

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## REGULAR BOARD MEETING February 14, 2024, at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
  - A. January 10, 2024 Regular Board Meeting Minutes
  - B. January 22, 2024 Budget Session Minutes
  - C. January 23, 2024 Budget Session Minutes
  - D. January 29, 2024 Work Session Minutes re: Casper Landing and Wendigo Park
  - E. January 29, 2024 Budget Session Minutes
  - F. January 30, 2024 Work Session Minutes re: Insurance and 5-Year Road Plan
  - G. February 1, 2024 Budget Session Minutes
  - H. February 1, 2024 Board of Audit Minutes
3. **Additions and Corrections**
4. **Business from the Floor** (*please limit comments to 5 minutes*) please come up to the podium and state your name and address for the record)
  - A. Wendigo Golf Course/Patricia R.
5. **Consent Agenda**
  - A. Zoning Land Use Permits
6. **Roads**
  - A. Roads/J
  - B. 5-Year Road Plan/J
7. **Recreation**
  - A. Rinks/J
  - B. 2023 Annual Weed Inspection Report/D
8. **Correspondence (Informational)**
  - A. Itasca County Township Association Minutes of January 8, 2024
  - B. Grand Rapids Area Cable Commission Minutes of November 13, 2023
  - C. Itasca County Land Classification Committee Meeting
  - D. RAMS Meeting Report of January 25, 2024/R
  - E. Itasca County 5-Year Road Plan
  - F. L&M Distribution Center
9. **Old Business**
  - A. City of Grand Rapids/Harris Fire Contract/P

**10. New Business**

- A. Town Hall Lease Agreement/P
- B. Posting/Publishing for PNP Elections/P
- C. Posting for Hall Set-up/P
- D. Posting/Publishing for March Annual Meeting/P
- E. MAT Spring Short Course/P
- F. Chainsaw Purchase/M
- G. Generator/M
- H. American Eagle Contract/P

**11. Treasurer' Report – January 31, 2024**

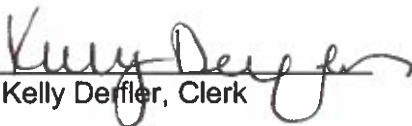
- A. Treasurers Report/N
- B. Payment of Claims/N


**12. Public Input** *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record.

**13. UPCOMING Events/Meetings**

February 28, 2024	P and D Board Meeting	7:30pm Town Hall
March 11, 2024	Itasca County Township Association Meeting	7:00pm Town Hall
March 12, 2024	Township Annual Meeting	7:00pm Town Hall
March 13, 2024	Regular Board Meeting	7:30pm Town Hall

**14. Adjourn**

Prepared by:   
Kelly Deffler, Clerk

Signed by:   
Peggy Clayton, Madam Chair  
2/10/24

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# 2A

## REGULAR BOARD MEETING January 10, 2024 at 7:30pm MINUTES

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davis and Kelley; Treasurer Kopacek, Clerk Derfler

**Absent:** Supervisor Gilbert

**Pledge to the Flag** was conducted; followed by the reading of the township mission statement.

### Approve the Minutes

### Minutes of December 13, 2023, Regular Board Meeting

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the December 13, 2023 Regular Board Meeting. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### Minutes of December 18, 2023, Work Session re: Sick and Safe Time Policy, and Employment Handbook

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the December 18, 2023 Work Session re: Sick and Safe Time Policy, and Employment Handbook. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### Minutes of January 4, 2024, Closed Work Session re: Employee Appraisals

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the minutes of the January 4, 2024 Closed Work Session re: Employee Appraisals. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### Minutes of January 4, 2024, Work Session re: Reorganization, Admin Policy, 5-Year Road Plan

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of January 4, 2024 Work Session re: Reorganization, Admin Policy, 5-Year Road Plan. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Additions and Corrections**

Chair Clayton proposed to pull the Salt and Sand History Report from 6A and place it as item 6F Salt and Sand History Report under Roads. She also proposed removing the following claims: MATIT Insurance Invoice (tabled until after the Work Session re: Insurance), Mediacom Invoice (cancelled effective December 30, 2023), MAT Invoice for Dues (demographic information is incorrect), and Itasca County Sheriff's Department Alarms Invoice (it is a contract) and place on the agenda under New Business as item 10K.

Supervisor Kelley proposed adding rescheduling the January 11, 2024 Work Session re: Insurance as item 9C under Old Business.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to pull the Salt and Sand History Report from 6A and place it as item 6F Salt and Sand History Report under Roads, removing the following claims: MATIT Insurance Invoice, Mediacom Invoice, MAT Dues Invoice, and Itasca County Sheriff's Department Alarms Invoice and place Itasca County Sheriff's Department Alarm Invoice under New Business as item 10K, and to add item 9C Reschedule the January 11, 2024 Work Session re: Insurance under Old Business and approve the Regular Agenda. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Business from the Floor**

There was no business from the floor.

### **Consent Agenda**

There were no consent agenda items.

### **Roads**

#### **Roads Update**

Supervisor Kelley stated that the gravel roads have some potholes due to the warm weather. Maintenance has most of the branches cleaned up.

#### **2023 Bituminous Roadways Pay App**

Supervisor Kelley stated that the 2023 Bituminous Roadways Pay App includes the installation of the culvert on Mishawaka Shores and Mishawaka Road, the subgrade repairs to Mishawaka Shores, and the Mishawaka Landing upgrades. Mishawaka Shores striping will be done in the Spring.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2023 Bituminous Roadways Pay App. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

#### **2024 Harris Township-SEH Misc Services Agreement**

Sara Christenson, representing SEH, requested that the Harris Town Board consider approving the Harris Township-SEH Miscellaneous Services Agreement. Sara reviewed the Supplemental Letter Agreement and the individual tasks that were created for future projects (Task 1- Cemetery, Task 2- Wendigo Park, Task 3- Casper Landing, Task 4- Miscellaneous Services).

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Supplemental Letter Agreement for Miscellaneous Services effective January 11, 2024. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

### **SEH Pre-Construction Meeting re: Sunny Beach Addition Road Construction**

Sara Christenson discussed the Sunny Beach Addition Road Construction Meeting that will be held on January 16, 2024 at 5:30pm at the Harris Town Hall and the Supplemental Letter Agreement for Sunny Beach Addition Road. Sara reviewed the Supplemental Letter Agreement and the individual tasks that were created for the project (Task 1- Design, Task 2- Construction Administration, Task 3- Miscellaneous Services). Discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Supplemental Letter Agreement for Sunny Beach Addition Road effective January 11, 2024. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Stop Sign Reflectors**

Supervisor Schack suggested that adding reflectors on the main stop signs in the township could help with visibility during inclement weather. There have been multiple incidents of running the stop sign at the intersection of Harris Town Road and Wendigo Park Road, including an accident in foggy conditions off Harris Town Road. The reflector would be bolted to the stop sign post. Discussion followed.

Supervisor Schack will discuss adding reflectors to the main stop signs with the County Transportation Department, as the signs are owned by the County. The reflectors can be purchased through Newman Signs.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to allow Supervisor Schack to get prices for reflectors for the stop signs. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Salt and Sand History Report**

Supervisor Kelley reviewed the Salt and Sand History Report for the years 2016-2022. Fluctuations in usage could be due to weather or a switch in foreman. Short discussion followed.

### **Recreation**

#### **Rinks**

Supervisor Kelley stated that the weather has made opening the rinks a challenge. They are both open now and he is hoping that the recent cold weather will help improve the ice. There are some lights at the Crystal Park rink that are not working. The lights will be working this week after a temporary line is installed. In the Spring, the electrician will attempt to locate the break in the line and repair it.

### **Correspondence**

#### **Itasca County Township Association Minutes of December 11, 2023**

Informational.

#### **Itasca County Zoning Fees Increase**

Informational.

### **Old Business**

### **Sick and Safe Time Policy (Tabled from December 13, 2023 Board Meeting)**

Chair Clayton stated that the Board tabled the Sick and Safe Time Policy at the December 13, 2023 Board Meeting, and decided to table it for further research and discussion. The Board held a Work Session re: Sick and Safe Time Policy on December 18, 2023 and made minor changes. The Sick and Safe Time Policy is effective January 1, 2024. This policy states that eligible employees (those who work at least 80 hours in a year) will be paid sick and safe time at a rate of one hour of earned sick and safe time for every 30 hours worked up to a maximum of 48 hours earned. Chair Clayton reviewed the Sick and Safe Time Policy with the Board.

A copy of the Sick and Safe Time Policy will be provided to employees of the Township.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the Sick and Safe Time Policy effective January 1, 2024. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Employee Handbook (Tabled from December 13, 2023 Board Meeting)**

Chair Clayton stated that the Board tabled the Employee Handbook at the December 13, 2023 Board Meeting, and decided to table it for further discussion. The Board held a Work Session re: Employee Handbook on December 18, 2023 and made changes to add the Sick and Safe Time updates, added paid holidays for regular part-time employees, and added 2 hours paid call-out time for the regular part-time employees.

A copy of the Employee Handbook will be provided to employees of the Township and employees will be asked to sign the Employee Acknowledgement Form.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the updates of sick and safe time, paid holidays for regular part-time employees, and 2 hours paid call-out time for regular part-time employees to the Employee Handbook. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **Reschedule Work Session re: Insurance**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to reschedule the Work Session re: Insurance to January 30, 2024 at 2pm and add 5-Year Road Plan to the Work Session. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### **New Business**

#### **Resolution 2024-001 re: Officer Compensation/Resolution 2024-002 re: Establishing Administrative Policy**

Chair Clayton reviewed Resolution 2024-001 with the Board. There are no changes to Supervisor pay from the previous years.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2024-001 re: Officer Compensation. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Chair Clayton reviewed Resolution 2024-002 with the Board. The resolution includes Appendixes A-J, including job descriptions, employee compensation, and compensation for current regular township employees. Employee performance appraisals were held on January 4, 2024. Any changes in pay structure are reflected in Appendix J and will be effective on the February 14, 2024 Board Meeting Claims List.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve Resolution 2024-002 re: Establishing Administrative Policy. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

## **Resolution 2024-003 re: Adopting Reorganization**

Chair Clayton read Resolution 2024-003 re: Adopting Reorganization in its entirety.

Madam Chair Clayton called for a Roll Call:

Supervisor Kelley:	Yes
Supervisor Gilbert:	Absent
Supervisor Davies:	Yes
Supervisor Schack:	Yes
Madam Chair Clayton:	Yes

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2024-003 re: Adopting Reorganization. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

## **Reorganization Committees for 2024-2025**

The Town Board met on January 4, 2024 on reorganization/committees for 2024.

Chair Clayton was re-elected as Chair. Mike Schack was re-elected as Vice Chair.

2024 committee structure is as follows:

Appoint Deputy Clerk – Deputy Clerk was not appointed at this time.

Appoint Deputy Treasurer – Becky Adams was appointed Deputy Treasurer

Designate official newspaper – Grand Rapids Herald Review was designated as the official newspaper.

Designate a township attorney – Andy Shaw was designated as the Township Attorney.

Designate a township road engineer – SEH was designated as the Township Road Engineer.

Designate a bank as the town depository – Grand Rapids State Bank was designated as the Township Depository.

Designate official posting sites – Harris Town Hall was designated as the official posting site

Authorize the Treasurer to set up automatic payments/EFTs from the Bank Account: Grand Rapids State Bank

Affirm / Appoint members to committees/boards:

Weed Inspector – Dan Gilbert was appointed as the Weed Inspector; Mike Schack as Alt.

Intergovernmental Meeting (aka Network Opportunities) – Peggy Clayton was Appointed as Rep; Ryan Davies Alt.

Trails Task Force – Mike Schack was appointed as Township Representative

Maintenance Crew Leader –Mike Schack was appointed as crew leader, with Jim Kelley as backup.

Safety Representative – Mike Schack and Jim Kelley were appointed as Safety Representatives.

Human Resource / Personnel Rep - Peggy Clayton was appointed as HR/personnel rep, Mike Schack as Alt.

Cable Commission Representative – Peggy Clayton was appointed as Cable Commission Rep; Dan Gilbert Alt.

County Planning Commission/Environmental Services Representative (to attend meetings) – Peggy Clayton was appointed as County Planning Commission/Environmental Services Rep, with Jim Kelley as Alt.

Northwest Gas Joint Powers Board (Resolution 2013-007-2 Reps) – Peggy Clayton is Rep, with Ryan Davies as Alt.

FireWise – Mike Schack was appointed as Rep.

Rinks (Wendigo and Crystal-winter) – Jim Kelley

Road Inspections – Jim Kelly, Mike Schack, and Ryan Davies were appointed

Parks/Cemetery Inspections – Peggy Clayton was appointed, and Dan Gilbert is Alt.

Boat Landings – Mike Schack was appointed, and Ryan Davies is Alt.

Security Camera Liaison – Mike Schack was appointed, and as Alt. (Dan Gilbert as camera man)

Range Association of Municipalities and Schools (RAMS) – Ryan Davies was appointed as Rep, and Dan Gilbert as Alt.



**Resolution 2024-004 through Resolution 2024-008 re: Resolution Authorizing Contract with Interested Officer (Gilbert, Kelley, Davies, Schack, Clayton)**

Chair Clayton read Resolution 2024-004 re: Resolution Authorizing Contract with Interested Officer (Gilbert) in its entirety. As the resolutions had identical language, names (Kelley, Davies, Schack, Clayton) were respectively inserted in regards to Resolutions 2024-005 through 2024-007. Chair Clayton stated that Resolution 2024-008 (Clayton) services of goods differs from the previous resolutions by the following: Clerk duties, Caretaker duties, Sexton duties, and other duties or services to the township as needed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2024-004 re: Resolution Authorizing Contract with Interested Officer (Gilbert). Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2024-005 re: Resolution Authorizing Contract with Interested Officer (Kelley). Ayes-3; Nays-0. Abstained- Supervisor Kelley. Absent- Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve Resolution 2024-006 re: Resolution Authorizing Contract with Interested Officer (Davies). Ayes-3; Nays-0. Abstained- Supervisor Davies. Absent- Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2024-007 re: Resolution Authorizing Contract with Interested Officer (Schack). Ayes-3; Nays-0. Abstained- Supervisor Schack. Absent- Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2024-008 re: Resolution Authorizing Contract with Interested Officer (Clayton). Ayes-3; Nays-0. Abstained- Chair Clayton. Absent- Supervisor Gilbert. Motion carried.

**Mileage Rate for 2024**

Chair Clayton shared the new mileage rates for 2024 issued from the IRS effective January 1, 2024. Business use- 67 cents per mile, Medical and Moving (Armed Forces)- 21 cents per mile, Charity- 14 cents per mile.

**Claims List from December 30, 2023**

Treasurer Kopacek presented the December 30, 2023 claims list for approval.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the claims list #21265 through #21275, EFT 12302301 through EFT 12302305 in the amount of \$6,320.33. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

**Itasca County Sheriff's Department Alarm System**

Chair Clayton explained that this invoice from the Itasca County Sheriff's Department for the Alarm System was pulled from the claims list, as it is a contract. The contract sent from the Sheriff's Department includes the Harris Town Hall, Cemetery, and Service Center. Chair Clayton will contact the Sheriff's Department to remove the Harris Town Hall because it does not have an alarm system.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the contract with the Itasca County Sheriff's Department for Alarm System for the Cemetery and the Service Center. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.



## Treasurer's Report

### Treasurer's Report for December 2023

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurer's Report for December 2023 in the amount of \$2,590,830.29. Ayes-4; Nays-0. Absent-Supervisor Gilbert. Motion carried.

### Payment of Claims

Treasurer Kopacek presented the Claims List for approval.

A motion was made by Supervisor Davies and seconded by Chair Clayton to approve the claims list #21276 through #21295, EFT 1102401 through EFT 1102407, and EFT 12312301 in the amount of \$10,147.62. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

### Public Input

Gordon Taylor, of 30841 Sunny Beach Rd, approached the Board to express his concern over the channel being blocked by beaver at Woodtick Landing.

Supervisor Davies advised Mr. Taylor that Supervisor Gilbert has been monitoring and will be addressing the blockage at Woodtick Landing.

Gordon also notified the Board that Winston Taylor Rd was not plowed past the boat landing.

Supervisor Kelley stated that Maintenance must have missed that part of the road but it will be plowed moving forward.

Supervisor Kelley wanted to also thank the great volunteers working hard on the rinks.

### UPCOMING Events/Meetings

January 22, 2024	Work Session re: Budgets	5:00 pm Town Hall
January 23, 2024	Work Session re: Budgets	5:00 pm Town Hall
January 24, 2024	P&D Meeting	7:30 pm Town Hall
January 29, 2024	Work Session re: Casper Landing, Wendigo Park	3:00 pm Town Hall
January 29, 2024	Work Session re: Budgets	5:00 pm Town Hall
January 30, 2024	Work Session re: Insurance and 5-Year Plan	2:00 pm Town Hall
January 31, 2024	Work Session re: Budgets	5:00 pm Town Hall
February 1, 2024	Work Session re: Budgets and Board of Audit	5:00 pm Town Hall

### Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Schack at 8:27 pm.

Prepared by: \_\_\_\_\_  
Kelly Derfler, Clerk

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

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# 2B

## Budget Session January 22, 2024 5:00 pm Harris Town Hall

**Present:** Madam Chair Clayton, Supervisor Schack, and Supervisor Kelley; Treasurer Kopacek

**Absent:** Supervisors Davies and Gilbert

The Budget Work Session was called to order at 5:00 pm by Madam Chair Clayton.

The board reviewed the funds to be discussed. Mention was made that the \$100,000 Road and Bridge (transfer) for 2023 was never made (into that fund) so \$100,000.00 was removed.

The ARPA Fund was reviewed to verify that projects allotted for ARPA funds (were paid from those funds). Discussion followed.

### Fire Fund:

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the fire fund. The 2023 actual apportionments were \$134,066.98 and the 2023 adopted was \$135,000, coming in under budget by \$933.02 (of 2023 adopted). The 2024 adopted budget was \$140,000.00.

The "proposed" Fire Department 2024 total contract amount is \$118,691.00.

The board came in with a 2025 proposed budget of \$140,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

### General Fund:

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the general fund. The 2023 actual apportionments were \$161,939.61 and the 2023 adopted was \$160,000.00, resulting in being over budget by \$1,939.61. The 2024 adopted budget was \$170,000.00.

Code/Line items changed were: code 103 treasurers wages- increased from \$13,500 to \$14,000; code 126 donations- increased from \$12,000 to \$14,000; code 127-dues and taxes, licenses-increased from \$3,500 to \$4,000; code 131 mileage-increased from \$5,000 to \$5,500; code 132 miscellaneous- decreased from \$1,000 to \$500; code 137 copier and printing-increased from \$2,000 to \$2,500. NOTED: code 129 insurance, will be reviewed after January 30<sup>th</sup> to decide if there should be an increase or decrease.

The board discussed donations (code 126) and miscellaneous (132), with regard to the annual contribution/donation requests which come in as part of the annual meeting.

Back in 2023, the board combined computer (code 138) and website (code 140) under code 138 and renamed it computer/website (code 138). In 2026 the board will need to consider increasing this fund (138) as the board will begin paying for Microsoft Office 365 subscriptions, and anti-virus, as both are still under the 5-year agreement (until 2025) from the CARES Act dollars from 2020.

The board came in with a 2025 proposed budget of \$170,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

**Cemetery Fund:**

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the cemetery fund. The 2023 actual apportionments were \$6,950.00 and the 2023 adopted was \$7,000.00, resulting in being under budget by \$50.00. The 2024 adopted budget was \$7,000.00.

Code/Line item changes were as follows: code 406 groundwork and materials-increased from \$500.00 to \$1,000.00; code 410 grave thawing fuel-increased from \$100.00 to \$200.00; code 415 sexton wages/sell plots-increased from \$3,000.00 to \$3,700.00; code 424 miscellaneous supplies-increased from \$300.00 to \$500.00; code 425 lights-increased from \$850.00 to \$950.00; code 427 alarm system monitoring-increased from \$550.00 to \$700.00; code 431 satellite toilet-increased from \$2,000.00 to \$2,200.00.

The board came in with a 2025 proposed budget of \$7,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

**Building and Grounds Fund:**

Supervisors went through code/line item of the "2023 Actuals", and "2023 adopted" regarding the Building and Grounds Fund. The 2023 actual apportionments were \$25,438.15 and the 2023 adopted was \$25,000.00, resulting in being over budget by \$438.15. The 2024 adopted budget was \$25,000.00.

Code/Line item changes were as follows: code 604 Telephone/Internet-increased from \$2,000.00 to \$2,500.00. The board reviewed line item/codes, up to code 617, and decided to adjourn and start up discussions at the Tuesday, Jan 23, 2024 budget meeting.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to adjourn the meeting at 8:15 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

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# 2024

**Budget Session**  
**January 23, 2024**  
**5:00 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Supervisor Schack, Supervisor Gilbert, and Supervisor Kelley; Treasurer Kopacek

**Absent:** Supervisor Davies

The Budget Work Session was called to order at 5:00 pm by Madam Chair Clayton.

### **Building and Grounds**

The board opened up discussions (where they left off) with Building and Grounds. Considerable discussion took place regarding combining codes 617 alarm/monitoring, with code 618 security for each of the township property fund accounts or create a new code for each of the township property fund accounts. It was decided that these codes will not be combined.

Code/line item-code 617 alarm system monitoring-service center was increased from \$700 to \$1400. Under 2022 actuals for this line item (\$214.45), \$154.95 was left in place, and the rest was moved to code 616 misc. Under 2023 actuals (code 617) the \$3.29 was moved to code 680-supplies service center. Code 618 Security system-hall was changed to alarm system monitoring/hall and was increased from \$0.00 to \$700.00. Code 685 telephone /internet-service center was decreased from \$2,600.00 to \$2,500.00.

The board came in with a 2025 proposed budget of \$25,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

### **Equipment**

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the Recreation fund. The 2023 actual apportionments were \$14,972.33 and the 2023 adopted was \$15,000.00, resulting in being under budget by \$27.67. The 2024 adopted budget was \$15,000.00.

Code/Line items changed were: code 300 pick-up parts- increased from \$1,500.00 to \$2,500.00; changing code 353 to Safety equipment/GPS; code 358 misc.- increased from \$150.00 to \$200.00; code 396 7000-series JD tractor parts increased from \$1,000.00 to \$1,300.00.

The board came in with a 2025 proposed budget of \$15,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

### **Recreation**

Supervisors went through each code/line item of the "2023 Actuals", and "2023 adopted" regarding the Recreation fund. The 2023 actual apportionments were \$25,555.50 and the 2023 adopted was \$25,000.00, resulting in being over budget by \$555.50. The 2024 adopted budget was \$35,000.00.

Code/Line items changed were: code 510 toilets-Wendigo- increased from \$1,800.00 to \$2,000.00; code 515 rink attendants increased from \$5,500.00 to \$6,000.00; code 522 Groundswork-Wendigo (mowing contract)-decreased from \$5,100.00 to \$4,100.00; code 524 Toilets-Crystal-increased from \$1,800.00 to \$2,000.00; code 529 Rink attendants-Crystal – increased from \$5,500.00 to \$6,000.00; code 530 Supplies/Parts-Crystal increased from \$500.00, to \$800.00.

The board came in with a 2025 proposed budget of \$35,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

A motion was made by Supervisor Kelly and seconded by Supervisor Schack to adjourn the meeting at 8:00 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## **Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

# 2D

**January 29, 2024**

## **Work Session re: Casper Landing and Wendigo Park 3:00 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Supervisor Schack, Supervisor Davies Supervisor Gilbert, and Supervisor Kelley; and Sarah Carling, CEDA

The Work Session was called to order at 3:00 pm by Madam Chair Clayton.

### **Grants:**

Sarah opened up discussions on the master grant tracker she is now utilizing. Reviewing her tracker, there are currently 254 grants available.

Sarah stated that there are cultural, and tourism grants out there, with most being local grants through IRRRB and DNR.

The goal for Sarah is to dig deep into each of the projects.

### **Casper Landing**

The board shared the last geometric layout completed by SEH, showing additional parking spots, green space, pavilion and swimming beach. Discussion followed.

Sarah stated that more work will need to be completed on the geometric layout in order for grant funding to be considered. A better drawing and features need to be included/shown, with ADA compliance, etc. Sarah will also reach out to SEH. Most grants have specific criteria, and the board will need to show that with an updated geometric layout.

A CAD drawing was suggested by Sarah which would show parking, the beach, boat landing and all could be color-coded.

Supervisor Kelley will be in contact with SEH regarding the layout and updates, and the DNR regarding the lake side portion of the landing.

ARPA Finds will be used for the landing.

### **Wendigo Park:**

Sarah reviewed the spreadsheet for Wendigo Park. Up-to-date quotes need to be received so figures can be plugged into the work sheet. Supervisor Kelley is awaiting a quote on fencing. Sarah provided an additional source to obtain a fencing quote. Even though Hawkinson Construction provided an updated quote, the tennis court and basketball court need to be separated out.

Supervisor Schack is awaiting an updated quote from Morrison Sealcoating, as the one on file is from 2022.

The board discussed and was in agreement to add a Pavilion at Wendigo.

The board reviewed figures already listed in the spreadsheet for Wendigo Park: Tennis/pickleball- the quote from Hawkinson lists a total of \$41,000 for removing the old court; Morrison lists a total of \$20,000 for adding a new surface. (Updated quote needed); quote from Keller Fencing lists \$40,000 for removal of fence and install new; quote from Morrison lists \$3,000 to add pickleball lines on 2 courts. Basketball- quote from Hawkinson lists \$41,000 for new surface (updated quote needed); (it was noted that the board needs to decide if they want a full court or ½ court striped for basketball). Pavilion-estimated cost for a steel pavilion is \$30,000; estimated cost for electric for pavilion is \$10,000; and estimated cost for concrete is \$20,000.

Discussion held on a walking trail utilizing the additional land that the township owns, surrounding the park. Further discussion was held on having a trail connection from the parking lot to the basketball court with an estimated cost of \$15,000; walking trail estimate of \$45,000; benches and picnic tables estimate of \$15,000 and add-ons to the playground of \$150,000. Sarah stated that the playground grants she has worked on for other townships and cities are mostly 100% funded.

The trails will also need to be ADA compliant (signage, size, etc). (At least one picnic table will need to be ADA compliant.) All grant applications need to show ADA compliance.

The trails task force is a good source for obtaining funds for walking trails. Supervisor Schack will check into this.

An estimated cost for Wendigo (alone) is leaning toward \$435,000.

Peggy will check into the TED Grant.

Prior to adjourning, Sarah stated that updated quotes need to be received from Morrison Sealcoating, and Hawkinson, and must include **prevailing wage**. The "sooner the better" on the updated quotes, as per Sarah! The board will also need to decide how much money the township will be putting into Wendigo. (ARPA funds will be used for Casper Landing)

A work session will be scheduled sometime in March.

**\*Additional information provided after the meeting: a pickleball court and tennis court have differing net dimensions...A pickleball court is 20 x 44 ft while a tennis court measures 27 x 78 ft (thus the reason for different lines). A tennis net measures 42in at the post and 36in in the center. A pickleball net should measure 36in at the post and 34in at the center\*\***

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 4:58 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair



Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township

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# 2E

Supervisor Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Kelly Derfler 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## Budget Session January 29, 2024 5:00 pm Harris Town Hall

**Present:** Madam Chair Clayton, Supervisor Schack, Supervisor Davies, Supervisor Gilbert, and Supervisor Kelley; Treasurer Kopacek

The Budget Work Session was called to order at 5:00 pm by Madam Chair Clayton.

### Road and Bridge

The board opened up discussions with the Road and Bridge Fund. Under Income/Revenue, the \$100,000 was removed from the 2023 Actuals as it was not used in 2023 and was placed back into the Capital Improvement Fund. The 2024 Proposed budget is \$625,000.

Code/line item-code 203 salt/sand was increased from \$9,500 to \$12,000. Code 206 Striping was decreased from \$25,000 to \$0.00. Code 210 culvert purchases was increased from \$4,000 to \$5,000. Code 219 Engineering was increased from \$30,000 to \$50,000. Code 223 Major Repair "2023 Actuals was changed from \$51,247.10 to \$0.00 (\$50,489.47 transferred to code 230 Rubberized Crack Fill; \$467.87 transferred to Code 231 Road Patching Materials; \$268.24 transferred to Code 530 Supplies/Parts-Crystal, and \$21.38 transferred to Code 406 groundwork and materials; Code 223 Major Repair decreased from \$10,000 to \$5,000. Code 224 Major Construction increased from \$550,000 to \$650,000.

The board came in with a 2025 proposed budget of \$625,000.00. The figures to be proposed were entered in and final decisions will be made once all budgets are completed.

### Capital Improvement:

A discussion was held on the siding on the town hall. The hall addition was discussed. The sale of the parcels of land were placed in the non-dedicated funds and should be placed in their own disbursement fund, as per Supervisor Davies. A new disbursement fund "Town Hall" was created. The \$109,000 from the land sale was transferred to the Town Hall, with an additional \$10,000 budgeted and added to that disbursement fund. (Supervisors were in agreement to budget annually, for the addition, in 2023.)

The supervisors briefly reviewed disbursements, transfers, and purchases, along with the funds:

- General fund will be reviewed on February 1, 2024.
- Road and Bridge-no changes
- Equipment- 2025 proposed went from \$15,000 to \$25,000.
- Cemetery-no changes
- Recreation-2025 proposed went from \$35,000 to \$45,000.
- Building and Grounds-ok

Overall, from the 2024 adopted to the 2025 proposed, there is an increase in the levy by \$30,000, (2.6%).

The board was in agreement that the January 31, 2024 budget meeting would be cancelled. The board will meet on February 1, 2024 to finalize the 2025 proposed budgets, and hold the Board of Audit at 5:00 pm.

A motion was made by Supervisor Kelly and seconded by Supervisor Schack to adjourn the meeting at 7:15 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township

SINCE 1909



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# 2F

**January 30, 2024**

## **Work Session re: insurance and 5-Year Road Plan 2:00 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Supervisor Schack, Supervisor Davies Supervisor Gilbert, and Supervisor Kelley; Treasurer Kopacek, and Terra Sobolik (Greater Insurance)

The Work Session was called to order at 2:00 pm by Madam Chair Clayton.

### **Insurance:**

Terra provided a detailed report, summary and insurance quote on township properties, etc. The coverages provided would include, but not limited, to: general liability, property, inland marine, auto, crime, and cyber. Workers Comp is part of the overall quote but is a separate premium.

Supervisors reviewed each category (listed above), with their respective insurance premium, and asked a variety of questions of Terra. Two areas which the board wanted to further research was the Bond (faithful performance coverage), which was not covered under the insurance quote, and the D & O (directors and officers).

Considerable discussion took place in all areas of the quote vs the insurance coverage the township currently has. The board requested that Terra provide a quote on Bond Coverage. Terra will get back to the Chair on the additional quote, and further information on D & O.

The supervisors thanked Terra for her work on providing a quote, summary, etc for the township, and the pastries!

(Treasurer Kopacek and Terra Sobolik exited the meeting at 2:47pm).

### **5-Year Road Plan**

Supervisors Kelley provided a draft of the 5-year road plan. Road work slated for 2024 will be Sunny Beach Addition Road. Jess Harry, which was also listed under 2024, was discussed, removed, and placed under 2028 (potential). Road work for 2025 will be dedicated to Isleview Road. Road work slated for 2026 will be Wendigo Park Road (River Road entrance to the Cemetery/WPR), and Wesleyan Drive. Road work for 2027 will be finalizing Wendigo Park Road (from the cemetery/WPR to Underwood Rd). Road work slated for 2028 would be the Town Hall parking lot, Verde Lane, and potentially Jess Harry (corner).

Considerable discussion took place. The 5-year road plan is always subject to change from year to year. The draft 5-Year Road Plan will move forward to the next board meeting.

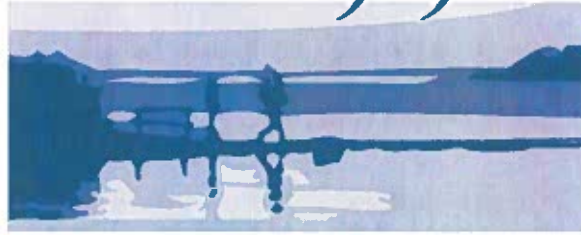
A motion was made by Supervisor Schack and seconded by Supervisor Kelley to adjourn the meeting at 3:34 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Madam Chair

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

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# 2G

## Budgets February 1, 2024 5:00 pm Harris Town Hall

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert & Kelley; and Treasurer Kopacek

Madam Chair Clayton called the meeting to order at 5:00 pm.

### Budgets

Supervisors made one last sweep through each fund, prior to approving (each fund). The General Fund was reviewed as additional insurance information was provided. Under Code 129 Insurance, the proposed 2025 was increased from \$13,000.00 to \$15,000.00. Under the Recreation Fund, Code 550 New Development-Wendigo was discussed. Upgrades will be taking place at Wendigo Park, therefore, talks focused on adding funds for 2025. After discussion it was decided that monies would come from ARPA Funds and Non-Dedicated Funds, if necessary.

### Fire Fund Proposed 2025 Proposed Levy Amount \$140,000.00

A motion was made by Supervisor Gilbert and seconded by Chair Clayton to approve the 2025 Fire Fund proposed of \$140,000.00. Ayes-5; Nays-0. Motion carried.

### Building & Grounds Fund Proposed 2025 Proposed Levy Amount \$25,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2025 Building & Grounds proposed of \$25,000.00. Ayes-5; Nays-0. Motion carried.

### General Fund Proposed 2025 Proposed Levy Amount \$170,000.00

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the 2025 General Fund proposed of \$170,000.00. Ayes-5; Nays-0. Motion carried.

### Road and Bridge Fund Proposed 2025 Proposed Levy Amount \$625,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2025 Road and Bridge Fund proposed of \$625,000.00. Ayes-5; Nays-0. Motion carried.

### Equipment Fund Proposed 2025 Proposed Levy Amount \$25,000.00

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the 2025 Equipment Fund proposed of \$25,000.00. Ayes-5; Nays-0. Motion carried.

### Cemetery Fund Proposed 2025 Proposed Levy Amount \$7,000.00

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Cemetery Fire Fund proposed of \$7,000.00. Ayes-5; Nays-0. Motion carried.

**Recreation Fund Proposed 2025 Proposed Levy Amount \$45,000.00**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the 2025 Recreation Fund proposed of \$45,000.00. Ayes-5; Nays-0. Motion carried.

**Capital Improvement Fund Proposed 2025 Proposed Levy Amount \$140,000.00**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2025 Capitol Improvement Fund proposed of \$140,000.00. Ayes-5; Nays-0. Motion carried.

**Levy Operating Funds 2025 Proposed amount \$1,177,000.00**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the 2025 Levy Operating Funds proposed of \$1,177,000.00. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Kelley and seconded by Supervisor to adjourn the Budget session, and move into Board of Audit at 5:45 pm.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township SINCE 1909



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Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

**Board of Audit  
February 1, 2024  
5:45 pm Harris Town Hall**

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert & Kelley; and Treasurer Kopacek

The 5:45 pm Board of Audit immediately followed the 5:00pm Budget Meeting.

Treasurer Kopacek provided the Treasurer Summary Report ending December 31, 2023, for the following funds: General, Road and Bridge, Recreation, Building and Grounds, Equipment, Cemetery, Fire, Capital Improvement, ARPA and Grants.

The Board proceeded with their "random" audit of specific fund accounts and specific monthly invoices, which then required Treasurer Kopacek to produce said invoices (relative to the monthly invoice). All checked out!

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurer's Summary for the Fiscal Year December 31, 2023, to include the statement of balances, disbursements, and transfers in the amount of \$2,577,137.65. Ayes-5; Nays-0. Motion carried.

**Adjournment:**

There being no further business to come before the Board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert at 6:47 pm. Motion carried.

Submitted by: \_\_\_\_\_  
Peggy Clayton, Chair

Signed by: \_\_\_\_\_  
Peggy Clayton, Chair

Harris

Zoning / Land Use Itasca County Land Use Permit # 240008  
App. Status: Pending Review

RECEIVED  
2/19/24

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2857

5A

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-008-4201	DIAMOND WILLOW GROUP LLC	DANSON RD GRAND RAPIDS MN 55744	HARRIS TWP			S 8 T 54 R 25	LIGHT IND. COMMERCIAL	20494 S HWY 169 GRAND RAPIDS MN 55744	1.82	REV DESC 3 OF NW SE

River Class:

Phone Number: (218) 244 - 5127

Applicant / Agent Information

Contractor Name and License:	Contact Name Business License	Name:	Tim Graf
	Owner	Owner	

Property Information

Ownership Description:	Private	Access Road Name:	Hwy 169
Is septic compliant?	Unknown	Road Class:	State / Federal Highway

Structure Information

Existing Use:	Commercial	Proposed Use:	Commercial Additions
Accessory Structure:		Maximum building height:	35'
Number of bedrooms:	0	Well type:	Unknown
Pressurized Water:	Unknown	Building Dimensions:	24'x66' Lean-to on Pole Building
Current septic status:	Unknown		

Permit Fee

Permit application fee: New Commercial Est./Commercial Addn. 1501-2500 sq ft \$450

Permit Comments

After The Fact:	No	Resort:	No
Shoreline Mitigation Required:	No	Comments:	Lean-to will be 1584 SF (Commercial Building Addition) for wood/lumber storage. Will be removing the 819 SF shop/office portion of the structure.
Application Received Date:	01/05/2024	Issued Date:	01/05/2024
Issued By:	Diane Nelson		



Terms

Road Setback

Centerline 135'

Right-of-Way 35'

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands.

If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction.

Electrical Inspector contact Steve Bartlett at 218-591-1616.

New or upgrading driveways: township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval

Signature

Date

#1 Approved By

Li Yuf 11/5/24

#2 Approved By

Deane Nelson 11/5/24

Public Notes

Text:

File(s):

**Parcel Information**

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Legal Acres	Description
19-027-4402	POTTER, BETHANNIE L	30060 COUNTY ROAD 67 GRAND RAPIDS MN 55744	HARRIS TWP			S 27 T 54 R:25	FARM RESIDENTIAL	30060 CO RD 67 GRAND RAPIDS MN 55744	10	W 332' OF E 664' OF SE SE

River Class:

**Applicant / Agent Information**

Contractor Name and License: **Contact Name Business License**  
 Owner Owner Name: Bethannie Potter

Phone Number: (218) 256 - 0854

**Property Information**

Ownership Description: Private Access Road Name: County Road 67  
 Is septic compliant? Unknown Road Class: State / Federal Highway

**Structure Information**

Existing Use: Residential Proposed Use: Accessory  
 Accessory Structure: Pole Building Maximum building height: 35'  
 Number of bedrooms: 0 Well type: Unknown  
 Pressurized Water: Unknown Building Dimensions: 14' x 16' Pole Building/Storage  
 Current septic status: Unknown

**Permit Fee**

Permit application fee: New Accessory Structure/Accessory Addn. <251 sq ft \$75

**Permit Comments**

After The Fact: No Resort: No  
 Shoreline Mitigation Required: No Comments: 14' x 16' storage structure, built on ground  
 No sleeping/living/cooking permitted  
 Application Received Date: 01/03/2024 Issued Date: 01/03/2024  
 Issued By: Jill Day

**Terms**

**Road Setback**

Centerline 135'

Right-of-Way 35'

**Side Yard Setback**

Accessory 10'

Dwelling 15'

**Rear Yard Setback**

Accessory 10'

Dwelling 30'

**Impervious Surface**

25% of parcel

**Elevation of Lowest Floor**

3'

**Bluff Setback**

30' from the top of a bluff

**Other**

Contact SWCD at (218)326-0017 if constructing in any wetlands.

If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction.

Electrical Inspector contact Steve Bartlett at 218-591-1616.

New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

**Disclaimer**

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction.  
Permit authorized by Environmental Services Department.

**Approvals**

Approval

Signature

Date

#1 Approved By

*Bethannie L. Potter*

#2 Approved By

*Spady* 1/3/24

**HARRIS TOWNSHIP - 5 YEAR ROAD PLAN**

JOB	2024		
1	SUNNY BEACH ADDITION	REBUILD/WIDEN/PAVE	\$450,000.00
2			
		<b>TOTAL</b>	<b>\$450,000.00</b>

JOB	2025		
1	ISLEVIEW ROAD	RECLAIM/PAVE	\$525,000.00
2			
3			
		<b>TOTAL</b>	<b>\$525,000.00</b>

JOB	2026		
1	WENDIGO PARK ROAD	RECLAIM?/PAVE (River Rd to Cemetery/WPR)	\$364,000.00
2	WESLEYAN	RECLAIM/PAVE	\$186,000.00
3			
		<b>TOTAL</b>	<b>\$550,000.00</b>

JOB	2027		
1	WENDIGO PARK ROAD	FINALIZE (Cemetery/WPR to Underwood)	\$550,000.00
2			
3			
		<b>TOTAL</b>	<b>\$550,000.00</b>

JOB	2028		
1	TOWN HALL PARKING LOT		
2	VERDE LANE		
3	JESS HARRY?		
		<b>TOTAL</b>	

# 7B



## 2023 Annual Township Report

### Noxious Weed Control

Required by Minnesota Statutes Section 18.81

**INSTRUCTIONS:** Using black ink, please write or print legibly. Upon completion and appropriate signatures, copies should be submitted to the County Agriculture Inspector by **March 15<sup>th</sup>, 2024**.

<b>Township:</b> <u>Harris</u>	<b>County:</b> <u>Itasca</u>	<b>Date:</b>
--------------------------------	------------------------------	--------------

<b>County Agriculture Inspector (CAI):</b> Kory Cease – Land Commissioner Mike Gibbons – Assistant Land Commissioner Sara Thompson – Forest Recreation Specialist	<b>Address:</b> Itasca County Land Department 1177 LaPrairie Avenue Grand Rapids, MN 55744	<b>Phone:</b> 218-327-2855
--	---	-------------------------------

**Local Weed Inspector (LWI):** Please indicate who the City has designated as their Local Weed Inspector with the Person's name, address, phone number, and email address in the space provided below. If the CAI has any questions, this will be the person in the City that is contacted.

<b>1. Name:</b> <u>Dan Gilbert</u>	<b>2. Name:</b>
<b>Address:</b> <u>21513 US Hwy 169 GRMN 55744</u>	<b>Address:</b>
<b>Phone #:</b> <u>218-259-4967</u>	<b>Phone #:</b>
<b>Email:</b>	<b>Email:</b>

Noxious Weed Control	Number
1. Number of noxious weed inspection tours made in the Township in <del>2022</del> <sup>2023</sup>	12
2. Number of <b>landowner contacts</b> made in the Township for voluntary compliance in <del>2022</del> <sup>2023</sup>	8
3. Number of contacts made to federal, state or county owned land managers? (DNR, USFWS, MNDOT and County)	0
<b>4. Circle the Minnesota Prohibited Noxious Weeds listed below that are a concern in your Township:</b> Leafy Spurge, <u>Common Tansy</u> , Spotted Knapweed, Wild Parsnip, <u>Canada Thistle</u> , Plumeless Thistle, Purple Loosestrife, Narrowleaf Bittercress. Write In: _____	

Amount Controlled & Cost	Spraying (miles or acres)	Mowing (miles or acres)
Amount sprayed and/or mowed on Township property (Please do not include brush control and snow removal) <span style="border: 1px solid black; padding: 2px;">Please Circle to Indicate Miles or Acres</span>	0	0
Cost of spraying or mowing Township property and roadside for noxious weed control in <del>2022</del> <sup>2023</sup> (Please do not include brush control and snow removal)	\$ _____	\$ _____

<b>Signatures</b>  _____ Chairperson, Township Board	 _____ Local Weed Inspector
---	-----------------------------------





**Itasca County Township Association**  
**Office of the Secretary**  
 Kelly Derfler  
 39043 Spang Road Hill City, Minnesota 55748  
[spangclerk@gmail.com](mailto:spangclerk@gmail.com) 218-398-2109

8A

***Itasca County Township Association***  
**Meeting Minutes – January 8, 2024**  
**Itasca County Courthouse**

The Itasca County Township Association meeting was called to order by President Mike Baltus Monday, January 8, 2024 @ 7PM. Directors present were President Mike Baltus, Diane Coppens, Beth Hanggi, Pat Hill, Mark Klennert, Jon Korpi, Richard Lacher, Nicole Maki, Larry Salmela, Chris Schultz, Roberta Truempfer, and Secretary Kelly Derfler. Townships represented were Arbo, Balsam, Blackberry, Bowstring, Carpenter, Feeley, Harris, Kinghurst, Lone Pine, Marcell, and Spang. Guests present were Commissioners Burl Ives and Terry Snyder.

Pledge of Allegiance was recited.

Motion made by Gary Nelson to approve the minutes from December 11, 2023. Second by Chris Schultz and carried. All voting in favor.

Treasurer's report was presented by Roberta Truempfer. Balance as of January 7, 2024.

Saving Account Balance	Checking	Total
\$16,624.42	\$2,023.60	\$18,648.02

Claims:

Salary	January Payroll	\$323.22
US Treasury	Payroll Taxes	\$642.72

Motion made by Pat Hill to approve the treasurer's report, as reported. Second by Jim Kelley and carried. All voting in favor.

**Reno's Report-**

**MAT Legal Case-** If anyone has any questions regarding the lawsuit with MAT, please contact MAT attorneys. The case has been reviewed by the Wright County Court and the MAT Board of Directors will be determining whether they wish to appeal the case on January 18, 2024.

**Annual Meeting-** Reno explained that the quorum for annual meetings will remain the same. The Directors decided that the proposed by-law changes will be voted on at the Spring Short Courses. The number of officers who attend the Spring Short Courses far exceeds the number of officers who attend the Annual Meeting. Reno explained that MAT has been discussing different options to increase attendance at events organized for officers.

**MAT Dues-** Will be collected through individual townships starting in 2024, not county units.

**Spring Short Course-** MAT has not determined if they can meet in Grand Rapids at this time.

**MAT Tuesday phone calls-** Held on the first and third Tuesdays at 10am. They last 30 minutes to an hour. If you would like to hear about specific topics, contact Reno or the MAT office.

**ARPA Funds-** MAT is encouraging townships to spend their ARPA funds and report them as spent in April, 2024. Contact MAT if you have any questions. **Township Lobby Day-** April 7-9, 2024. MAT is planning to provide buses for transportation. **Local Board of Appeal and Equalization Training-** Must be completed by Feb 1, 2024. **MATIT Worker's Compensation Report-** Due February 15, 2024. **Volunteer Driver-** New rates for mileage reimbursement effective January 1, 2024.

**Program-** Jail Tour was provided by the Itasca County Sheriff's Department.

#### **Commissioner's Report-**

##### **Burl Ives and Terry Snyder-**

John Johnson is now the Chair of the County Board and Casey Venema is the Vice-Chair. Some committee representatives have been switched around.

Trails- Insurance for the snowmobile club is still a work in progress. They are hoping to resolve the issue in the next week. The County, DNR, MN USA, and snowmobile club volunteers have all been working to resolve the issue. In a 2022 study, it was revealed that trail sports brought in 78 million dollars in one year in Itasca County.

#### **Old Business-**

**Communications-** None.

**Director's meeting-**

**Committee Reports-**

**WPIC-** Nothing to report. Annual report available on website.

**ARDC-** Next meeting in January.

**ATP-** Nothing to report.

**L&R-** Nothing to report.

**LRIP-** Next meeting in March.

#### **New Business-**



Motion made by Richard Lacher to adjourn the meeting at 9:55pm. Second by Pat Hill and carried.

The next meeting will be on February 12, 2024 at the Harris Town Hall at 7pm.

Respectfully submitted,

*Kelly Derfler*

Kelly Derfler, Secretary

Grand Rapids Area Cable Commission

Nov. 13, 2023

12 Noon, ICTV Offices

**Members Present:** Peggy Clayton, Tony Valtinson, Lisa Mrnak

**ICTV Staff Present:** Beth George, Jennifer Vail-Storrs, Stephani Crecelius

Clayton called the meeting to order at 12:02 p.m.

**Agenda**

Valtinson made a motion to accept the agenda as it appears. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

**Minutes**

Valtinson made a motion to accept the Sept. 2023 meeting minutes as they appear. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

**Financials**

Mrnak made a motion to accept the financials. Valtinson 2<sup>nd</sup>.

Motion carried unanimously.

**Correspondence/Approval of Bills/ Approval of Secretarial Fees**

Clayton made a motion to approve paying the \$100 Nov. secretarial invoice. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

## **Old Business**

### **Revisit declining Franchise & PEG Fees**

- Harris Township's franchise and PEG fees are up with new neighborhoods added to coverage.
- All other communities are down due to declining cable subscriptions.
- George is willing to talk to city councils and boards to discuss options.
- Suggested communities consider giving 100% of franchise fees collected.

## **New Business**

### **Sign League of Minnesota Cities Insurance Form**

Mrnak made a motion to approve signing the League of MN Cities form, waiving the monetary limits.  
Valtinson 2<sup>nd</sup>.

Motion carried unanimously.

### **Approve Payment of league of Minnesota Cities insurance for 2024**

Clayton made a motion to approve paying League of MN Cities insurance for 2024, up to \$2,500.  
Valtinson 2<sup>nd</sup>.

Motion carried unanimously.

### **Funding Request for 2 Ranger Systems**

- ICTV's Sling Studio system is outdated and failing.
- Teradek, a company ICTV has a prior relationship with, offers a comparable piece of equipment that is better supported and updated.

Valtinson made a motion to purchase 2 Ranger systems and accessories, for up to \$11,500. Mrnak 2<sup>nd</sup>.

Motion carried unanimously.

### **Approve Meeting Dates for 2024**

- The meeting dates for 2024 are as follows:  
February 12  
May 13  
September 9  
November 12

## ICTV Report

- George is talking to local churches, seeking additional funding from them for the inspirational programming they send us to air each week. 3 meetings are set for this week.
- ICTV is working with Kootasca Community Action and their Big View events to record and air upcoming events, including information on voting in 2024. Grants are being sought to help fund this collaboration.
- With 2024 being an election year, ICTV is planning to cover local races only.
- New field cameras have been purchased and are in use. Former field cameras were cycled into the studio and are working very well. B&H Photo purchased the old studio cameras back from ICTV.
- Working with 2 consultants on end of year donation requests and increasing ICTV's visibility online.
- SWIM Creative will be in house on Wednesday of this week to learn about ICTV's mission, vision, and capabilities.

Mrnak made a motion to adjourn. Valtinson 2<sup>nd</sup>.

Clayton closed the meeting at 12:50 p.m.

# ITASCA COUNTY LAND DEPARTMENT

1177 LaPrairie Avenue  
Grand Rapids, MN 55744-3322  
218-327-2855 • Fax: 218-327-4160



8C

January 30, 2024

Lori Kent  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids, MN 55744

Please be notified that a meeting of the Itasca County Land Classification Committee is scheduled for Tuesday, April 2, 2024, at 10:00 a.m. at the County Boardroom in the Itasca County Courthouse. This meeting is the first step in a process to classify newly forfeited parcels as well as requested tax forfeit lands as to whether they should be retained or sold.

Minnesota Statute 282.01 requires that all tax-forfeited land be classified as conservation or non-conservation lands. The Itasca County Land Classification Committee will review all tracts that need to be classified (or re-classified) and recommend a classification for each parcel to the Itasca County Board of Commissioners. As a government entity you may submit any comments or recommendations about any parcel in your Township or City about the pending classification of the tax-forfeited land described on the enclosed list. The Committee will review the recommendations; then set the classification. The members of the Land Classification Committee are the Itasca County Board of Commissioners and the County Land Commissioner.

Enclosed is a list of parcels set to be classified. This List is subject to change.

If you have any questions, please feel free to contact me at (218) 327-7397 or by email at [cindy.shevich@co.itasca.mn.us](mailto:cindy.shevich@co.itasca.mn.us).

Sincerely,

*Cindy Shevich*  
Real Estate Specialist

Enclosures

Equal Opportunity Employer

2024 LAND CLASSIFICATION - PLATTED PROPERTIES

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	PLAT	REASON
1	0.19	18-480-0012	GREENWAY TWP	56	23	24	PT OF LT 1 BEF AT NE COR OF SAID LT 1 TH	LAKEVIEW ACRES	FORFEITURE
2	0.69	18-480-0160	GREENWAY TWP	56	23	24	LOT 16	LAKEVIEW ACRES	FORFEITURE
3	0.63	18-560-0200	GREENWAY TWP	56	23	13	LOT 20-21	2ND ADD TO SWAN LAKE	FORFEITURE
4	1	40-440-0130	TROUT LAKE TWP	55	24	15	LOT 15 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
5	1	40-440-0132	TROUT LAKE TWP	55	24	15	LOT 16 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
6	1.07	40-440-0140	TROUT LAKE TWP	55	24	15	LOT 20 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
7	1	40-440-0210	TROUT LAKE TWP	55	24	15	LOT 3 BLK 2 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
8	0.14	64-480-0714	56-26 UNORG	56	26	2	\$ 50 FT OF LOT 5 BLK G	NORTHLAND PARK	FORFEITURE
9	0.28	74-420-0610	144-26 UNORG	144	26	2	LOTS 1-3 BLK 6	BALL CLUB	FORFEITURE
10	0.11	74-420-1220	144-26 UNORG	144	26	2	LOTS 7-8-BLK 12 LESS HWY 2	BALL CLUB	FORFEITURE
11	0.28	85-490-0110	BIGFORK CITY	61	26	27	A PARCEL OF LAND IN LOTS 10 & 11 HAVING THE	ZAISERS ADDITION TO BIGFORK	FORFEITURE
12	0.01	91-501-0405	GRAND RAPIDS CITY	55	25	16	5 3' OF LOT 1, BLK 4	CRYSTAL LAKE ESTATES	FORFEITURE
13	0.17	91-515-0011	GRAND RAPIDS CITY	55	25	9	LOT 1 LESS PART LVG NW OF NE EXT OF NW	ELM ACRES	FORFEITURE
14	0.33	91-530-0140	GRAND RAPIDS CITY	55	25	16	LOT 4 BLK 1	FAIRVIEW 2ND ADDITION	FORFEITURE
15	0.64	91-663-0230	GRAND RAPIDS CITY	55	25	18	LOT 13-BLK 2	REMER DESCHEPPER ADDITION	FORFEITURE
16	0.64	91-663-0232	GRAND RAPIDS CITY	55	25	18	LOT 14-BLK 2	REMER DESCHEPPER ADDITION	FORFEITURE
17	0.11	91-725-0335	GRAND RAPIDS CITY	55	25	20	W 1/2 OF LOTS 13-15 LESS ST IN LT 15 BLK 3	WOODLAND ADD. TO GRAND RAPIDS	FORFEITURE
18	0.02	91-725-0655	GRAND RAPIDS CITY	55	25	20	N 10FT OF W 1/2 OF LOT 26 BLK 6	WOODLAND ADD. TO GRAND RAPIDS	FORFEITURE
19	0.22	92-440-1010	KEEWATIN CITY	57	22	25	ALL LOTS 1 & 2 & LOT 3 LESS E 1/2-BLK 10 &	HAYES ADDITION TO KEEWATIN	FORFEITURE
20	0.07	95-410-1455	NASHWAUK CITY	57	22	32	LOT 18-BLK 14	NASHWAUK	FORFEITURE
21	0.20	97-420-0110	TACONITE CITY	56	24	21	LOT 1- BLK 1	VILLAGE OF TACONITE	FORFEITURE

\* Legal description is taken from the tax system, and is subject to encumbrances. Refer to the deed of record for current legal descriptions.



2024 LAND CLASSIFICATION - SEVERED MINERALS - UNDIVIDED INTEREST PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	UND INT	LEGAL DESCRIPTION *	REASON
49	8	02-820-2300005	ARBO	56	25	20	2/15	LOT 8	FORFEITURE
50	8	02-834-2300010	ARBO	56	25	34	2/15	SW NW	FORFEITURE
51	8	05-813-1400005	COHASSET	55	26	13	2/15	LOT 4	FORFEITURE
52	8	18-828-2205005	GREENWAY	56	23	28	1/7	NW NW	FORFEITURE
53	8	18-828-2205010	GREENWAY	56	23	28	1/7	LOT 7	FORFEITURE
54	8	19-804-1202005	HARRIS	54	25	4	1/162	LOT 2	FORFEITURE
55	8	36-850-3301005	SPANG	53	27	14	1/12	SW SW	FORFEITURE
56	8	36-850-3302005	SPANG	53	27	14	1/12	SW SW	FORFEITURE
57	8	36-851-3301010	SPANG	53	27	15	1/12	SW SE	FORFEITURE
58	8	36-851-3302010	SPANG	53	27	15	1/13	SW SE	FORFEITURE
59	8	36-859-3301015	SPANG	53	27	23	1/12	NW NW	FORFEITURE
60	8	36-859-3301020	SPANG	53	27	23	1/12	SW NW	FORFEITURE
61	8	36-859-3302015	SPANG	53	27	23	1/12	NW NW	FORFEITURE
62	8	36-859-3302020	SPANG	53	27	23	1/12	SW NW	FORFEITURE
63	16.23	88-830-1200007	COLERAINE CITY	56	24	30	288/25	PT NW NE	FORFEITURE
64	36.74	88-831-1300001	COLERAINE CITY	56	24	31		PT SW NE	FORFEITURE
65	12.38	88-831-1400002	COLERAINE CITY	56	24	31		PT SE NE	FORFEITURE
66	11.31	88-831-3100001	COLERAINE CITY	56	24	31		NE SW LYG N OF CSAH	FORFEITURE
67	8	91-818-3200005	GRAND RAPIDS CITY	55	25	18	2/15	LOT 3	FORFEITURE
68	8	91-821-3200010	GRAND RAPIDS CITY	55	25	21	2/15	LOT 7	FORFEITURE
69	39.97	97-816-1400001	TACONITE CITY	56	24	16		SE NE	FORFEITURE
70	39.77	97-816-3400000	TACONITE CITY	56	24	16		SE SW	FORFEITURE
71	40.14	97-816-4100000	TACONITE CITY	56	24	16		LOT 9	FORFEITURE

2024 LAND CLASSIFICATION - UNPLATTED PROPERTIES

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
22	0.41	14-124-4405	GOODLAND TWP	55	22	24	THAT PT OF LOT 1 DESC AS FOLL: BEG AT THE SE	FORFEITURE
23	3.63	19-001-4304	HARRIS TWP	54	25	1	S 490FT OF W 1/2 OF W 1/2 OF SW SE	FORFEITURE
24	5	48-023-1202	58-22 UNORG	58	22	23	W 435.60FT OF S 500FT OF NW NE	FORFEITURE
25	2.5	74-002-4405	144-26 UNORG	144	26	2	N 330FT OF W 330FT OF SE SE	FORFEITURE
26	30.84	83-019-3400	146-29 UNORG	146	29	19	LOT 5	FORFEITURE
27	0.32	89-036-2405	DEER RIVER CITY	145	25	36	E 100' OF W 350' OF S 140' OF PT OF SE NW	FORFEITURE
28	40.14	90-023-1100	EFFIE CITY	62	26	23	NE NE	FORFEITURE
29	40.04	90-023-1200	EFFIE CITY	62	26	23	NW NE	FORFEITURE
30	0.31	90-023-3300	EFFIE CITY	62	26	23	E PT OF SW SW LYG S OF LOTS 7 & 8 BLK 3 OF BYRNE ADDN	FORFEITURE
31	2.02	97-009-3103	TACONITE CITY	56	24	9	E 280.5 FT OF N 313.5 FT OF S 643.5 FT	FORFEITURE

UNDIVIDED SURFACE INTEREST PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
32	16.04	02-013-4415	ARBO TWP	56	25	13	UND 1.57 INT IN SE SE LESS REV DESC 1	FORFEITURE
33	26.99	02-024-1146	ARBO TWP	56	25	24	UND 1.57 INT IN NE NE LESS REV DESCS 1-2	FORFEITURE
34	41.19	02-024-1446	ARBO TWP	56	25	24	UND 1.57 INT IN SE NE LESS REV DESC 1	FORFEITURE
35	0.40	40-015-3206	TROUT LAKE TWP	55	24	15	UND 1/35 INT IN LT 9 SEC 15, TWP 55, RGE 24	FORFEITURE
36	10.3	88-019-2123	COLERAINE CITY	56	24	19	UND 1.22 INT IN NE NW LESS REV DESC 2 & LESS	FORFEITURE
37	12.99	88-019-2253	COLERAINE CITY	56	24	19	UND 1.57 INT IN REV DESC 4 OF LOT 1	FORFEITURE
38	29.44	88-019-3448	COLERAINE CITY	56	24	19	UND .21% INT IN THAT PT OF SE SW, DESCRIBED	FORFEITURE
39	6.34	88-019-4322	COLERAINE CITY	56	24	19	UND .21% INT IN THAT PT OF SW SE, DESCRIBED	FORFEITURE
40	3.13	88-030-1223	COLERAINE CITY	56	24	30	UND .21% INT IN THAT PT OF NW NE, DESCRIBED	FORFEITURE
41	8.3	88-030-2129	COLERAINE CITY	56	24	30	UND .21% INT IN THAT PT OF NE NW, DESCRIBED	FORFEITURE
42	40.34	88-030-3110	COLERAINE CITY	56	24	30	UDI PARCEL CONSISTING OF: UND 2.0834 INT IN	FORFEITURE
43	4.19	97-018-3327	TACONITE CITY	56	24	18	UND 1.57 INT IN LOT 4 LESS REV DESCS 1-2	FORFEITURE

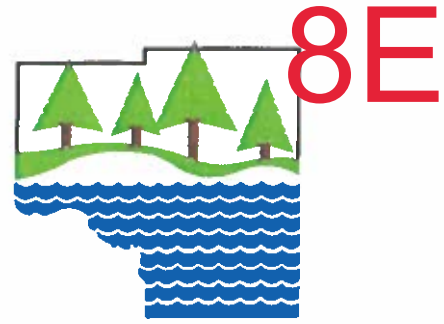
REQUESTED PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
44	1.15	04-216-2102	BALSAM TWP	58	25	16	REV DESC #2 OF LOT 8 LESS PT	ICLD REQUEST
45	39.86	35-004-4300	SAND LAKE TWP	148	26	4	SW SE	REQUESTED
46	40.21	55-015-4300	59-24 UNORG	59	24	15	SW SE	ICLD REQUEST
47	1.83	91-583-0160	GRAND RAPIDS CITY	55	25	8	OUTLOT B	ICLD REQUEST
48	0.48	91-680-0650	GRAND RAPIDS CITY	55	25	20	LOTS 15-20, BLK 6 RIVERSIDE PARK DIV OF GR	ICLD REQUEST



**ITASCA COUNTY  
HIGHWAY DEPARTMENT**  
123 NE 4th Street  
Grand Rapids, MN 55744-2600

Hours: Monday thru Friday - 8:00AM to 4:30PM  
Telephone: 218-327-2853  
Fax: 218-327-0688



RECEIVED  
2/19/24

January 30, 2024

Dear Utility Owner:

This is to inform you of the upcoming public input opportunity for Itasca County's proposed Five-Year Plan. The meeting will be held at the regularly scheduled County Board Work Session on Tuesday, February 13, 2024, in the Boardroom of the Itasca County Courthouse in Grand Rapids. During the meeting we will present our proposed Five-Year Plan. County Board members will be available to hear verbal input at that time. The Five-Year Plan will be available on the Transportation Department webpage on February 1, 2024. Written comments will be accepted at the Transportation Department until February 29, 2024.

In addition to the above contracted projects, our maintenance districts will be completing minor grading and culvert replacement projects throughout the County in 2024. These projects have not been defined as of yet. We will forward the project plans to the appropriate utility company as soon as they are finalized.

Please note that the project schedule is dependent on funding, permitting and future staffing levels. This "Five-Year Plan" can and most probably will be subject to change. Some projects could be delayed and occasionally some projects are advanced. We hope that this early cooperation will result in coordinated projects both for Itasca County and your company.

Additional copies of the Five-Year Plan will be available at the meeting, or upon request from the Transportation Department. Thank you for your interest in our projects. If you have any questions, please contact me at 327-2853.

Sincerely,

Karin Grandia, PE  
Itasca County Engineer



# **Itasca County**

**2024**

## **5-Year Plan For Highway Improvement Projects**

Itasca County Engineer  
Karin Grandia  
327-2853

February 13, 2024

## Introduction

Itasca County annually reviews and updates the Five-Year Plan for Highway Improvement Projects. The annual review process allows the County Board and staff the opportunity to reassess the Highway Improvement Plan and to make adjustments due to changes in financial restrictions, highway conditions, public input, and goals and priorities.

The 2024 Five Year Plan is a flexible five-year action plan for bridge and highway projects. Only construction projects listed during the current year are funded.

**- Notice -**  
**Itasca County 5 Year Plan for Road and  
Bridge Construction Projects**

Public input concerning the Itasca County 5 Year Plan for Road and Bridge projects will be accepted at the regularly scheduled County Board Work Session on February 13, 2024, in the County Board Room of the Itasca County Courthouse. County Board members will be available to hear verbal input. Written comment will be accepted at the Transportation Department until February 29, 2024. A copy of the proposed plan and maps showing the projects and their locations is available for review at the Transportation Department in the County Courthouse and online on the Itasca County website under the Transportation Department tab.

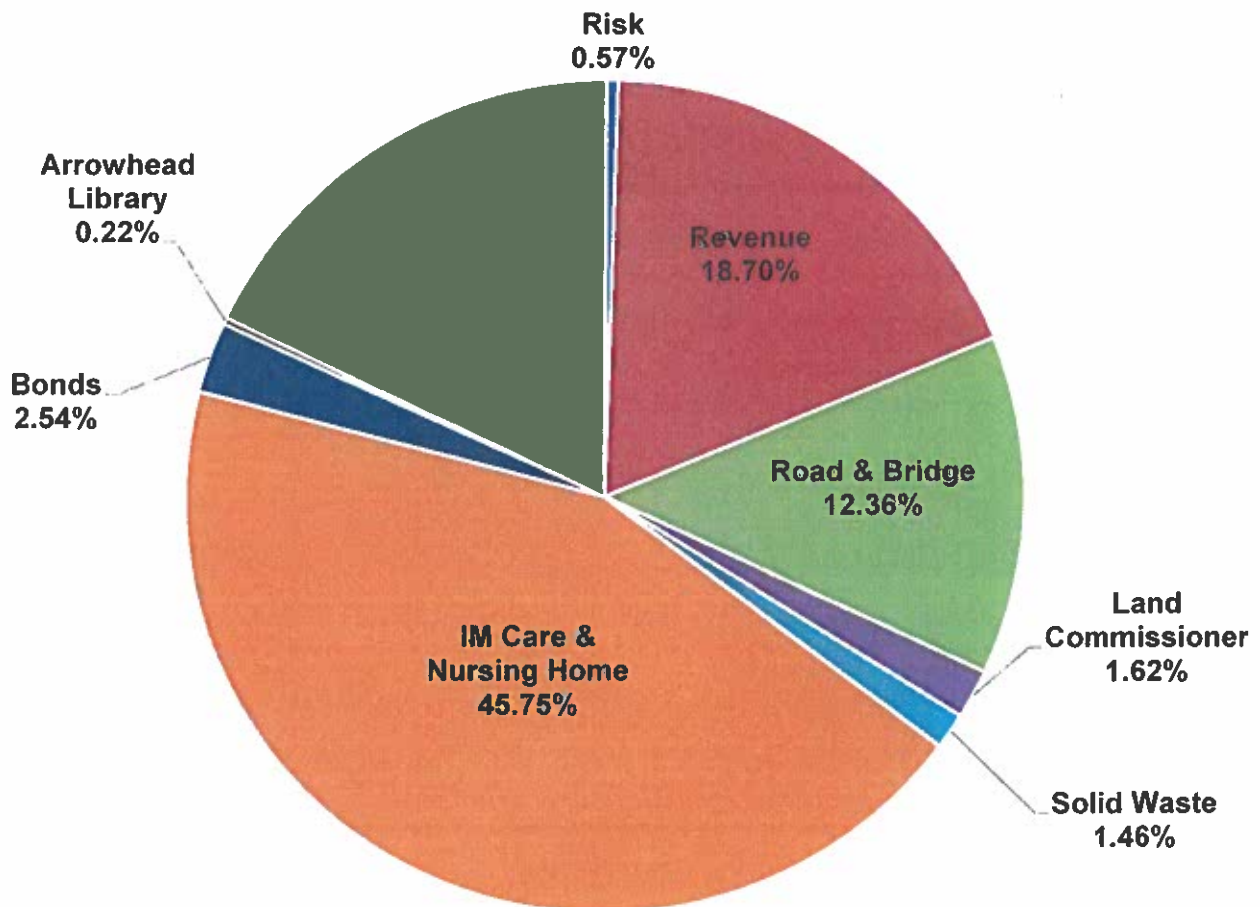
## Itasca County Transportation Department Overview

The County Transportation Department is responsible for maintaining approximately 1340 miles of roadway and 137 bridges. The department also can be directly or indirectly involved with the maintenance of roadways under the jurisdiction of the 16 cities, 39 organized townships, and the 38 unorganized townships in the county.

The County Engineer, through the staff, is responsible for the administration of both the highway maintenance division and the highway construction division. The maintenance division consists of approximately 72 employees divided between 4 maintenance districts and central purchasing and repair. These employees are responsible for graveling, grading, drainage, signing, snow removal, ice control, equipment repair and minor road improvements. The construction division consists of approximately 12 employees and is responsible for the design and construction administration of all contracted road and bridge improvement projects.

As is shown below, the Transportation Department accounts for approximately 13.16% of the proposed \$161,632,982 - 2024 Itasca County Budget. In addition to the \$21,275,502 administered by the Transportation Department as part of the Itasca County Budget, the construction division administers on average an additional \$1,000,000 per year in federal construction dollars spent in Itasca County.

### 2024 Itasca County Budget





## Road Jurisdiction

In Itasca County, there are generally three levels of road jurisdiction:

- State - Consisting of Trunk Highways - Examples include TH 169, TH 2, TH 1 etc. These roads are generally higher volume highways, which provide primary transportation routes between cities and regions within the state.
- County - Consisting of:
- County State Aid Highways (CSAH) - Examples include CSAH 7, CSAH 19, and CSAH 3 etc. These roads are generally roads which serve as local transportation routes between cities and regions within the county.
  - County Municipal State Aid Highways - Consisting of Municipal State Aid Highways located within cities with populations less than 5000. Examples include CSAH 61 in Coleraine and CSAH 81 in Deer River
  - County Roads - Examples include County Road 449, County Road 128, and County Road 539. These roads are generally lesser traveled and serve as access to local population areas. All county roads have 3-digit numbers.
  - Unorganized Township Roads - These are generally local gravel roads located within an unorganized township. By state statute, the county is required to provide maintenance on these roads. These roads have 3-digit county road numbers.
- Local - Consisting of:
- Municipal State Aid Streets - Consisting of Municipal State Aid Streets located within cities with populations greater than 5000.
  - Local Municipal Streets - These are generally local streets serving municipal subdivisions.
  - Organized Township Roads - These are local roads within organized townships. Examples include Southwood Road in Harris Township or Walker Road in Spang Township.
  - Federal Forest Service Roads - These are local recreational or logging roads having forest service jurisdiction.
  - Department of Natural Resources Roads – These are local recreational or logging roads having DNR jurisdiction.
  - County Forest Access Roads - These roads are under the jurisdiction of the County Land Commissioner (Land Department). They are generally used for timber access and recreational uses. They may be gated or receive little or no maintenance.

## Funding Sources

Funding Sources for Itasca County consist of a combination of Federal, State and Local Funds.

### Federal Funds

- Federal Funds spent on road projects within Itasca County are originally allocated by Congress as part of a nationwide transportation bill. The source of the money is based on the federal portion of the gas tax. The majority of these funds which make it to Minnesota are spent on state administered trunk highway projects.
- Itasca County can and does receive federal funds. The county has historically used federal funds to supplement local funding for bridge projects, road projects or railroad crossing projects. In addition, since the Chippewa National Forest is located within the county, the county periodically receives a portion of the Federal Forest Highway Fund. These funds can only be spent on roads within the forest boundary. The projects are prioritized by the forest service and the county, and the projects are administered by the county.
- Federal funds can only be spent on qualifying projects and generally require a substantial increase in project administration costs due to the increase in required federal documentation. The funds also generally require a minimum of 20% local match.

### State Aid Funds

- The county receives a yearly allotment from the state to be spent on county state aid and municipal aid routes. The source of this allotment is primarily the state gas tax. These funds can only be spent on qualifying state aid routes and have historically been used for construction and maintenance. This allotment is approximately 50% of the funding for the transportation department.

### Bridge Bonding

- Bridge Bonding funds are allocated by the Minnesota legislature every other year. The county can and does receive bridge bonding funds. These funds can be used on any eligible bridge in Itasca County on either a CSAH, a county road or a township bridge. State Bridge Bonding funds are allocated to the county as grants (no repayment by the county).

### County Funds

- The County Board allocates a portion of its yearly budget to the transportation department for construction and maintenance of county roads. The funding primarily comes from local property taxes. These funds are generally spent on local road and maintenance projects. The amount available each year can vary greatly based on overall county budget needs.
- In 2014, the County Board implemented a wheelage tax on vehicles registered in Itasca County. This tax is estimated to generate approximately \$430,000 per year. These funds are used to supplement the maintenance and construction on roads not qualifying for state aid funding.

### Unorganized Township Funds

- The unorganized township fund receives monies from the road and bridge levy in each unorganized township. These funds are generally spent on local road and maintenance projects in unorganized township areas.

# Typical Funding Amounts

## Construction Funding

It is difficult to provide a 'Typical' funding year due to the variability of different funding sources. The following data is based on historical data and does not indicate future funding amounts.

## Federal Funds

- On average, Itasca County receives over \$1,000,000 per year in federal funds for road and bridge projects.

## State Aid Funds

- Each year Itasca County receives approximately \$12,400,000 of State Aid Funds. Of that amount, \$10,875,000 is regular state aid and \$1,525,000 is municipal state aid.
- The funding is split 60/40 so that approximately \$6,525,000 is allocated for State Aid construction and \$4,350,000 for maintenance.
- Approximately \$915,000 is allocated for Municipal County State Aid construction and \$610,000 is allocated for Municipal Maintenance.

## Bridge Bonding

- State Bridge Bonding is a major source of funding for bridge construction projects and is allocated by the State Legislature. Over the past 5 years approximately \$900,000 per year has been available for bridge and railroad crossing construction projects. These funds vary from year to year.

## County Funds

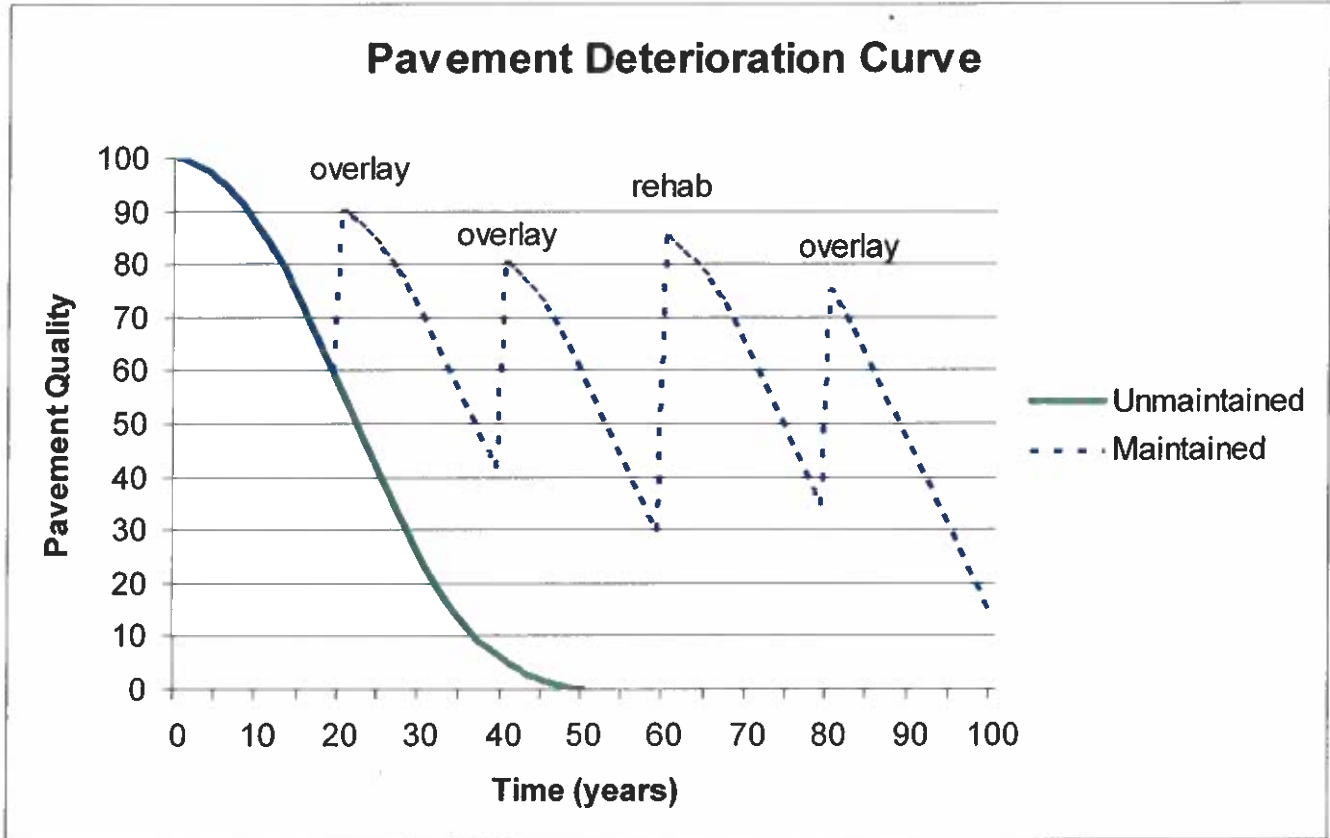
- County Construction funds are typically utilized to upgrade existing gravel County Roads to a bituminous surfaced road. These funds have not been available for many years due to budgeting constraints.
- County Preservation funds have remained at \$680,000 over the past 5 years and are supplemented with the monies collected from the wheelage tax, providing a total of \$1,100,000 for preservation. These funds are typically used on existing paved roads for contracted projects such as bituminous overlays, regrading and surfacing.
- The County averages \$310,000 per year for gravel production which is used to surface existing County gravel roads.

## Other Funding

- Itasca County has received funding for projects from other sources including Unorganized Township Funding, Town Bridge and Town Road accounts.

## Protecting our Pavement Investment

Pavements tend to deteriorate over time due to traffic loads and environmental effects. A graph of the life cycle of a typical bituminous road is shown below where the pavement rating is a relative evaluation of the condition of the road.



The solid line indicates how a pavement would perform with no maintenance. The road is graded and paved at year 0 and is at its best condition (Pavement Quality Index, PQI =100). The pavement will deteriorate over time and after about 30 to 35 years the pavement would deteriorate to the point where vehicle travel would be dangerous at best (PQI = 20).

The dashed line indicates the maintenance strategy of most transportation departments. Periodic overlays and rehabilitation projects are performed to increase the PQI on an interval which attempts to maximize the pavement's ride quality. Every 50 years a rehabilitation project is performed, which replaces culverts and addresses minor grade or subgrade issues. Approximately every 100 years, the road will require a major regrade project.

## How much does a paved road Cost?

This County will review construction standards and consider:

- Reconstruct the grade of the road every 100 years.
- Rehabilitate the road every 50 years.
- Perform surface treatment every 20 years.

The following costs are used for budgeting road improvement projects:

1. \$ 1,150,000 per mile to reconstruct a road and surface with bituminous pavement.
2. \$ 325,000 per mile to rehabilitate an existing bituminous road.
3. \$ 130,000 per mile for surface treatment of an existing bituminous road.

The Cost cycle of 1 mile of road:

Year 1	Construct	@	\$ 1,150,000
Year 20	Surface Treatment	@	\$ 130,000
Year 40	Surface Treatment	@	\$ 130,000
Year 60	Rehabilitation	@	\$ 325,000
Year 80	Surface Treatment	@	\$ 130,000
Total			\$ 1,865,000

This equates to approximately **\$18,650 per mile per year** to maintain a bituminous road.

There are:

1. 603 total miles of paved roads (County Jurisdiction)
2. 506 of paved CSAH mileage
3. 97 of paved County funded road mileage (3-digit roads)

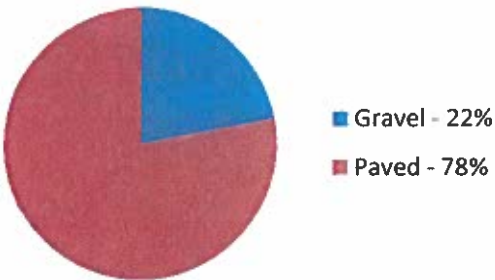
Therefore, to maintain our existing bituminous county roads we require the following yearly budget:

506 CSAH miles - \$ 9.4 million (current allocation at \$6.79 million)  
97 County miles - \$1.8 million (current allocation at \$1.1 million)

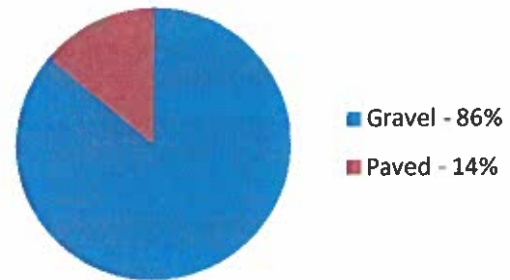
\*These figures do not include bridge projects, snow plowing, minor surface repairs or other incidental maintenance costs\*

## Gravel vs. Paved

### CSAH SYSTEM (649 MILES - TOTAL)



### COUNTY SYSTEM (691 MILES - TOTAL)



Of the approximately 1340 miles of roads under Itasca County jurisdiction, approximately 48% are designated CSAH and 52% are designated County. In addition, approximately 45% of Itasca County Road miles are paved.

The average annual cost to maintain a bituminous road is approximately \$18,650 per mile based on construction and surface resurfacing costs over the expected life of the road.

The annual cost to maintain a gravel road surface can vary greatly and is usually directly related to the traffic volume on the road. The following table indicates an estimate of the road surface maintenance costs required for gravel roads with three traffic volume levels.

Road ADT	100	200	300
<b>Surface Maintenance Costs (Grader time)</b>			
Grader minutes per mile	60 minutes @ \$120.00/hr per mile	60 minutes @ \$120.00/hr per mile	60 minutes @ \$120.00/hr per mile
Number of grading passes per week	0.5	1	2
Grading weeks per year	26	26	26
Grading Cost per mile per year	\$ 1,560	\$ 6,240	\$ 9,360
<b>Resurfacing Costs (Gravel)</b>			
Re-gravel interval	20 years	10 years	6 years
Cost per mile per year	\$ 1,420	\$ 2,840	\$ 4,730
<b>Chloride Costs</b>			
Chloride Cost per mile per year	---	\$2,200	\$2,200
<b>Total yearly cost per mile</b>	<b>\$ 3,144</b>	<b>\$ 8,488</b>	<b>\$ 13,720</b>

As can be seen, the maintenance costs rise with the increase in daily traffic volume. The surface costs for a gravel road begin to justify paving at an ADT level of around 300 vehicles per day, from a maintenance perspective.



The following table lists the number of miles of gravel and bituminous surfaced roads under county jurisdiction. As can be seen, the majority of roads over 300 ADT have bituminous surface

**NOTES:**

- ADT means the Average Annual Daily Traffic count which is an estimate of the number of vehicles per day, calculated on an annual average.
- The State Aid Funding rules discourage the use of State Aid funds for paving roads under an ADT of 150 vehicles per day.

<b>SURFACE TYPE - CATEGORIZED BY TRAFFIC COUNT</b>						
	<b>Surface type</b>	<b>0-100 ADT</b>	<b>100 -200 ADT</b>	<b>200 - 300 ADT</b>	<b>OVER 300 ADT</b>	<b>Total</b>
CSAH SYSTEM	<b>Paved (miles)</b>	3	77	82	342	504
	<b>Gravel (miles)</b>	85	57	1	2	145
COUNTY ROAD SYSTEM	<b>Paved (miles)</b>	22	27	40	26	99
	<b>Gravel (miles)</b>	495	86	6	3	592
	<b>Total</b>	<b>636</b>	<b>223</b>	<b>92</b>	<b>384</b>	<b>1,340</b>

### System Preservation Priorities

The County Transportation Department uses a variety of indicators to prioritize construction and rehabilitation projects. Some of these are:

- Safety
- Preservation of existing pavement
- Availability of funding
- Traffic count
- Cost participation by others
- Project grouping
- Maintenance costs
- Pavement Quality Index
- Economic Development
- Public request

These factors are evaluated on potential projects to arrive with the County 5-year Plan which is reviewed and updated on a yearly basis.

### System Evaluation

Every two years Itasca County receives data from MnDOT on pavement quality. This data provides a relative ride and pavement condition rating to all paved State Aid and County Roads. This process provides a basis for potential future construction projects based on the condition of the existing road independent of other factors. The department then evaluates the individual projects as to a recommended type of construction project required to bring the roadway to an acceptable ride.

## 2024 - 5 Year Plan for Construction Projects

The following worksheets and maps detail the proposed 2024 - 5-year plan. It should be noted that this plan is subject to change based on available funding, project conflicts and engineering workload. Project cost and allotment estimates are preliminary and are used for planning purposes only. The detail sheets contain the following sections:

- 2024 through 2028 Highway Construction Project lists
- 2024 through 2028 Highway Construction Project Maps

### Public Involvement

Public input concerning the Itasca County 5 Year Plan for Road and Bridge projects will be accepted at the regularly scheduled County Board Work Session on February 13, 2024, in the County Board Room of the Itasca County Courthouse. County Board members will be available to hear verbal input. Written comment will be accepted at the Transportation Department until February 29, 2024. A copy of the proposed plan and maps showing the projects and their locations is available for review at the Transportation Department in the County Courthouse and online at the Itasca County website under the Transportation Department tab.

Questions or comments can be addressed to:

Karin Grandia  
Itasca County Engineer  
123 4<sup>th</sup> Street NE  
Grand Rapids, MN 55744  
218-327-2853

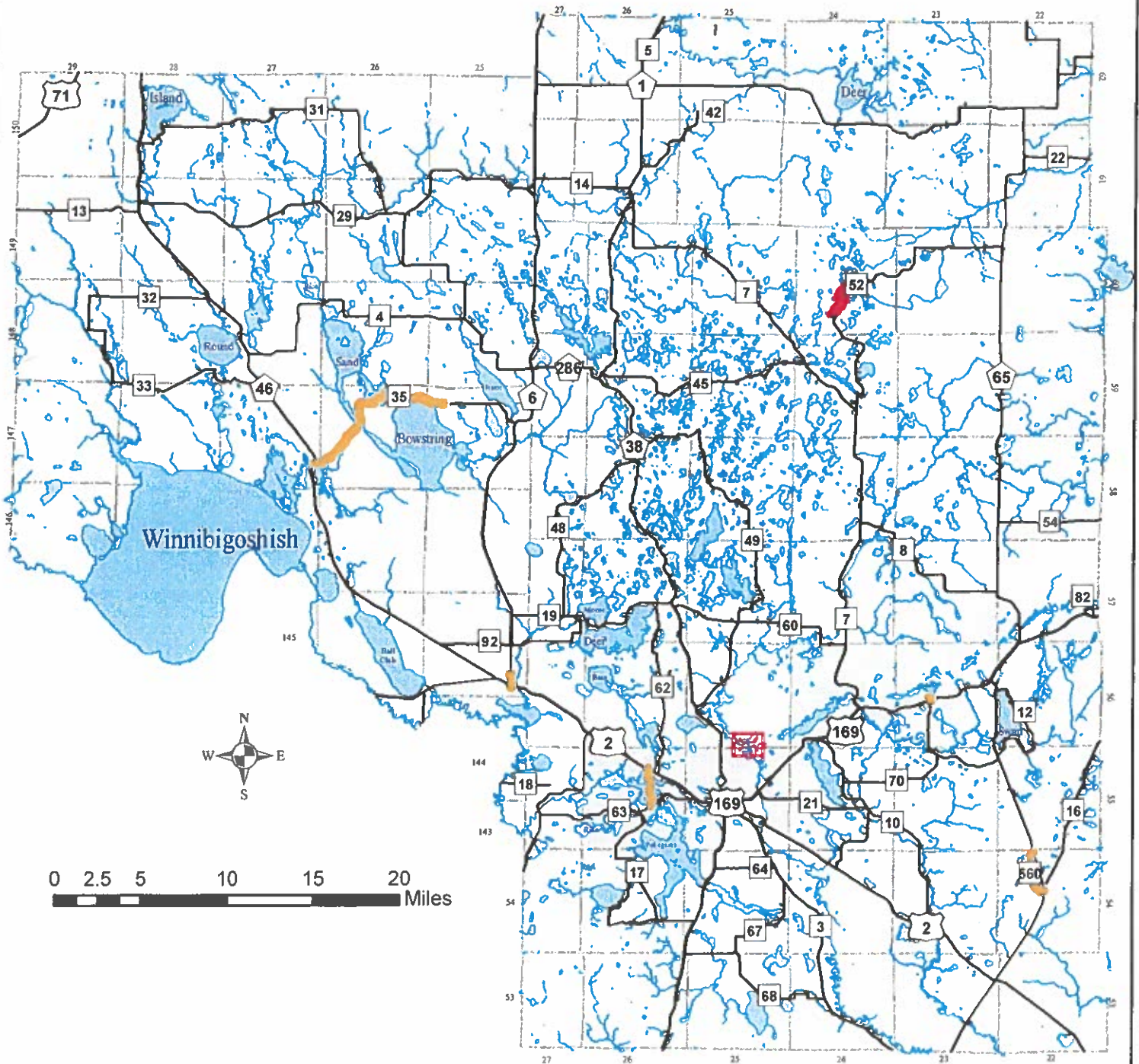
# **Itasca County**

**2024 - 2028**

**Proposed Project Schedule for  
Highway Improvement Projects**






# ITASCA COUNTY CONSTRUCTION PROJECTS 2024



ROAD NUMBER	LOCATION
CSAH 61	Bridge 31513 over Prairie River
CSAH 52	CR 340 to CR 342
CR 560	TH 65 to TH 65 (Goodland)
CSAH 81	TH 2 to TH 6 (Deer River)
CSAH 62	CSAH 63 to TH 2
CSAH 84	City of Calumet - TH 169 to TH 169
CSAH 35	TH 46 to CR 175

**2024 Construction Projects**

-  Bridge Replacement
-  Bituminous
-  Reconstruction

# Itasca County 5-year Plan

REVISED: 1/30/2024

		CONSTRUCTION PROJECTS FOR				2025					
Road Number	LOCATION (FROM - TO)	Length	Type of Work	Estimated Cost	State Aid Funding	Municipal State Aid Funding	County Preservation Funding	Other Funding	Other Funding Source	Plat Page	
CSAH 70	Bridge 7109 over Swan River	-	Bridge Replacement	\$900,000	\$300,000			\$600,000	Federal Aid	24	
CSAH 70	Bridge 7110 over Swan River	-	Bridge Replacement	\$1,375,000	\$1,125,000			\$250,000	Bridge Bonding	24	
CSAH 7	CSAH 59 to CSAH 8	4.3	Reconstruction & Paving	\$6,000,000	\$6,000,000					39, 49	
CR 149	Bridge 88201 to TH 46	0.7	Bituminous Overlay	\$85,000			\$85,000			65	
CR 239	CSAH 17 to CSAH 17	4.6	Bituminous Overlay	\$600,000			\$600,000			16	
CSAH 29	TH 46 to Dora Lake Bridge	10.8	Bituminous Overlay	\$1,750,000	\$375,000			\$1,375,000	Federal	75, 76	
CSAH 32	TH 46 to End of Pavement	2.2	Bituminous Overlay	\$300,000	\$300,000					64	
CSAH 52	CR 342 to Horsehead Lake Trail	4.3	Clear & Grub	\$150,000	\$150,000					71, 72	
CSAH 24	TH 46 to End of Pavement	4.75	Bit Overlay & Culvert Repair	\$750,000	\$750,000					86	
CSAH 61	Coleraine City Limits to TH 169	1.6	Bituminous Overlay/Rehab	\$400,000		\$400,000				31	
CSAH 61	5th Ave to TH 169	1.6	Bituminous Overlay/Rehab	\$320,000		\$320,000				31	
CSAH 61	TH 169 to 2nd Ave	0.4	Bituminous Overlay/Rehab	\$80,000		\$80,000				31	
	Various Roads		Sealing, Striping & Pavement	\$400,000	\$200,000		\$200,000				
<b>TOTAL</b>				\$13,110,000	\$9,200,000	\$800,000	\$885,000	\$2,225,000			

**PROJECTED MUNICIPAL STATE AID BALANCE**

Municipal State Aid Balance End of 2024	\$270,000
Municipal State Aid Allotment for Year 2025	\$800,000
Transfer from Mun. Const. to State Aid Const.	
Municipal State Aid Construction for Year 2025	\$800,000
Municipal State Aid Balance End of 2025	\$270,000

**PROJECTED COUNTY PRESERVATION BALANCE**

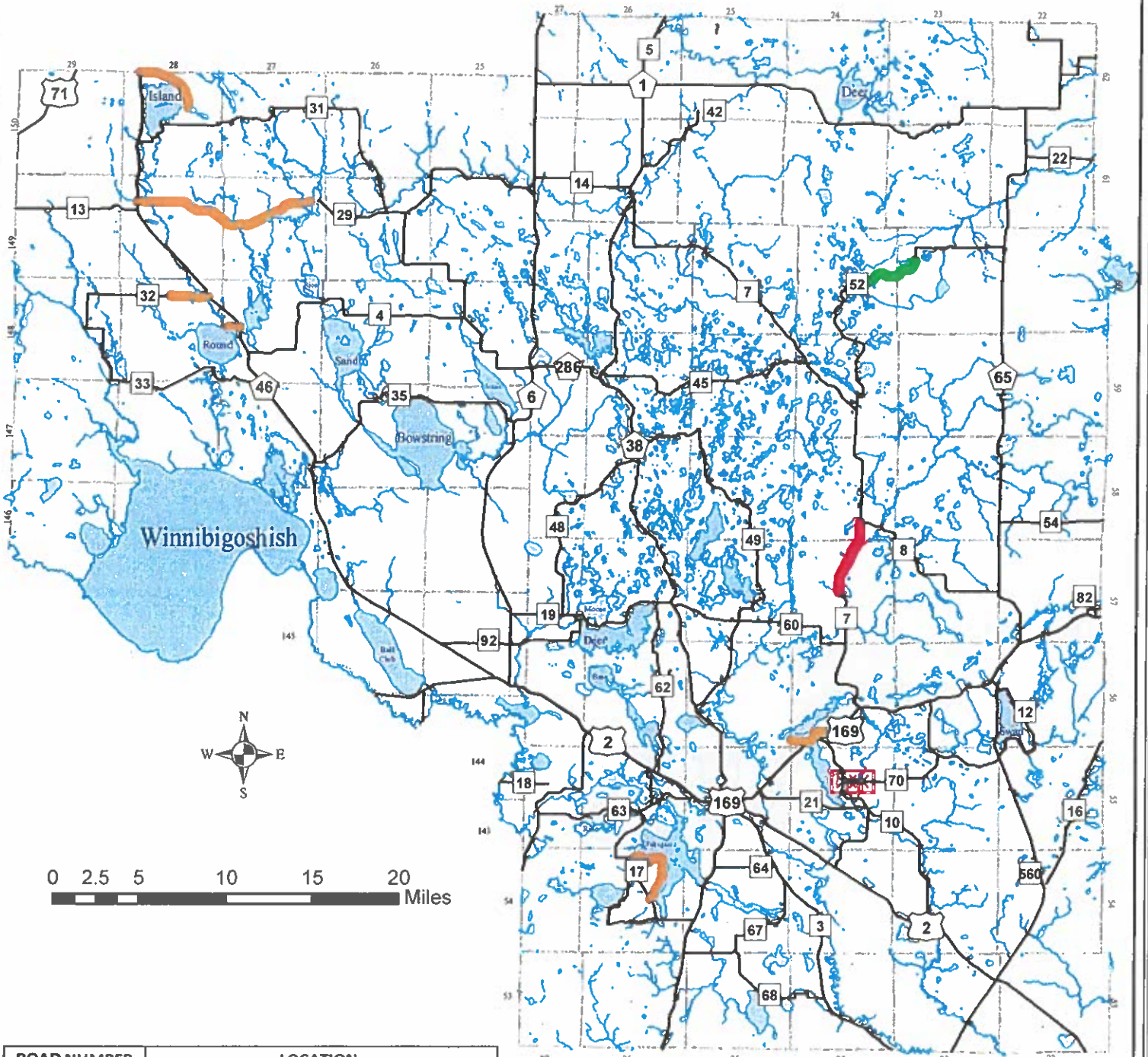
County Preservation Balance End of 2024	\$135,000
County Preservation Allotment for Year 2025	\$680,000
Wheelage Tax	\$430,000
County Preservation Construction for Year 2025	\$885,000
County Preservation Balance End of 2025	\$360,000

**PROJECTED STATE AID BALANCE**

State Aid Balance End of 2024	\$2,300,000
State Aid Allotment for Year 2025	\$6,000,000
Transfer from Municipal Construction	\$500,000
Engineering	\$9,200,000
State Aid Construction for Year 2025	-\$1,400,000
State Aid Balance End of 2025	-\$1,400,000







# ITASCA COUNTY CONSTRUCTION PROJECTS 2025



ROAD NUMBER	LOCATION
CSAH 70	Bridge 7109 over Swan River
CSAH 70	Bridge 7110 over Swan River
CSAH 7	CSAH 59 to CSAH 8
CR 149	Bridge 88201 to TH 46
CR 239	CSAH 17 to CSAH 17
CSAH 29	TH 46 to Dora Lake Bridge
CSAH 32	TH 46 to End of Pavement
CSAH 52	CR 342 to Horsehead Lake Trail
CSAH 24	TH 46 to End of Pavement
CSAH 61	Coleraine City Limits to Hwy 169
CSAH 61	5th Ave to TH 169
CSAH 61	TH 169 to 2nd Ave

**2025 Construction Projects**

-  Bridge Replacement
-  Reconstruction
-  Bituminous
-  Clearing



# Itasca County 5-year Plan

REVISED: 1/30/2024

		CONSTRUCTION PROJECTS FOR					2026			
Road Number	LOCATION (FROM - TO)	Length	Type of Work	Estimated Cost	State Aid Funding	Municipal State Aid Funding	County Preservation Funding	Other Funding	Other Funding Source	Plat Page
CR 439	Bridge 7026 over Split Hand Creek	—	Bridge Replacement	\$700,000			\$75,000	\$625,000	Bridge Bonding	12
CSAH 68	Bridge 7027 over Split Hand Creek	—	Bridge Replacement	\$725,000	\$400,000			\$325,000	Bridge Bonding	12
CSAH 43	TH 38 to Jaynes School Road	1.2	Bituminous Overlay	\$175,000	\$175,000					68, 69
CSAH 43	Jaynes School Road to Daley Larson Road	1.1	Base & Bituminous	\$250,000	\$250,000					68, 69
CSAH 86	TH 65 to Alley East of 4th St	0.2	Bituminous Rehab & ADA	\$150,000		\$150,000				41
CSAH 75	CSAH 7 to park	1.5	Bituminous Overlay	\$200,000	\$200,000					70
CR 560	TH 65 to TH 65 West Shore	2.0	Bituminous Rehabilitation	\$625,000			\$625,000			32, 33
CSAH 79	CSAH 42 - TH 1	1.5	Bituminous Overlay	\$200,000	\$200,000					81, 92
CSAH 42	TH 38 - CSAH 79	5.2	Bituminous Overlay	\$675,000	\$675,000					80, 81, 92
CSAH 59	CSAH 49 to CSAH 7	4.5	Bituminous Overlay	\$600,000	\$600,000					38, 39
CSAH 8	TH 65 to E Crooked Lake Road	6.5	Bituminous Overlay	\$850,000	\$850,000					40
HSIP	County Wide Locations	-	Intersection Lighting	\$353,300	\$32,000			\$321,300	HSIP	
HSIP	County Wide Locations	-	Intersection Signing	\$199,080	\$18,000			\$181,080	HSIP	
CR 599	CSAH 12 to CSAH 12	0.2	Bituminous Rehab	\$50,000			\$50,000			26
CR 600	CSAH 12 to CSAH 12	0.2	Bituminous Rehab	\$50,000			\$50,000			26
	Various Roads		Routine Maintenance: Crack Sealing, Striping, Seal Coats & Pavement Patches	\$500,000	\$300,000		\$200,000			
<b>TOTAL</b>				<b>\$6,302,380</b>	<b>\$3,700,000</b>	<b>\$150,000</b>	<b>\$1,000,000</b>	<b>\$1,452,380</b>		

## PROJECTED STATE AID BALANCE

State Aid Balance End of 2025	-\$1,400,000
State Aid Allotment for Year 2026	\$6,000,000
Transfer from Municipal Construction	
Engineering	\$250,000
State Aid Construction for Year 2026	\$3,700,000
State Aid Balance End of 2026	\$650,000

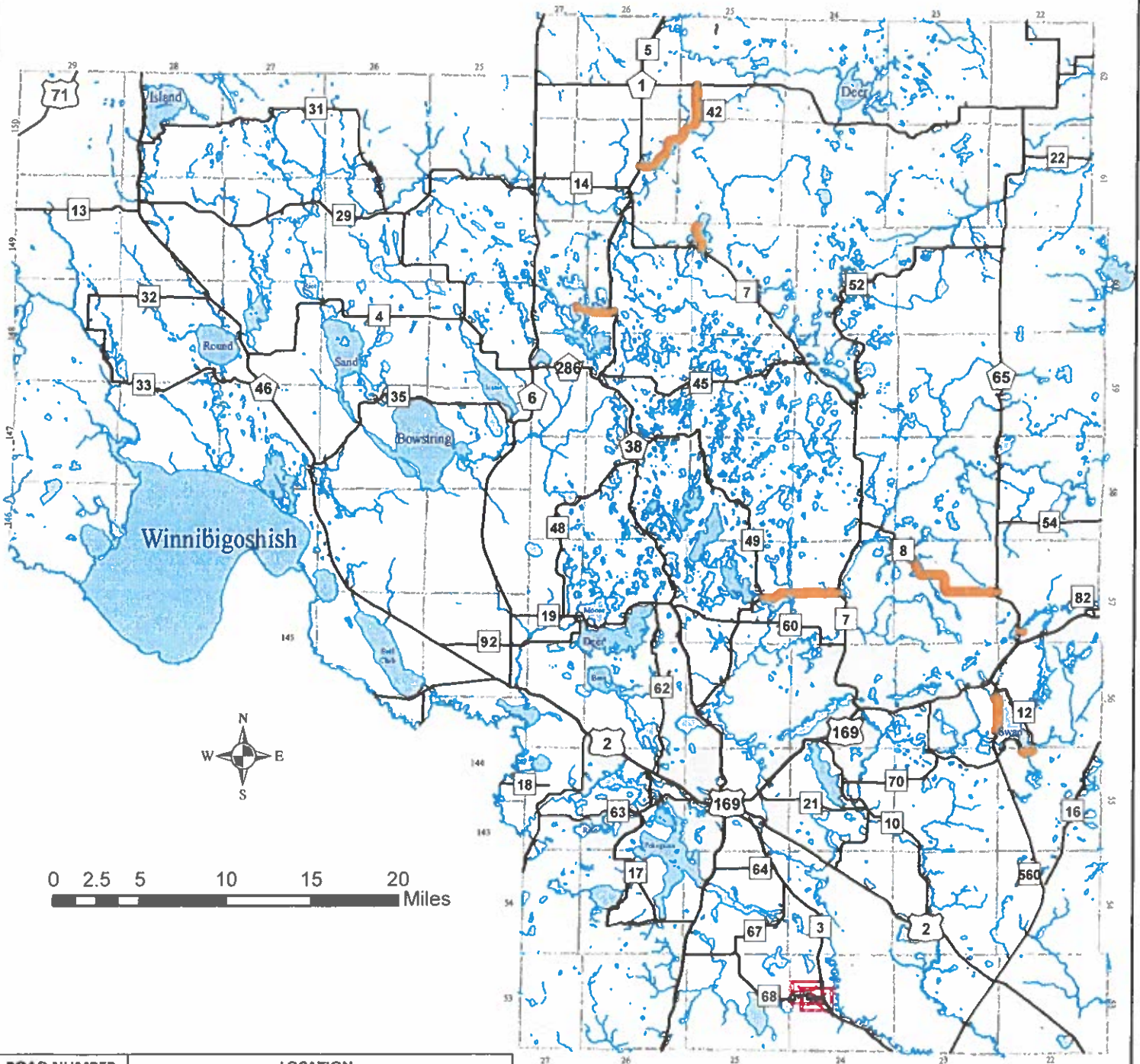
## PROJECTED COUNTY PRESERVATION BALANCE

County Preservation Balance End of 2025	\$360,000
County Preservation Allotment for Year 2026	\$680,000
County Preservation Construction for Year 2026	\$430,000
Wheelage Tax	\$430,000
County Preservation Balance End of 2026	\$470,000

## PROJECTED MUNICIPAL STATE AID BALANCE




Municipal State Aid Balance End of 2025	\$270,000
Municipal State Aid Allotment for Year 2026	\$900,000
Transfer from Mun. Const. to State Aid Const.	
Municipal State Aid Construction for Year 2026	\$150,000
Municipal State Aid Balance End of 2026	\$1,020,000

# ITASCA COUNTY CONSTRUCTION PROJECTS 2026



ROAD NUMBER	LOCATION
CR 439	Bridge 7026 over Split Hand Creek
CSAH 68	Bridge 7027 over Split Hand Creek
CSAH 43	TH 38 to Jaynes School Road
CSAH 43	Jaynes School Road to Daley Larson Road
CSAH 86	TH 65 to Alley East of 4th St
CSAH 75	CSAH 7 to park
CR 560	TH 65 to TH 65 West Shore
CSAH 79	CSAH 42 - TH 1
CSAH 42	TH 38 - CSAH 79
CSAH 59	CSAH 49 to CSAH 7
CSAH 8	TH 65 to E Crooked Lake Road
CR 509	CSAH 12 to CSAH 12
CR 600	CSAH 12 to CSAH 12

**2026 Construction Projects**

-  Bridge Replacement
-  Bituminous
-  Reconstruction

# Itasca County 5-year Plan

REVISED: 1/30/2024

		CONSTRUCTION PROJECTS FOR				2027					
Road Number	LOCATION (FROM - TO)	Length	Type of Work	Estimated Cost	State Aid Funding	Municipal State Aid Funding	County Preservation Funding	Other Funding	Other Funding Source	Plat Page	
CR 533	Bridge No. 92970		Bridge Replacement	\$400,000			\$200,000	\$200,000	Bridge Bonding	93	
CSAH 17	Bridge 7146	-	Bridge Replacement	\$800,000	\$400,000			\$400,000	Bridge Bonding	16	
CSAH 52	CR 342 to Horsehead Lake Trail	4.3	Reconstruction	\$3,225,000	\$3,225,000					71, 72	
CSAH 63	CR 257 (east) to TH 2	5.2	Bituminous Overlay	\$900,000	\$180,000			\$720,000	Federal	22, 23	
CSAH 7	Diamond Lake Road to CSAH 59	7.5	Bituminous Overlay	\$800,000	\$170,000			\$630,000	Federal	31, 39	
CSAH 67	CSAH 66 to CSAH 3	3.4	Bituminous Overlay	\$450,000	\$450,000					17	
CSAH 68	CSAH 67 to CR 427	5.4	Bituminous Overlay	\$700,000	\$700,000					11, 12, 17	
CSAH 28	Cass Co Line to TH 6	0.6	Bituminous Overlay	\$75,000	\$75,000					21	
CSAH 23	TH 169 - Woodland Drive	3.3	Bituminous Overlay	\$650,000	\$650,000					22, 23	
CSAH 76	CSAH 23 to CSAH 63	1.9	Bituminous Overlay	\$250,000	\$250,000					22, 23	
CSAH 15	TH 169 to end	0.95	Bituminous Rehabilitation & ADA Upgrades	\$400,000		\$400,000				31	
CSAH 96	(CR 457) Grand Rapids City Limits to CSAH 64	1.25	Bituminous Rehabilitation	\$400,000	\$400,000					17, 23	
CSAH 19	TH 6 to Bridge 31569	3.85	Bituminous Overlay	\$500,000	\$500,000					35, 36	
	Various Roads		Routine Maintenance: Crack Sealing, Striping & Pavement Patches	\$400,000	\$200,000		\$200,000				
<b>TOTAL</b>				\$9,950,000	\$7,200,000	\$400,000	\$400,000	\$1,950,000			

## PROJECTED STATE AID BALANCE

State Aid Balance End of 2026	\$650,000
State Aid Allotment for Year 2027	\$6,400,000
Transfer from Municipal Construction	
Engineering	\$250,000
State Aid Construction for Year 2027	\$7,200,000
State Aid Balance End of 2027	-\$400,000

## PROJECTED COUNTY PRESERVATION BALANCE

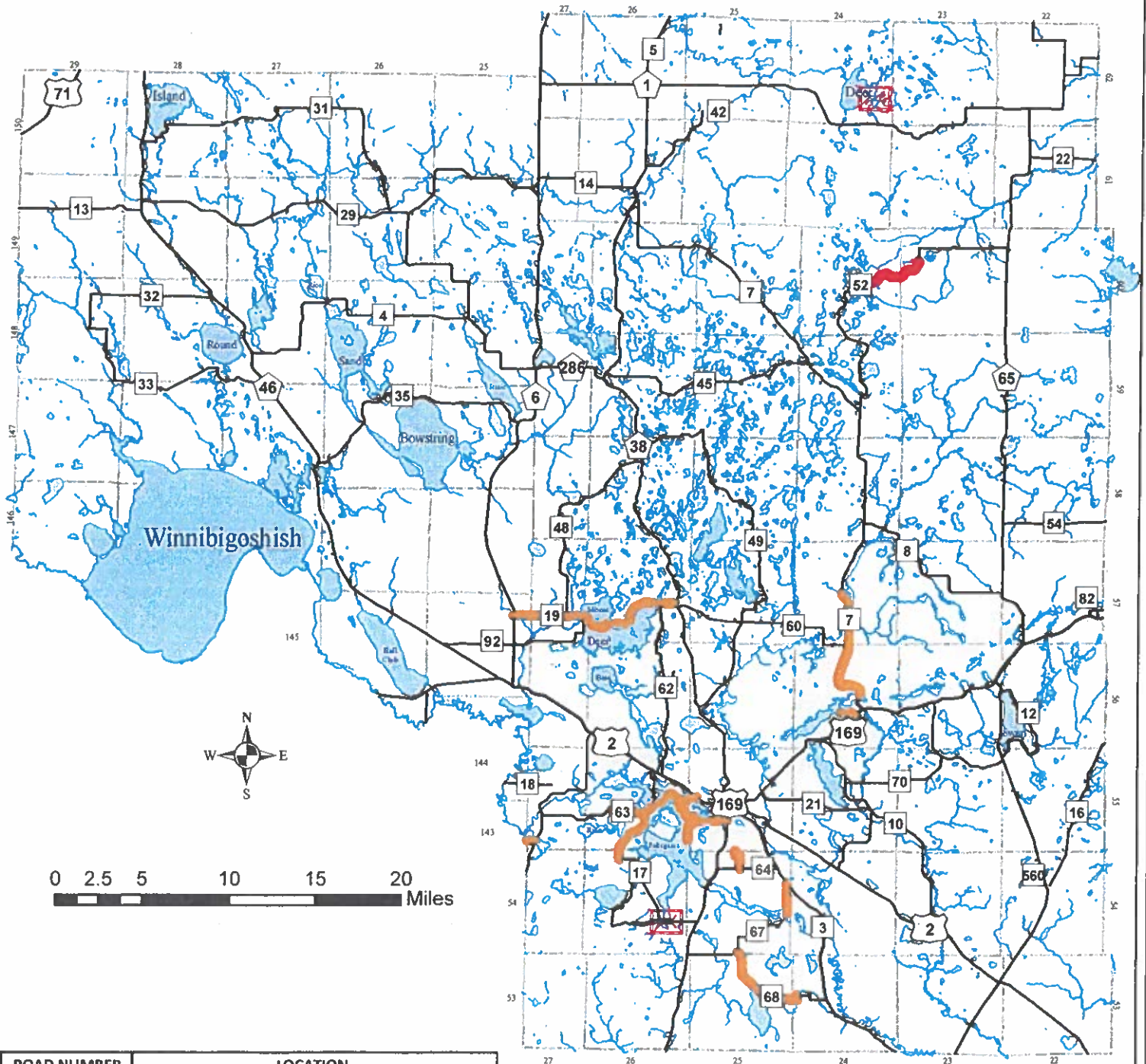
County Preservation Balance End of 2026	\$470,000
County Preservation Allotment for Year 2027	\$680,000
Wheelage Tax	\$430,000
County Preservation Construction for Year 2027	\$400,000
County Preservation Balance End of 2027	\$1,180,000

## PROJECTED MUNICIPAL STATE AID BALANCE

Municipal State Aid Balance End of 2026	\$1,020,000
Municipal State Aid Allotment for Year 2027	\$900,000
Transfer from Mun. Const. to State Aid Const.	
Municipal State Aid Construction for Year 2027	\$400,000
Municipal State Aid Balance End of 2027	\$1,520,000



# ITASCA COUNTY CONSTRUCTION PROJECTS 2027



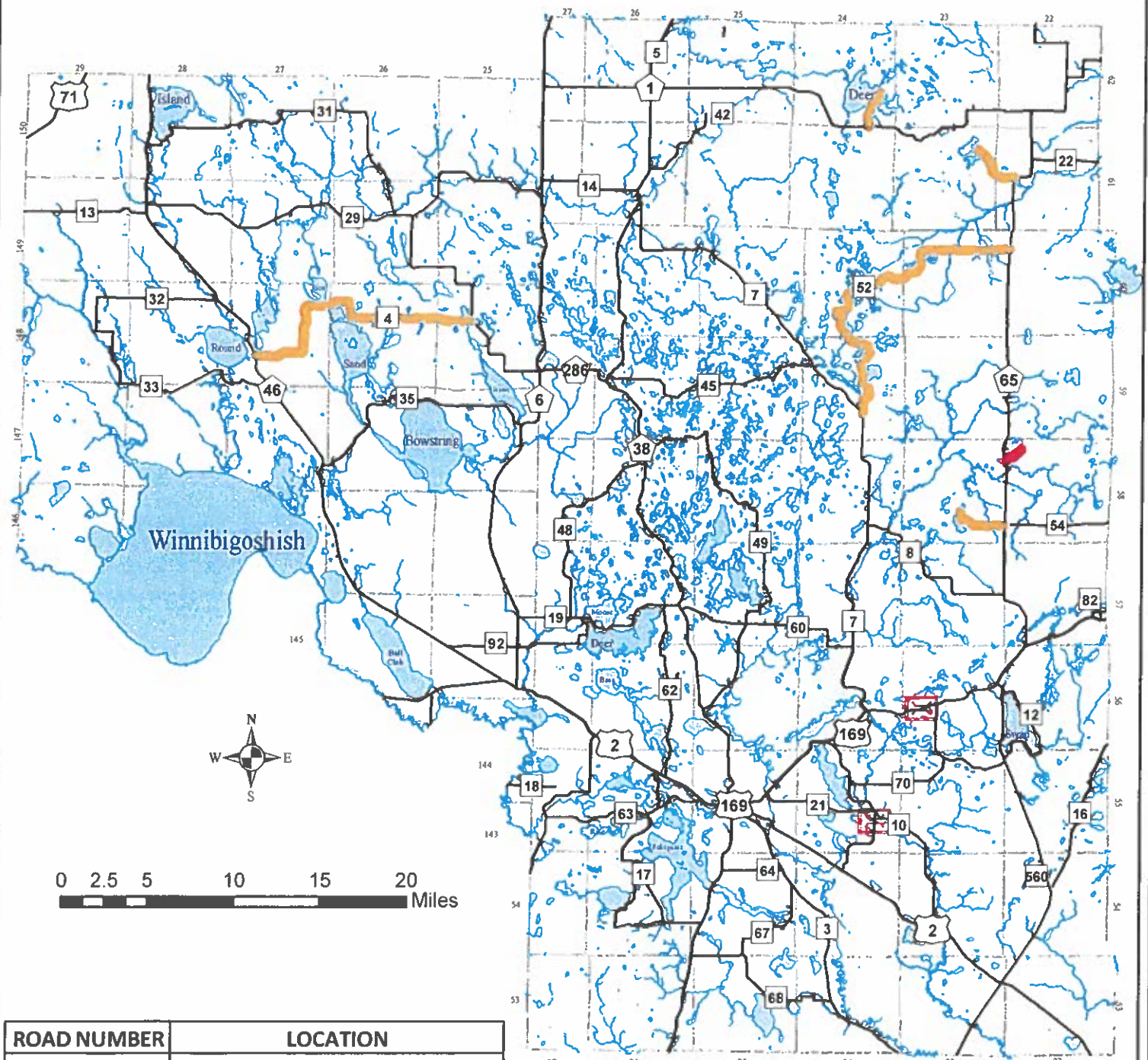
ROAD NUMBER	LOCATION
CR 533	Bridge No. 92970
CSAH 17	Bridge 7146
CSAH 52	CR 342 to Horsehead Lake Trail
CSAH 63	CR 257 (east) to TH 2
CSAH 7	Diamond Lake Road to CSAH 59
CSAH 67	CR 427 to CSAH 3
CSAH 68	CSAH 67 to CR 427
CSAH 28	Cass Co Line to TH 6
CSAH 23	TH 169 - Woodland Drive
CSAH 76	CSAH 23 to CSAH 63
CSAH 15	TH 169 to end
CSAH 96	(CR 457) Grand Rapids City Limits to CSAH 64
CSAH 19	TH 6 to Bridge 31569

**2027 Construction Projects**

-  Bridge Replacement
-  Bituminous
-  Reconstruction






# ITASCA COUNTY CONSTRUCTION PROJECTS 2028



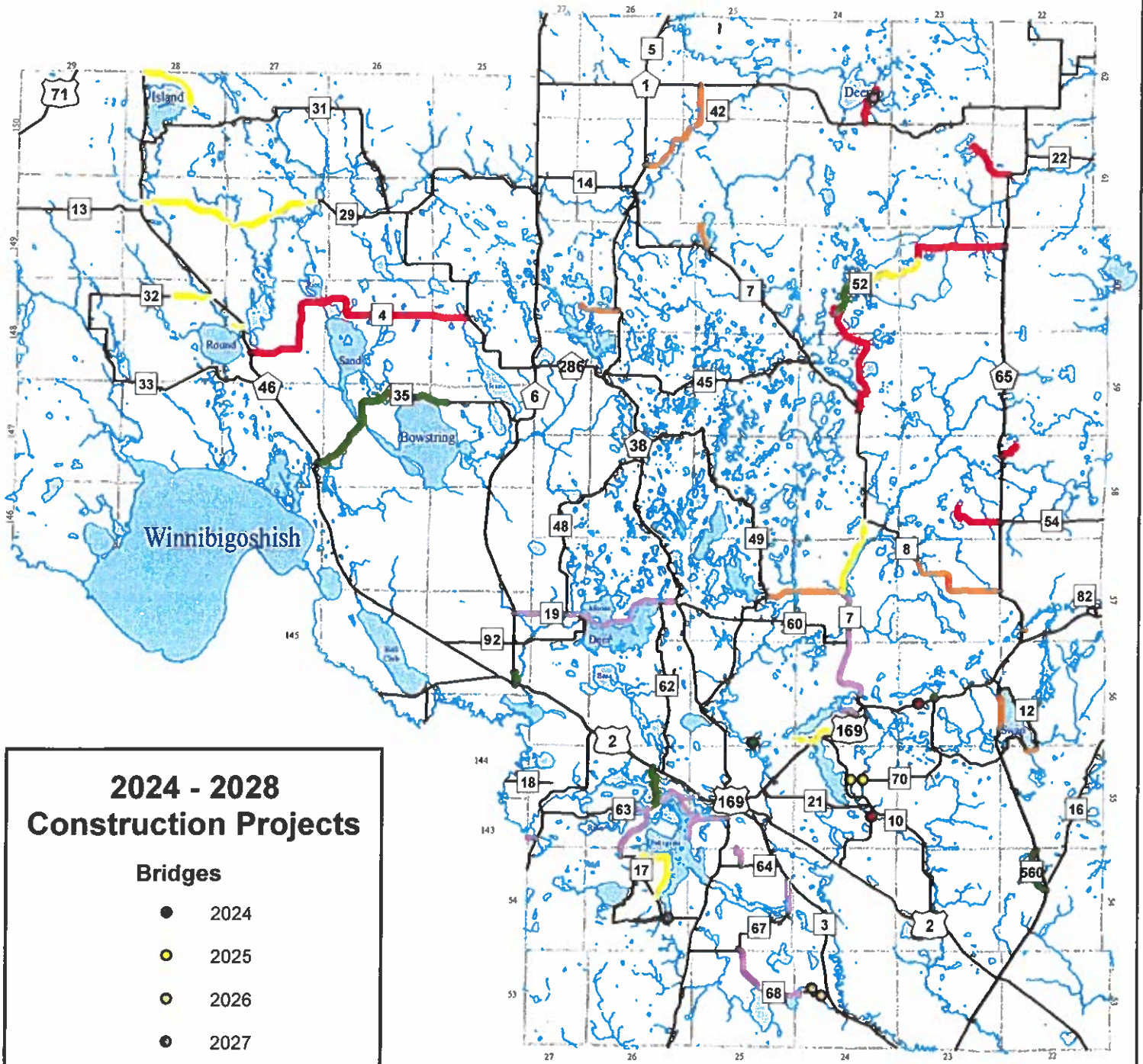
ROAD NUMBER	LOCATION
CSAH 71	Bridge 31507 over Swan River
CSAH 80	Bridge No. 88246
CR 540	TH 65 to End
CSAH 52	CR 340 to TH 65
CSAH 52	CSAH 7 to CR 340
CSAH 4	TH 46 to CSAH 29
CR 533	TH 1 to End of Pavement
CR 340	CSAH 52 to End of Pavement
CR 551	TH 65 to End of Pavement
CR 532	TH 65 to End of Pavement

**2028 Construction Projects**

-  Bridge Replacement
-  Reconstruction
-  Bituminous



# ITASCA COUNTY CONSTRUCTION PROJECTS 2024 - 2028



## 2024 - 2028 Construction Projects

### Bridges

- 2024
- 2025
- 2026
- 2027
- 2028

### Roads

- 2024
- 2025
- 2026
- 2027
- 2028



0 2.5 5 10 15 20 Miles



**"QUALITY AT A DISCOUNT"**

# YOU'RE INVITED!

---

The L&M Fleet Supply team cordially invites you to be one of the first to hear more about the brand new L&M Fleet Supply Distribution Center that will be constructed near the airport starting this Spring!

CFD & Co-Owner, Erik Andersen and Executive Vice President of Strategy, Dave Cowan will be sharing information about the construction and operations of the new facility and will be answering questions about this exciting and historic project happening right here in our hometown of Grand Rapids!

## WHERE

Timberlake Lodge, 144 17th St SE, Grand Rapids, MN 55744  
"Hickory Room"

## WHEN

Tuesday, February 13th, 2024 at 7:00 pm

Beverages will be provided.

RECEIVED  
2/1/24





CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

RECEIVED  
2/9/24

9A

FINANCE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

January 31, 2024

Harris Township  
Roxanne Christie, Clerk  
20876 Wendigo Park Road  
Grand Rapids MN 55744

Dear Ms. Christie,

Attached please find a spreadsheet entitled: Fire Contracts Based on Percentage of Market Value, Adopted Budget and Number of Calls, which is a spreadsheet detailing the 2024 fire contract amount for your township.

**Harris Township contract amount for 2024 is \$118,691.00. Please see the attached invoice.**

If you have any questions please call me at 326-7615.

Sincerely,

Barbara Baird  
Finance Director

Attachments

**CITY OF GRAND RAPIDS**  
**FIRE CONTRACTS BASED ON PERCENTAGE OF MARKET VALUE, BUDGET AND NUMBER OF CALLS**

Fire Department 2024 operations budget is \$724,617

City/Town	Percentage of Area Served	EMV * percent area served 2022 Market Value	Percent of Total	Contract based on 1/2 of 2024 Budget	2022 # OF FIRE CALLS	\$ 1,685.15 Per Call	Total Contract Amount	Half Payment
City of Grand Rapids	100%	1,033,616,900	40.53%	146,855	155	261,200	408,055	204,027
Town of Arbo	45%	66,354,480	2.60%	9,428	5	8,426	17,853	8,927
Town of Blackberry	100%	92,081,400	3.61%	13,083	6	10,111	23,194	11,597
Town of Harris	100%	574,451,400	22.53%	81,617	22	37,073	118,691	59,345
City of LaPrairie	100%	64,637,200	2.53%	9,184	6	10,111	19,294	9,647
Town of Splithand	90%	38,621,790	1.51%	5,487	0	-	5,487	2,744
Town of Trout Lake	22%	38,648,412	1.52%	5,491	1	1,685	7,176	3,588
Town of Wabana	100%	163,088,600	6.40%	23,171	5	8,426	31,597	15,799
Unorg. 54-26	100%	348,582,600	13.67%	49,526	5	8,426	57,952	28,976
Unorg. 58-26	67%	37,042,156	1.45%	5,263	2	3,370	8,633	4,317
Unorg. 57-26	40%	92,930,560	3.64%	13,203	8	13,481	26,685	13,342
<b>TOTAL</b>		<b>2,550,055,498</b>	<b>100.00%</b>	<b>362,309</b>	<b>215</b>	<b>362,309</b>	<b>724,617</b>	

Budget = operations \$724,617  
 (1/2 of this amount is \$362,308.50)

\$362,308.50/215 fire calls =  
 \$1,685.15 per fire call

Total Fire Department expenditure budget of \$854,617 less S/MN Fire Premium of \$130,000 = \$724,617



Harris Town Hall  
LEASE AGREEMENT

10A

Town Hall Caretaker  
Cell phone: 218-398-5033

Name \_\_\_\_\_ Date of Lease Agreement \_\_\_\_\_  
Address \_\_\_\_\_ Contact Phone # \_\_\_\_\_  
\_\_\_\_\_ Resident/\$100 \_\_\_\_\_ Non-Resident/\$200 \_\_\_\_\_  
Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_  
Rental Hours: Start Time \_\_\_\_\_ End Time \_\_\_\_\_

RENTER MANDATORY RESPONSIBILITIES (renter please initial after each item):

- RENTER must sweep and/ vacuum floors after their use \_\_\_\_\_
- RENTER must vacuum all carpeting after their use \_\_\_\_\_
- RENTER must wash & put away any dishes used \_\_\_\_\_
- RENTER must remove ALL garbage from the premises \_\_\_\_\_
- RENTER must not use tape, tacks, nails, hooks, or place any holes in walls or ceiling \_\_\_\_\_
- RENTER must *not* remove any Township items from the Township Hall \_\_\_\_\_
- RENTER must leave the hall in meeting format (see diagram) \_\_\_\_\_
- RENTER must complete check-off list denoting they cleaned all of the above \_\_\_\_\_
- RENTER must not disengage the handicap door function \_\_\_\_\_
- Confetti and glitter are **not** allowed in the town hall building or property \_\_\_\_\_
- Smoking is **not** allowed in the Town Hall Building \_\_\_\_\_
- No alcoholic beverages are allowed on Township property \_\_\_\_\_
- The renter (leasee) must be on the property at all times during the rental time period \_\_\_\_\_

**Maximum Occupancy:**  
**Meeting/Normal Maximum Occupancy: 120 people**  
**Hall Event Maximum Occupancy: 77 people**

**Damage Deposit:** Failure to comply with the mandatory responsibilities of the Renter in the Town Hall Policy and Lease Agreement will result in a Non-Refund of deposit. The Board may seek additional reimbursement for any and all damages caused by Renter or their guests for not adhering to the Policy and Lease Agreement as outlined including, but not limited to, attorney fees, incurred by the Township and its officers. **Failure to follow all requirements of lease will result in the forfeiture of your deposit & your inability to rent the hall in the future.**

It is agreed that the Renter must comply with the following terms and conditions:

1. That the Renter assumes full responsibility and liability for damages to the Harris Town Hall and equipment, ordinary wear and tear excepted, as such might occur during their use of said property.
2. Rentals on any holiday (News Years Eve, New Years Day, Martin Luther King Day, Lincolns Birthday, Presidents Day, Veterans Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas Day) will be an additional \$100 (on top of your rental rate).

3. It is understood by the Renter of the premises that **NO alcoholic beverages** are permitted on Township property and **NO smoking is allowed in the Town Hall Building**.
4. It is further understood that the signer of the lease agreement (renter) must be present when setting up, during the use of the premises, and at the time of clean-up. Such a presence is a condition for the use of the building on that specific date.
5. It is further understood that the Harris Town Board shall clear any entertainment, and that no music shall, at anytime, be in operation outside the Town Hall. No speakers, amplifiers, or sound apparatus shall be allowed outside or placed in the open doors or windows to produce sound outside of the Town Hall at any time.
6. It is further understood that Renter of said premises shall hold harmless the Town of Harris, the Town Board, and all agents of the Town of Harris for any injuries sustained to persons or property as a result of the use of the Town Hall premises under this agreement. Furthermore, the Renter shall indemnify the Town of Harris, the Town Board of Harris, or the agents of the Town of Harris for any damages or amounts paid the Town on behalf of the Renter, for damages which the Town of Harris as a result become liable due to use of said premises by the Renter.
7. Renter shall indemnify and hold harmless the Town of Harris, the Town Board, and all agents of the Town of Harris against any and all liability, loss, costs, damages, expenses, claims, or actions, including but not limited to attorney fees which the Township, its officers, employees, or agents may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Renter or Guests during the lease term, from injury to person or property.
8. The Town of Harris, the Town Board, and all agents of the Town of Harris shall not be held responsible for any property of Renters, or of their agents, employees, guests, assigns, or subleasees if left overnight or forgotten on premises, becomes lost or damaged.
9. If the Renter decides to **cancel** at any time before the date of use, it is agreed and understood they will notify the caretaker as soon as possible. If **no** notice is given to the caretaker, the deposit will be forfeited.
10. Please note that the Township Office is located within the Town Hall, therefore, Township supervisors May need to get into or work in the office.
11. No more than one (1) day rentals will be allowed. (Two day or more rentals are not allowed.)
12. Proof of township residency must be provided when signing the lease agreement.
13. **Town hall will close at 9:00 pm for all hall rentals, excluding board meetings.**



By execution of this agreement, the Renter hereby agrees to comply with the terms and conditions hereof.

Dated: \_\_\_\_\_ 20\_\_\_\_

Caretaker, Harris Township: \_\_\_\_\_

Name of Renter : \_\_\_\_\_ ( print)

Renter Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Any comments: \_\_\_\_\_

<p>Cash Receipt: _____</p> <p>____ \$100 Resident rate + \$100 deposit</p> <p>____ \$200 Non-residential rate + \$200 deposit</p> <p>____ \$100 Resident For-Profit activity rate; \$100 deposit</p> <p>____ \$200 Non-Resident For-Profit rate; \$200 deposit</p> <p>____ \$100 additional charge for any holiday rental (on top of the rental rate.)</p> <p>____ No charge - Memorial service of resident (proof of residency), Election and political campaigns during election years</p>	<p>Return Deposit?    YES _____    NO _____</p> <p>If "YES", date mailed: _____</p> <p>If "NO", reason: _____</p> <p>Rent Check # _____</p> <p>Deposit Check # _____</p> <p>Key Color: _____</p>
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Ken Haubrich  
28677 Norbert Drive  
Grand Rapids, MN 55744  
Phone: 218-327-1351

Supervisor Dennis Kortekaas 326-1882  
Supervisor Peggy Clayton 259-1551  
Supervisor Mike Schack 340-8852  
Supervisor Jim Kelley 259-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

# 10B

**To:** Herald Review Newspaper (*via email 2/14/24*)  
**From:** Peggy Clayton, Chair  
**Re:** Publication of a block ad, in the LEGAL section of the newspaper

## **NOTICE to Harris Township Residents:**

Notice is hereby given to qualified residents of Harris Township, Itasca County, State of Minnesota, with proof of residency of Harris Township. The **Presidential Nomination Primary will be held on Tuesday, March 5, 2024.**

Polls will be open at the Harris Town Hall from 7:00 am until 8:00 pm.

**Harris Town Hall  
21998 Airport Road  
Grand Rapids, MN. 55744**

Peggy Clayton  
Chair of Harris Township

Posted: 2/14/24

Published: 2/17/24, 2/24/2024, 3/2/24

**NOTICE:**  
**Harris Town Board**  
**NOTICE OF A POSSIBLE QUORUM**  
**of the Harris Township Supervisors**

Supervisors of Harris Township may participate in setting up the Town Hall on Monday, March 4, 2024, in preparation for the Presidential Nomination Primary to take place on Tuesday, March 5, 2024 at 21998 Airport Road, Grand Rapids, MN:

**Monday, March 4, 2024**  
**10:00 a.m. – 12 Noon**

Set up for the elections will take place at the Harris Town Hall, 21998 Airport Rd, Grand Rapids, MN 55744

Peggy Clayton, Chair

Posted: February 24, 2024

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

Supervisor VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Beth Riendeau 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# 10D

**To:** Herald Review Newspaper (via email 2/14/24)  
**From:** Peggy Clayton, Chair  
**Re:** Publication of a block ad, in the LEGAL section of the newspaper

Please publish as per the dates below. Please confirm via email.

## **NOTICE TO Harris Township Residents:**

Notice is hereby given that the **Annual Town Meeting for Harris Township** will be held on **Tuesday, March 12th, 2024**.

In case of inclement weather, the meeting may be postponed until the third Tuesday in March (19th), 2024 at 7:00 pm.

The Annual Meeting will commence at **7:00 pm** to conduct all necessary business as prescribed by law.

The Annual Meeting will be held at the following location:

**Harris Town Hall  
21998 Airport Road  
Grand Rapids, MN. 55744**

NOTE: This Meeting will be televised and recorded by ICTV.

Peggy Clayton  
Chair, Harris Township

Posted: 2/14/24

Published: 2/17/2024, 2/24/2024, 3/2/2024

# Spring 2024 Short Courses



# 10E

## March 18 - April 5

**Spring Short Courses** are just around the corner! We are inviting clerks, new officers, and supervisors to attend this great training we host in the spring! Each position has a catered schedule with specific trainings and informational sessions you will learn from.

---

### Meeting Schedule

- March 18 - Winona (Riverport Event Center)
- March 19 - Rochester (Rochester Event Center)
- March 20 - Mankato (Mayo Clinic Event Center)
- March 21 - Windom (Windom Community Center)
- March 22 - Granite Falls (Prairie's Edge Casino)
- March 25 - Breezy Point (Breezy Point Resort)
- March 26 - St. Cloud (Park Event Center in Wate Park)
- March 27 - Arlington (Arlington Community Center)
- March 28 - Willmar (Willmar Conference Center)
- March 29 - Alexandria (Arrowwood Resort and Conference Center)
- April 1 - Mahnommen (Shooting Star Casino)
- April 2 - Thief River (Ralph Engelstad Arena)
- April 3 - Bemidji (Sandford Center)
- \*\* April 4 - Grand Rapids (~~Location TBD~~) *Sugar Hills*
- April 5 - Duluth (Duluth Entertainment Convention Center)

#### Clerks

- MAT Update
- CTAS Reports
- Lunch
- Bylaws/Voting
- MAT Trainers
- MAT Attorney

#### New Officers

- Orientation
- Lunch
- Bylaws/Voting
- MAT Attorney
- MAT Update

#### Supervisors

- LTAP
- MAT Attorney
- MAT Update
- Lunch
- Bylaws/Voting
- MAT Trainers

**BURGGRAF'S ACE HARDWARE**  
**STORE #7020**  
**1115 E. HWY 169**  
**GRAND RAPIDS, MN 55744**  
**PHONE: (218) 326-8594**

**10F**

THANK YOU FOR SHOPPING AT BURGGRAF'S  
 ACE HARDWARE!!

**** CASH ****
(218) 259-4236
HARRIS TOWNSHIP
.
.

CUST#: \*1  
 TERMS: CASH/CHECK/BANKCARD

DOC #: 232782  
 DATE : 1/29/24 TIME : 10:08  
 CLERK: EM TERM#559

TAX : 001 TAX TABLE GRAND RAPID  
 ORDR#: 232782

EXPT DATE: 1/29/24

\*\*\*\*\*  
 \*SPECIAL ORDER\*  
 \*\*\*\*\*

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	LOC	PRICE/PER	EXTENSION
1	1	EA	7000562D	MS261CM18	1	STIHL	689.99 /EA	689.99

\*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*

\*\* DEPOSIT AMOUNT \*\*

\*\* BALANCE DUE \*\*

\*\* PAYMENT RECEIVED \*\*

TAXABLE	689.99
0.00 NON-TAXABLE	0.00
747.78 SUBTOTAL	689.99
0.00	
TAX AMOUNT	57.79
TOTAL AMOUNT	747.78

X

Received By





MAYO CLINIC

Dallis Miliander

*The needs of the patient come first.*

Harris TWP  
ETQ Generator

Engine won't start.  
Found Broken Tappet  
adjustment bolt broken.  
Shut off cable is broken  
Drained oil to get the  
broken bolt out of the  
engine.

Parts	\$100.00
Labor-	\$200.00
Estimate -	<u>\$300.00</u>



**AMERICAN EAGLE  
SECURITY SYSTEMS**

SELLER'S NAME:  
American Eagle Security Systems, Inc  
PO Box 5057 Grand Rapids, MN 55744  
Electrical License # TS000053

# 10H

**SUBSCRIBER'S NAME & MAILING ADDRESS:**

**DATED:**  
**LOCATION OF SYSTEM:**

### Standard Commercial Security Agreement

1. AMERICAN EAGLE SECURITY SYSTEMS, INC. (hereinafter referred to as "AESS" or "ALARM COMPANY") agrees to sell, install, and program at Subscriber's premises and Subscriber agrees to buy, an electronic security and/or fire alarm system, consisting of the following equipment: \_\_\_\_\_  See Attached Schedule of Equipment and Services

Purchase Price of \_\_\_\_\_ Plus Any Applicable Tax  Down Payment: \_\_\_\_\_  Additional Terms: \_\_\_\_\_

Approximate date work to begin: \_\_\_\_\_ Estimated date work to be substantially completed: \_\_\_\_\_

**2. DESCRIPTION OF SERVICES:**

Check services provided:

Monitoring Center Services  Repair Service  Inspection  Remote Subscriber Access  Cameras  Access Control

Other: \_\_\_\_\_  See Attached Schedule of Equipment and Services

**3. CHECK BOX FOR APPROPRIATE SERVICES: Only services selected are included:**

**SERVICES AND RECURRING CHARGES: All charges are billed in advance and are plus tax, if applicable, (select one option):**

**Billing shall be:**  Quarter-Annually  Semi-Annually  Annually  Other

**(a) MONITORING CENTER CHARGES: Subscriber agrees to pay AESS:**

(i) The sum of \_\_\_\_\_ payable in advance for the installation and programming of the software and communication devices if separate from the alarm panel if not already installed.

(ii) The sum of \_\_\_\_\_ per month for the monitoring of the Security System for the term of this agreement.

Check monitoring services provided:

Monitoring Telco Landline  Monitoring Cellular or Internet  Burglary  Fire  Carbon Monoxide  Temperature

Environmental  Panic  Supervisory  Other: \_\_\_\_\_

**(b) REMOTE SUBSCRIBER ACCESS / VIDEO STREAMING DATA (VSD) / SURVEILLANCE:**

Subscriber agrees to pay AESS the sum of \_\_\_\_\_ per month for the term of this agreement, for the following services provided:

Remote Access By Subscriber  Automation  Cloud Service Data Storage and Retrieval

Other \_\_\_\_\_

**(c) SERVICE (Select I or II)**

(i) Subscriber agrees to pay AESS on a per call basis. If this agreement provides for service on a per call basis, Subscriber agrees to pay AESS for all parts and labor at time of service. Subscriber is not obligated to call AESS for per call service and AESS is under no duty to provide service except its warranty service during warranty period. Service by anyone other than AESS during warranty period relieves AESS of any further obligations under the Limited Warranty.

(ii) Subscriber agrees to pay AESS for a Repair Service Plan for the security equipment the sum of \_\_\_\_\_ per month for the term of this agreement.

**(d) INSPECTION AND TESTING:** Subscriber agrees to pay AESS \_\_\_\_\_ per month for the term of this agreement for inspection and testing service. If this option is selected AESS will make \_\_\_\_\_ inspection(s) per year. Unless otherwise noted in the Schedule of Equipment and Services inspection service includes testing of all accessible components to insure proper working order. If the system is UL Certified or NFPA code compliant the inspection will comply with UL and NFPA requirements. AESS will notify Subscriber at least 3 days in advance of inspection date. It is Subscriber's responsibility to reschedule or permit access. Testing at inspection tests only that components are in proper working order at time of inspection unless otherwise reported to Subscriber at time of inspection. Inspection does not include repair. If sprinkler alarm or other device monitoring water flow is inspected the inspection does not include inspection or testing of sufficiency of water supply, for which AESS has no responsibility or liability.

**4. INSTALLER PASSCODE TO CPU SOFTWARE REMAINS PROPERTY OF AESS / TITLE TO EQUIPMENT:** Provided Subscriber performs this agreement for the full term, upon termination AESS shall at its option provide to Subscriber the passcode to the CPU software or change the passcode to the manufacturer's default code. AESS' signs and decals remain the property of AESS and must be removed upon termination of this Agreement.

**5. TERM OF AGREEMENT / RENEWAL:** The term of this agreement shall be for a period of one year and shall automatically renew annually thereafter under the same terms and conditions, unless either party gives written notice to the other by certified mail, return receipt requested, of their intention not to renew the agreement at least 30 days prior to the expiration of any term. After the expiration of one year from the date hereof AESS shall be permitted from time to time to increase all charges by an amount not to exceed nine percent each year and Subscriber agrees to pay such increase. AESS may invoice Subscriber in advance monthly, quarterly, or annually at AESS' option. Unless otherwise specified herein, all recurring charges for 3(a)-(f) services shall commence on the first day of the month next succeeding the date hereof, all payments being due on the first day of the month.

**6. MONITORING CENTER SERVICES:** Upon receipt of an alarm signal, video or audio transmission, from Subscriber's security and/or fire alarm system, AESS or its designee Monitoring Center shall make every reasonable effort to notify Subscriber and the appropriate municipal police or fire department (First Responders) depending upon the type of signal received. Fire alarms are reported to the fire department unless operator believes no fire condition exists at the premises. Once dispatched, fire department response cannot be recalled. Not all signals or transmissions will require notification to the authorities and Subscriber may obtain a written response policy from AESS. No response shall be required for supervisory, loss of communication pathway, trouble or low battery signals. Subscriber acknowledges that signals and transmissions are transmitted over telephone lines, wire, air waves, internet, VOIP, radio or cellular, or other modes of communication, and pass through communication networks wholly beyond the control of AESS and are not maintained by AESS, and AESS shall not be responsible for any failure which prevents transmission signals from reaching the Monitoring Center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish AESS with a written Call List of names and telephone numbers of those persons Subscriber wishes to receive notification of alarm signals. Unless otherwise provided in the Call List AESS will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on voicemail, shall be deemed reasonable compliance with AESS' notification obligation. All changes and revisions shall be supplied to AESS in writing. Subscriber authorizes AESS to access the control panel to input or delete data and programming. If the equipment contains video or listening devices permitting Monitoring Center to monitor video or sound then upon receipt of an alarm signal Monitoring Center shall monitor video or sound for so long as Monitoring Center in its sole discretion deems appropriate to confirm an alarm or emergency condition. If Subscriber requests AESS to remotely activate or deactivate the system, change combinations, openings or closings, or re-program system functions, Subscriber shall pay AESS AESS's current hourly labor charge for each such service. AESS may, without prior notice, suspend or terminate its services, in AESS' sole discretion, in event of Subscriber's default in performance of this agreement or in event Monitoring Center facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms or runaway signals. Monitoring Center is authorized to record and maintain audio and video transmissions, data and communications, and shall be the exclusive owner of such property. All Subscriber information and data shall be maintained confidentially by AESS.



7. **REPAIR SERVICE:** Repair service pursuant to paragraph 3(d)(ii) includes all parts and labor, and AESS shall service upon Subscriber's request the security system installed in Subscriber's premises between the hours of 8 a.m. and 4 p.m. Monday through Friday, within reasonable time after receiving notice from Subscriber that service is required, exclusive of Saturdays, Sundays and legal holidays. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, water, insects, vermin, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without AESS' written consent.

8. **SUBSCRIBER REMOTE ACCESS:** If Remote Access is included in the Schedule of Equipment and Services to be installed and services provided by AESS, the equipment will transmit data via Subscriber's high speed Internet, cellular or radio communication service from remote device supplied by AESS or Subscriber's Internet or wireless connection device which is compatible with AESS' remote services. AESS will grant access to server permitting Subscriber to monitor the security system, access the system to arm, disarm and bypass zones on the system, view the remote video camera(s) and control other remote automation devices that may be installed or, when system design permits, connect the system to the Internet, over which AESS has no control. The remote services server is provided either by AESS or a third party. AESS shall install the camera(s) in a permissible legal location in Subscriber's premises to permit Subscriber viewing. AESS shall have no responsibility for failure of data transmission, corruption or unauthorized access by hacking or otherwise and shall not monitor or view the camera data. Electronic data may not be encrypted and wireless components of the alarm system may not meet Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology or any other established criteria for encryption and AESS shall have no liability for access to the alarm system by others.

9. **WIRELESS AND INTERNET ACCESS CAPABILITIES:** Subscriber is responsible for supplying high-speed Internet access and/or wireless services at Subscriber's premises. AESS does not provide Internet service, maintain internet connection, wireless access or communication pathways, computer, smart phone, electric current connection or supply, or in all cases the remote video server. In consideration of Subscriber making its monthly payments for remote access to the system, AESS will authorize Subscriber access. AESS is not responsible for Subscriber's access to the Internet or any interruption of service or down time of remote access caused by loss of Internet service, radio or cellular or any other mode of communication used by Subscriber to access the system. Subscriber acknowledges that Subscriber's security system can be compromised if the codes or devices used for access are lost or accessed by others and AESS shall have no liability for such third party unauthorized access. AESS is not responsible for the security or privacy of any wireless network system or router. Wireless systems can be accessed by others, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock out codes. AESS is not responsible for access to wireless networks or devices that may not be supported by communication carriers and upgrades to Subscriber's system will be at Subscriber's expense.

10. **AUDIO / VIDEO SYSTEM OPERATION AND LIMITATIONS:** If Audio / Video System is selected as a service to be provided and included in the Schedule of Equipment and Services, and if video equipment is attached to a recorder, it shall not be used for any other purpose. AESS shall be permitted to access and make changes to the system's operation on site and over the internet. AESS shall have no liability for data corruption or inability to retrieve data even if caused by AESS' negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by AESS and AESS has no responsibility for such access or IP address service. If system has remote access AESS is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. AESS shall have no liability for unauthorized access to the system through the internet or other communication networks or data corruption or loss for any reason whatsoever. If audio or video devices are installed, Subscriber has been advised to independently ascertain that the audio or video devices are used lawfully. AESS has made no representations and has provided no advice regarding the use of audio or video devices, and it is Subscriber's sole responsibility to use the camera and audio devices lawfully.

11. **LIMITED WARRANTY ON EQUIPMENT:** In the event that any part of the security equipment becomes defective, AESS agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of one (1) year from the date of installation. AESS reserves the option to either replace or repair the alarm equipment and reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. This warranty does not include batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. AESS is not the manufacturer of the equipment and other than AESS' limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. **SUBSCRIBER AGREES THAT THE SYSTEM IS BEING SOLD ON A "WITH ALL FAULTS BASIS" AND SUBSCRIBER ACKNOWLEDGES THAT THE ENTIRE RISK AS TO THE QUALITY AND PERFORMANCE OF THE SYSTEM IS WITH THE SUBSCRIBER. EXCEPT AS SET FORTH IN THIS AGREEMENT, AESS MAKES NO EXPRESS WARRANTIES AS TO ANY MATTER WHATSOEVER, INCLUDING BUT NOT LIMITED TO, UNLESS PROHIBITED BY LAW, THE CONDITION OF THE EQUIPMENT, ITS MERCHANTABILITY, OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, AND AESS SHALL NOT BE LIABLE FOR CONSEQUENTIAL DAMAGES.** AESS does not represent nor warrant that the security system may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, fire or otherwise or that the system will in all cases provide the protection for which it is installed. The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than AESS. Subscriber acknowledges that any affirmation of fact or promise made by AESS shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on AESS' skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that AESS has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for AESS' breach of this agreement or negligence to any degree under this agreement is to require AESS to repair or replace, at AESS' option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted under paragraph 3(d)(ii) of this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, AESS will procure all permits required by local law and will provide a Certificate of Workman's Compensation prior to starting work.

12. **FIRE ALARMS:** Unless the Schedule of Equipment and Services provides for a fire alarm system to code AESS makes no representation that the fire alarm equipment meets local code requirements or constitutes a fire alarm system as that term is defined by the Authority Having Jurisdiction (AHJ) over fire alarm systems in Subscriber's premises. If a fire alarm system to code is specified in the Schedule of Equipment and Services then AESS will install fire alarm equipment pursuant to AHJ requirements. Subscriber agrees that any equipment required by the AHJ not specified in the Schedule of Equipment and Services shall be an extra to this agreement to be paid for by Subscriber at time the additional equipment is requested.

13. **DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** AESS shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including AESS' negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of AESS, AESS shall have such additional time for performance as may be reasonably necessary under the circumstances. Subscriber assumes all risk of loss of material once delivered to the job site. Should AESS be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay AESS for such service or material.

14. **TESTING OF SECURITY SYSTEM:** The parties hereto agree that the security equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to test the operation of the security equipment and to notify AESS if any equipment is in need of repair. Service, if provided, is pursuant to paragraphs 3 and 7. AESS shall not be required to service the security equipment unless it has received notice from Subscriber, and upon such notice, AESS shall, during the warranty or repair service plan period, service the security equipment to the best of its ability within 48 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 8 a.m. and 4 p.m. Subscriber agrees to test and inspect the security equipment and to advise AESS of any defect, error or omission in the security equipment. In the event Subscriber complies with the terms of this agreement and AESS fails to repair the security equipment within 48 hours after notice is given, excluding Saturdays, Sundays, and legal holidays, Subscriber agrees to send notice that the security equipment is in need of repair to AESS, in writing, by certified or registered mail, return receipt requested, and Subscriber shall not be responsible for payments due while the security equipment remains inoperable. In any lawsuit between the parties in which the condition or operation of the security equipment is in issue, the Subscriber shall be precluded from raising the issue that the security equipment was not operating unless the Subscriber can produce a post office certified or registered receipt signed by AESS, evidencing that warranty service was requested by Subscriber.

15. **CARE AND SERVICE OF SECURITY SYSTEM:** Subscriber agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included in warranty or service under paragraph 3(d)(ii) and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without AESS' written consent.

16. **ALTERATION OF PREMISES FOR INSTALLATION:** AESS is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in AESS' sole discretion for the installation and service of the security system, and AESS shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the security system, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the security system under the terms of this agreement.

17. **SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated receptacle, internet connection, high-speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by AESS.

18. **LIEN LAW:** AESS or any subcontractor engaged by AESS to perform the work or furnish material who is not paid may have a claim against purchaser or the owner of the premises if other than the purchaser which may be enforced against the property in accordance with the applicable lien laws.

19. **INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Subscriber agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless AESS, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by AESS' performance, negligence or failure to perform any obligation under or in furtherance of this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against AESS or AESS' subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of AESS, which shall not unreasonably be withheld. AESS shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment.

20. **EXCULPATORY CLAUSE:** AESS and Subscriber agree that AESS is not an insurer and no insurance coverage is offered herein. The equipment and AESS services are designed to detect and reduce certain risks of loss, though AESS does not guarantee that no loss or damage will occur. AESS is not assuming liability, and, therefore, Subscriber agrees AESS, shall not be liable to Subscriber or any other third party, and Subscriber covenants not to sue AESS, for any loss, economic or non-economic, business loss or interruption, consequential damages, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Subscriber or others as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by AESS' breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for gross negligence and willful misconduct.

21. **INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of Homeowners' Dwelling and Liability Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured, cover any loss or damage AESS' services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment or AESS' services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. AESS shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against AESS and its subcontractors for loss or damages caused by perils intended to be detected by AESS' services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance.

22. **LIMITATION OF LIABILITY:** SUBSCRIBER AGREES THAT, EXCEPT FOR AESS' GROSS NEGLIGENCE AND WILLFUL MISCONDUCT, SHOULD THERE ARISE ANY LIABILITY ON THE PART OF AESS AS A RESULT OF AESS' BREACH OF THIS CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF AESS' OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT AESS' LIABILITY SHALL BE LIMITED TO THE SUM OF \$250.00 OR 6 TIMES THE MONTHLY PAYMENT FOR SERVICES BEING PROVIDED AT TIME OF LOSS, WHICHEVER IS GREATER. IF SUBSCRIBER WISHES TO INCREASE AESS' AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH AESS' INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE AND NOTWITHSTANDING THE FOREGOING, AESS' LIABILITY SHALL NOT EXCEED ITS AVAILABLE INSURANCE COVERAGE.

23. **LEGAL ACTION / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION:** The parties agree that due to the nature of the services to be provided by AESS, the payments to be made by the Subscriber for the term of this agreement form an integral part of AESS' anticipated profits; that in the event of Subscriber's default it would be difficult if not impossible to fix AESS' actual damages. Therefore, in the event Subscriber defaults in any payment or charges to be paid to AESS, Subscriber shall be immediately liable for any unpaid installation and invoiced charges plus 80% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES and AESS shall be permitted to terminate all its services, including but not limited to terminating monitoring service, under this agreement and to remotely re-program or delete any programming without relieving Subscriber of any obligation herein.

The prevailing party in any litigation or arbitration is entitled to recover its legal fees from the other party. In any action commenced by AESS against Subscriber, Subscriber shall not be permitted to interpose any counterclaim. SUBSCRIBER MAY BRING CLAIMS AGAINST AESS ONLY IN SUBSCRIBER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, IN NASSAU COUNTY, NEW YORK, PURSUANT TO ITS ARBITRATION RULES AT WWW.ARBITRATIONSERVICESINC.COM AND THE FEDERAL ARBITRATION ACT, EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement, and shall on request of a party, conduct proceedings by telephone, video, submission of papers or in-person hearing. By agreeing to this arbitration provision, the parties are waiving their right to a trial before a judge or jury, waiving their right to appeal the arbitration award and waiving their right to participate in a class action. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address designated in this agreement, on file with an agency of the state, or any other address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of Minnesota, except for arbitration which is governed by the FAA and the arbitration rules and agree that any litigation or arbitration between the parties shall be commenced and maintained in the county where AESS' principal place of business is located. The parties waive trial by jury in any action between them unless prohibited by law. Any action between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings by either party must be based on the provisions of this agreement. Any other action that Subscriber may have or bring against AESS in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

24. **AESS' RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that AESS is authorized and permitted to subcontract any services to be provided by AESS to third parties who may be independent of AESS, and that AESS shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints AESS to act as Subscriber's agent with respect to such third parties, except that AESS shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to AESS' disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of AESS.

25. **MOLD, OBSTACLES AND HAZARDOUS CONDITIONS:** Subscriber shall notify AESS in writing of any undisclosed, concealed or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event AESS discovers the presence of suspected asbestos or other hazardous material, AESS shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed. If AESS, in its sole discretion, determines that continuing the work poses a risk to AESS or its employees or agents, AESS may elect to terminate this agreement on 3 day notice to Subscriber and Subscriber shall compensate AESS for all services rendered and material provided to date of termination. AESS shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall AESS be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof.

26. **FALSE ALARMS / PERMIT FEES / WITNESS FEES:** Subscriber is responsible for all alarm permits and fees, agrees to file for and maintain any permits required by applicable law and indemnify or reimburse AESS for any fees or fines relating to permits or false alarms. AESS shall have no liability for permit fees, false alarms, false alarm fines, the manner in which police or fire department responds, or the refusal of the police or fire department to respond. In the event of termination of police or fire department response this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. In the event Subscriber or any third party subpoenas or summons AESS requiring any services or appearances, Subscriber agrees to pay AESS \$150 per hour for such services and appearances. Subscriber shall reimburse AESS for any Monitoring Center charges for excessive, run-a-way or false alarm signals.

27. **FULL AGREEMENT / SEVERABILITY:** This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. This agreement shall run concurrently with and shall not terminate or supersede any existing agreement between the parties unless specified herein. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable.

**READ THE TERMS AND CONDITIONS BEFORE YOU SIGN THIS AGREEMENT.**

**SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AT TIME OF EXECUTION.**

SIGNATURES

I received and read a filled-in copy of this agreement before signing it. I agree to all its terms.

For American Eagle Security Systems, Inc

Date

Signature

Date

Printed Name

## Payment Request

Harris Township  
Itasca County

Name: Peggy Clayton

Date	Description	# Hours	Rate	Amount
1/10/2024	Regular Meeting	fixed rate	\$60.00	\$60.00
1/24/2024	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/8/2024	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
		Fixed rate	\$60.00	
Monthly	Supervisor Wages/Chair - month	fixed rate	\$450.00	\$450.00
<b>Additional Hourly Work:</b>				
1/1/2024	Update evaluations for 1/4 appraisals, Admn policy, reorgan.	1.75	\$19.00	\$33.25
1/2/2024	Meet Mike at the hall 10-11:15am	1.25	\$19.00	\$23.75
1/2/2024	Copies for 1/4 appraisals 11:15-12:45	1.5	\$19.00	\$28.50
1/2/2024	Emails, texts on election judges	0.5	\$19.00	\$9.50
1/2/2024	Emails/discussions with election Admn at courthouse	0.75	\$19.00	\$14.25
1/4/2024	Closed WS 3pm-5pm; admin mtg, reorgan WS 5pm-5:30pm	2.5	\$19.00	\$47.50
1/4/2024	Makes changes in Aprisals, redo Admn policy, reorgan, affidavits, job descriptions, resolutions, etc	3	\$19.00	\$57.00
1/4/2024	Review WS minutes	0.25	\$19.00	\$4.75
1/5/2024	Review Agenda	0.25	\$19.00	\$4.75
1/8/2024	Email from BCA	0.25	\$19.00	\$4.75
1/10/2024	Emails to and from judges, get more emails for more judges etc	0.5	\$19.00	\$9.50
1/11/2024	Emil from State Demographics	0.25	\$19.00	\$4.75
1/12/2024	Emp. Handbook copies, ESST Policy (mileage)	0.5	\$19.00	\$9.50
1/15/2024	Emails on election judges	0.25	\$19.00	\$4.75
1/16/2024	SEH pre construction mtg 5:15pm-6:30pm	1.25	\$19.00	\$23.75
1/17/2024	Emails and call from Mitch with VC3 1:50-2:25	0.5	\$19.00	\$9.50
1/17/2024	Resolutions 2024-009 and 2024-010	1	\$19.00	\$19.00
1/17/2024	Review 1/10 minutes	0.5	\$19.00	\$9.50
1/19/2024	Review agenda	0.5	\$19.00	\$9.50
1/19/2024	Resolution 2024-011 election judges	0.5	\$19.00	\$9.50
1/21/2024	Work on budget paperwork, American Eagle, Advantage systems, MAT dues, demographics, alarm paperwork	1	\$19.00	\$19.00
1/22/2024	American Eagle, Advantage, FEMA for brd	0.25	\$19.00	\$4.75
1/22/2024	Copies of affidavits of interest, appraisals udates for brd signatures 2:30-3:15 pm	0.75	\$19.00	\$14.25
1/22/2024	Budget meeting 5pm-8:15 pm; copies	3.75	\$19.00	\$71.25
1/22/2024	Emails to and from advantage re cemetery	0.25	\$19.00	\$4.75
1/23/2024	Budget mtg 5pm-8pm	3	\$19.00	\$57.00
1/23/2024	Minutes of 1/22 budget mtg	0.75	\$19.00	\$14.25
1/23/2024	Call to twp attorney and email contracts etc re: Advantage	0.5	\$19.00	\$9.50
1/24/2024	Hall to scan addl information to AS re: advantage (mileage)	0.75	\$19.00	\$14.25

1/24/2024	Intergovernmental mtg. 11am-1pm	2	\$19.00	\$38.00
1/24/2024	Set up,for brd, after board, scan,copies, etc 6:30-7; 8:45-10pm	1.75	\$19.00	\$33.25
1/24/2024	Minutes of 1/23 budget mtg	0.75	\$19.00	\$14.25
1/24/2024	Board minutes of 1/24 Brd mtg 10:30pm-12:30am	2	\$19.00	\$38.00
1/25/2024	Upload resolutions, sharepoint, minutes	0.5	\$19.00	\$9.50
1/25/2024	Mail to P.O. (Mileage)	0.25	\$19.00	\$4.75
1/26/2024	Emails and call from northern drug screening on health card/randoms	0.5	\$19.00	\$9.50
1/26/2024	Update website with hall rentals thru June	0.5	\$19.00	\$9.50
1/27/2024	Update cemetery word documents on website with sexton report	2	\$19.00	\$38.00
1/28/2024	Copies at hall (mileage)	0.5	\$19.00	\$9.50
1/28-29/24	Emails re: cemetery	0.25	\$19.00	\$4.75
1/29/2024	WS 3 pm and budgets 3pm-7:15 pm	4.25	\$19.00	\$80.75
1/29/2024	Email to nd from KG/Transp dept	0.25	\$19.00	\$4.75
1/30/2024	WS at 2pm-3:30pm	1.5	\$19.00	\$28.50
1/30/2024	Call and email to MATIT on insurance	0.25	\$19.00	\$4.75
1/30/2024	Minutes of 1/29/24 WS	0.75	\$19.00	\$14.25
1/30/2024	Minutes of budget mtg of 1/29/24	0.75	\$19.00	\$14.25
1/30/2024	Emails to BlackBerry twp, B. Skyles, MAT, Auditor Dept	0.5	\$19.00	\$9.50
1/30/2024	Emil from Leslie Rosedahl re: Squarespace renewal	0.25	\$19.00	\$4.75
1/31/2024	Minutes of insurance and 5 year brd plan mtg	0.75	\$19.00	\$14.25

<b>TOTAL</b>		<b>49</b>	<b>\$19.00</b>	<b>\$931.00</b>
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<b>Hours Covered Under Stipend:</b>		<b>Applicable</b>	
<b>Date</b>		<b>Mileage</b>	<b>Hours</b>
1/2/2024	Park and cemetery inspections	21	
1/2/2024	FB post		
1/3/2024	FB post (2)		
1/4/2024	Facebook post		
1/3-5/24	Emails re: Sunny beach addition		
1/5/2024	Call from person re property on Keyview rd.		
1/6/2024	Emails to from SEH Re DB Addition		
1/8/2024	Email re SB Addition		
1/8/2024	Facebook post		
1/9/2024	FB post		
1/12/2024	Hall mileage	7.8	
1/14/2024	Park and cemetery inspections	21	
1/18/2024	Facebook post		
1/19/2024	Facebook post		
1/20/2024	FB post		
1/23/2024	FB post		
1/24/2024	Park and cemetery inspections	21	
1/24/2024	Hall mileage	7.8	
1/24/2024	Mtg at Timberlake mileage	9.2	
1/25/2024	P.O mail mileage	12	

















**Harris Township  
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
22-Jan	2					6		8
23-Jan		2				6		8
24-Jan	3		1	4				8
25-Jan	1		2	4				8
29-Jan	2		2		4			8
30-Jan	6	2						8
31-Jan	1					5		6
5-Feb	4	3			1			8
6-Feb	3			5				8
7-Feb				8				8
8-Feb	1.5			2				3.5
								0
	23.5	7	5	23	5	17		80.5
	29.2%	8.7%	6.2%	28.6%	6.2%	21.1%		1
								0
								0
								0
<b>Total Hours</b>								<b>81.5</b>
								0
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert

2/9/2024

Signature

Date

**Payment Request**

Harris Township  
Itasca County

Name: Jim Kelley

Date	Description	# Hours	Rate	Amount
1/10/2024	Regular Meeting	fixed rate	\$60.00	\$60.00
1/24/2024	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/8/2024	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
	Board of Audit	fixed rate	\$60.00	
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
<b>Additional Hourly Work:</b>				
1/1/2024	Flood Wendigo and Crystal Rinks (AM)	1.75	\$19.00	\$33.25
1/1/2024	Flood Wendigo and Crystal Rinks (PM)	1.75	\$19.00	\$33.25
1/2/2024	Check Wendigo rink	0.5	\$19.00	\$9.50
1/2/2024	Flood Crystal Rink and meet attendant at Wendigo	1.25	\$19.00	\$23.75
1/3/2024	Shovel rink & flooding Crystal with fire dept	2	\$19.00	\$38.00
1/3/2024	Meet rink attendant at rink 4:00pm	0.5	\$19.00	\$9.50
1/3/2024	Flood Wendigo rink	1.25	\$19.00	\$23.75
1/4/2024	Shovel rink & flooding Crystal and flood Wendigo	2	\$19.00	\$38.00
1/4/2024	Work Session: Admin		\$19.00	\$0.00
1/4/2024	Work Session: Closed		\$19.00	\$0.00
1/4/2024	Scrap and flood Crystal	1.25	\$19.00	\$23.75
1/7/2024	Check rinks and meet with new attendant	0.75	\$19.00	\$14.25
1/10/2024	RINK: Check Wendig and line up someone to work tonight	0.5	\$19.00	\$9.50
1/11/2024	RINK:Met Pokegama Electric on rink lights	0.5	\$19.00	\$9.50
1/12/2024	RINK: Had call on heater in warming building not working went on checked out	0.75	\$19.00	\$14.25
1/15/2024	RINK: Did rink attendants time slips and drop off at PD	0.5	\$19.00	\$9.50
1/16/2024	Road meeting Sunny Beach Addition	1.75	\$19.00	\$33.25
1/21/2024	RINKS: Check rinks	0.75	\$19.00	\$14.25
1/22/2024	Work Session Budgets	3.25	\$19.00	\$61.75
1/23/2024	Work Session Budgets	3	\$19.00	\$57.00
1/25/2024	RINK: Pick up firehose at Crystal and take to Fire hall for repair and returned to Crystal	1.5	\$19.00	\$28.50
1/27/2024	RINKS: Check rink ice	0.75	\$19.00	\$14.25
1/28/2024	RINKS: Check rink ice text attendant Crystal closed at 4	0.5	\$19.00	\$9.50
1/29/2024	RINKS: Do schedule for Febuary, do time slips for attendants, drop off at PD	1.75	\$19.00	\$33.25
1/29/2024	Work Session: Landings Parks	2	\$19.00	\$38.00
1/29/2024	Work Session Budgets	2.25	\$19.00	\$42.75
1/30/2024	Work Session Ins.	2.25	\$19.00	\$42.75
1/31/2024	RINKS: Checked ice at Wendigo	0.5	\$19.00	\$9.50
	<b>TOTAL</b>	<b>35.5</b>		<b>\$674.50</b>

Hours Covered Under Stipend:		Applicable	
Date	Description	Mileage	Hours
1/1/2024	RINK:Flood Wendigo and Crystal Rinks (AM)	15	
1/1/2024	RINK:Flood Wendigo and Crystal Rinks (PM)	15	
1/2/2024	RINK:Talk to Pokegama Electric on lights not working at Crystal		0.25
1/2/2024	RINK:Text rink attendants the Wendigo is opening today		0.25
1/2/2024	RINK:Had call from youth hockey parent to use Wendigo rink		0.25
1/2/2024	RINK:Flood Crystal Rink and meet attendant at Wendigo	15	
1/2/2024	RINK:Call fire dept on flooding		0.25





**Payment Request**

Harris Township  
Itasca County

Name: Mike Schack

Date	Description	# Hours	Rate	Amount
1/10/2024	Regular Meeting	fixed rate	\$60.00	\$60.00
1/24/2024	Planning and Development Meeting	fixed rate	\$60.00	\$60.00
1/8/2024	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
Monthly	Supervisor Wages - month	fixed rate	\$400.00	\$400.00
<b>Additional Hourly Work:</b>				
1/2/2024	AM MTG	0.5	\$19.00	\$9.50
1/2/2024	TALK WITH NEWMAN SIGNS	0.5	\$19.00	\$9.50
1/4/2024	EMPLOYEE PERFORMANCE/WORK SESSION	2	\$19.00	\$38.00
1/8/2024	AM MTG	0.5	\$19.00	\$9.50
1/11/2024	TTF MTG	1.5	\$19.00	\$28.50
1/11/2024	CALL FOR BEAVER CONTROL/CALL TO NEWMAN SIGNS	0.5	\$19.00	\$9.50
1/12/2024	FINAL FEMA REPORT	1	\$19.00	\$19.00
1/17/2024	AM MTG	0.5	\$19.00	\$9.50
1/22/2024	AM MTG	0.5	\$19.00	\$9.50
1/22/2024	BUDGET MTG	3.5	\$19.00	\$66.50
1/23/2024	BUDGET MTG	3	\$19.00	\$57.00
1/23/2024	CALL TO WASTE MANG.AND AMERICAN DISPOSAL	0.25	\$19.00	\$4.75
1/29/2024	MTG SARAH C.	2	\$19.00	\$38.00
1/29/2024	BUDGET MTG	2	\$19.00	\$38.00
1/30/2024	INSURANCE MTG/5 YEAR ROAD PLAN	1.5	\$19.00	\$28.50
1/30/2024	MET WITH AMERICAN EAGLE SECURITY	2.5	\$19.00	\$47.50
			\$19.00	\$0.00
	<b>TOTAL</b>	22.25		\$422.75
<b>Hours Covered Under Stipend:</b>				
<b>Date</b>	<b>Description</b>	<b>Applicable</b>		
		<b>Mileage</b>	<b>Hours</b>	
1/2/2024	LANDINGS	14		
1/4/2024	TRIP TO SHERIFFS OFFICE VANDELISM REPORT	15		
1/8/2024	LANDINGS	14		
1/11/2024	TTF MTG	12		
1/17/2024	LANDINGS	14		
1/22/2024	LANDINGS	14		
	<b>Total</b>	83		
<b>Reimbursements:</b>				
	Mileage total from hrs included in stipend	83.00	0.67	\$55.61
	Additional miles		0.67	\$0.00
	Other expenses			
	<i>Total reimbursements requested:</i>			\$55.61

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

*Michael Schack*

Date

Signature



of MINNESOTA LLC

PO Box 410 || Ashland, Wisconsin 54806

RECEIVED 2/9/24

ADVERTISING & PRINTING INVOICE

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Table with columns: BILLED ACCOUNT NO., ADVERTISER/CLIENT NAME, CURRENT NET AMT DUE, 30 DAYS, 60 DAYS, 90 DAYS, OVER 120, BILLING PERIOD, TOTAL AMOUNT DUE, PAGE.

Table with columns: DATE, PUBLICATION, AD ID, DESCRIPTION - OTHER COMMENTS/CHA, PAGES, SIZE, BILLED UNITS, NET AMT.

YOUR SALES REPRESENTATIVE IS

Marki Klatt
mklatt@grandrapidsheraldreview.net



of MINNESOTA LLC

REMIT TO:

APG Media of Minnesota
P.O. Box 410
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

Billed Account Name and Address:

HARRIS TOWNSHIP
HARRIS SERVICE CTR/TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Summary table with rows: BILLING DATE, CUSTOMER NUMBER, INVOICE NUMBER, AMOUNT DUE, AMOUNT PAID.



**BURGGRAF'S ACE HARDWARE**  
**STORE #7020**  
**1115 E. HWY 169**  
**GRAND RAPIDS, MN 55744**  
**PHONE: (218) 326-8594**

THANK YOU FOR SHOPPING AT BURGGRAF'S  
 ACE HARDWARE!!

**** CASH ****
(218) 259-4236
HARRIS TOWNSHIP

CUST#: \*1  
 TERMS: CASH/CHECK/BANKCARD

DOC #: 232782  
 DATE : 1/29/24 TIME : 10:08  
 CLERK: EM TERM#559

TAX : 001 TAX TABLE GRAND RAPID  
 ORDR#: 232782

EXPT DATE: 1/29/24

\*\*\*\*\*  
 \*SPECIAL ORDER\*  
 \*\*\*\*\*

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	LOC	PRICE/PER	EXTENSION
1	1	EA	7000562D	MS261CM18	1	STIHL	689.99 /EA	689.99

*Rec'd  
1/29/24*

\*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*\* ORDER \*

\*\* DEPOSIT AMOUNT \*\*

\*\* BALANCE DUE \*\*

\*\* PAYMENT RECEIVED \*\*

TAXABLE	689.99
0.00 NON-TAXABLE	0.00
747.78 SUBTOTAL	689.99
0.00	
TAX AMOUNT	57.79
TOTAL AMOUNT	747.78

X

Received By \_\_\_\_\_



AUTO PARTS

Great people, great products, great prices!

CARQUEST AUTO PARTS
420 NE 4TH STREET
GRAND RAPIDS, MN 55744
(218) 326-3451

PAGE 1 OF 1
REF# 1509578

NATIONWIDE WARRANTY CARQUEST OR ADVANCE
YOUR LOCALLY OWNED AUTO PARTS STORE!



21202401230508100008914750001509578034

ANY PRODUCT RETURNED FOR CREDIT MUST BE ACCOMPANIED BY THIS RECEIPT.

SEE CARQUEST STORE FOR DETAILS OF THE COAST TO COAST GUARANTEE.

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Table with columns: INVOICE NO., CUSTOMER NO., DATE, CUST. P.O. NO., SALES ID, TEAMMATE ID, FORM OF PYMT., MFG. PART NUMBER, ORDERED, SHIPPED, LIST PRICE, NET, NET CORE, EXT. AMOUNT, TAX. Includes items like CFI 86166 FUEL and XPC 5343PT Headlgt H7 Halogn Blb Pigtl.

WARRANTY DISCLAIMER: The manufacturer's warranty, if any, constitutes the only warranty with respect to the sale of all goods. SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Summary table with columns: SHIP VIA, DELV. TIME, DELV. ID, FREIGHT, TAXABLE AMT., SALES TAX, TOTAL CORE, PREV. DEPOSIT.

10:45 AM

RECEIVED BY X

CUSTOMER COPY

PAY THIS AMOUNT

15.74



Davis Oil, Inc  
 1301 NW 4th St  
 PO Box 508  
 Grand Rapids, MN 55744

Date
2/1/2024

To:
Harris Township 20876 Wendigo Park Road Grand Rapids, MN 55744

RECEIVED  
 2/1/24

		Amount Due	Amount Enc.		
		\$296.28			
Date	Transaction	Amount	Balance		
12/31/2023	Balance forward		175.30		
01/04/2024	INV #7368.	52.50	227.80		
01/08/2024	INV #7623.	84.02	311.82		
01/11/2024	INV #7986.	73.01	384.83		
01/25/2024	INV #9147.	86.75	471.58		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
296.28	0.00	0.00	0.00	0.00	\$296.28

LAW OFFICE OF SHAW & SHAW

PO BOX 365  
DEER RIVER, MN 56636

# Statement

Date

2/1/2024

Bill To

RECEIVED  
2/9/24

HARRIS SERVICE CENTER  
ATTN: TREASURER  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

					Terms	Amount Due
					Due on receipt	\$275.00
Date	Description	Qty	Rate	Amount	Balance Due	
12/31/2023	Balance forward				75.00	
01/24/2024	review security contract, call to Peg	0.60	250.00	150.00	225.00	
01/30/2024	call Peg Clayton	0.20	250.00	50.00	275.00	
Current					Amount Due	
0.00		200.00	0.00	75.00	0.00	\$275.00
		31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due		

OUR OFFICE HAS MOVED TO 16 NE 1ST AVENUE,  
DEER RIVER.

Phone # 218-246-8535

L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000  
\*\*\* STATEMENT OF ACCOUNT \*\*\*  
PERIOD ENDING 1/31/24

ACCOUNT NUMBER: 1000003580

Payment Amount: \_\_\_\_\_

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK ROAD  
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			224.36
1-18-2024	INVOICE #0001-11704146		41.98	266.34
1-23-2024	INVOICE #0001-11709826		46.11	312.45
1-29-2024	INVOICE #0001-11715707		25.00	337.45
1-30-2024	INVOICE #0001-11716786		704.99	1,042.44
1-31-2024	PAYMENT-THANK YOU	224.36		818.08

RECEIVED  
2/9/24

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
818.08				818.08

PLEASE REMIT PAYMENT  
BY 2/25/24  
TO

THANK YOU FOR  
SHOPPING AT  
L&M SUPPLY

L & M Supply, Inc.  
P.O. Box 280  
Grand Rapids, MN 55744-0000

218/326-9451

\*\*\*\*\*  
\*PLEASE REFER ALL QUESTIONS CONCERNING\*  
\*YOUR ACCOUNT TO OUR CORPORATE OFFICE:\*  
\* P.O. Box 280 \*  
\* Grand Rapids, MN 55744 \*  
\* 218/326-9451 \*  
\*\*\*\*\*



# ACCOUNT STATEMENT

MARTIN'S SNOWPLOW AND EQUIPMENT  
105 East US 2  
Cohasset, MN 55721  
(218)999-0770

DATE: 2/1/2024  
CUSTOMER #: 100751  
PAGE #: 1

## CUSTOMER

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

AMOUNT ENCLOSED: \$

*Please detach and return with  
your remittance.*

DATE	DUE DATE	TYPE	TRANS ID	REFERENCE	AMOUNT	BALANCE
1/8/2024	2/10/2024	Invoice	30362		\$116.76	\$116.76
1/16/2024	2/10/2024	Invoice	30516		\$110.19	\$110.19

RECEIVED  
2/9/24

CURRENT    AGED 31-60    AGED 61-90    AGED OVER 90    FUTURE

\$226.95

**TOTAL DUE**

\$226.95

A SERVICE CHARGE entered on the billing date is computed by a periodic rate of 1 1/2% per month which is an ANNUAL RATE of 18% applied to the previous balance before deducting payments, credits or adding purchases appearing on the statement. Pay "Total Due" before next billing date to avoid additional charges.

# I N V O I C E

PAGE: 1



MARTIN'S SNOWPLOW AND  
EQUIPMENT  
105 East US 2  
Cohasset, MN 55721

PHONE #: (218)259-4236

CELL #: (218)259-4236

FAX #:

P.O.#:

TERMS: Net 10th EOM

SALES ORDER#: 15800

SALES TYPE: Sales

CP: DanM

SALES REP: DanM

DATE: 1/8/2024 11:40:40 AM

INVOICE #: 30362

CUSTOMER#: 100751

LOCATION: 1

### BILL TO 100751

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

### SHIP TO

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
BUY	16120172	DEFLECTOR, PS, VX85, POLY	1	0	\$116.76	\$116.76	\$116.76

No returns on electrical or special order items. There may be a 20% restocking fee imposed on returned items. All returns must be accompanied by the original receipt and be made within 30 days. Thank you for your business!

SUBTOTAL: \$116.76

TAX: \$0.00

INVOICE TOTAL: \$116.76

AMOUNT DUE: \$116.76

*Handwritten signature*

Picked Up By: \_\_\_\_\_

# INVOICE



MARTIN'S SNOWPLOW AND  
EQUIPMENT  
105 East US 2  
Cohasset, MN 55721

PHONE #: (218)259-4236  
CELL #: (218)259-4236  
FAX #:  
P.O.#:

DATE: 1/16/2024 2:30:25 PM  
INVOICE #: 30516  
CUSTOMER#: 100751  
LOCATION: 1

TERMS: Net 10th EOM  
SALES ORDER#: 15900  
SALES TYPE: Sales  
CP: DanM  
SALES REP: DanM

**BILL TO 100751**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**SHIP TO**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
BUY	16120171	DEFLECTOR, VX,46in, RUBBER	1	1	\$110.19	\$110.19	\$110.19

No returns on electrical or special order items. There may be a 20% restocking fee imposed on returned items. All returns must be accompanied by the original receipt and be made within 30 days. Thank you for your business!

SUBTOTAL:	\$110.19
TAX:	\$0.00
<b>INVOICE TOTAL:</b>	<b>\$110.19</b>
AMOUNT DUE:	\$110.19

*mark Herbert*

Picked Up By: \_\_\_\_\_

RECEIVED  
12/29/23

## MINNESOTA ASSOCIATION OF TOWNSHIPS DUES

For 2024

State dues are payable to the MAT Office upon receipt of this statement. Please mail your check to the address below.

The population data below is based on 2022 Populations from the State Demographer Office.

Township: Harris - Itasca County

Population: 3356 ?

\$1,483.92 Minnesota Association of Townships Dues

Make check payable to: **Minnesota Association of Townships**

Mail to: PO Box 267  
St. Michael, MN 55376

Dues are based on the following dues structure, which as passed by township officials attending the Minnesota Association of Townships Annual Meeting on November 17, 2012.

Population:	0 - 250	\$270 base + \$.32 x Population
Population:	251 - 1,000	\$340 base + \$.32 x Population
Population:	1,001 - over	\$410 base + \$.32 x Population

**For Your Information:**

**Membership is a requirement for the Bond Program.** Your township is currently a member of the Minnesota Association of Townships Bond Program: Y (Y = Yes or N = No)

\*This amount includes \$12 per township for NATaT Dues; \$15 per township officer for subscription to the *Minnesota Township Insider*.

Contact your M.A.T. Board Member or M.A.T. Office regarding Dues "Delinquency and Cancellation" Policy.



INVOICE

1606 6th Ave SW  
Jamestown, ND 58401  
Phone: 800-437-9770

Please Remit Payment To:  
Newman Signs, Inc.  
PO Box 1728  
Jamestown, ND 58402

Invoice #: TRFINV051869  
Customer #: HAR-03-024

Bill To:

Ship To:

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

HARRIS TOWNSHIP  
20876 WENDIGDO PARK RD  
GRAND RAPIDS MN, 55744

Header Note: \*\*\*\* THANK YOU, MIKE!! Jon \*\*\*\*

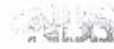
Invoice Date	Sales Person	Terms
1/19/2024	Jon Johnson	Net 30
Order Date	Purchase Order Number	Order Number
1/10/2024	VERBAL MIKE	TRFORD053198

SEQ	Item Number/Cost Code/Description/Note	Qty.	Shipped Qty.	Unit Price	Extended Price
1	SPECIALTRAFFIC T-DP048009/2M3A 48X9 - SF-.080G-1 POST STD PUNCH/RADIUS-HIP-W/G- W/BORDER SEE ATT  (2EA) SUNNY BEACH RD	2.00	2.00	32.18	64.36
2	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	1.00	12.58	12.58

Subtotal:	76.94
Tax:	0.00
Payments:	0.00
Total:	\$76.94

RECEIVED  
2/1/24

# INVOICE



**NORTHERN DRUG SCREENING, INC**

Northern Drug Screening, Inc.    northerndrugscreening@yahoo.com  
111 NE 10th Ave.                    (218) 326-2277  
Grand Rapids, MN 55744

## Harris Township

**Bill to**  
Harris Township  
20876 Wendigo Park Road  
Grand Rapids, MN 55744

**Ship to**  
Harris Township  
20876 Wendigo Park Road  
Grand Rapids, MN 55744

### Invoice details

Invoice no.: 13534  
Terms: Net 15  
Invoice date: 01/31/2024  
Due date: 02/15/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.	01/30/2024	DOT DOT Physical Marlin Herbert		1	\$70.00	\$70.00

**Total** **\$70.00**

### Ways to pay

MARK

We accept ACH payment direct from your financial institution or you can mail your check to 111 NE 10th Ave. Grand Rapids, MN 55744

### Note to customer

Thank you for your business.

[Pay invoice](#)





**BILL AT A GLANCE 02/01/2024**  
HARRIS TOWNSHIP

BALANCE FROM LAST BILLING		324.88
Payment - Thank You	01-18	324.88CR
<b>PREVIOUS BALANCE</b>		<b>.00</b>

**SUMMARY BY SERVICE TYPE**

TELEPHONE SERVICE	30.99
INTERNET SERVICES	40.00
MISC BILLING	.00
FEES/TAXES	13.89
GIGAZONE SMALL BUSINESS BB	240.00

**CURRENT BILLING AMOUNT** 324.88

**Total Due: Please Pay This Amount** 324.88



Low-income households enrolled in government programs like SNAP or Medical Assistance may qualify.

For more information or an application form, please call 888-586-3100 or click

<https://NationalVerifier.ServiceNowServices.com/lifeline>

Please return lower portion with your payment...retain upper portion for your records

Previous Bill	Payment/Adj	Current Billing	Total Due
\$324.88	\$324.88CR	\$324.88	\$324.88

**MESSAGE CENTER**

For questions about your bill please call 1-888-586-3100

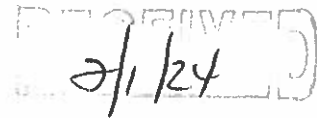
Bills are due on the 10th of each month. Payments received after 01-25 are not reflected on this statement.

Amount Paid in 2023 \$2,766.79

Local Telephone charges with \* need to be paid to avoid disc local service. Internet Inquiries: 444-4NET or 1-800-276-8015 For more information visit us on the web: <http://www.paulbunyan.net>

**REMINDER:** Late fees apply to all balances that are not paid within 10 days of the due date on the bill. The late charge will be the greater of \$5.00 or 1.5% of the outstanding balance.

Pay by phone by calling toll free 1-855-385-9810



1831 Anne St NW  
Bemidji, MN 56601-5612  
(218)444-1234

Check for Address Change

02/01/2024 000010

HARRIS TOWNSHIP  
ACCOUNT NO: 9438900  
TELEPHONE NO: (218)326-9392

Payment Due	Total Due
02/10/2024	\$324.88
<b>Enter Amount Paid</b>	

3253 1 AV 0.507  
HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

5 3253  
C-11

PAUL BUNYAN COMMUNICATIONS  
PO BOX 1510  
BEMIDJI MN 56619-1510



**MONTHLY USAGE FOR TELEPHONE NO: (218)326-9392**

Description	Qty	Amount
<b>TELEPHONE SERVICE 02/01-02/29</b>		
900# BLOCKNG		
THIRD PARTY & COLLECT CALL BLOCKS		
BUS-LOCAL NUMBER PORTABILITY	1	5.00
TOLL RESTRICTED W/800#		
VOICE MAIL BASIC PKG	1	2.95
GIGAZONE VOICE BUSINESS CLEC	1	20.00
FEDERAL TAX		.84
MINNESOTA STATE TAX		1.92
ITASCA COUNTY USE TAX		.28
<b>TELEPHONE SERVICE SUBTOTAL</b>		<b>30.99</b>
<b>FEES/TAXES 02/01-02/29</b>		
TAP, TAM & 911 SURCHARGES	1	.87
*SUBSCRIBER LINE AND ACCESS RECOVERY CS	1	9.50
FEDERAL UNIVERSAL SERVICE CLEC BUS SINGL	1	2.24
FEDERAL TAX		.35
MINNESOTA STATE TAX		.81
ITASCA COUNTY USE TAX		.12
<b>FEES/TAXES SUBTOTAL</b>		<b>13.89</b>
<b>SUB-TOTAL</b>		<b>44.88</b>
<b>CURRENT BILLING AMOUNT</b>		<b>44.88</b>
Your long distance (InterLATA) provider is NO PIC DESIRED.		
Your long distance (IntraLATA) provider is NO PIC DESIRED.		

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 02/01-02/29</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 02/01-02/29</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 02/01-02/29</b>		<b>60.00</b>
<b>YOUR CONTRACT GIGAZONE SMALL BUSINESS BB EXPIRES 03/25/24</b>		
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 02/01-02/29</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 02/01-02/29</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 02/01-02/29</b>		<b>60.00</b>
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>

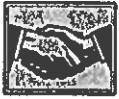
**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 02/01-02/29</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 02/01-02/29</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 02/01-02/29</b>		<b>60.00</b>
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>

**MONTHLY USAGE FOR INTERNET:**

Description	Qty	Amount
<b>INTERNET SERVICES 02/01-02/29</b>		
MANAGED BUSINESS WIFI SERVICES	1	10.00
<b>INTERNET SERVICES SUBTOTAL</b>		<b>10.00</b>
<b>MISC BILLING 02/01-02/29</b>		
GIGASPIRE BLAST		
<b>MISC BILLING SUBTOTAL</b>		<b>.00</b>
<b>GIGAZONE SMALL BUSINESS BB 02/01-02/29</b>		<b>60.00</b>
GZ SMALL BUS BROADBAND 250 MBPS		
<b>GIGAZONE SMALL BUSINESS BB SUBTOTAL</b>		<b>60.00</b>
<b>SUB-TOTAL</b>		<b>70.00</b>
<b>CURRENT BILLING AMOUNT</b>		<b>70.00</b>





**PERSONNEL**  
dynamics

# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 53586  
Invoice Date: Jan 24, 2024  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

**Bill To:**

HARRIS TOWNSHIP  
20876 WENDIGO PARK RD  
GRAND RAPIDS, MN 55744

**Customer ID**

HARRIS

**Customer PO**

**DUE UPON RECEIPT**

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 01/20/24		
4.00	KOPACEK, JOHN		21.00	84.00
4.00	LEHMBERG, JADEN		21.00	84.00
4.00	MCKINNEY, BRAYDEN		21.00	84.00
4.00	PIEKARSKI, SENYA		21.00	84.00
4.00	TORRENT, LOGAN		21.00	84.00
4.00	VERBICK, DOLAN		21.00	84.00

Subtotal	504.00
Sales Tax	
Total Invoice Amount	504.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>504.00</b>

Check/Credit Memo No:

Overdue invoices are subject to late charges.



# Personnel Dynamics, LLC

PO Box 193  
 604 NW 1st Ave  
 Grand Rapids, MN 55744

# INVOICE

Invoice Number: 53598  
 Invoice Date: Jan 31, 2024  
 Page: 1

Phone: 218-327-9554  
 Fax: 218-327-9528  
 Email: desk@pdstaffing.net

<b>Bill To:</b>
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

<b>Customer ID</b>	<b>Customer PO</b>
HARRIS	DUE UPON RECEIPT

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 1/27/2024		
8.00	DETERMAN, NEVAEH		21.00	168.00
12.00	KOPACEK, JOHN		21.00	252.00
8.00	LEHMBERG, JADEN		21.00	168.00
12.00	MCKINNEY, BRAYDEN		21.00	252.00
8.00	MCKINNEY, MCKINNA		21.00	168.00
8.00	PIEKARSKI, SENYA		21.00	168.00
11.75	TORRENT, LOGAN		21.00	246.75
8.00	VERBICK, DOLAN		21.00	168.00

Subtotal	1,590.75
Sales Tax	
Total Invoice Amount	1,590.75
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,590.75</b>

Check/Credit Memo No:

Overdue invoices are subject to late charges.



**PERSONNEL**  
**dynamics**

# Personnel Dynamics, LLC

PO Box 193  
604 NW 1st Ave  
Grand Rapids, MN 55744

# INVOICE

Invoice Number: 53611  
Invoice Date: Feb 7, 2024  
Page: 1

Phone: 218-327-9554  
Fax: 218-327-9528  
Email: desk@pdstaffing.net

<b>Bill To:</b>
HARRIS TOWNSHIP 20876 WENDIGO PARK RD GRAND RAPIDS, MN 55744

<b>Customer ID</b>	<b>Customer PO</b>
HARRIS	<b>DUE UPON RECEIPT</b>

Quantity	Item	Description	Unit Price	Amount
		WEEK ENDING 02/03/24		
4.00	KOPACEK, JOHN		21.00	84.00
8.00	LEHMBERG, JADEN		21.00	168.00
4.00	MCKINNEY, MCKINNA		21.00	84.00
4.00	VERBICK, DOLAN		21.00	84.00

Subtotal	420.00
Sales Tax	
Total Invoice Amount	420.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>420.00</b>

Check/Credit Memo No:

Overdue invoices are subject to late charges.



# Invoice

Invoice Number: 459257

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



**BILL TO:**

Attn: Accounts Payable  
Harris Township  
20876 Wendigo Park Rd  
Grand Rapids MN 55744

**Pay This Amount \$852.58**

Due Date 07-FEB-24

Invoice Date 08-JAN-24

Bill Through Date 30-DEC-23

Terms 30 NET

SEH Customer Acct # 1686

Customer Project #

Agreement / PO # 171307

Authorized Amount \$26,500.00

Authorized Amount Remaining \$9,473.40

**REMIT PAYMENT TO:**

Short Elliott Hendrickson, Inc.  
PO Box 64780  
Saint Paul, MN 55164-0780

Project Manager

Sara Christenson  
schristenson@sehinc.com  
218.322.4500

Client Service Manager

Sara Christenson  
schristenson@sehinc.com  
218.322.4500

Accounting Representative

Caleb Stanford  
cstanford@sehinc.com  
651.490.2000

Project #	Project Name	Project Description
171307	HARRT 2023 Misc Services	2023 Misc Service

**Notes:**

Jess Harry Road Survey Work N&S Line - \$852.58 (No Woodtick Landing work, placed under this task due to final yearly invoice)

**CC:**

[harristownshiptreasurer@gmail.com](mailto:harristownshiptreasurer@gmail.com)

## Task: 4.0 - Wood Tick Landing

**Direct**

Personnel	Hours	Amount
Project Engineer	1.00	\$190.98
Survey Crew Chief	3.50	\$476.35
	<b>4.50</b>	<b>\$667.33</b>

**Reimbursed - Expenses**

Expenditure Type	Amount
Equip - Vehicles - Survey Vehicle (Hr)	\$17.15
Equip - Survey and GPS - GPS - Srv Grade (Hr)	\$122.50
Mileage	\$19.50
Computer Charge	\$26.10
	<b>\$185.25</b>



# Invoice

Invoice Number: 459257

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

## Task: 4.0 - Wood Tick Landing

### Task: 4.0 Billing Summary

	<u>Current Amount</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
Direct	\$667.33	\$0.00	\$667.33
Reimbursed - Expenses	\$185.25	\$0.00	\$185.25
<b>Totals</b>	<b>\$852.58</b>	<b>\$0.00</b>	<b>\$852.58</b>

**Task: 4.0 Total: \$852.58**

**Invoice total \$852.58**

### Project Billing Summary

	<u>Current Amount Due</u>	<u>Previously Invoiced</u>	<u>Cumulative</u>
<b>Totals</b>	<b>\$852.58</b>	<b>\$16,174.02</b>	<b>\$17,026.60</b>





VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

<b>Bill To:</b>
Harris Township, MN Attn: Nancy Kopacek 20876 Wendigo Park Road Grand Rapids, MN 55744 United States

<b>Date</b>	<b>Invoice</b>
01/30/2024	137437
<b>Account</b>	
HT0008	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>
Net 10	02/09/2024		Monthly Billing for January

Contract Details	Quantity	Price	Amount
<b>Agreement CW Tool Only Services Agreement</b>			
CW Tool Only for Workstation Management - Per Workstation	3.00	\$20.00	\$60.00
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
Microsoft 365 Business Standard - NCE Annual Commitment	8.00	\$12.50	\$100.00
<b>Total Contract Details:</b>			<b>\$211.00</b>

Make checks payable to VC3 Inc  Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804  visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card  If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.  ACH payments may be submitted to the following account information. Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a> . Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132	<b>Invoice Subtotal:</b>	<b>\$211.00</b>
	<b>Sales Tax:</b>	<b>\$0.00</b>
	<b>Invoice Total:</b>	<b>\$211.00</b>
	<b>Payments:</b>	<b>\$0.00</b>
	<b>Credits:</b>	<b>\$0.00</b>
	<b>Balance Due:</b>	<b>\$211.00</b>

Customer Information

XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number


Special Reference

Contract Number

PAYABLE UPON RECEIPT  
Terms Of Payment

xerox™

RECEIVED  
2/9/24

Telephone 888-435-6333  
Please Direct Inquiries To:   
Ship To/Installed At:

HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To:

HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

8-4312

02-01-24  
Invoice Date  
020619038  
Invoice Number  
725542070  
Customer Number

Please contact us with your customer number at xeroxinvenrollments@xerox.com if you would like your invoices emailed.

C8155H XEROX C8155H

SER.# EHQ-217458

SPLY-MAINT - COST PER COPY PLAN  
AMOUNT

Invoice

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	12-21-23 TO 77432	01-21-24 81242	3810
TOTAL COLOR	58868	59757	889
METER CHARGES			
TOTAL BLACK	3810		
BLACK BILLABLE PRINTS	3810	.005000	19.05
TOTAL COLOR	889		
COLOR BILLABLE PRINTS	889	.055000	48.90
NET PRINT CHARGE			67.95

1 LINE FAX SER.# FAX-1LINE INCL  
OFFICE FINISHER SER.# OFC-81 INCL

SUB TOTAL 67.95

TOTAL 67.95

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE  
AND SUPPLY CHARGES  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

Ship To/Installed At  
HARRIS TOWNSHIP HALL  
21998 AIRPORT RD  
GRAND RAPIDS MN  
55744

Bill To  
HARRIS TOWNHALL  
RD  
20876 WENDIGO PARK  
GRAND RAPIDS MN  
55744

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 802555  
CHICAGO IL  
60680-2555

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT  
08-698-9717 1 725542070 020619038 02-01-24  
RF019211 S 110120  
03 6R7G 4D68 H A7310 5933 2 115

\$67.95  
VMN99

202100008070060 0206190383 0300067954 272554207064




 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 2 of 5  
 Bill Date: Jan. 13, 2024

**Important Notices and Information :**
**Allocation of charges:**

Service Categories	Past Due	Current Month	Total Due
Basic Services	0.00	97.22	97.22
Other Services	0.00	3.23	3.23
<b>All Services</b>	<b>0.00</b>	<b>100.45</b>	<b>100.45</b>

Failure to pay Basic charges may result in the disconnection of those Services. Please contact CenturyLink regarding any questions or problems with your bill before the due date.

View and pay your bill online at [centurylink.com/business/login](http://centurylink.com/business/login). You will need your authentication code 8676.

Save time and learn more about the taxes and fees listed on your bill by visiting our website at [www.centurylink.com/taxesandfees](http://www.centurylink.com/taxesandfees) today.

During a recent review of customer accounts, we noticed you are not being charged the correct rate for the multiline business Access Recovery Charge. If you have more than one business line, the Access Recovery Charge rate has been corrected to the tariffed rate with this bill.

**LATE FEE REMINDER:** Late fees may be charged each month for any eligible unpaid balances not paid in full by the due date listed on your bill. The methods for calculating late fee amounts vary by state and product. For more information you may access Terms and Conditions and Tariff materials at <http://www.centurylink.com/tariffs>.

Thank you for choosing CenturyLink for your communication needs—we value you as our customer.

FREE Enrollment With Control Center, you can update your billing information, view and pay your bill and much more. Visit us online at [www.centurylink.com/business/login](http://www.centurylink.com/business/login).

Customers using Teletype (TTY) devices can direct their inquiries to CenturyLink at 1 800 223-3131, a TTY equipped number.

Catalog/Rate Schedule information for your services is available without charge at your service providers web site or by calling their toll-free number. Catalog/Rate Schedule information for CenturyLink services is available without charge at [www.centurylink.com](http://www.centurylink.com) or by calling the

 333146160  
 HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS,, MN 55744

**MONTHLY AUTOPAY AUTHORIZATION FORM**

I authorize CenturyLink to draft my savings or checking account for any accrued balance on my account.

(We reserve the right to revoke this if bank approval is denied)

Checking Account  Savings Account

(Select the type of account to be drafted and attach a voided check/savings slip.)

Address Information Changes Effective Date \_\_\_\_\_

New Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

\_\_\_\_\_  
Signature required Date

Please continue to pay your bill until notified on your statement that autopay is active.


 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 4 of 5  
 Bill Date: Jan. 13, 2024

**Current Charges Summary** **Service From Jan. 13, 2024**

Monthly Charges	Qty	Rate	Amount
3 Way Calling Business	1 @	6.00	6.00
Access Recovery Charge	1 @	2.50	2.50
Business EAS	1 @	1.58	1.58
Call Forwarding Business	1 @	6.00	6.00
Call Return Business	1 @	5.50	5.50
Directory Non Listed Business	1 @	8.00	8.00
Non-Telecom Services Surcharge	1 @	2.99	2.99
Subscriber Line Charge	1 @	5.38	5.38
Choice Business Prime	1 @	49.25	49.25
<b>Total Monthly Charges</b>			<b>87.20</b>
<b>Taxes, Fees and Surcharges</b>			
Federal Excise Tax			2.57
Federal Universal Service Fund Surcharge			2.73
ITASCA Sales Tax			0.90
MINNESOTA 911/TAP/TAM Surcharge			0.87
MINNESOTA Sales Tax			6.18
<b>Total Taxes, Fees and Surcharges</b>			<b>13.25</b>

<b>Total Current Charges</b>	<b>100.45</b>
------------------------------	---------------

**Contact Numbers**

 Payments/Billing/Products/Services: 1-800-603-6000  
 Tech Support/Repair Service: 1-800-603-6000

 Our Customer Service Representatives are available  
 from 8am - 8pm CT Monday through Friday.

**Package Summary**

<del>Choice Business Prime</del>			
Monthly Recurring		49.25	
218-326-6190			
1 Pty Business			
Bus Unlimited Features Pack			
Inside Wire Protection			
<b>Package Charges</b>		<b>49.25</b>	
<b>Subtotal Package</b>			<b>49.25</b>
<b>Package Taxes, Fees and Surcharges</b>			<b>5.35</b>
<b>Total Package</b>			<b>54.60</b>

**Charge Detail**

Local Service from JAN 13 to FEB 12

Product-ID: 218-326-6190

**Monthly Charges**

Access Recovery Charge	2.50
------------------------	------


 P.O. Box 2961  
 Phoenix, AZ 85062-2961

 Page: 5 of 5  
 Bill Date: Jan. 13, 2024

### Charge Detail

Local Service from JAN 13 to FEB 12

**Product-ID: 218-326-6190**
**Monthly Charges**

Subscriber Line Charge	5.38	
<b>Total Local Exchange Services</b>		<b>7.88</b>
3 Way Calling Business	6.00	
Business EAS	1.58	
Call Forwarding Business	6.00	
Call Return Business	6.50	
Directory Non Listed Business	8.00	
** Non-Telecom Services Surcharge	2.99	
<b>Total Optional Features/Services</b>		<b>30.07</b>
<b>Total Monthly Charges</b>		<b>37.95</b>

<b>Charge Detail For 218-326-6190</b>	<b>37.95</b>
<b>Total Charge Detail</b>	<b>37.95</b>
<b>Total Package Summary</b>	<b>49.25</b>
<b>Tax, Fees and Surcharges</b>	<b>13.25</b>
<b>Total Current Charges</b>	<b>100.45</b>

\*\* Nonregulated Charge(s) - nonpayment for NONREGULATED SERVICES OR PRODUCTS may result in the disconnection or restriction of such services, and such delinquencies may be subject to collection. Local services will not be disconnected for nonpayment of nonregulated charges. Nonpayment of toll charges may result in the disconnection of toll service, and such delinquencies may be subject to collection.



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1363279

W

**ACCOUNT NUMBER** 506635-104896 **ZONE** 4-022 **STATEMENT DATE** 02/05/2024  
**CUSTOMER NAME** Harris Township Hall **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 & Lakeview Dr Grand Rapids **DUE DATE** 02/20/2024

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance 10.85  
 Check Payment 01/17/2024 (10.85)CR

Balance Forward \$0.00

Current Charges  
 Electric 10.85

Total Current Charges: \$10.85

Current Account Balance: \$10.85

**Amount Due \$10.85**

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

GRAND RAPIDS  
 CITY IN MINNESOTA'S NATURE

**UTILITY STATEMENT**

Statement Date: 02/05/2024

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

Account Number	506635-104896
Statement Number	1363279
Due Date	02/20/2024
Amount Due	\$10.85
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/20/2024



Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light	\$ 10.06
											Itasca County Sales Tax	\$10.06 @ 1.00000%
											Minnesota Sales Tax	\$10.06 @ 6.87500%
												10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> -Wastewater gallons collected and treated	



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1363280

W

**ACCOUNT NUMBER** 506636-104896      **ZONE** 4-022      **STATEMENT DATE** 02/05/2024  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** S US Hwy 169 Harbor Hts Rd/Woodland Park Rd Grand Rapids      **DUE DATE** 02/20/2024

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

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**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.85
Check Payment 01/17/2024	(10.85)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.85
<hr/>	
Total Current Charges:	\$10.85
Current Account Balance:	\$10.85
<b>Amount Due</b>	<b>\$10.85</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

**Statement Date: 02/05/2024**

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	506636-104896
<b>Statement Number</b>	1363280
<b>Due Date</b>	02/20/2024
<b>Amount Due</b>	\$10.85
<b>Amount Paid</b>	Auto Pay-Do Not Pay

**Automatic Withdrawal Date: 02/20/2024**

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light	\$ 10.06
											Itasca County Sales Tax	\$ 0.10
											Minnesota Sales Tax	\$ 0.69
												10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1363351  
 W

**ACCOUNT NUMBER** 516221-104896      **ZONE** 1-042      **STATEMENT DATE** 02/05/2024  
**CUSTOMER NAME** Harris Township Hall      **ROUTE** 022  
**SERVICE ADDRESS** Crystal Springs Rd & S US Hwy 169 Grand Rapids      **DUE DATE** 02/20/2024

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	10.85
Check Payment 01/17/2024	(10.85)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	10.85
<hr/>	
Total Current Charges:	\$10.85
Current Account Balance:	\$10.85
<b>Amount Due</b>	<b>\$10.85</b>

**Auto Pay-Do Not Pay**

See back of statement for details



**Grand Rapids Public Utilities Commission**  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

**Statement Date:** 02/05/2024

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

<b>Account Number</b>	516221-104896
<b>Statement Number</b>	1363351
<b>Due Date</b>	02/20/2024
<b>Amount Due</b>	\$10.85
<b>Amount Paid</b>	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/20/2024

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									1.00000			
											Security Light	\$ 10.06
											Itasca County Sales Tax	\$ 0.10
											Minnesota Sales Tax	\$ 0.69
												10.85

DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<u>Service Charge</u> - Charge for customer billing & administration services	<u>Energy Usage</u> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<u>Energy Usage</u> - Measure of electricity used (in kWH)	<u>Commodity Charge</u> - Water reading indicates thousands of gallons.
<u>Off Peak Usage</u> - Measure of off peak electricity used (in kWH)	<u>WW Collection/trtmt</u> - Wastewater collection/trtmt charge is based on water consumption.
<u>Demand Charge</u> - Highest average electric demand (in KW) over any 15 minutes during the month	
<u>Commodity Charge</u> - Water Consumption	
<u>WW Collection/trtmt charge</u> - Wastewater gallons collected and treated	



Grand Rapids Public Utilities Commission  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

1366309  
 W

ACCOUNT NUMBER 504896-104896 ZONE 1-043 STATEMENT DATE 02/11/2024  
 CUSTOMER NAME Harris Township Hall ROUTE 043  
 SERVICE ADDRESS Airport Rd, 21998 Grand Rapids DUE DATE 02/26/2024

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	21.0	20.6
Cost Per Day	\$3.48	\$3.34
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

Visit our website to pay your bills on-line,  
 sign up for auto-pay, or to go paperless:  
[www.grpuc.org](http://www.grpuc.org)

To pay your bill by phone, call:  
 1-855-456-5158.

**Terms of Payment**

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

**Make Checks Payable to G.R.P.U.C.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

**In Case Of An Emergency, Telephone:**

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024  
 After hours, weekends and holidays .....(218) 326-4806

Previous Balance	113.30
Check Payment 01/24/2024	(113.30)CR
<hr/>	
Balance Forward	\$0.00
Current Charges	
Electric	120.02
<hr/>	
Total Current Charges:	\$120.02
Current Account Balance:	\$120.02
<hr/>	
Amount Due	\$120.02

**Auto Pay-Do Not Pay**

See back of statement for details



Grand Rapids Public Utilities Commission  
 500 SE 4th Street  
 Grand Rapids, MN 55744  
 (218) 326-7024

**UTILITY STATEMENT**

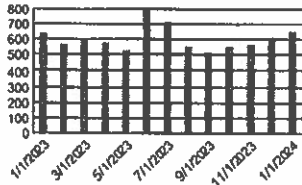
Statement Date: 02/11/2024

Harris Township Hall  
 ATTN: Treasurer  
 20876 Wendigo Park Rd  
 Grand Rapids MN 55744

Account Number	504896-104896
Statement Number	1366309
Due Date	02/26/2024
Amount Due	\$120.02
Amount Paid	Auto Pay-Do Not Pay

Automatic Withdrawal Date: 02/26/2024

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									2.00000			
											Security Light	\$ 11.40
											Itasca County Sales Tax	\$ 0.11
											Minnesota Sales Tax	\$ 0.78
												12.29
Electric	144997	ERC-40	A	12/31/2023	01/31/2024	31	63658	64309	1.00000	651		
											Monthly Service Charge	\$ 20.55
											Energy Usage	651 kWh @ \$0.11110 \$ 72.33
											Purchased Power Adjustment	651 kWh @ \$0.01072 \$ 6.98
											Itasca County Sales Tax	\$99.86 @ 1.00000% \$ 1.00
											Minnesota Sales Tax	\$99.86 @ 6.87500% \$ 6.87
												107.73



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
<b>Service Charge</b> - Charge for customer billing & administration services	<b>Energy Usage</b> -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
<b>Energy Usage</b> - Measure of electricity used (in kWH)	<b>Commodity Charge</b> - Water reading indicates thousands of gallons.
<b>Off Peak Usage</b> - Measure of off peak electricity used (in kWH)	<b>WW Collection/trtmt</b> - Wastewater collection/trtmt charge is based on water consumption.
<b>Demand Charge</b> - Highest average electric demand (in KW) over any 15 minutes during the month	
<b>Commodity Charge</b> - Water Consumption	
<b>WW Collection/trtmt charge</b> - Wastewater gallons collected and treated	





26039 Bear Ridge Drive  
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.  
Office 1-800-421-9959

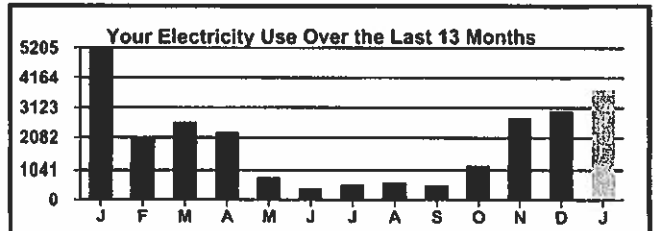
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

4 283



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



"Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power."

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	298.00
PAYMENT 01/24/2024	-298.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
10	20025490	01/26 -12/26	11526	7772	1		565	ENERGY CHARGE @	145900
68 S	20025489	01/26 -12/26	3339	3318	1		21	PEAK SHAVE WATER HEATING @	086800
65 S	20025487	01/26 -12/26	82100	78932	1		3168	DUAL FUEL INTERR. HEAT @	070800
								SERVICE AVAILABILITY CHG:	48.00
								OPERATION ROUND-UP	0.46
TOTAL CHARGES THIS STATEMENT									357.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 02/26/24									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
102000853	SERVICE CENTER		(218) 327-8759		02/05/2024	02/24/2024	357.00		

Please detach and return this portion with your payment.

Account No.: 102000853    Cycle: 7  
Due Date: 02/24/2024    Net Due: 357.00  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0102000853020730000357000000357003





26039 Bear Ridge Drive  
Cohasset, MN 55721

A Tebbins Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday  
In case of an outage, phones answered 24 hours a day.

Office 1-800-421-9959  
Pay by Phone 1-888-222-6892 or  
visit us at www.lakecountrypower.coop

"Save money on water heating: Choose off-peak or 8-hour interruptible water heating from Lake Country Power."

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4682

4 433



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	120.00
PAYMENT 01/24/2024	-120.00
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER CODE	USAGE	DESCRIPTION	
30						45	SEC LIGHT-100W HPS(QTY 1)	12.00
30						104	SEC LIGHT-73 WATT LED (QTY 4)	48.00
30						125	SEC LIGHT-50 WATT LED(QTY 5)	60.00
TOTAL CHARGES THIS STATEMENT								120.00
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 02/26/24								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500598750	STREET LIGHT ACCOUNT		(218) 327-8759		02/05/2024	02/24/2024	120.00	

Please detach and return this portion with your payment.

Account No.: 500598750      Cycle: 7  
Due Date: 02/24/2024      Net Due: 120.00  
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP  
ATTN: TREASURER  
20876 WENDIGO PARK RD  
GRAND RAPIDS MN 55744-4842

Lake Country Power  
8535 Park Ridge Drive  
Mountain Iron, MN 55768-2059



0500598750020700000120000000120002





NORTHWEST GAS  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721

Toll Free 800-367-6964 or 507-524-4103

Statement Date - 02/06/2024  
 Account Number: 440601.01

**\*\*\*IMPORTANT SAFETY MESSAGE\*\*\***

**FOR YOUR SAFETY, PLEASE KEEP  
 YOUR METER FREE OF ICE AND  
 SNOW BUILD-UP. THANK YOU.**

HARRIS TOWNSHIP MAINT BLDG  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS MN 55744

<b>Location: 20876 WENDIGO PARK RD, HARRIS TWP</b>		<b>MeterNo: 19233593</b>	<u>Actual</u>	<u>Budget</u>
<b>Base Gas Charge-01</b>		<b>Basic Service Charge</b>	\$19.00	
Current Reading on: 01/31/2024 of 7,029 - Previous Reading on: 12/27/2023 of 6,848 = 181ccf				
181ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 205 therms @ 1.16000				
			\$237.80	
<b>Tax</b>			\$20.23	
<b>Purchased Gas-02</b>				
181ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 205 therms @ -0.06080				
			\$-12.46	
<b>Tax</b>			\$-0.98	
<b>TOTAL CURRENT MONTH BILLING</b>			<hr/>	
			\$263.59	
<b>PAST DUE BALANCE - PAYABLE UPON RECEIPT</b>			\$0.00	
<b>FINANCE CHARGES</b>			\$0.00	
<b>TOTAL BALANCE DUE</b>			<hr/>	
			\$263.59	

**PAYMENTS RECEIVED IN THE LAST 30 DAYS**

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
01/26/2024	\$158.93	EP*		iConnect Payment

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



- Check here and complete form on reverse side for Address Change Information
- Check here and complete form on reverse side for Automatic Payment Plan information

NORTHWEST GAS  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721



HARRIS TOWNSHIP MAINT BLDG

**DUE DATE:** 02/25/2024

**ACCOUNT NUMBER:** 440601.01

**TOTAL BALANCE DUE:** \$263.59

**AMOUNT ENCLOSED:** \$



**NORTHWEST GAS**  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721

Toll Free 800-367-6964 or 507-524-4103

Statement Date - 02/06/2024  
 Account Number: 440600.01

**\*\*\*IMPORTANT SAFETY MESSAGE\*\*\***

**FOR YOUR SAFETY, PLEASE KEEP  
 YOUR METER FREE OF ICE AND  
 SNOW BUILD-UP. THANK YOU.**

HARRIS TOWNSHIP HALL  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS MN 55744

**Location: 21998 AIRPORT RD, HARRIS TWP**

**MeterNo: 19233489**

Actual

Budget

**Base Gas Charge-01**

**Basic Service Charge**

\$19.00

Current Reading on: 02/01/2024 of 6,770 - Previous Reading on: 12/28/2023 of 6,604 = 166ccf

166ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 189 therms @ 1.16000

\$219.24

Tax

\$18.76

**Purchased Gas-02**

166ccf x Pressure Factor of 1.09000 x BTU Factor of 1.04150 = 189 therms @ -0.06080

\$-11.49

Tax

\$-0.90

**TOTAL CURRENT MONTH BILLING**

\$244.61

**PAST DUE BALANCE - PAYABLE UPON RECEIPT**

\$0.00

**FINANCE CHARGES**

\$0.00

**TOTAL BALANCE DUE**

\$244.61

**PAYMENTS RECEIVED IN THE LAST 30 DAYS**

<u>DATE</u>	<u>AMOUNT</u>	<u>TYPE</u>	<u>CHECK NO</u>	<u>COMMENT</u>
01/26/2024	\$140.57	EP*		iConnect Payment

**TO ASSURE PROPER CREDIT TO YOUR ACCOUNT - PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**



Check here and complete form on reverse side for  
 Address Change Information

Check here and complete form on reverse side for  
 Automatic Payment Plan information



HARRIS TOWNSHIP HALL

**DUE DATE: 02/25/2024**

**ACCOUNT NUMBER: 440600.01**

**TOTAL BALANCE DUE: \$244.61**

**AMOUNT ENCLOSED: \$**

NORTHWEST GAS  
 314 MAIN ST NE - PO BOX 721  
 MAPLETON, MN 56065-0721



<b>Get Minutes Used</b>	<b>Get Data Used</b>	<b>Get Balance</b>
#MIN + SEND	#DATA + SEND	#BAL + SEND

**Payments**

**Payments, continued**

<b>Previous Balance</b>	<b>\$164.19</b>
Payment – Thank You	
Payment Received 01/02/24	-164.19
<b>Total Payments</b>	<b>-\$164.19</b>
<b>Balance Forward</b>	<b>\$0.00</b>

Total Amount Due will be deducted from your bank account on 02/01/24

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:  
**Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212**

**Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER**

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number: 9954132999    Account Number: 986510508-00001    Date Due: 02/04/24    Page 3 of 8

### Overview of Shared Usage

Participating Lines as of 01/12/24	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
3	0	1,200	9	0	---

### Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$64.09	---	\$54	\$84	---	\$65.47	---	10	34,421KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	\$45	\$84	---	\$49.36	2	3	9790KB	---	---	---
218-398-5033 Caretaker Harris	6	\$48.07	---	\$45	\$84	---	\$49.36	7	25	110,871KB	---	---	---
<b>Total Current Charges</b>		<b>\$160.23</b>	<b>\$0.00</b>	<b>\$144</b>	<b>\$252</b>	<b>\$0.00</b>	<b>\$164.19</b>						





**Summary for Clerk Harris: 218-244-1811**

**Your Plan**

**Americas Ch Email & Data 400**  
 \$64.09 monthly charge  
 400 monthly allowance minutes  
 \$.25 per minute after allowance

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com).

**Monthly Charges**

Americas Ch Email & Data 400 01/13 - 02/12 64.09  
**\$64.09**

**Usage and Purchase Charges**

Messaging	Allowance	Used	Billable	Cost
Text	<i>messages</i> unlimited	3	--	---
Unlimited M2M Text	<i>messages</i> unlimited	1	---	---
Picture & Video - Sent	<i>messages</i> unlimited	5	---	---
Picture & Video - Rcv'd	<i>messages</i> unlimited	1	---	---
<b>Total Messaging</b>				<b>\$.00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage	<i>kilobytes</i> unlimited	34,421	--	---
<b>Total Data</b>				<b>\$.00</b>

**Total Usage and Purchase Charges \$0.00**

**Surcharges**

Fed Universal Service Charge .38  
 Regulatory Charge .16  
**\$0.54**

**Taxes, Governmental Surcharges and Fees**

MN 911/Teletelery Chrg .84  
**\$.84**

**Total Current Charges for 218-244-1811 \$65.47**



**Summary for Maintenance Harris: 218-244-5247**

**Your Plan**

Americas Ch Email & Data 400  
 \$64.09 monthly charge  
 400 monthly allowance minutes  
 \$.25 per minute after allowance

Beginning on 09/19/12:  
 25% Access Discount

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com).

**Monthly Charges**

Americas Ch Email & Data 400	01/13 - 02/12	64.09
25% Access Discount	01/13 - 02/12	-16.02
		<b>\$48.07</b>

**Usage and Purchase Charges**

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	2	--	--
<b>Total Voice</b>				<b>\$0.00</b>

Messaging	Allowance	Used	Billable	Cost
Picture & Video -- Rcv'd <i>messages</i>	unlimited	3	--	--
<b>Total Messaging</b>				<b>\$0.00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	9790	--	--
<b>Total Data</b>				<b>\$0.00</b>

**Total Usage and Purchase Charges \$0.00**

**Surcharges**

Fed Universal Service Charge	.29
Regulatory Charge	.16
<b>\$0.45</b>	

**Taxes, Governmental Surcharges and Fees**

MN 911/Teletelery Chrg	.84
<b>\$0.84</b>	

**Total Current Charges for 218-244-5247 \$49.36**

**Detail for Maintenance Harris: 218-244-5247**

**Voice**

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
1/03	8:21A	715-817-1298	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--



**Summary for Caretaker Harris: 218-398-5033**

**Your Plan**

Americas Ch Email & Data 400  
 \$64.09 monthly charge  
 400 monthly allowance minutes  
 \$.25 per minute after allowance

Beginning on 01/08/16:  
 25% Access Discount

Have more questions about your charges?  
 Get details for usage charges at  
[b2b.verizonwireless.com](http://b2b.verizonwireless.com).

**Monthly Charges**

Americas Ch Email & Data 400	01/13 - 02/12	64.09
25% Access Discount	01/13 - 02/12	-16.02
		<b>\$48.07</b>

**Usage and Purchase Charges**

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	7	---	--
Night/Weekend <i>minutes</i>	unlimited	1	---	--
<b>Total Voice</b>				<b>\$0.00</b>

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	22	---	--
Picture & Video - Sent <i>messages</i>	unlimited	2	---	--
Picture & Video - Rcv'd <i>messages</i>	unlimited	1	---	--
<b>Total Messaging</b>				<b>\$0.00</b>

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	110,871	---	--
<b>Total Data</b>				<b>\$0.00</b>

**Total Usage and Purchase Charges \$0.00**

**Surcharges**

Fed Universal Service Charge	.29
Regulatory Charge	.16
<b>\$0.45</b>	

**Taxes, Governmental Surcharges and Fees**

MN 911/Telerelay Chrg	.84
<b>\$0.84</b>	

**Total Current Charges for 218-398-5033 \$49.36**

**Detail for Caretaker Harris: 218-398-5033**

**Voice**

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
12/13	2:37P	218-326-6505	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	2	--	--	--
12/13	3:30P	218-259-4557	Other	Wi-Fi	Grand Rapi MN	Incoming CL	4	--	--	--
12/14	1:49P	218-256-1961	Other	Wi-Fi	WiFi CL	Coleraine MN	1	--	--	--
12/19	9:40A	218-326-3815	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	1	--	--	--
12/19	5:37P	612-865-6895	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	--	--	--
12/20	10:01A	218-327-2858	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
12/22	9:35A	218-214-9513	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	--	--	--
12/27	8:58A	218-326-4000	Other	Wi-Fi	WiFi CL	Grand Rpds MN	1	--	--	--
12/27	9:06A	218-326-6505	Other	Wi-Fi	WiFi CL	Grand Rpds MN	3	--	--	--
12/31	2:46P	218-256-1961	Off-Peak	N&W	Grand Rapi MN	Incoming CL	1	--	--	--
1/05	6:02P	507-702-4433	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	--	--	--
1/06	9:31A	218-259-1551	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	--	--	--
1/11	4:25P	320-742-9047	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	--	--	--



Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA, 30022

Invoice Number	Invoice Date	Due Date	Account Number	Page
616000053059	02/01/2024	03/02/2024	100000132077	1 of 4

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

**Quick Bill Summary**

Currency: USD

Prior Charges (Including Past Due Amounts)	0.00
Unapplied Payments & Adjustments	0.00
<b>Total Outstanding Charges</b>	<b>0.00</b>

Total Current Charges Due by 03/02/2024 **37.90**

Monthly Recurring Charges	37.90
Professional Services	0.00
Equipment Charges	0.00
Taxes, Governmental Surcharges & Fees	0.00

**Account Balance \$ 37.90**

	Phone	Email
Customer Service	800-906-9545	reveal.govt@verizonconnect.com



Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682

Bill Date: 02/01/2024  
 Account Number: 100000132077  
 Invoice Number: 616000053059  
 Due Date: 03/02/2024



Please Recycle

**Total Current Charges**

Total Current Charges will be deducted from bank account on 03/02/2024  
**DO NOT MAIL PAYMENT**

**\$ 37.90**



# Account Statement

Invoice Number	Invoice Date	Due Date	Account Number	Page
616000053059	02/01/2024	03/02/2024	100000132077	2 of 4

### Account Balance Details - Open Transactions on your Account

Date	Transaction Number	Debit	Due Date	Credit	Payments	Balance
02/01/2024	616000053059	37.90	03/02/2024	0.00	0.00	37.90

New Account Balance \$ 37.90

### Recent Account Activity (Prior 30 days) - Closed Transactions

Invoice Date	Invoice Number	Invoices	Credits	Payments	Transaction Date	Date Closed
12/01/2023	616000050382	37.90	0.00	-37.90	01/02/2024	01/02/2024
01/02/2024	622000048675	37.90	0.00	-37.90	02/01/2024	02/01/2024
Activity Totals		75.80	0.00	-75.80		



# Invoice

Verizon Connect Fleet USA LLC  
 5055 North Point Pkwy  
 Alpharetta, GA. 30022

Harris Township  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS, MN, 55744-4682  
 Payment Terms: NT30

Invoice Number	Invoice Date	Due Date	Account Number	Page
616000053059	02/01/2024	03/02/2024	100000132077	4 of 4

Item	Charge Type	Period	PO#	Contract#	Qty	Price	Ext Price	Tax
VEHICLE TRACKING SUBSCRIPTION	Recurring Services (base product)	01/01/2024 - 01/31/2024		1268735	2	18.95	37.90	0.00
<b>Recurring Total</b>							<b>37.90</b>	<b>0.00</b>
<b>Hardware Total</b>							<b>0.00</b>	<b>0.00</b>
<b>Professional Service Total</b>							<b>0.00</b>	<b>0.00</b>

**Subtotal** \$ 37.90  
**Total Tax** \$ 0.00  
**Invoice Total** \$ 37.90

**Taxes and Surcharge Summary**

Description	Total (USD)
<b>Federal Taxes and Surcharges</b>	
Total Federal Taxes and Surcharges	0.00
<b>State, County, and City Taxes and Surcharges</b>	
Total State Taxes and Surcharges	0.00
<b>Total Taxes and Surcharges</b>	<b>\$ 0.00</b>





# INVOICE

**Customer ID:**

**19-24146-23001**

**Customer Name:**

HARRIS TOWNSHIP

**Service Period:**

01/01/24-01/31/24

**Invoice Date:**

02/01/2024

**Invoice Number:**

6969879-0412-0

**How to Contact Us**

**Visit [wm.com/MyWM](http://wm.com/MyWM)**

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



**Customer Service: (888) 960-0008**

**Your Payment is Due**

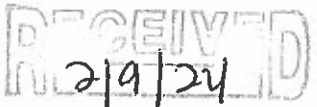
**Mar 02, 2024**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

**Your Total Due**

**\$166.25**

If payment is received after 03/02/2024: \$ 171.25



<b>Previous Balance</b>	+	<b>Payments</b>	+	<b>Adjustments</b>	+	<b>Current Invoice Charges</b>	=	<b>Total Account Balance Due</b>
167.28		(167.28)		0.00		166.25		<b>166.25</b>

**DETAILS OF SERVICE**

**Details for Service Location:** Harris Township, 20876 Wendigo Park Rd, Grand Rapids MN 55744-4682 **Customer ID:** 19-24146-23001

Description	Date	Ticket	Quantity	Amount
2 Yard Dumpster Service	01/25/24	858611	1.00	123.89
<b>Ticket Total</b>				<b>123.89</b>
Energy Surcharge				9.70
Administrative Charge				8.50
MN STATE SOLID WASTE TAX 17%				24.16
<b>Total Current Charges</b>				<b>166.25</b>

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



DO NOT SEND PAYMENTS HERE:  
 WASTE MANAGEMENT OF MINNESOTA, INC.  
 PO BOX 3020  
 MONROE, WI 53566-8320  
 (888) 960-0008  
 HOURS: MON-FRI 7AM-5PM CST

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
02/01/2024	6969879-0412-0	<b>19-24146-23001</b>
Payment Terms	Total Due	Amount
Total Due by 03/02/2024	\$166.25	
If Received after 03/02/2024	\$171.25	

**\*\*\* DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED \*\*\***  
 Your bank account will be drafted \$166.25.

0412000192414623001069698790000001662500000016625 8



HARRIS TOWNSHIP  
 20876 WENDIGO PARK RD  
 GRAND RAPIDS MN 55744-4682

10500068



Remit To:

**WM CORPORATE SERVICES, INC.**  
**AS PAYMENT AGENT**  
 PO BOX 4648  
 CAROL STREAM, IL 60197-4648

