

Madam Chair Peggy Clayton
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Supervisor/VC Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Roxanne Christie 244-1811

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Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING February 10, 2021 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Haubrich, Gilbert, Kelley; Treasurer Kopacek, and Clerk Christie

1. **Pledge to the Allegiance** was conducted and followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. **Minutes of January 13, 2021 Regular Meeting**
A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the January 13, 2021 Regular Meeting. Motion carried.
 - B. **Minutes of January 25, 2021 Budget Work Session**
A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the January 25, 2021 Budget Work Session. Motion carried.
 - C. **Minutes of January 26, 2021 Budget Work Session**
A motion was made by Supervisor Haubrich and seconded by Supervisor Schack to approve the minutes of the January 26, 2021 Budget Work Session. Motion carried.
 - D. **Minutes of January 28, 2021 Budget Work Session**
A motion was made by Supervisor Gilbert and seconded by Supervisor Haubrich to approve the minutes of the January 28, 2021 Budget Work Session. Motion carried.
 - E. **Minutes of February 1, 2021 Budget Work Session**
A motion was made by Supervisor Haubrich and seconded by Supervisor Gilbert to approve the minutes of the February 1, 2021 Budget Work Session. Motion carried.
 - F. **Minutes of February 4, 2021 Budget Work Session and Board of Audit**
A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the February 4, 2021 Budget Work Session and Board of Audit. Motion carried.
3. **Additions and Correction**
Madam Chair requested that the March Newsletter be added to the agenda under New Business as agenda item 10C, and Supervisor Schack requested that the quote for the new generator be added to the agenda item 10A as informational.

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich to add the March Newsletter under New Business as agenda item 10C, and the quote for the generator to agenda item 10A, and approved the rest of Regular Agenda. Motion carried.

4. Business from the Floor

There was no business from the floor.

5. Consent Agenda

A. Zoning/Land Use Itasca County Land Permit

B. SSTS Permits

A motion was made by Supervisor Gilbert and seconded by Supervisor Haubrich to approve the Consent Agenda, as delineated above. Motion carried.

6. Roads

A. LRIP Grant Application

The grant application was included in the packet. Supervisor Kelley state that the entire LRIP Grant application packet, is available for viewing. Madam Chair Clayton thanked Supervisors Kelley and Haubrich for their work on the application.

B. Birch Street

Supervisor Kelley received an email from Itasca County after a resident contacted them about a street sign placement. The map provided by Supervisor Kelley did show where the Birch Street sign is currently, showing the incorrect location. Supervisor Schack will have maintenance move it in the Spring.

7. Recreation

A. Northland Portables

Supervisor Kelley provided a one-year and a two-year contract to the board from Northland Portables. If accepted, this contract would be effective April 1, 2021.

Portable Johns, who the township currently has a contract with, will be contacted by Madam Chair Clayton to let them know we will not be renewing their contract. That contract expires on March 31, 2021.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Northland Portables two-year contract. Motion carried.

8. Correspondence

A. Cable Commission Meeting Minutes of November 20, 2020

Madam Chair Clayton stated that the franchise agreement is still being negotiated with the City of Grand Rapids.

9. Old Business

A. Annual Township Meeting Update

Madam Chair Clayton checked with other businesses in the community to see if the township could hold their annual township meeting in another location to accommodate social distancing guidelines. Madam Chair Clayton reached out to the County Administrator, Itasca County Administrative Department, to see if the township could hold the annual township meeting in the boardroom. The County Administrator said he would be more than happy to host the annual township meeting in the Boardroom. Currently the board has two options available: 1) hold off for a later date to hold the annual meeting at the town hall; or 2) to hold it in the Itasca County boardroom on March 9th, 2021.

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich to approve holding the annual meeting at the Itasca County Boardroom on March 9, 2021 at 7:00 pm. Motion carried.

10. New Business

A. Generator

Supervisor Schack reported that the generator for the grave heater quit working, and he provided a quote for a new heater. The cost to repair the existing generator was estimated at \$600 vs purchasing a new generator at a cost of \$3,952.99.

A motion was made by Supervisor Kelley and seconded by Supervisor Haubrich to approve repairing the generator at a cost of \$600.00. Motion carried.

B. Schedule Closed Work Session Re: Performance of Treasurer and Maintenance Staff

A Motion was made by Supervisor Kelly and second by Supervisor Schack to schedule a closed work session regarding the performance of the treasurer and maintenance staff person for February 22, 2021 at the Town Hall at 5:00 pm. Motion carried.

C. Harris Township Newsletter

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the March 2021 Harris Township Newsletter, and approve the check in the amount of \$447.05 for postage. Motion carried.

11. Treasurer’s Report – dated January 1, 2021

A. Approve Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Treasurer’s Report for January 2021 in the amount of \$1,461,835.49. Motion carried.

B. Approve the Payment of Bills

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve claims #19753 through #19773, and EFTs #02102101 through #01272110 in the amount of \$420,444.88. Motion carried.

12. Public Input

There was no public input.


13. UPCOMING Events/Meetings

February 22, 2021	Closed Session (Re: performance of Treasurer and Maintenance Staff)	5:00 pm Town Hall
February 24, 2021	P & D Meeting	7:30 pm Town Hall
March 9, 2021	Annual Township Meeting	7:00 pm Itasca County Boardroom
March 10, 2021	Regular Meeting	7:30 pm Town Hall
March 24, 2021	P & D Meeting	7:30 pm Town Hall

14. Adjourn

There being no further business to come before the Board, a motion was made by Supervisor Haubrich and seconded by Supervisor Schack to adjourn the meeting at 8:08 pm.

Prepared by: 
Roxanne Christie, Clerk

Signed by: 
Peggy Clayton, Madam Chair

