

Madam Chair Peggy Clayton
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Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING

February 28, 2024

MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis, Kelley, and Gilbert; Treasurer Kopacek, Clerk Derfler

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of January 24, 2024, P & D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the January 24, 2024 P & D Meeting. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

Chair Clayton proposed to add SEH Sunny Beach Addition to the agenda as item 6B under Roads and Woodtick Landing as item 7B under Recreation.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve adding SEH Sunny Beach Addition as item 6B under Roads and Woodtick Landing as item 7B under Recreation and approve the agenda. Ayes-5; Nays-0. Motion carried.

Business from the Floor

Matt Huebscher, of 17517 US Hwy 169 Grand Rapids, came before the board to request information and approval of installing a billboard on his property. He provided samples of some billboards and the location in which he proposed.

After some discussion, the board recommended contacting a sign installer, such as Franklin or Lamar, or MNDOT for further information on the requirements of installing a billboard and recommended letting neighbors know of his intentions to install a billboard.

Consent Agenda

There were no consent agenda items.

Roads

Roads Update

Supervisor Kelley stated that the gravel roads have some potholes, which are frozen.

SEH Sunny Beach Addition

Supervisor Kelley stated that SEH has prepared an advertisement for bids that was forwarded to the Town Board for review. Bids will open on April 2, 2024.

Motion made by Supervisor Kelley and seconded by Supervisor Davies to approve the SEH Sunny Beach Addition Road improvements advertisement for bids. Ayes-5; Nays-0. Motion carried.

Recreation

Park and Cemetery Inspection Reports for January 2024

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Park And Cemetery Inspection Reports for January 2024. Ayes-5; Nays-0. Motion carried.

Woodtick Landing

Supervisor Kelley has been in discussions with the DNR (Ryan Reed and Andrew Brown) regarding widening the channel at Woodtick Landing. Ryan Reed stated that the township could request quotes and apply for a dredging permit. Andrew Brown stated that there is financial aid available from the DNR for this type of project. A \$1,200.00 permit and several quotes for dredging would be required prior to applying for the funds. Supervisor Kelley met with Casper Construction to request a quote that has yet to be received. Discussion followed.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to approve the \$1,200.00 permit required from the DNR and move forward with requesting quotes for dredging at Woodtick Landing. Ayes-5; Nays-0. Motion carried.

Correspondence

Trails Task Force Minutes of January 11, 2024

Informational.

Intergovernmental Meeting Minutes of January 24, 2024

Informational.

RAMS Meeting Minutes of January 25, 2024

Informational.

Town Hall

Town Hall Report for January 2024

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the Town Hall Report for January 2024. Ayes-5; Nays-0. Motion carried.

Maintenance

Maintenance Report for January 2024

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Maintenance Report for January 2024. Ayes-5; Nays-0. Motion carried.

Mower Blade and Belt Purchase

Supervisor Schack stated that the lawn mower blades and belt need to be replaced. They were last replaced about 4 years ago.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve the purchase of lawn mower blades and belt. Ayes-5; Nays-0. Motion carried.

Old Business

Originating Agency Identifier (ORI)

Chair Clayton stated that Karen Roach, of the Bureau of Criminal Apprehension, contacted her with an update on the originating agency identifier (ORI) that the township had applied for. The FBI issued the township an ORI and sent the information to the County Attorney and Sheriff's office. The County Attorney's office requested contact information, which will be the treasurer. Funds will be sent electronically.

Generator (tabled from February 14, 2024 meeting)

Supervisor Schack stated that the generator has been temporarily repaired but it is in need of replacement. He gathered quotes from 3 area stores for various sized Honda generators for the board to review. There are also kits available for expanded fuel tanks.

A motion was made by Supervisor Davies and seconded by Chair Clayton to purchase the Honda EB2800 from Ace Hardware for \$1,119.00. Ayes-5; Nays-0. Motion carried.

New Business

Anderson Easement

Chair Clayton shared the proposed Anderson Easement that came about due to the Sunny Beach Addition Road improvements. The easement will go before the township attorney. The board can approve to have the easement document drafted with the property price based on county estimated land value.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the township attorney review and prepare the required documents for the Anderson Easement. Ayes-5; Nays-0. Motion carried.

Annual Township Meeting

Chair Clayton reviewed the Annual Township Meeting date, time, and location. The meeting will be held on Tuesday, March 12, 2024 at 7pm at the Harris Town Hall. This meeting is for the constituents and is an opportunity for them to make recommendations on the levy, etc.

Hawkinson Construction/Precision Pipeline CUP

Chair Clayton stated that the original Hawkinson Construction/Precision Pipeline CUP findings of fact was completed by the board on December 14, 2022. This application is amending and extending the CUP through December 31, 2025.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to recommend the approval of amending the findings of fact to extend the date of the Hawkinson Construction/Precision Pipeline CUP to December 31, 2025. Ayes-5; Nays-0. Motion carried. Chair Clayton will attend the public hearing on March 13, 2024 at 10am in the Itasca County boardroom.

Schedule Closed Work Session re: Security

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a Closed Work Session re: Security on March 13, 2024 at 6pm at the Harris Town Hall. Ayes-5; Nays-0. Motion carried.

Bills

Payment of Bills

Treasurer Kopacek reviewed the February 28, 2024 Claims List.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve and pay the bills, claims #21340 through #21351, and EFTs 2282401 through EFT 2282408 in the amount of \$16,954.56. Ayes-5; Nays-0. Motion carried.

Public Input


There was no public input.

UPCOMING Events/Meetings

March 5, 2024	PNP Election	7:00 am – 8:00 pm Town Hall
March 11, 2024	Itasca County Township Association Meeting	7:00 pm Town Hall
March 12, 2024	Harris Township Annual Meeting	7:00 pm Town Hall
March 13, 2024	Closed Work Session re: Security	6:00 pm Town Hall
March 13, 2024	Regular Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to adjourn the meeting at 8:11pm.

Prepared by: 
Kelly Derfler, Clerk

Signed by: 
Peggy Clayton, Chair