

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Vacant 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community

www.harristownshipmn.org

REGULAR BOARD MEETING December 14, 2022, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Oath of Office (Supervisor A, Supervisor D, and Supervisor E)**
3. **Approve the Minutes**
 - A. Minutes of November 9, 2022 Regular Board Minutes
 - B. Minutes of November 28, 2022 Work Session Re: ATT-Verizon, Isleview Road, Harris Town Road-Wendigo Park Road, Paul Bunyan, ElderCircle, and Land Sale
4. **Additions and Corrections**
5. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record.
 - A. Helmbrecht Public Hearing/Attorney Andy Shaw
 - B. State of MN, Office of Administrative Hearings, Order Approving Detachment of Certain Real Property from the City of Grand Rapids to Harris Township/Andy Shaw
6. **Consent Agenda**
 - A. 2023 Township Association Meetings
 - B. Zoning/Land Use Permits
 - C. SSTS Permits
7. **Roads**
 - A. Road Update/J
 - B. Sunny Beach Road Reclamation SAP/J
 - C. Dept of Commerce Construction Progress Reporting Survey/J
 - D. Hughes Road (tabled from November 22, 2022 Board Mtg)/J
 - E. Jess Harry Road/J
 - F. Mishawaka Trail Proposed Road Reconstruction/J
8. **Recreation**
 - A. Rinks/J
9. **Correspondence (Informational)**
 - A. Cable Commission Meeting Minutes of September 19, 2022
 - B. Network Opportunity Minutes of October 26, 2022
 - C. Township Association Minutes of November 14, 2022
 - D. Network Opportunity Minutes of November 30, 2022
 - E. MAT-U Online Training/P
10. **Old Business**

11. New Business

- A. Schedule Budget Sessions and Board of Audit/P
- B. Schedule Work Session Re: Admin Policy/Committees
- C. Schedule Work Session Re: Land Sale, Mowing Contract, MATIT Consolidated Liability Coverage/P
- D. GovOff (Catalis) Website/P
- E. MAT Township Day at the Capitol/P

12. Treasurer’s Report – November 1, 2022

- A. Approve Treasurers Report
- B. Approve the Payment of Bills

13. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

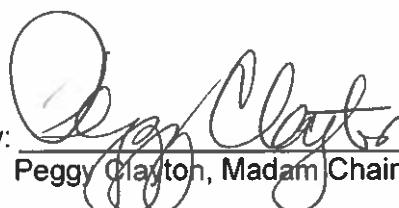
14. UPCOMING Events/Meetings

January 9, 2023	Township Association Meeting	7:00 pm Town Hall
January 11, 2023	Regular Board Meeting	7:30 pm Town Hall
January 25, 2023	P and D Board Meeting	7:30 pm Town Hall

➤ Special Note: There will not be a P and D Meeting on December 28, 2022.

15. Adjourn

Prepared by: 
 Peggy Clayton, Interim Clerk

Signed by: 
 Peggy Clayton, Madam Chair

Certificate of Election

This is to certify that:

RYAN DAVIES

of the Township of Harris, County of Itasca, State of Minnesota, has been elected
to the office of:

SUPERVISOR A

at the Election held the 8th day of November 2022, in the Township of
Harris, County of Itasca, State of Minnesota, as it appears from the official
election returns and canvass, is hereby declared duly elected to said office.

You will take office on January 1, 2023, and will take the oath of office and
file the Oath with the Township Clerk on Wednesday, December 14, 2022.

Witness by my hand

at the Township of _____, Minnesota,
this ____ day of _____ 20 ____.

Clerk, _____ Township

Certificate of Election

This is to certify that:

JIM KELLEY

of the Township of Harris, County of Itasca, State of Minnesota, has been elected
to the office of:

SUPERVISOR D

at the Election held the 8th day of November 2022, in the Township of
Harris, County of Itasca, State of Minnesota, as it appears from the official
election returns and canvass, is hereby declared duly elected to said office.

You will take office on January 1, 2023, and will take the oath of office and
file the Oath with the Township Clerk on Wednesday, December 14, 2022.

Witness by my hand

at the Township of _____, Minnesota,
this ____ day of _____ 20 ____.

Clerk, _____ Township

Certificate of Election

This is to certify that:

MICHAEL SCHACK

of the Township of Harris, County of Itasca, State of Minnesota, has been elected
to the office of:

SUPERVISOR E

at the Election held the 8th day of November 2022, in the Township of
Harris, County of Itasca, State of Minnesota, as it appears from the official
election returns and canvass, is hereby declared duly elected to said office.

You will take office on January 1, 2023, and will take the oath of office and
file the Oath with the Township Clerk on Wednesday, December 14, 2022.

Witness by my hand

at the Township of _____, Minnesota,
this ____ day of _____ 20____.

Clerk, _____ Township

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Vacant 244-1811

harristownshipclerk@gmail.com

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community

www.harristownshipmn.org

3A

REGULAR BOARD MEETING NOVEMBER 9, 2022 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, and Supervisor Gilbert; Treasurer Kopacek

Absent: Supervisor Kelley

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes

Minutes of October 12, 2022 Regular Board Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the October 12, 2022 Board Meeting. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Minutes of October 24, 2022 Work Session Re: Maintenance, Sharepoint, FirstNet, Mediacom, and Isleview Road

Motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the October 24, 2022 Work Session Re: Maintenance, SharePoint, FirstNet, Mediacom, and Isleview Road. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Minutes of October 27, 2022 Emergency Meeting

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the October 27, 2022 Emergency Meeting. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Minutes of November 3, 2022 Work Session Re: Cell Phone Provider, Maintenance, Clerk, Paul Bunyan/Mediacom, Culvert Order Form & Policy, Mowing Contract, and ElderCircle

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the November 3, 2022 Work Session Re: Maintenance, ElderCircle, Mowing Contract, Clerk, AT&T – Verizon, Culvert Policy and Order Form, and Paul Bunyan. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Additions and Corrections

Madam Chair Clayton requested to add Harris Township-Wendigo Park Road to 10 E. Schedule Work Session.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to add Harris Town Road-Wendigo Park Road to 10 E (schedule work session) and approve the rest of the regular agenda. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

Wiedenhof Cemetery Deed

Whirley Cemetery Deed

Maki/Ellen Cemetery Deed

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the Consent Agenda, as delineated above. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Roads

Sunny Beach Road Reclamation SAP

Chair Clayton stated that the Letter of Transmittal From Braun Intertec is report #6. This is informational.

Sunny Beach Road Pay Request #4

Chair Clayton stated that this is informational. On the field compaction report, (test number 7), there was one small spot that did not pass, due to the soil being very dry. That test result varied from 2 to 4% below. There will be a 20% deduction, or \$1000, from the total due .

Chair Clayton also stated that there are some inside corners on Sunny Beach Road that Supervisor Kelly will be talking to the Transportation Department about, so they are aware that when they are plowing they do not create any issues.

Sunny Beach Road Census Project Report Part 2

Chair Clayton stated that this survey is informational only. It is part two of the construction progress reporting survey.

Recreation

There were no items to be discussed under recreation.

Correspondence

Network Opportunity Minutes of September 28, 2022

Informational only.

Krumrei Conditional Use Permit

On October 18, 2022, the County Board unanimously approved the conditional use permit for Krumrei, as recommended by the Planning Commission. Chair Clayton stated that this is informational only.

Old Business

Mowing Contract

Chair Clayton stated that at the November 3, 2022 work session, there were some minor changes made to the draft "lawn care and ground maintenance contract" (remove mowing at all of the landings and the service center) as noted in the draft. The board will need to decide when to open up for bids, and also a deadline date to accept bids. A work session will also need to be scheduled in the near future. Short discussion followed.

It was the consensus of the board to move this item to the 'schedule work session" under 10E.

New Business

Resolution 2022-021 Culvert Policy (amended)

Chair Clayton read Resolution 2022–021 Re: Culvert Policy, in it's entirety.

Roll call: Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor Schack-yes, Chair Clayton-yes, Absent-Supervisor Kelley.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2022–021 Re: Culvert Policy. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Culvert Order Form

Supervisor Schack stated that the (draft) culvert order form was pulled together, and discussed at the November 3, 2022 work session. The board added "building permit information".

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the culvert order form. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

New Clerk

Chair Clayton stated that an interview was conducted with Loretta Kent for the Clerk position and the board offered her the position.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the hiring of Loretta (Lori) Kent as the Clerk, effective March 8, 2023. The "oath of office" will be administered at that time.

The board welcomed Lori, who was in the audience, as the new Clerk!

Paul Bunyan

Chair Clayton stated that the board approved moving forward with Paul Bunyan, at the emergency meeting held on October 27, 2022. Drop permits were completed and sent in for all four locations (Harris Town Hall, Harris Service Center, Wendigo Park, and Crystal Park). Business applications were also completed and sent. Paul Bunyan has already completed trenching at the hall. The Town Hall is a priority over the other 3 locations. The Chair will provide further information as Paul Bunyan moves forward.

Schedule Work Session Re: Paul Bunyan, Isleview Road, AT&T-Verizon, ElderCircle, Mowing Contract, Land Sale, Harris Town Road – Wendigo Park Road

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to schedule a work session for Monday, November 28, 2022 at 5:30 pm at the hall regarding Paul Bunyan, Isleview Road, AT&T/Verizon, ElderCircle, mowing contract, land sale, and Harris Town Road-Wendigo Park Road. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

2022 CliftonAllenLarson LLP Audit Agreement

Treasurer Kopacek reviewed the Master Services Agreement between Harris Township and CliftonLarsonAllen LLP for audit services. Everything in the agreement is pretty standard, and the agreement will continue for five years out, from October 31, 2022, unless terminated earlier by giving appropriate notice.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Master Services Agreement between Harris Township and Clifton Larson Allen LL, effective October 31, 2022 and to continue for five years. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Treasurer Kopacek reviewed the Statement of Work – Audit Services between Harris Township and CliftonLarsenAllen LLP for the year ended December 31, 2022. This contract covers the fee schedule. Treasurer Kopacek noted that the only change in fees will be an additional charge of \$1000 for software usage of up to 10 leases to implement GASB 87, plus \$250 per hour of assessing leases within the Town (plus a 5% technology and client support fee). Treasurer Kopacek explained that Harris Township does not actually have any leases in place, but was going to follow up on the lease agreement that is utilized for Hall rentals.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the Statement of Work – Audit Services between Harris Township and CliftonLarsonAllen LLP for the year end of December 31, 2022. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Treasurer's Report – October 1, 2022 Approve Treasurers Report

Treasurer Kopacek reviewed the Cash Control Statement/Treasurer Report showing an ending balance of \$2,615,455.60. She also reviewed the outstanding checks and deposits in the report totaling \$69,092.98, and Schedule 1a, which is the statement of receipts, accrued interest, disbursements, and balances, also ending in \$2,615,455.60.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Treasurers Report in the amount of \$2,615,455.60. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Approve the Payment of Bills

Treasurer Kopacek presented the October 1, 2022 Claims List for approval, totaling \$51,150.31. Treasurer Kopacek also reviewed the additional transactions with regard to CenturyLink (incorrect and correct billing amounts).

The Treasurer will make a change in the line item description for MATIT to denote that it's Workers Compensation, and not property insurance (that is on the claims list to be paid).

A motion was made by supervisor Davies in seconded by Chair Clayton to approve claims #20729 through #20758, EFT's 1192201 through 1192206, EFT09282201 and EFT103122201, in the amount of \$51,150.31. Ayes-4, Nays-0; Absent Supervisor Kelley. Motion carried.

Public Input

There was no public input.

UPCOMING Events/Meetings

- | | | |
|---------------------|------------------------------|-------------------|
| November 14, 2022 | Board of Canvass | 5:30 pm Town Hall |
| November 14, 2022 | Township Association Meeting | 7:00 pm Town Hall |
| ➤ November 22, 2022 | P and D Board Meeting | 7:30 pm Town Hall |
| November 28, 2022 | Board Work Session | 5:30 pm Town Hall |
| ➤ December 14, 2022 | Regular Board Meeting | 7:30 pm Town Hall |
- Special Note: November P and D Meeting will be held on Tuesday, November 22, 2022 instead of Wednesday, November 23, 2022, due to Thanksgiving week!
- Special Note: There will not be a P and D Meeting on December 28, 2022.

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 8:12 PM.

Prepared by: _____
Peggy Clayton, Interim Clerk

Signed by: _____
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community

www.harristownshipmn.org

3B

November 28, 2022

**Work Session Re: ElderCircle, AT&T-Verizon, Paul Bunyan, Land Sale, Isleview Road
Harris Town Road-Wendigo Park
5:30 pm Town Hall**

Present: Madam Chair Peggy Clayton, Supervisors Schack, Davies, Gilbert & Kelley

Pledge to the Flag was conducted.

ElderCircle

Chair Clayton has not obtained any update/additional information from ElderCircle, relative to the November 4, 2022 meeting with ElderCircle at the hall.

Paul Bunyan

Chair Clayton advised the board that all is working with Paul Bunyan and ICTV live streaming of board meetings at the town hall. The additional 3 locations will be completed in the spring.

Chair Clayton discovered that the phone in the office is going directly to the fax on the copier. She did contact Paul Bunyan and they will set up the phone (under Paul Bunyan) for \$25 per month. Chair Clayton has received paperwork regarding set up, and will complete, and send it in.

AT&T – Verizon

Chair Clayton reviewed the information that she received from Verizon regarding the public safety/frontline plan, and stated it is comparable with what AT&T offers with FirstNet. Both offer the \$39.99 costs for phones, provide free phones, etc. The current phone plan through Verizon for the three employees with cell phones is approx. \$48 per month per phone. The phones being offered at \$39.99, including tax, would be approx. \$46, which is a difference of \$2.00. AT&T would provide the iPhone 12, while Verizon has 4 choices in phones (iPhone, Samsung, Motorola and Kyocera).

Chair Clayton stated that Verizon offers a trade-in at 12 months, while AT&T has a trade in 18 months. In speaking with the Verizon Rep, Chair Clayton was advised that if supervisors wanted their personal cell phones connected to the public safety program, they could not do it without placing their phones under the billing auspice of the township. As per Verizon, that service is strictly for municipalities with regard to public safety, and cannot be done on personal cell phones. AT&T Rep. states that that public safety service can be added to personal cell phones, without adding them to the billing auspice of the township, with approval of the township board. Discussion followed.

It was decided that Chair Clayton will follow up with another phone call to the AT&T Rep to verify information. The board also decided that because the three employee cellular phones are iPhone 12s, there would be no cost savings to the township on trading them in now. It was further decided to wait until such time that the Township is ready to upgrade employee cell phones, and review the public safety service at that time.

Isleview Road

Chair Clayton advised the board that all pertinent information, signed petition, etc. has been completed and turned over to the Office of Administrative Hearings. Attorney Shaw stated that they (OAH) do not need any further information, therefore, Attorney Shaw is waiting to receive the final signed and approved paperwork.

Harris Town Road-Wendigo Park Road

Chair Clayton has spoken with Karin Grandia Transportation Director. Karen is waiting for the results from the road count from DOT. The information has not been received. When Karin receives that information, she will be in contact with the Chair.

Land Sale

Chair Clayton received two offers on the parcels of land. Offer information was provided to the board. Both parties were invited to attend and meet with the board. One party was unavailable. Both offers made, did include detailed information as to what their plan would be, with regard to the parcel of land purchase. One of the offers was for parcel #1, at the minimum accepted bid of \$44,900. The second offer was \$52,000 for parcel number 1, and that party was interested in purchasing more than one parcel. Further discussion held. Because the second party was not sure which two parcels they wanted to purchase, the board decided to hold off until that party decides (which 2 parcels they want to purchase), as that decision may possibly affect the other offer. The board will make a decision on the parcel sale after December 14, 2022.

There being no further business, a motion was made by Supervisor Kelly and second added by Supervisor Davies to adjourn the meeting at 7:00pm.

Submitted by: _____
Peggy Clayton, Interim Clerk

Peggy Clayton, Chair

**PETITION FOR VACATION OF RIGHT OF WAY
PURSUANT TO MINN. STAT. §164.07.**

TO THE BOARD OF SUPERVISORS OF HARRIS TOWNSHIP, County of Itasca, State of Minnesota, the undersigned legal voters of Harris Township who own real estate, or who occupy real estate under the homestead or pre-emption laws or under contract with the State, and with said real property located within three miles of the road described below, hereby petition you to vacate the following described platted right of way:

That portion of the public roadway known as "Bayview Place" where the same abuts and lies northeasterly of the following described real property: The West boundary of said Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota is assumed a North and South bearing, and Commencing at a point that is on the right of way of the old county road, a distance of 550.43' North and 272.41' East of the Southwest corner of said Lot 1; thence North 32 degrees 45 minutes East along said right of way a distance of 213.45 feet; thence North 36 degrees 49 minutes West a distance of 100 feet more or less to the shore of Pokegama Lake and the point of beginning of the line to be described; thence South 36 degrees 49 minutes East a distance of 105 feet more or less to the southeasterly right of way Bayview Place (aka County Highway) as depicted on a survey for James Kent by Jonathan Bunkowske, LS 24606, of Landecker and Associates, dated 4/24/2006, and there terminate.

The Petitioners request vacation of the above described right of way for the following reasons:

1. The portion of Bayview Place which is proposed to be vacated is to be replaced by a roadway located southerly which is to provide access to the parcels and is to be dedicated to the Town as a public right of way concurrently with the filing of this Petition.
2. The parties of record affected by this vacation proceeding are stated as follows:
 - Randall A. Helmbrecht and Kathy L. Helmbrecht
17761 Bayview Place, Grand Rapids, MN 55744

The Petitioners herein therefore request that the Board of Supervisors of Harris Township proceed with such vacation in accordance with the provisions of Minnesota Statute §164.07.

Petitioner:	Address / Land owned
<u>Randall Helmerich</u>	<u>17761 Bayview Place GR MN</u>
<u>Koung Pembroke</u>	<u>17761 Bayview Place Grand Rapids MN</u>
<u>John K. White</u>	<u>28891 Northwoods Drive Grand Rapids MN 55744</u>
<u>Laura Helmerich</u>	<u>28891 Northwoods Dr Grand Rapids MN 55744</u>
<u>David Hrouda</u>	<u>17747 Bayview Pl, Grand Rapids MN 55744</u>
<u>Marilyn Hrouda</u>	<u>17747 Bayview Place, Grand Rapids MN 55744</u>
<u>Brian M. Hrouda</u>	<u>28630 Northwoods Drive Grand Rapids MN</u>
<u>Billy M. Hrouda</u>	<u>28630 Northwoods Drive Grand Rapids MN</u>

**APPLICATION
DEDICATION OF LAND FOR A TOWNSHIP ROAD**

To the Town Board of Harris Township, Itasca County, Minnesota:

The undersigned are the owners of land situated in Harris Township, Itasca County, Minnesota, more particularly described as follows:

SEE LEGAL DESCRIPTION 'A' FOR RANDALL/KATHY HELMBRECHT
SEE LEGAL DESCRIPTION 'B' FOR JOSHUA/LAURA HELMBRECHT
SEE LEGAL DESCRIPTION 'C' FOR BRIAN/KELLY MAKI

and make this application pursuant to M.S. §164.15, Subd. 1, and do hereby dedicate the following described portion of the above described land to the Township for public road purposes.

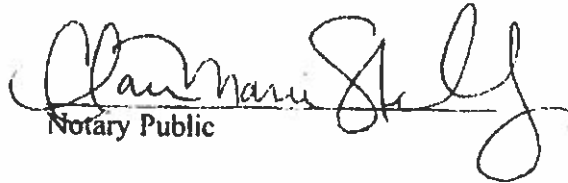
A 66 foot roadway easement for ingress, egress and utility purposes over, under and across that part of Government Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota lying southerly of the established centerline of County Highway, being left and right, as indicated, of the following described centerline: Commencing at the southeast corner of said Government Lot 1; thence North 00 degrees 28 minutes 02 seconds West, assigned bearing, along the east line of said Government Lot 1, a distance of 735.13 feet; thence North 90 degrees 00 minutes 00 seconds West 155.57 feet to the point of beginning, said point also being the center of a cul-de-sac having a 60.00 foot radius; with the following segment being 33.00 feet left and 33.00 feet right; thence South 79 degrees 25 minutes 26 seconds West 220.36 feet; thence southwesterly 160.83 feet, along a tangential curve, concave to the southeast, having a radius of 300.00 feet and a central angle of 30 degrees 43 minutes 01 seconds; thence South 48 degrees 42 minutes 24 seconds West, tangent to said curve, 196.40 feet; thence southwesterly 140.55 feet, along a tangential curve, concave to the northwest, having a radius of 300.00 feet and a central angle of 26 degrees 50 minutes 32 seconds; thence South 75 degrees 32 minutes 57 seconds West, tangent to said last described curve, 256.10 feet; thence southwesterly 183.49 feet, along a tangential curve, concave to the southeast having a radius of 300.00 feet and a central angle of 35 degrees 02 minutes 40 seconds; thence South 40 degrees 30 minutes 16 seconds West, tangent to said last described curve, 145.03 feet to the east line of the West 33.00 feet of said Government Lot 1; thence south 00 degrees 51 minutes 43 seconds East, along said east line 169.01 feet to the south line of said Government Lot 1 and described centerline there terminating. The sidelines of said roadway easement shall be prolonged or shortened to terminate of the south line of said Government Lot 1 and said county road centerline.

This dedication includes all of the trees, shrubs and brush that are currently on or may grow upon the above described real property. We understand that if the dedication is accepted we are not entitled to request or receive damages for establishment of said road.

STATE OF MINNESOTA)
) ss.
COUNTY OF ITASCA)

On this 28 day of November, 2022, before me a Notary Public within and for said County and State, personally appeared Brian P. Maki and Kelly J. Maki, husband and wife, who executed the foregoing instrument and acknowledged to me that they executed the same as their free act and deed.




Notary Public

Parcel A

That part of Government Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota lying southerly and easterly of the following described line: COMMENCING at the southeast corner of said Government Lot 1; thence North 00 degrees 28 minutes 02 seconds West, assigned bearing, along the east line of said Government Lot 1, a distance of 735.13 feet to the point of beginning of the line to be herein described; thence North 90 degrees 00 minutes 00 seconds West 155.57 feet; thence South 79 degrees 25 minutes 26 seconds West 220.36 feet; thence southwesterly 160.83 feet, along a tangential curve, concave to the southeast, having a radius of 300.00 feet and a central angle of 30 degrees 43 minutes 01 seconds; thence south 48 degrees 42 minutes 24 seconds West, tangent to said curve 196.40 feet; thence southwesterly 140.55 feet, along a tangential curve, concave to the northwest, having a radius of 300.00 feet and a central angle of 26 degrees 50 minutes 32 seconds; thence South 75 degrees 32 minutes 57 seconds West, tangent to said last described curve, 197.64 feet; thence South 62 degrees 38 minutes 43 seconds East 456.04 feet; thence South 00 degrees 00 minutes 45 seconds West 175.37 feet to intersect the south line of said Government Lot 1 and there terminating. LESS AND EXCEPT the East 380.00 feet of Government Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota lying northerly of the following described line: COMMENCING at the southeast corner of said Government Lot 1; thence North 00 degrees 28 minutes 02 seconds West, assigned bearing, along the east line of said Government Lot 1, a distance of 600.85 feet to the point of beginning of the line to be herein described; thence North 86 degrees 22 minutes 21 seconds West 190.49 feet; thence North 80 degrees 06 minutes 52 seconds West 193.14 feet to the west line of said East 380.00 feet of Government Lot 1 and said described line there terminating.

Parcel B

That part of Government Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota lying southerly of the following described line: COMMENCING at the southeast corner of said Government Lot 1; thence North 00 degrees 28 minutes 02 seconds West, assigned bearing, along the east line of said Government Lot 1, a distance of 735.13 feet to the point of beginning of the line to be herein described; thence North 90 degrees 00 minutes 00 seconds West 155.57 feet; thence South 79 degrees 25 minutes 26 seconds West 220.36 feet;

thence southwesterly 160.83 feet, along a tangential curve, concave to the southeast, having a radius of 300.00 feet and a central angle of 30 degrees 43 minutes 01 seconds; thence south 48 degrees 42 minutes 24 seconds West, tangent to said curve 196.40 feet; thence southwesterly 140.55 feet, along a tangential curve, concave to the northwest, having a radius of 300.00 feet and a central angle of 26 degrees 50 minutes 32 seconds; thence South 75 degrees 32 minutes 57 seconds West, tangent to said last described curve, 197.64 feet, to a point heretofore known as Point "A"; thence continue South 75 degrees 32 minutes 57 seconds West 58.46 feet; thence North 55 degrees 37 minutes 51 seconds West 71.28 feet to the centerline of an established County Highway; thence South 40 degrees 15 minutes 47 seconds West 342.54 feet, along said centerline, to the west line of said Government Lot 1 and there terminating.

LESS AND EXCEPT

That part of the above described part of Government Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota lying easterly of the following described line: Beginning at the above described Point "A" thence South 62 degrees 38 minutes 43 seconds East 456.04 feet; thence South 00 degrees 00 minutes 45 seconds West 175.37 feet to the south line of Government Lot 1 and said described line there terminating.

Parcel C

The East 380.00 feet of Government Lot 1, Section 25, Township 54 North, Range 25 West of the Fourth Principal Meridian lying Northerly of the following described line: COMMENCING at the southeast corner of said Government Lot 1; thence North 00 degrees 28 minutes 02 seconds West, assigned bearing, along the east line of said Government Lot 1, a distance of 600.85 feet to the point of beginning of the line to be herein described; thence North 86 degrees 22 minutes 21 seconds West 190.49 feet; thence North 80 degrees 06 minutes 52 seconds West 193.14 feet to the west line of said East 380.00 feet of Government Lot 1 and said described line there terminating.

Dated this 22 day of November 2022.

Randall Helmbrecht
Randall Helmbrecht, Owner

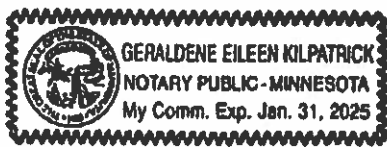
Kathy Helmbrecht
Kathy Helmbrecht, Owner

Joshua Helmbrecht
Joshua Helmbrecht, Owner

Laura Helmbrecht
Laura Helmbrecht, Owner

Brian P. Maki
Brian P. Maki, Owner

Kelly J. Maki
Kelly J. Maki, Owner



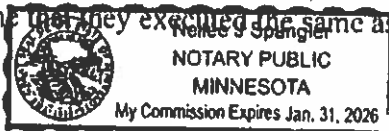
STATE OF MINNESOTA)

) ss.

COUNTY OF ITASCA)

11-22-22 Arlene J. Spangler

On this 11 day of NOV, 2022, before me a Notary Public within and for said County and State, personally appeared Randall Helmbrecht and Kathy Helmbrecht, husband and wife, who executed the foregoing instrument and acknowledged to me that they executed the same as their free act and deed.



Arlene J. Spangler
Notary Public

STATE OF MINNESOTA)

) ss.

COUNTY OF ITASCA)

On this 22 day of November, 2022, before me a Notary Public within and for said County and State, personally appeared Joshua Helmbrecht and Laura Helmbrecht, husband and wife, who executed the foregoing instrument and acknowledged to me that they executed the same as their free act and deed.

Deed Maki
Notary Public

**TOWN OF HARRIS
COUNTY OF ITASCA**

**ORDER SETTING HEARING DATE ON
PETITION TO VACATE PLATTED RIGHT OF WAY**

WHEREAS, the town board of Harris Township, Itasca County, Minnesota was presented a petition at its meeting on the ____ day of _____, 202__ requesting vacation of a right of way pursuant to the provisions of Minnesota Statute §164.07, et seq.,

WHEREAS, the petition contained a general description of the portion of the right of way proposed to be vacated and the names of the owners of the real property abutting said right of way and affected by the vacation.

WHEREAS, M.S. § 164.07, subd. 2 requires the town board to make an order describing as nearly as practicable the road to be vacated, and fixing a time and place when and where the town board will meet and act upon the petition;

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The platted road within Harris Township proposed to be vacated is legally described as follows, to wit:

That portion of the public roadway known as "Bayview Place" where the same abuts and lies northeasterly of the following described real property: The West boundary of said Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota is assumed a North and South bearing, and Commencing at a point that is on the right of way of the old county road, a distance of 550.43' North and 272.41' East of the Southwest corner of said Lot 1; thence North 32 degrees 45 minutes East along said right of way a distance of 213.45 feet; thence North 36 degrees 49 minutes West a distance of 100 feet more or less to the shore of Pokegama Lake and the point of beginning of the line to be described; thence South 36 degrees 49 minutes East a distance of 105 feet more or less to the southeasterly right of way Bayview Place (aka County Highway) as depicted on a survey for James Kent by Jonathan Bunkowske, LS 24606, of Landecker and Associates, dated 4/24/2006, and there terminate.

2. The Harris Town Board will conduct a hearing at _____ p.m. on the _____ day of _____, 202__, at the Harris Town Hall to examine the road proposed to be vacated, receive public comment, consider the relief requested in the petition and act on the petition.

3. The Petitioners shall post notice of the hearing in accord with Minnesota Statutes and shall provide to the Town Clerk an affidavit documenting said posting.

4. The Petitioners shall provide mailed service of this Notice of Hearing on those landowners abutting the right of way to be vacated and directly affected by this proceeding.

5. As the right of way proposed for vacation does not abut on public waters it is not necessary to provide notice to the Minnesota Commissioner of Natural Resources in accord with the provisions of Minn. Stat. §164.07 Subd 2(b).

Dated: _____, 202__.

BY THE TOWN BOARD

Town Board Chair

**NOTICE OF HEARING ON PETITION FOR VACATION
OF RIGHT OF WAY**

HARRIS TOWNSHIP
ITASCA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that the Town Board of Harris Township, Itasca County, Minnesota will conduct a public hearing on the ____ day of _____, 202__ at _____ p.m. at the Harris Town Hall for the purpose of considering and acting upon a petition received calling for the vacation of the following described platted right of way:

That portion of the public roadway known as "Bayview Place" where the same abuts and lies northeasterly of the following described real property: The West boundary of said Lot 1, Section 25, Township 54 North, Range 25 West, Itasca County, Minnesota is assumed a North and South bearing, and Commencing at a point that is on the right of way of the old county road, a distance of 550.43' North and 272.41' East of the Southwest corner of said Lot 1; thence North 32 degrees 45 minutes East along said right of way a distance of 213.45 feet; thence North 36 degrees 49 minutes West a distance of 100 feet more or less to the shore of Pokegama Lake and the point of beginning of the line to be described; thence South 36 degrees 49 minutes East a distance of 105 feet more or less to the southeasterly right of way Bayview Place (aka County Highway) as depicted on a survey for James Kent by Jonathan Bunkowske, LS 24606, of Landecker and Associates, dated 4/24/2006, and there terminate.

Dated _____, 202__

Peggy Clayton, Township Clerk

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS

5B

In the Matter of the Detachment of
Certain Real Property from the City
of Grand Rapids to Harris Township
(MBAU Docket D-648)

**ORDER APPROVING
DETACHMENT**

On November 21, 2022, a Petition for Detachment (Petition for Detachment) was filed with the Office of Administrative Hearings requesting detachment, pursuant to Minn. Stat. § 414.06 (2022), of certain real property (Property) from the City of Grand Rapids (City) legally described as follows:

All those individual parcels of property where located within Government Lots Seven (7) and Eight (8), Section Thirty-one (31), Township Fifty-five (55), Range Twenty-five (25), LESS the following described portion of Government Lot Seven (7): A tract of land in Government Lot 7, Section 31, Township 55 North, Range 25, West of the Fourth Principal Meridian, described as follows: Beginning at the 1/16 corner #5 of said Section 31, (said 1/16 corner #5 being the Southeast corner of Government Lot 6 of said Section 31) thence West along the North line of said Lot 7, 110 feet, (said North line of Lot 7 bearing East and West assumed), thence South 42 degrees 31 minutes East, 131.4 feet, thence South 12 degrees 13 minutes 15 seconds East, 69 feet, thence South 89 degrees 34 minutes 30 seconds East, 170 feet, thence North 17 degrees 15 minutes West 173.37 feet, to said North line of Lot 7, thence West along said North line 112 feet, to said 1/16 corner #5 and the point of beginning and there to terminate, according to the government survey thereof on file and of record in the office of the Register of Deed of said county and state.

AND

The Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ SE $\frac{1}{4}$), Section Thirty-one (31), Township Fifty-five (55), Range Twenty-five (25) LESS the North 350 feet lying Easterly of Islevie Road, Itasca County, Minnesota.

Resolution 22-75 (Joint Resolution for Detachment) was adopted by the City on August 16, 2022, and the Harris Town Board (Township) on July 13, 2022, requesting detachment of the above-described Property. The Joint Resolution for Detachment was received by the Office of Administrative Hearings on November 21, 2022.

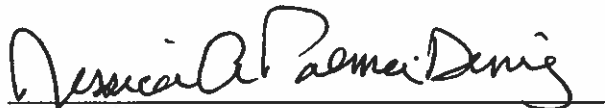
Based upon a review of the Petition for Detachment and the Joint Resolution for Detachment, the Administrative Law Judge makes the following:

ORDER

1. Pursuant to Minn. Stat. § 414.06, the Petition for Detachment and the Joint Resolution for Detachment are deemed adequate in all legal respects and properly support this Order.

2. Pursuant to this Order, the Property is **DETACHED** from the City.

Dated: December 8, 2022



JESSICA A. PALMER-DENIG
Administrative Law Judge

NOTICE

This Order is the final administrative order in this case under Minn. Stat. §§ 414.06, .07, .09, .12 (2022). Pursuant to Minn. Stat. § 414.07, subd. 2, any person aggrieved by this Order may appeal to Itasca County District Court by filing an Application for Review with the Court Administrator within 30 days of this Order. An appeal does not stay the effect of this Order.

Any party may submit a written request for an amendment of this Order within seven days from the date of the mailing of the Order pursuant to Minn. R. 6000.3100 (2021). However, no request for amendment shall extend the time of appeal from this Order.



Itasca County Township Association
Office of the Secretary
Kelly Derfler
39043 Spang Road Hill City, Minnesota 55748
spangclerk@gmail.com 218-398-2109

6A

Itasca County Township Association

2023 Meeting Dates

The Itasca County Township Association will be meeting on the following dates:

January 9, 2023

February 13, 2023

March 13, 2023

April 10, 2023

May 8, 2023

June 12, 2023

July 10, 2023

August 14, 2023

September 11, 2023

October 9, 2023, Columbus Day

November 13, 2023

December 11, 2023

HARRIS

6B

Zoning / Land Use Itasca County Land Use Permit # 220762

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-017-2311	HANZON PROPERTIES OF GRAND RAPIDS	1462 E SHORE DR DETROIT LAKES MN 56501	HARRIS TWP	POKEGAMA	GD	S:17 T:54 R:25	LIGHT IND. COMMERCIAL	32946 CRYSTAL SPRINGS RD GRAND RAPIDS MN 55744	2.1	REV DESC 1 OF LOT 2

River Class:

Applicant / Agent Information

Contractor Name and License:

Contact Name	Business	License
Brandon A Jahn	B Jahn Builders Inc	20631365

Name: Brandon Jahn

Phone Number: (218)398 - 1366

Property Information

Ownership Description: Private Access Road Name: US Hwy 169

Is septic compliant? Unknown Road Class: State / Federal Highway

Structure Information

Existing Use: Commercial Proposed Use: Deck

Accessory Structure: Maximum building height: 35'

Well type: Unknown Pressurized Water: No

Building Dimensions: 17'x69'x34' Deck Current septic status: Unknown

Permit Fee

Permit application fee: Commercial Building - Commercial Additions \$150

Permit Comments

After The Fact: No Resort: No

Shoreline Mitigation Required: No Comments: Replacing existing deck.

Application Received Date: 10/28/2022 Issued Date: 11/02/2022

Issued By: Katie Benes

RECEIVED
12/6/2022

Terms

Road Setback

Centerline 135'

Right-of-Way 35'

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff



Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways: township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11-3-22
#2 Approved By		11/2/22

Harris

Zoning / Land Use Itasca County Land Use Permit # 220763

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-525-0291	SHOOK, TIMOTHY R	457 N FOUNTAIN WICHITA KS 67208	HARRIS TWP	POKEGAMA	GD	S 21 T 54 R 25	RURAL RESIDENTIAL		1.88	ALL LOTS 29-30 & LT 31 LESS REV DESC 1 OSPREY BEACH

River Class:

Applicant / Agent Information

Contractor Name and License:	<table border="1"> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> <tr> <td>Brandon A Jahn</td> <td>B Jahn Builders Inc</td> <td>20631365</td> </tr> </table>	Contact Name	Business	License	Brandon A Jahn	B Jahn Builders Inc	20631365	Name:	Brandon Jahn
Contact Name	Business	License							
Brandon A Jahn	B Jahn Builders Inc	20631365							
Phone Number:	(218) 398 - 1366								

Property Information

Ownership Description:	Private	Access Road Name:	LaPlant Rd
Is septic compliant?	Unknown	Road Class:	County State Aid Highway

Structure Information

Existing Use:	Seasonal	Proposed Use:	Dwelling & Deck
Accessory Structure:		Maximum building height:	35'
Number of bedrooms:	4	Well type:	Unknown
Pressurized Water:	Yes	Building Dimensions:	50'x40'+23'x8' Dwelling
Current septic status:	Unknown		

Permit Fee

Permit application fee:	Single Family Dwelling - Dwelling/Deck & SSTS \$275
-------------------------	---

Permit Comments

After The Fact:	No	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Single-story dwelling on slab. 4 bedrooms. No deck at this time. SSTS permit no. 220763.
Application Received Date:	10/28/2022	Issued Date:	11/02/2022
Issued By:	Katie Benes		

Terms

Road Setback

Centerline 110'

Right-of-Way 35'

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval

Signature

Date

#1 Approved By



11-3-22

#2 Approved By



11/2/22

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-002-1401	SCHEFFLER, BRIAN K & DANIELLE E	1015 NE 2ND AVE GRAND RAPIDS MN 55744	HARRIS TWP			S:2 T:54 R:25	FARM RESIDENTIAL	21746 RIVER RD GRAND RAPIDS MN 55744	21.64	SE NE LYG S OF LI PARA WITH & 50' N OF COLE CREEK LESS S 266' LYG E OF RD & LESS PT LYG SW OF RD & LESS REV DESCS #1 & #2

River Class:

Applicant / Agent Information

Name:	Brian Scheffler	Phone Number:	(701) 318 - 5947
-------	-----------------	---------------	-------------------

Property Information

Ownership Description:	Private	Access Road Name:	River Rd
Is septic compliant?	None	Road Class:	County State Aid Highway

Structure Information

Existing Use:	Seasonal	Proposed Use:	Accessory
Accessory Structure:	Pole Building	Maximum building height:	35'
Well type:	None	Pressurized Water:	No
Building Dimensions:	20'x40' Pole Shed	Current septic status:	None

Permit Fee

Permit application fee:	Accessory Structure/Addn. - Pole Building \$60
-------------------------	--

Permit Comments

After The Fact:	No	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Single-story structure. No slab. Intended for storage use.
Application Received Date:	11/04/2022	Issued Date:	11/04/2022
Issued By:	Katie Benes		

Terms

Road Setback

Centerline 110'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11-4-22
#2 Approved By		11/4/22

Harris

6C

SSTS Subsurface Sewage Treatment System Permit # 220759

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-535-0175	ANDERSON COLIN J & GOHL ANDREW	33138 GARY DR GRAND RAPIDS MN 55744	HARRIS TWP			S 18 T 54 R 25	RURAL RESIDENTIAL		1.41	LOT 16-BLK 1 PATTEES TRANQUILLE ACRES

River Class:

Applicant / Agent Information

Name: Vicky Anderson

Property Information

Ownership Description: Private Access Road Name: Gary Drive

Well Type: Deep Soil verified?: No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Bob Schwartz	William J Schwartz & Sons	430		Bob Schwartz	William J Schwartz & Sons	430

Septic Information

Type of Septic: Alteration Type: 1 Depth to Limiting Layer: 72

Number of Tanks: 0 Number of Bedrooms: 2 Tank Size: Existing

If other: 1000 gal Pump Tank: None Tank Material: Concrete

Treatment Area Size (sq ft): 325 Treatment Type: Trench/Rock

Permit Fee

Permit application fee: SSTS - Alteration \$175

Permit Information

After The Fact: No

Resort: No

Notes: Management Plan completed. Recommended maintenance every 36 months.
Adding trench to existing trench system. Tanks are existing.

Application Received Date: 11/01/2022

Issued Date: 11/01/2022

Issued By: Katie Benes



Terms

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank, 50' from sewage treatment, 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval

Signature

Date

#1 Approved By

Victoria Anderson 11/1/22

#2 Approved By

Kay Bennis 11/1/22

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-580-0220	DENVER, KELLEY J	32793 SUNNY BEACH RD GRAND RAPIDS MN 55744	HARRIS TWP			S:8 T:54 R:25	FARM RESIDENTIAL	32127 SUNNY LN GRAND RAPIDS MN 55744	0.97	LOT 2 BLK 2LESS THAT PT LYG NLY OF THE FOLL DESC LINE COMM AT THE NW CORNER OF SAID LOT 2; TH S 17D EG 17' 18" W ASSUMED BEARING ALG THE W LINE OF SAID LOT 2 A DIST OF 98.19' TO THE PT OF BEG OF THE LINE TO BE HEREIN DESC; TH N 79 DEG 36' 25" E 245.19' TO THE E LINE OF SAID LOT 2 & SAID DESC LINE THERE TERM SUNNY LANE ACRES

River Class:

Applicant / Agent Information

Name:	Vicky Anderson
-------	----------------

Property Information

Ownership Description:	Private	Access Road Name:	Sunny Ln
Well Type:	Deep	Soil verified?	No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Walker Maasch	Precision Design & Inspections, LLC	4199		Bob Schwartz	William J Schwartz & Sons	430

Septic Information

Type of Septic:	New	Type:	III	Depth to Limiting Layer:	8
Number of Tanks:	1	Number of Bedrooms:	3	Tank Size:	1000 gal
Pump Tank:	500 gal	Tank Material:	Concrete	Treatment Area Size (sq ft):	375
Treatment Type:	Mound				

Permit Fee

Permit application fee:	SSTS - New \$175
-------------------------	------------------

Permit Information

After The Fact	No
Resort	No
Notes:	Management Plan completed. Recommended maintenance every 12 months. This is a Type III system which requires an annual inspection for five years and to be pumped and maintained as required.
Application Received Date:	11/15/2022
Issued Date:	11/15/2022
Issued By:	Katie Benes

Terms

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank, 50' from sewage treatment, 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval Signature Date

#1 Approved By Victoria Henderson 11/15/22

#2 Approved By Kan Bena 11/15/22

Harris

SSTS Subsurface Sewage Treatment System Permit # 220790

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-429-0162	KENTAURUS NATURE VIEW LLC	1012 N 5TH ST MINNEAPOLIS MN 55411	HARRIS TWP			S:11 T:54 R:25	RURAL RESIDENTIAL	20373 GOLF CREST DR GRAND RAPIDS MN 55744	0.07	
	19-429-0164	KENTAURUS NATURE VIEW LLC	1012 N 5TH ST MINNEAPOLIS MN 55411	HARRIS TWP			S:11 T:54 R:25	RURAL RESIDENTIAL	20371 GOLF CREST DR GRAND RAPIDS MN 55744	0.07	
	19-429-0166	KENTAURUS NATURE VIEW LLC	1012 N 5TH ST MINNEAPOLIS MN 55411	HARRIS TWP			S:11 T:54 R:25	RURAL RESIDENTIAL	20353 GOLF CREST DR GRAND RAPIDS MN 55744	0.07	
	19-429-0168	KENTAURUS NATURE VIEW LLC	1012 N 5TH ST MINNEAPOLIS MN 55411	HARRIS TWP			S:11 T:54 R:25	RURAL RESIDENTIAL	20355 GOLF CREST DR GRAND RAPIDS MN 55744	0.07	

River Class:

Applicant / Agent Information

Name:	Ron Myers	Phone Number:	(218) 327 - 9273
-------	-----------	---------------	-------------------

Property Information

Ownership Description:	Private	Access Road Name:	Golf Crest Dr
Well Type:	Deep	Soil verified?	No

Designer/Installer

Designer Name and License #:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Ron Myers</td> <td>RON-EX Excavating</td> <td>697</td> </tr> </tbody> </table>	Contact Name	Business	License	Ron Myers	RON-EX Excavating	697	Installer Name and License #:	<table border="1"> <thead> <tr> <th>Contact Name</th> <th>Business</th> <th>License</th> </tr> </thead> <tbody> <tr> <td>Ron Myers</td> <td>RON-EX Excavating</td> <td>697</td> </tr> </tbody> </table>	Contact Name	Business	License	Ron Myers	RON-EX Excavating	697
Contact Name	Business	License													
Ron Myers	RON-EX Excavating	697													
Contact Name	Business	License													
Ron Myers	RON-EX Excavating	697													

Septic Information

Type of Septic:	Alteration	Type:	III	Depth to Limiting Layer:	0
Number of Tanks:	2	Number of Bedrooms:	8	Tank Size:	Other
If other:	Existing 2-1500 gal; New 1820 gal	Pump Tank:	Other	If other:	1820 gal
Tank Material:	Concrete	Treatment Area Size (sq ft):	1000	Treatment Type:	Mound

Permit Fee

Permit application fee:	SSTS - Alteration \$175	x2	\$350 Total
-------------------------	-------------------------	----	-------------

Permit Information

After The Fact:	No
Resort:	No
Notes:	<p>System to serve 4-2 bedroom condos. Each side will feed into existing 1500 gal septic, then will feed to single 1820 gal septic, then 1820 gal pump then into Type III Mound (2-10'x50'). System is described as a Type III due to disturbed soils. Using two existing 1500 gal tanks.</p> <p>Management Plan completed. Recommended maintenance every 24 months.</p> <p>This is a Type III system which requires an annual inspection for five years and to be pumped and maintained as required.</p>
Application Received Date:	11/21/2022
Issued Date:	11/21/2022
Issued By:	Katie Benes

Terms

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank, 50' from sewage treatment; 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy



Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartleit at (218)591-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11/21/22
#2 Approved By		11/21/22

SSTS Subsurface Sewage Treatment System Permit # 220763

Itasca County Courthouse
 123 NE 4th Street
 Grand Rapids, MN 55744
 (218) 327-2857

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-525-0291	SHOOK, TIMOTHY R	457 N FOUNTAIN WICHITA KS 67208	HARRIS TWP	POKEGAMA	GD	S.21 T.54 R.25	RURAL RESIDENTIAL		1.88	ALL LOTS 29-30 & LT 31 LESS REV DESC 1 OSPREY BEACH

River Class:

Applicant / Agent Information

Name: Brandon Jahn

Property Information

Ownership Description: Private Access Road Name: LaPlant Rd
 Well Type: Deep Soil verified?: No

Designer/Installer

Designer Name and License #	Contact Name	Business	License	Installer Name and License #	Contact Name	Business	License
	Bob Schwartz	William J Schwartz & Sons	430		Bob Schwartz	William J Schwartz & Sons	430

Septic Information

Type of Septic: New Type: III Depth to Limiting Layer: 12
 Number of Tanks: 2 Number of Bedrooms: 3 Tank Size: 1000 gal
 Pump Tank: 1000 gal Tank Material: Concrete Treatment Area Size (sq ft): 208.3
 Treatment Type: Mound

Permit Fee

Permit application fee: SSTS - SSTS

Permit Information

After The Fact: No
 Resort: No
 Notes: Management Plan completed.
 This is a Type III system which requires an annual inspection for five years and to be pumped and maintained as required. System designed as Type III using time dosing due to property size limitations.
 Land Use permit no. 220763.
 Application Received Date: 10/28/2022
 Issued Date: 11/02/2022
 Issued By: Katie Benes

Terms
Riparian Setback

50' tank; 100' sewage treatment

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank, 50' from sewage treatment, 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy



Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616 New or upgrading driveways, for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11-3-22
#2 Approved By		11/2/22



Letter of Transmittal

3404 15th Avenue East
Suite 9
Hibbing, MN 55746
Phone: 218-263-8869

Client:
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Project:
B2208584
Sunny Beach Road Reclamation SAP 031-592-001
Sunny Beach Road
Grand Rapids, MN 55744

Table of Contents

Title	Description
Asphalt Mixture Report	488553
Asphalt Mixture Report	488555

Distribution List

Name	Company
Christenson, Sara	Short Elliott Hendrickson, Inc.
Endres, Mickey	Braun Intertec Corporation
Kelley, Jim	Harris Township

11001 Hampshire Avenue S
Minneapolis, MN 55438
Phone: 952-995-2000

Client:
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Project:
B2208584
Sunny Beach Road Reclamation SAP 031-592-001
Sunny Beach Road
Grand Rapids, MN 55744

Sample Information

Sample Number:	488553	Field ID:	---
Supplier:	Hawkinson Construction	Plant:	Itasca Pit
Location:	Pavement -	Sampled By:	Heuer, Marcus
Location Details:	975 tons for day		
Specification:	MnDOT 2360 SPWEB340(R)		
Date Sampled:	10/19/2022	Sampled From:	Truck At Project
Date Received:	11/01/2022	Lab:	11001 Hampshire Ave S, Bloomington, MN
Date Tested:	12/05/2022	MDR:	01-2022-007

Laboratory Results

Mixture Properties				Sieve Data MnDOT 1203			
Description	Results	Specification	Result	Sieve Size	Passing (%)	Specification	Result
Asphalt (%): MnDOT 1853	5.0			25 mm (1 inch)	100	100	Pass
Bulk Gravity: MnDOT 1820	2.409			19 mm (3/4 inch)	100	97-100	Pass
60 Gyrations				12.5 mm (1/2 inch)	86	85-100	Pass
Rice Gravity: Density (pcf): MnDOT 1807	2.503 155.9			9.5 mm (3/8 inch)	76	35-90	Pass
Air Voids (%): MnDOT 1808	3.8	2 - 6	Pass	4.75 mm (No. 4)	61	30-80	Pass
CAA 1 Face (%): MnDOT 1214	93	55 min	Pass	2.36 mm (No. 8)	48	25-65	Pass
FAA (%): MnDOT 1206	42	42 min	Pass	1.18 mm (No. 16)	35		
				600 µm (No. 30)	22		
				300 µm (No. 50)	12		
				150 µm (No. 100)	6		
				75 µm (No. 200)	3.8	2.0-7.0	Pass

Testing Technicians	MnDOT Certification #
Asphalt: Kauffman, Jayson	14224
Aggregate: Limley, Jason	15600

General

Results: Pass - The above test results meet the referenced specifications.



11001 Hampshire Avenue S
Minneapolis, MN 55438
Phone: 952-995-2000

Client:
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Project:
B2208584
Sunny Beach Road Reclamation SAP 031-592-001
Sunny Beach Road
Grand Rapids, MN 55744

Sample Information

Sample Number:	488555	Field ID:	---
Supplier:	Hawkinson Construction	Plant:	Itasca Pit
Location:	Pavement -	Sampled By:	Heuer, Marcus
Location Details:	2182 tons Test number 7		
Specification:	MnDOT 2360 SPWEB330		
Date Sampled:	10/20/2022	Sampled From:	Truck At Project
Date Received:	11/01/2022	Lab:	11001 Hampshire Ave S, Bloomington, MN
Date Tested:	12/05/2022	MDR:	

Laboratory Results

Mixture Properties				Sieve Data MnDOT 1203			
Description	Results	Specification	Result	Sieve Size	Passing (%)	Specification	Result
Asphalt (%): MnDOT 1853	5.5			25 mm (1 inch)	100	100	Pass
Bulk Gravity: MnDOT 1820	2.410			19 mm (3/4 inch)	99	97-100	Pass
60 Gyrations				12.5 mm (1/2 inch)	91	85-100	Pass
Rice Gravity: Density (pcf): MnDOT 1807	2.522 157.1			9.5 mm (3/8 inch)	82	35-90	Pass
Air Voids (%): MnDOT 1808	4.4	1 - 5	Pass	4.75 mm (No. 4)	66	30-80	Pass
CAA 1 Face (%): MnDOT 1214	88	55 min	Pass	2.36 mm (No. 8)	53	25-65	Pass
FAA (%): MnDOT 1206	42	42 min	Pass	1.18 mm (No. 16)	38		
				600 µm (No. 30)	24		
				300 µm (No. 50)	14		
				150 µm (No. 100)	8		
				75 µm (No. 200)	5.1	2.0-7.0	Pass

Testing Technicians	MnDOT Certification #
Asphalt: Kauffman, Jayson	14224
Aggregate: Limley, Jason	15600

General

Results: Pass - The above test results meet the referenced specifications.



7C



U.S. DEPARTMENT OF COMMERCE
Economic and Statistics Administration
U.S. CENSUS BUREAU
FORM
C-700(SL) (03/07/2021)

**CONSTRUCTION PROGRESS REPORTING SURVEY
STATE AND LOCAL GOVERNMENTS**
OMB No. 0607-0153; Approval Expires 02/28/2025

DUE DATE:
DEC 19, 2022

In any correspondence pertaining to this report, refer to the ID.

RETURN TO:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

4549723 202211 4549723
Harris Township Roads
Attn Peggy Clayton

FAX:
1-800-845-8245

Board Chairperson
20876 Wendigo Park Road

**VIA INTERNET
OR FOR HELP:**
econhelp.census.gov/cprs

Grand Rapids MN 55744

Use your unique User ID
and original password.

User ID:
Password:

(Please correct any errors above)

IMPORTANT
Please refer to the back of
this form for more information
and instructions for
completing the survey.

NOTICE - Title 13 United States Code (U.S.C.), Sections 131 and 182, authorizes the Census Bureau to conduct this collection. These data are subject to provisions of Title 13, U.S.C., Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of this page. Without this approval, we could not conduct this survey. We estimate this survey will take an average of 10-30 minutes to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

Section A PROJECT IDENTIFICATION
The construction project described below is associated with your organization according to published sources. Please correct any errors or fill in any blanks in Sections A and B. If necessary, make your corrections in item 9, Remarks, or use a separate sheet. IF YOU HAVE ANY QUESTIONS CONCERNING THIS FORM, PLEASE CALL 1-800-845-8246.

1a. PROJECT DESCRIPTION Sunny Beach Road - Full Depth Reclamation : 59201	1b. PROJECT LOCATION Sunny Beach Rd Harris Township MN
--	--

Section B PERSON TO CONTACT REGARDING THIS SURVEY - Please correct any errors below

2a. Name Peggy Clayton	
b. Telephone (218)244-1811	c. Fax
d. Email Address supervisorchtp@gmail.com	
e. Web Address	

Continue with Section C on the next page

Section C OWNERSHIP, START AND PROJECTED COMPLETION DATES

3. TYPE OF OWNERSHIP – Mark (X) one box.

- Is this project State Government or Agency
 Privately owned OR Owned by: Federal Government or Agency
 Local Government or Agency

4a. START DATE OF CONSTRUCTION

When did actual construction work on the site start, or when do you estimate it will start? Enter month and year.

Month and year of actual or expected start date
Sep 2022

4b. PROJECTED COMPLETION DATE

When do you estimate it will complete? Enter month and year.

Month and year of expected completion date
Jun 2023

Section D COST ESTIMATES

INCLUDE

- Site preparation and outside construction, such as sidewalks and roadways
- Mechanical and electrical installations which are integral parts of the structure, such as elevators, heating equipment, etc.

EXCLUDE

- Land and pre-existing structures
- Architectural, engineering, and owner's overhead and miscellaneous costs – See item 6
- Movable machinery and equipment, furniture, and furnishings
- Contingency funds

FOR HEAVY NONBUILDING PROJECTS SEE SPECIAL INSTRUCTIONS ON BACK

NOTE: If project is on a "cost plus" basis, enter your best estimate of the final cost.

5a. CONTRACT CONSTRUCTION COST

(Amounts to be paid to contractors and subcontractors)

Construction costs (Thousands of dollars)
\$ 1731 ,000.00

5b. OWNER SUPPLIED MATERIALS AND LABOR

(Construction materials supplied by owner and the value of work done by project owner's own construction employees assigned to the project.)

\$,000.00

5c. TOTAL CONSTRUCTION COST

(Sum of 5a + 5b)

\$ 1731 ,000.00

6. ARCHITECTURAL, ENGINEERING, AND MISCELLANEOUS COSTS

If book figures are not available, reasonable estimates are acceptable.

INCLUDE

- All fees for architectural and engineering services. If contractor was authorized to "design and construct" this project, such cost should be included in item 5a.
- Cost of design work by owner's staff
- Project owner's overhead and office costs
- Fees and other miscellaneous costs allocated on owner's books to this project

EXCLUDE

- Cost of movable machinery and equipment, land, furniture, and furnishings
- All interest to be paid directly by state or local governments

Architectural, engineering, and miscellaneous costs (Thousands of dollars)
\$ 138 ,000.00

7. Intentionally left blank

Continue with Section E on the next page

REPORTING INSTRUCTIONS FOR STATE AND LOCAL CONSTRUCTION PROJECTS

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this voluntary collection of information, including suggestions for reducing the burden, to: EID CEB Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K081, Washington, DC 20223. You may email comments to eid.cabcustomer.service@cen.us.gov. Be sure to use "EID CEB Survey Comments 0607-0153" as the subject.

▶ Section A - PROJECT IDENTIFICATION

Correct any information in items 1a and 1b if necessary.

For the project described in item 1a to be government owned, it must be state, local, or federal government owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

For the project described in item 1a to be privately owned, it must be privately owned during construction and involve the erection of a new structure(s) or improvements to an existing structure(s) as defined below.

If the project is only maintenance and repairs, please note so in item 9; Remarks, complete item 2, and return the form.

▶ Section B - PERSON TO CONTACT REGARDING THIS SURVEY

Item 2 - Enter or correct the information for the person who can answer questions about this survey.

▶ Section C - OWNERSHIP, START AND PROJECTED COMPLETION DATES

Item 3 - As noted, "ownership" for purposes of this survey, depends on the owner during the construction phase. Check the appropriate box.

Item 4a - The start date is defined as the date that actual construction work first began on the project described in item 1a, if the project is to start at some future date, please enter the date, complete item 2, and return the form.

Item 4b - The projected completion date is defined as the date the project described in item 1a is expected to be completed.

▶ Section D - COST ESTIMATES

"Construction," for purposes of this survey, is defined as the building of and/or improvements to fixed structures. This INCLUDES:

- New structures, additions, alterations, conversions, expansions, rebuilding, reconstruction, renovations, rehabilitations and major replacements, such as the complete replacement of a roof or heating system.
- Mechanical and electrical installations - Plumbing, heating, electrical work, elevators, escalators, central air-conditioning, and other similar building services.
- Outside construction - Clearing and grading of undeveloped land and the fixed, auxiliary structures which the project owner builds within the property lines. Also, roadways, bridges, parking lots, utility connections, outdoor lighting, pools, athletic fields, piers, wharves and docks, and all similar auxiliary facilities.

FOR HEAVY NONBUILDING PROJECTS

In addition to a, b, and c, construction INCLUDES:

- Fixed works, such as power plants, dams, highways, bridges, reservoirs, and sewer and water facilities.
- Machinery and equipment which are integral parts of structures. Also fixed, largely site-fabricated equipment, such as storage tanks.
- The following types of equipment: boilers, towers, and fixtures.

EXCLUDE: Movable machinery and equipment which are not integral parts of structures. Also, for power generation plants, exclude primary power producing machinery, such as generators, reactors, and steam engines.

Item 5a - Estimate the total amount to be paid to construction contractors by the project owner for work done on this project.

Item 5b - Estimate the total cost of labor by the owner's construction employees working on the project, including supervisory personnel assigned to the project. Include the total cost of all construction materials supplied by the owner, including those the owner expects to supply to the contractor for installation in this project.

Item 5c - Sum of values reported in items 5a and 5b. This is the value to be reported in item 8a, monthly value of construction put in place.

Item 6 - Estimate the total amount of fees which the project owner has paid or will pay to architectural and engineering firms for work on this project. Also estimate the total cost of all other construction items which the project owner will allocate on the books to this project. Include the project owner's overhead and office costs, the cost of design work by the owner's staff, and other miscellaneous construction fees and costs allocated on the owner's books. DO NOT include the cost of movable machinery and equipment, land, furniture, and furnishings. If book figures are not available, reasonable estimates are acceptable.

Item 7 - Intentionally left blank.

▶ Section E - MONTHLY CONSTRUCTION PROGRESS REPORT

Item 8a - Report the monthly value of construction put in place for the costs associated with item 5c. These costs include:

- Work done by contractors and/or subcontractors, including any retainage being withheld until the work is complete.
- The cost of any materials installed which were provided by the owner.
- The work done by the project owner's own construction employees, including supervisory personnel assigned to this project.

Initially, report monthly values from the start month to the most current month shown in item 8a. Then each month, when the form is returned to you, report for the month shown and any revisions which you might have. When entering monthly data, be sure to report the costs in the month in which the work was done rather than in the month in which payment was made. If the contractor's bills are for periods other than monthly, estimate a monthly amount. If costs are not available, please leave the value blank. In each month where there is no construction, enter a zero.

Item 8b - If construction is complete except for some minor work or retainage (up to 3 percent of item 5c), you may stop reporting on this project by entering the completion date in item 8b and indicating any remarks in item 9.

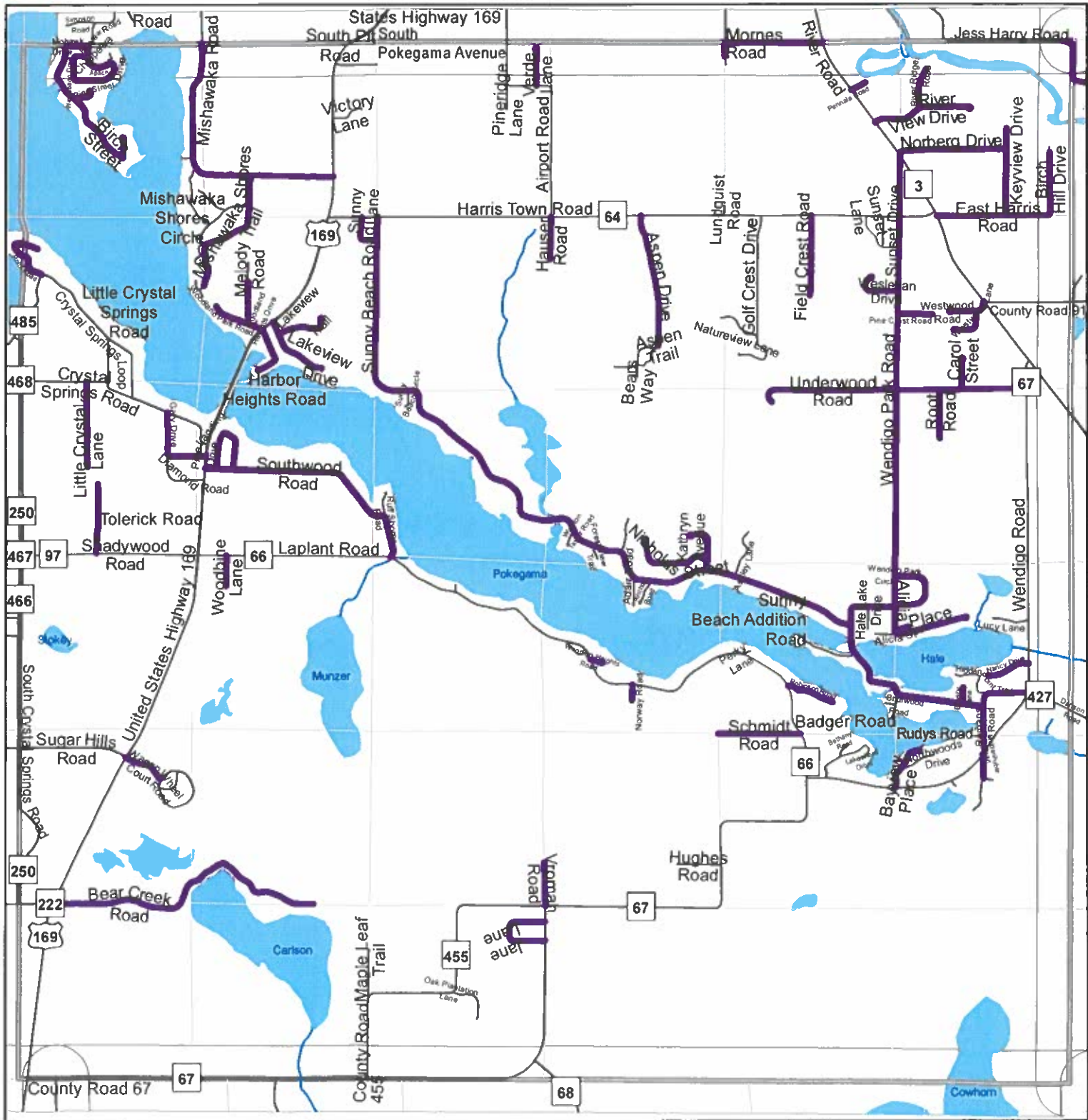
Your Town/Township is currently under contract with Itasca County for the services shown below. This contract expires **April 30th, 2022**. Your Town/Township must authorize continuance of this contract for the period **May 1, 2022 to April 30th, 2023**. **If there are changes, please note them in the comments section** and we will adjust new contract. Rates for 2022 Grading are: \$700/Mile for one trip per month; and \$1400/Mile for two trips per month. Rate for 2022-2023 Snowplowing is: \$700/Mile. Rate for Town Hall/Buildings is 0.25 Miles * \$700/Mile = \$175/Location Annually. **Estimated rate for 2022 Dust Control: \$2100/Mile** (18 foot width, single application). **Final rate for 2022 Dust Control** will be determined by contract between Itasca County/Supplier and will include grading to prepare road for application.

HARRIS TWP - Attachment "A"

	Road Name	length of road	grading once	grading twice	snowplowing	dust control	Comments
		miles	per month	per month	miles	miles	
1	Alicia Place	0.55			0.55		
2	Alicia Spur	0.10			0.00		Township will snowplow
3	Apache Drive	0.20			0.20		
4	Aspen Drive	0.75			0.75		
5	Bayview Place	0.30			0.30		
6	Bear Creek Road	1.70			1.70		
7	Birch Hill Drive	0.38			0.38		
8	Birch Street	0.80			0.80		
9	Breezy Lane	0.10			0.10		
10	Carol Street	0.20			0.20		
11	Casper Landing	0.20			0.00		
12	Chippewa Drive	0.30			0.30		
13	Davis Road	0.10			0.10		
14	East Harris Road	0.60			0.60		
15	Field Crest Road	0.50			0.50		
16	Forest View Trail	0.10			0.00		Township will snowplow
17	Gary Drive	0.45			0.45		
18	Harbor Heights Rd.	0.30			0.30		
19	Hauser Road	0.25			0.25		formerly Hauser Drive
20	Hughes Road	0.25			0.00		Removed 11/28/22 by Jim Kelly
21	Isle View Road	0.30			0.30		
22	Jane Lane	0.50			0.50		
23	Jess Harry Road	0.10			0.10		Corner
24	Kathryn Avenue	0.25			0.25		added 12/2015
25	Keyview Drive	0.50			0.50		
26	Lakeview Drive	0.40			0.40		
27	Lakeview Trail	0.30			0.30		added 5/1/2016
28	Little Crystal Lane	0.50			0.50		
29	Lundquist Road						Vacated
30	Melody Road	0.25			0.25		
31	Metzenhuber Road	0.10			0.10		
32	Mishawaka Road	1.55			1.55		

33	Mishawaka Shores Tr	0.60			0.60		
34	Mohawk Drive	0.08			0.08		
35	Nancy Drive	0.25			0.25		
36	Nicholas Street	0.40			0.40		Added 10/18/21 per Jim Kelly
37	Norberg Drive	0.60			0.60		
38	Norway Road	0.10			0.10		
39	Pennala Road	0.10			0.10		
40	Pine Crest Road	0.20			0.20		
41	Pine Landing Drive	0.45			0.45		
42	Pine Street	0.15			0.15		
43	River Ridge Road	0.20			0.20		
44	River View Drive	0.60			0.60		
45	Robinson Road	0.30			0.30		
46	Romans Road	0.25			0.25		
47	Root Road	0.30			0.30		
48	Ruff Shores Road	0.15			0.00		Township will snowplow
49	Schmidt Road	0.45			0.45		
50	Southwood Road	1.40			1.40		
51	Stony Point Road	0.40			0.40		Add Snowplowing 8/17/2020
52	Sunny Beach Add Rd	0.35			0.00		Township will snowplow
53	Sunny Beach Road	5.70			5.70		
54	Sunny Lane	0.20			0.20		
55	Sunset Drive	0.20			0.00		Remove Snowplowing 3/3/2020
56	Sunset Lane	0.30			0.00		Remove Snowplowing 3/3/2020
57	Tolerick Road	0.40			0.40		formerly Tolerick Drive
58	Township Hall				XXX		As Requested
59	Underwood Road	1.55			1.55		
60	Verde Lane	0.25			0.25		
61	Vroman Road	0.25			0.25		
62	Wagon Wheel Ct Rd.	0.25			0.25		
63	Wendigo Heights Rd	0.10			0.10		
64	Wendigo Park Circle	0.40			0.40		added 12/2015
65	Wendigo Park Road	2.90			2.90		
66	Wesleyan Drive	0.30			0.30		formerly Wesleyan Road
67	Westwood Lane	0.25			0.25		
68	Westwood Road	0.25			0.25		
69	Winnebago Drive	0.15			0.15		
70	Winston Taylor Rd.	0.04			0.00		Township will snowplow
71	Woodbine Lane	0.15			0.15		
72	Woodland Park Rd.	0.30			0.30		
	Totals-	34.15	0.00	0.00	32.46	0.00	last updated: November 28th, 2022

Harris Township



Township Road Maintenance Snow Plowing Last Updated: 5/06/2019

Legend

- Roads Snowplowed Under Contract
- Vector.GIS Roads
- All Other Roads
- Section Lines
- Township Line
- Lakes
- Rivers
- Twp_Snow_Updated_Date

Itasca Geographic Information System
"Decision support through automation"

COPYRIGHT - ITASCA COUNTY
ALL RIGHTS RESERVED

No reproduction of the map is allowed by any
method or in any form without written permission

This information is a compilation of
data from different sources with
varying degrees of accuracy and requires
a qualified field survey to verify

N:\MAINTENANCE\Maintenance Contracts\Twp-City Maintenance
T\Township Maintenance Agreement Maps\2019-2020 Maps

December 6, 2022

Proposal QTB169923

Ms. Nancy Kopacek, Treasurer
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Re: Proposal for a Geotechnical Evaluation
Proposed Road Reconstruction
Mishawaka Shores Trail
Harris Township, Minnesota

Dear Ms. Kopacek:

Braun Intertec Corporation respectfully submits this proposal to complete a geotechnical evaluation for the proposed reconstruction of Mishawaka Shores Trail.

Project Information

Per an email from Sara Christenson, PE, Associate, Civil Engineer II, Short Elliott Hendrickson, Inc., and dated December 2, 2022, we understand the proposed project will include the reconstruction of Mishawaka Shores Trail located at Camp Mishawaka in Harris Township, south of Grand Rapids. The proposed reconstruction will consist of a full depth reclamation of the existing bituminous-surfaced roadway.

Purpose

The purpose of our geotechnical evaluation will be to characterize subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and reconstruction of Mishawaka Shore Trail.

Scope of Services

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

Site Access

Based on our familiarity with the site, it appears that the desired exploration locations are accessible to a truck drill rig. We assume there will be no cause for delays in accessing the exploration locations. We are not including tree clearing, debris or obstruction removal, grading of navigable paths, or snow plowing.

Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the exploration locations from those proposed to facilitate accessibility.

Our drilling activities may also impact the vegetation and may rut the surface to access boring locations. Restoration of vegetation and turf is not part of our scope of services.

Staking

We assume Short Elliott Hendrickson, Inc. will select and stake prospective subsurface exploration locations, and obtain surface elevations at those locations using GPS (Global Positioning System) technology. For purposes of linking the GPS data to an appropriate reference, we request that you provide CAD files indicating location/elevation references appropriate for this project, or give us contact information for the consultant that might have such information.

Utility Clearance

Prior to drilling or excavating, we will contact Gopher State One Call and arrange for notification of the appropriate utility vendors to mark and clear the exploration locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies.

Penetration Test Borings

As requested, we will drill 5 standard penetration test (SPT) borings for the project. The borings will be extended to a nominal depth of 5 feet below existing grades. We will perform standard penetration tests at 2 1/2-foot vertical intervals to the termination depths of the borings.

Groundwater Measurements

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs.

MDH Notification and Sealing Record

Since our planned exploration will be less than 15 feet in depth, the Minnesota Statutes will not require that we complete any notifications or sealing records. If we extend any of the borings to a depth of 15 feet or greater, the Statutes requires that we seal the boreholes and complete a Sealing Record. If 25 feet or greater, the Statutes also require us to complete a Sealing Notification Form. If the Record or Form are required, we will contact you to discuss the additional fees and sealing requirements.

Borehole Abandonment

We will backfill our exploration locations immediately after completing the drilling at each location. Minnesota Statutes require sealing temporary borings that are 15 feet deep or deeper. Based on our proposed subsurface characterization depths, we currently do not anticipate having to seal any of the boreholes.

Upon backfilling or sealing exploration locations, we will fill holes in pavements with a temporary patch.

Unless you direct us otherwise, we intend to thin-spread the cuttings around the boreholes. If we cannot thin-spread cuttings, we will put them in a container left on site. We can provide off-site disposal of the cuttings for an additional fee.

Over time, subsidence of borehole backfill may occur, requiring releveling of surface grades or replacing bituminous or concrete patches. We are not assuming responsibility for re-leveling or re-patching after we complete our fieldwork.

Sample Review and Laboratory Testing

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we anticipate performing 3 mechanical analyses (through a #200 sieve only).

Engineering Analyses

We will use data obtained from the subsurface exploration and laboratory tests to evaluate the subsurface profile and groundwater conditions, and to perform engineering analyses related to pavement design and performance.

Report

We will prepare a report including:

- A CAD sketch showing the exploration locations.
- Logs of the Borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- A summary of the subsurface profile and groundwater conditions.
- Discussion identifying the subsurface conditions that will impact design and construction.
- Discussion regarding the reuse of on-site materials during construction.
- Recommendations for preparing pavement subgrades, and the selection, placement and compaction of fill.
- Recommendations for bituminous pavement section(s) assuming full depth reclamation.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

Schedule

We anticipate performing our work according to the following schedule.

- Drill rig mobilization – within about 4 to 5 weeks following receipt of written authorization
- Field exploration – 1/2 day on site to complete the work
- Classification and laboratory testing – within 1 week after completion of field exploration
- Preliminary results – within 3 days after completion of field exploration
- Final report submittal – within about 2 weeks after completion of field exploration

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

Fees

We will furnish the services described in this proposal for a lump sum fee of \$5,850, which includes up to 1 hour of post deliverable consulting time. Additional requests for meetings, consulting or modifications to the report will be billed at a rate of \$185 per hour.

Our work may extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period.

Additional Services

Our fees do not include potential costs due to the need for snow plowing, towing, stand-by time or work that is not included in the above Scope of Services. We will charge costs for snow plowing or towing (if necessary) at a rate of 1.15 times the actual cost. For stand-by time (defined as time spent by our field crew due to circumstances that are beyond the control of our field crew or its equipment, or beyond the scope of services indicated above), we will charge a rate of \$325 per hour.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. Please sign and return a copy to us in its entirety.

We based the proposed fee on the scope of services described and the assumptions that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Mark at 218.259.5500 or mgothard@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Mark W. Gothard, PE
Senior Engineer



Joseph C. Butler, PE
Business Unit Leader, Senior Engineer

Attachments:
General Conditions (1/1/18)

c: Sara Christenson, PE, Associate, Civil Engineer II, Short Elliott Hendrickson, Inc.

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

General Conditions

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

3.6 Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

3.7 You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

4.5 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Grand Rapids Cable Commission

Sept. 19, 2022

12 Noon, ICTV Offices

Members Present: Peggy Clayton, Michelle Toven, Lisa Mrnak, Tony Valtinson

ICTV Staff Present: Beth George, Stephani Crecelius

Clayton called the meeting to order at 12 Noon

Agenda

- Proposed amendment to add discussion on changing the date of the final GRACC meeting of 2022.

Mrnak made a motion to accept the agenda as amended. Toven 2nd.

Motion carried unanimously.

Minutes

May Meeting Minutes

Toven made a motion to accept the May meeting minutes as they appear. Clayton 2nd.

Motion carried unanimously.

July Closed Caption Special Meeting Minutes

Valtinson made a motion to accept the July Special Meeting minutes as they appear. Mrnak 2nd.

Motion carried unanimously.

Financials

Toven made a motion to accept the financials. Mrnak 2nd.

Motion carried unanimously.

Correspondence/Approval of Bills/Approval of Secretarial Fees

- A. Valtinson made a motion to approve paying the \$75 Sept. Secretarial invoice. Toven 2nd.
Motion carried unanimously.
- B. Mediacom rate increase letter read for information only.
- C. Toven made a motion to approve paying the \$20,000 Closed Captioning contribution invoice. Clayton 2nd.
Motion carried unanimously.

Old Business

Joint Powers Agreement

- All business concluded. Joint powers agreement was brought before individual townships and cities and approved by all.

New Business

Approve Proposed 2023 Budget

Toven made a motion to accept the proposed 2023 budget as it appears. Valtinson 2nd.

Motion carried unanimously.

ICTV Report

- Blandin Grant was requested 7 weeks before it is usually due. Blandin asked that ICTV phase out need for Blandin funding in the next 3 years. ICTV began planning new revenue streams to take the place of the usual grant.

Misc.

- Discussion of moving Nov. GRACC Meeting from Nov 21. To Nov. 28. All parties are available and in agreement. New meeting date is Nov. 28, 2022 at Noon.

Mrnak made a motion to adjourn the meeting. Valtinson 2nd.

Clayton adjourned the meeting at 12:32 p.m.

Networking Opportunities Team Meeting

Networking to improve efficiency, maintain service levels and
save money
while preserving our individual community identities

Oct. 26, 2022

**The next meeting will be October 26, 2022 at the Timberlake Lodge, 11-1,
lunch included.**

Present: Peggy Clayton (Harris), Lilah Crowe (Historical Society), Mike Baltus (Spang), Kelly Derfler, Lisa Mrnak (LaPrairie), Kurt Stanley (Arbo), Terry Snyder (Itasca County), Sarah Carling (CEDA), Tony Valtinson (Cohasset), and Mary Jo Wimmer.

Open Market

Harris Township

Fall road tour and property inspection completed.

Sunnybeach Road is complete except for a few touch-ups in the spring.

Township will be taking over Grand Rapid's part of Isleview Road

Now have a culvert policy and a new form for requests. The township will pay for one culvert per township home.

Looking for a caretaker/Sexton

Have 3 parcels of land for sale.

Prepping for rink season

Woodtick landing is clean and nice.

Historical Society/ Itasca County Agricultural Association

Historical Society is researching for an author.

Held their annual meeting last week.

Ag. Association will hold their annual meeting next week.

They are in the black.

Are preparing for next year's Lights in the Pines event.

Spang Township

Meeting last night Oct. 25

Working to get town hall approved as an emergency shelter

Township Association

Held a candidate forum at the last meeting

John Linder is speaking at the November meeting

Arbo Township

Finished overlay on primary roads

Storage units are filling up

Have 863 residents

Does a newsletter to residents

Itasca County

Election – exceeding early voting of two years ago

County board meeting has moved to Nov. 10 due to elections

Still working on permitting Huber

Mesaba Metalics was owing over \$2M in taxes – they paid in full after a media event

0% levy increase for 2023

CEDA

Deer River is finalizing a playground project. Their pavilion was destroyed by a tornado

Housing opportunities in Deer River

An artist is redoing the mural in Deer River

Avenue of the Pines trails meeting every third Wednesday

Wabana park project is ongoing with a survey out currently

Coleraine selected for Blandin Boost grant for playground. A survey will be conducted. They are revising their city website

Calumet just finished their community survey

Goodland township is applying for a Blandin Foundation grant

Nashwauk is working on an ATV trail

Grants are available for ATV trails and maintenance

Taconite is getting a new water tower

Transportation Alternative Program – MNDOT from 2025-2027 for rest stops, trails, etc. Offer a 20% match. Due Nov. 4

CEDA has 372 projects, 45 are complete, 83 in motion, the rest waiting.

Cohasset

Halloween party 5-7 at City Hall

Repaving some roads

LaPrairie

New park signs and lighted city signs

Infrastructure in RV park is being developed - Platte north of Hwy. 2 on river, 60 A

L and M purchased old Rainbow Inn property. Their distribution center will move to the Cohasset Industrial Park. Headquarters will remain in LaPrairie.

Latvala lumber building has put up an addition for storage.



**Itasca County Township Association
Office of the Secretary**

Kelly Derfler
39043 Spang Road Hill City, Minnesota 55748
spangclerk@gmail.com 218-398-2109

9C

Itasca County Township Association
Meeting Minutes – November 14, 2022
Harris Town Hall

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, November 14, 2022 @ 7PM. Directors present were President Mike Baltus, Diane Coppens, Mark Klennert, Jon Korpi, Nicole Maki, Larry Salmela, Chris Schultz, Roberta Truempler, and Secretary Kelly Derfler. Townships represented were Balsam, Blackberry, Bowstring, Carpenter, Feeley, Harris, Lone Pine, Marcell, Morse, Spang, and Wabana. Guests present were District 11 Director Reno Wells, Commissioner Leo Trunt, and presenters John Linder and Greg Stoltz.

Pledge of Allegiance was recited.

Motion made by Peggy Clayton to approve the minutes from October 10, 2022. Second by Lloyd Adams and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempler. Balance as of November 13, 2022.

Saving Account Balance	Checking	Total
\$16,175.56	\$463.59	\$16,639.15

Claims:

Salary	November Payroll	\$295.52
--------	------------------	----------

Motion made by Lloyd Adams to approve the treasurer's report, as reported. Second by Jon Korpi and carried. All voting in favor.

Reno's Report-

Covid-19- Townships still have the option to meet virtually, Chair just has to make a declaration that we are still in a pandemic. **MAT Tuesday phone calls-** are ongoing and will also be on Zoom. The first and third Tuesdays at 10am. They last 30 minutes to an hour. These phone calls consist of the latest updates concerning legislative changes, Covid changes and any other information in reference to townships. If you would like to hear about specific topics, contact Reno or the MAT office. Reno has asked that they create an agenda for the Tuesday calls so that officers can see the specific topics that will be discussed. **MAT Newsletter-** released October 20. If you did not receive this, contact the MAT office. **L&R-** Likely to be in person in February. **Department of Revenue-** Sending out notices to get Board of Appeal and Equalization training completed by February 1, 2023. **Former Executive David Fricke-** passed away Sunday, November 6. **ARPA-** Townships have until December 31, 2024 to commit

funds. Must spend funds by December 31, 2026. **Weather Spotting-** There is a winter weather spotting class available from the National Weather Service out of Duluth. The training is virtual. The state has installed some weather stations around the state with cameras that can be viewed on 511.org.

Greg Stoltz, Itasca County Environmental Services Coordinator-

Greg Stoltz gave a brief recap about the success of the Fight Blight program. He brought handouts that will be sent out by email with the meeting minutes. The county plans to take in furniture for free next year. If anyone is looking for wood chips, the county has a large amount for free to take at the transfer station. The cost estimate to dispose of the tires that were taken in is around \$60-70,000. The county does not have plans right now to take in electronics. The county has cleaned up properties that are tax forfeit prior to selling, then assesses the property for the cost of cleanup.

John Linder, Itasca County Emergency Management Coordinator-

John Linder gave a presentation on the State and Federal Disaster Assistance Program. The handouts from his presentation will be sent out by email with the meeting minutes. The county could assist townships using the Hazard Mitigation Plan to work towards planning for disasters. Ex. Can they assist townships in getting a generator? The Hazard Mitigation Plan is prepared and sent to federal level every 5 years (next in 2024). Generators are often added to the plan and can be granted up to 75% of the cost from FEMA.

Commissioner's Report-

Leo Trunt-

County board met on October 25th. Approved a timber sale to be held on December 8 at 10am. Approved a contract for containerized seedlings to be planted on tax forfeit land. Approved a contract to Lakehead Constructors to replace a culvert on the Alborn ATV trail. They held a discussion on the campsite lease within the Loucks-Danyluk Memorial Forest, ultimately deciding not to sell the land to the lease holders and phase them out.

County board met on November 10th. Authorized an internal loan to pay the jail bonds for next year, because the local option sales tax funds will not be received by the due dates. Approved a change in allocation of an eligibility specialist position to create four lead eligibility specialist workers to ultimately save the county money. Approved a time change for the timber sale on December 8th from 10am to 1pm.

Leo congratulated the new elected officials. Larry Salmela congratulated the board on their hard work getting the local option sales tax passed to pay for the jail.

Huber- The Army Corps of Engineers have to run a railroad spur down from the main grade to the west of the Minnesota Power property. This has become a stumbling block. Canisteo Pit- The board will be meeting with the DNR next week. Invasive species (Zebra mussels) were found in the pit.

The Association thanked Leo for all that he has done and for coming to the meetings.

Old Business-

Communications- None

Director's meeting-

ARDC- Larry Salmela's term is expiring at the end of this year. Mike Baltus is willing to fill in if the Association will nominate him for the position.

Motion made by Mark Klennert to nominate Mike Baltus as the ARDC Representative.

Second by Peggy Clayton and carried. All voting in favor.

Budget- The budget for 2023 is \$7,771.24. The budget was increased to account for the pay raise of the secretary to \$200/month and the treasurer to \$150/month.

Motion made by Peggy Clayton to adopt the budget of \$7,771.24 and raise the pay of the secretary to \$200/month and treasurer to \$150/month. Second by Larry Salmela and carried. All voting in favor.

Annual Dinner- Balsam is hosting. Nicole Maki and Kelly Derfler will be working on a caterer.

Elections- Three positions will be up for election in 2023. District 1 (Richard Lacher), District 3 (Larry Salmela), and At Large (Roberta Truempler). The Secretary and Treasurer are elected each year.

Close-up- Chris Schultz will be contacting area schools to see if they are participating in the program.

December meeting- There will be a potluck at 6pm followed by the meeting. Mike Baltus suggested inviting the new commissioners to the potluck. Kelly Derfler will send an invite to the new commissioners.

Committee Reports-

WPIC- Not present.

ARDC- No meeting.

911 User Radio Board- Not present.

ATP- Next meeting in February.

L&R- Next meeting in February.

New Business-

Mike Baltus asked how the clean-up days went for townships that participated. Larry Salmela (Carpenter) stated that it was initiated by the local canister site. They paid for advertising and it ended up very successful. It ran for 9 days.

The next meeting will be on December 12, 2022 at 7PM with a potluck at 6pm at the Harris Town Hall.

Motion made by Peggy Clayton to adjourn the meeting at 8:23pm. Second by Chris Schultz and carried.

Respectfully submitted,

Kelly Derfler

Kelly Derfler, Secretary

Networking Opportunities Team Meeting

Networking to improve efficiency, maintain service levels and save money
while preserving our individual community identities

November 30, 2022

The next meeting will be January 25, 2023 at the Timberlake Lodge, 11-1, lunch included. ** No meeting in December 2022. **

Present: Peggy Clayton (Harris), Lilah Crowe (Historical Society), Tony Valtinson (Cohasset), Sarah Carling (CEDA), Terry Snyder (Itasca County), Burl Ives (Itasca County), Pat Medure (ISD 318), Kurt Stanley (Arbo), Mike Bantus (Spang), Jane Moore (Wabana), Brianna Anderson, (City of Coleraine), Angie Storlie (League of Mn Cities) and Lisa Myrnak (LaPrairie).

Special Guests Present: Commissioners-Elect: District 3 John Johnson, District 5-Casey Venema; Sheriff-Elect Joe Dasovich, and Auditor-Treasurer-Elect Austin Rohling

Introductions: Newly elected officials introduced themselves to the group, with a brief bio included. Those in attendance followed up with questions to Austin Rohling, and Joe Dasovich.

Open Market

Spang: Mike reported the township completed a job description for the caretaker position, which will now be a paid position vs. having volunteers take on that role.

At their monthly township meeting on Tuesday, November 29, 2022, the Oath of Office was delivered to newly elected Supervisor Tom Derfler, re-elected Supervisor Joe Benes, and re-elected Treasurer Roberta Truempler.

The Township Association set their 2023 Budget in October 2022. At the October Township Association Meeting, Itasca County, Emergency Mgr John Linder, presented information on disaster assistance for public infrastructure and reviewed FEMA categories and examples of common and eligible work. Greg Stoltz, Environmental Services, presented information on the recent "Fight Blight" Project held. Four townships participated in the project. The program will be offered in 2023. Discussion followed.

Arbo: Kurt stated their storage facility is already full. The township is currently looking for rink attendants, and rinks are ready for skaters!

ISD 318: Pat stated the district is busy and have been working on their levy which will be less than 1% reduction this year, with an overall .08% less than last year. They will begin contract negotiations as contracts expire June 2023.

The district is also reviewing health insurance, and will more than likely be going through some changes. Discussion followed.

Pat told the group that many high school sports are looking for officials, so if there's any interest out there, they can contact Pat.

Itasca County: Budget discussion took place. They have already been making some budgetary changes by rearranging apartments, and eliminating positions (through attrition).

Commissioners are working diligently on the Huber Project. Commissioner Snyder stated they received an email on MN Power lines #3 and #4, and Commissioner Ives added that MN Power pays 18% of all property taxes, so it's crucial for those lines to keep running!

IRRRB Commissioner Philips will be retiring by the end of the year, and the Governor's office is looking to make an appointment by the end of January 2023.

Commissioner Snyder provided an update on the Canisteo Pit. Pumping will begin on December 8th at an accelerated rate, due to zebra mussels in the pit. Commissioner Ives stated that those on the trails (in that area) with ATVs and snowmobiles are advised to stay on the trails and not veer off. Signage will be placed, and media information/coverage will be provided by the State.

Mesabi Metallics continues to monitor, and continue construction.

Wabana: Jane stated that the township will be holding a fundraiser to raise funds to improve recreational/playground equipment. Upkeep has not been done for over 20+ years. The township has received a grant from the Foundation for \$50,000 (for this project).

City of LaPrairie: Lisa stated the City has been busy with numerous projects. The new city signs have been placed in their designated areas. They are working on obtaining grant funding for pedestrian/flashing lights to cross Hwy 2 in LaPrairie. The county has federal funding, which would fund 80% of the cost for the flashing lights..

The City is also looking into replacing the back drops at the baseball field.

The RV park is almost completed, with seeding to be done in early spring. They are looking at an opening of May 2023.

They're also working on housing development, and looking for an infrastructure grant.

League of MN Cities: Angie told the group that their focus has been training new clerks, and 80 city clerks have already gone through training. Angie added that over the last 18 months there have been 200 clerks attend the training.

Harris: Peggy reported that their next board meeting will be December 14, 2022 where they will be scheduling budget sessions for January and February, and scheduling re-organization/admin policy for January.

The township has received a few offers on the three parcels of land for sale. The board will be making a decision after the December 14 board meeting.

The township will also be looking at pulling together a road agreement regarding Jess Harry Road. There are three main players involved in the road, consisting of the City of Coleraine, Harris Township, and Blackberry Township.

Interviews for rink attendants have been completed, and they will be hiring for both Crystal and Wendigo Parks. They have many volunteers lined up for flooding at both locations.

The Caretaker/Sexton position is still open, as the current caretaker will be resigning at the end of December.

Historical Society: Lilah stated that the historical society will be turning 75 in 2023. They are digitizing the "Grace" picture and are making only 75 prints at \$100 per pic. The society will once again have the "deck of cards" displaying 52 pictures/trivia and are currently looking for sponsors for this project. They have their next escape room set up "Grape Hoppers in the Land of Vine", and in the spring they're looking at an escape room "Bigfoot's Back Yard".

Itasca County Fair Association: Lilah stated that the township association met at the trailhead building over the summer, and she is encouraging other townships and businesses etc. to utilize the trail head building for their meetings, etc. The cost is \$25 per meeting.

Lilah discussed the holiday "lights in the pine" in which people will be able to drive through the fairgrounds to see the lighting displays. They are asking families and businesses to sponsor this project. Paul Bunyan contributed \$20,000, and according to Lilah, IRRRB will also be contributing.

City of Coleraine: Brianna stated the City will have 6 rink attendants hired, of which five are hockey players, so they will be fully staffed. They received a demo grant to gut the inside of the building, which the new business "Smoke on the Water" will be opening (hopefully) in 2023. The paperwork has been signed.

The Old Stone Church building was purchased, and an application has been received.

The current mayor was reelected, and they have one new council person and appointed an additional council person.

Discussion held on the bridge, crossing Hwy 169, which is partially owned by the City. They will be working on upgrading the Cotton Beach Park playground, and hopefully partnering with the YMCA on lifeguard (training).

CEDA: Sarah reported that Henry Hellman will be putting in his last day of work on December 9, and they are looking at interviewing current staff to fill the position. Sarah encouraged anybody interested that would like to work with CEDA to throw their hat in the ring.

There been a lot of playground upgrades taking place: Goodland, Deer River, Bovey, Marcel, and Effie, with all playgrounds housing different features

She currently has 4 to 5 project calls regarding rehab and expansions on commercial businesses, apartments, and VRBO. Sarah stated it's hard to find grants in these areas, as there is not a lot of funding available.

"Avenue of the Pines" has a trail survey out regarding ATVs, etc. and the survey link can be found on their page.

The IRRRB is still accepting community and development infrastructure program applications until December 2, 2022, and if you have a project and expect to have construction take place within the next six months, then this grant opportunity is for you.

There are 84 projects currently in motion; discussion followed.

City of Cohasset: Tony mentioned that the City has a new mayor, and all new council members, (with the exception of one council member).

"Light the Night" will take place on December 1st. This is a great adventure for families, etc. to attend. The City has fireworks planned and there will be food, etc. available.

Submitted by Peggy Clayton, in the absence of Mary Jo Wimmer.

From: Minnesota Association of Townships info@mntownships.org
Subject: Announcing: MAT-U, a new online training model
Date: Dec 2, 2022 at 5:54:37 PM
To: supervisorchtp@gmail.com

Announcing: MAT-U, a new online training model

MAT is excited to be offering a new online training model: MAT-U. As mentioned in our last newsletter, we are creating training videos and compiling materials to give our officers greater access to all training materials at any time!

The content of the training will be geared towards new MATIT systems, clerk and treasurer duties, and general township operations. All officers are welcome to submit suggestions and requests for specific or specialized training, as we will continually be creating and uploading new content. Videos, zoom recordings, PowerPoints, and handouts will all be available. It will take us time to build up our video library, so please be patient as our library grows throughout 2023 and beyond.

MAT-U will be on an annual subscription model with one master account for each township that allows all of your township officers to access the content library. **The subscription fee for the entire 2023 MAT-U calendar year will be complimentary, thanks to MATIT.**

MAT-U will be open to officers starting in January of 2023. After you sign up, your township's login credentials will be sent to the email provided, along with a link you can use to access MAT-U. It is best to use a township email when signing up, if possible. All officers in your township will use the same email for their usernames when accessing MAT-U.

Each township should register for MAT-U online here.

We are looking forward to this new training option, and we hope it serves you well!

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN
55376

[Unsubscribe supervisorchtp@gmail.com](mailto:supervisorchtp@gmail.com)

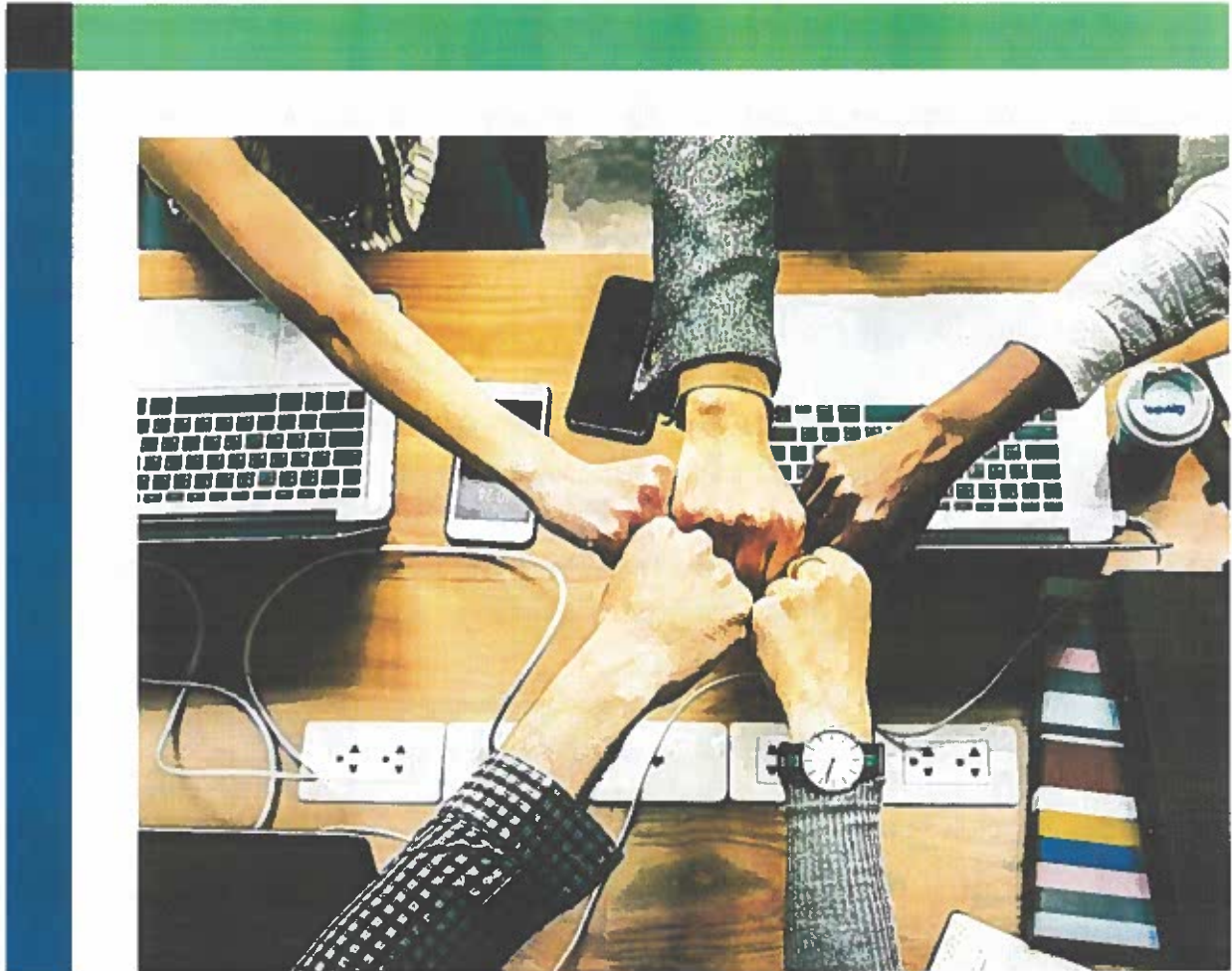
[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@mntownships.org powered by



Try email marketing for free today!

CATALIS



ADVANCING GOVERNMENT. ENGAGING CITIZENS.

Prepared For

Harris Township, Minnesota

Proposal Valid

December 6, 2022 – February 6, 2023

Prepared By

Mike Chaloupka

Customer Success Specialist

mike.chaloupka@catalisgov.com

612-617-5709

catalisgov.com

Dear Harris Township Elected Officials and Staff,

Thank you for your interest in seeing a website upgrade and service proposal.

Presented within is *Website Management*, a service solution whereby my team will plan, draft, restructure, revise, program, test, implement, host, secure, and support a modern, professional, mobile-friendly website to better serve your residents. Highlights include:

- The website will be fully mobile-friendly, beautifully designed, and expertly programmed to support **compliance with ADA and WCAG* standards**.
- Included in your service are all upgrades to the core Website Management System for greater editing features, **training, support**, and expanded infrastructure for increased speed, security, and support.
- Navigation and presentation and delivery of Web content will be optimized as well, with especial detail to the **ease of use for residents and staff**.
- A Website Management plan has a term of 4 years. Your **fixed, annual payment** will be guaranteed for a minimum of 8 years (optional) and will include **two scheduled upgrades** in that time.

On behalf of the entire Catalis Team, I thank you for being our client and for considering my *next generation website* proposal.

Sincerely,

Mike

Mike Chaloupka
Customer Success Specialist

*Americans with Disabilities Act and Web Content Accessibility Guidelines

Why Catalis	4
Greater Value	5
Responsive Website Design (RWD)	6
Put Your Website to Work for You	7
Graphic Design Features	9
Services & Modules	10
Website Management Features	14
Pricing	20
Upgrade Opportunities	21
Renewal & Payment Schedule	22
Scope of Work & Timeline	23
Testimonials	25

Why Catalis

Catalis delivers fully integrated solutions to government agencies that streamline workflows, save staff time, and improve public engagement. We help municipalities and counties, small to large, remain at the forefront of technology in government. Following are some *Website Management* statistics.

4,200,000
U.S. Residents
Served by Our Websites

21
Years Serving
Local Governments

984,000
Daily Page Views
on Our Websites

11
Successful Website
Launches Per Month

33,000
Daily Searches
on Our Websites

99.9%+
Uptime/ Performance,
All-Time

1,000+
Clients in
42 States

95%+
Average Annual
Client Retention

500+
Staff Years'
Experience

0
Security Breaches,
All-Time

Recent client survey: 92% of respondents said that Catalis meets their needs "Well to Very Well."

Greater Value

Catalis' Public Works & Engagement division has made substantial, team wide changes to meet the following goals:

- To improve the **user experience** of both our clients and their residents, and
- To create **raving fans** at our clients' offices!

Your current plan is a subscription, under which clients pay a smaller than average market price, but few extras are included in that price. Under a Service Contract model, however, clients pay more annually, but they receive so much more than they ever did before—a **much stronger value!**

Our past mission was to offer good service at a budget price. Today our mission is to deliver outstanding service at an exceptional value.

	Current Plan	Proposed Plan
Agreement Type	Subscription	Service Contract
Branded, Mobile-Friendly Design	✗	✓
Full Navigation & Content Services	✗	✓
Modern Graphic Design Features	✗	✓
Exempt from Rate Increases	✗	✓
Scheduled Website Upgrades	✗	✓
Up to Two Service Reviews Per Year	✗	✓

Responsive Website Design (RWD)



What is RWD?

<https://www.videforest.wi.us/>

A Responsive Website Design is one that conforms to any device, from large desktop monitor to small smartphone screen in both portrait/ vertical and landscape/ horizontal views, without losing any navigation menu, content, or graphic design element.

Why RWD?

The number of U.S. residents using smartphones increases each year, and the number of visits to community websites increases annually, too. So, the way to serve a public that is increasingly mobile is to inform, engage, and notify them within a mobile friendly format.

Interestingly, RWD improves Search Engine Optimization (SEO) by avoiding duplicate content which negatively impacts a website's search ranking. In fact, since 2015, Google has been prioritizing mobile friendliness as a key ranking attribute.

Why Now?

Today your website receives twice the number of visits from someone using his/ her smartphone than from any other type of device. Simply put, RWD is not only the future, but also the present.

Put Your Website to Work for You

1. Showcase Your Brand

Your official logo will appear in the header on Home and interior pages, making it the first thing your website visitors see. If no logo, Catalis Design will create a custom title graphic for use on the website, official letterhead, and more.

2. Promote Amenities and Services

Image Sliders may be added to Home and to any interior section/ sub-section as well. Get creative in showing what makes your community a terrific place to work, live, and play!

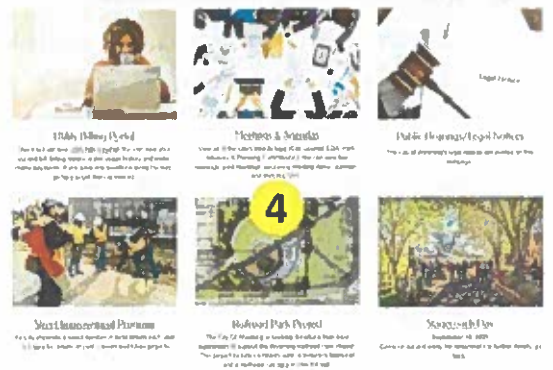
3. One Click to the Most Popular Pages

Linked icons to your most highly trafficked pages will enable residents to find desired information with 1 click. In addition to Quicks Links icons, sections and sub-sections may be assigned a friendly URL, such as *cityname.gov/staff*, and saved by residents as a Favorite in their browsers.

4. Draw Attention to What's New

Icons (see #3) will be mostly unchanged over time, but our clients like to change their self-admin Content Boxes (seen here) regularly to share the latest and to keep their homepages fresh.

If you lack quality images to add to your Content Boxes, you may use professional stock photography licensed by Catalis! A Carousel, which puts Content Boxes on a continuous loop, from right to left, is available upon request (*Carousel is turned off in this example*).



<https://www.wyomingmn.org/>

5. Communicate Timely Messages

The self-admin Notifications Banner will draw visitors' attention to your most urgent notices. For example, *A Watering Ban is in Effect Through August 31*. A separate Banner (examples: Police Banner, Economic Development Banner) may be added to any section/ sub-section, too.



6. Make All Content Searchable

Search is included in all Catalis websites, on all viewports (as is Site Map) for even quicker location of desired content, including documents. To make your social media icons easily located, their default position is next to Search.



7. Make a Deep Menu More Navigable

The Secondary Navigation Block (optional to use) is a terrific tool to put even more clickable paths to your interior pages at your residents' fingertips, as it appears on every page of the website. Breaking one deep menu into two smaller menus will improve the website's navigability.



<https://www.wyomingmn.org/>

8. Make It Easy for Residents to Reach You

Because a footer appears on every page of the website, use it for information that is relevant no matter what page a visitor is on. Contact information is the best use for a footer, and an Advanced Footer is dressed up graphically for an added touch of sophistication.

Graphic Design Features

	Availability / Scope
Creative Draft & Revision Process	✓
Incorporation of Logo, Custom Title Graphic, and Slogan	✓
Image Slider of Self-Uploaded Community Photos, Per Section	On Any Section; 5 Images at a Time
Choice of Navigation: Mega Menu or Traditional	✓
Multiple Colors and Fonts that Support Your Branding	✓
Advanced Footer (Incorporation of an Image)	✓
Styled Content Boxes on Any Page	✓
Site-Wide Search Engine	✓
Facebook, Twitter, YouTube, Pinterest, Instagram, LinkedIn, Nextdoor, and Blogger Icons	Via Social Media Bar, If Desired
Friendly URLs (Section URLs)	✓
Mobile Touch Icon & Favicon (Favorites Icon)	✓
Styled Filmstrip + Quick Links Icons	Up to 15 Icons
Local Weather Integration (Weather.gov)	✓
Notifications Banner, Per Section or Sub-Section	✓
Secondary Navigation Above Footer	✓
Styled Carousel/ Sliding Content Boxes	✓
<u>Every Design Feature Verified for ADA/ WCAG Compliance*</u>	✓

*Americans with Disabilities Act and Web Content Accessibility Guidelines

Services & Modules



Training & Technical Support—Included

What

Our experienced team of professionals is available by phone and email, Monday through Friday, to help clients stay on a sustained, successful path as they use our technologies with online training, re-training, answers to how to questions, and quick fixes.

Why

The best managed websites are those of clients who take full advantage of this invaluable resource to stay current on the latest features, techniques, and best practices.

How Much

All contracts provide access to our Support Team, at **no added charge**.



Academy—Included

What

Academy is an online training program, complete with Knowledge Base and Courses, designed to help customers get the most out of their Catalis website.

Why

Without continued practice and retrieval exercises, humans forget up to 70 percent of what they learn in the first week and up to 90 percent in a month!

How Much

All contracts provide access to Academy, at **no added charge**.



Permit Process Management—*Optional/ Add-On*

What

Permit Process Management is a digital platform that allows government offices to handle all permits, from A to Z, in one centralized program. No more permits scattered across multiple systems and folders!

Why

Permit Process Management will standardize and streamline the permitting process, including payment, for your office **and** for residents. With the increased efficiency that *Permit Process Management* delivers, your license will pay for itself after the 60th permit (estimated) is processed in a year's time.

How Much

Population 1-5000	\$7500 implementation and Year 1	\$5000/ year in Years 2-4
Population 5001-10,000	\$15,000 implementation and Year 1	\$7500/ year in Years 2-4



Mass Notification—*Optional/ Add-On*

What

Mass Notification enables government offices to efficiently broadcast scheduled, GIS/ location-based SMS text, email, and voice messages, including an eNewsletter, to subscribers 24/7/365.

Why

Residents want to stay informed and engage with their community using their mobile devices. Messaging via SMS text, email, and voice message will satisfy your residents, and our all-inclusive pricing will keep your communications budget in check.

How Much

Year One of service includes onboarding and is priced at \$4995.
Starting at Year Two the annual charge is \$4495.



Meeting Management—*Optional/ Add-On*

What

Meeting Management is a feature rich technology that modernizes all activities surrounding a public meeting—before, during, and after. Minutes are created in seconds and made available to the public in a structured, searchable hub within only a few clicks.

Why

Achieving efficiency, better transparency to residents, cost savings, and becoming more environmentally responsible (paperless meetings) is increasingly important to local governments.

How Much

Year One of service includes onboarding/ migration and is priced at \$5495.
Starting at Year Two the annual charge is \$3995.



Request Management—*Optional/ Add-On*

What

Request Management assures Public Works departments that all online requests are processed in a timely manner with efficient acceptance, tracking, communication, and reporting on all requests, large and small.

Why

Residents are more likely to make their government office aware of service needs in the community if provided a quick and convenient tool to do so online.

How Much

Year One of service includes onboarding/ populating and is priced at \$4795.
Starting at Year Two the annual charge is \$3995.



Above is the [Mass Notification](#) dashboard. Both [Meeting Management](#) and [Request Management](#) have the same user interface on desktop, tablet, and smartphone.

Website Management Features

Your [contract](#) will include all **services & features** (and enhancements) on pages 14-19.

Professional, Branded, Mobile-Friendly Design

- ✓ Catalis' graphic design framework supports the latest in ADA (Americans with Disabilities Act) and WCAG (Website Content Accessibility Guidelines) standards
 - ✓ Customized/ branded graphic design to incorporate a community theme into a mobile-friendly/ Responsive Website Design (RWD) format
 - ✓ Access to a licensed collection of professional, stock photography
 - ✓ Incorporation of self-admin community slogan and up to 8 fields within a styled footer
 - ✓ Self-admin, linked Facebook, Twitter, YouTube, Pinterest, Instagram, LinkedIn, Blogger, and Nextdoor icons
-
- ✓ Migration (if applicable) to Catalis' RWD system, Navigation Architecture, Homepage Setup, and Accessibility Statement by Content Services Team

Website Hosting, Performance, and Support

- ✓ Hosting & storage of files; unlimited bandwidth, daily backups at an AWS cloud data center
- ✓ Maintenance and automatic upgrades of base Content Management System (CMS)
- ✓ DDoS (Distributed Denial of Service) protection
- ✓ SSL (Secure Sockets Layer) encrypted administrative website
- ✓ TLS (Transport Layer Security) encrypted public website
- ✓ 24/7/365 monitor and maintenance of Web servers and security systems
- ✓ Online training of the Website Management system
- ✓ Access to Technical Support by phone and e-mail
- ✓ Re-direction of registered domain name to the Catalis server or 4-year registration of an official domain name, if applicable
- ✓ Enrollment in Academy, an online training program with Knowledge Base and Courses

Access, Permissions, and Management

- ✓ Website Management system supports Americans with Disabilities Act (ADA) and Website Content Accessibility Guidelines (WCAG) compliance
- ✓ Unlimited number of Superusers and Editors
- ✓ 24/7/365 access to all Superusers and Editors on desktop, tablet, and smartphone
- ✓ Unique set of permissions for each Superuser, Editor, and Group(s) on the system
- ✓ *Search* locates all pages, documents, and Items by keyword in the Site Administration
- ✓ *Preview* feature: how an unsaved edit will appear on the live website if saved and activated
- ✓ *Live Site* and *Live Page* feature: how a saved edit appears on the live website
- ✓ *Display View* feature: how a saved edit appears in vertical and horizontal orientations of various modern mobile devices
- ✓ Data storage tracker to help manage your load of Web content
- ✓ Audit log shows editing activity of all Superusers and Editors

- ✓ User level choice of Site Administration color (Catalis blue or gray)
- ✓ *Update History* shows, in real time, the date and time on which each section and sub-section was last edited
- ✓ Google Analytics integration delivers real time reporting of traffic to and within your website
- ✓ Single Sign On (SSO) for Website Management system and its modules:
Mass Notification, Meeting Management, Request Management, and Permit Process Management

Editing Features

- ✓ Content loading templates (Content Types) include: Accordion, Basic, Basic without Items, Directory, Events, Image Gallery, Jobs, Locations, Meetings, Milestones, News, Quick List, Quick Poll, Boxes, SmartForms, RSS Subscribe, Site Map, Unsubscribe, External Link. **Coming soon...** Dashboard!
- ✓ Name, order via drag and drop, hide, turn on/ off all navigation menu buttons
- ✓ Import, type, and edit text with formatting controls essential for a Web page
- ✓ Create unlimited number of links to internal pages and external websites
- ✓ *Promotions* feature: create content one time, in one place, but display it in multiple locations
- ✓ Upload, resize, position, and caption photos

- ✓ Upload and/ or embed media files
- ✓ Upload, label, add description of documents, such as permits and newsletters
- ✓ Modern Calendar for events, including repeating events
- ✓ Online opinion polls with controlled responses and option to display the results
- ✓ Image gallery for a Community Photo Album; includes slideshow capability
- ✓ Easily add, position, turn on/ off, and remove sidebars from any page
- ✓ Directory, including contact information and photos, of Elected Officials and staff
- ✓ Post news stories with a pre-set release date for automatic display on live website
- ✓ Display job listings with post & deadline dates and post the employment application
- ✓ Frequently Asked Questions by department or the entire organization
- ✓ Highlight *Related Links* to associated websites without posting long URLs

- ✓ Directory of local attractions, offices, and facilities; auto-generated Google Maps
- ✓ Site Map for added ease by site visitors in locating any section of the website
- ✓ *Last Edit* stamp that shows the date on which any Web page was last updated
- ✓ Site-wide search engine that also searches keywords within uploaded documents

Advanced CMS Features

- ✓ Simple and Advanced HTML editors for extended capability—example: embed community videos from your YouTube Channel or Google Maps of your area
 - ✓ Friendly URLs (for example, cataliscity.com/staff) for any section or sub-section for quicker and direct access to select sections the website—bypassing the home page
 - ✓ Intranet capability for *Staff Only* areas of the website; accessed only by username and password
 - ✓ *Meetings* content type provides a hybrid of calendar and hub for Agendas, Minutes, packets, and media; includes a dedicated Search engine
 - ✓ RSS *In* feeds from other news-related websites
-
- ✓ *Smartforms* online forms system (online service requests, report code violations, permits, volunteer applications, Contact Us, and more); features 18 pre-built, customizable forms

Pricing

Contract Term

4 Years

Annual Payment

\$3995

INCLUDES

All Website Management system features & services listed on [pages 14-19](#), future technology enhancements, Navigation Architecture, Section Rehabilitation, Homepage Setup, Accessibility Statement, all graphic design features on [page 9](#), doubled (at a minimum) file storage amount, training & support, and access to Academy.

LIVE EXAMPLES



City of Long Beach, New York <https://www.longbeachny.gov/>

More Examples Wyoming, MN at <https://www.wyomingmn.org/>, Franklin, PA at <https://franklinpa.gov/>, Mandan, ND at <https://www.cityofmandan.com/>, Franklin County, MO at <https://www.franklinmo.org/>, Centre Region Council of Governments (PA) at <https://www.crcog.net/>, New Design Model at <https://reynolds.test.govoffice.com/> is Now Available

Upgrade Opportunities

The proposed bundle of tools, features, and services is your vehicle to a significantly stronger Internet presence in 2023!

Staff will enjoy the mobile-friendly format, fresh, professional look and feel, added content management tools, as well as a drop in repetitive phone calls from residents asking for information, and more!

So, what *other* services and technologies may be added to your contract, either in 2023 or in 2024, that will take the website to even greater heights?

Below is a review of upgrade opportunities from pages 11-12 and their associated charges.

Add to Your Contract Anytime	Optional Services & Technologies	Page	Year 1	Years 2-4
	Permit Process Management	11	\$7500 or \$15,000	\$5000/ year or \$7500/ year
	Mass Notification	11	\$4995	\$4495/ year
	Meeting Management	12	\$5495	\$3995/ year
	Request Management	12	\$4795	\$3995/ year

Renewal & Payment Schedule

Extend Original Agreement

The original Agreement may be renewed for another 4 years at the same rate as Years 1-4.

At renewal, an equivalent of all services performed in the original Agreement will be repeated (see "REFRESH" below). **This means a new website design, the latest CMS features, navigation menu, reformatting, and training are delivered at no additional charge!**

In short, your contract will keep your organization in a modern, compelling website always and exempt from any increase over the next **8 years**.

ORIGINAL	2023 ▶	ONBOARD—All Technology, Design, Navigation & Presentation, Training	
	2023	Year 1	\$3995
	2024	Year 2	\$3995
	2025	Year 3	\$3995
	2026	Year 4	\$3995
RENEWAL (OPTIONAL)	2027 ▶	REFRESH—All Technology, Design, Navigation & Presentation, Training	
	2027	Year 5	\$3995
	2028	Year 6	\$3995
	2029	Year 7	\$3995
	2030	Year 8	\$3995

Scope of Work & Timeline

Project Scope

Managed by Implementations Team	Phase	Scope
	Graphic Design	<p>Our Lead Designer will collect your official branding materials (logo, colors, and font), community photos, and staff input to begin the creative draft & revision process. Each design iteration will be shared with you electronically. Upon approval of the final draft, your design will be programmed and tested for ADA & WCAG* compliance and compatibility across all major Web browsers.</p>
	Content Services	<p>A Content Specialist will review and reorganize your existing navigation menu for optimum use by residents on the public site and your staff on the administrative site. In addition, the content of existing, activated, and visible pages will be reviewed and rehabilitated for professional presentation to the public. All enhancements will be made in accordance with Web Best Practices and ADA & WCAG* standards.</p>
	Training & Support	<p>In preparation for launch of your remade website, the Support Team will train all staff on the latest software features and techniques to keep your office on a sustained, successful path while managing the website. On the client-Catalis agreed upon date, the new website will be launched. Support, additional training, and access to Academy are provided at no added charge.</p>

*Americans with Disabilities Act and Web Content Accessibility Guidelines

Project Timeline

The actual implementation timeline for deliverables is subject to active client participation, direction, and approvals. Clients' projects typically are completed in only **14 weeks** (estimated).

Phase ▼ Week ▶	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Creative Design, Programming, & Testing														
Migration to RWD Rebuild Site (If Applicable)														
Navigation & Presentation of Content														
Final Approval, Training, & Launch														

Project Management

Our Implementations Manager will oversee your project and work with you and your team over the course of 14 weeks (approximate), ensuring that the Catalis Team delivers on three things: cost, quality, and schedule.

Our objective is to perform *white glove service* and, as result, to create raving fans of Catalis' technologies and services at your government office.

Testimonials

"Your Customer Service staff is very easy to work with and they provide fast results. **Catalis is simple to use**, but whenever we have a question it's always good to know that we can call your Customer Service Department to receive quick answers."

-Arizona Fire & Medical Authority

"Catalis walked side by side with us through the process, **stayed in constant communication, advised and guided us** to an exquisite website that today is the central source for information and connection in our community."

-City of Cascade Locks, Oregon

"Catalis allowed us to personalize our website with new features so that it remains fresh and innovative for years to come. And their **customer service gets an A+ rating**. Always quick replies, always a positive attitude and all the options you need to decide what fits your city."

-City of Twentynine Palms, California

"Catalis is a model for how all IT companies should provide service to the local government sector. Their focus on being responsive to our needs, affordable and user friendly is a tremendous help in our efforts to do the same for our community and visitors.

Catalis is a long-term solution to our website needs."

-City of Pickens, South Carolina

"Mike was great in getting pricing for different things we may want and patient in waiting for the budget year to cycle around. The whole beauty of his proposal was that we paid only for what we wanted, not what *they* wanted.

If we happen to have a question or run into a problem, **there is live support, tutorial videos, and a help website (Academy) to assist us.** But honestly the content management system is very user-friendly.

You can't go wrong with Catalis."

-City of Lakesite, Tennessee

"I highly **recommend Catalis and their team of outstanding professionals.**

We continue to work with them on website redesigns every 3-4 years, and they keep outdoing themselves every time!"

-City of Montevideo, Minnesota

From: Minnesota Association of Townships info@mntownships.org
Subject: Join MAT for Township Day at the Capitol Feb. 1-2, 2023 in St. Paul
Date: Dec 6, 2022 at 2:03:08 PM
To: harristownshipclerk@gmail.com



FEBRUARY 1 AND 2, 2023
IN ST. PAUL, MINNESOTA

**TOWNSHIP DAY
AT THE CAPITOL**

Issues that matter



Township Day at the Capitol: *Issues that matter*

All township officials are invited to join the Minnesota Association of Townships for "Township Day at the Capitol" on February 1 and 2, 2023. We'll have trainings, speakers, and impactful meetings with legislators to advocate for important township priorities.

Importantly, **ALL** township officers are encouraged to participate - we need as many voices as possible. The more officers from your township the better!

MAT EVENT REGISTRATION: Required here for every attendee: <https://bit.ly/TownshipDay2023>

COST: \$100 will be charged to each township per attendee to cover the costs of the event, which includes dinner.

HOTEL AND MEETING LOCATION: All events (besides time at the Capitol) will be at the Radisson Hotel St. Paul Downtown (Capitol Ridge) at 161 St. Anthony Avenue, St. Paul. (This was formerly called the Best Western and Kelly Inn, where MAT has previous held events.) Please book your room with the special MAT rate \$119/night that includes all parking AND breakfast.

To book hotel rooms online:

For one night: February 1: [Click here.](#)

For two nights: January 31 and February 1:, [Click here.](#)

OR to book over the phone: Call the hotel at: [651-227-8711](tel:651-227-8711) and mention code: 2301MNTOWN

SCHEDULE:

Wednesday, February 1:

1:00 to 2:00 PM: Welcome and Legislative Briefing at the Radisson Hotel St. Paul (Capitol Ridge)

2:00 to 5 PM: Legislative Meetings at the State Capitol (3 blocks away, transportation provided)

5:30 to 6:15 PM: Dinner at hotel (included)

6:30 to 7:30 PM: Guest speaker TBD

Thursday, February 2:

7:30 AM: Breakfast at the hotel (included with hotel room)

8:30 AM: Issue-area groups and policy speakers
10:00 AM: Debrief
10:30 AM: Door prizes
11:00 AM: Conclusion

NOTES: Additional logistics will be sent to registered attendees. MAT will provide materials and make your appointments to meet with legislators. There is no hybrid/ Zoom option available.

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN
55376

[Unsubscribe harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@mntownships.org powered by



Try email marketing for free today!

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
11/9/2022	Regular Meeting	fixed rate	\$60.00	\$60.00
11/22/2022	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
11/14/2022	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
11/14/2022	Board of Canvass	Fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
Additional Hourly Work:				
11/1/2022	Sharepoint uploads 10:15-11:40 pm	1.5	\$19.00	\$28.50
11/2/2022	Sharepoint uploads 10:00 pm-12:30 am	2.5	\$19.00	\$47.50
11/2/2022	Work session 5:30-7pm and copies 3:45-4:30 pm	2.25	\$19.00	\$42.75
11/4/2022	Agenda of 11/9	0.5	\$19.00	\$9.50
11/4/2022	Meet ElderCircle at hall 11:00am-12:15 pm	1.25	\$19.00	\$23.75
11/4/2022	Mail, work on and scan resolutions and PB paperwork 4:30-5:30 pm	1	\$19.00	\$19.00
11/4/2022	Update culvert policy, and complete resolution and form	0.75	\$19.00	\$14.25
11/7/2022	Call and texts on land	0.25	\$19.00	\$4.75
11/8/2022	Call from Wisconsin on land	0.25	\$19.00	\$4.75
11/10/2022	Had to retype 3 cemetery deeds 11:15-11:55 pm	0.75	\$19.00	\$14.25
11/10/2011	Hall to post, scan lease and hall policy to website 2pm-2:30 pm	0.5	\$19.00	\$9.50
11/11/2022	2 calls and dus ussuins on land	0.5	\$19.00	\$9.50
11/12/2022	2 emails on land	0.25	\$19.00	\$4.75
11/13/2022	Get board of canvass information, forms etc ready	0.5	\$19.00	\$9.50
11/13/2022	Board of canvass resolution, and cert of election	0.5	\$19.00	\$9.50
11/14/2022	Finalize board of canvass paperwork from auditor Dept , copies	0.75	\$19.00	\$14.25
11/14/2022	Shovel at hall	0.25	\$19.00	\$4.75
11/15/2022	Courthouse Recorder Dept and auditor dept	0.25	\$19.00	\$4.75
11/16/2022	Call person on land sale	0.25	\$19.00	\$4.75
11/16/2022	Resolution on winter burials, polling place,	0.5	\$19.00	\$9.50
11/16/2022	Create resolution on claims 7:15-7:55 pm	0.75	\$19.00	\$14.25
11/17/2022	Hall for copies	0.25	\$19.00	\$4.75
11/21/2022	Call to verizon	0.5	\$19.00	\$9.50
11/22/2022	Meet PB at hall for hookup, swept and shoveled 8:45 am-12:30 pm	3.75	\$19.00	\$71.25
11/23/2022	Courthouse	0.25	\$19.00	\$4.75
11/23/2022	Hall to meet Xerox on my pc and treasurer pc 11-1:00 pm	2	\$19.00	\$38.00
11/27/2022	Invite land sale offer ppl to 11/28 mtg	0.25	\$19.00	\$4.75
11/28/2022	Cable commission mtg	0.75	\$19.00	\$14.25
11/28/2022	Rink interviews 3:30 pm - 4:45 pm	1.25	\$19.00	\$23.75
11/28/2022	Work session 5:30-7pm	1.5	\$19.00	\$28.50

11/29/2022	Zoom mtg with GovOff rep 1:00 pm-2:30pm	1.5	\$19.00	\$28.50
11/30/2022	Network Opportunities mtg 11am-1:15 pm	2.25	\$19.00	\$42.75
		30.25	\$19.00	\$574.75
Hours Covered Under Stipend:		Applicable		
Date		Mileage	Hours	
11/6/2022	FB post 2x			
11/6/2022	Park and cemetery inspections	21		
11/7/2022	FB post			
11/11/2022	FB post			
11/15/2022	FB post			
11/16/2022	Park and cemetery inspections	21		
11/16/2022	Call on road easement			
11/16/2022	Call on CUP			
11/16/2022	Call to northland portables			
11/20/2022	FB post			
11/23/2022	Park and cemetery inspections	21		
11/23/2022	FB post			
11/30/2022	Park and Cemetery Inspections	21		
	Total	84		
Reimbursements:				
September	Mileage total from hrs included in stipend/ non stipend,	84.00	.625	\$52.50
	(Courthouse and hall) hall=40; ch=30	70.00	.625	\$43.75
	Election supplies (Super 1, and Walmart)			\$32.53
	<i>Total reimbursements requested:</i>			\$128.78

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

11/30/2022

Peggy Clayton

Date

Signature

Payment Request

Harris Township
Itasca Count CLERK

Name: Peggy Clayton

Address: Grand Rapids

Date	Description	# Hours	Rate	Amount
CLERK				
11/2/2022	Election training 2:30-4:30 pm	2	\$19.00	\$38.00
11/3/2022	Send our text on agenda items	0.25	\$19.00	\$4.75
11/3/2022	Minutes of 11/3 ws.	0.75	\$19.00	\$14.25
11/3/2022	Mail (mileage)	0.25	\$19.00	\$4.75
11/5/2022	Minutes of 10/12 mtg, 10/24, 10/27, 11/3 7:30-11:30	4	\$19.00	\$76.00
11/6/2022	Agenda, agenda uploads, postings printing issues , pkt 12:45-4:15pm	3.5	\$19.00	\$66.50
11/7/2022	Pick up election equip, set up 9:30-2:30 pm	5	\$19.00	\$95.00
11/7/2022	Meet with head election judge 5:00 pm-7:30 pm	2.5	\$19.00	\$47.50
11/7/2022	Calls on elections	0.25	\$19.00	\$4.75
11/8/2022	Elections 5:30 am- 1am on 11/9	19.5	\$19.00	\$370.50
11/9/2022	Board setup 6:30-7, upload etc, posts after mtgs 9:00-10:45 pm	1.75	\$19.00	\$33.25
11/11/2022	Mail (mileage)	0.5	\$19.00	\$9.50
11/12/2022	Minutes of 11/9/22 Brd mtg 6:45-9:30 pm	2.75	\$19.00	\$52.25
11/16/2022	Board of canvass minutes	0.5	\$19.00	\$9.50
11/17/2022	Agenda	0.5	\$19.00	\$9.50
11/18/2022	Mail (mileage)	0.5	\$19.00	\$9.50
11/18/2022	GRSB (mileage)	0.25	\$19.00	\$4.75
11/20/2022	Hall to upload	0.5	\$19.00	\$9.50
11/22/2022	Set up for brd, after board postings 6:45-7:15, 8:30-10 pm	2	\$19.00	\$38.00
11/23/2022	Upload resolutions, website work on 2023 mtgs etc 2-2:30 pm	0.5	\$19.00	\$9.50
11/23/2022	GRSB (mileage)	0.25	\$19.00	\$4.75
11/26/2022	Brd minutes of 11/22/22 8:30-10:45 pm	2.25	\$19.00	\$42.75
11/30/2022	Mail (mileage)	0.25	\$19.00	\$4.75
11/30/2022	WS minutes of 11/22/22	0.5	\$19.00	\$9.50
	TOTAL	51	\$19.00	\$969.00

Reimbursements:		MILEAGE		
November	GRSB deposit = 11.8, 11.8	23.60	0.625	
	Mileage to hall 4x	32.00	0.625	
	<i>Total reimbursements requested:</i>	66.60	0.625	\$41.63

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

30-Nov-22

Signature

Peggy Clayton

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

Date	Description	# Hours	Rate	Amount
Cleaning:				
11/9/2022	Clean hall after elections 9:30-12:30 pm	3	\$19.00	\$57.00
11/13/2022	Clean after 11/12 rental	0.5	\$19.00	\$9.50
11/16/2022	Clean hall after 11/14 mtgs 2:30-3 pm	0.5	\$19.00	\$9.50
11/19/2022	Clean hall evening of 11/19 Hall rental, breaker issues, mop etc	1	\$19.00	\$19.00
11/21/2022	Clean hall after 11/20 hall rental, sweep, mop, bathrooms etc	1	\$19.00	\$19.00
11/26/2022	Evening hall clean after 11/26/22 rental	0.75	\$19.00	\$14.25
11/27/2022	Clean hall after 11/27/22 mtg	0.5	\$19.00	\$9.50
11/28/2022	Clean hall after 11/28/22 mtg 7:15pm-9:15 pm, mop, etc	2	\$19.00	\$38.00
		TOTALS	9.25	\$175.75
Texts, calls:				
11/14/2022	Key mtg for 11/20 rental	0.5	\$19.00	\$9.50
11/23/2022	Hall rental for 1/28/23	0.25	\$19.00	\$4.75
		TOTALS	0.75	\$14.25
Reimbursements:				
OVERALL TOTAL				\$190.00
<i>Total reimbursements requested:</i>				

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

30-Nov-22

Signature

Peggy Clayton

Payment Request

Harris Township

Itasca County

Nov-22

Name: Ryan Davies

Address:

Grand Rapids, MN 55744

Date	Description	# Hours	Rate	Amount
11/9/2022	Regular Meeting	fixed rate	\$ 60.00	\$ 60.00
11/14/2022	Itasca County Township Association	fixed rate	\$ 60.00	\$ 60.00
11/22/2022	Planning and Development Meeting	fixed rate	\$ 60.00	\$ 60.00
11/1/2022	Monthly Salary	fixed rate	\$ 400.00	\$ 400.00
Additional Work:				
11/3/2022	work session	1.5	\$ 19.00	\$ 28.50
11/28/2022	work session	1.5	\$ 19.00	\$ 28.50
10/1/2022	legal seminar	10	\$ 19.00	\$ 190.00
11/14/2022	board of canvass		\$ 60.00	\$ 60.00
			Total	\$ 887.00
			Net pay	
Reimbursements:				
	Mileage			\$ -
	Other Expenses			\$ -
	<i>Total reimbursements requested:</i>		\$ -	
				\$ -

Check amt:

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Ryan Davies

Signature

12/3/2022

Reimbursements:		Miles	Rate	Amount
	Mileage	0	0.56	\$ -
			0.56	\$ -
	<i>Total Mileage:</i>		0.56	\$ -
	Other Expenses			
	<i>Total Other Expenses:</i>			

Payment Request

Harris Township
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
GONE	Regular Meeting	fixed rate	\$60.00	\$0.00
11/22/2022	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
GONE	Itasca County Township Association Meeting	fixed rate	\$60.00	\$0.00
	Board of Audit	fixed rate	\$60.00	
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
11/3/2022	Work Session	1.5	\$19.00	\$28.50
11/28/2022	Interviews rink attendents	1.25	\$19.00	\$23.75
11/28/2022	Work Session	1.5	\$19.00	\$28.50
11/30/2022	Interviews rink attendances	0.25	\$19.00	\$4.75
	Had call from resident on Hughes Rd	0.25	\$19.00	\$4.75
	Called Distict Forman on Sunny Beach being icy	0.25	\$19.00	\$4.75
	Talked with S E H on Sunny Beach Rd		\$19.00	\$0.00
	TOTAL	5		\$95.00
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
11/13/2022	Talked with S E H on part 2 of survey on Sunny Beach		0.25	
11/13/2022	Talked with resident on Sunny Beach Rd on shoulder		0.25	
	Had call from resident on Hughes Rd		0.25	
	Called District forman on Huger Rd		0.25	
	Called Distict Forman on Sunny Beach being icy		0.25	
	Talked with S E H on Sunny Beach Rd		0.25	
	Met with S E H on Sunny Beach to look at shoulders and Woodtick	10	1	
	Had phone call on Wendigo Lodge		0.25	
	RINKS: Contacted last years rink attendants for this year		0.5	
	RINKS: Had phone call on resident will to help flood rink		0.25	
	RINKS: Had another call on flooding volunteer		0.25	
	Had call from district forman on motor in road on Jane Lane		0.25	
	Total	10		
Reimbursements:				
	Mileage total from hrs included in stipend	10.00	\$ 0.63	\$6.25
	Additional miles		0.63	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$6.25

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

11/30/2022

Jim Kelley

Date

Signature

Payment Request

Harris Township
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
11/8/2022	Regular Meeting	fixed rate	\$60.00	\$60.00
11/22/2022	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
11/14/2022	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
Additional Hourly Work:				
11/1/2022	AM/PM MTG	0.5	\$19.00	\$9.50
11/1/2022	FEMA REPORT	3	\$19.00	\$57.00
11/2/2022	ZOOM MTG FEMA	1	\$19.00	\$19.00
11/3/2022	BOARD OF APPEAL & EQUALIZATION	0.75	\$19.00	\$14.25
11/3/2022	WORK SESSION	2	\$19.00	\$38.00
11/4/2022	RECEIPT ENTRY	2	\$19.00	\$38.00
11/7/2022	ELECTION SET UP	1.5	\$19.00	\$28.50
11/7/2022	FEMA REPORT	2.5	\$19.00	\$47.50
11/8/2022	ZOOM MTG FEMA	0.5	\$19.00	\$9.50
11/8/2022	TEAR DOWN ELECTION	1	\$19.00	\$19.00
11/8/2022	FEMA REPORT	1	\$19.00	\$19.00
11/14/2022	BOARD OF CACAUSS			\$60.00
11/15/2022	COMPILE MAINT. REPORT	1	\$19.00	\$19.00
11/16/2022	FEMA CALL	0.75	\$19.00	\$14.25
11/18/2022	FEMA CALL	0.5	\$19.00	\$9.50
11/22/2022	FEMA CALL	0.5	\$19.00	\$9.50
11/28/2022	WORK SESSION	1.5	\$19.00	\$28.50
11/28/2022	CALL WITH FEMA	0.5	\$19.00	\$9.50
11/30/2022	ZOOM FEMA	0.5	\$19.00	\$9.50
		TOTAL	21	\$459.00
Hours Covered Under Stipend:		Applicable		
Date	Description	Mileage	Hours	
11/1/2022	ROAD LOCATE FEMA	61		
11/3/2022	B OF A & E	12		
11/7/2022	LANDINGS AND PICK UP GARBAGE	18		
11/10/2022	CHECKED OUT LEANING TREE WOODTICK LANDING	6		
11/20/2022	LANDINGS	18		
11/28/2022	TALK WITH ROWE		\$0.25	
11/29/2022	LANDINGS	18		
11/29/2022	CALL TO ROWE		\$0.25	
		Total	133	
Reimbursements:				
	Mileage total from hrs included in stipend	133.00	0.63	\$83.13
	Additional miles		0.63	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$83.13

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michael Schack

Date

Signature

Payment Request
 Head Election Judge
 Harris Township
 Itasca County

Name: Michele Smith
 Address: 30037 Harris Town Rd
 Grand Rapids, MN 55744

Date	Description	#Hours	Rate	Amount
11/2/2022	Election Judge Training (2:30pm to 4:30pm)	2	\$ 15.00	\$ 30.00
11/7/2022	Prep for election/set up (5:00 - 7:30pm)	2.5	\$ 15.00	\$ 37.50
11/8/2022	Primary Election - Head Judge (5:30am to 1:00am)	19.5	\$ 15.00	\$ 292.50
				\$ 360.00
Mileage		RT miles	Rate	Amount
11/22/2022	30037 Harris Town Rd to Itasca Co. Courthouse	12	\$ 0.625	\$ 7.50
11/7/2022	30037 Harris Town Rd to Harris Town Hall	5	\$ 0.625	\$ 3.13
11/8/2022	30037 Harris Town Rd to Harris Town Hall	5	\$ 0.625	\$ 3.13
11/8/2022	30037 Harris Town Hall to Itasca Co. Court House	7	\$ 0.625	\$ 4.38
				\$ 18.13

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Michele R Smith 11/9/2022
 Signature Date

Payment Request
Election Judge Pay Request
 Harris Township
 Itasca County

Name: Paul Brown
 Address: 20176 RIVER RD
GR 55744

Date	Description	#Hours	Rate	Amount
11-2-22	COUNTY TRAINING @ COURT HOUSE	2.0	\$14.00	28.00
11-8-22	ELECTION - HARRIS TOWN HALL	17	\$14.00	238.00
			\$14.00	
	Mileage	0.625		
	HARRIS			
62.5	11-2 7.81			7.81
9	11-8 5.63			5.63

277.44

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Paul Brown
 Signature

11-8-22
 Date

Payment Request
 Election Judge Pay Request
 Harris Township
 Itasca County

SS#
 Name: Jane Dreks
 Address: 17126 Wendigo Rd
 Grand Rapids, MN 55744

Date	Description	#Hours	Rate	Amount
			\$14.00	
11/2/22	County Training @ Court House	2 hrs	\$14.00	28.00
11-8-22	Election - Earlstown Hall	17	\$14.00	238.00
			\$14.00	
Mileage		0.625		
11-2	20 miles			12.50
11-8	14 miles			9.15
				297.75

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.


 Signature
 11-8-22
 Date

Payment Request
Election Judge Pay Request
 Harris Township
 Itasca County

Name: L. ARLYS ERICKSON
 Address: 1850 SEDGWICK AVE #312
 Grand Rapids MN 55744

Date	Description	Hours	Rate	Amount
11/2/2022	Training - Courthouse	2 hrs	\$14.00	28.00
11/8/2022	General Election	17 hrs	\$14.00	238.00
			\$14.00	
11/2	Total	11/8		
Mileage	Home - Courthouse 4 mi Home - Harris 3 mi	0.625		4.37
				270.37

14.00
 98.00
 148.60
 238.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

L Arlys Erickson 11/8/2022
 Signature Date

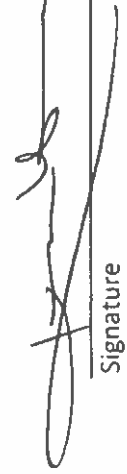
13
 .625
 4.375

Payment Request
Election Judge Pay Request
Harris Township
Itasca County

Name: *Ken Hawbrich*
Address: *28677 Osberg Dr, GP, MN*

Date	Description	#Hours	Rate	Amount
			\$14.00	
11/4/22	Election Judge - Roster	7 1/4	\$14.00	
11/2/22	Election Judge Training	2	\$14.00	
			\$14.00	
Mileage		0.625		
11/8/22		8	0.625	

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.



Signature _____ Date 11/8/22

Payment Request
Election Judge Pay Request
 Harris Township
 Itasca County

SS# _____
 Name: **Craig Nelson**
 Address: **32122 Sunnyslane G-Rapids MN-**

Date	Description	#Hours	Rate	Amount
11-7-22	Training Court Fina	2	\$14.00	28.00
	BBB		\$14.00	
11-8-22	Election Night	10	\$14.00	140.00
Mileage	6-4 2	8		5.00
				173.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.


 Signature _____ Date **11-8-22**



PO Box 410 || Ashland, Wisconsin 54806

**ADVERTISING &
PRINTING INVOICE**

BILLED ACCOUNT NO	ADVERTISER/CLIENT NAME			
GRH3017010	HARRIS TOWNSHIP			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120
\$203.02	\$0.00	\$0.00	\$0.00	\$0.00
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE	
11/1/22-11/30/22	\$203.02		1	

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				1008.88
11/17/2022			Payment- Thank You	Check	20742		-1008.88
11/27/2022	GR Herald Review	68691	Meeting Schedule		3.00 x 5.00"		203.02

RECEIVED
12/6/2022

YOUR SALES REPRESENTATIVE IS
Gabby Jerulle
gjerulle@grandrapids heraldreview.net



Accounts Not Paid within 30 days of the invoice:
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

REMIT TO:
APG Media of Minnesota
P.O. Box 410
Ashland, WI 54806

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

BILLING DATE
11/30/22
CUSTOMER NUMBER
GRH3017010
INVOICE NUMBER
GRH3017010-1122
AMOUNT DUE
\$ 203.02
AMOUNT PAID
\$ _____

INVOICE

BRAUN
INTERTEC

The Science You Build On.

PLEASE REMIT TO

Braun Intertec Corporation
Lockbox #446035 PO BOX 64384
Saint Paul, MN 55164-0384

Telephone (952) 995-2000
Fax (952) 995-2020
Tax I.D. 41-1684205

Peggy Clayton
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Date 11/21/2022
Invoice number 8318365
Project ID B2208584
Customer account H44937
Customer PO

Sunny Beach Road Reclamation SAP 031-592-001

MNDOT QA Construction Materials Testing
Sunny Beach Road
Grand Rapids, MN 55744

For Professional Services rendered through 11/11/2022

1 - MnDOT Testing

1.1 - Soil Testing	\$290.00
1.3 - Pavement Testing	\$512.50
1.4 - Project Management	\$182.50

\$985.00

Total Fees

\$985.00

Amount Previously Invoiced: \$3,271.25

Amount Invoiced to Date: \$4,256.25

	Qty/Hours	Rate	Amount
1 - MnDOT Testing			
1.1 - Soil Testing			
Consulting Services Detail			
Compaction Testing - DCP's	3.00	75.00	225.00
Non-Salary Detail			
CMT Trip Charge	1.00	65.00	65.00
Total 1.1 - Soil Testing			\$290.00
1.3 - Pavement Testing			
Consulting Services Detail			
Bituminous Verification Testing	4.50	85.00	382.50
Non-Salary Detail			
CMT Trip Charge	2.00	65.00	130.00
Total 1.3 - Pavement Testing			\$512.50
1.4 - Project Management			
Consulting Services Detail			
Project Manager	1.00	145.00	145.00
Project Assistant	0.50	75.00	37.50
Total 1.4 - Project Management			\$182.50
Total 1 - MnDOT Testing			\$985.00
Total Project			\$985.00

**CITY OF GRAND RAPIDS
420 N POKEGAMA AVE
GRAND RAPIDS MN 55744**

INVOICE

Invoice date: 01/31/2022

Invoice #: 22/175

Invoice Amount: \$102,182.00

Date Due: SEE BELOW

Harris Township
Roxanne Christie, Clerk
20876 Wendigo Park Road
Grand Rapids, MN 55744

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
-------------	---------	-----------	--------

2022 FIRE CONTRACT

Due July 31, 2022

\$51,091.00

Due December 31, 2022

\$51,091.00

Total Amount Due \$102,182.00

Accounts are due thirty (30) days from the date of the invoice. A FINANCE CHARGE at a periodic rate of 1.5% per month, equaling an annual percentage rate of 18% will be imposed upon any unpaid balance after the due date.

PLEASE REMIT PAYMENT WITH SECOND COPY OF INVOICE

CITY OF GRAND RAPIDS

FIRE CONTRACTS BASED ON PERCENTAGE OF MARKET VALUE, PROPOSED BUDGET AND NUMBER OF CALLS

Fire Department proposed 2022 operations budget is \$684,078

	EMV * percent area served		Percent of Total	Contract based on 1/2 of Proposed 2022 Budget		2020 # OF FIRE CALLS	\$ Per Call	Total Contract Amount	Half Payment
	2020 Market Value	2022 Budget		\$					
City of Grand Rapids	798,728,000	143,394	41.92%	143,394	144	241,439	384,835	192,418	
Town of Arbo	49,069,710	8,809	2.58%	8,809	0	-	8,807	4,404	
Town of Blackberry	70,513,100	12,659	3.70%	12,659	11	18,443	31,102	15,551	
Town of Harris	419,740,900	75,355	22.03%	75,355	16	26,827	102,182	51,091	
City of LaPrairie	54,872,500	9,851	2.88%	9,851	4	6,707	16,558	8,279	
Town of Splithand	24,322,860	4,367	1.28%	4,367	2	3,353	7,720	3,860	
Town of Trout Lake	28,511,582	5,119	1.50%	5,119	2	3,353	8,472	4,236	
Town of Wabana	129,116,400	23,180	6.78%	23,180	6	10,060	33,240	16,620	
Unorg. 54-26	238,568,500	42,830	12.52%	42,830	10	16,767	59,596	29,798	
Unorg. 58-26	30,062,364	5,397	1.58%	5,397	3	5,030	10,427	5,214	
Unorg. 57-26	61,705,760	11,078	3.24%	11,078	6	10,060	21,138	10,569	
	1,905,211,676	342,039	100.00%	342,039	204	342,039	684,078		

Budget = operations \$684,078
(1/2 of this amount is \$342,039)

\$342,039/204 fire calls =
\$1,676.66

Total Fire Department proposed expenditure budget of \$814,078 less St/MN Fire Premium of \$130,000 = \$684,078

Leave EMV the same for 2022 contracts.

CASPER CONSTRUCTION

218-326-9637

PO Box 480
212 SE 10th Street
Grand Rapids, MN 55744

Invoice No.: 25267

Customer:

HARRIS TOWNSHIP
C/O TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Job: 70022

MISC EARTHWORK / UTILITY

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
11/22/2022	25267	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	11/3/22 GRADER	205.00	205.00 *

Payment due upon receipt. Invoices over 30 days
will be subject to 1.5% finance charge.

TOTAL AMOUNT DUE \$205.00

* means item is non-taxable

RECEIVED
11/28/2022



ACCOUNT STATEMENT

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Account No. 3311557
Statement Date 11/27/2022
Statement No. 5007406611
Page No. 1 of 1



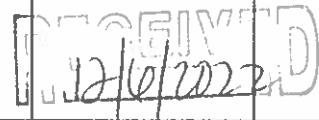
For questions, call: 1-800-450-5701



For more information on Ferrellgas, visit our Web site at www.ferrellgas.com

Detail

DATE	REFERENCE NUMBER	DESCRIPTION	PAYMENTS / CREDITS	CHARGES	ACCOUNT BALANCE
11/24/2021	RNT9053520	ACCOUNT TERMS: Net 30 Days SITE - grave heater tank Invoice		38.48	38.48
12/27/2021	RNT9053520	Payment - Reference #020349	38.48CR		0.00
11/23/2022	RNT9577479	Invoice SITE TOTAL - grave heater tank		36.00	36.00
		TOTAL ACCOUNT BALANCE:			36.00
Payment History For This Period					
12/27/2021	020349	Payment	38.48CR		



Account Status

See back for important safety and late fee information, applicable to your account with Ferrellgas ("Company").

CURRENT	1-30 DAYS	31-60 DAYS	OVER 60 DAYS
36.00	0.00	0.00	0.00

Pay your bill online anytime by credit card or bank account.
Avoid payment delays & processing fees. To enroll, visit MyFerrellgas.com. It's easy to join & best of all it's free.

Detach and return the bottom remittance portion with your payment.
Please write amount in black or blue ink.



FERRELLGAS - 300003
PO BOX 1003
LIBERTY, MO 64069

STATEMENT DATE	ACCOUNT NO.	PAYMENT DUE DATE	AMOUNT NOW DUE
11/27/2022	3311557	UPON RECEIPT	36.00

Amount Enclosed



Please make check payable to Ferrellgas and remit to:

11076 - 1 / 2 16771

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

FERRELLGAS
PO BOX 173940
DENVER CO 80217-3940



Customer Statement
For 11/14/2022 to 11/14/2022

Monday, November 21, 2022 3:50 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:	Paid:	Debited:	Charged:	Outstanding:
217660	A000768262	11/14/2022	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
217660	A000768263	11/14/2022	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
217660	A000768264	11/14/2022	CEMETERY DEED	\$0.00	\$0.00	\$46.00	\$46.00
				\$0.00	\$0.00	\$138.00	\$138.00

Previous Balance:	\$0.00
Net Posted to Account:	\$0.00
Charged / Debited Items:	\$138.00
Ending Balance:	\$138.00

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

RECEIVED
11/28/2022

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
*** STATEMENT OF ACCOUNT ***
PERIOD ENDING 11/30/22

ACCOUNT NUMBER: 1000003580

Payment Amount: _____

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744



Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			719.04
11-01-2022	INVOICE #0001-11085929		102.34	821.38
11-01-2022	INVOICE #0001-11086381		56.99	878.37
11-15-2022	INVOICE #0001-11108433		11.69	890.06
11-21-2022	PAYMENT-THANK YOU	719.04		171.02

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
171.02				171.02

PLEASE REMIT PAYMENT
BY 12/25/22
TO

THANK YOU FOR
SHOPPING AT
L&M SUPPLY

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000

218/326-9451

PLEASE REFER ALL QUESTIONS CONCERNING
YOUR ACCOUNT TO OUR CORPORATE OFFICE:
* P.O. Box 280 *
* Grand Rapids, MN 55744 *
* 218/326-9451 *

LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date


12/1/2022

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Terms	Amount Due
Due on receipt	\$1,625.00

Date	Description	Qty	Rate	Amount	Balance Due
10/31/2022	Balance forward				400.00
11/08/2022	received petition, work on remaining docs	1.20	250.00	300.00	700.00
11/08/2022	email to Holman	0.20	250.00	50.00	750.00
11/08/2022	call from Holman, email to Chad for signatures, more emails	0.40	250.00	100.00	850.00
11/15/2022	Town of Harris - City of Grand Rapids detachment filing fee	1.00	600.00	600.00	1,450.00
11/15/2022	call from Holman, made modifications, draft letter and mail out packet	0.70	250.00	175.00	1,625.00



Current		31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
0.00	1,625.00	0.00	0.00	0.00	\$1,625.00

OUR OFFICE HAS MOVED TO 16 NE 1ST AVENUE,
DEER RIVER.

Phone #	218-246-8535
---------	--------------



52 Horseshoe Drive
 Grand Rapids MN 55744
 218-326-1662
 www.northlandportablesmn.com

Invoice

Date	Invoice #
11/15/2022	24247

Bill To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

Job Site:
Crystal Park Cemetery Wendigo Park

P.O. No.	Terms	Due Date
	Net 30	12/15/2022

Description	Quantity	Unit Price	Total Price
ADA Compatible Handicapped Portable Restroom Rental - October 13 - November 10, 2022 = 4 Weeks			
Weekly Rental - ADA Compatible Handicapped Restroom	3	20.00	60.00
Weekly Cleaning, Pumping, and Disposal	3	77.95	233.85
Weekly Winterization Fee - Beginning 10/24/2022 X 3 Restrooms	12	17.50	210.00

RECEIVED
 11/28/2022

Thank you for your business. Like us on Facebook!	Subtotal	\$503.85
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.	Sales Tax (6.875%)	\$0.00
	Total	\$503.85
An extra 3.5% convenience fee will be added onto all credit/debit card transactions.	Payments/Credits	\$0.00
	Balance Due	\$503.85



Personnel Dynamics, LLC

PO Box 193
604 NW 1st Ave
Grand Rapids, MN 55744

INVOICE

Invoice Number: 52604
Invoice Date: Nov 23, 2022
Page: 1

Phone: 218-327-9554
Fax: 218-327-9528
Email: desk@pdstaffing.net

Bill To:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Customer ID	Customer PO	DUE UPON RECEIPT
HARRIS		

Quantity	Item	Description	Unit Price	Amount
24.00	Herbert, Marlin	Week ending 10/29/22 & 11/5/22	21.00	504.00
18.00	Herbert, Marlin	Week ending 11/19/22	21.00	378.00

12/6/2022

Subtotal	882.00
Sales Tax	
Total Invoice Amount	882.00
Payment/Credit Applied	
TOTAL	882.00

Check/Credit Memo No:



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Harris Township Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
11/30/2022	CW78048
Account	
HT0008	

Terms	Due Date	PO Number	Reference	CW Agreement
Net 10 days	12/10/2022			
****WORK IN PROGRESS**** Network Project - Configure OneDrive and Sharepoint November 2022				

Billing Type	Standard
Original Downpayment	0.00
Company Name	Harris Township
Company Name	Peggy Clayton

Services	Work Type	Staff	Hours	Rate	Amount
<u>Billable Services</u>					
IT Support	Remote Support	Andrew Radtke	2.25	175.00	393.75
Total Services:					393.75

****WORK IN PROGRESS****
 Network Project - Configure OneDrive and Sharepoint
 Project time November 2022

Make checks payable to VC3 Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804 visit www.vc3.com/pay-invoice to pay via credit card If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice. ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com . Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132	Invoice Subtotal:	393.75
	Sales Tax:	0.00
	Invoice Total:	393.75
	Payments:	0.00
	Credits:	0.00
	Balance Due:	393.75

Thank you for your business!



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

Date	Invoice
12/05/2022	92539
Account	
HT0008	

Terms	Due Date	PO Number	Reference
Net 10	12/15/2022		Monthly Billing for December

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Total Contract Details:			\$123.00

<p>Make checks payable to VC3 Inc</p> <p>Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804</p> <p>visit www.vc3.com/pay-invoice to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com. Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132</p>	Invoice Subtotal:	\$123.00
	Sales Tax:	\$0.00
	Invoice Total:	\$123.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$123.00



HARRIS TOWNSHIP
MARGARET CLAYTON
Account Number:
Page



Bonus Points
Available
199

RECEIVED
12/10/22

Account Summary

Billing Cycle 11/29/22
Days In Billing Cycle 30
Previous Balance \$16.02
Purchases + 16.02
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$16.02
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$16.02

Credit Summary

Total Credit Line \$3,500.00
Available Credit Line \$3,483.00
Available Cash \$3,483.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Account Inquiries



Customer Service: (727) 570-4899
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE \$16.02
MINIMUM PAYMENT \$16.02
PAYMENT DUE DATE 12/24/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
11/17/22	11/18/22	5734	24492152321745285668469	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$16.02
11/23/22	11/23/22	6010	1 2327319044000020	PAYMENT - THANK YOU	\$16.02 -

ScoreCard Bonus Points Information as of 11/28/22

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	183	16	0	0	199

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GRAND RAPIDS STATE BANK
P O BOX 409
GRAND RAPIDS MN 55744 - 0409



Check box to indicate
name/address change on
back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/29/22	\$16.02	\$16.02	12/24/2022

\$

HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



MAKE CHECK PAYABLE TO:



VISA
P O BOX 409
GRAND RAPIDS MN 55744-0409

09 4121 7831 9910 5955 00001602 00001602 7



XEROX CORPORATION
 PO BOX 660501
 DALLAS TX
 75266

THE EASY WAY
 TO ORDER SUPPLIES
 CALL OUR TOLL
 FREE NUMBER
 1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

PAYABLE UPON RECEIPT
 Terms Of Payment

Telephone 888-435-6333

Please Direct Inquiries To:

Ship To/Installed At:

HARRIS TOWNSHIP HALL
 21998 AIRPORT RD
 GRAND RAPIDS MN
 55744

Bill To:

HARRIS TOWNHALL
 RD
 20876 WENDIGO PARK
 GRAND RAPIDS MN
 55744

12-01-22
 Invoice Date
 017654527
 Invoice Number
 725542070
 Customer Number

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN
 AMOUNT

METER USAGE	METER READ 10-21-22 TO	METER READ 11-21-22	NET COPIES
TOTAL BLACK	48110	51217	3107
TOTAL COLOR	38418	40195	1777
METER CHARGES			
TOTAL BLACK	3107		
BLACK BILLABLE PRINTS	3107	.005000	15.54
TOTAL COLOR	1777		
COLOR BILLABLE PRINTS	1777	.055000	97.74
NET PRINT CHARGE			113.28

1 LINE FAX
 OFFICE FINISHER

SER.# FAX-1LINE
 SER.# OFC-81

INCL
 INCL

RECEIVED
 12/10/2022

SUB TOTAL 113.28

TOTAL 113.28

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
 AND SUPPLY CHARGES
 TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
 HARRIS TOWNSHIP HALL
 21998 AIRPORT RD
 GRAND RAPIDS MN
 55744

Bill To
 HARRIS TOWNHALL
 RD
 20876 WENDIGO PARK
 GRAND RAPIDS MN
 55744

When Paying By Mail
 Send Payment To:
 XEROX CORPORATION
 P.O. BOX 802555
 CHICAGO IL
 60680-2555

Invoice Amount

08-698-9717 1 725542070 017654527 12-01-22 THIS AMOUNT
 RF015218 S 110120
 03 6R7E CUWF H A7310 5933 2 115

\$113.28
 VMN99

202100008070060 0176545273 0300113280 272554207062


 P.O. Box 2961
 Phoenix, AZ 85062-2961

 Page: 2 of 5
 Bill Date: Nov. 13, 2022

Important Notices and Information :
Allocation of charges:

Service Categories	Past Due	Current Month	Total Due
Basic Services	0.00	93.38	93.38
Other Services	0.00	3.20	3.20
All Services	0.00	96.58	96.58

Failure to pay Basic charges may result in the disconnection of those Services. Please contact CenturyLink regarding any questions or problems with your bill before the due date.

View and pay your bill online at centurylink.com/business/login.
 You will need your authentication code 8676.

LATE FEE REMINDER: Late fees may be charged each month for any eligible unpaid balances not paid in full by the due date listed on your bill. The methods for calculating late fee amounts vary by state and product. For more information you may access Terms and Conditions and Tariff materials at <http://www.centurylink.com/tariffs>.

Effective January 2023, consumer and small business customers who receive a paper bill for standalone High-Speed Internet service will incur a \$1.00 monthly Paper Bill Fee. If you currently receive only an electronic bill (e-bill), you will not be impacted by this fee unless you switch from paperless billing to paper billing. Customers who subscribe to voice service, are enrolled in the Lifeline or Affordable Connectivity Programs, or receive Braille or large print invoices are excluded from this fee. Save the \$1.00 each month by signing up for paperless billing today at www.centurylink.com/paperless It is quick, simple, convenient, and environmentally friendly. With paperless billing, you can view your bill anywhere, anytime online. You will also receive an email alert each month when your bill is ready.

Thank you for choosing CenturyLink for your communication needs--we value you as our customer.

Third-Party Billing Block

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink at 800-201-4099 and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

FREE Enrollment With Control Center, you can update your billing information, view and pay your bill and much more. Visit us online at www.centurylink.com/business/login.

333146160
 HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS, MN 55744

MONTHLY AUTOPAY AUTHORIZATION FORM

I authorize CenturyLink to draft my savings or checking account for any accrued balance on my account.

(We reserve the right to revoke this if bank approval is denied)

 Checking Account **Savings Account**

(Select the type of account to be drafted and attach a voided check/savings slip)

Address Information Changes Effective Date _____

New Address _____

City _____ State _____ Zip _____

Work Phone () _____ Home Phone () _____

Signature required

Date
Please continue to pay your bill until notified on your statement that autopay is active.



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page: 3 of 5
Bill Date: Nov. 13, 2022

Important Notices and Information :

CenturyLink should be notified within 90 days after the CenturyLink Bill Date of any billing discrepancies on your statement.



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page: 4 of 5
Bill Date: Nov. 13, 2022

Current Charges Summary

Service From Nov. 13, 2022

Monthly Charges	Qty	Rate	Amount
3 Way Calling Business	1 @	6.00	6.00
Access Recovery Charge	1 @	2.50	2.50
Business EAS	1 @	1.58	1.58
Call Forwarding Business	1 @	6.00	6.00
Call Return Business	1 @	5.50	5.50
Directory Non Listed Business	1 @	7.00	7.00
Non-Telecom Services Surcharge	1 @	2.99	2.99
Subscriber Line Charge	1 @	5.35	5.35
Choice Business Prime Pick 3 (MTM)	1 @	48.00	48.00
Total Monthly Charges			84.92
Taxes, Fees and Surcharges			
Federal Excise Tax			2.49
Federal Universal Service Fund Surcharge			2.27
MINNESOTA 911/TAP/TAM Surcharge			0.91
MINNESOTA Sales Tax			5.99
Total Taxes, Fees and Surcharges			11.66

Total Current Charges

96.58

Contact Numbers

Payments/Billing/Products/Services: 1-800-603-6000
Tech Support/Repair Service: 1-800-603-6000

Our Customer Service Representatives are available
from 8am - 8pm CT Monday through Friday.

Package Summary

Choice Business Prime Pick 3 (MTM)			
Monthly Recurring	48.00		
218-326-6190			
1 Pty Business			
Bus Unlimited Features Pack			
Inside Wire Protection			
Package Charges	48.00		
Subtotal Package			48.00
Package Taxes, Fees and Surcharges			4.74
Total Package			52.74

Charge Detail

Local Service from NOV 13 to DEC 12

Product-ID: 218-326-6190

Monthly Charges	
Access Recovery Charge	2.50
Subscriber Line Charge	5.35



Account Name: HARRIS TOWNSHIP
Account Number: 333146160

P.O. Box 2961
Phoenix, AZ 85062-2961

Page: 5 of 5
Bill Date: Nov. 13, 2022

Charge Detail

Local Service from NOV 13 to DEC 12

Product-ID: 218-326-6190

Monthly Charges

	Total Local Exchange Services		7.85
3 Way Calling Business		6.00	
Business EAS		1.58	
Call Forwarding Business		6.00	
Call Return Business		5.50	
Directory Non Listed Business		7.00	
** Non-Telecom Services Surcharge		2.99	
	Total Optional Features/Services		29.07
	Total Monthly Charges		36.92

Charge Detail For 218-326-6190	36.92
Total Charge Detail	36.92
Total Package Summary	48.00
Tax, Fees and Surcharges	11.66
Total Current Charges	96.58

** Nonregulated Charge(s) - nonpayment for NONREGULATED SERVICES OR PRODUCTS may result in the disconnection or restriction of such services, and such delinquencies may be subject to collection. Local services will not be disconnected for nonpayment of nonregulated charges. Nonpayment of toll charges may result in the disconnection of toll service, and such delinquencies may be subject to collection.



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1251903
 W

ACCOUNT NUMBER	506635-104896	ZONE	4-022	STATEMENT DATE	12/02/2022
CUSTOMER NAME	Harris Township Hall	ROUTE	022	DUE DATE	12/19/2022
SERVICE ADDRESS	S US Hwy 169 & Lakeview Dr Grand Rapids				

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance		10.64
Check Payment	11/17/2022	(10.64)CR

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1,
 2022, to 5% or a minimum charge of \$5.00.

Balance Forward		\$0.00
Current Charges		
Electric		10.64

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:
 Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Total Current Charges:		\$10.64
Current Account Balance:		\$10.64
Amount Due		\$10.64

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/02/2022

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1251903
Due Date	12/19/2022
Amount Due	\$10.64
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 12/19/2022

SERVICE ADDRESS

S US Hwy 169 & Lakeview Dr Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 9.96
											Minnesota Sales Tax	\$ 0.68
												10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWh)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1251904

W

ACCOUNT NUMBER 506636-104896 **ZONE** 4-022 **STATEMENT DATE** 12/02/2022
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids **DUE DATE** 12/19/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance	16.67
Check Payment 11/17/2022	(16.67)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	16.67
<hr/>	
Total Current Charges:	\$16.67
Current Account Balance:	\$16.67
Amount Due	\$16.67

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/02/2022

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	506636-104896
Statement Number	1251904
Due Date	12/19/2022
Amount Due	\$16.67
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 12/19/2022

SERVICE ADDRESS

S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light 70 Watt SP	\$ 9.96
											Minnesota Sales Tax	\$ 0.68
												10.64
Electric									1.00000			
											Security Light 70 Watt EP	\$ 5.64
											Minnesota Sales Tax	\$ 0.39
												6.03

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1251975

W

ACCOUNT NUMBER 516221-104896 **ZONE** 1-042 **STATEMENT DATE** 12/02/2022
CUSTOMER NAME Harris Township Hall **ROUTE** 022
SERVICE ADDRESS Crystal Springs Rd & S US Hwy 169 Grand Rapids **DUE DATE** 12/19/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance 10.64
 Check Payment 11/17/2022 (10.64)CR

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Balance Forward \$0.00

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Current Charges
 Electric 10.64

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Total Current Charges: \$10.64

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Current Account Balance: \$10.64

Amount Due \$10.64

Auto Pay-Do Not Pay

See back of statement for details

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/02/2022

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	516221-104896
Statement Number	1251975
Due Date	12/19/2022
Amount Due	\$10.64
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 12/19/2022

SERVICE ADDRESS

Crystal Springs Rd & S US Hwy 169 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											\$ 9.96	
											\$ 0.68	10.64

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

1254367

W

ACCOUNT NUMBER 504896-104896 **ZONE** 1-043 **STATEMENT DATE** 12/09/2022
CUSTOMER NAME Harris Township Hall **ROUTE** 043
SERVICE ADDRESS Airport Rd, 21998 Grand Rapids **DUE DATE** 12/27/2022

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	21.1	21.9
Cost Per Day	\$3.55	\$3.85
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Previous Balance 133.95
 Check Payment 11/28/2022 (133.95)CR

Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

The late payment charge will increase on Oct. 1, 2022, to 5% or a minimum charge of \$5.00.

Balance Forward \$0.00

Current Charges
 Electric 144.15

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Total Current Charges: \$144.15

Current Account Balance: \$144.15

Amount Due \$144.15

Auto Pay-Do Not Pay

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/09/2022

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1254367
Due Date	12/27/2022
Amount Due	\$144.15
Amount Paid	Auto Pay-Do Not Pay

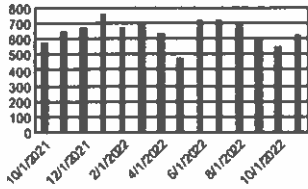
Automatic Withdrawal Date: 12/27/2022

SERVICE ADDRESS

Airport Rd, 21998 Grand Rapids

2

Service	Meter Number	Rate Code	Read Code	Usage Period From	Usage Period To	# Days	Meter Readings Previous	Meter Readings Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light 250W NP	\$ 26.16
											Minnesota Sales Tax	\$ 1.80
												27.96
Electric									1.00000			
											Security Light 100W NP	\$ 9.13
											Minnesota Sales Tax	\$ 0.63
												9.76
Electric	144997	ERC-40	A	10/31/2022	11/30/2022	30	55206	55838	1.00000	632		
											Monthly Service Charge	\$ 20.25
											Energy Usage	632 kWh @ \$0.10970
											Purchased Power Adj	632 kWh @ \$0.01583
											Minnesota Sales Tax	\$99.58 @ 6.87500%
												106.43



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage - kWh = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWh)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWh)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 402

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Capital Credits are a benefit of your membership with Lake Country Power. Co-ops operate on an at-cost basis. All members reap the rewards.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.00
PAYMENT 11/28/2022	-120.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION						
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	DESCRIPTION	
30				45	SEC LIGHT-100W HPS(QTY 1)	
30				104	SEC LIGHT-73 WATT LED (QTY 4)	
30				125	SEC LIGHT-50 WATT LED(QTY 5)	
					TOTAL CHARGES THIS STATEMENT	120.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 12/27/22						

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500598750	STREET LIGHT ACCOUNT	(218) 327-8759	12/05/2022	12/24/2022	120.00

Please detach and return this portion with your payment.

Account No.: 500598750 Cycle: 7
Due Date: 12/24/2022 Net Due: 120.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500598750120700000120000000120000



26039 Bear Ridge Drive
Cohasset, MN 55721

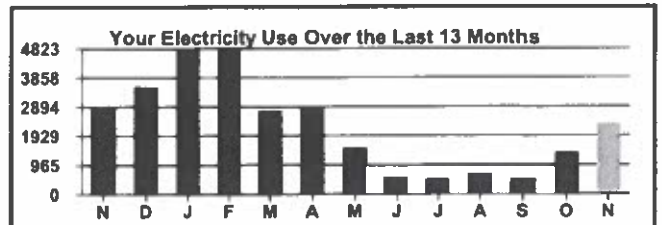
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 264

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Capital Credits are a benefit of your membership with Lake Country Power. Co-ops operate on an at-cost basis. All members reap the rewards.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	156.00
PAYMENT 11/28/2022	-156.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION		
10	20025490	11/26 -10/26	82137	79811	1	304	ENERGY CHARGE @	.130300	39.61
68 S	20025489	11/26 -10/26	3038	3017	1	21	PEAK SHAVE WATER HEATING @	.078500	1.65
65 S	20025487	11/26 -10/26	59181	57180	1	2001	DUAL FUEL INTERR. HEAT @	.066500	133.07
							SERVICE AVAILABILITY CHG:		42.00
							OPERATION ROUND-UP		0.67
TOTAL CHARGES THIS STATEMENT									217.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 12/27/22									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
102000853	SERVICE CENTER		(218) 327-8759		12/05/2022	12/24/2022	217.00		

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 7
Due Date: 12/24/2022 Net Due: 217.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



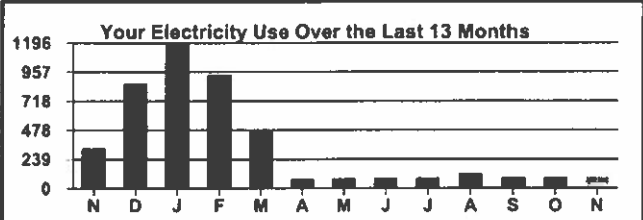
0102000853120730000217000000217007





26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



Capital Credits are a benefit of your membership with Lake Country Power. Co-ops operate on an at-cost basis. All members reap the rewards.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 251



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	53.86
PAYMENT 11/30/2022	-53.86
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20028472	12/01 -11/01	10830	10740	1	90	ENERGY CHARGE @ .130300	11.73
							SERVICE AVAILABILITY CHG:	42.00
							CAPITAL CREDIT APPLIED	-84.03
							TOTAL CHARGES THIS STATEMENT	-30.30
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 12/30/22 CREDIT BILL DO NOT PAY								
METER READ AUTOMATICALLY								
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due			
500571150	CRYSTAL	(218) 327-8759	12/09/2022	12/30/2022	-30.30			

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 12/30/2022 Net Due: -30.30
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150120110000030300000030308



NNNN



26039 Bear Ridge Drive
Cohasset, MN 55721

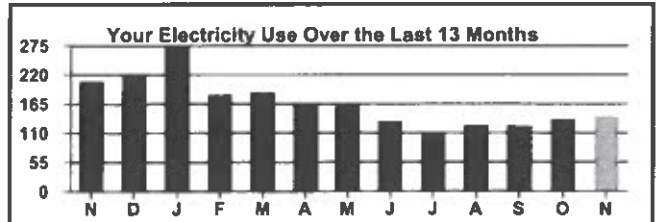
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 257

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Capital Credits are a benefit of your membership with Lake Country Power. Co-ops operate on an at-cost basis. All members reap the rewards.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	59.59
PAYMENT 11/30/2022	-59.59
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20029365	12/01 -11/01	6139	5999	1		140	ENERGY CHARGE @ .130300	18.24
								SERVICE AVAILABILITY CHG:	42.00
								TOTAL CHARGES THIS STATEMENT	60.24
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 12/30/22									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500602100	CEMETARY		(218) 327-8759		12/09/2022	12/30/2022	60.24		

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 12/30/2022 Net Due: 60.24
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100120110000060240000060243

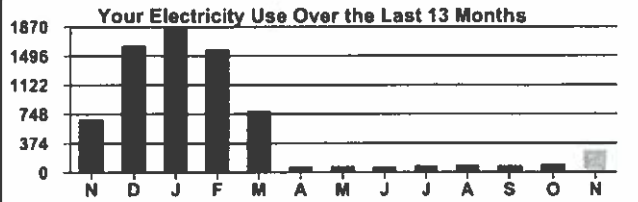


NNNN



26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



Capital Credits are a benefit of your membership with Lake Country Power. Co-ops operate on an at-cost basis. All members reap the rewards.

4 250

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	69.55
PAYMENT 11/30/2022	-69.55
BALANCE FORWARD DUE IMMEDIATELY	0.00

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
40	20032435	12/01 -11/01	18107	17818	1	289	ENERGY CHARGE @ .130300	37.66
30						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	42.00 14.00
							TOTAL CHARGES THIS STATEMENT	93.66
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 12/30/22								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		12/09/2022	12/30/2022	93.66	

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 12/30/2022 Net Due: 93.66
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550120110000093660000093665



MEDIACOM[®] BUSINESS

MEDIACOM
2205 INGERSOLL AVE DES MOINES IA 50312-5289
8622 4340 ZO RP 28 11282022 NNNNNYNN 01 999929

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

News From Mediacom

Mediacom Business customers enjoy 24hr customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

November 28, 2022

Statement of Service

Account number
8384 97 500 0030835
Harris Township

Contact us
Phone: 800-379-7412
Online at: <http://business.mediacomcable.com/>

For service at
20876 Wendigo Park Rd
Control Account
Grand Rapids MN 55744-4682

Summary *See the back for details*

Previous balance	\$754.59
Payments received	-754.59
Leaf Charges	754.59
Total to be deducted	\$754.59

Auto-bank Payment Will Be Made On 12/18/22

Pin Number **5847**

Payment Option

Detach this coupon and send it together with your check made payable to Mediacom in the enclosed envelope. Write your account number on your check.

November 28, 2022
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Account Number
8384 97 500 0030835

Total to be deducted **\$754.59**

Amount you are enclosing: \$

MEDIACOM[®] BUSINESS

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838497500003083500754598



MEDIACOM BUSINESS

8622 4340 ZORP 28 11282022 NNNNNYNN 01 999929

November 28, 2022
HARRIS TOWNSHIP
Account Number:
Hierarchy ID:

page 2 of 3

8384 97 500 0030835
COMMAH

Master Account Summary

Previous Balance	\$754.59
Nov 18 EFT Payment	-754.59

Leaf Charges by Group

COMMAH **\$725.71**

Nov 18 Harris Township 8384922370090270	155.94
Nov 14 Harris Town Hall 8384922380090856	207.89
Nov 08 Harris Township 8384922380091722	205.94
Nov 18 Harris Township 8384922380092076	155.94

Leaf Taxes by Group

COMMAH **\$28.88**

Nov 18 Harris Township 8384922370090270	7.42
Nov 14 Harris Town Hall 8384922380090856	14.04
Nov 18 Harris Township 8384922380092076	7.42

Leaf Charge Total \$754.59

Total Due \$754.59

Leaf Details by Group

COMMAH

HARRIS TOWNSHIP
28184 SUNNY BEACH RD
GRAND RAPIDS, MN 55744-5883
Account Number: 8384922370090270

Monthly Charges

Date	Description	Quantity	Amount
Nov 28 - Dec 27	EMTA Modem		0.00
Nov 28 - Dec 27	WIFI Basic Service		5.99
Nov 28 - Dec 27	Docsis Modem		0.00
Nov 28 - Dec 27	Voice Mail		0.00
Nov 28 - Dec 27	Business Internet 60/5 Mbps		110.00
Nov 28 - Dec 27	Primary Phone Line		39.95

Subtotal \$155.94

Taxes

Date	Description	Amount
Dec 08 - Jan 07	Federal Universal Service Fund	2.97
Dec 08 - Jan 07	911 Emergency Service	0.80
Dec 08 - Jan 07	Special Tax	0.07
Dec 08 - Jan 07	Telecommunication Relay And Device	0.04
Dec 08 - Jan 07	State Sales Tax	2.99
Dec 08 - Jan 07	Regulatory Recovery Fee	0.55

Subtotal \$7.42

Total for Account 8384922370090270 \$163.36

HARRIS TOWN HALL

21998 AIRPORT RD
GRAND RAPIDS, MN 55744-4852
Account Number: 8384922380090856

Monthly Charges

Date	Description	Quantity	Amount
Nov 24 - Dec 23	Primary Phone Line		39.95
Nov 24 - Dec 23	Limited Video		43.00
Nov 24 - Dec 23	Local Broadcast Surcharge		16.45
Nov 24 - Dec 23	Service Discount		-16.45
Nov 24 - Dec 23	EMTA Modem		0.00
Nov 24 - Dec 23	WIFI Basic Service		5.99
Nov 24 - Dec 23	Business Internet 60/5 Mbps		118.95
Nov 24 - Dec 23	Primary HD Equipment		0.00

Subtotal \$207.89

Taxes

Date	Description	Amount
Dec 08 - Jan 07	Access Fee	1.25
Dec 08 - Jan 07	Franchise Fee	2.15



MEDIACOM BUSINESS

8622 4340 ZO RP 28 112#2022 NNNNNYNN 01 999929

November 28, 2022
Harris Township
Account Number:
Hierarchy ID:

page 3 of 3

8384 97 500 0030835
COMMAH

Dec 08 - Jan 07 State Sales Tax	2.96
Dec 08 - Jan 07 Franchise Fee	0.02
Dec 08 - Jan 07 FCC Regulatory Fee	0.09
Dec 08 - Jan 07 Sales Tax On Franchise Fees	0.15
Dec 08 - Jan 07 Federal Universal Service Fund	2.97
Dec 08 - Jan 07 911 Emergency Service	0.80
Dec 08 - Jan 07 Special Tax	0.07
Dec 08 - Jan 07 Telecommunication Relay And Device	0.04
Dec 08 - Jan 07 State Sales Tax	2.99
Dec 08 - Jan 07 Regulatory Recovery Fee	0.55
Subtotal	\$14.04

Total for Account 8384922380090856 \$221.93

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682
Account Number: 8384922380091722

Monthly Charges

Date	Description	Quantity	Amount
Nov 18 - Dec 17	WIFI Basic Service		5.99
Nov 18 - Dec 17	Modem		0.00
Nov 18 - Dec 17	Business Internet 60/5 Mbps		199.95
Subtotal			\$205.94

Total for Account 8384922380091722 \$205.94

HARRIS TOWNSHIP
20057 CRYSTAL SPRINGS RD
GRAND RAPIDS, MN 55744
Account Number: 8384922380092076

Monthly Charges

Date	Description	Quantity	Amount
Nov 28 - Dec 27	WIFI Basic Service		5.99
Nov 28 - Dec 27	Docsis Modem		0.00
Nov 28 - Dec 27	Voice Mail		0.00
Nov 28 - Dec 27	Business Internet 60/5 Mbps		110.00
Nov 28 - Dec 27	Primary Phone Line		39.95
Subtotal			\$155.94

Taxes

Date	Description	Amount
Dec 08 - Jan 07	Federal Universal Service Fund	2.97
Dec 08 - Jan 07	911 Emergency Service	0.80
Dec 08 - Jan 07	Special Tax	0.07
Dec 08 - Jan 07	Telecommunication Relay And Device	0.04

Dec 08 - Jan 07 State Sales Tax	2.99
Dec 08 - Jan 07 Regulatory Recovery Fee	0.55
Subtotal	\$7.42
Total for Account 8384922380092076	\$163.36
COMMAH SUBTOTAL 4 Account(s)	\$754.59
Total for Master Account: COMMAH	
Total Accounts 4	\$754.59





NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 12/05/2022
 Account Number: 440601.01

*****IMPORTANT SAFETY MESSAGE*****

**IF YOU ARE ABLE, PLEASE KEEP A CLEAR
 PATH TO YOUR HOUSE AND METER SO WE
 CAN GAIN ACCESS IN THE EVENT OF
 AN EMERGENCY.**

THANK YOU FOR YOUR COOPERATION!

HARRIS TOWNSHIP MAINT BLDG
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 20876 WENDIGO PARK RD, HARRIS TWP

MeterNo: 19133593

Actual

Budget

Base Gas Charge-01

Basic Service Charge

\$15.00

Current Reading on: 11/30/2022 of 5,799 - Previous Reading on: 10/27/2022 of 5,659 = 140ccf

140ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03920 = 159 therms @ 0.96000

\$152.64

Tax

\$11.53

Purchased Gas-02

140ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03920 = 159 therms @ 0.15420

\$24.52

Tax

\$1.69

TOTAL CURRENT MONTH BILLING

\$205.38

PAST DUE BALANCE - PAYABLE UPON RECEIPT

\$0.00

FINANCE CHARGES

\$0.00

TOTAL BALANCE DUE

\$205.38

PAYMENTS RECEIVED IN THE LAST 30 DAYS

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
11/28/2022	\$87.65	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



Check here and complete form on reverse side for
Address Change Information

Check here and complete form on reverse side for
Automatic Payment Plan information



HARRIS TOWNSHIP MAINT BLDG

DUE DATE: 12/25/2022

ACCOUNT NUMBER: 440601.01

TOTAL BALANCE DUE: \$205.38

AMOUNT ENCLOSED: \$

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



NORTHWEST GAS
 NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721
 Toll Free 800-367-6964 or 507-524-4103

Statement Date - 12/05/2022
 Account Number: 440600.01

*****IMPORTANT SAFETY MESSAGE*****

**IF YOU ARE ABLE, PLEASE KEEP A CLEAR
 PATH TO YOUR HOUSE AND METER SO WE
 CAN GAIN ACCESS IN THE EVENT OF
 AN EMERGENCY.**

THANK YOU FOR YOUR COOPERATION!

HARRIS TOWNSHIP HALL
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

Location: 21998 AIRPORT RD, HARRIS TWP	MeterNo: 19233489	Actual	Budget
Base Gas Charge-01	Basic Service Charge	\$15.00	
Current Reading on: 12/01/2022 of 5,683 - Previous Reading on: 10/28/2022 of 5,578 = 105ccf			
105ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03920 = 118 therms @ 0.96000			
		\$113.28	
Tax		\$8.82	
Purchased Gas-02			
105ccf x Pressure Factor of 1.09000 x BTU Factor of 1.03920 = 118 therms @ 0.15420			
		\$18.20	
Tax		\$1.25	
TOTAL CURRENT MONTH BILLING		\$156.55	
PAST DUE BALANCE - PAYABLE UPON RECEIPT		\$0.00	
FINANCE CHARGES		\$0.00	
TOTAL BALANCE DUE		\$156.55	

PAYMENTS RECEIVED IN THE LAST 30 DAYS

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
11/28/2022	\$89.01	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



Check here and complete form on reverse side for Address Change Information

Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS
 314 MAIN ST NE - PO BOX 721
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP HALL

DUE DATE: 12/25/2022

ACCOUNT NUMBER: 440600.01

TOTAL BALANCE DUE: \$156.55

AMOUNT ENCLOSED: \$



INVOICE

Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

19-24146-23001
HARRIS TOWNSHIP
11/01/22-11/30/22
12/01/2022
6913196-0412-6

How to Contact Us

Visit wm.com/MyWM

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



Customer Service: (888) 960-0008

Your Payment is Due

Dec 31, 2022

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$150.97

If payment is received after 12/31/2022: **\$ 155.97**

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
133.24		(133.24)		0.00		150.97		150.97

IMPORTANT MESSAGES

Invoice includes price increase that requires your consent. Your enclosed invoice (next invoice for some customers billed in arrears) contains a service rate increase. All or some of this increase (1) above the increase in the Consumer Price Index (using the Water, Sewer, and Trash Collection CPI published by U.S. Bureau of Labor Statistics, 12 month rolling average) and (2) above any increase in disposal, processing and/or transportation costs, plus an amount for operating margin, requires your consent. Your consent will be deemed to occur upon payment of the new service rate. If you do not consent to the increase, you have the right to terminate the service agreement within 30 days, or you may contact your sales representative to discuss potential service or price adjustments. Check your service agreement for your applicable terms and visit wm.com/billhelp or contact us if you have any questions.



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT OF MINNESOTA, INC
 PO BOX 42390
 PHOENIX, AZ 85080
 (888) 960-0008
 HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
12/01/2022	6913196-0412-6	19-24146-23001
Payment Terms	Total Due	Amount
Total Due by 12/31/2022	\$150.97	
If Received after 12/31/2022	\$155.97	

*** DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED ***
 Your bank account will be drafted \$150.97.

0412000192414623001069131960000001509700000015097 8

0068089 01 AB 0.491 **AUIO T5 0 7334 55744-468276-4C04-P68157-11

 HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744-4682

10500091



Remit To: 
 WM CORPORATE SERVICES, INC.
 AS PAYMENT AGENT
 PO BOX 4648
 CAROL STREAM, IL 60197-4648

