

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Roxanne Christie 244-1811

harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MINUTES JANUARY 27, 2021

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Haubrich, Gilbert and Kelley; Clerk Christie

Absent: Treasurer Kopacek

1. **Pledge to the Flag** was conducted, followed by the reading of the township mission statement.
2. **Approve the Minutes**

November 24, 2020 P and D Board Meeting Minutes

A motion was made by Supervisor Schack and seconded by Supervisor Haubrich to approve the minutes of the November 24, 2020 P and D Board Meeting. Motion carried.

January 11, 2021 Social Media Policy and Street Lighting Policy Work Session Minutes

A motion was made by Supervisor Haubrich and seconded by Supervisor Schack to approve the minutes of the January 11, 2021 Social Media Policy and Street Lighting Policy Work Session. Motion carried.

January 14, 2021 IEDC Work Session Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the January 14, 2021 IEDC Work Session. Motion carried.

January 15, 2021 ROW Public Hearing Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich seconded to approve the minutes of the January 15, 2021 ROW Public Hearing. Motion carried.

January 19, 2021 Reorganization/Admin Policy Work Session Minutes

A motion was made by Supervisor Haubrich and seconded by Supervisor Schack to approve the minutes of the January 19, 2021 Reorganization/Admin Policy Work Session. Motion carried.

January 20, 2021 Budget Work Session Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the minutes of the January 20, 2021 Budget Work Session. Motion carried.

3. **Additions and Corrections**

Supervisor Schack requested adding sweeper to the agenda under Maintenance as 10B

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich to approve adding the sweeper under Maintenance as 10B and approve the rest of the Regular Agenda.

Motion carried.

4. Business from the Floor

There was no business from the floor.

5. Consent Agenda

**2021 Reorganization and Committees
2020 Itasca County Shoreland Alteration Permit Applications
Resolution Vacating a Platted ROW**

A motion was made by Supervisor Haubrich and seconded by Supervisor Schack to approve the Consent Agenda, as delineated above. Motion carried.

6. Roads.

Road Inspection Report of January 17, 2021

Supervisor Kelley reported there had been a few calls about roads that had not been plowed.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Road Inspection Report of January 17, 2021. Motion carried.

LRIP Funding

Supervisor Kelley reported that he had received letters of support for the LRIP Grant, He will continue to work with the grant writer.

2021 Road Projects

Supervisor Kelley stated that the Sunny Beach Road project for 2021 will cost out roughly \$1.5M.

7. Recreation

Park & Cemetery Inspection Report November and December 2020

Supervisor Clayton provided a report for the parks and cemetery for November and December 2020.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Park and Cemetery Inspection Reports for November and December 2020. Motion carried.

Lease Landscaping Quote (tabled from January 13, 2021 Mtg)

Supervisor Schack provided an updated quote from Lease Landscaping which include hourly rates for winter burials.

A motion was made by Supervisor Haubrich and seconded by Supervisor Schack to approve the Lease Landscaping quote for winter burials. Motion carried.

Trails Task Force

Supervisor Schack reported: That as of January 14, 2021 brushing and grooming was happening on the trails. Snowmobile trails are being groomed. Ski reports are in good shape. Supervisor Schack stated that the Ski club is looking for volunteers.

Rinks

Supervisor Kelley reported that the rinks are getting used, and the volunteers are keeping the rinks shoveled. Supervisor Kelley thanked those who are volunteering their time, as the rinks have never looked better!

8. Correspondence

There was no correspondence.

9. Town Hall

Hall is still closed for rentals.

10. Maintenance

Maintenance Report for November and December 2020

Supervisor Schack reported that maintenance has conducted the monthly inspections for fire extinguishers, and was busy in November and December painting the town hall kitchen, and service center floor.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Maintenance Report November and December 2020. Motion carried.

Sweeper (Add on)

Supervisor Schack reported that maintenance is having issues with the Sweeper. Discussion held on purchasing metal vs poly brushes. Maintenance will move forward with poly brushes at a cost of \$300 per set.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve Northern Lawn and Sport's work on the sweeper. Motion carried.

11. Old Business

Resolution #2021-007 Adopting Social Media Policy & Policy

Madam Chair read Resolution #2021-007, in its entirety. There were no changes to the resolution or policy.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to adopt and approve Resolution #2021-007 Social Media Policy. Motion carried.

12. New Business

Resolution #2021-008 Adopting Street Lighting Policy & Policy

Madam Chair read Resolution #2021-008, in its entirety. There were no changes to the resolution or policy.

A motion was made by Supervisor Haubrich and seconded by Supervisor Kelley to adopt and approve Resolution #2021-008 and the Street Lighting Policy. Motion carried.

Resolution #2021-009 Designating Compensation

Madam Chair read Resolution #2021-009, in its entirety. There were no further changes to the resolution or compensation.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to adopt and approve Resolution #2021-009: Motion carried.

Resolution #2021-010 Adopting Administrative Policy

Madam Chair read Resolution #2021-010, and reviewed the changes throughout the policy, which the board made at their January 19, 2021 work session. There were no further changes to the resolution or policy.

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich to approve Resolution #2021-010. Motion carried.

Resolution #2021-011 Extinguishing Easement

Madam Chair read Resolution #2021-011, in its entirety. This Resolution originated from the Platted ROW.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve Resolution #2021-011. Motion carried.

Quit Claim Deed Extinguishing Easement

Madam Chair stated that the Quit Claim Deed is in relation to Resolution #2021-011.

A motion was made by Supervisor Haubrich and seconded by Supervisor Gilbert to approve the Quit Claim Deed Extinguishing Easement. Motion carried.

Resolution #2021-012 Adopting Reorganization 2021/Letter to Grand Rapids State Bank

Madam Chair reported that the Board had changed their township bank depository from Wells Fargo to Grand Rapids State Bank at the January 19, 2021 Admin Reorganization Work Session.

A motion was made by Supervisor Haubrich and seconded by Supervisor Kelley to adopt and approve Resolution #2021-012. Motion carried.

13. Bills

Approve the Payment of Bills

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the claims #19738 through #19752 and EFTs #01272101 through #01272109 in the amount of \$9,264.27. Motion carried.

14. Public Input There was no public input.

15. UPCOMING Events / Meetings

January 28, 2021	Budget Work Session	5:00 pm Town Hall
February 1, 2021	Budget Work Session	4:00 pm Town Hall
February 4, 2021	Board of Audit	5:00 pm Town Hall
February 10, 2021	Regular Board Meeting	7:30 pm Town Hall
February 24, 2021	P and D Board Meeting	7:30 pm Town Hall

16. Adjourn

There being no further business to come before the Board a motion was made by Supervisor Haubrich and seconded by Supervisor Schack to adjourn the meeting at 8:08 pm.

Prepared by: 
Roxanne Christie, Clerk

Signed by: 
Peggy Clayton, Chair

