

Chair Clayton introduced the following resolution. Supervisor Kelley moved for its adoption and was seconded by Supervisor Davies:

Town of Harris, County of Itasca, State of Minnesota

Resolution No. 2023-001

**A RESOLUTION DESIGNATING THE COMPENSATION
FOR OFFICERS OF THE HARRIS TOWN BOARD**

WHEREAS, Minn Stat. 367.05 directs the Town Board to set the compensation of supervisors, town assessors, the treasurer, clerk, deputy clerk/deputy treasurer if employed, and other employees of the town;

WHEREAS, Minn Stat 367.05 indicates the above mentioned persons are entitled to mileage for the use of their own automobile at a rate determined by the Town Board for necessary travel on official town business;

WHEREAS, the Township Board determined that they would like to conduct an annual review of Township Officers compensation in conjunction with the employee compensation at the same time each year via Resolution #2022-006;

WHEREAS, the Officers of the Harris Town Board met to review their compensation on January 05, 2023

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Harris Township, Itasca County, Minnesota hereby adopts the following schedule of compensation and reimbursement of Town Officers

BE IT FURTHER RESOLVED that these rates will be used in calculating all pay requests paid during the **February 2023** check run, and there forward until the next annual review of Township Officer compensation in **January 2024**:

COMPENSATION FOR OFFICERS OF HARRIS TOWN BOARD – February 2023-January 2024

Township Board Supervisor

Serving as Chairman: \$450.00 per month, plus
\$ 19.00* per hour for allocated pre-approved labor, and
\$ 60.00 per regularly scheduled, or legally required, Township meetings

**Township Board Supervisors
(non-chairman)**

\$400.00 per month, plus
\$ 19.00* per hour for allocated pre-approved labor, and
\$ 60.00 per regularly scheduled, or legally required, Township meetings

NOTE: If Treasurer has questions on a pay request, Treasurer will review with Chair, and if changes need to be made, the Chair will discuss with said individual.

If questions arise regarding a pay request, and the person is not available/not present to confirm question(s), said pay request will be pulled from bill list until such time questions are answered. All amounts paid to Town Officers as compensation shall be subject to all appropriate taxes and withholdings as provided by law.

* *There was no change to the allocated labor rates for 2023*

Annual Town Meeting

The Town Board requires that the Treasurer be at the Annual Meeting, and therefore is entitled to be paid the per diem meeting rate for attending this meeting.

Newsletter

The township newsletter is prepared by volunteers of the township. Printing, labeling, and mailing is completed by the printer. The Board approves the newsletter, prior to printing.

Website Updates

The Town Clerk maintains and update the website.

Mileage Reimbursement:

When it is necessary for Town Officers to use private automobiles to perform their duties on behalf of the town, Town Officers shall be eligible to have their mileage reimbursed for the miles traveled at a rate equal to the Federal standard mileage reimbursement rate in effect at the time of travel. Town Officers are not eligible for mileage reimbursement for attending regular or special board meetings, hearing or annual or special town meetings held within the Town. The reimbursement is on an "as needed" basis, to be determined by the Officer, and would include, but is not limited to, the township annual road inspections, out-of-town meetings, education as approved by the Board, and resident calls for inspections.

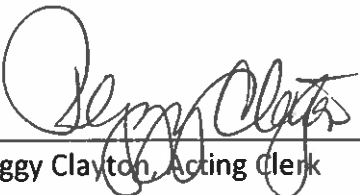
Detailed Claims:

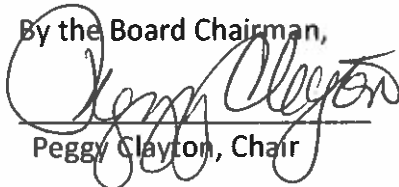
No Officer shall receive compensation or be reimbursed for expenses incurred unless and until they submit a written claim report to the Board, detailing the activities supporting the claim for compensation and the specific basis for all expense reimbursement requests. Claims for compensation or requests for reimbursement of expenses shall be made on Board approved forms at the next following Regular board meeting. Pay requests for the Supervisors, Clerk, and Treasurer will be on a one month (EX: May 1-May31) basis. The pay requests will be scanned in by the clerk and sent to the supervisors with the monthly bills to allow the Treasurer, more time to process the requests. All pay requests must also be submitted by the 3rd of the month to the treasurer to allow time to scan, send to the supervisors. If questions arise regarding a pay request, and the officer is not available/not present to respond to question(s), said pay request shall be pulled from bill list until such time questions are answered. Reimbursement requests for purchases must be supported by original receipts, or, if not available, other supporting documentation found sufficient by the Board.

Retirement

The Public Employees Retirement Association of Minnesota (PERA) plan is used for each Town Supervisor, Clerk, Treasurer, Caretaker, and Sexton.

Adopted this 11th day of January, 2023.

Attest: 
Peggy Clayton, Acting Clerk

By the Board Chairman,

Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Public Hearing
Vacation of Platted ROW
December 15, 2022
3:00 pm Harris Town Hall

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, and Kelley

Absent: Supervisor Gilbert

Others Present: Township Attorney Andy Shaw, and David Carlson

The Public Hearing was called to order at 3:00 pm by Madam Chair Clayton.

The Pledge to the flag was conducted.

The purpose of the public hearing was to finalize the petitioners, David and Kathleen Carlson, and Walker and Danielle Maasch, request to vacate a Platted Right of Way.

Chair Clayton turned over the Public Hearing to Township Attorney, Andy Shaw.

Attorney Shaw explained the petition, by stating that the Platted ROW, is that part of Mesabi Avenue lying Westerly of the Southeasterly extension of the northeasterly line of Lot 104, and lying easterly of the south easterly extension of the centerline of Midway Avenue; along with that part of Midway Avenue bounded on the Northwest by the southwesterly extension of the northwesterly line of Lot 138, bounded on the southwest by the centerline of said Midway Avenue and bounded on the south by the northerly line of said Mesabi Avenue, as depicted on the Plat of KAYNOSH BEACH filed and of record in the Office of the Itasca County Recorder.

At that point, a motion was made by Supervisor Kelley and seconded by Supervisor Schack to recess the Public Hearing at 3:08 pm to depart from the Town Hall to view the site. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Supervisors viewed the platted ROW, and asked questions of David Carlson.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to reconvene the Public Hearing at 3:36 pm at the Town Hall. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

Attorney Andy Shaw stated to the Board that said petition for vacating the town road pursuant to M.S. 164.07 was properly filed with the town clerk; and that the right of way proposed to be vacated as a platted right of way is legally described as:

That part of Mesabi Avenue lying Westerly of the Southeasterly extension of the northeasterly line of Lot 104, and lying easterly of the south easterly extension of the centerline of Midway Avenue; along with that part of Midway Avenue bounded on the Northwest by the southwesterly extension of the northwesterly line of Lot 138, bounded on the southwest by the centerline of said Midway Avenue and bounded on the south by the

northerly line of said Mesabi Avenue, as depicted on the Plat of KAYNOSH BEACH filed and of record in the Office of the Itasca County Record.

Attorney Shaw further stated that the right of way under consideration does not abut on public waters, no notice was required to be provided upon the Commissioner of the Minnesota Department of Natural Resources as mandated by M.S. 164.97; that it has been made to appear to the satisfaction of this Board by affidavits and otherwise that said order was served by mailed notice on each affected owner of land at least 10 days before the hearing, and that 10 days posted noticed thereof has been given, to which affidavits and proofs reference is hereby made as part hereof; that said petition was signed by not less than eight owners of said town who own real estate, or occupy real estate under the homestead or preemption laws or under contract with the state, within 3 miles of the Platted Roaf proposed to be vacated, therein described and is in all things regular according to law.

The Town Board has viewed the right of way proposed for vacation pursuant to M.S. 164.07, subd. 3 and has held a hearing at the Town Hall in which evidence was presented regarding the petition and the same considered by the Town Board.

Chair Clayton asked for those favoring the road vacation be heard. David Carlson was heard and was in favor of the road vacate. Chair Clayton asked for those opposing the road vacation be heard. There were none.

Based upon the testimony and evidence provided at the public hearing, the Town Board determined that the portion of Platted ROW proposed for vacation has never been opened by Harris Township or used by the general public for any known purpose.

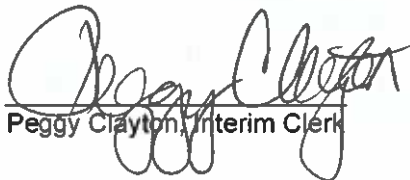
A motion was made by Supervisor Schack and seconded by Supervisor Kelley to close the public hearing. Ayes-4; Nays-0; Absent-Supervisor Gilbert. Motion carried.

The Town Board discussed the road vacation and there was no opposition by the Board.

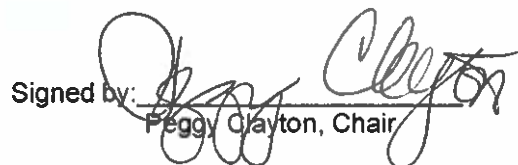
Chair Clayton conducted a roll call vote: Ayes-4, Nays-0; Absent-Supervisor Gilbert. "Resolution Vacating a Platted Right of Way" was adopted this 15th day of December 2022, by the Harris Town Board.

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the Public Hearing at 3:42 pm.

Submitted by:


Peggy Clayton, Interim Clerk

Signed by:


Peggy Clayton, Chair