### **Coleraine**

Have not been able to hire lifeguards for Cotton Park this summer

Staff turnover

3 staff out on work comp.

Preliminary levy of 10%

#### **Harris Township**

Started work on Sunnybeach Road from Katherine to Harris Town Road, should finish by Oct. 15.

Working on floating dock at Woodtick Landing

Have two temporary maintenance people who are working out great.

Still seeking Clerk applications.

Will need a new sexton/caretaker next year.

#### **Historical Society/ Itasca County Agricultural Association/Fairboard**

The Ghost class was successful.

The "Barn Dance" scheduled to take place in October has been cancelled.

The Historical Society utilizes people sentenced to community service and this works well for them.

**Spang Township**

Need someone to brush roads  
Will have one new supervisor this year  
Are doing lots of hall rentals.

**Township Association**

Met at the fairgrounds and toured the facilities.

**Itasca County Agricultural Association**

Lights in the Pines is working out well. Will begin next year.  
Will be renting out the trailhead building.

# ITASCA COUNTY

Planning Commission/Board of Adjustment

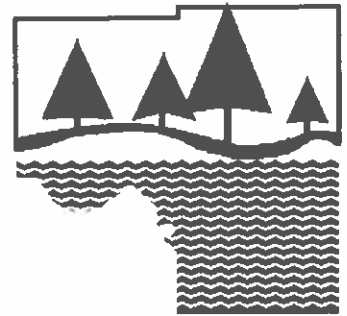
COURTHOUSE

123 NE Fourth Street

Grand Rapids, MN 55744

Office (218) 327-2857

Fax (218) 327-7331



October 19, 2022

Tom Krumrei  
16614 US Hwy. 169  
Grand Rapids, MN 55744

RECEIVED  
10/27/2022

8B

RE: Conditional Use for indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.)  
N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY  
(PIN 19-031-2310), Section 31, Harris Township 54-25

Dear Mr. Krumrei:

On 10/18/2022, the County Board unanimously approved the above CUP application as recommended by the Planning Commission with the following condition:

**Conditions:** 1) Comply with Best Management Practices

*Please note that, as per #8 of the Findings of Fact, if there is soil disturbance of more than 1 acre, it is your responsibility to obtain a stormwater permit.*

Please be informed that in accordance with Section 18.4.1 of the Zoning Ordinance, the County Board's determination on Conditional Use Permits that are not listed and are in a Rural Residential or Farm Residential Zoning District shall be final. Any aggrieved person may obtain judicial review by obtaining a writ of certiorari from the Court of Appeals within 60 days after the aggrieved party shall have received due notice of the proceeding and decision sought to be reviewed and by serving said writ appeal upon the Itasca County Auditor and any other adverse party within such period of 60 days.

Enclosed please find the validated CUP application, findings and minutes. Also, please note any future structures would require a zoning permit and you will need to check with MNDoT to see if an approach permit is required. If you have any questions, please contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Diane Nelson".

Diane Nelson  
Corresponding and Recording Secretary  
Environmental Services Department

Enclosures

c:Harris Township

DATE 9-6-2022 PHONE # 218-259-6671 PERMIT # 220 737

ITASCA COUNTY CONDITIONAL USE APPLICATION  
 USES NOT PROVIDED FOR WITHIN ZONING DISTRICTS

APPLICANT/ADDRESS 1666/4 US Hwy 169 Grand Rapids MN 55744  
Tom Krumrei (Thomas\_Krumrei@yahoo.com)

AGENT/ADDRESS \_\_\_\_\_

PROPERTY ADDRESS 1666/4 US Hwy 169 Grand Rapids MN 55744

PROPERTY DESCRIPTION/PARCEL # 19-031-2306 and 19-031-2310

N 800' of Lt. 2 LYG E of HWY 169 and S 313.9' of N 1113.9' of Lot 2 E of HWY, S.31, 54-25

ZONE DISTRICT Farm Residential LAKE NAME/CLASS NA EX. USE Residential

DESCRIPTION OF PROPOSED USE Storage Buildings, and outdoor storage

of larger items. such as Boats, RVs, vehicles, Recreational equipment etc.

ATTACH A MAP SHOWING PROPERTY LOCATION, EXISTING CONDITIONS, PROPOSED DEVELOPMENT, AND NEARYBY USES, INCLUDING ANY OTHER INFORMATION THAT IS PERTINENT TO THIS REQUEST.

**MANDATORY LAKESHORE MITIGATION PRACTICES:** (To be included with the C/U application)

A. Septic System: Certified \_\_\_\_\_; Shall be Upgraded \_\_\_\_\_ with Permit/Design obtained by: \_\_\_\_\_  
 Certification of New Septic System by: \_\_\_\_\_;

B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasca SWCD or other sources but said plan must be reviewed by Itasca SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL landward)
GD	10'
RD	15'
NE & PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer are, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

**SITE INSPECTION.** The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Planning Commission or County Board. Photographs may be taken at the site inspection and displayed at the public hearing for use in the decision making process.

Unless otherwise stipulated, a conditional use permit shall remain in effect for so long as all conditions agreed upon are observed. Legal action may result if the provisions and conditions are not complied with as set forth in the application. Upon approval of this conditional use, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of the project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE: [Signature] 9-6-2022

On 9/6/22, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. A copy of the information handout has been given to the applicant/agent.

**THE APPLICANT HAS THE BURDEN OF DEMONSTRATING A RIGHT TO A CONDITIONAL USE BY SHOWING [DETAILED EXPLANATION] THAT ALL OF THE FOLLOWING STANDARDS AND CRITERIA WILL BE SATISFIED.**

1. Describe how the proposed use conforms to the comprehensive plan of the County. People need more storage options. in our community.
2. Describe how the use is compatible with the existing neighborhood. There are Storage Buildings Down The Road, There's also a lot of vacant land.
3. Describe how the use shall not materially adversely impact air quality, water quality or cause soil disturbance. These will be properly built and there is no plan to use any chemicals or any type of industrial storage. These will be for residents to store their extra belongings.
4. Describe how the site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. There are multiple driveways already on the property. if sewage is needed will build mound system. water supply will be a private well.
5. Describe how the use shall not cause unsafe or unhealthy conditions. These storage units will be clean and the property will be maintained.

**PERMIT APPROVAL:** In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 11/5/22.

On \_\_\_\_\_ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of:

Authorizing Signature and Date: \_\_\_\_\_

On \_\_\_\_\_ the applicants hereby waive the time frame requirements set forth in MS#15.99:

Witness: \_\_\_\_\_

Signatures



RECOMMENDATIONS

TOWN BOARD OF \_\_\_\_\_  
OR  
UNORGANIZED TOWNSHIP

APPROVAL  
AMEND  
REJECTION

CHAIR \_\_\_\_\_  
DATE \_\_\_\_\_  
COMMISSIONER \_\_\_\_\_

REASONS: \_\_\_\_\_

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit Application is complete and then submit the Application for consideration by the Planning Commission. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the Application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the Application under the criteria in Article 21, consider the Planning Commission's report, and act on the Application.

On 10/12/2022 the Planning Commission/Board of Adjustment unanimously majority vote

APPROVED AMENDED DENIED a Conditional Use for: indoor/outdoor storage of  
recreational equipment (boats, RVs, vehicles) as per findings of fact

\_\_\_\_\_  
[description of conditional use and conditions or reasons for denial]



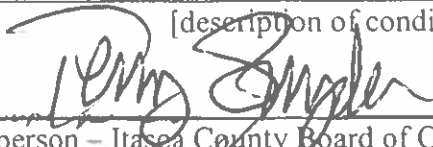
Chairperson - Itasca County Planning Commission/Board of Adjustment

DECISION

On 10/18/2022 the County Board of Commissioners, unanimously majority vote

APPROVED AMENDED DENIED a Conditional Use for: indoor/outdoor storage of  
recreational equipment (boats, RVs, vehicles)

\_\_\_\_\_  
[description of conditional use and conditions or reasons for denial]



Chairperson - Itasca County Board of Commissioners

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4.1 of the Zoning Ordinance, any aggrieved person may obtain judicial review by obtaining a writ of certiorari from Court of Appeals within 60 days after receipt of due notice of the proceeding and decision sought to be reviewed and by serving said writ upon the Itasca County Auditor and any other adverse party within such period of 60 days.

# HARRIS TOWNSHIP'S "FACTS OF FINDINGS" 220737

## Criteria Necessary for Granting a Recommendation for a CONDITIONAL USE PERMIT

To make an affirmative recommendation of a Conditional Use Permit to the Itasca County Planning Commission and Board of Adjustment, the Harris Town Board must identify all positive findings as specified:

REQUEST FROM: TOM KRUMREI DATE: Sept 28, 2022

REQUEST FOR: Conditional use permit Storage Building

1. Is the use consistent with the Harris Township Comprehensive Plan? Yes or No or N/A  
Comments: within the 169 Corridor. (Yes)
  
2. Is the conditional use compatible with the existing neighborhood? Yes or No or N/A  
Comments: within the 169 Corridor (Yes)
  
3. Have environmental concerns or precautions been addressed? Yes or No or N/A  
Comments: (N/A)
  
4. Does the site have sufficient vehicle access in and out of the property, and is there adequate parking space (if applicable)? Yes or No or N/A  
Comments: Parking space is up to MNDOT (Yes)
  
5. Is there adequate water supply and sewage treatment for the request? Yes or No or N/A  
Comments: (Yes)
  
6. Have potential unsafe or unhealthy conditions been addressed? Yes or No or N/A  
Comments: (N/A)

Other Comments: Motion by Supervisor Davies and  
seconded by Supervisor Gilbert to approve cu permit.  
Agys - 5; Nays - 0 Motion carried

Based on the criteria above, the Harris Town Board will make the following recommendation to the Itasca County Planning Commission / Board of Adjustment regarding the Conditional Use Permit request:

RECOMMEND AS PRESENTED/REQUESTED  DO NOT RECOMMEND  
 RECOMEND IF AMENDED AS FOLLOWS:

Signed, the Harris Township Board of Supervisors:

Peggy Clayton Peggy Clayton, Chair  
Mike Schack Mike Schack  
Ryan Davies Ryan Davies  
Dan Gilbert Dan Gilbert  
Jim Kelley Jim Kelley

**Note:**  
 The Harris Town Board reserves the right to change or amend their recommendation, based on new information, up until the scheduled public hearing by the Itasca County Planning Commission / Board of Adjustment

DATE: Sept 28, 2022

**INTERPRETATION:**

The proposed use will be for indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). The parcel is zoned Farm Residential.

**ZONING ORDINANCE (Effective 5/1/2018):****Section 2.5 Uses Not Provided for Within Zoning Districts**

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit application is complete and then submit the application for consideration by the Planning Commission. The application shall be accompanied by the appropriate fee for a Conditional Use Permit. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application. A notice of extension of the 60-day time deadline requirement of Minn. Stat. 15.99 shall be provided if necessary.

**REQUEST OF APPLICANT FOR INTERPRETATION:**

**Attachment:** Conditional Use Permit (CUP) application submitted on 9/6/2022 by Tom Krumrei for the N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25.

Based on the Conditional Use Permit application and the following, my determination is that the proposed indoor/outdoor storage of recreational equipment would be appropriate for conditional use.

- Similar requests for Conditional Use Permits have been granted by the County Board and Planning Commission; and
- Conditional Use Permits are intended for uses that would not be appropriate generally or without restrictions through the zoning district, but which are controlled as to number, area, location with the neighborhood, and other pertinent considerations would not be injurious to the public health, safety, welfare, morals order, appearance, prosperity, or general welfare thereof. Such uses may be granted by issuance of Conditional Use Permits by the Planning Commission.

Signed: \_\_\_\_\_

Dan Swenson, Environmental Services Director

10-13-22

Date

**NOTE:** This document shall be attached to the Conditional Use application.

**COPY:** File, Krumrei, PC/BoA

3. Change in Allocation of Assistant Accountant Position

**Motion To:** Approve a Change in Allocation of the Assistant Accountant position to an Accounting Technician position in the Auditor/Treasurer's office.

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Davin Tinquist  
**SECONDER:** Commissioner Burl Ives  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** Ben DeNucci

4. Public Hearing Re: Conditional Use Permit (CUP) for Tom Krumrei

**Motion To:** Open the Public Hearing Re: Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310.

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Burl Ives  
**SECONDER:** Commissioner Leo Trunt  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** Ben DeNucci

**Motion To:** Close the above public hearing.

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Burl Ives  
**SECONDER:** Commissioner Leo Trunt  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** Ben DeNucci

**Motion To:** Approve the Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310, as approved by the Planning Commission at their regular meeting on October 12, 2022 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

**RESULT:** APPROVED (4 TO 0)  
**MOVER:** Commissioner Burl Ives  
**SECONDER:** Commissioner Leo Trunt  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** Ben DeNucci

In Re: FINDINGS OF FACT/CONCLUSIONS OF LAW  
RESOLUTION AND ORDER

**The Conditional Use Permit (CUP) submitted by:** Tom Krumrei, 16614 US Hwy. 169, Grand Rapids, MN 55744

**Location of Property:** N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25

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This matter came before the Itasca County Planning Commission/Board of Adjustment (PC/BoA), for public hearing, at their regular meeting on 10/12/2022 with Tom Krumrei present as representative. In addition to Board Members Bellomy, Maasch, Kortekaas, Butterfield and Oja, also present was Peggy Clayton. Upon the records, files and proceedings herein, the Board makes the following:

### FINDINGS OF FACT

1. The parcels are:
  - 10.20 acres (PIN 19-031-2306) and 4.50 acres (PIN 19-031-2310) in area;
  - Border US Hwy 169;
  - Zoned Farm Residential;
  - Non-shoreland;
  - Located in Harris Township T54-R25, Commissioner District #4.
2. On 9/6/2022, Mr. Krumrei submitted a CUP application to establish indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). His proposed plan includes construction of four possible storage buildings along with outdoor storage of larger items.
3. As per Section 2.5, Uses not provided for within zoning districts, and the applicant must show that the proposed use is:
  - similar to a permitted use or CU consistent with the purpose of the zoning district in which the proposed use will be located,
  - compatible with the surrounding uses and
  - conforms to the comprehensive land use plan.If the CU is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application.
4. The proposed use is consistent with the existing neighborhood, and the purpose statement of the Farm Residential Zoning District as per Section 6.1, which is to implement the following goals including those contained in the Itasca County Comprehensive Land Use Plan:

#### **Section 6.1 Purpose**

The purposes of the Farm Residential Zoning District are to implement the following goals, including those contained in the Itasca County Comprehensive Land Use Plan:

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Findings of Fact, Conclusions of Law, Order & Resolution for Tom Krumrei  
CUP for indoor/outdoor storage of recreational equipment, Harris Township 54-25

- 6.1.1 To protect and promote the continuation of rural living, farming, and forestry in areas of Itasca County that have historically contained these uses and, therefore, have developed compatible residential patterns and transportation infrastructure;
  - 6.1.2 To permit primarily agriculture and forestry land uses and activities;
  - 6.1.3 To separate agricultural and forestry land uses and activities from incompatible residential, commercial, industrial development, and public facilities;
  - 6.1.4 To achieve the goals of growth management, natural resource protection, and economic diversity as stated in the Itasca County Comprehensive Land Use Plan; and
  - 6.1.5 To maintain agricultural and forest land in sufficient size tracts for economic operations.
5. Per Section 21.3.2, a Conditional Use Permit may be granted only upon finding all of the following:
    - A. The use conforms to the Comprehensive Land Use Plan of the County;
    - B. The use is compatible with the existing neighborhood;
    - C. The use shall not materially adversely impact air quality and water quality;
    - D. The use shall not cause soil disturbance;
    - E. The site has sufficient access for ingress and egress.
    - F. The site is adequate for water supply and sewage treatment; and
    - G. The use shall not cause unsafe or unhealthy conditions.
  6. Per the Comprehensive Land Use Plan, the Commercial/Industrial Goal/Economic Development Objective encourages the development of new businesses.
  7. Mitigation practices for the CUP application do not apply as property is non-shoreland.
  8. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is the applicants' responsibility.
  9. The project shall not cause unsafe or unhealthy conditions as it will meet all zoning requirements. Since the buildings/s will not be open to the public, handicap accessibility is not required.
  10. As required in Article 18, notice of the 10/12/2022 PC/BoA hearing and 10/18/2022 County Board hearing was sent to property owners within ¼ mile of the affected properties, SWCD (Andy Arens), MNDOT, DNR, and Harris Township Clerk for their information and comment.
  11. Notice of the 10/12/2022 site inspection and public hearing was published in the 9/25/2022 issue of the *Grand Rapids Herald Review* and the 9/29/2022 issue of the *Scenic Range NewsForum*. Notice of the 10/18/2022 County Board hearing was published in the 10/2/2022 issue of the *Grand Rapids Herald Review* and the 10/6/2022 issue of the *Scenic Range NewsForum*.
  12. Per Minnesota Statute 15.99, the 60-day timeline shall expire on 11/5/2022.
  13. On 9/28/2022 Harris Township recommended approval.
  14. The site was viewed by the Planning Commission/BOA on 10/12/2022 in the morning before the hearing.
  15. If said conditional use is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of the project including any conditions. The property may be inspected at any time to ensure and affirm all conditions and terms of the permit are in compliance.

16. The record consists of:
- PCBA 01- Conditional Use application submitted on 9/6/2022, Harris Township findings (3 pgs.);
  - PCBA 02- Site plan;
  - PCBA 03- Notice dated 9/23/2022 to property owners;
  - PCBA 04- Notice dated 9/23/2022 to Harris Township;
  - PCBA 05- Notice dated 9/23/2022 to affected property owners; list of affected property owners; parcel map; plat book map (5 pgs.);
  - PCBA 06- Conditional Use Order;
  - PCBA 07- Staff report dated 10/7/2022 (2 pgs.);
  - PCBA 08- Criteria forms completed by the PCBA members (5 pgs.).

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:  
CONCLUSIONS OF LAW

The conditional use application should be approved pursuant to Sections 21.3 of the Zoning Ordinance because:

- A. The use conforms to the comprehensive plan of the County as the CLUP allows and encourages the development of new businesses and storage buildings are needed in this area;
- B. The use is compatible with the existing neighborhood as there is other commercial storage nearby and there are no nearby neighbors;
- C. The proposed use will not materially adversely impact air quality, water quality or cause soil disturbance—soil will be disturbed for construction of building/s; there will be no well/septic;
- D. There is sufficient access for ingress and egress and site is adequate for water supply and sewage treatment—there are multiple driveways for ingress/egress with good sight lines; there will be no well/septic;
- E. The use will not cause unsafe or unhealthy conditions as it will provide secure storage; will increase the property value; meet all zoning requirements and no unsafe or unhealthy conditions are anticipated.

RESOLUTION

NOW THEREFORE, Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the CUP application submitted by Tom Krumrei to establish indoor/outdoor storage of recreational equipment (boats, RVS, vehicles, etc.) as set forth in the 10/7/2022 staff report and motion carried unanimously with the following condition:

- 1) Comply with Best Management Practices

ITASCA COUNTY PLANNING COMMISSION/BOARD OF ADJUSTMENT:

  
Mike Bellomy, Chairperson 10-12-22  
Date

ATTEST:  
  
Dan Swenson, Environmental Services Director 10-13-22  
Date





**ITASCA COUNTY**  
**PLANNING COMMISSION/BOARD OF ADJUSTMENT**  
123 NE 4th St  
Grand Rapids, MN 55744  
(218) 327-2857

Wednesday, 10/12/2022

11:00 A.M.

Itasca County Boardroom

The regular meeting of the Itasca County Planning Commission/Board of Adjustment (PC/BoA) was held on Wednesday, 10/12/2022, at 11:00 a.m.\* in the County Board Room of the Courthouse with the following in attendance:

**MEMBERS PRESENT:** Mike Bellomy, Richard Kortekaas, Dan Butterfield, Mike Oja, Lisa Maasch;  
**ABSENT:** None;  
**EXOFFICIO:** None;  
**GUESTS:** Tom Krumrei, Peggy Clayton;

\*Members met at the Courthouse at 9:00 a.m. to view the property and then returned to the Courthouse to hold the meeting.

Chair Bellomy called the Planning Commission/Board of Adjustment meeting to order, opening with the Pledge of Allegiance. Copies of the agenda and opening statement were available for the audience.

*Agenda.* There were no additions/corrections.

*Minutes.* Upon the motion of Maasch/Butterfield, which carried unanimously, the minutes of the 9/14/2022 hearing were approved as distributed.

**Tom Krumrei/CUP**— N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25 — submitted a conditional use permit (CUP) application to establish indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). Mr. Krumrei was present, and his discussion included his has no plans for water/septic at this time; plans to install a chain link fence for security and outdoor storage will be located behind the storage buildings. Peggy Clayton, representing Harris Township, was present in support of the application. Kortekaas/Oja motioned to close the public portion of the meeting which carried unanimously. There was discussion regarding screening along the highway, Member Oja supported a condition for screening although other members did not think it was necessary.

**Motion:** Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the CUP application submitted by Tom Krumrei to establish indoor/outdoor storage of recreational equipment as set forth in the 10/7/2022 staff report. Motion carried unanimously.

**Condition/s:** Comply with Best Management Practices

As per Section 2.5 of the Zoning Ordinance, since this CUP is of a commercial nature and proposed for a residential zoning district, the Planning Commission will make their recommendation to the County Board who will act on the application after holding a public hearing scheduled for 10/18/2022.

At 11:30 a.m., Chair Bellomy adjourned the meeting.

By: Diane Nelson  
Diane Nelson, Recording Secretary

**LAWN CARE AND GROUND MAINTENANCE CONTRACT**  
**Between Contractor and Harris Township**

This contract is between **Contractor** and Harris Town Board of Supervisors, Harris Township, located at 20876 Wendigo Park Road, Grand Rapids, MN 55744, to provide lawn care and ground maintenance. The term of this contract will be for the 2023-2025 seasons beginning May 1, 2023 through September 30, 2025.

The properties are defined as: Wendigo Park, Crystal Springs Park, Harris Town Cemetery, Harris Town Hall, Wendigo Picnic Park, Harris Town Service Center, and boat landings (Casper, Mishawaka, LaPlant).

**Lawn Service Specifications, Vehicles, and Equipment, will be as follows:**

**Contractor** shall provide mowers, and trimmers, and any other equipment needed to maintain and preserve Wendigo Park, Crystal Springs Park, Harris Town Cemetery, Harris Town Hall, Wendigo Picnic Park, Harris Town Service Center, and boat landings (Casper, Mishawaka, LaPlant) and are the sole responsibility of the **Contractor**. All equipment needed to provide services are the sole responsibility of **Contractor**.

- A) Any damages to vehicles and equipment owned and operated by **Contractor** will be the sole responsibility of **Contractor** ;
- B) **Contractor** must provide all fuel, oil, etc., needed to provide lawn services;
- C) Lawn care and maintenance will be provided for the months of May, June, July, August, and September (option for additional weeks beyond September to be negotiated);
- D) **Contractor** shall provide regular mowing and trimming to both parks, cemetery, and Harris Town Hall approximately every 7 days during the mowing season , so as to keep the grounds in a neat in orderly fashion. (Average 21 times per season).
- E) **Contractor** shall be consistent with the day of each week on mowing, and trimming, (with the exception of absolutely NO mowing and trimming at the cemetery during a funeral);
- F) Mowing intervals will be determined by the weather conditions, and the general appearance of the turf. Height of cut and frequency of mowing will depend on local conditions. Total grass length not to exceed in height, to help prevent visual appearance of grass clippings;
- G) All concrete and walks will be blown off after every cut;

- H) **Contractor** will remove grass clippings if they become obvious, and it is determined that the turf is not neat and orderly. Grass clippings will be removed from the grounds;
- I) Any damages to the grounds, playground equipment, cemetery headstones, portable toilets, or Township owned property, will be reported to the Harris Town Chair. All damages caused by **Contractor** will be repaired or replaced by **Contractor** at the discretion of the township. The township reserves the right to have the damages repaired by another qualified service and bill **Contractor** the repairs;
- J) **Contractor** will provide information relative to when and where edging concrete/hedge trimming is being done, and as it occurs.
- K) A "48" deck "must" be used for mowing at the cemetery.

**Contractor Responsibility:**

It is the **Contractor's** responsibility to familiarize its supervisors and crews as to the requirements of the contract, and to perform all tasks herein in an acceptable and timely manner. It is not the responsibility of the Harris Town Board of Supervisors to remind **Contractor** of the contract service requirements.

The following actions or behavior are **NOT ALLOWED:**

- Unauthorized persons to mow and trim parks, hall, and cemetery;
- Tampering with any structures, playground equipment, park equipment, headstones, portable toilets;
- Smoking, use of drugs, or drinking within the grounds of Wendigo Park, Crystal Springs Park, Harris Town Hall, Harris Town Cemetery, Harris Town Service Center, Wendigo Picnic Park and boat landings (Casper, Mishawaka, an LaPlant).

**Failure to Meet Contract Requirements:**

In the event that the **Contractor** is not able to meet the contract requirements, the township reserves the right to hire another contractor to complete the work and to withhold the dollar value of that work from any monies due to undersigned **Contractor**.

**Contract Termination:**

Either party upon 30 days written notice may terminate with or without cause this contract. Payment for services will be determined on a prorated basis.

**Contract Requirements and Indemnification:**

**Contractor** has attached a Certificate of Insurance for Liability and Property Damage **Contractor** must maintain proof of liability in the amount of \$1.5M.

Any and all claims that arise or may arise against **Contractor**, its agents, servants or employees as a consequence of any act or omission on the part of **Contractor** or its agents, servants, or employees well engaged in the performance of services shall in no way be the obligation or responsibility of Harris Township. **Contractor** shall indemnify, hold harmless and defend the township and its supervisors against any and all liability, loss, cost, damages, expenses, claims or actions, including attorneys fees which the township, and it's supervisors, may hear after sustain, incur or be required to pay, arising out of or by reason of any act or omission of **Contractor**, its agents, servants or employees, in the execution, performance, or failure to adequately perform **Contractor** obligations.

**Contract Term:**

The terms of this contract will be for the 2023-2025 season beginning May 1, 2023 through September 30, 2025 (option for additional weeks beyond September, to be negotiated).

**Lawn Services at Wendigo Park, Crystal Springs Park, Harris Town Hall, and Harris Cemetery, as follows:**

(28184 Sunny Beach Rd)      (20057 Crystal Springs Rd)      (21998 Airport Rd)  
Wendigo Park (per mow):      Crystal Springs Park (per mow):      Harris Town Hall (per mow):

(21175 River Rd)  
Harris Town Cemetery (per mow):

\*Extras, edging concrete/hedge trimming, etc on written order will be billed at \*\*\*\* per hour.

**Contractor** will work out agreed upon weekly mowing and trimming schedule with Harris Town Board Chair.

**Name/Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone No.** \_\_\_\_\_



Madame Chair Clayton introduced the following Resolution at the November 9, 2022 Regular meeting of the Harris Town Board:

**Resolution 2022-021  
Harris Township  
Culvert Policy (amended replacing 2020-018)**

**BE IT RESOLVED**, by the Supervisors of Harris Township to adopt the following culvert policy:

- Any new access off of a township road or in a platted development in Harris Township needs approval by the Harris Town Board;
- Any such access must have a culvert, unless deemed a necessary by the township;
- One free culvert per parcel will be issued by the Township;
- Additional accesses to said parcel needing a culvert, (which are to be purchased from the township), will be paid for by the landowner;
- The culvert will be either 30 feet or 32 feet in length, with aprons, and either 15 inches or 12 inches in diameter; the culvert may be either metal or plastic/polyethylene;
- The township will deliver the culvert, but it is the land owners responsibility to have it installed properly (instructions for installation will be available on request), within 10 days;
- Bedding and cover material will not be provided by the township.

**Approaches and Culverts to Existing Roads**

When an existing culvert must be replaced because of damage, failure, or other reason not caused by the township’s reconstruction of the road, the landowner is expected to pay the cost of the new culvert and installation.

**Approaches and Culverts on New Roads**

If the township builds a new road, relocates an existing road, or reconstructs an existing road, the Township must provide one suitable approach within the right-of-way when an approach is needed to access the property. The township is required to provide “only one” approach under these circumstances. Parcels with multiple approaches may expect to pay for the cost of the additional approaches or culverts.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

SUPERVISOR \_\_\_\_\_  
 SUPERVISOR \_\_\_\_\_  
 SUPERVISOR \_\_\_\_\_  
 SUPERVISOR \_\_\_\_\_  
 SUPERVISOR \_\_\_\_\_

YES	NO	OTHER
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attest: \_\_\_\_\_

Mike Schack, Vice Chair

\_\_\_\_\_  
Peggy Clayton, Chair

A motion was made by Supervisor \_\_\_\_\_, and seconded by Supervisor \_\_\_\_\_ to approve Resolution 2022-021. Ayes-5; Nays-0; Motion carried.

### Culvert Orders

Please use this form when a constituent contacts the township about requesting a culvert. As per the culvert policy:

- Any new access off of a township road or in a platted development in Harris Township needs approval by the Harris town board;
- Any such access must have a culvert, unless deemed unnecessary by the township;
- One free culvert per parcel will be issued by the township;
- The culvert will be either 30' or 32' in length with aprons, and either 15" or 12" in diameter; the culvert may be either metal or plastic/polyethylene.

Name of Harris Resident \_\_\_\_\_ Date \_\_\_\_\_

Address (where culvert needed) \_\_\_\_\_

Contact Number \_\_\_\_\_

Building Permit: Yes \_\_\_\_\_ Permit # \_\_\_\_\_  
No \_\_\_\_\_

Size/diameter of culvert needed \_\_\_\_\_

**\*If larger than 32' length, and 12" or 15" in diameter, what size is needed \_\_\_\_\_**

**\*Constituent must pay the difference in cost, prior to ordering\***

**\*Cost for larger culvert \_\_\_\_\_ \*Constituent pays to Harris Township \_\_\_\_\_**

Date Ordered \_\_\_\_\_ Cost \_\_\_\_\_ Vendor \_\_\_\_\_

Culvert Received \_\_\_\_\_ Culvert Delivered \_\_\_\_\_

Copy for Maint. file \_\_\_\_\_ Copy to Treasurer \_\_\_\_\_ Copy to Clerk/Agenda \_\_\_\_\_

Approved by the Harris Town Board on \_\_\_\_\_, 2022



**BUSINESS DROP PERMIT FOR CONNECTION TO THE  
PAUL BUNYAN COMMUNICATIONS TELECOMMUNICATION NETWORK**

*Must be signed by landowner*

**10D**

Temp Drop       Spring Construction

10/27/22      Applications Completed?       If so, Install Date: \_\_\_\_\_

DATE: \_\_\_\_\_      CUSTOMER #

**BUSINESS NAME** HARRIS TOWNSHIP      New Construction?

**OWNER NAME** HARRIS Township      **PBC Phone Number** \_\_\_\_\_      Expected Move -In Date: CHAIR

**AUTHORIZED REPRESENTATIVE** Peggy Clayton      **TITLE** \_\_\_\_\_

**PHYSICAL ADDRESS** 28184 SUNNY BEACH RD      **CITY** GRAND RAPIDS      **STATE** MN      **ZIP** 55744

**CONTACT NUMBER** 218-259-1551      **CONTACT TYPE**       **GRS-14 SITE** \_\_\_\_\_      **Order Taken By:**

- UTILITIES:**
- Electric
  - Electric Line to Lake Pump
  - Propane Line
  - Invisible Dog Fence
  - Electric Line to Water Well
  - Lift Station Pump Line
  - Satellite Dish
  - Sprinkler System
  - Customer-Owned Electric Lines Beyond the Meter
  - Metallic Well/Water Lines

**LOCATION DESCRIPTION AND OTHER UTILITIES:**

The Undersigned hereby grants to the Paul Bunyan Rural Telephone Cooperative permission to construct, operate and maintain a communication line or system on, over, or under the above premises and in or upon all streets, roads, or highways abutting said land. The Undersigned further agrees that in the event that said undersigned does not own all private land or lands necessary to be crossed, as stated above, he or she or they shall obtain all necessary permission from the owner or owners of said land or lands, and shall submit same to said Cooperative prior to installation of service. The Undersigned hereby grants to the Cooperative access to the premises of Undersigned at all reasonable times for its purpose of installing, repairing, maintaining or removing any service to the premises. Application for services still required. The first 1320' (1/4 mile) of a service line is ~~plowed~~ at no cost to the customer. Any additional footage beyond 1320' will be charged to the customer at rate of \$2.00/foot construction cost. PC INITIAL

The undersigned(s) understand and agree that Paul Bunyan Communications and/or agent will locate my private utilities in good faith and to the best of their ability. However, if any utility is mislocated, the undersigned agrees that he/she/it will protect, defend, indemnify and keep Paul Bunyan Communications and its members, employees, and agents, forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any laws or ordinances, arising from burying cable and/or location of infrastructure on or under the undersigned's premises and the undersigned will, at all times, protect, defend, indemnify and save Paul Bunyan Communications and keep it harmless against and from any and all loss, cost, damage or expense arising out of or from any loss of life, injury, property damage or other occurrence causing injury to any person or property whomsoever or whatsoever as a result thereof.

The undersigned releases Paul Bunyan Communications and its members, employees, and agents from any and all actions, claims, or demands that I/we, my/our assignees and/or legal representatives now have, or may have in the future, for injury, death, or property damage, related to the burying of cable and/or location of infrastructure on or under the undersigned's premises.

I/we have carefully read this release and waiver of liability and fully understand its contents. I/we am/are aware that this is a total release of liability for the benefit of Paul Bunyan Communications and hereby sign this document of my/our own free will.

**Name (please print):** PEGGY CLAYTON

**Signature:** Peggy Clayton

**IF YOU HAVE ANY QUESTIONS REGARDING THE DROP PROCESS OR SERVICES AVAILABLE AT YOUR LOCATION PLEASE CALL OUR ENGINEERING DEPARTMENT @ (218) 444-1170**

I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.



**BUSINESS DROP PERMIT FOR CONNECTION TO THE  
 PAUL BUNYAN COMMUNICATIONS TELECOMMUNICATION NETWORK**
*Must be signed by landowner*
 Temp Drop       Spring Construction

10/27/22		Applications Completed? <input type="text" value="-- SELECT --"/>		If so, Install Date: _____	
DATE: CUSTOMER # <input type="text" value="HARRIS TOWNSHIP"/>		New Construction? <input type="text" value="-- SELECT --"/>		Expected Move-In Date: _____	
BUSINESS NAME HARRIS TOWNSHIP		PBC Phone Number Peggy Clayton		AUTHORIZED REPRESENTATIVE CHAIR	
OWNER NAME		TITLE			
20876 WENDIGO PARK RD		GRAND RAPIDS		MN 55744	
PHYSICAL ADDRESS		CITY		STATE ZIP	
218-259-1551		GRS-14		Order Taken By:	
CONTACT NUMBER		SITE		<input type="text" value="CMR"/>	
CONTACT TYPE <input type="text" value="N/A"/>					
<b>UTILITIES:</b> <input type="checkbox"/> Electric <input type="checkbox"/> Electric Line to Lake Pump <input type="checkbox"/> Propane Line <input type="checkbox"/> Invisible Dog Fence <input type="checkbox"/> Electric Line to Water Well <input type="checkbox"/> Lift Station Pump Line <input type="checkbox"/> Satellite Dish <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Customer-Owned Electric Lines Beyond the Meter <input type="checkbox"/> Metallic Well/Water Lines					
<b>LOCATION DESCRIPTION AND OTHER UTILITIES:</b>    					

The Undersigned hereby grants to the Paul Bunyan Rural Telephone Cooperative permission to construct, operate and maintain a communication line or system on, over, or under the above premises and in or upon all streets, roads, or highways abutting said land. The Undersigned further agrees that in the event that said undersigned does not own all private land or lands necessary to be crossed, as stated above, he or she or they shall obtain all necessary permission from the owner or owners of said land or lands, and shall submit same to said Cooperative prior to installation of service. The Undersigned hereby grants to the Cooperative access to the premises of Undersigned at all reasonable times for its purpose of installing, repairing, maintaining or removing any service to the premises. Application for services still required. The first 1320' (1/4 mile) of a service line is plowed at no cost to the customer. Any additional footage beyond 1320' will be charged to the customer at rate of \$2.00/foot construction cost. PC INITIAL

The undersigned(s) understand and agree that Paul Bunyan Communications and/or agent will locate my private utilities in good faith and to the best of their ability. However, if any utility is mislocated, the undersigned agrees that he/she/it will protect, defend, indemnify and keep Paul Bunyan Communications and its members, employees, and agents, forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any laws or ordinances, arising from burying cable and/or location of infrastructure on or under the undersigned's premises and the undersigned will, at all times, protect, defend, indemnify and save Paul Bunyan Communications and keep it harmless against and from any and all loss, cost, damage or expense arising out of or from any loss of life, injury, property damage or other occurrence causing injury to any person or property whomsoever or whatsoever as a result thereof.

The undersigned releases Paul Bunyan Communications and its members, employees, and agents from any and all actions, claims, or demands that I/we, my/our assignees and/or legal representatives now have, or may have in the future, for injury, death, or property damage, related to the burying of cable and/or location of infrastructure on or under the undersigned's premises.

I/we have carefully read this release and waiver of liability and fully understand its contents. I/we am/are aware that this is a total release of liability for the benefit of Paul Bunyan Communications and hereby sign this document of my/our own free will.

Name (please print): Peggy Clayton  
 Signature: Peggy Clayton

**IF YOU HAVE ANY QUESTIONS REGARDING THE DROP PROCESS OR SERVICES AVAILABLE AT YOUR LOCATION PLEASE CALL OUR ENGINEERING DEPARTMENT @ (218) 444-1170**

I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.





BUSINESS DROP PERMIT FOR CONNECTION TO THE PAUL BUNYAN COMMUNICATIONS TELECOMMUNICATION NETWORK

Must be signed by landowner

Toll-free: (888) 586-3100
Local: (218) 444-1234 / (218) 999-1234

Temp Drop Spring Construction

Form containing application details: DATE: 10/27/22, BUSINESS NAME: HARRIS TOWNSHIP, OWNER NAME: HARRIS TOWNSHIP, AUTHORIZED REPRESENTATIVE: Peggy Clayton, TITLE: CHAIR, PHYSICAL ADDRESS: 21998 AIRPORT RD, GRAND RAPIDS, MN 55744, CONTACT NUMBER: 218-259-1551, CONTACT TYPE: N/A, SITE: GRS-12, Order Taken By: CMR. Includes checkboxes for utilities and a location description section.

The Undersigned hereby grants to the Paul Bunyan Rural Telephone Cooperative permission to construct, operate and maintain a communication line or system on, over, or under the above premises and in or upon all streets, roads, or highways abutting said land. The Undersigned further agrees that in the event that said undersigned does not own all private land or lands necessary to be crossed, as stated above, he or she or they shall obtain all necessary permission from the owner or owners of said land or lands, and shall submit same to said Cooperative prior to installation of service.

The undersigned(s) understand and agree that Paul Bunyan Communications and/or agent will locate my private utilities in good faith and to the best of their ability. However, if any utility is mislocated, the undersigned agrees that he/she/it will protect, defend, indemnify and keep Paul Bunyan Communications and its members, employees, and agents, forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any laws or ordinances, arising from burying cable and/or location of infrastructure on or under the undersigned's premises and the undersigned will, at all times, protect, defend, indemnify and save Paul Bunyan Communications and keep it harmless against and from any and all loss, cost, damage or expense arising out of or from any loss of life, injury, property damage or other occurrence causing injury to any person or property whomsoever or whatsoever as a result thereof.

The undersigned releases Paul Bunyan Communications and its members, employees, and agents from any and all actions, claims, or demands that I/we, my/our assignees and/or legal representatives now have, or may have in the future, for injury, death, or property damage, related to the burying of cable and/or location of infrastructure on or under the undersigned's premises.

I/we have carefully read this release and waiver of liability and fully understand its contents. I/we am/are aware that this is a total release of liability for the benefit of Paul Bunyan Communications and hereby sign this document of my/our own free will.

Name (please print): PEGGY CLAYTON
Signature: Peggy Clayton

IF YOU HAVE ANY QUESTIONS REGARDING THE DROP PROCESS OR SERVICES AVAILABLE AT YOUR LOCATION PLEASE CALL OUR ENGINEERING DEPARTMENT @ (218) 444-1170

I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.



**BUSINESS DROP PERMIT FOR CONNECTION TO THE  
 PAUL BUNYAN COMMUNICATIONS TELECOMMUNICATION NETWORK**
*Must be signed by landowner*
 Temp Drop       Spring Construction

10/27/22		Applications Completed? <span style="border: 1px solid black; padding: 2px;">-- SELECT --</span> If so, Install Date: _____	
DATE: <u>10/27/22</u>	CUSTOMER # <span style="border: 1px solid black; padding: 2px;">&gt;</span>	New Construction? <span style="border: 1px solid black; padding: 2px;">-- SELECT --</span>	
BUSINESS NAME <u>HARRIS TOWNSHIP</u>	PBC Phone Number <u>Peggy Clayton</u>	Expected Move-In Date: <u>CHAIR</u>	
OWNER NAME <u>HARRIS TOWNSHIP</u>	AUTHORIZED REPRESENTATIVE	TITLE	
20057 LITTLE CRYSTAL SPRINGS RD	GRAND RAPIDS	MN	55744
PHYSICAL ADDRESS	CITY	STATE	ZIP
<u>218-259-1551</u>	N/A	PKL-4	Order Taken By: <span style="border: 1px solid black; padding: 2px;">CMR</span>
CONTACT NUMBER	CONTACT TYPE	SITE	

**UTILITIES:**

<input type="checkbox"/> Electric	<input type="checkbox"/> Electric Line to Lake Pump	<input type="checkbox"/> Propane Line	<input type="checkbox"/> Invisible Dog Fence
<input type="checkbox"/> Electric Line to Water Well	<input type="checkbox"/> Lift Station Pump Line	<input type="checkbox"/> Satellite Dish	<input type="checkbox"/> Sprinkler System
<input type="checkbox"/> Customer-Owned Electric Lines Beyond the Meter	<input type="checkbox"/> Metallic Well/Water Lines		

**LOCATION DESCRIPTION AND OTHER UTILITIES:**

The Undersigned hereby grants to the Paul Bunyan Rural Telephone Cooperative permission to construct, operate and maintain a communication line or system on, over, or under the above premises and in or upon all streets, roads, or highways abutting said land. The Undersigned further agrees that in the event that said undersigned does not own all private land or lands necessary to be crossed, as stated above, he or she or they shall obtain all necessary permission from the owner or owners of said land or lands, and shall submit same to said Cooperative prior to installation of service. The Undersigned hereby grants to the Cooperative access to the premises of Undersigned at all reasonable times for its purpose of installing, repairing, maintaining or removing any service to the premises. Application for services still required. The first 1320' (1/4 mile) of a service line is plowed at no cost to the customer. Any additional footage beyond 1320' will be charged to the customer at rate of \$2.00/foot construction cost. PC INITIAL

The undersigned(s) understand and agree that Paul Bunyan Communications and/or agent will locate my private utilities in good faith and to the best of their ability. However, if any utility is mislocated, the undersigned agrees that he/she/it will protect, defend, indemnify and keep Paul Bunyan Communications and its members, employees, and agents, forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any laws or ordinances, arising from burying cable and/or location of infrastructure on or under the undersigned's premises and the undersigned will, at all times, protect, defend, indemnify and save Paul Bunyan Communications and keep it harmless against and from any and all loss, cost, damage or expense arising out of or from any loss of life, injury, property damage or other occurrence causing injury to any person or property whomsoever or whatsoever as a result thereof.

The undersigned releases Paul Bunyan Communications and its members, employees, and agents from any and all actions, claims, or demands that I/we, my/our assignees and/or legal representatives now have, or may have in the future, for injury, death, or property damage, related to the burying of cable and/or location of infrastructure on or under the undersigned's premises.

I/we have carefully read this release and waiver of liability and fully understand its contents. I/we am/are aware that this is a total release of liability for the benefit of Paul Bunyan Communications and hereby sign this document of my/our own free will.

Name (please print): Peggy Clayton

Signature: Peggy Clayton

**IF YOU HAVE ANY QUESTIONS REGARDING THE DROP PROCESS OR SERVICES AVAILABLE AT YOUR LOCATION PLEASE CALL OUR ENGINEERING DEPARTMENT @ (218) 444-1170**

I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.



Cust# 84780 Agreement #: 700-999-6255 Contact #: 218-259-1551 Install Date: \_\_\_\_\_ Time: \_\_\_\_\_Name: HARRIS TOWNSHIP Contact Type: N/A Current Date: 11/04/22Billing Address: 20876 WENDIGO PARK RD 911 Address: 21998 AIRPORT RDCity: GRAND RAPIDS State: MN Zip: 55744City: GRAND RAPIDS State: MN Zip: 55744

### BROADBAND SMALL BUSINESS

- 250 Mb\*** GZSB **Package Price** \$ 60.00 / mo.
- 1 Gb (1000 Mb)\*** GZSB \$ 80.00 / mo.
- 2 Gb (2000 Mb)\*** GZSB \$ 150.00 / mo.  
(1Gbps 6pm - midnight)
- CURRENT METRO CUSTOMER

#### Static IP Assignment

- None  Single +\$10/mo
- WIFI\*** \$ 10.00 / mo.
- Installation Fee for Service and 1 AP \$ 100.00
- (Waived with 6 month service agreement)

# of Additional AP's: \_\_\_\_\_ x \$50 ea = \$ \_\_\_\_\_ Additional Install Fees

**(DOES NOT INCLUDE WIRING)**SSID: \_\_\_\_\_ PASSWORD: \_\_\_\_\_  
(SSID = Wi-Fi Network Name) (Password to Connect to Wi-Fi)

\* Internet speeds and wireless coverage may be limited to the network devices you have installed in your home and may require hardware upgrades for the best performance.

e-mail Username: \_\_\_\_\_@paulbunyan.net  
(5-15 lowercase letters or numbers - MUST begin with a letter)Password: \_\_\_\_\_  
(> 5 characters - MUST be different than username) - NOT FOR RESALE -

### VOICE Agreement #: \_\_\_\_\_

**PHONE** \$ 20.00 / line  **GZ Long Distance**

**VOICE MAIL: -SELECT- Y/N** # RINGS: \_\_\_\_\_

NOTES: GZ 250 W/PBC WIFI

\* All prices subject to change. There are no substitutions allowed on any package. Some restrictions apply.

- It has been explained to me and I understand that the package price listed on this application and in all other PBTV materials DOES NOT INCLUDE taxes, franchise fees and other mandated charges. I understand that my bill will be larger than the package price due to these other charges. It has also been explained to me and I understand that due to the billing cycle my first bill may be 1 1/2 to 2 times larger than the regular monthly bill. I understand this is to make my account current with the billing process: PC (customer Initial)
- I understand that when I have the service installed that I must pay for a minimum of one month's service regardless of whether I choose to discontinue the service within a month of having the service installed: PC (customer Initial)
- As a consumer of Paul Bunyan Communications you agree that the equipment that will be installed in your home is for use at the location as indicated on the application. You agree to take reasonable care of the equipment and agree to not open the equipment (except to change batteries in remote control devices), take apart, or to alter it in any way. You are responsible for all damage to the equipment, beyond reasonable wear from normal use. PC (customer Initial)
- Your use of the equipment and services you receive are subject to the various policies of Paul Bunyan Communications. Such policies and practices are subject to change. Monthly fees for use of the equipment and services are billed in advance PC (customer Initial)
- I understand that PBTV On Demand (VOD) and PBTV Pay-Per-View (PPV) content is not available for any publicly viewable location. In an event that there is a purchased event ordered and displayed in such a setting, the customer may be subject to fines. \_\_\_\_\_ (customer Initial)
- If services are discontinued, all equipment must be returned to Paul Bunyan Communications in working condition. If equipment is not returned, you understand and agree that the costs of the equipment including set top boxes, remote controls, power cords, and any other equipment that is provided to you in order for you to receive the service, will be assessed and will be your responsibility. PC (customer Initial)
- I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.
- AGREEMENT TO BE BOUND: By applying for services from Paul Bunyan Communications, you acknowledge that you have read and agree to be bound by all acceptable use policies and terms and conditions of service, as they may be amended.
- I authorize Paul Bunyan Communications to investigate my credit in accordance with acceptable law. I agree that I will be responsible for any and all damages or loss and the equipment will be returned immediately upon termination of this service or at anytime upon the request of Paul Bunyan Communications. Payment may be required based on credit check. \_\_\_\_\_ (customer Initial)
- I have read and fully understand the above information. I agree that Paul Bunyan Communications shall not be liable for any loss, damage or expense of any kind.

Signature: Date: 11-4-2022 App Taken by: CMR

SCHEDULED BY (Initials): \_\_\_\_\_





**BUSINESS MEMBERSHIP APPLICATION**

Customer # 84780 Account # 9438900  
Member # 102947 Service Order 1305135

**DATE:** 11/04/22 **INSTALL DATE:**            **TIME:**            **AGREEMENT NO.:** 700-999-6255

**MEMBERSHIP / BUSINESS NAME:**  
HARRIS TOWNSHIP

**OWNER / AUTHORIZED PERSON:**  
PEGGY CLAYTON

**BILLING ADDRESS:**  
20876 WENDIGO PARK RD

**CITY:** GRAND RAPIDS **STATE:** MN **ZIP:** 55744 -

**911 ADDRESS (if different):**  
21998 AIRPORT RD

**CITY:** GRAND RAPIDS **STATE:** MN **ZIP:** 55744 -

**COUNTY:** ITASCA **TOWNSHIP:** HARRIS

**CAN BE REACHED AT #:** 218-259-1551 **CBR Type:** N/A  
**ADDITIONAL CONTACT #:**            **CBR Type:** N/A

I hereby authorize Paul Bunyan Communications to deliver or cause to be delivered to me notices using an automatic telephone dialing system, artificial or prerecorded voice, text message, or other form of written or audible communication at the above listed telephone number(s). This automated call or message may be used for informational purposes such as outages, upgrades in your area, or delinquent notices.  
**INITIAL**           

**Tax exempt? (attach certificate if YES)** No

**Federal Tax ID:** 411407508

I hereby authorize Paul Bunyan Communications to review my credit history. I hereby authorize Paul Bunyan Communications to be my local carrier. I agree that any transactions or agreements with Paul Bunyan Communications or its associated companies may be formed by electronic means.

**SIGNATURES:**  
**MEMBER:** *Peggy Clayton* HARRIS TOWNSHIP  
**JOINT MEMBER:**           

**APP. TAKEN BY:**            **CMR**  
**SCHEDULED BY (Initials):**           

Under federal law, you have the right to opt-out of our informational efforts. If you wish to restrict Paul Bunyan Communications' ability to inform you of services that you don't currently subscribe to, please initial here:

\* By doing so, will limit our ability to communicate with you about new products, services and promotions.

In order to ensure the quality of our installation, we take pictures of our equipment installed at the member location. This helps us to ensure that the wiring and installation is accurate and complete. In addition, should a member call for assistance with any troubleshooting, this information is used for us to better assist in determining where equipment is placed at the member premise as well as knowing the specific type of equipment that we are troubleshooting.

● Would you like your monthly bill deducted from your checking or savings account, or bank card (EasyPay)? **INITIAL**             
**-SELECT- Y / N**

**EMAIL ADDRESS:**           

**GZ Voice**

**NOTES:**



Cust# 84780 Agreement #: 700-999-7421 Contact #: 218-259-1551 Install Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name: HARRIS TOWNSHIP Contact Type: Cell Current Date: 11/04/22

Billing Address: 20876 WENDIGO PARK RD 911 Address: 20876 WENDIGO PARK RD

City: GRAND RAPIDS State: MN Zip: 55744 City: GRAND RAPIDS State: MN Zip: 55744

**BROADBAND** **SMALL BUSINESS**

- Package Price**
- 250 Mb\* **GZSB** \$ 60.00 / mo.
  - 1 Gb (1000 Mb)\* **GZSB** \$ 80.00 / mo.
  - 2 Gb (2000 Mb)\* **GZSB** \$ 150.00 / mo.  
(1 Gbps 6pm - midnight)
  - CURRENT METRO CUSTOMER

**Static IP Assignment**

- None  Single +\$10/mo
  - WIFI\* \$ 10.00 / mo.
  - Installation Fee for Service and 1 AP \$ 100.00
  - (Waived with 6 month service agreement)
- # of Additional AP's: \_\_\_\_\_ x \$50 ea = \$ \_\_\_\_\_ Additional Install Fees

**(DOES NOT INCLUDE WIRING)**

**SSID:** \_\_\_\_\_ **PASSWORD:** \_\_\_\_\_  
(SSID = Wi-Fi Network Name) (Password to Connect to Wi-Fi)

\* Internet speeds and wireless coverage may be limited to the network devices you have installed in your home and may require hardware upgrades for the best performance.

**e-mail Username:** N/A @paulbunyan.net  
(5-15 lowercase letters or numbers - MUST begin with a letter)

**Password:** N/A  
(> 5 characters - MUST be different than username) - NOT FOR RESALE -

**VOICE** Agreement #: \_\_\_\_\_

- PHONE \$ 20.00 / line  GZ Long Distance
- VOICE MAIL: -SELECT- Y / N # RINGS: \_\_\_\_\_

NOTES: GZ 250 W/PBC WIFI

\* All prices subject to change. There are no substitutions allowed on any package. Some restrictions apply.

- It has been explained to me and I understand that the package price listed on this application and in all other PBTv materials DOES NOT INCLUDE taxes, franchise fees and other mandated charges. I understand that my bill will be larger than the package price due to these other charges. It has also been explained to me and I understand that due to the billing cycle my first bill may be 1 1/2 to 2 times larger than the regular monthly bill. I understand this is to make my account current with the billing process: PC (customer Initial)
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- Your use of the equipment and services you receive are subject to the various policies OF Paul Bunyan Communications. Such policies and practices are subject to change. Monthly fees for use of the equipment and services are billed in advance. PC (customer Initial)
- I understand that PBTv On Demand (VOD) and PBTv Pay-Per-View (PPV) content is not available for any publicly viewable location. In an event that there is a purchased event ordered and displayed in such a setting, the customer may be subject to fines. PC (customer Initial)
- If services are discontinued, all equipment must be returned to Paul Bunyan Communications in working condition. If equipment is not returned, you understand and agree that the costs of the equipment including set top boxes, remote controls, power cords, and any other equipment that is provided to you in order for you to receive the service, will be assessed and will be your responsibility. PC (customer Initial)
- I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.
- AGREEMENT TO BE BOUND: By applying for services from Paul Bunyan Communications, you acknowledge that you have read and agree to be bound by all acceptable use policies and terms and conditions of service, as they may be amended
- I authorize Paul Bunyan Communications to investigate my credit in accordance with acceptable law. I agree that I will be responsible for any and all damages or loss and the equipment will be returned immediately upon termination of this service or at anytime upon the request of Paul Bunyan Communications. Payment may be required based on credit check. PC (customer Initial)
- I have read and fully understand the above information. I agree that Paul Bunyan Communications shall not be liable for any loss, damage or expense of any kind.

Signature:  Date: 11-4-2022 App Taken by: CMR  
SCHEDULED BY (Initials): \_\_\_\_\_



DVR Customer:  Yes  No

**- NO ACTIVATION FEE -**

Paul Bunyan Communications is proud to bring you the very latest in Telephone, Television, and Internet technology and we thank you for choosing our No Activation Fee Offer.

We are happy to provide you with an easy, inexpensive route to telephone, high speed Internet access, and all-digital television services!

By signing this agreement, you understand that the \$100 set up fee for the Broadband connection and / or the first TV will be waived, and wiring for additional Internet jacks and additional TVs will be billed at a rate of \$40 per jack.

INITIAL PC

**PBTV Customers:**

Each TV will need a PBTV Receiver in order to receive PBTV service. Three PBTV Receivers are included in the monthly service price. Additional receivers can be ordered for \$ 5.00 per month per receiver, with a maximum number of 8 receivers per household. Set up fees are NOT included in monthly charges. There is a one-time \$40 set-up fee\* for each additional television you would like to have PBTV service connected to.

INITIAL PC

*Please fill out the form below, read the promotional agreement, and sign to redeem the offer. Offer valid within 30 days of installation.*

**Personal Information**

Name: HARRIS TOWNSHIP Cust #: 84780 Install Date: \_\_\_\_\_  
 Agreement #: 700-999-7421 Contact #: 218-259-1551  
 Service Address: 20876 WENDIGO PARK RD  
 City: GRAND RAPIDS State: MN Zip: 55744

**Promotional Offer Agreement**

AGREEMENT TO BE BOUND. Customer agrees to keep the Paul Bunyan Communications Broadband and PBTV services initially installed for a period of at least 6 consecutive months at the service address listed above. If the service at the address above is terminated for any reason, including termination for service agreement violations or non-payment, the customer agrees to pay a \$150 early termination fee. This offer expires December 31, 2022. Service availability depends upon location. Some restrictions apply. Service prices subject to change during term of this free installation offer, with advance notice provided. Internet speeds may vary and are not guaranteed.

INITIAL PC

- The PBTV channel line ups are subject to change due to contractual requirements and changes that may occur during the term of this contract. Changes in the contract requirements are at the discretion of the individual network providers.
- I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.
- In all other respects, any existing service agreements with Paul Bunyan Communications, Paul Bunyan Net, and Paul Bunyan Television shall remain unchanged.

\* \$40 Set Up fee ONLY if work is done on the initial service install. Otherwise, Set Up fee is \$100 per jack / hook up. Pricing is for standard installations only. Additional charges for special wiring and/or unusual circumstances will apply.

Signature: *Dzgy Clayton* Date: 11-4-2022 App Taken By: CMR

SCHEDULED BY (Initials): \_\_\_\_\_

Paul Bunyan Communications  
 1831 Anne St. NW  
 Bemidji, MN 56601  
 Bemidji: (218) 444-1234 / Grand Rapids: (218) 999-1234

[ Paul Bunyan Net Office]  
 (218) 444-4NET or  
 (800) 276-8015  
 Fax (218) 444-4621

[PBTV Office]  
 (218) 444-PBTV or  
 (877) 624-4700  
 Fax (218) 444-6003





Cust# 84780 Agreement #: 700-999-9227 Contact #: 218-259-1551 Install Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name: HARRIS TOWNSHIP Contact Type: N/A Current Date: 11/04/22

Billing Address: 20876 WENDIGO PARK RD 911 Address: 20057 LITTLE CRYSTAL SPRINGS RD

City: GRAND RAPIDS State: MN Zip: 55744

City: GRAND RAPIDS State: MN Zip: 55744

**BROADBAND** **SMALL BUSINESS**

- 250 Mb\*** **GZSB** **Package Price** \$ 60.00 / mo.
- 1 Gb (1000 Mb)\*** **GZSB** \$ 80.00 / mo.
- 2 Gb (2000 Mb)\*** **GZSB** \$ 150.00 / mo.  
(1Gbps 6pm - midnight)
- CURRENT METRO CUSTOMER

**Static IP Assignment**

None  Single +\$10/mo

- WIFI\*** \$ 10.00 / mo.
- Installation Fee for Service and 1 AP \$ 100.00
- (Waived with 6 month service agreement)

# of Additional AP's: \_\_\_\_\_ x \$50 ea = \$ \_\_\_\_\_ Additional Install Fees

(DOES NOT INCLUDE WIRING)

**SSID:** \_\_\_\_\_ **PASSWORD:** \_\_\_\_\_

(SSID = Wi-Fi Network Name) (Password to Connect to Wi-Fi)

\* Internet speeds and wireless coverage may be limited to the network devices you have installed in your home and may require hardware upgrades for the best performance.

**e-mail Username:** N/A  
(5-15 lowercase letters or numbers - MUST begin with a letter) @paulbunyan.net

**Password:** N/A  
(> 5 characters - MUST be different than username)

- NOT FOR RESALE -

**VOICE** Agreement #: \_\_\_\_\_

**PHONE** \$ 20.00 / line  **GZ Long Distance**

**VOICE MAIL:** -SELECT- Y / N **# RINGS:** \_\_\_\_\_

NOTES: GZ 250 W/PBC WIFI

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- It has been explained to me and I understand that the package price listed on this application and in all other PBTv materials DOES NOT INCLUDE taxes, franchise fees and other mandated charges. I understand that my bill will be larger than the package price due to these other charges. It has also been explained to me and I understand that due to the billing cycle my first bill may be 1 1/2 to 2 times larger than the regular monthly bill. I understand this is to make my account current with the billing process: PC (customer initial)
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- I authorize Paul Bunyan Communications to investigate my credit in accordance with acceptable law. I agree that I will be responsible for any and all damages or loss and the equipment will be returned immediately upon termination of this service or at anytime upon the request of Paul Bunyan Communications. Payment may be required based on credit check. \_\_\_\_\_ (customer initial)
- I have read and fully understand the above information. I agree that Paul Bunyan Communications shall not be liable for any loss, damage or expense of any kind.

Signature:

Date: 11-4-2022 App Taken by: CMR

SCHEDULED BY (Initials): \_\_\_\_\_



DVR Customer:  Yes  No

**- NO ACTIVATION FEE -**

Paul Bunyan Communications is proud to bring you the very latest in Telephone, Television, and Internet technology and we thank you for choosing our No Activation Fee Offer.

We are happy to provide you with an easy, inexpensive route to telephone, high speed Internet access, and all-digital television services!

By signing this agreement, you understand that the \$100 set up fee for the Broadband connection and / or the first TV will be waived, and wiring for additional Internet jacks and additional TVs will be billed at a rate of \$40 per jack.

INITIAL \_\_\_\_\_

**PBTV Customers:**

Each TV will need a PBTV Receiver in order to receive PBTV service. Three PBTV Receivers are included in the monthly service price. Additional receivers can be ordered for \$ 5.00 per month per receiver, with a maximum number of 8 receivers per household. Set up fees are NOT included in monthly charges. There is a one-time \$40 set-up fee\* for each additional television you would like to have PBTV service connected to.

INITIAL \_\_\_\_\_

*Please fill out the form below, read the promotional agreement, and sign to redeem the offer. Offer valid within 30 days of installation.*

**Personal Information**

Name: HARRIS TOWNSHIP Cust #: 84780 Install Date: \_\_\_\_\_  
 Agreement #: 700-999-9227 Contact #: 218-259-1551  
 Service Address: 20057 LITTLE CRYSTAL SPRINGS RD  
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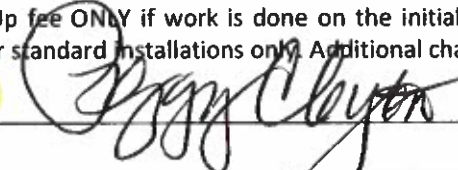
**Promotional Offer Agreement**

AGREEMENT TO BE BOUND. Customer agrees to keep the Paul Bunyan Communications Broadband and PBTV services initially installed for a period of at least 6 consecutive months at the service address listed above. If the service at the address above is terminated for any reason, including termination for service agreement violations or non-payment, the customer agrees to pay a \$150 early termination fee. This offer expires December 31, 2022. Service availability depends upon location. Some restrictions apply. Service prices subject to change during term of this free installation offer, with advance notice provided. Internet speeds may vary and are not guaranteed.

INITIAL PC

- The PBTV channel line ups are subject to change due to contractual requirements and changes that may occur during the term of this contract. Changes in the contract requirements are at the discretion of the individual network providers.
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Signature:  Date: 11-4-2022 App Taken By: CMR

SCHEDULED BY (Initials): \_\_\_\_\_

Paul Bunyan Communications  
 1831 Anne St. NW  
 Bemidji, MN 56601  
 Bemidji: (218) 444-1234 / Grand Rapids: (218) 999-1234

[ Paul Bunyan Net Office]  
 (218) 444-4NET or  
 (800) 276-8015  
 Fax (218) 444-4621

[PBTV Office]  
 (218) 444-PBTV or  
 (877) 624-4700  
 Fax (218) 444-6003



Cust# 84780 Agreement #: 700-999-2083 Contact #: 218-259-1551 Install Date: \_\_\_\_\_ Time: \_\_\_\_\_Name: HARRIS TOWNSHIP Contact Type: Cell Current Date: 11/04/22Billing Address: 20876 WENDIGO PARK RD 911 Address: 28184 SUNNY BEACH RDCity: GRAND RAPIDS State: MN Zip: 55744City: GRAND RAPIDS State: MN Zip: 55744**BROADBAND** **SMALL BUSINESS**

- 250 Mb\*** **GZSB** **Package Price** \$ 60.00 / mo.
- 1 Gb (1000 Mb)\*** **GZSB** \$ 80.00 / mo.
- 2 Gb (2000 Mb)\*** **GZSB** \$ 150.00 / mo.  
(1 Gbps 6pm - midnight)
- CURRENT METRO CUSTOMER

**Static IP Assignment** None  Single +\$10/mo

- WIFI\*** \$ 10.00 / mo.
- Installation Fee for Service and 1 AP \$ 100.00
- (Waived with 6 month service agreement)

# of Additional AP's: \_\_\_\_\_ x \$50 ea = \$ \_\_\_\_\_ Additional Install Fees

**(DOES NOT INCLUDE WIRING)****SSID:** \_\_\_\_\_ **PASSWORD:** \_\_\_\_\_(SSID = Wi-Fi Network Name) (Password to Connect to Wi-Fi)\* Internet speeds and wireless coverage may be limited to the network devices you have installed in your home and may require hardware upgrades for the best performance.**e-mail Username:** N/A  
(5-15 lowercase letters or numbers - MUST begin with a letter)@paulbunyan.net**Password:** N/A  
(> 5 characters - MUST be different than username)**- NOT FOR RESALE -****VOICE** Agreement #: \_\_\_\_\_

- PHONE** \$ 20.00 / line  **GZ Long Distance**
- VOICE MAIL:** -SELECT- Y/N **# RINGS:** \_\_\_\_\_

NOTES: GZ 250 W/PBC WIFI

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- If services are discontinued, all equipment must be returned to Paul Bunyan Communications in working condition. If equipment is not returned, you understand and agree that the costs of the equipment including set-top boxes, remote controls, power cords, and any other equipment that is provided to you in order for you to receive the service, will be assessed and will be your responsibility. PC (customer Initial)
- I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.
- AGREEMENT TO BE BOUND: By applying for services from Paul Bunyan Communications, you acknowledge that you have read and agree to be bound by all acceptable use policies and terms and conditions of service, as they may be amended.
- I authorize Paul Bunyan Communications to investigate my credit in accordance with acceptable law. I agree that I will be responsible for any and all damages or loss and the equipment will be returned immediately upon termination of this service or at anytime upon the request of Paul Bunyan Communications. Payment may be required based on credit check. \_\_\_\_\_ (customer Initial)
- I have read and fully understand the above information. I agree that Paul Bunyan Communications shall not be liable for any loss, damage or expense of any kind.

**Signature:** \_\_\_\_\_**Date:** 11-4-2022 App Taken by: CMR**SCHEDULED BY (Initials):** \_\_\_\_\_

DVR Customer:  Yes  No

## - NO ACTIVATION FEE -

Paul Bunyan Communications is proud to bring you the very latest in Telephone, Television, and Internet technology and we thank you for choosing our No Activation Fee Offer.

We are happy to provide you with an easy, inexpensive route to telephone, high speed Internet access, and all-digital television services!

By signing this agreement, you understand that the \$100 set up fee for the Broadband connection and / or the first TV will be waived, and wiring for additional Internet jacks and additional TVs will be billed at a rate of \$40 per jack.

INITIAL \_\_\_\_\_

**PBTv Customers:**

Each TV will need a PBTv Receiver in order to receive PBTv service. Three PBTv Receivers are included in the monthly service price. Additional receivers can be ordered for \$ 5.00 per month per receiver, with a maximum number of 8 receivers per household. Set up fees are NOT included in monthly charges. There is a one-time \$40 set-up fee\* for each additional television you would like to have PBTv service connected to.

INITIAL \_\_\_\_\_

*Please fill out the form below, read the promotional agreement, and sign to redeem the offer. Offer valid within 30 days of installation.*

### Personal Information

**Name:** HARRIS TOWNSHIP **Cust #:** 84780 **Instal Date:** \_\_\_\_\_  
**Agreement #:** 700-999-2083 **Contact #:** 218-259-1551  
**Service Address:** 28184 SUNNY BEACH RD  
**City:** GRAND RAPIDS **State:** MN **Zip:** 55744

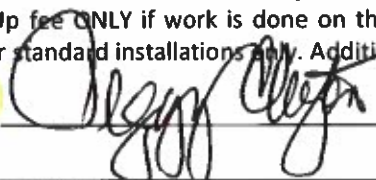
### Promotional Offer Agreement

AGREEMENT TO BE BOUND. Customer agrees to keep the Paul Bunyan Communications Broadband and PBTv services initially installed for a period of at least 6 consecutive months at the service address listed above. If the service at the address above is terminated for any reason, including termination for service agreement violations or non-payment, the customer agrees to pay a \$150 early termination fee. This offer expires December 31, 2022. Service availability depends upon location. Some restrictions apply. Service prices subject to change during term of this free installation offer, with advance notice provided. Internet speeds may vary and are not guaranteed.

 INITIAL PC

- The PBTv channel line ups are subject to change due to contractual requirements and changes that may occur during the term of this contract. Changes in the contract requirements are at the discretion of the individual network providers.
- I agree that any transactions or agreements with Paul Bunyan Rural Telephone Cooperative dba Paul Bunyan Communications or its associated companies may be formed by electronic means.
- In all other respects, any existing service agreements with Paul Bunyan Communications, Paul Bunyan Net, and Paul Bunyan Television shall remain unchanged.

\* \$40 Set Up fee ONLY if work is done on the initial service install. Otherwise, Set Up fee is \$100 per jack / hook up. Pricing is for standard installations only. Additional charges for special wiring and/or unusual circumstances will apply.

**Signature:**

**Date:**

11-4-2022

**App Taken By:** CMR

**SCHEDULED BY (Initials):** \_\_\_\_\_

 Paul Bunyan Communications  
 1831 Anne St. NW  
 Bemidji, MN 56601  
 Bemidji: (218) 444-1234 / Grand Rapids: (218) 999-1234

 [ Paul Bunyan Net Office]  
 (218) 444-4NET or  
 (800) 276-8015  
 Fax (218) 444-4621

 [PBTv Office]  
 (218) 444-PBTv or  
 (877) 624-4700  
 Fax (218) 444-6003




## Master Services Agreement

Town of Harris  
20876 Wendigo Park Road  
Grand Rapids, Minnesota 55744  
MSA Date: October 31, 2022

This master service agreement (“MSA”) documents the terms, objectives, and the nature and limitations of the services CliftonLarsonAllen LLP (“CLA,” “we,” “us,” and “our”) will provide for Town of Harris (“you,” or “your”). The terms of this MSA will apply to the initial and each subsequent statement of work (“SOW”), unless the MSA is changed in a communication that you and CLA both sign or is terminated as permitted herein.

### 1. **Scope of Professional Services**

CLA will provide services as described in one or more SOW that will reference this MSA. The SOW will describe the scope of professional services; the nature, limitations, and responsibilities related to the specific services CLA will provide; and the fees for such services.

If modifications or changes are required during CLA’s performance of requested services, or if you request that we perform any additional services, we will provide you with a separate SOW for your signature. Such SOW will advise you of the additional fee and time required for such services to facilitate a clear understanding of the services.

Our services cannot be relied upon to disclose all errors, fraud, or noncompliance with laws and regulations. Except as described in the scope of professional services section of this MSA or any applicable SOW, we have no responsibility to identify and communicate deficiencies in your internal controls as part of any services.

### 2. **Management responsibilities**

You acknowledge and understand that our role is to provide the services identified in an SOW and that management, and any other parties engaging CLA, have responsibilities that are fundamental to our undertaking to perform the identified services.

### 3. **Fees and terms**

See the applicable SOW for the fees for the services.

Work may be suspended if your account becomes 90 days or more overdue and will not be resumed

until your account is paid in full. If we elect to terminate our services for nonpayment, our engagements will be deemed to have been completed even if we have not completed the services. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Payments may be made utilizing checks, Bill.com, your online banking platform, CLA's electronic payment platform, or any other client initiated payment method approved by CLA. CLA's electronic online bill pay platform [claconnect.com/billpay](http://claconnect.com/billpay) accepts credit card and Automated Clearing House (ACH) payments. Instructions for you to make direct bank to bank wire transfers or ACH payments will be provided upon request.

**4. Other Fees**

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

**5. Finance charges and collection expenses**

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

**6. Dispute Resolution**

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties (i.e., you and CLA). The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

**7. Limitation of remedies**

These limitation of remedies provisions are not applicable for any audit or examination services provided to you.

Our role is strictly limited to the services described in an SOW, and we offer no assurance as to the results or ultimate outcomes of any services or of any decisions that you may make based on our communications with you. You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party").

You further agree that you will not hold CLA or any other CLA party liable for any claim, cost, or

damage, whether based on warranty, tort, contract, or other law, arising from or related to this MSA, the services provided under an SOW, the work product, or for any plans, actions, or results of an SOW, except to the extent authorized by this MSA. In no event shall any CLA party be liable to you for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this MSA and the specific SOW thereunder, but any recovery on any such claims shall not exceed the fees actually paid by you to CLA pursuant to the SOW that gives rise to the claim.

**8. Governing Laws, Jurisdiction, and Venue**

The MSA is made under and shall be governed by the laws of the state of Minnesota, without giving effect to choice of law principles. This includes dispute resolution and limitation of remedies.

**9. Time limitations**

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this MSA or the services performed under an SOW, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within these periods ("Limitation Period"), which vary based on the services provided, and may be modified as described in the following paragraph:

<b>Service</b>	<b>Time after the date we deliver the services or work product*</b>
Audit, review, examination, agreed-upon procedures, compilation, and preparation services other than those related to prospective financial information	24 months
All Other Services	12 months

\* pursuant to the SOW on which the dispute is based

If the MSA is terminated or your ongoing relationship with CLA is terminated, then the applicable Limitation Period is the lesser of the above periods or 12 months after termination of MSA or your ongoing relationship with CLA. The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

**10. Confidentiality**

Except as permitted by the "Consent" section of this MSA, CLA will not disclose any of your confidential, proprietary, or privileged information to any person or party, unless you authorize us to do so, it is published or released by you, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law, regulation or professional standard. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us. You also consent to our disclosure of information regarding the nature of services we provide to you to another independent network member of CLA Global, for the limited purpose of complying with professional obligations regarding independence and conflicts of interest.

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountant-client communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

The workpapers and files supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers and files to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers and files in accordance with our record retention policy that typically provides for a retention period of seven years. After this period expires, our workpapers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The workpapers and files of our firm are not a substitute for your records.

Pursuant to authority given by law, regulation or professional standards we may be requested to make certain workpapers and files available to a regulator for its regulatory oversight purposes. We will notify you of any such request, if permitted by law. Access to the requested workpapers and files will be provided to the regulator under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers and files to such regulator. The regulator may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

#### **11. Other provisions**

You agree that CLA will not be assuming any fiduciary responsibility on your behalf during the course of this MSA, except as may be assumed in an SOW.

CLA may, at times, utilize external web applications to receive and process information from our



clients; however, any sensitive data, including protected health information and personally identifiable information, must be redacted by you to the maximum extent possible prior to uploading the document or file. In the event that you are unable to remove or obscure all sensitive data, please contact us to discuss other potential options for transmitting the document or file.

CLA and certain owners of CLA are licensed by the California State Board of Accountancy. However, CLA has owners not licensed by the California State Board of Accountancy who may provide services under this MSA. If you have any questions regarding licensure of the personnel performing services under this MSA, please do not hesitate to contact us.

During the course of the engagement, there may be communication via fax or email. You are responsible to ensure that communications received by you or your personnel are secured and not shared with unauthorized individuals.

**12. Consent to use financial information**

We regularly aggregate anonymized client data and perform a variety of analyses using that aggregated data. Some of these analyses are published to clients or released publicly. However, we are always careful to preserve the confidentiality of the separate information that we obtain from each client, as required by the AICPA Code of Professional Conduct and various laws. Your acceptance of this MSA will serve as your consent to our use of Town of Harris anonymized data in performing and reporting on these cost comparison, performance indicator and/or benchmarking analyses.

Unless authorized by law or the client consents, we cannot use a client's tax return information for purposes other than the preparation and filing of the client's tax return. By signing and dating this MSA, you authorize CLA to use any and all information furnished to CLA for or in connection with the preparation of the tax returns under this MSA, for a period of up to six (6) years from the date of this MSA, in connection with CLA's preparation of the types of reports described in the foregoing paragraph.

**13. Consent to send you publications and other materials**

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your tax return information. Such tax information includes your name and address as well as the business and financial information you provided to us.

By signing and dating this MSA, you authorize CLA to use the information that you provide to CLA during the preparation of your tax returns to determine whether to offer you relevant materials. Your consent is valid until further notice.

**14. Subcontractors**

CLA may, at times, use subcontractors to perform services under this MSA, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on

the use of such information and records as apply to CLA under this MSA.

**15. Technology**

CLA may, at times, use third-party software applications to perform services under this MSA. You acknowledge the software vendor may have access to your data.

**16. Termination of MSA**

This MSA shall continue for five years from October 31, 2022, unless terminated earlier by giving appropriate notice. Either party may terminate this MSA at any time by giving 30 days written notice to the other party.

Upon termination of the MSA, the provisions of this MSA shall continue to apply to all services rendered prior to termination.

**17. Agreement**

We appreciate the opportunity to be of service to you and believe this MSA accurately summarizes the significant terms of our relationship. This MSA, along with the applicable addendum(s) and SOW(s), constitute the entire agreement regarding services to be performed and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. If you agree with the terms of our relationship as described in this MSA, please sign, date, and return.

**CliftonLarsonAllen LLP**

Kristen A. Houle, CPA

Signing Director

320-203-5539

kristen.houle@claconnect.com

**Response:**

This MSA correctly sets forth the understanding of Town of Harris

**CLA**

ORG: \_\_\_\_\_

NAME: Kristen A. Houle

TITLE: Signing Director

SIGN: Kristen A Houle

DATE: 10/31/2022

**Client**

ORG: Town of Harris

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

ORG: Town of Harris

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_



## Statement of Work - Audit Services

October 31, 2022

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated October 31, 2022, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Town of Harris ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2022.

Kristen A. Houle is responsible for the performance of the audit engagement.

### **Scope of audit services**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Town of Harris, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

The supplementary information other than RSI accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information.

### **Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Preparation of depreciation schedules.
- Converting cash basis accounting records to accrual basis.

- Preparation of adjusting journal entries

### **Audit objectives**

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audits will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the Minnesota Legal Compliance Audit Guide for Political Subdivisions.

It is our understanding that our auditors' report will be included in your annual report which is comprised of your financial statements and that your annual report will be issued by June 30, 2023. Our responsibility for other information included in your annual report does not extend beyond the financial information

identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management Override of Controls
- Revenue recognition
- Lack of segregation of duties

- **Complexity of Capital Asset Additions**

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have

significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go



undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

### **Use of financial statements**

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

### **Engagement administration and other matters**

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

### **Fees**

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. We will also bill for a technology and client support fee of five percent (5%) of all professional fees billed. Based on our preliminary estimates, the total fees and expenses for the engagement should approximate \$14,228 (\$13,100 for audit services, \$450 for the preparation of the state reporting form, and \$678 for the technology and client support fee). There will also be an additional charge of \$1,000 for software usage of up to ten leases to implement GASB 87 plus \$250 per hour of assessing leases within the Town (plus the 5% technology and client support fee). This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation.

### **Unexpected circumstances**

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

### **Changes in accounting and audit standards**

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

**Agreement**

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**

**Response:**

This letter correctly sets forth the understanding of Town of Harris.

**CLA**

ORG \_\_\_\_\_

NAME: Kristen A. Houle \_\_\_\_\_

TITLE: Signing Director \_\_\_\_\_

SIGN: *Kristen A Houle* \_\_\_\_\_

DATE: 10/31/2022 \_\_\_\_\_

**Client**

ORG: Town of Harris \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

ORG: Town of Harris \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_







**Payment Request - Caretaker**

Harris Township  
Itasca County

Name: Terri Friesen

10/22/2022 to 11/4/2022

Date	Description	# Hours	Rate	Amount
KM/Cleaning			\$15.00	\$0.00
10/25/2022	tidy up	0.5	\$15.00	\$7.50
10/27/2022	tidyup before rental	0.5	\$15.00	\$7.50
10/28/2022	tidy up before rental	0.5	\$15.00	\$7.50
10/31/2022	clean, dust, clean frig/freezer, stove, laundry, garbage	3	\$15.00	\$45.00
11/2/2022	mop floor	1	\$15.00	\$15.00
11/1/2022	KM (Tari)	0.5	\$15.00	\$7.50
11/2/2022	KM (Becky)	0.5	\$15.00	\$7.50
11/2/2022	KM (Rachel - Dec rental)	0.5	\$15.00	\$7.50
			\$15.00	\$0.00
			\$15.00	\$0.00
Text Calls			\$15.00	\$0.00
10/25/2022	rental Q	0.25	\$15.00	\$3.75
10/26/2022	2 rental follow up	0.25	\$15.00	\$3.75
10/31/2022	text after rental, meet at hall - forgot purse	0.5	\$15.00	\$7.50
11/1/2022	schedule Nov rental and KM	0.5	\$15.00	\$7.50
11/1/2022	rental Q	0.25	\$15.00	\$3.75
10/31/2022	Home Depot for supplies	1.5	\$15.00	\$22.50
11/1/2022	Rental Reports	1	\$15.00	\$15.00
11/2/2022	2 rental Q	0.5	\$15.00	\$7.50
11/3/2022	schedule Jan rental	0.25	\$15.00	\$3.75
11/3/2022	notify Board of rentals	0.25	\$15.00	\$3.75
11//3/22	timesheet	0.5	\$15.00	\$7.50
			\$15.00	\$0.00
			\$15.00	\$0.00
	TOTALS	12.75		\$191.25
<b>Reimbursements:</b>				
	Description:			Amount
		11/1/22 Stamps (Super One Foods)		\$12.00
		<i>Total reimbursements requested:</i>		\$12.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

11/3/2022 Terri Friesen

Signature

*Terri Friesen*





**Payment Request**

Harris Township  
 Itasca Count CLERK

Name: Peggy Clayton  
 Address: Grand Rapids

Date	Description	# Hours	Rate	Amount
<b>CLERK</b>				
10/3/2022	Email to supervisors to drop off laptops	0.25	\$19.00	\$4.75
10/4/2022	Call on land (2x)	0.25	\$19.00	\$4.75
10/4/2022	Call on burial	0.25	\$19.00	\$4.75
10/6/2022	Minutes of 9/28 Brd mtg 10pm-12:15 am	2.25	\$19.00	\$42.75
10/7/2022	Mail (mileage )	0.25	\$19.00	\$4.75
10/7/2022	Agenda	0.5	\$19.00	\$9.50
10/8/2022	Minutes of 10/7 ws 10-10:45 pm	0.75	\$19.00	\$14.25
10/12/2022	Mail (mileage)	0.25	\$19.00	\$4.75
10/12/2022	Brd set up and after mtg, upload etc 6:30-7pm; 8:45-10 pm	1.25	\$19.00	\$23.75
10/17/2022	Minutes of 10/12 Brd mtg 10 pm-12am	2	\$19.00	\$38.00
10/18/2022	GRSB deposit (mileage)	0.25	\$19.00	\$4.75
10/21/2022	Mail (mileage)	0.25	\$19.00	\$4.75
10/23/2022	Brd agenda upload, copies etc 2pm-4:30 pm	2.5	\$19.00	\$47.50
10/26/2022	Brd set up and after mtg uploads etc 6:10-6:45pm; 8:30-10 pm	2	\$19.00	\$38.00
10/27/2022	GRSB deposit (mileage)	0.25	\$19.00	\$4.75
10/27/2022	Emergency mtg minutes of 10/27/22	0.5	\$19.00	\$9.50
10/29/2022	Brd minutes of 10/28/22 7pm-9:30 pm	2.5	\$19.00	\$47.50
10/30/2022	Mail (mileage )	0.25	\$19.00	\$4.75
	<b>TOTAL</b>	16.5	\$19.00	\$313.50

Reimbursements:		MILEAGE		
October	GRSB deposit = 11.8, 11.8	23.60	0.625	
	Mileage to hall 4x	32.00	0.625	
	<i>Total reimbursements requested:</i>	<b>66.60</b>	0.625	<b>\$41.63</b>

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Oct-22

Signature

*Peggy Clayton*

**Payment Request**  
Harris Township  
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
10/12/2022	Regular Meeting	fixed rate	\$60.00	\$60.00
10/26/2022	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
10/10/2022	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
		Fixed rate	\$60.00	
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
<b>Additional Hourly Work:</b>				
10/1/2022	Legal short course in cotton	10	\$19.00	\$190.00
10/3/2022	CW Technology Re Sharepoint	0.5	\$19.00	\$9.50
10/3/2022	Calls from resident on burial, issues, etc talk with section, etc	0.5	\$19.00	\$9.50
10/3/2022	Portable John tipped over at Crystal, call to Northland	0.25	\$19.00	\$4.75
10/6/2022	Meet CW Tech at hall w/laptops adding Sharept/1drive 10am-3:30p	5.5	\$19.00	\$104.50
10/6/2022	Email jd to Clerk candidate	0.25	\$19.00	\$4.75
10/6/2022	Call to sheriff Dept on tipped pj, call from officer, tried to send clip	1	\$19.00	\$19.00
10/7/2022	Mtg with temp maintenance 5:30-6 pm	0.5	\$19.00	\$9.50
10/7/2022	Work session 6:30-7:15 pm	0.75	\$19.00	\$14.25
10/12/2022	Cond use permit public hearing 11-11:30 am	0.5	\$19.00	\$9.50
10/16/2022	Work on shrepoint 10-11:30 pm	1.5	\$19.00	\$28.50
10/18/2022	Mediacom eat hall Re streaming 11-12 noon	1	\$19.00	\$19.00
10/18/2022	Call and email to AS Re rd vacate	0.25	\$19.00	\$4.75
10/19/2022	MIS to hall to check wifi connections for elections	0.25	\$19.00	\$4.75
10/19/2022	CW Technology Re Sharepoint	0.25	\$19.00	\$4.75
10/19/2022	Review, add, change clerk interview questions, auth form etc	0.75	\$19.00	\$14.25
10/19/2022	Work on culvert order form	0.5	\$19.00	\$9.50
10/20/2022	Clerk interview 5:30-6:30 pm	1	\$19.00	\$19.00
10/20/2022	Hall for copies 4:45-5:30; 6:40-7:30 go through hall cash reacts W/N	1.75	\$19.00	\$33.25
10/23/2022	Uploading to SharePoint 4:30-5pm; 9:15-11:15 pm	2.5	\$19.00	\$47.50
10/24/2022	CW Tech call 11:30-12:15 pm	0.75	\$19.00	\$14.25
10/24/2022	Hall for copies, look for 2019 pkt 4:15-5:30; WS 5:30-7:30 pm	3.25	\$19.00	\$61.75
10/24/2022	Call to AS	0.25	\$19.00	\$4.75
10/25/2022	Call to Verizon	0.5	\$19.00	\$9.50
10/25/2022	Emails to and from AS	0.25	\$19.00	\$4.75
10/25/2022	Sharepoint uploads 10am-12 noon	2	\$19.00	\$38.00
10/25/2022	Contact northern drug screening on PT employee	0.25	\$19.00	\$4.75
10/26/2022	Sharepoint uploads 3:30-5:30 pm	2	\$19.00	\$38.00
10/26/2022	Network Opportunities mtg 11am-1:00 pm	2	\$19.00	\$38.00
10/27/2022	Courthouse drop off rd certification (mileage)	0.25	\$19.00	\$4.75

10/27/2022	Call to PB ; email to ICTV	1	\$19.00	\$19.00
10/27/2022	Emergency mtg 5:30-6pm	0.5	\$19.00	\$9.50
10/27/2022	Hall to post (mileage)	0.25	\$19.00	\$4.75
10/27/2022	Meet Mike and Marlin at service center 3:30 pm-4pm	0.5	\$19.00	\$9.50
10/28/2022	Sharepoint uploads	1.5	\$19.00	\$28.50
10/30/2022	Storm damage report for Mike	0.25	\$19.00	\$4.75
10/31/2022	Sharepoint uploads 9:15 pm-1:15 am	4	\$19.00	\$76.00
		<b>49</b>	<b>\$19.00</b>	<b>\$931.00</b>
<b>Hours Covered Under Stipend:</b>		<b>Applicable</b>		
<b>Date</b>		<b>Mileage</b>	<b>Hours</b>	
10/5/2022	FB post			
10/6/2022	Email on land			
10/6/2022	Park and cemetery inspections	21		
10/9/2022	FB post			
10/10/2022	Call on land			
10/11/2022	2 calls on land			
10/12/2022	Park and Cemetery inspections	21		
10/13/2022	Call from Anderson Glass on hall door			
10/14/2022	Call to mediacom Re internet			
10/14/2022	Email from Karin G Re Co.rd 64 and WPR			
10/14/2022	Email to and from Personnel dynamics Re rink attendants			
10/18/2022	Call on hall rental; send to TF			
10/18/2022	Email to and from Steve F Re brd of canvass			
10/18/2022	Email Re: potential rd vacate and process			
10/19/2022	FB post			
10/22/2022	Rd inspections			
10/23/2022	Park and cemetery inspections	21		
10/23/2022	FBpost			
10/25/2022	Email on voting district			
10/27/2022	Email to PD Re maintenance			
10/31/2022	Park and Cemetery inspections	21		
		<b>Total</b>	<b>84</b>	
<b>Reimbursements:</b>				
<b>September</b>	Mileage total from hrs included in stipend/ non stipend,	84.00	.625	\$52.50
	(Courthouse and hall)	18.20	.625	\$11.38
	<i>Total reimbursements requested:</i>			<b>\$63.88</b>

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

10/31/2022

Date

Peggy Clayton

Signature

**Payment Request**

Harris Township  
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
10/12/2022	Regular Meeting	fixed rate	\$60.00	\$60.00
10/26/2022	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
10/10/2022	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
<b>Additional Hourly Work:</b>				
10/1/2022	training /cotton	10	\$19.00	\$190.00
10/3/2022	week of 10-3thru10-7 am rm mtg	2.5	\$19.00	\$47.50
10/5/2022	made receipt report	3	\$19.00	\$57.00
10/6/2022	talk with fema	0.5	\$19.00	\$9.50
10/7/2022	work session	1.25	\$19.00	\$23.75
10/11/2022	call from fema	0.5	\$19.00	\$9.50
10/20/2022	interview	1	\$19.00	\$19.00
10/24/2022	work session	2	\$19.00	\$38.00
10/17/2022	week of 10-17 thru 10-21	2.5	\$19.00	\$47.50
10/24/2022	week of 10-24 thru 10-28	2.5	\$19.00	\$47.50
10/24/2022	work on fema reort	2	\$19.00	\$38.00
10/24/2022	call to and from fema	0.5	\$19.00	\$9.50
10/25/2022	zoom mtg with fema	0.75	\$19.00	\$14.25
10/27/2022	emergency mtg	0.5	\$19.00	\$9.50
10/28/2022	talk with fema	0.75	\$19.00	\$14.25
			\$19.00	\$0.00
			\$19.00	\$0.00
			\$19.00	\$0.00
	<b>TOTAL</b>	30.25		\$574.75

Hours Covered Under Stipend:		Applicable	
Date	Description	Mileage	Hours
10/3/2022	landings	15	
10/3/2022	week of 10-3 thru 10-7 am-pm mtgs	60	
10/3/2022	talked with norther air		\$0.25
10/5/2022	ordered signs		\$0.50
10/10/2022	week of 10-10-thru 10-14 am-pm mtgs	60	
10/11/2022	talk with bargain		\$0.50
10/13/2022	met with anderson glass	10	\$0.50
10/13/2022	call from bargain		\$0.25
10/15/2022	2 am calls from security	10	\$0.50
10/17/2022	week of 10-17thru 10-21 am-pm mtgs	60	
10/17/2022	landings	15	
10/17/2022	met with northern air	10	\$0.50
10/17/2022	talk with gopher one		\$0.75
10/22/2022	fall road tour		\$4.00

10/24/2022	landings	15		
10/24/2022	week of 10-24 thru 10-28 am-pm mtgs	60		
10/31/2022	landings and pick up garbage	18		
	<b>Total</b>	333		
<b>Reimbursements:</b>				
	Mileage total from hrs included in stipend	333.00	0.56	<b>\$186.48</b>
	Additional miles		0.56	<b>\$0.00</b>
	Other expenses			
	<i>Total reimbursements requested:</i>			<b>\$186.48</b>

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

*Michael Schack*

Date

Signature





Treasurer Harris <harristownshiptreasurer@gmail.com>

### Order A110875 confirmed

1 message

State and Federal Poster <support@stateandfederalposter.com>  
To: harristownshiptreasurer@gmail.com

Sat, Oct 22, 2022 at 9:04 PM

*Reimburse Nancy Kopach*  
ORDER A110875

## State and Federal Poster

### Thank you for your purchase!

Hi Nancy, Thank you for placing your order with State & Federal Poster! Your order is now processing.

[Visit our store](#)

### Order summary



PREORDER - Minnesota State and Federal Labor Law  
Poster 2023 x 2  
English / None

\$41.90

Subtotal \$41.90

Shipping \$12.99

Taxes \$0.00

Total **\$54.89 USD**

### Customer information



ANDERSON GLASS CO., INC  
816 NW 4TH STREET  
GRAND RAPIDS, MN 55744

Shop

WO # W006458

PH:218.326.0331 FAX:218.326.3641

Federal Tax ID: 41-1240271

P/O#: PEGGY

Cust State Tax ID:  
Cust Fed Tax ID:  
Ship Via:

Invoice: **I053932**

Taken By: Dan  
Installer:  
SalesRep:

Date: **10/13/2022**  
Time: **02:18 PM**

Adv. Code:

**Bill To: HARRIS TOWNSHIP**

**Sold To: HARRIS TOWNSHIP**

HARRIS TOWNSHIP  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

(218) 326-9392

A CONVENIENCE FEE OF 4% WILL BE CHARGED IF PAYING BY CREDIT CARD  
ADJUST FRONT DOOR THAT IS NOT CLOSING AND LATCHING ALL THE WAY PER PEGGY AT  
218-259-1551.

RECEIVED  
10/13/2022

NET30

On Account:

Sub Total: \$115.00

Tax: \$0.00

Total: \$115.00

Customer's Signature: \_\_\_\_\_

Balance: **\$115.00**



**MINNESOTA LLC**

PO Box 410 || Ashland, Wisconsin 54806

**ADVERTISING &  
PRINTING INVOICE**

BILLED ACCOUNT NO	ADVERTISER/CLIENT NAME			
GRH3017010	HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120
<b>\$1008.88</b>	\$0.00	\$0.00	\$0.00	\$0.00
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE	
10/1/22-10/31/22	<b>\$1008.88</b>		1	

**Billed Account Name and Address:**

HARRIS TOWNSHIP  
HARRIS SERVICE CTR/TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				152.00
10/2/2022	GR Manneys Shopper	60982	Caretaker/sexton		2.00 x 6.00"	0	0.00
10/2/2022	GR Herald Review	60982	Caretaker/sexton		2.00 x 6.00"	0	180.00
10/9/2022	GR Manneys Shopper	60982	Caretaker/sexton		2.00 x 6.00"	0	0.00
10/9/2022	GR Herald Review	60982	Caretaker/sexton		2.00 x 6.00"	0	180.00
10/16/2022	GR Herald Review	60982	Caretaker/sexton		2.00 x 6.00"	0	180.00
10/16/2022	GR Manneys Shopper	60982	Caretaker/sexton		2.00 x 6.00"	0	0.00
10/20/2022			Payment- Thank You	Check	20709		-152.00
10/23/2022	GR Herald Review	60982	Caretaker/sexton		2.00 x 6.00"	0	180.00
10/23/2022	GR Manneys Shopper	60982	Caretaker/sexton		2.00 x 6.00"	0	0.00
10/30/2022	GR Herald Review	60982	Caretaker/sexton		2.00 x 6.00"	0	180.00
10/30/2022	GR Herald Review	65033	Notice of Voting		2.00 x 4.00"		108.88
10/30/2022	GR Manneys Shopper	60982	Caretaker/sexton		2.00 x 6.00"	0	0.00

RECEIVED  
11/4/22



MINNESOTA LLC

PO Box 410 || Ashland, Wisconsin 54806

ADVERTISING & PRINTING INVOICE

BILLED ACCOUNT NO.	ADVERTISER/CLIENT NAME			
GRH3017010	HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120
\$1008.88	\$0.00	\$0.00	\$0.00	\$0.00
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE	
10/1/22-10/31/22	\$1008.88		2	

Billed Account Name and Address:

HARRIS TOWNSHIP  
HARRIS SERVICE CTR/TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

YOUR SALES REPRESENTATIVE IS  
Gabby Jerulle  
gjerulle@grandrapidsheraldreview.net



MINNESOTA LLC

REMIT TO:

APG Media of Minnesota  
P.O. Box 410  
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:  
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

Billed Account Name and Address:

HARRIS TOWNSHIP  
HARRIS SERVICE CTR/TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

<b>BILLING DATE</b>
10/31/22
<b>CUSTOMER NUMBER</b>
GRH3017010
<b>INVOICE NUMBER</b>
GRH3017010-1022
<b>AMOUNT DUE</b>
\$ 1008.88
<b>AMOUNT PAID</b>
\$ _____

**BURGGRAF'S ACE HARDWARE**  
**STORE #7020**  
**1115 E. HWY 169**  
**GRAND RAPIDS, MN 55744**  
**PHONE: (218) 326-8594**

THANK YOU FOR SHOPPING AT BURGGRAF'S  
 ACE HARDWARE!!

HARRIS TOWNSHIP 20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744 (218) 326-6386

CUST#: 140314  
 TERMS: NET 25TH

DOC #: 099649  
 DATE : 10/10/22 TIME : 11:43  
 CLERK: DJT TERM#559

TAX : 999 TAX TABLE 999  
 ORDR#: 99649

EXPT DATE: 10/10/22

\*\*\*\*\*  
 \*SPECIAL ORDER\*  
 \*\*\*\*\*

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	LOC	PRICE/PER	EXTENSION
1	3	EA	1021462	ACE LTX ZONE MRK BLU 1G  <i>OPH. 053787</i>	3	03L01	30.516/EA	91.55

\*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*

\*\* DEPOSIT AMOUNT \*\*

\*\* BALANCE DUE \*\*

\*\* PAYMENT RECEIVED \*\*

TAXABLE	0.00
NON-TAXABLE	91.55
SUBTOTAL	91.55
TAX AMOUNT	0.00
TOTAL AMOUNT	91.55

*handicap parking paint*

X

Received By \_\_\_\_\_

# STATEMENT

PAGE: 1    **BURGGRAF'S ACE GRAND RAPIDS**  
**STORE #7020**  
**1115 E. HWY 169**  
**GRAND RAPIDS, MN 55744**  
**(218) 326-8594**

**CLOSING DATE: 10/25/22**  
**DUE DATE : 11/10/22**  
**ACCT: 140314**

**CLOSING DATE : 10/25/22**  
**DUE DATE: 11/10/22**

**HARRIS TOWNSHIP**  
**20876 WENDIGO PARK RD**  
**GRAND RAPIDS MN 55744**

**BURGGRAF'S ACE GRA**  
**HARRIS TOWNSHIP**  
**ACCOUNT : 140314**

PLEASE DETACH AND RETURN  
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				WE APPRECIATE YOUR BUSINESS!!! STOP IN TO SHOP OUR RED HOT BUYS GOING ON NOW!!!				
				PREV BALANCE	0.00		PREV BAL	0.00
9/29/22	370340	1	I	INVOICE	81.01		370340	81.01
10/ 5/22	370552	1	I	INVOICE	30.52		370552	30.52
				NEW BALANCE	111.53			

RECEIVED  
11/3/2022

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	
111.53	0.00	0.00	0.00	0.00	NEW BAL: 111.53

TERMS: NET 25TH

CUT HERE ↑↑↑

140314

A - Adjustment  
 B - Balance Forward

Transaction Codes  
 C - Credit  
 F - Finance Charge

I - Invoice  
 P - Payment

AMOUNT PAID



AUTO PARTS

CARQUEST AUTO PARTS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744
(218) 326-3451

PAGE 1 OF 4
REF# 1378520

NATIONWIDE WARRANTY CARQUEST OR ADVANCE
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202210050508100008221100001378520907

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

B HARRIS TOWNSHIP
L 20876 WENDIGO PARK RD
T GRAND RAPIDS, MN 55744

S HARRIS TOWNSHIP
P 20876 WENDIGO PARK RD
T GRAND RAPIDS, MN 55744

Table with columns: INVOICE NO., CUSTOMER NO., DATE, CUST. P.O. NO., SALES ID, TEAMMATE ID, FORM OF PYMT., MFG. PART NUMBER, ORDERED, SHIPPED, LIST PRICE, NET, NET CORE, EXT. AMOUNT, TAX. Includes items 1, 2, and 3 with fuel and interchange details.

11:28 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT

CONTINUED

Great people, great products, great prices!™



AUTO PARTS

CARQUEST AUTO PARTS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744
(218) 326-3451

PAGE 2 OF 4
REF# 1378520

NATIONWIDE WARRANTY CARQUEST OR ADVANCE
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202210050508100008221100001378520907

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

B HARRIS TOWNSHIP
L 20876 WENDIGO PARK RD
T GRAND RAPIDS, MN 55744

S HARRIS TOWNSHIP
P 20876 WENDIGO PARK RD
T GRAND RAPIDS, MN 55744

Table with columns: INVOICE NO., CUSTOMER NO., DATE, CUST. P.O. NO., SALES ID, TEAMMATE ID, FORM OF PYMT., MFG. PART NUMBER, ORDERED, SHIPPED, LIST PRICE, NET, NET CORE, EXT. AMOUNT, TAX. Includes items 4, 5, and 6 with fuel, air, and oil filter details.

11:28 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT

CONTINUED



AUTO PARTS

CARQUEST AUTO PARTS  
420 NE 4TH STREET  
GRAND RAPIDS, MN 55744  
(218) 326-3451

PAGE 3 OF 4  
REF# 1378520

NATIONWIDE WARRANTY CARQUEST OR ADVANCE  
YOUR LOCALLY OWNED AUTO PARTS STORE!

*oil & fuel  
filters for  
50 tractors, ATVs, trucks*



21202210050508100008221100001378520907

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

B HARRIS TOWNSHIP  
L 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

S HARRIS TOWNSHIP  
I 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

INVOICE NO.	CUSTOMER NO.	DATE	CUST. P.O. NO.		SALES ID	TEAMMATE ID	FORM OF PYMT.		
5081-822110	0517	10/5/2022				JOHN	CHARGE		
MFG. PART NUMBER			ORDERED	SHIPPED	LIST PRICE	NET	NET CORE	EXT. AMOUNT	TAX
* INTERCHANGE FOR: 51348									
7	CFI 86166 FUEL		1	1	29.99	5.27	0.00	5.27	N/N
* INTERCHANGE FOR: 33166									
8	CFI 88489 AIR		1	1	149.99	26.40	0.00	26.40	N/N
* INTERCHANGE FOR: 46489									
WARRANTY DISCLAIMER: The manufacturer's warranty, if any, constitutes the only warranty with respect to the sale of all goods. SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Seller does not authorize any person to grant any warranty or assume any liability by Seller.									
SHIP VIA	DELV. TIME	DELV. ID	FREIGHT	TAXABLE AMT.	SALES TAX	TOTAL CORE	PREV. DEPOSIT		

11:28 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT

CONTINUED

Great people, great products, great prices!<sup>SM</sup>



AUTO PARTS

CARQUEST AUTO PARTS  
420 NE 4TH STREET  
GRAND RAPIDS, MN 55744  
(218) 326-3451

PAGE 4 OF 4  
REF# 1378520

NATIONWIDE WARRANTY CARQUEST OR ADVANCE  
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202210050508100008221100001378520907

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

B HARRIS TOWNSHIP  
L 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

S HARRIS TOWNSHIP  
I 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

INVOICE NO.	CUSTOMER NO.	DATE	CUST. P.O. NO.		SALES ID	TEAMMATE ID	FORM OF PYMT.		
5081-822110	0517	10/5/2022				JOHN	CHARGE		
MFG. PART NUMBER			ORDERED	SHIPPED	LIST PRICE	NET	NET CORE	EXT. AMOUNT	TAX
9	WLO BA-97 BACK-UP ALARM HEAVY		1	1	59.63	35.78	0.00	35.78	N/N
10	2012 CHEVROLET SILVERADO 2500 HD 6.6L V8 403CID 6599CC CFI 84202 LUBE 1 EA CQBLU		2	2	43.99	7.76	0.00	15.52	N/N
11	CFI 96960XE FUEL/WATER SEPARATOR		1	1	212.99	37.65	0.00	37.65	N/N
WARRANTY DISCLAIMER: The manufacturer's warranty, if any, constitutes the only warranty with respect to the sale of all goods. SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Seller does not authorize any person to grant any warranty or assume any liability by Seller.									
SHIP VIA	DELV. TIME	DELV. ID	FREIGHT	TAXABLE AMT.	SALES TAX	TOTAL CORE	PREV. DEPOSIT		
				0.00	0.00				

11:28 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT

200.01



AUTO PARTS

CARQUEST AUTO PARTS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744
(218) 326-3451

PAGE 1 OF 2
REF# 1380340

NATIONWIDE WARRANTY CARQUEST OR ADVANCE
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202210110508100008230550001380340825

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Table with columns: INVOICE NO., CUSTOMER NO., DATE, CUST. P.O. NO., SALES ID, TEAMMATE ID, FORM OF PYMT., MFG. PART NUMBER, ORDERED, SHIPPED, LIST PRICE, NET, NET CORE, EXT. AMOUNT, TAX. Includes items 1, 2, and 3 with descriptions like OIL FILTER HD and LUBE.

12:59 PM RECEIVED BY X CUSTOMER COPY PAY THIS AMOUNT CONTINUED

Great people, great products, great prices!™



AUTO PARTS

CARQUEST AUTO PARTS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744
(218) 326-3451

PAGE 2 OF 2
REF# 1380340

NATIONWIDE WARRANTY CARQUEST OR ADVANCE
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202210110508100008230550001380340825

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Table with columns: INVOICE NO., CUSTOMER NO., DATE, CUST. P.O. NO., SALES ID, TEAMMATE ID, FORM OF PYMT., MFG. PART NUMBER, ORDERED, SHIPPED, LIST PRICE, NET, NET CORE, EXT. AMOUNT, TAX. Includes a row with 0.00 and 0.00.

12:59 PM RECEIVED BY X CUSTOMER COPY PAY THIS AMOUNT 12.35





**AUTO PARTS**

CARQUEST AUTO PARTS  
420 NE 4TH STREET  
GRAND RAPIDS, MN 55744  
(218) 326-3451

PAGE 1 OF 1  
REF# 1382300

NATIONWIDE WARRANTY CARQUEST OR ADVANCE  
YOUR LOCALLY OWNED AUTO PARTS STORE!



212022 10 180508 10 0008 240650001382300596

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

B  
I HARRIS TOWNSHIP  
L 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

S  
H HARRIS TOWNSHIP  
P 20876 WENDIGO PARK RD  
T GRAND RAPIDS, MN 55744  
O

INVOICE NO.	CUSTOMER NO.	DATE	CUST. P.O. NO.		SALES ID	TEAMMATE ID	FORM OF PYMT.	
5081-824065	0517	10/18/2022				JEREMY	CHARGE	
MFG. PART NUMBER	ORDERED	SHIPPED	LIST PRICE	NET	NET CORE	EXT. AMOUNT	TAX	
1 HPK 48505 TRAILER CONNECTOR	1	1	20.18	12.11	0.00	12.11	N/N	
2013 CHEVROLET SILVERADO 3500 HD 6.6L V8 403CID 6599CC								
2 CFI 83314 AIR FILTER-HD	1	1	131.99	23.24	0.00	23.24	N/N	
2012 CHEVROLET SILVERADO 3500 HD 6.6L V8 403CID 6599CC								
3 CFI 83314 AIR FILTER-HD	1	1	131.99	23.24	0.00	23.24	N/N	
WARRANTY DISCLAIMER: The manufacturer's warranty, if any, constitutes the only warranty with respect to the sale of all goods. SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Seller does not authorize any person to grant any warranty or assume any liability by Seller.								
SHIP VIA	DELV. TIME	DELV. ID	FREIGHT	TAXABLE AMT.	SALES TAX	TOTAL CORE	PREV. DEPOSIT	
				0.00	0.00			

COEXP101

09:54 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT ▶

58.59



# CASPER CONSTRUCTION INC

218-326-9637

PO Box 480  
212 SE 10th Street  
Grand Rapids, MN 55744

Invoice No.: 25229

**Customer:**

HARRIS TOWNSHIP  
C/O TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Job: 70022**

MISC EARTHWORK / UTILITY

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
10/31/2022	25229	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5	10-21-22 GRADING	205.00	1,025.00 *

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

**TOTAL AMOUNT DUE \$1,025.00**

\* means item is non-taxable

RECEIVED  
11/3/2022

pay city of GR

Claims pack

Mediacom Communications Corporation  
One Mediacom Way  
Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

RECEIVED  
11/3/2022

Statement Period: Jul 1, 2022 to Sep 30, 2022

Statement Date: October 12, 2022

Harris Township  
20876 Wendigo Park Road  
Grand Rapids, MN 55744

Payment Item	Base Amount	Rate	Payment Amount
Bad Debt Offset	\$192.33	0.05	\$9.62
Basic Service	\$43,460.55	0.05	\$2,173.03
Bulk Revenue	\$1,182.07	0.05	\$59.12
Digital Service Tier	\$6,373.27	0.05	\$318.67
Equipment Rental	\$11,012.79	0.05	\$550.63
Expanded Basic Service	\$28,147.84	0.05	\$1,407.39
Home Shopping Commissions	\$316.94	0.05	\$15.85
Installation	\$714.34	0.05	\$35.71
Pay-per-View	\$260.68	0.05	\$13.03
Premium Services	\$9,712.14	0.05	\$485.59
VOD Service	\$82.92	0.05	\$4.15
Wire Maintenance	\$161.82	0.05	\$8.09
PEG Fee Per Sub	786	1.25	x \$983.13
Total Payment			¥ \$6,064.01

Mediacom Contact: Theresa Sunde 5078374878 tsunde@mediacomcc.com

5080.88  
 x 30%  
 - 152.43  
 -----  
 5,911.58  
 + 3782.45 paid back  
 -----  
 9694.03 to city

Pay City of GR

claims pack



# Paul Bunyan

COMMUNICATIONS

1831 Anne St NW  
Bemidji, MN 56601

Harris Township  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

### 3rd Quarter 2022 - PEG & Franchise Fees

#### PEG Fees

Billing Month	# of Subscribers Assessed	* Rate per Subscriber	\$ Assessed	
July	164	\$1.25	\$220.00	
Prorates*			10.39	\$230.39
August	183	\$1.25	\$228.75	
Prorates*			9.06	\$237.81
September	194	\$1.25	\$242.50	
Prorates*			13.96	\$256.46
Total PEG Fees for Harris Township			<b>\$724.66</b>	

\* Prorations represent partial month charges and credits

#### Franchise Fees

Billing Month	Gross Receipts	5% Fee
July	20,379.60	1,018.98
August	20,183.60	1,009.18
September	22,484.00	1,124.20
Total Franchise Fees for Harris Township		<b>\$ 3,152.36</b>

x.03 =  
\$94.57

Total Remittance **\$3,877.02**  
- 94.57

3,782.45 = pay

RECEIVED  
10/27/2022

For questions regarding this remittance, please contact:

Jackie Bergerson  
218-333-1749  
jaclynb@paulbunyan.net

Davis Oil Inc.  
 1301 NW 4th St  
 PO Box 508  
 Grand Rapids, MN 55744

# Statement

Date
11/1/2022

To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

		Amount Due	Amount Enc.		
		\$292.52			
Date	Transaction	Amount	Balance		
09/30/2022	Balance forward		1,167.51		
10/13/2022	INV #9240.	140.02	1,307.53		
10/20/2022	PMT #20710.	-1,167.51	140.02		
10/24/2022	INV #30.	152.50	292.52		
		RECEIVED 11/4/22			
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
292.52	0.00	0.00	0.00	0.00	\$292.52

HAWKINSON SAND & GRAVEL  
3000 Rangline Road  
Grand Rapids, MN 55744  
Phone (218) 326-5911 or (218) 326-6681

Sold To: Harris Township  
20876 WINIGO PARK RD

Amount Tendered: \$0.00

GRAND RAPIDS MN 55744

Date: 10/13/2022      Cust Code: 400241      Truck No.: DUMP      Driver:      Ticket #: 262176

Job Code:      Product Code: 2403 - Cold Mix      Pit/Plant: Summit Scale (old Brir

Job Name:

PO #:      Unit Price: \$134.70      Time: 10:26 AM

Sub Total: \$285.56      Load No: 0

Comments:      Freight: \$0.00      Gross Wt.: 14480

Tax: \$0.00      Tare Wt.: 10240

GRAND TOTAL: \$285.56      Net Wt.: 2.12 tn

Job Total: 0.00 tn

Driver Initials: \_\_\_\_\_      Time: \_\_\_\_\_      Default Job Number: 16.2300

Received By: \_\_\_\_\_      Weighmaster: \_\_\_\_\_

Please Note: You are not charged and we are not responsible for spreading your material. Spreading is a courtesy and the driver will do the best he can. Liens will be filed if no payment is received within 45 days  
1 1/2% penalty on balance due 1st of month following due date (annual rate 18%) \$1.50 minimum interest charge.

*cold patch for potholes*

# Invoice

**From :** HAWKINSON CONSTRUCTION CO., INC.  
 PO BOX 278  
 501 COUNTY ROAD 63  
 GRAND RAPIDS, MN 55744 US

**Bill to:** HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN 55744  
 .llllllllllllllllllll

Cust #	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
500262		11121	10/31/22	11/30/22		Due Upon Receipt

Mth/Trans	Line	Description	Contract	Item	Unit Price	Quantity	Amount
10/22	147	1	App# 1 MOBILIZATION	22.1104 - HARRIS TWP - WOODTICK LANDING	0010	0.000	\$2,400.00
10/22	147	2	App# 1 FINAL SHAPING	22.1104 - HARRIS TWP - WOODTICK LANDING	0020	0.000	\$2,190.00
10/22	147	3	App# 1 2.0' - 12.5 NON WEARING	22.1104 - HARRIS TWP - WOODTICK LANDING	0040 113.00000	58.420	\$6,601.46
10/22	147	4	App# 1 TRAFFIC CONTROL	22.1104 - HARRIS TWP - WOODTICK LANDING	0050	0.000	\$337.50

Notes:

Total Sales Tax	\$11,528.96
Less Retainage	
<b>Total Due</b>	<b>\$11,528.96</b>

RECEIVED  
 11/3/2022



L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000  
\*\*\* STATEMENT OF ACCOUNT \*\*\*  
PERIOD ENDING 10/31/22

ACCOUNT NUMBER: 1000003580

Payment Amount: \_\_\_\_\_

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			1,371.27
10-05-2022	INVOICE #0001-11042852		15.34	1,386.61
10-07-2022	INVOICE #0001-11045675		131.09	1,517.70
10-10-2022	INVOICE #0001-11050581		43.57	1,561.27
10-12-2022	INVOICE #0001-11053564		173.41	1,734.68
10-14-2022	INVOICE #0001-11056712		31.74	1,766.42
10-18-2022	INVOICE #0001-11063659		23.97	1,790.39
10-19-2022	PAYMENT-THANK YOU	1,371.27		419.12
10-20-2022	INVOICE #0001-11066749		199.94	619.06
10-24-2022	INVOICE #0001-11073429		99.98	719.04

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
719.04				719.04

PLEASE REMIT PAYMENT  
BY 11/25/22  
TO

THANK YOU FOR  
SHOPPING AT  
L&M SUPPLY

L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000

218/326-9451

\*\*\*\*\*  
\*PLEASE REFER ALL QUESTIONS CONCERNING\*  
\*YOUR ACCOUNT TO OUR CORPORATE OFFICE:\*  
\* P.O. Box 280 \*  
\* Grand Rapids, MN 55744 \*  
\* 218/326-9451 \*  
\*\*\*\*\*





# MATIT

Minnesota Association of Townships Insurance Trust  
805 Central Ave East, PO Box 415 • St. Michael, MN 55376  
Phone: 763-488-4052 or 1-800-262-2864

## Premium Notice

Invoice #: 6469

Date: 11/1/2022

Due: 1/1/2023

Trust:

Minnesota Association of Townships Insurance Trust

805 Central Ave East  
PO Box 415  
St. Michael, MN 55376

**Bill To:**

Attn: Beth Riendeau  
Harris Township  
20876 Wendigo Park  
Road  
Grand Rapids, MN  
55744

Type of Coverage: Workers Compensation

Policy Number: 6469

**Due Date: 1/1/2023**

Workers Compensation From 1/1/2023 through 12/31/2023

Outstanding Balance 3,407.00

**Total Due \$3,407.00**

**\*\*\*Notice: In accordance with the bylaws, interest on late payments accrues at the rate of one and one-half percent (1 ½%) per month on unpaid balances.**

RECEIVED  
11/3/2022

**PLEASE KEEP THIS PORTION FOR YOUR RECORDS**

**PLEASE RETURN THIS PORTION WITH YOUR CHECK**

MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST  
P.O. BOX 415  
ST. MICHAEL, MN 55376

**Invoice#:**

**Due Date:**

1/1/2023

**Total Due:**

**\$3,407.00**

Type of Coverage: WORKERS COMPENSATION

**FOR OFFICE USE ONLY**

CHECK # \_\_\_\_\_

AMOUNT: \_\_\_\_\_

INITIALS: \_\_\_\_\_

Attn: Beth Riendeau  
Harris Township  
20876 Wendigo Park Road  
Grand Rapids, MN 55744

Policy Number: 6469

Make Check Payable to MATIT

# MOW-DADDY.COM

25485 US HWY 2  
Grand Rapids, MN 55744  
Jim@Mow-Daddy.com  
218-301-9971

RECEIVED  
11/3/2022

NAME		<i>Harris Twd sp.</i>				DATE		<i>11-2-22</i>		
ADDRESS										
PH. NO.						DATE				
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE.RETD.	PAID OUT				
QTY.	DESCRIPTION		PRICE	AMOUNT						
<i>8-13</i>	<i>Crystal Park</i>			<i>440</i>	<i>-</i>					
<i>8-27</i>	<i>Crystal Park</i>			<i>440</i>	<i>-</i>					
<i>9-10</i>	<i>Crystal Park</i>			<i>440</i>	<i>-</i>					
<i>9-24</i>	<i>Crystal Park</i>			<i>440</i>	<i>-</i>					
<i>10-1</i>	<i>Crystal Park</i>		<i>\$ 2,200</i>	<i>440</i>	<i>-</i>					
<hr/>										
<i>9-6</i>	<i>Wendigo Park</i>			<i>235</i>	<i>-</i>					
<i>8-13</i>	<i>Wendigo Park</i>			<i>235</i>	<i>-</i>					
<i>9-2</i>	<i>Wendigo Park</i>			<i>235</i>	<i>-</i>					
<i>9-17</i>	<i>Wendigo Park</i>			<i>235</i>	<i>-</i>					
<i>10-1</i>	<i>Wendigo Park</i>		<i>\$ 1,175</i>	<i>235</i>	<i>-</i>					
<hr/>										
<i>8-6</i>	<i>Harris Cem</i>			<i>405</i>	<i>-</i>					
<i>8-20</i>	<i>Harris Cem</i>			<i>405</i>	<i>-</i>					
<i>9-2</i>	<i>Harris Cem</i>			<i>405</i>	<i>-</i>					
<i>9-24</i>	<i>Harris Cem</i>			<i>405</i>	<i>-</i>					
<i>10-8</i>	<i>Harris Cem</i>		<i>\$ 2,025</i>	<i>405</i>	<i>-</i>					
							TAX			
RECEIVED BY							<i>Page 1 of 2</i>	<i>5-</i>	TOTAL	<i>5400 -</i>

No. 001814

ALL CLAIMS AND RETURNED GOODS  
MUST BE ACCOMPANIED BY THIS BILL

GP-159-2  
PRINTED IN U.S.A.

Thank You

# MOW-DADDY.COM

25485 US HWY 2  
Grand Rapids, MN 55744  
Jim@Mow-Daddy.com  
218-301-9971

RECEIVED  
11/3/2022

NAME		Harris Twn Sp				DATE		11-2-22	
ADDRESS						PH. NO.			
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE.RETD.	PAID OUT			
QTY.	DESCRIPTION				PRICE	AMOUNT			
8-13						65	-		
8-20						65	-		
8-27						65	-		
9-10						65	-		
9-29						65	-		
10-1							\$ 390	-	65
		Service Center							
8-6						125	-		
8-13						125	-		
9-20						125	-		
9-2						125	-		
9-10						125	-		
9-17						125	-		
9-24						125	-		
10-1							\$ 1125	-	125
10-8			\$ 180	-					
		Picnic Park 4 @ \$45 - \$180							
		Page 1 →					5400	-	
		Page 2 →				TAX	1695	-	
RECEIVED BY						TOTAL	\$ 7095	-	

No. 001815

ALL CLAIMS AND RETURNED GOODS  
MUST BE ACCOMPANIED BY THIS BILL

GP-159-2  
PRINTED IN U.S.A.

Thank You

# Northland Lawn and Sport

20648 US Hwy 169  
Grand Rapids, MN 55744 US

## COMMITTED

Document: 04-143637 PO:  
Date: 10/5/2022 CustId: HARRIS TOWNSH-4

Phone: (218) 326-1200 Fax:  
Email:  
Web site: [www.mynorthland.com](http://www.mynorthland.com)

Cust Email:  
Phone: (218) 244-5247  
Salesperson: MDagenais  
User: BSchuemann

Bill To:  
HARRIS TOWNSHIP  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS , MN 55744

Ship To:  
HARRIS TOWNSHIP

218-259-4236

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
AL210180	PA	Tail Lamp	1.0000		\$77.03		\$77.03
Total:							\$77.03

Totals	Sub Total:	Total Tax:	Estimated/Current Invoice Total:
	\$77.03	\$0.00	\$77.03

Estimated/Current Balance Due On This Invoice: \$77.03

JD 7/130  
tail light

A finance charge of 1.5% per month will be applied to balances that become more than 30 days past due.  
No refund without receipt. All returns must be in new condition and in original package.  
No returns on special orders, electrical parts, and windshields, or after 30 days.  
50% deposit required on all special orders.  
25% restocking charge on all returned parts.  
Check out our website: [www.mynorthland.com](http://www.mynorthland.com)

Thank you for your business.



52 Horseshoe Drive  
 Grand Rapids MN 55744  
 218-326-1662  
 www.northlandportablesmn.com

# Invoice

Date	Invoice #
10/19/2022	24024

Bill To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

Job Site:
Crystal Park Cemetery Wendigo Park

P.O. No.	Terms	Due Date
	Net 30	11/18/2022

ADA Compatible Handicapped Portable Restroom Rental - September 15 - October 13, 2022 = 4 Weeks			
Weekly Rental - ADA Compatible Handicapped Restroom	3	20.00	60.00
Weekly Cleaning, Pumping, and Disposal	3	77.95	233.85
Standard Portable Restroom Rental - September 12 - September 30, 2022 = 2 Weeks			
Weekly Rental - Standard Restroom	3	10.00	30.00
Weekly Cleaning, Pumping, and Disposal	3	25.58	76.74
The restrooms at the boat landings have been picked up. We will redeliver the boat landings December 1st, 2022.			

RECEIVED  
 10/27/2022

Thank you for your business. Like us on Facebook!	<b>Subtotal</b>	\$400.59
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.	<b>Sales Tax (6.875%)</b>	\$0.00
	<b>Total</b>	\$400.59
**An extra 3.5% convenience fee will be added onto all credit/debit card transactions.**	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$400.59



# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 52508  
Invoice Date: Oct 19, 2022  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

<b>Bill To:</b>
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO	
HARRIS		DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 10/15/22		
40.00	Herbert, Marlin		21.00	840.00
40.00	STISH, MARK		21.00	840.00

RECEIVED  
10/27/2022

Subtotal	1,680.00
Sales Tax	
Total Invoice Amount	1,680.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,680.00</b>

Check/Credit Memo No:



# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 52529  
Invoice Date: Oct 26, 2022  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

**Bill To:**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Customer ID**

HARRIS

**Customer PO**

**DUE UPON RECEIPT**

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 10/22/22		
40.00	Herbert, Marlin		21.00	840.00
40.00	STISH, MARK		21.00	840.00

RECEIVED  
11/3/2022

Subtotal	1,680.00
Sales Tax	
Total Invoice Amount	1,680.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,680.00</b>

Check/Credit Memo No:





# Personnel Dynamics, LLC

PO Box 193  
 604 NW 1st Ave  
 Grand Rapids, MN 55744

# INVOICE

Invoice Number: 52560  
 Invoice Date: Nov 2, 2022  
 Page: 1

Phone: 218-327-9554  
 Fax: 218-327-9528  
 Email: desk@pdstaffing.net

Bill To:
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

Customer ID	Customer PO
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
16.00	STISH, MARK	WEEK ENDING 10/29/22	21.00	336.00

RECEIVED  
 11/4/22

Subtotal	336.00
Sales Tax	
Total Invoice Amount	336.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>336.00</b>

Check/Credit Memo No:





# ORIGINAL INVOICE

PLEASE INCLUDE THESE NUMBERS WITH YOUR PAYMENT TO INSURE PROPER CREDIT

INVOICE DATE	ACCOUNT NO	INVOICE NUMBER
10/10/22	79509	0010092180

**PLEASE MAKE CHECKS PAYABLE TO AND MAIL TO** ↓

Rapids Welding Supply  
 309 NE 9th Ave  
 Grand Rapids MN 55744  
 (218) 326-4936  
 FAX:(218) 326-4503

Rapids Welding Supply  
 309 NE 9th Ave  
 Grand Rapids MN 55744  
 (218) 326-4936 FAX:(218) 326-4503

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 HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD.  
 GRAND RAPIDS MN 55744

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 HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD.  
 GRAND RAPIDS MN 55744

ORDER # 0000481899-00		CUSPO#		TERMS NET 10th USD	BRN 000002	INITIALS BB	PAGE 1
ORDER DATE 10/10/22		GAS P/O#		SHIP VIA IN STORE	SLS 000600	TERR 000000	
ITEM	QTY SHIP'D	QTY B/O	DESCRIPTION	UOM	UNIT PRICE	AMOUNT	
ACEMC	1	0	** Location: 2 ** MC ACET CONTENTS FLAMMABLE GAS	CYL	21.11	21.11T	
			1 1 VOL: 10				
OXY20	1	0	20CF OXYGEN CONTENTS NON FLAMMABLE GAS	CYL	13.60	13.60T	
			1 1 VOL: 20				
HAZMAT	1	0	HAZ MAT FEE	EA	3.00	3.00T	
Subtotal						37.71	
Cash/Dep Received						0.00	
TOTAL CYLINDERS SHIPPED: 2 RETURNED: 2							
TAX CD: 000000MNRAPIDS TAX DESCRP: Rapids MN EXMPT CD: 0 EXMPT/CERT:							
				State	6.875%	2.59	
TAXABLE AMOUNT						<b>AMOUNT THIS INVOICE INCLUDING TAX</b>	
37.71						40.30	



INVOICE

Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223
Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

Customer Copy
Number: I739338
Date: 10/25/2022
Page: 1 of 1

Table with columns: Bill To Customer #, Harris Township, Ship To, Harris Township, Your Reference, Shipped, Salesperson, Terms, Sales Order #, Freight, Ship Via.

Table with columns: Item, Item/Description, Ordered, Shipped, UM, Price, Extension. Includes items for Stencil, Disabled Parking and R7-8, 12"x18"x.080 EGP Reserved Parking w/ Handicap (Symbol) w/a blank bottom (Fed Spec) Sign.

RECEIVED
11/3/2022

Remittance address: 5100 W. Brown Deer Rd. Brown Deer, WI 53223

Summary table with columns: Merchandise, Discount, Tax, Credit/Payment Applied, Total Due.



VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

<b>Bill To:</b>
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

<b>Date</b>	<b>Invoice</b>
10/31/2022	CW77529
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>	<b>CW Agreement</b>
Net 10 days	11/10/2022			
****WORK IN PROGRESS**** Network Project - Configure OneDrive and Sharepoint				

<b>Billing Type</b>	Standard				
<b>Original Downpayment</b>	0.00				
<b>Company Name</b>	Harris Township				
<b>Company Name</b>	Peggy Clayton				
<b>Services</b>	<b>Work Type</b>	<b>Staff</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
<u>Billable Services</u>					
Project Management & Coordination	Project Management	Karlie Howard	1.00	175.00	175.00
IT Support	Remote Support	Andrew Radtke	7.00	175.00	1,225.00
<b>Total Services:</b>					<b>1,400.00</b>
****WORK IN PROGRESS**** Network Project - Configure OneDrive and Sharepoint Project time September through October 3rd, 2022					

<p>Make checks payable to VC3</p> <p>Remit To:            VC3, Inc            PO Box 746804            Atlanta, GA 30374-6804</p> <p>visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information.            Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a>.            Bank Name: PNC Bank            Routing Number: 021052053            Account Number: 51843132</p>	<b>Invoice Subtotal:</b>	1,400.00
	<b>Sales Tax:</b>	0.00
	<b>Invoice Total:</b>	1,400.00
	<b>Payments:</b>	0.00
	<b>Credits:</b>	0.00
	<b>Balance Due:</b>	1,400.00

Thank you for your business!



VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

<b>Bill To:</b>
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

<b>Date</b>	<b>Invoice</b>
10/31/2022	CW77825
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>	<b>CW Agreement</b>
Net 10 days	11/10/2022			
****WORK IN PROGRESS**** Network Project - Configure OneDrive and Sharepoint				

<b>Billing Type</b>	Standard				
<b>Original Downpayment</b>	0.00				
<b>Company Name</b>	Harris Township				
<b>Company Name</b>	Peggy Clayton				
<b>Services</b>	<b>Work Type</b>	<b>Staff</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
<b>Billable Services</b>					
IT Support	Travel	Andrew Radtke	3.00	87.50	262.50
IT Support	Remote Support	Andrew Radtke	2.25	175.00	393.75
IT Support	Onsite Support	Andrew Radtke	3.25	175.00	568.75
<b>Total Services:</b>					1,225.00

<b>Other Charges</b>	<b>Quantity</b>	<b>Price</b>	<b>Amount</b>
<b>Billable Other Charges</b>			
Mileage - Onsite 10/06/2022	157.00	0.62	97.34
<b>Total Other Charges:</b>			97.34

\*\*\*\*WORK IN PROGRESS\*\*\*\*  
 Network Project - Configure OneDrive and Sharepoint  
 Project time October 6th through October 26th, 2022

<p>Make checks payable to VC3</p> <p>Remit To:          VC3, Inc          PO Box 746804          Atlanta, GA 30374-6804</p> <p>visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information.          Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a>.          Bank Name: PNC Bank          Routing Number: 021052053          Account Number: 51843132</p>	<b>Invoice Subtotal:</b>	1,322.34
	<b>Sales Tax:</b>	0.00
	<b>Invoice Total:</b>	1,322.34
	<b>Payments:</b>	0.00
	<b>Credits:</b>	0.00
	<b>Balance Due:</b>	1,322.34

Thank you for your business!



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1246549

W

**ACCOUNT NUMBER** 504896-104896      **ZONE** 1-043      **STATEMENT DATE** 11/09/2022  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 043  
**SERVICE ADDRESS** Airport Rd, 21998 Grand Rapids      **DUE DATE** 11/28/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	17.9	18.5
Cost Per Day	\$3.10	\$3.28
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically  
 @ [www.grpuc.org](http://www.grpuc.org) or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	139.45
Check Payment 10/26/2022	(139.45)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	133.95
Total Current Charges:	\$133.95
Current Account Balance:	\$133.95
<b>Amount Due</b>	<b>\$133.95</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

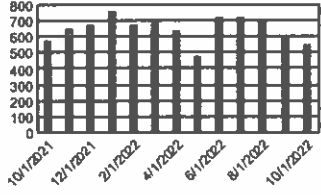
**Statement Date:** 11/09/2022

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	504896-104896
<b>Statement Number</b>	1246549
<b>Due Date</b>	11/28/2022
<b>Amount Due</b>	\$133.95
<b>Amount Paid</b>	Auto Pay-Do Not Pay

**Automatic Withdrawal Date:** 11/28/2022

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											\$ 26.16	
											\$ 1.80	27.96
Electric									1.00000			
											\$ 9.13	
											\$ 0.63	9.76
Electric	144997	ERC-40	A	09/30/2022	10/31/2022	31	54650	55206	1.00000	556		
											\$ 20.25	
											\$ 60.99	
											\$ 8.80	
											\$ 6.19	96.23



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWh)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWh)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> - Wastewater gallons collected and treated	





**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1244060

W

**ACCOUNT NUMBER** 506635-104896 **ZONE** 4-022 **STATEMENT DATE** 11/02/2022  
**CUSTOMER NAME** Harris Township Hall **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 & Lakeview Dr Grand Rapids **DUE DATE** 11/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically  
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

**Terms of Payment**

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.64
Check Payment 10/18/2022	(10.64)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.64
<hr/>	
Total Current Charges:	\$10.64
Current Account Balance:	\$10.64
<b>Amount Due</b>	<b>\$10.64</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

**Statement Date:** 11/02/2022

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	506635-104896
<b>Statement Number</b>	1244060
<b>Due Date</b>	11/17/2022
<b>Amount Due</b>	\$10.64
<b>Amount Paid</b>	Auto Pay-Do Not Pay

**Automatic Withdrawal Date:** 11/17/2022

Service	Meter Number	Rate Code	Read Code	Usage Period		# Days	Meter Readings		Multiplier	Usage	Charge Details	Total Charges
				From	To		Previous	Current				
Electric									1.00000			
											\$ 9.96	
											\$ 0.68	10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWH)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWH)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> - Wastewater gallons collected and treated	



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1244061

W

**ACCOUNT NUMBER** 506636-104896      **ZONE** 4-022      **STATEMENT DATE** 11/02/2022  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids      **DUE DATE** 11/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance	17.23
Check Payment 10/18/2022	(17.23)CR

Visit our website to pay your bills electronically  
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Balance Forward \$0.00

Current Charges  
 Electric 16.67

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Total Current Charges: \$16.67

Current Account Balance: \$16.67

**Amount Due \$16.67**

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

Statement Date: 11/02/2022

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1244061
Due Date	11/17/2022
Amount Due	\$16.67
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 11/17/2022

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											\$ 9.96	
											\$ 0.68	10.64
Electric									1.00000			
											\$ 5.64	
											\$ 0.39	6.03

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWH)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWH)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> -Wastewater gallons collected and treated	



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1244132

W

**ACCOUNT NUMBER** 516221-104896 **ZONE** 1-042 **STATEMENT DATE** 11/02/2022  
**CUSTOMER NAME** Harris Township Hall **ROUTE** 022  
**SERVICE ADDRESS** Crystal Springs Rd & S US Hwy 169 Grand Rapids **DUE DATE** 11/17/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills electronically  
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

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When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.64
Check Payment 10/18/2022	(10.64)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.64
<hr/>	
Total Current Charges:	\$10.64
Current Account Balance:	\$10.64
<b>Amount Due</b>	<b>\$10.64</b>

**Auto Pay-Do Not Pay**

See back of statement for details



GRAND RAPIDS  
 IT'S IN MINNESOTA'S NATURE

**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

**Statement Date:** 11/02/2022

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	516221-104896
<b>Statement Number</b>	1244132
<b>Due Date</b>	11/17/2022
<b>Amount Due</b>	\$10.64
<b>Amount Paid</b>	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 11/17/2022

SERVICE ADDRESS

Crystal Springs Rd & S US Hwy 169 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 9.96
											Minnesota Sales Tax	\$ 0.68
												10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWH)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWH)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> - Wastewater gallons collected and treated	

# MEDIACOM BUSINESS

MEDIACOM  
2205 INGERSOLL AVE DES MOINES IA 50312-5289  
8622 4340 ZO RP 28 10282022 NNNNNYNN 01 999920

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682

## News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

October 28, 2022

## Statement of Service

Account number  
**8384 97 500 0030835**  
Harris Township

Contact us  
Phone: **800-379-7412**  
Online at: <http://business.mediacomcable.com/>

For service at  
20876 Wendigo Park Rd  
Control Account  
Grand Rapids MN 55744-4682

## Summary *See the back for details*

Previous balance	\$684.45
Payments received	-684.45
Leaf Charges	754.59

---

**Total to be deducted** **\$754.59**

Auto-bank Payment Will Be Made On 11/18/22

**Pin Number** **5847**

## Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

October 28, 2022  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

Account Number  
**8384 97 500 0030835**

---

**Total to be deducted** **\$754.59**

---

Amount you are enclosing: \$

---

# MEDIACOM BUSINESS

MEDIACOM  
PO BOX 5744  
CAROL STREAM IL 60197-5744

838497500003083500754598



## Master Account Summary

Previous Balance	\$684.45
Oct 18 EFT Payment	-684.45

## Leaf Charges by Group

<b>COMMAH</b>	<b>\$725.71</b>
Oct 18 Harris Township 8384922370090270	155.94
Oct 14 Harris Town Hall 8384922380090856	207.89
Oct 08 Harris Township 8384922380091722	205.94
Oct 18 Harris Township 8384922380092076	155.94

## Leaf Taxes by Group

<b>COMMAH</b>	<b>\$28.88</b>
Oct 18 Harris Township 8384922370090270	7.42
Oct 14 Harris Town Hall 8384922380090856	14.04
Oct 18 Harris Township 8384922380092076	7.42

Leaf Charge Total **\$754.59**

Total Due **\$754.59**

## Leaf Details by Group

### COMMAH

HARRIS TOWNSHIP  
28184 SUNNY BEACH RD  
GRAND RAPIDS, MN 55744-5883  
Account Number: 8384922370090270

### Monthly Charges

Date	Description	Quantity	Amount
Oct 28 - Nov 27	EMTA Modem		0.00
Oct 28 - Nov 27	WIFI Basic Service		5.99
Oct 28 - Nov 27	Docsis Modem		0.00
Oct 28 - Nov 27	Voice Mail		0.00
Oct 28 - Nov 27	Business Internet 60/5 Mbps		110.00
Oct 28 - Nov 27	Primary Phone Line		39.95

Subtotal **\$155.94**

## Taxes

Date	Description	Amount
Nov 08 - Dec 07	Federal Universal Service Fund	2.97
Nov 08 - Dec 07	911 Emergency Service	0.80
Nov 08 - Dec 07	Special Tax	0.07
Nov 08 - Dec 07	Telecommunication Relay And Device	0.04
Nov 08 - Dec 07	State Sales Tax	2.99
Nov 08 - Dec 07	Regulatory Recovery Fee	0.55

Subtotal **\$7.42**

Total for Account 8384922370090270 **\$163.36**

## HARRIS TOWN HALL

21998 AIRPORT RD  
GRAND RAPIDS, MN 55744-4852  
Account Number: 8384922380090856

### Monthly Charges

Date	Description	Quantity	Amount
Oct 24 - Nov 23	Primary Phone Line		39.95
Oct 24 - Nov 23	Limited Video		43.00
Oct 24 - Nov 23	Local Broadcast Surcharge		16.45
Oct 24 - Nov 23	Service Discount		-16.45
Oct 24 - Nov 23	EMTA Modem		0.00
Oct 24 - Nov 23	WIFI Basic Service		5.99
Oct 24 - Nov 23	Business Internet 60/5 Mbps		118.95
Oct 24 - Nov 23	Primary HD Equipment		0.00

Subtotal **\$207.89**

## Taxes

Date	Description	Amount
Nov 08 - Dec 07	Access Fee	1.25
Nov 08 - Dec 07	Franchise Fee	2.15





# MEDIACOM BUSINESS

8622 4340 ZO RP 28 10282022 NNNNNYNN 01 999920

October 28, 2022  
Harris Township  
Account Number:  
Hierarchy ID:

page 3 of 3

8384 97 500 0030835  
COMMAH

Nov 08 - Dec 07 State Sales Tax	2.96
Nov 08 - Dec 07 Franchise Fee	0.02
Nov 08 - Dec 07 FCC Regulatory Fee	0.09
Nov 08 - Dec 07 Sales Tax On Franchise Fees	0.15
Nov 08 - Dec 07 Federal Universal Service Fund	2.97
Nov 08 - Dec 07 911 Emergency Service	0.80
Nov 08 - Dec 07 Special Tax	0.07
Nov 08 - Dec 07 Telecommunication Relay And Device	0.04
Nov 08 - Dec 07 State Sales Tax	2.99
Nov 08 - Dec 07 Regulatory Recovery Fee	0.55

**Subtotal** **\$14.04**

**Total for Account 8384922380090856** **\$221.93**

**HARRIS TOWNSHIP**  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744-4682  
Account Number: 8384922380091722

## Monthly Charges

Date	Description	Quantity	Amount
Oct 18 - Nov 17	WIFI Basic Service		5.99
Oct 18 - Nov 17	Modem		0.00
Oct 18 - Nov 17	Business Internet 60/5 Mbps		199.95

**Subtotal** **\$205.94**

**Total for Account 8384922380091722** **\$205.94**

**HARRIS TOWNSHIP**  
20057 CRYSTAL SPRINGS RD  
GRAND RAPIDS, MN 55744  
Account Number: 8384922380092076

## Monthly Charges

Date	Description	Quantity	Amount
Oct 28 - Nov 27	WIFI Basic Service		5.99
Oct 28 - Nov 27	Docsis Modem		0.00
Oct 28 - Nov 27	Voice Mail		0.00
Oct 28 - Nov 27	Business Internet 60/5 Mbps		110.00
Oct 28 - Nov 27	Primary Phone Line		39.95

**Subtotal** **\$155.94**

## Taxes

Date	Description	Amount
Nov 08 - Dec 07	Federal Universal Service Fund	2.97
Nov 08 - Dec 07	911 Emergency Service	0.80
Nov 08 - Dec 07	Special Tax	0.07
Nov 08 - Dec 07	Telecommunication Relay And Device	0.04

Nov 08 - Dec 07 State Sales Tax	2.99
Nov 08 - Dec 07 Regulatory Recovery Fee	0.55

**Subtotal** **\$7.42**

**Total for Account 8384922380092076** **\$163.36**

**COMMAH SUBTOTAL 4 Account(s)** **\$754.59**

**Total for Master Account: COMMAH**  
**Total Accounts 4** **\$754.59**





Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Invoice Number	Invoice Date	Due Date	Account Number	Page
604000038522	11/01/2022	12/01/2022	100000132077	1 of 4

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

**Quick Bill Summary**

Currency: USD

Prior Charges (Including Past Due Amounts)	37.90
Unapplied Payments & Adjustments	0.00
<b>Total Outstanding Charges</b>	<b>37.90</b>
<i>-processed 11/2 ACH</i>	
Total Current Charges Due by 12/01/2022	37.90
Monthly Recurring Charges	37.90
Professional Services	0.00
Equipment Charges	0.00
Taxes, Governmental Surcharges & Fees	0.00

**Account Balance \$ 75.80**

	Phone	Email
Customer Service	800-906-9545	reveal.govt@verizonconnect.com



Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

Bill Date	11/01/2022
Account Number	100000132077
Invoice Number	604000038522
Due Date	12/01/2022



**Total Current Charges**

Total Current Charges will be deducted from bank account on 12/01/2022  
 DO NOT MAIL PAYMENT

**\$ 37.90**  
*Due*



# Account Statement

Invoice Number	Invoice Date	Due Date	Account Number	Page
604000038522	11/01/2022	12/01/2022	100000132077	2 of 4

## Account Balance Details - Open Transactions on your Account

Date	Transaction Number	Debit	Due Date	Credit	Payments	Balance
10/03/2022	318000034719	37.90	11/02/2022	0.00	0.00	37.90
11/01/2022	604000038522	37.90	12/01/2022	0.00	0.00	75.80

**New Account Balance** **\$ 75.80**

## Recent Account Activity (Prior 30 days) - Closed Transactions

Invoice Date	Invoice Number	Invoices	Credits	Payments	Transaction Date	Date Closed
09/01/2022	630000030779	37.90	0.00	-37.90	10/03/2022	10/03/2022
<b>Activity Totals</b>		<b>37.90</b>	<b>0.00</b>	<b>-37.90</b>		



# Invoice

Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682  
 Payment Terms: NT30

Invoice Number	Invoice Date	Due Date	Account Number	Page
604000038522	11/01/2022	12/01/2022	100000132077	4 of 4

Item	Charge Type	Period	PO#	Contract#	Qty	Price	Ext Price	Tax
VEHICLE TRACKING SUBSCRIPTION	Recurring Services (base product)	10/01/2022 - 10/31/2022		1268735	2	18.95	37.90	0.00
<b>Recurring Total</b>							<b>37.90</b>	<b>0.00</b>
<b>Hardware Total</b>							<b>0.00</b>	<b>0.00</b>
<b>Professional Service Total</b>							<b>0.00</b>	<b>0.00</b>

<b>Subtotal</b>	<b>\$ 37.90</b>
<b>Total Tax</b>	<b>\$ 0.00</b>
<b>Invoice Total</b>	<b>\$ 37.90</b>

### Taxes and Surcharge Summary

Description	Total (USD)
<b>Federal Taxes and Surcharges</b>	
Total Federal Taxes and Surcharges	0.00
<b>State, County, and City Taxes and Surcharges</b>	
Total State Taxes and Surcharges	0.00
<b>Total Taxes and Surcharges</b>	<b>\$ 0.00</b>

1



# INVOICE

**Customer ID:** 19-24146-23001  
**Customer Name:** HARRIS TOWNSHIP  
**Service Period:** 10/01/22-10/31/22  
**Invoice Date:** 11/01/2022  
**Invoice Number:** 6909724-0412-1

**How to Contact Us**

**Visit [wm.com/MyWM](http://wm.com/MyWM)**

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



**Customer Service: (888) 960-0008**

**Your Payment is Due**

**Dec 01, 2022**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

**Your Total Due**

**\$133.24**

If payment is received after 12/01/2022: **\$ 138.24**

<b>Previous Balance</b>	+	<b>Payments</b>	+	<b>Adjustments</b>	+	<b>Current Invoice Charges</b>	=	<b>Total Account Balance Due</b>
131.65		(131.65)		0.00		133.24		<b>133.24</b>

**DETAILS OF SERVICE**

**Details for Service Location:** Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682  
**Customer ID:** 19-24146-23001

Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	10/27/22	200191	1.00	87.22
<b>Ticket Total</b>				<b>87.22</b>
Fuel / Environmental Charge				18.16
Administrative Charge				8.50
MN STATE SOLID WASTE TAX 17%				19.36
<b>Total Current Charges</b>				<b>133.24</b>

✂ ----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT OF MINNESOTA, INC.

PO BOX 42390  
 PHOENIX, AZ 85080  
 (888) 960-0008  
 HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID (Include with your payment)
11/01/2022	6909724-0412-1	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 12/01/2022	\$133.24	
If Received after 12/01/2022	\$138.24	

\*\*\* DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED \*\*\*  
 Your bank account will be drafted \$133.24.

0412000192414623001069097240000001332400000013324 3

10500C87

**HARRIS TOWNSHIP**  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS MN 55744-4682

Remit To: **WM CORPORATE SERVICES, INC.**  
 AS PAYMENT AGENT  
 PO BOX 4648  
 CAROL STREAM, IL 60197-4648

