

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

harristownshipclerk@gmail.com

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strive to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING

April 24, 2024, at 7:30 pm

AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement.
2. **Approve the Minutes**
 - A. March 27, 2024 P & D Meeting Minutes
 - B. April 18, 2024 Work Session Minutes re: Casper Landing, Wendigo Park, ARPA Funds, and Mishawaka Landing
3. **Additions and Corrections**
4. **Business from the Floor** (*Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.*)
 - A. CSAH 64/Wendigo Park Road/Karin G.
5. **Consent Agenda**
 - A. Todd Hammill Cemetery Deed
 - B. Don Qualls Cemetery Deed
 - C. Trinity Week & Michael Littell Cemetery Deed
6. **Roads**
 - A. Roads Update/J
 - B. Sunny Beach Addition Road/Schwartz & Sons/J
 - C. Road Signs/M
7. **Recreation**
 - A. Park and Cemetery Inspection Reports for March 2024/P
 - B. Fencing Quotes for Mishawaka Landing/M
8. **Correspondence (Informational)**
 - A. Trails Task Force Minutes of March 14, 2024
 - B. Itasca County Tax-Forfeited Land Classifications
9. **Town Hall**
 - A. Town Hall Reports for March 2024/P
10. **Maintenance**
 - A. Maintenance Reports for March 2024/M
11. **Old Business**

12. New Business

- A. Resolution 2024-013 re: Opening Sunset Drive/P
- B. Resolution 2024-014 re: Opening Sunset Lane/P
- C. Resolution 2024-015 re: Winter Burial Rates/P
- D. Resolution 2024-016 re: Itasca County ARPA Grant/P
- E. ARPA Disbursement and Recipients Certifications/P
- F. Greater Insurance Policy, Performance Bond Coverage, and Liability Coverage/P
- G. Cemetery Policy/P
- H. Caretaker/P

13. Bills


- A. Payment of Bills/N


14. Public Input *(Please come up to the podium and state your name and address for the record and limit comments to 5 minutes.)*

15. UPCOMING Events/Meetings

May 1, 2024	Local Board of Appeal and Equalization	9:00 am Town Hall
May 4, 2024	Spring Road Inspection	8:00 am Meet at Town Hall
May 7, 2024	Spring Road Clean-up	4:30 pm Meet at Cemetery
May 8, 2024	Regular Board Meeting	7:30 pm Town Hall
May 13, 2024	Itasca County Township Assn Meeting	7:00 pm Town Hall
May 22, 2024	P & D Board Meeting	7:30 pm Town Hall

16. Adjourn

Prepared by: 
 Kelly Derfler, Clerk

Signed by: 
 Peggy Clayton, Chair
 4-21-24

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PLANNING & DEVELOPMENT MEETING March 27, 2024 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis, Kelley, and Gilbert; Treasurer Kopacek, Clerk Derfler

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of February 28, 2024, P & D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the February 28, 2024 P & D Meeting. Ayes-5; Nays-0. Motion carried.

Minutes of March 13, 2024, Closed Work Session re: Security

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the March 13, 2024 Closed Work Session re: Security. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

There were no additions or corrections to the agenda.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the agenda. Ayes-5; Nays- 0. Motion Carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

There were no consent agenda items.

Roads

Roads Update

Supervisor Kelley stated that the gravel roads are messy due to the recent snow. Plowing has been slow because the grader is being used.

Supervisor Kelley also provided an update on the Sunny Beach Addition Rd project. SEH stated that there are 4-5 businesses that have shown interest in bidding on the project. SEH has requested an addendum to move substantial completion from July 15, 2024 to August 15, 2024 to allow for more competitive bidding.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the Sunny Beach Addition Rd Addendum to move the substantial completion date from July 15, 2024 to August 15, 2024. Ayes-5; Nays-0. Motion carried.

Recreation

Park and Cemetery Inspection Reports for February 2024

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Park and Cemetery Inspection Reports for February 2024. Ayes-5; Nays-0. Motion carried.

Fencing at Mishawaka Landing

Supervisor Schack shared photos of the damaged fencing at Mishawaka Landing. He also provided one quote from Iron Oaks Fencing to repair the fences on the North and South side of the landing. The North side will need to be replaced and the South side is repairable as there are just bent posts. The posts on the North side are set in cement and will be costly to fill in. It was suggested to cut the posts off at the ground and install new posts next to the old footings as a cost saving measure. Discussion followed.

A motion was made by Supervisor Gilbert and seconded by Chair Clayton to allow Supervisor Schack to move forward with getting an additional quote for replacing the fencing on the North side of Mishawaka Landing and repairing the fencing on the South side of Mishawaka Landing. Ayes-5; Nays-0. Motion carried.

Correspondence

Trails Task Force Minutes of February 8, 2024

Informational.

March 14, 2023 Township Annual Meeting Minutes

Informational.

Zoning Ordinance Text Amendment

Informational.

Town Hall

Town Hall Report for February 2024

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Town Hall Report for February 2024. Ayes-5; Nays-0. Motion carried.

Maintenance

Maintenance Report for February 2024

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Maintenance Report for February 2024. Ayes-5; Nays-0. Motion carried.

Service Center Ceiling

Supervisor Schack stated that the Service Center ceiling is in need of repair. He shared photos of the ceiling throughout the building. The cracking is due to poor workmanship, specifically being that the roof trusses are 4 feet on center. The repairs would likely be costly. The board determined that the best course of action for the time being would be to leave it as is.

Tires for Tractor

Supervisor Schack stated that the front tires on the large tractor are in need of repair. He provided the board with 2 quotes for replacements. The first quote was from Southside Tire for \$540.00 for each tire but they will not mount the tires. The second quote was from Acheson Tire for \$1,250.00 for both tires and does include mounting the tires.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the purchase of two tractors tires from Acheson Tire for \$1,250.00 including mounting. Ayes-5; Nays-0. Motion carried.

Old Business

2024 Local Board of Appeal and Equalization (tabled from March 13, 2024 meeting)

Chair Clayton stated that the 2024 Local Board of Appeal and Equalization date was confirmed with the County. The meeting will be held on Thursday, May 1, 2024 at 9am at the Harris Town Hall.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve publishing and posting the 2024 Local Board of Appeal and Equalization meeting date and time of Thursday, May 1, 2024 at 9am at the Harris Town Hall. Ayes-5; Nays-0. Motion carried.

New Business

Approval for Gift Basket for the April 8, 2024 Township Association Annual Dinner

Chair Clayton requested that the board approve purchasing a gift basket for the raffle at the April 8, 2024 Township Association Annual Dinner.

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the purchase of a gift basket up to \$50.00 for the raffle at the April 8, 2024 Township Association Annual Dinner. Ayes-5; Nays-0. Motion carried.

CEDA Annual Meeting

Chair Clayton shared an invitation received from CEDA to attend their Annual Meeting. The meeting will be held on May 18, 2024 in Blue Earth, MN. If members of the board intend to attend the meeting then it will need to be posted by the clerk.

March 12, 2024, Annual Township Meeting Contribution Requests

Chair Clayton presented the recommendations made by the electorate at the Township Annual Meeting held on March 12, 2024. Chair Clayton also reviewed Resolution 2023-011 re: Contribution Request Policy that was approved in April of 2023.

City of Grand Rapids

Requested Amount: \$6,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$6,000.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Kelley and seconded by Supervisor Davies to approve the contribution of \$6,000.00 to the City of Grand Rapids for fireworks display on July 4, 2024. Ayes-5; Nays-0. Motion carried.

ElderCircle

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Supervisor Davies to approve the contribution of \$1,000.00 to ElderCircle for services provided of empowering older adults to maintain active, living and healthy independence by linking them, their families, and/or caregiver to services that help them remain in their homes longer. Ayes-5; Nays-0. Motion carried.

First Call for Help

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the contribution of \$1,000.00 to First Call for Help to provide free, confidential, and non-judgmental crisis intervention, active listening, and information and referral services 24 hours a day, 365 days a year, to the residents and agencies within Harris Township. Ayes-5; Nays-0. Motion carried.

Itasca County Agricultural Association

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 38.12

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Schack and seconded by Supervisor Davies to approve the contribution of \$1,000.00 to the Itasca County Agricultural Association for services of focusing on youth programming while providing annual county fair, general promotions of agriculture, horticultural and animal husbandry. Ayes-5; Nays-0. Motion carried.

Itasca County Historical Society

Requested Amount: \$3,317.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$3,317.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 138.053

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Kelley and seconded by Supervisor Davies to approve the contribution of \$3,317.00 to the Itasca County Historical Society to provide services and facilities for research and documentation of historical and genealogical information, photos, and artifacts about and within Itasca County. Ayes-5; Nays-0. Motion carried.

Support Within Reach

Requested Amount: \$1,000.00

Electorate: A motion was made, seconded, and passed unanimously to recommend the approval of \$1,000.00. (March 12, 2024)

March 27, 2024, Proceedings

Is the contribution statutorily authorized?

Statute: 365.10

Yes: 5 No: 0

Is the contribution for a public purpose and in the town's best interest?

Yes: 5 No: 0

Can the town board satisfy all the conditions, requirements, and procedures associated with the contribution?

Yes: 5 No: 0

Has the board budgeted and/or levied dedicated contribution funds?

Yes: 5 No: 0

Motion made by Supervisor Gilbert and seconded by Supervisor Davies to approve the contribution of \$1,000.00 to Support Within Reach to provide sexual violence support services, and prevention education programming. The mission is to reduce the impact and harm of sexual violence on the individuals and families in the community. Ayes-5; Nays-0. Motion carried.

Letters will be sent to the above agencies, along with their funds, their signed contract, and stipulations that the agency must provide a breakdown of what they spent their funds on by December 31, 2024. The agency must also provide a copy of their financial statement (with their 2025 contribution request) for the March 2025 Annual Township Meeting.

Schedule Closed Work Session re: Security

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to schedule a Closed Work Session re: Security on April 22, 2024 at 4:30pm at the Harris Town Hall. Ayes-5; Nays-0. Motion carried.

Bills

Payment of Bills

Treasurer Kopacek reviewed the March 27, 2024 Claims List.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve and pay the bills, claims #21380 through #21397, and EFTs 3272401 through EFT 3272406 and EFT 2292401 in the amount of \$25,346.56. Ayes-5; Nays-0. Motion carried.

Public Input

Supervisor Schack advised the public to not plow snow across the roadways as it is against the law.

UPCOMING Events/Meetings

April 1, 2024	Work Session re: Casper Landing Wendigo Park, ARPA Funds	5:00 pm Town Hall
April 4, 2024	MAT Spring Short Course	8am-3pm Sugar Lake Lodge
April 8, 2024	Itasca County Township Assn Annual Dinner	5:00 pm Carpenter Town Hall
April 10, 2024	Regular Board Meeting	7:30 pm Town Hall
April 18, 2024	Work Session re: Casper Landing Wendigo Park, ARPA Funds	5:00 pm Town Hall
April 22, 2024	Closed Work Session re: Security	4:30 pm Town Hall
April 22, 2024	Work Session re: Casper Landing, Wendigo Park, ARPA Funds	5:00 pm Town Hall
April 24, 2024	P&D Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to adjourn the meeting at 8:05pm.

Prepared by: _____
Kelly Derfler, Clerk

Signed by: _____
Peggy Clayton, Chair

Madam Chair Peggy Clayton
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Work Session re: Casper Landing, Wendigo Park, ARPA Funds, Mishawaka Landing April 18, 2024 5:00 pm Harris Town Hall Minutes

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies and Kelley; Clerk Derfler

Absent: Supervisor Gilbert

The Work Session was called to order at 5:00 pm by Madam Chair Clayton.

Pledge to the Flag was conducted.

The purpose of the work session was to discuss Casper Landing, Wendigo Park, ARPA Funds, and Mishawaka Landing.

Casper Landing / Wendigo Park

Sarah Carling spoke briefly with the Board by phone allowing the Board to update her on the recent quote and estimated cost received for Casper Landing.

Chair Clayton will email Sarah the quotes/estimated costs for Casper Landing so she can input the data into her spreadsheet for the April 22nd Work Session.

Sarah stated that Kacie Stanek's DNR replacement (Jim) will be looking into the Harris Township/DNR's earmarked funds. She will also follow up with his supervisor.

Chair Clayton requested that Sarah add picnic tables / benches for Casper and Mishawaka Landings. Sarah stated that she has a contact for picnic tables that may be at no-cost.

Discussion held on the 2024 projects and if they should be done separately or all at the same time. Supervisor Kelley stated that it might be cheaper to complete the projects all at once.

Sarah stated that she will discuss the Casper Landing project with Jim/DNR and invite him to the April 22nd Work Session. This will allow the Board to meet him and have more discussions about the seed money.

Supervisor Schack asked the Board if they would consider removing the stop sign on Badger Road at Casper Landing. Discussion followed.

The Board also discussed applying an overlay on Badger Road leading to Casper Landing at the same time work is completed at the landing.

Discussion held on the life jacket stands at the landings. Chair Clayton will contact the Corps of Engineers regarding when they can place life jacket stands at the boat landings.

ARPA Funds

Chair Clayton will complete the Itasca County ARPA Grant Disbursement and Recipients Certification for the \$75,000.00 Grant received and provide quotes for the projects (Wendigo Park, Crystal Park, and Casper Landing) to be completed. This certification will be placed on the April 24th P and D Meeting Agenda.

The Work Session was recessed at 5:24pm in order to reconvene at Mishawaka Landing for a site visit.

The Work Session was reconvened at 5:36pm at Mishawaka Landing.

Mishawaka Landing

The Board reconvened at Mishawaka Landing to discuss the future green space. Discussion was held on different locations for green space without taking away from parking spaces. Supervisor Schack will have maintenance mark off the green space area, of which the Board was in agreement.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the work session at 5:41pm.

Prepared by: _____
Kelly Derfler, Clerk

Signed by: _____
Peggy Clayton, Madam Chair

----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175 dollars to them in hand paid by **Todd Hammill**, hereby grant, bargain, sell and convey unto the said **Todd Hammill** his heirs and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 3 [three], Block 13 [thirteen], Lot 1 [one], Site 8 [eight]

situated on the First Addition to Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairperson, and on this _____ day of _____, 2024.

By _____, Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

On this _____ day of _____, A.D. 2024, before me Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

Nancy Kopacek, Harris Township Notary

My Commission expires _____

----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175 dollars to them in hand paid by **Don Qualls**, , we hereby grant, bargain, sell and convey unto the said **Don Qualls**, his heirs and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 2 [two], Block 20 [twenty], Lot 1 [one], Site 6 [six]

situated on the First Addition to Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairperson, and on this _____ day of _____, 2024.

By _____, Chairperson

STATE OF MINNESOTA)) SS
COUNTY OF ITASCA)

On this _____ day of _____, A.D. 2024, before me Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

Nancy Kopacek, Harris Township Notary

My Commission expires _____

----- CEMETERY DEED -----

Know all by these present: That the Harris Township Cemetery of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of \$175 dollars to them in hand paid by **Trinity Week & Michael Littell**, we hereby grant, bargain, sell and convey unto the said **Trinity Week & Michael Littell**, his heirs and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 2 [two], Block 20 [twenty], Lot 1 [one], Site 1 [one]

situated on the First Addition to Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairperson, and on this _____ day of _____, 2024.

By _____, Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

On this _____ day of _____, A.D. 2024, before me Peggy Clayton to me personally known, who, being by me duly sworn, is the said Chairperson of the Town of Harris in said County and that the said instrument was signed and sealed in behalf of Harris Township by authority of its Board of Supervisors and said Chairperson acknowledged said instrument to be the free act and deed of said Township.

Nancy Kopacek, Harris Township Notary

My Commission expires _____

SIGN'S NEEDED TO BE REPLACED

RIVER RIDGE RD	2
BIRCH HILLS DRIVE	2
EAST HARRIS	2
SUNNYBEACH RD	2
HARRIS TOWN RD	2
MISHAWAKA RD	2

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	3/3/24	Crystal Springs		
GRASS CUT:		Wendigo still		
GRASS TRIMMED:		wp 1		
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:		N/A		
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

[Handwritten signature]

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

3/3/24

OK →

↓ ↓

↓ ↓ ↓

← ALL OK →

↓ ↓ OK

↓ ↓ OK

Overall Comments: Cemetery - wrecks still out.
Vendors - OK - pools of water -
Crystal - OK - Bottom of Rink Boarders
need repair

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	3/13/24	OK		
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN		yes one headstone of pocket off foundations		
PARKS:				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

✓

PARKS (CONTINUED):

- BASEBALL FIELD:
SHAPE/ANY REPAIR
NEEDED
- GRASS CUT/TRIMMED
- BASKETBALL AREA:
NET
- PICNIC AREA:
TABLES/BENCHES
TRASH
- PLAYGROUND AREA:
SWINGS
SLIDES
TRASH
ANYTHING BROKEN
- HORSESHOE COURT
TRASH
- PARKING LOT:
TRASH
- ICE RINK/WARMING SHACK
- OUTHOUSE:
- CLEAN/CALL NEEDED TO VENDOR?

DATE 9/18/24 CEMETERY WENDIGO CRYSTAL SPRINGS

OK OK OK

OK OK Tables w/ need to be restored

OK OK → kids playing

OK OK OK

OK OK garbage in for yard

OVERALL COMMENTS:

Cemetery - headstone damage - Police
Vendor - OK - (Dump House undocked)
Vendor - OK - (washed away grates)
garbage by ball on swings

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
CEMETERY:	3/22/24			
GRASS CUT:				
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS				
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

Supervisor Clayton

NA

a

← CM →

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

5/22/24

N/A

S

Melt

M

All done

OVERALL COMMENTS:

Completed on
 weekend & snow - OK
 dig out - very dry

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	3/28/24			
GRASS CUT:				
GRASS TRIMMED:		OK		
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS			OK	OK
POSTS				
COURT			SMALL	
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET			OK	
POSTS				
COURT				
GRASS CUT/TRIMMED			SMALL	

PARKS (CONTINUED):

BASEBALL FIELD:

SHAPE/ANY REPAIR

NEEDED

GRASS CUT/TRIMMED

BASKETBALL AREA:

NET

PICNIC AREA:

TABLES/BENCHES

TRASH

PLAYGROUND AREA:

SWINGS

SLIDES

TRASH

ANYTHING BROKEN

HORSESHOE COURT

TRASH

PARKING LOT:

TRASH

ICE RINK/WARMING SHACK

OUTHOUSE:

CLEAN/CALL NEEDED TO VENDOR?

OVERALL COMMENTS:

DATE

CEMETERY

WENDIGO

CRYSTAL SPRINGS

3/28/21

OK

OK

OK

OK

OK
Kids play

OK
OK

OK

Overall - OK

Overall - OK
Overall - OK



P.O. Box 781 Grand Rapids MN 55744
1-800-241-2309

(218) 328-5504

Fax: (218) 328-5509

PROPOSAL

To: Micheal Schack

Grand Rapids Mn. 5744

email: supervisorhttp@gmail.com

Date 11/17/2023

Proposal # M Schack #1

FOB

Terms **1/2 down required**

Regarding: Fence at 21631 Mishawaka Rd. (Mishawaka boat landing)

Keller Fence Company-North proposes to furnish and install the following:

590 LF of 4' high 9 gauge galvanized chain link fence. Materials are as follows: 2" x 7' DQ40 galvanized line posts, 2-1/2" x 8' DQ40 galvanized end posts, 1-5/8" DQ40 galvanized top rail. **All posts driven.**

\$18,324.70

Remove and dispose of 590 LF of damaged 4' high galvanized chain link fence on concrete set line and end posts.

\$4,880.00

Does not include back filling holes from concrete set posts.

FOR THE SUM OF:

\$23,204.70

The above quotation is good for a period of ten (10) days from the date of this proposal. Keller Fence Company-North appreciates the opportunity to quote this project and hope it merits your favorable review. If you have any questions or need additional information do not hesitate to call us at the above number.

PROPOSAL ACCEPTED BY:
DATE:

Sincerely,

Terry Inman

Iron Oakes Fencing

29208 Eden Loop Road 218-247-7219 Phone
Bovey, MN 55709 218-259-8490 Mobile

JOB ESTIMATE

Date: 05-Apr-24

Harris Township
ATT Mike Schack
20876 Wendigo Park Road
Grand Rapids, MN 55744

Date of original estimate:

Mike mobile 340-8852
supervisorhtp@gmail.com

Tear down both the north and south sides of the fence at the Mishawauka Boat Landing and replace as noted below.

ITEMIZED ESTIMATE: TIME AND MATERIALS

AMOUNT

Materials and Installation:

North side: Remove and demo all of the fence - posts, rail and chain link. Replace with new
South side: Remove the chain link and salvage; remove the posts and demo
On both sides, the posts will be cut off and removed; the new fence will go over the footprint of the original fence, and the cut-off posts will not create a hazard.

Materials specifications:

Line posts 2" OD x 7' x SS20 galvanized steel; Terminal posts 2 1/2" OD x 8' x SS20 galv steel; Top and brace rail 1 5/8" OD x SS20 galv steel; Fabric 2" x 4' x 9 ga x KK galvanized chain link on the north side, but we will salvage and use the chain link from the south side run. All materials from the existing fence will be removed from the site except the fabric on the south side, which will be used.

Gates: none

Line posts to be driven 36", 10' 0" or less on center; Terminal posts to be driven 48".

All materials and labor - both north and south sides:

14,104.00

Mike: Thank you for contacting us for a quote on the work at the Mishawauka Boat Landing; hopefully the above is acceptable and we do the work for the Township.

TOTAL ESTIMATED JOB COST

\$14,104.00

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise. We will contact Gopher One Call to locate underground utilities; the customer is responsible for locating any private utility lines such as LP gas, wiring to garage from house, etc.

Payment Requirements: One half down, balance upon completion. Once signed, this estimate becomes a contract.

Ed Forconi
(Iron Oakes Representative)

4-05-24
(Date)

(Customer Signature)

(Date)

(Customer Signature)

(Date)

Itasca County Trails Task Force Meeting Minutes

March 14, 2024

Timberlake Lodge Hotel, 11:30am-1:00pm

Call Meeting to Order - Les Ollila (Vice Chair) called the meeting to order at 11:30 am. We did introductions.

Present at the Meeting – Les Ollila -Vice Chair (Itasca Co Park & Rec), Catherine McLynn - Financial Coordinator (NLNSC, Rapids Riders ATV, GRIMBA, Mt Itasca), Stephanie Kessler – Secretary (Cohasset Parks & Rec), Jim Willford & Doug Widen (38er’s Snowmobile Club), Sarah Carling (Community & Economic Development Assoc), Burl Ives (Itasca Co Commissioner), Darrell Hecimovich (Itasca Snow Rangers), Todd Gabrielson & Mark Kittock (Driftskippers), Mike Schack (Harris Twp), Tom Boland (EOW Ski), Sara Thompson (Itasca Co Land Dept), Megan Christenson (Visit GR), Wally Krook (GRIMBA), Jeff Elich (Lawron Trail Riders), Sue Schrunk & Maryanne Morlan (Sunset Saddle Club), Dan Kingsley (Haypoint Snomo Club), Tom Saxhaug (Snowshoer), Ron Danielson (Wilderness Wheelers), Lisa Mrnak (City of LaPrairie), Eden Berndt (USFS)

Additions to Agenda – none. Accept agenda as written. Catherine McLynn, Ron Danielson. MC. **Approval of February 8, 2024 Minutes** – Accept minutes as written. Megan Christenson, Todd Gabrielson. MC. **Financial Update** - Catherine McLynn reported we have 130,000 available for projects for the next three years. We have given 10,000 and committed 10,000. Megan Christenson, Mary Ann Morlan. MC.

Funding Opportunities – We had a discussion about the many options for grants and how to get them. It was decided we need a google sheet that people can add to and access to serve as a grant database. There are more than just grants, and we need to think about sponsorships and donations. We also talked about the importance of grant writers and a checklist for how to write a grant. There were many good ideas. **Old Business:** None.

New Business: Grant Guidelines and Operating Guidelines – We reviewed the proposed changes to both documents. After some discussion about the pros and cons to the changes, Jim Widen made a motion to accept the new Grant Guidelines document, with the one change of “unless the TTF approves an extension” (when talking about the 18 month spending limit). Tom Boland seconded. MC unanimously. The Operating Guidelines will be approved next month since they require a ten-day written notice, and that was not met this month.

AROUND THE HORN AND EMERGING ISSUES

Les Ollila (Co Park & Rec) – He is working with the ATVAM for the fall conference.

Sue Schrunk & Maryanne Morlan (Sunset Saddle) – Coordination with USFS for Cut Foot Sioux trails have been wonderful. Riding was wonderful for horses this winter with so little snow.

Doug Widen (38ers Snowmobile) – Little activity this year because trails were brushed last year.

Sarah Carling (CEDA) – She encouraged clubs to have back up plans for funding since funding is so limited. IRRRB grants are more competitive and sought after more than ever. Mt Itasca is brainstorming ways to be more self-reliant and increase user numbers.

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

Sara Thompson (Itasca County Land Dept) – Bass Lake Park has a new reservation system. The fairgrounds will use the same one but that isn't ready until April.

Burl Ives (Itasca Co Comm) – The County is watching the fire situation. Call 911 if you see a

fire. **Catherine McLynn (NLNSC)** – Trails are safer at Suomi with all the trail clean up.

Todd Gabrielson & Mark Kittock (Driftskippers) – The trails are in great shape for next year. **Darrell**

Hecimovich (Snow Rangers) – Waiting for frost before more trail work begins on stump removal. **Lisa**

Mrnak (LaPrairie) – Ryan Park update is being done with some IRRRB funding.

Eden Berndt (USFS) – They are GPSing the horse trails. Camping will open soon. Grinding stumps too.

Ron Danielson (Wilderness Wheelers) – It would be nice if ATV and snomo trails could be used all year without a gap, but he knows there are issues with that. There is a lot of interest in the new ATV trail. Neighborhood Bar gave a nice donation to the club. They got a 25,000 RAC grant. Brushed 2.3 miles of trail.

Tom Boland (EOW Ski) – The groomer Al did a good job with the conditions. They need a new snomo groomer; likely to submit a grant soon. Tom will represent MN in the National Disabled Vets Winter Sports Clinic in CO. This is his 4th year. He was also recognized for his commitment to the EOW community and involving residents in positive outdoor experiences. We gave him a round of applause for his efforts.

Dan Kingsley (Haypoint Snomo) – Doing a lot of brush maintenance, working on the new shelter north of the Moose River off the Soo Line trail.

Jeff Elich (Lawron Trail) – They did a lot of trail work and worked on the clubhouse interior. The Vet Ride was rescheduled for 2025. They are hosting a Region 2 MNUSA meeting April 13 at the clubhouse. All welcome.

Wally Krook (GRIMBA) – The trails are in freeze/thaw mode and that makes them very susceptible to

damage. **Mike Schack (Harris Twp)** – They have been improving landings and parks this winter.

Megan Christenson (Visit GR) – She is starting a shared collaboration with 3 other area cities. They are holding a promo with a fall prize. She suggested we look at current agreements with public landowners and ATV use. She said resort business is down 100% this year and bar/restaurants are really struggling.

Stephanie Kessler (Cohasset) – Vernal equinox sunrise celebration will be March 19 at 7am at Tioga

Rec. **Adjourn** – Les Ollila (Vice Chair) adjourned the meeting at 1:10pm.

Next Meeting: April 11, 2024 at Timberlake, 11:30-1:00

Topic: Trail Plan Update, Winter Wrap Up, Summer Openings

Promotional link – please add your events: [Add Event - Visit Grand Rapids](#)

The Mission of the Itasca County Trails Task Force is, in cooperation with public agencies and organizations, to foster development and long-term sustainability of a multi-faceted system of quality recreational trails and facilities in the Itasca County area that meets the needs of residents and visitors.

ITASCA COUNTY LAND DEPARTMENT

1177 LaPrairie Avenue
Grand Rapids, MN 55744-3322
218-327-2855 • Fax: 218-327-4160



April 12, 2024

RECEIVED
4/19/24

Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Please be notified that the Itasca County Board of Commissioners recently classified or re-classified certain tax-forfeited trust lands. Lands classified as non-conservation can be sold, whereas lands classified as conservation will be retained and withdrawn from sale. Enclosed is a list of tax-forfeited properties and their classification for your information and review.

Please be aware, special assessments levied before the forfeiture, were cancelled at forfeiture and will not be collected if the parcel is sold. However, the assessments which are canceled at forfeiture can be reinstated upon transfer of the property back into private ownership. Special assessments that are levied after the forfeiture should be certified to this office where they will be added to the value and paid back to upon sale of the parcel.

The Notice and Terms of Sale for each sale event discloses the assessment amount and recommends that interested persons contact the local jurisdiction for more information. When the property is sold, the County informs the jurisdiction so that they may work with the Itasca County Auditor/Treasurer's office to get the assessments reinstated. For more information on the reinstatement process, please Contact Chief Deputy Auditor Heathyr Dahline at 218-327-2887.

Please review the parcels in your jurisdiction shown on the attached List for any special assessments you levied prior to forfeiture. Let me know if any of the parcels shown have assessments that were cancelled at forfeiture and the balance due. A response by May 15, 2024 would be greatly appreciated.

If you have any questions, please feel free to contact me at (218) 327-7397 or by email at cindy.shevich@co.itasca.mn.us.

Sincerely,

Cindy Shevich

Cindy Shevich
Real Estate Specialist

Equal Opportunity Employer

ITASCA COUNTY LAND DEPARTMENT LAND CLASSIFICATION OVERVIEW AND GUIDE

A general overview of tax-forfeited land classification is being provided. Also included are the considerations and reasons used by the Itasca County Land Classification Committee in determining classification.

Minnesota Statue 282.01 TAX-FORFEITED LANDS; CLASSIFICATION, SALE.

Subdivision 1. Classification as Conservation or Non-conservation.

*(a) When acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units as provided in section 281.25, the county board has the discretion to decide that some lands in public ownership should be retained and managed for public benefits while other lands should be returned to private ownership. Parcels of land becoming the property of the state in trust under law declaring the forfeiture of lands to the state for taxes must be classified by the county board of the county in which the parcels lie as **conservation or non-conservation**. In making the classification the board shall consider the present use of adjacent lands, the productivity of the soil, the character of forest or other growth, accessibility of lands to established roads, schools, and other public services, their peculiar suitability or desirability for particular uses, and the suitability of the forest resources on the land for multiple use and sustained yield management.*

The classification, furthermore, must: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them.

Considerations and reasons cited for decisions.

A = Need for access

B = Balance public ownership

E = Environmental reasons

F = Forestry

G = Gravel resources

I = Improved property

L = Contains a lease

LF = Reserved for future land fill

M = Mining

MF = Memorial Forest

N = Near public services

O = Other

P = Partial interest

R = Recreation

S = Surrounding use

U = Uneconomical to manage

V = Visual

W = Contains protected waters

2024 LAND CLASSIFICATION - PLATTED PROPERTIES

TRACT	ACRES	PARCEL ID	DISTRICT	SEC	TWP	RGE	LEGAL DESCRIPTION *	PLAT	WATER BODY	LC RESULT	REASON
1	0.19	18-480-0012	GREENWAY TWP	24	56	23	PT OF LT 1 BEF AT NE COR OF SAID LT 1 TH	LAKEVIEW ACRES		Dispose/Non-Conservation	N,S
2	0.69	18-480-0160	GREENWAY TWP	24	56	23	LOT 16	LAKEVIEW ACRES		Dispose/Non-Conservation	N,S,I
3	0.63	18-560-0200	GREENWAY TWP	13	56	23	LOT 20-21	2ND ADD TO SWAN LAKE		Dispose/Non-Conservation	N,S,I
4	1	40-440-0130	TROUT LAKE TWP	15	55	24	LOT 15 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	TROUT LAKE	Dispose/Non-Conservation	N,S
5	1	40-440-0132	TROUT LAKE TWP	15	55	24	LOT 16 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	TROUT LAKE	Dispose/Non-Conservation	N,S
6	1.07	40-440-0140	TROUT LAKE TWP	15	55	24	LOT 20 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	TROUT LAKE	Dispose/Non-Conservation	N,S
7	1	40-440-0210	TROUT LAKE TWP	15	55	24	LOT 3 BLK 2 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	TROUT LAKE	Dispose/Non-Conservation	N,S
8	0.14	64-480-0714	56-26 UNORG	2	56	26	S 50 FT OF LOT 5 BLK G	NORTHLAND PARK		Dispose/Non-Conservation	N,S
9	0.28	74-420-0610	144-26 UNORG	2	144	26	LOTS 1-3 BLK 6	BALL CLUB		Dispose/Non-Conservation	N,S
10	0.11	74-420-1220	144-26 UNORG	2	144	26	LOTS 7-8-BLK 12 LESS HWY 2	BALL CLUB		Dispose/Non-Conservation	N,S,I
11	0.28	85-490-0110	BIGFORK CITY	27	61	26	A PARCEL OF LAND IN LOTS 10 & 11 HAVING THE	ZAISERS ADDITION TO BIGFORK		Dispose/Non-Conservation	N,S,I
12	0.01	91-501-0405	GRAND RAPIDS CITY	16	55	25	S 3' OF LOT 1, BLK 4	CRYSTAL LAKE ESTATES		Dispose/Non-Conservation	N,S
13	0.17	91-515-0011	GRAND RAPIDS CITY	9	55	25	LOT 1 LESS PART LYG NW OF NE EXT OF NW	ELM ACRES		Dispose/Non-Conservation	S
14	0.33	91-530-0140	GRAND RAPIDS CITY	16	55	25	LOT 4 BLK 1	FAIRVIEW 2ND ADDITION		Dispose/Non-Conservation	N,S
15	0.64	91-663-0230	GRAND RAPIDS CITY	18	55	25	LOT 13-BLK 2	REMER DESCHEPPER ADDITION		Dispose/Non-Conservation	N,S
16	0.64	91-663-0232	GRAND RAPIDS CITY	18	55	25	LOT 14-BLK 2	REMER DESCHEPPER ADDITION		Dispose/Non-Conservation	N,S
17	0.11	91-725-0335	GRAND RAPIDS CITY	20	55	25	W 1/2 OF LOTS 13-15 LESS ST IN LT 15 BLK 3	WOODLAND ADD. TO GRAND RAPIDS		Dispose/Non-Conservation	N,S
18	0.02	91-725-0655	GRAND RAPIDS CITY	20	55	25	N 10FT OF W 1/2 OF LOT 26 BLK 6	WOODLAND ADD. TO GRAND RAPIDS		Dispose/Non-Conservation	N,S
19	0.22	92-440-1010	KEEWATIN CITY	25	57	22	ALL LOTS 1 & 2 & LOT 3 LESS E 1/2 BLK 10 &	HAYES ADDITION TO KEEWATIN		Dispose/Non-Conservation	N,S,I
20	0.07	95-410-1455	NASHWAUK CITY	32	57	22	LOT 18-BLK 14	NASHWAUK		Dispose/Non-Conservation	N,S
21	0.20	97-420-0110	TACONITE CITY	21	56	24	LOT 1 - BLK 1	VILLAGE OF TACONITE		Dispose/Non-Conservation	N,S,I

* Legal description is taken from the tax system, and is subject to inaccuracies. Refer to the deed of record for current legal descriptions.

2024 LAND CLASSIFICATION - UNPLATTED PROPERTIES

TRACT	ACRES	PARCEL ID	DISTRICT	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	REASON
22	0.41	14-124-4405	GOODLAND TWP	24	55	22	THAT PT OF LOT 1 DESC AS FOLL: BEG AT THE SE		Dispose/Non-Conservation	N,S
23	3.63	19-001-4304	HARRIS TWP	1	54	25	S 490FT OF W 1/2 OF W 1/2 OF SW SE		Dispose/Non-Conservation	N,S
24	5	48-023-1202	58-22 UNORG	23	58	22	W 435.60FT OF S 500FT OF NW NE		Dispose/Non-Conservation	N,S
25	2.5	74-002-4405	144-26 UNORG	2	144	26	N 330FT OF W 330FT OF SE SE		Dispose/Non-Conservation	N,S
26	30.84	83-019-3400	146-29 UNORG	19	146	29	LOT 5	Mississippi River	Retain/Conservation	w
27	0.32	89-036-2405	DEER RIVER CITY	36	145	25	E 100' OF W 350' OF S 140' OF PT OF SE NW		Dispose/Non-Conservation	N,S,I
28	40.14	90-023-1100	EFFIE CITY	23	62	26	NE NE		Retain/Conservation	S,F,A
29	40.04	90-023-1200	EFFIE CITY	23	62	26	NW NE		Retain/Conservation	S,F,A
30	0.31	90-023-3300	EFFIE CITY	23	62	26	UNPLATTED PT OF SW SW LYG S OF LOTS 7 & 8 BLK 3 OF BYRNE ADDN TO EFFIE		Dispose/Non-Conservation	N,S
31	2.02	97-009-3103	TACONITE CITY	9	56	24	E 280.5 FT OF N 313.5 FT OF S 643.5 FT NE SW		Dispose/Non-Conservation	N,S

UNDIVIDED SURFACE INTEREST PARCELS

TRACT	ACRES	PARCEL ID	DISTRICT	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	REASON
32	16.04	02-013-4415	ARBO TWP	13	56	25	UND 1.57 INT IN SE SE LESS REV DESC 1		Retain/Conservation	L,M,P
33	26.99	02-024-1146	ARBO TWP	24	56	25	UND 1.57 INT IN NE NE LESS REV DESC 1-2		Retain/Conservation	L,M,P
34	41.19	02-024-1446	ARBO TWP	24	56	25	UND 1.57 INT IN SE NE LESS REV DESC 1		Retain/Conservation	L,M,P
35	0.40	40-015-3206	TROUT LAKE TWP	15	55	24	UND 1/35 INT IN LT 9 SEC 15, TWP 55, RGE 24		Retain/Conservation	A,P,W
36	10.3	88-019-2123	COLERAINE CITY	19	56	24	UND 1.22 INT IN NE NW LESS REV DESC 2 & LESS		Retain/Conservation	M,P
37	12.99	88-019-2253	COLERAINE CITY	19	56	24	UND 1.57 INT IN REV DESC 4 OF LOT 1		Retain/Conservation	L,M,P
38	29.44	88-019-3448	COLERAINE CITY	19	56	24	UND .21% INT IN THAT PT OF SE SW, DESCRIBED		Retain/Conservation	L,M,P
39	6.34	88-019-4322	COLERAINE CITY	19	56	24	UND .21% INT IN THAT PT OF SW SE, DESCRIBED		Retain/Conservation	L,M,P
40	3.13	88-030-1223	COLERAINE CITY	30	56	24	UND .21% INT IN THAT PT OF NW NE, DESCRIBED		Retain/Conservation	L,M,P
41	8.3	88-030-2129	COLERAINE CITY	30	56	24	UND .21% INT IN THAT PT OF NE NW, DESCRIBED		Retain/Conservation	L,M,P
42	40.34	88-030-3110	COLERAINE CITY	30	56	24	UDI PARCEL CONSISTING OF: UND 2.0834 INT IN		Retain/Conservation	L,M,P
43	4.19	97-018-3327	TACONITE CITY	18	56	24	UND 1.57 INT IN LOT 4 LESS REV DESC 1-2		Retain/Conservation	L,M,P

REQUESTED PARCELS

TRACT	ACRES	PARCEL ID	DISTRICT	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	REASON
44	1.15	04-216-2102	BALSAM TWP	16	58	25	REV DESC #2 OF LOT 8 LESS PT		Dispose/Non-Conservation	N,S
45	39.86	35-004-4300	SAND LAKE TWP	4	148	26	SW SE		Retain/Conservation	O,S
46	40.21	55-015-4300	59-24 UNORG	15	59	24	SW SE		Dispose/Non-Conservation	N,S,I
47	1.83	91-583-0160	GRAND RAPIDS CITY	8	55	25	OUTLOT B		Dispose/Non-Conservation	N,S
48	0.48	91-680-0650	GRAND RAPIDS CITY	20	55	25	LOTS 15-20, BLK 6 RIVERSIDE PARK DIV OF GR		Dispose/Non-Conservation	N,S

Harris Township Monthly Hall Report

Caretaker Terri Friesen Date MAR 2024

- 1) Cleaning, Key meetings: 6.75 hrs
- 2) Texts, calls, supplies, Miscellaneous duties/work: 2.5 hrs
(Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes: _____

Total (all hours worked): 8 hrs.

Rentals:

1) Residents: 2

No charge/discounted ONLY by board approval 1

Notes: Township Association

2) Non-residents: 2

Discounted ONLY by board approval _____

Notes: _____

3) Board functions, (meetings, scheduled, elections): 4

Total: 9

Deposits Retained: 0

Reason: _____

Total Money Collected: \$600.00

MAR-24 RENTER REGISTER

R/NR	DATE	RENTER	FUNCTION	CHECK #/ CASH	RENTAL AMOUNT
NC	3/5/2024	Primary Election			
R	3/10/2024	Rita Laplant	birthday party	cash	NC \$100.00
NC	3/11/2024	Township Association	meeting		NC
NR	3/23/2024	Jordan Jeranek	birthday party		1098 \$200.00
R	3/30/2024	Brenda Beddoe	birthday party	cash	\$100.00
NR	3/31/2024	Becky Lauer	family gathering		8249 \$200.00

TOTAL \$600.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391, Subd 1:

4/6/2024 **TERRI FRIESEN**
CARETAKER

DAILY TIME SHEET

3/28/2024

MARLIN

4 HRS PLOWING

1 ½ HRS TRIP TO TOWN FOR FUEL AND SPECIAL ORDER AT L&M

1 ½ HRS CLEAN UP IN SHOP

½ HR CLEAN SERVICE CENTER

½ HR MARCH RECEIPTS REPORT

3/27/24

MARLIN

7 ½ HR PLOWING

½ HR LABOR IN SHOP

3/26/24

MARLIN

7 ½ HRS PLOWING

½ HR GOING TO GET FUEL

½ HR MEET WITH MIKE

7 HRS PLOWING

½ HR GENERAL LABOR

3/21/24

MARLIN

½ HR MEET WITH MIKE

1 HR TRIP TO GET FUEL IN PICKUP

3 HRS CUTTING DOWN STUMPS AND PICKING UP BRANCHES AND LITTER FROM MISHAWAKA RD

1 HR TRIP TO TOWN WITH DUMP TRUCK FOR FUEL AND CHECK A SIGN ON MISHAWAKA RD

2 ½ HRS MOVING EXCESS DIRT, GRAVEL, AND TOP SOIL AT CEMETERY FROM ADJACENT PROPERTY

½ HR COMPUTER

3/19/24

MARLIN

1 HR CHECKING GARBAGE AT WENDIGO AND CRYSTAL

2 HRS GOING TO GET QUOTES FOR NEW FRONT TRACTOR TIRES FOR 7130 JD

1 HR SHOP TIME ON EQUIPMENT

4 HRS DRIVING ROADS CHECKING FOR DOWNED TREES, CLEARED TREES ON E HARRIS, JANE LANE, AND ISLEVIEW RD

3/14/24

MARLIN

3 HRS PAINTING THE REST OF TOWN HALL BASEMENT FLOOR

1 HR PICKING UP FENCE PIPE FROM MISHAWAKA LANDING WITH TRAILER

2 HRS WORKING ON FLAIL MOWER

½ HR MEASURING FOOTAGE FROM CEMETERY SHOP TO CORNER OVER BY SECTION 1

½ HR ADJUSTING WELL HOUSE DOOR TO GET IT TO LOCK BACK UP

½ HR GOING BACK TO TOWNHALL TO SHUT WINDOWS AND TURN DOWN FANS

½ HR CLEANING SERVICE CENTER

3/13/24

MARLIN

1 HR ORDERING PARTS FOR FLAIL MOWER

3 HRS DOING ROAD AND SIGNAGE INSPECTION, MADE LIST OF SIGNS NEEDING REPLACEMENT

1 HR TRIP TO TOWN FOR DOWNSPOUT, REMOVED DOWNSPOUT AT TOWNHALL GARAGE, NEED DIFFERENT SIZED DOWNSPOUT

3 HRS REMOVING TOP RAIL ON FENCE AT MISHAWAKA LANDING TO UTILIZE PARTS TO REPAIR FENCE AT LAPLANT LAND

3/11/24

MARLIN

½ HR MEET WITH MIKE

½ HR MEET WITH MIKE AT CEMETERY

7 HRS WORKING ON REPLACING BLADES ON FLAIL MOWER ON 7130 JD TRACTOR

3/6/24

MARLIN

1 ½ HR TEARING DOWN AND PUTTING ELECTION EQUIPMENT AWAY

1 HR TRIP TO TOWN FOR FUEL AND NEW AIR HOSE REEL

2 HR MOVING OLD PLYWOOD FROM CEMETERY TO SERVICE CENTER, CLEANING IN SHOP

2 HR INSTALLING NEW AIR HOSE REEL, FILLING NEW GENERATOR WITH GAS AND OIL AND RUNNING IT FOR BREAK IN PERIOD

1 ½ HR SEARCHING FOR REPLACEMENT BATTERIES FOR STOP SIGN FLASHING LIGHTS AND DOING PAY REQUEST

3/5/24

MARLIN

1 HR CHECKING ON FURNACE AT TOWN HALL AND PICKING UP AND DISPOSING OF A DEER.

1 HR GETTING GARBAGE AT WENDIGO PARK AND CRYSTAL PARK, PICKED UP LITTER ALONG FENCE AT LAPLANT LANDING

6 HR INSTALLING ROAD RESTRICTION SIGNS THROUGHOUT TOWNSHIP ROADS

3/4/24

MARLIN

½ HR MEET WITH MIKE

1 HR GENERAL LABOR AT SERVICE CENTER WAITING FOR TRUCK DELIVERY AND UNLOADING TRUCK

1 ½ HR SET UP AT TOWNHALL FOR ELECTION

1 HR TRIP TO TOWN FOR SUPPLIES

3 HR LOADING AND UNLOADING 2 TRAILER LOADS OF BRUSH FROM WOODTICK LANDING

½ HR AT TOWN HALL FINISHING STAINING ON WAINSCOTING

½ HR MOPPING AT SERVICE CENTER

Harris Township
Resolution No. 2024-013

A Resolution Opening Sunset Drive for Maintenance

WHEREAS, the Harris Town Board, Itasca County, MN, closed maintenance of Sunset Drive over the course of the 2023-2024 winter; and

WHEREAS the Harris Town Board required that the maintenance of Sunset Drive would remain closed until the spring of 2024; and

WHEREAS, the Harris Town Board has determined that the maintenance of Sunset Drive can now open as it is in the best public interest for the road; and

NOW THEREFORE BE IT RESOLVED that the Harris Town Board, Itasca County, MN, hereby opens Sunset Drive for maintenance effective April 24, 2024.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this _____ day of _____, 2024.

By the Board,

Town Chair, Peggy Clayton

Attest: _____
Kelly Derfler, Clerk

Harris Township
Resolution No. 2024-014

A Resolution Opening Sunset Lane for Maintenance

WHEREAS, the Harris Town Board, Itasca County, MN, closed maintenance of Sunset Lane over the course of the 2023-2024 winter; and

WHEREAS, the Harris Town Board required that the maintenance of Sunset Lane would remain closed until the spring of 2024; and

WHEREAS, the Harris Town Board has determined that the maintenance of Sunset Lane can now open as it is in the best public interest for the road; and

NOW THEREFORE BE IT RESOLVED, that the Harris Town Board, Itasca County, MN, hereby opens Sunset Lane for maintenance effective April 24, 2024.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this _____ day of _____, 2024.

By the Board,

Town Chair, Peggy Clayton

Attest: _____
Kelly Derfler, Clerk

**RESOLUTION NO. 2024-015
A Resolution Regarding Winter Burials**

WHEREAS, the Harris Town Board has always had winter burials at the Harris Cemetery; and

WHEREAS, M.S. 306.99 (Winter Burials) states that each municipal, town, or other cemetery governed by this chapter or other law shall, so far as possible, provide for burials at all times of year including winter. A cemetery may make an additional charge for the actual cost of a burial during difficult weather; and

WHEREAS, the Harris Board Winter Burial Rates were in addition to the **regular burial rates** listed in the policy. Winter burial rates were effective December 13, 2023, and remained in effect until May 1, 2024, or until the grave heater was no longer needed; and

THEREFORE NOW BE IT RESOLVED, the Harris Town Cemetery winter burials rates were lifted effective April 22, 2024.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

Adopted this ___ day of April 2024.

By the Town Board

Peggy Clayton, Chair

Attest: _____
Kelly Derfler, Clerk

**Resolution 2024-016
Itasca County American Rescue Plan Act (ARPA) Grant**

WHEREAS, The Harris Town Board has identified over \$1.2M in projects, including boat landing improvements, walking trails, park upgrades to existing facilities, playground expansion, pollinator garden, disc golf, etc.

WHEREAS, Harris Township’s 2024 projects are reconstruction of Wendigo Park’s tennis, and basketball courts; Crystal Park’s tennis and basketball courts; and redeveloping Casper Landing; and

WHEREAS, Additions and upgrades would enhance Harris Township recreational facilities and events while ensuring safe and secure amenities for our constituents, Itasca County residents and visitors.

WHEREAS, On April 3, 2024, the Harris Town Board requested and applied for a \$75,000.00 grant from the Itasca County Board’s available ARPA funds; and

WHEREAS, The Harris Town Board was notified on April 9, 2024, that the Itasca County Board approved the \$75,000 Grant request; and

WHEREAS, the funds (\$75,000.00) must be obligated for the 2024 projects by December 31, 2024, and expended by December 31, 2026; and

NOW THEREFORE BE IT RESOLVED, The Harris Town Board adopts Resolution 2024-016, and accepts the Itasca County ARPA Disbursement Approval and Recipients Certifications, effective April 24, 2024.

Adopted by the Harris Town Board, this _____ day of April 2024.

Attested by:

By the Town Board:

Kelly Derfler, Clerk

Peggy Clayton, Chair

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

A motion was made by Supervisor _____ and seconded by Supervisor to approve and adopt Resolution 2024-015 re: Itasca County ARPA Grant. Ayes: _____, Nays: _____.
Motion _____.

American Rescue Plan Act (ARPA) and
Coronavirus State and Local Fiscal Recovery Funds
Disbursement Approval and Recipients Certifications

I. PURPOSE.

This authorization is to direct the disbursement of “Funds” appropriated by Congress and received by the “County”, and which are available for disbursement by the “County”, as provided under the “Federal Law.”

II. DEFINITIONS.

- A. “County” means the County of Itasca.
- B. “Federal Law” means the American Rescue Plan Act of 2021 and the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) regulations. Public Law 117-2—March 11, 2021, and 31 C.F.R., Part 35, respectively.
- C. “Funds” means exclusively “Federal Law” funds received by the “County” and available for disbursement by the “County”.
- D. “Obligation” or “Obligated” means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.
- E. “Project” means the project described in Section III.
- F. “Recipient” means the entity that owns the “project” and to which “funds” are disbursed to.

III. RECIPIENT AND PROJECT DESCRIPTION

A. “Recipient”/Applicant Contact Information:

- 1. Name: HARRIS TOWNSHIP
- 2. Address: 20876 Wandigo Park Road
GRAND RAPIDS, MN 55744

3. Telephone Number: 218-259-1551
4. Email: supervisorcht@gmail.com
5. Applicant's Representative: Peggy Clayton
- B. Project Description:
- C. Project's Eligible Use Category (See 31 C.F.R., Part 35, list attached).
- D. Amount of "Funds" Requested by Applicant: \$ 75,000.00

IV. RECIPIENT'S RESPONSIBILITIES

- A. By its application for and receipt of "funds", the "Recipient" represents that it is subject to and will abide by:
1. The restrictions applicable to eligible use categories and any use of "Funds" under the "Federal Law".
 2. For all "Recipients" except tribal governments, "Funds" may not be used for deposits into a pension plan.
 3. For all "Recipients", "Funds" may not be used for debt service or replenishing financial reserves.
 4. "Funds" shall not be used for a program, service, or capital expenditure that conflicts with or contravenes the statutory purpose of the ARPA, including a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19.
 5. "Funds" may not be used in violation of the conflict-of-interest-requirements contained in state or federal law, including any self-dealing or violation of ethics rules.

6. Federal, state, and local laws and regulations outside the SLFRF program requirements that also apply including, for example, environmental laws and federal civil rights, and non-discrimination requirements which include prohibitions on discrimination on the basis of race, color, national origin, sex (including sexual orientation and gender identity), religion, disability, age, or familial statute (having children under the age of 18).
7. The applied-for and disbursed “funds” must be “Obligated” by the “Recipient” for the “project” by December 31, 2024 and expended by December 31, 2026. “Funds” not “Obligated” by December 31, 2024, shall be returned to the “County” forthwith.
8. If the “Recipient” knows or has reason to know on or before June 30, 2024, that “funds” will not be “Obligated” by the above-stated deadline, the “Recipient” must notify the “County” thereof and return the funds to the “County” forthwith.
9. If the estimated cost for the “project” exceeds the amount the “County” authorizes to be disbursed, the applicant will provide proof that the remaining funds have been clearly secured to complete the “Project”.

V. COUNTY DETERMINATIONS

- A. The “County”, through its governing board, the Itasca County Board of Commissioners, and acting at a public meeting, makes the following determinations:
 1. The “Recipient” and its “Project” satisfies the eligible use categories and use of “funds” requirements under the federal program contemplated by the “Federal Law”.

2. Provided that "funds" remain available for disbursement, and provided sufficient proofs have been furnished that any remaining funds needed for the "Project's" completion have been clearly secured by the applicant, the "County" auditor is authorized and directed to disburse "funds" in the amount of \$ _____ to the "Recipient".
3. No disbursement of "funds" shall be made by the "County" auditor unless and until this agreement is acted upon, approved by, and executed by the Parties' governing bodies.

IN WITNESS WHEREOF, the parties have executed this agreement on the date(s) set forth below.

COUNTY OF ITASCA

Dated: _____

By: _____
Chairperson, Board of Commissioners

Dated: _____

By: _____
Clerk of County Board

RECIPIENT'S CHAIRPERSON

Dated: _____

By: _____
Recipient's Chairperson

Dated: _____

By: _____
Recipient's Clerk

Harris Township

20876 Wendigo Park Rd

Grand Rapids, MN 55744

League of Minnesota Cities Insurance

✚ General Liability

✚ Property

✚ Inland Marine

✚ Auto

✚ Crime

✚ Cyber

✚ Work Comp

Presented by



407 S Pokegama Avenue
(P) 888-636-7174

Grand Rapids, MN 55744
(F) 218-999-0393

General Liability

Coverage's	
Coverage	Limit
Limit Per Occurrence	\$2,000,000
Products Limit	\$3,000,000
Failure to supply Claim Limit	\$3,000,000
EMF Claim Limit	\$3,000,000
Medical and Related Expense Limit	\$2,500/\$10,000
Limited Contamination Liability Claim Limit	\$3,000,000
Outside Organization Claim Limit	\$100,000
System Security Breach Claim Limit	\$3,000,000
Land Use and special Risk Litigation Limit	\$1,000,000
Sexual Abuse Claim Limit	\$3,000,000
Wildfire Claim Limit	\$3,000,000

- ✚ Your current policy is on a claims made policy. This quote will also be on a claims made with retro date of 9/1/1995. That way if any claims arise the policy will be able to respond.
- ✚ Here is the definition of EMF claim in the municipal liability coverage document: *EMF claim* means any claim for *damages* arising out of the actual or alleged exposure to electromagnetic fields, electromagnetic radiation or stray voltage. There is a \$3 million annual aggregate limit on the policy for these types of claims to protect the Trust from the possibility that significant claims are submitted from multiple members.

Property

Primary Coverage's		
Description	Building Limit	Contents Limit
<u>Location 1: 20876 Wendigo Park Rd, Grand Rapids, MN 55744</u> House-Meeting room	\$176,972	\$5,000
Three Stall Garage	\$88,712	\$5,000
<u>Location 2: 20057 Crystal Springs Rd, Grand Rapids, MN 55744</u> Park -Property in the Open	\$96,000	
Warming Shack	\$40,000	
<u>Location 3: 28184 Sunny Beach Rd, Grand Rapids, MN 55744</u> Lift Station	\$25,000	
Warming Shack	\$40,000	
<u>Location 4: 21998 Airport Rd, Grand Rapids, MN 55744</u> Town Hall Building	\$300,978	\$21,000
Storage Garage	\$40,000	\$40,000
<u>Location 5: 21275 River Rd, Grand Rapids, MN 55744</u> Cemetery Storage	\$72,041	\$10,000
Veterans Memorial-Property in the Open	\$36,784	

Notes

- ✦ Replacement Cost coverage, Special Causes of Loss
- ✦ \$500 deductible on buildings and business personal property

Inland Marine

Covered Items	
Items	Limit
Vermeer Chipper	\$25,000
2011 John Deere 1445	\$27,000
2014 Gravely ZT HD 60"	\$4,500
2014 John Deere Z920M 48"	\$7,100
E1100 Hydronic Heater/Generator Diesel	\$14,000
ASV Terex PT60 2010 Backhoe/Brush Mower/Forklift	\$60,000
2011 John Deere X300R Rear Bag Lawnmower	\$2,200
2009 John Deere 7130 Tractor /Diamond Boom/ Flail Mower	\$90,000
Ariels Lawn Tractor	\$800
Security System -Ton Hall 21998 Airport	\$5,000
Security System -Crystal Park	\$3,800
Security System -Cemetery	\$6,900
Security System -Wendigo	\$5,000
Computer/Laptops/Printers/AV equipment	\$6,300
Toro Snow Thrower	\$1,000
Stihl 026-1121-011-3050 Chainsaw	\$400
Hobart 135 La315948 Welder	\$500
Waynes Suction Pump	\$850
Stihl F450K-1-52861263 Brush Trimmer	\$800
Mikasa MVC77A-HC17130 Earth Packer	\$900
2016 Stihl HTA 85 Electric Pole Saw	\$400
2009 Johnsrude C2250 Chainsaw	\$500

Notes

- ⬇ **\$500 ded applies and they are on actual cash value.**
- ⬇ **Unscheduled mobile property limit can be adjusted as needed. This limit does not impact the premium, as the unscheduled mobile property premium is 7% of the manual property premium. This limit will really only come into play if all city property is wiped out in one occurrence (an event where the general property limit is triggered). We can increase that limit if needed for no additional charge.**



December 21, 2023

Greater Insurance Service

Covered Party: Harris Township

Effective Date: 4/15/2024

RENEWAL PREMIUM SUMMARY
Common Coverages

Coverage	Limit	Deductible	Premium
• Property		\$ 500.	\$3,118.
• Mobile Property		500.	203.
• First Party Cyber	250,000	500.	971.
• Municipal Liability		500.	7,385.
• Automobile Liability		500.	360.
• UM/UIM \$200,000 all owned autos		500.	Included.
• Basic Economic Loss Benefits (PIP) all owned autos		500.	Included.
• Automobile Physical Damage		500.	244.
• Crime	250,000	500.	Included.
• Petrofund		NA.	Included.
• Defense Cost Reimbursement		NA.	Included.

Auto Experience Mod: 1
Municipal Liability Experience Mod: 1.000

The modifiers are calculated with a formula which compares the city's actual loss history with the amount of losses that would be expected for a city of that size if the city were a perfectly average LMCIT member. If the city's losses and expenses are better than average the city receives a premium credit. If the city's losses and expenses are worse than average, the city receives a premium debit.

Coverage	Limit	Deductible	Premium
• Bond	\$		Not Covered.
• Equipment Breakdown			Not Covered.
• Excess Liability	\$	NA.	Not Covered.
• Liquor Liability	\$	NA.	Not Covered.
• Fireworks			Not Covered.
• No Fault Sewer Back Up Limit	\$		Not Covered.
• Airport Liability			Not Covered.
TOTAL:			\$12,281.

DO NOT PAY UNTIL YOU RECEIVE INVOICES

TORT LIMIT: \$500,000/\$1,500,000

**LEAGUE OF MINNESOTA CITIES
INSURANCE TRUST**

145 UNIVERSITY AVE WEST PHONE (651) 281-1200 FAX (651) 281-1798
ST PAUL, MN 55103-2044 TOLL FREE (800) 925-1122 WEB WWW.LMC.ORG

Optional Coverage Quotes

Coverage	Deductible	Approximate Premium
Bond: \$50,000	500	\$167.
1 Million Excess		\$1,880.
Equipment Breakdown	500	\$400.

Optional coverage(s) are not bound unless the covered party has requested that coverage be bound and LMCIT has sent a written confirmation. Optional coverage quotes are valid for 30 days after the date of this letter.

Sincerely,

Underwriter

Auto

Primary Coverage's		
Description	Coverage	Ded
2010 Fellings Trailer	Liability and Full Coverage	\$500
2013 Chev K3500 Pickup	Liability and Full Coverage	\$500
2013 Chev K3500 Dump Truck	Liability and Full Coverage	\$500

Workers Compensation




Coverage's	
Class	Payroll
5506-Street Construction	\$7,699
8227-City Shop & Yard	\$3,170
8810-Clerical	\$19,397
9015-Building-Oper by Owner	\$17,765
9102-Parks	\$4,045
9220-Cemetery Operation	\$8,809
9410-Municipal Employees	\$50,883

Crime

Primary Coverage's		
Description	Coverage	Ded
Theft, Disappearance and Destruction -Inside and Outside the Premise and Forgery or Alteration	Limit of Coverage per Occ.- \$500,000	\$500
	Fraudulent Instruction Loss Sublimit-\$50,000	\$500

Cyber Coverage

Primary Coverage's		
Description	Limit	Ded
First – Party Cyber Covenant Limit	\$500,000	\$500
Common Cause Pro Rata Shared Limit	\$10,000,000	\$500
12-Month Pro Rata Shared Limit	\$25,000,000	\$500

-  First-party cyber liability insurance covers the expenses your business may incur following a data breach or other cybersecurity attack on your network or systems. Helps you respond to data breaches *on your own network or systems*.
-  Common causes of a data breach-Typical causes of a data breach include Phishing scams, Malware attacks, Improper IT, security practices, Hardware or software malfunctions, Cyberattacks from inside an organization
-  A first-party cyber liability insurance policy covers:

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of Less than \$25,000

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Agreement No.: **YWC 1005407_Q1**
Agreement Period:
From: 01/01/2024
To: 01/01/2025

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
----------------------------	-------------	-------------	--------------------------	------------------------

SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium				3,499
Experience Modification		0.97		-105
Standard Premium				3,394
Deductible Credit		0.00%		0
Premium Discount				0
Net Deposit Premium				\$3,394
Adjustment for Commission*				0
Total Net Deposit Premium				\$3,394

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:

00457 Greater Insurance Service of Northeast Minnesota Inc
407 S Pokegama Ave
Grand Rapids, MN 55744-3817

Notice of Premium Options for Standard Premiums of Less than \$25,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. Regular Premium Option

Net Deposit Premium

3,394

2. Deductible Premium Option

Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 3,394. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>
<input type="checkbox"/>	\$250	0.50%	-17	3,377
<input type="checkbox"/>	\$500	0.90%	-31	3,363
<input type="checkbox"/>	\$1,000	1.70%	-58	3,336
<input type="checkbox"/>	\$2,500	3.00%	-102	3,292
<input type="checkbox"/>	\$5,000	4.50%	-153	3,241
<input type="checkbox"/>	\$10,000	6.00%	-204	3,190
<input type="checkbox"/>	\$25,000	10.00%	-339	3,055
<input type="checkbox"/>	\$50,000	14.00%	-475	2,919

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the member requesting coverage.

Signature

Title

Date



COVERAGE PROPOSAL

FOR

Harris Township

Prepared by:

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

145 University Ave. West

St. Paul, MN 55103

(651) 281-1200

This proposal is based on
information given to us by:
Greater Insurance Service

Designated Agent of Record

COVERAGES AVAILABLE FROM:

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

Property
Crime
Bond
Petrofund
Equipment Breakdown
Municipal First Party Cyber
Municipal Liability
Medical & Related Expense
Automobile Liability
Automobile Physical Damage
Defense Cost Reimbursement
Excess Liability
Liquor Liability

CLAIMS SERVICES: League of Minnesota Cities Insurance Trust

This is a proposal only. Coverage is not bound unless the covered party has requested that coverage be bound and LMCIT has sent a written confirmation. This quote is valid for 30 days after the date of this letter.

It is important to note also that we are not necessarily providing all the coverages requested or our proposal may not comply with your specifications. Please review closely.

PROPERTY

Section I – Property General Limit of Coverage Per Occurrence \$ 1,261,287

This general limit is subject to the sublimits as described in the Municipal Property Coverage Form, and the *specific property limit*.

Terrorism loss occurrence-shared limit \$ 50,000,000.

This limit is subject to the provisions of the Terrorism Losses-Special Pool Limit Endorsement ME079(11/09)

Section II – Additional Covered Loss or Damages

1. <i>Loss of Revenue, Extra Expense and Expediting Expense</i>	\$ 5,000,000. Per Occurrence
2. Demolition and Debris Removal (Direct Physical Damage to Covered Property)	25% of the Estimated Replacement Cost of the Covered Property
(No Direct Physical Damage to Covered Property)	\$ 50,000. Per Occurrence
3. Leasehold Interest	\$ 500,000. Per Location
4. <i>Accounts Receivable</i>	\$ 500,000. Per Location
5. <i>Valuable Papers and Records</i>	\$ 500,000. Per Location
6. Utility Services	\$ 100,000. Per Occurrence
7. <i>Green Building Expenses</i>	1% of the Contract Cost but not to exceed \$100,000. Per Location
8. Asbestos Clean up, Abatement and Removal	\$ 250,000. Per Location
9. <i>Pollutant</i> Cleanup and Removal	\$ 250,000. Per Location
10. Errors	\$ 500,000. Per Occurrence
11. Rental Reimbursement	\$ 250,000. Annual Aggregate
12. Arson Reward	\$ 5,000. Per Fire Loss
13. Extraordinary Expense	\$ 250,000. Annual Aggregate

Section IV - Water and Supplemental Flood Coverage \$ 500,000. Per Occurrence
\$ 500,000. Annual Aggregate

DEDUCTIBLE: \$ 500 Per Occurrence

CRIME

Theft, disappearance, and destruction-inside and outside the premises and forgery or alteration.

LIMIT OF COVERAGE PER OCCURRENCE	\$	500,000	
FRAUDULENT INSTRUCTION LOSS SUBLIMIT	\$	50,000	
DEDUCTIBLE:	\$	500	Per Occurrence

BOND(Faithful Performance Coverage)

BOND			
LIMIT OF COVERAGE PER OCCURRENCE:	\$	Not Covered	
DEDUCTIBLE:	\$		Per Occurrence

MUNICIPAL FIRST PARTY CYBER COVERAGE

FIRST-PARTY CYBER COVENANT LIMIT	\$	500,000	Annual Aggregate
COMMON CAUSE PRO RATA SHARED LIMIT	\$	10,000,000	
12-MONTH PRO RATA SHARED LIMIT	\$	25,000,000	
DEDUCTIBLE:	\$	500	Per Occurrence

COMPREHENSIVE MUNICIPAL LIABILITY COVERAGES CLAIMS MADE BASIS

LIMITS:			
<i>Per OCCURRENCE LIMIT</i>	*\$	<u>2,000,000</u>	
<i>PRODUCTS LIMIT</i>	\$	<u>3,000,000</u>	Annual Aggregate
<i>FAILURE TO SUPPLY CLAIM LIMIT</i>	\$	<u>3,000,000</u>	Annual Aggregate
<i>EMF CLAIM LIMIT</i>	\$	<u>3,000,000</u>	Annual Aggregate
<i>MEDICAL AND RELATED EXPENSE LIMIT</i>	\$	<u>2,500/\$10,000</u>	Any One Person/Occurrence
<i>LIMITED CONTAMINATION LIABILITY CLAIM LIMIT</i>	** \$	<u>3,000,000</u>	Annual Aggregate

<i>OUTSIDE ORGANIZATION CLAIM LIMIT</i>	** \$ 100,000	Annual Aggregate
<i>SYSTEM SECURITY BREACH CLAIM LIMIT</i>	\$ 3,000,000	Annual Aggregate
<i>LAND USE AND SPECIAL RISK LITIGATION LIMIT</i>	*** \$ 1,000,000	Annual Aggregate
<i>SEXUAL ABUSE CLAIM LIMIT</i>	\$ 3,000,000	Annual Aggregate
<i>WILDFIRE CLAIM LIMIT</i>	\$ 3,000,000	Annual Aggregate

* *LMCIT's* maximum limit of liability for COVERAGES A and C combined.

** **LIMIT includes** damages, loss adjustment expense, defense costs, and *supplementary payments*.

*****LIMIT includes** *litigation costs*.

MUNICIPAL LIABILITY DEDUCTIBLE: (Subject to General Annual Aggregate Deductible, if any, shown on Common Coverage Declarations) \$ 500 Per Occurrence

Premises - Operations.

Independent Contractors

Products

Watercraft - Less than 26 feet in length.

Malpractice Coverage for City Employees-excluding Architects, Doctors of

Medicine, Dentists, Nurses and Pharmacists.

Personal Injury Liability-false arrest, advertising, wrongful entry and assault or battery.

Law Enforcement.

Employees, Officials and Volunteers are covered.

Fellow Employee Coverage.

Extended Reporting Period Guaranteed as to availability and cost.

No aggregate limit except for Products - *Failure To Supply Claim Limit, EMF Claim Limit, Mold Claim Limit, Limited Pollution Liability Claim Limit, Outside Organization Claim Limit, Data Security Breach Claim Limit, Land Use and Special Risk Litigation Limit and Sexual Abuse Claim Limit.*

Coverage for negligent acts, errors, omissions and civil rights violations.

Broadened definitions of damages.

PARTIAL LIST OF EXCLUSIONS

Airport and Aircraft Liability

Hospital and Nursing Home Liability

Liquor Legal Liability

Absolute Pollution

Fireworks

Licensed child care programs

Bursting or Failure of Dams or Dikes

Amusement Rides

Rodeos

Racing

Stunting Activities

Unless Named: Joint Powers, Housing Authorities and Gas or Electric Utilities

AUTOMOBILE

COVERAGE:

AUTOMOBILE LIABILITY

BASIC ECONOMIC LOSS BENEFITS

UNINSURED AND UNDERINSURED MOTORISTS

AUTOMOBILE PHYSICAL DAMAGE

LIMIT:

*\$2,000,000 Per Occurrence

Basic Minnesota Statutory Coverage

\$ 200,000 Per Occurrence

Actual Cash Value, Unless Endorsed

* *LMCIT's* maximum limit of liability for COVERAGES A and C combined.

DEDUCTIBLE: (Subject to General Annual Aggregate Deductible, is any, shown on Common Coverage Declarations.)

\$ 500 Per Occurrence

PREMIUM SUMMARY
Common Coverages

Coverage	Deductible	Premium
❖ Property	\$500	\$3,118.
❖ Mobile Property	500	203.
❖ First Party Cyber	500	971.
❖ Municipal Liability	500	7,385.
❖ Automobile Liability	500	360.
❖ UM/UIM \$200,000 all covered autos	500	Included.
❖ Basic Economic Loss Benefits (PIP) all covered autos	500	Included.
❖ Automobile Physical Damage	500	244.
❖ Crime	500	Included.
❖ Petrofund	NA	Included.
❖ Defense Cost Reimbursement	NA	Included.

Municipal Liability Experience Rating Modifier: 1.00

Automobile Experience Rating Modifier: 1.00

(Applied to Municipal Liability, Auto Liability, Auto Physical Damage and UM/UIM) These modifiers are calculated with a formula which compares the city's actual loss history with the amount of losses that would be expected for a city of that size if the city were a perfectly average LMCIT member. If the city's losses and expenses are better than average the city receives a premium credit. If the city's losses and expenses are worse than average, the city receives a premium debit.

Optional Coverages

Coverage	Deductible	Premium
❖ Bond	\$	Not Covered.
❖ Equipment Breakdown		Not Covered.
❖ Excess Liability Limit:	\$ NA	Not Covered.
❖ Liquor Liability Limit:	\$ NA	Not Covered.
❖ Fireworks		Not Covered.
❖ No Fault Sewer Back Up Limit:	\$	Not Covered.
❖ Airport Liability		Not Covered.
TOTAL		12,281.

DO NOT PAY UNTIL YOU RECEIVE INVOICES

TORT LIMIT \$500,000. /\$1,500,000.

Comments:

Sincerely,

Underwriter

Curtis Felton

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of Less than \$25,000

HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Agreement No.: WC 1005407_Q-1
Agreement Period:
From: 01/01/2024
To: 01/01/2025

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
----------------------------	-------------	-------------	--------------------------	------------------------

SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium				3,499
Experience Modification		0.97		-105
Standard Premium				3,394
Deductible Credit		0.00%		0
Premium Discount				0
Net Deposit Premium				\$3,394
Adjustment for Commission*				0
Total Net Deposit Premium				\$3,394

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
00457 Greater Insurance Service of Northeast Minnesota Inc
407 S Pokegama Ave
Grand Rapids, MN 55744-3817

Notice of Premium Options for Standard Premiums of Less than \$25,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. **Regular Premium Option** Net Deposit Premium
3,394

2. **Deductible Premium Option**
Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 3,394. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>
<input type="checkbox"/>	\$250	0.50%	-17	3,377
<input type="checkbox"/>	\$500	0.90%	-31	3,363
<input type="checkbox"/>	\$1,000	1.70%	-58	3,336
<input type="checkbox"/>	\$2,500	3.00%	-102	3,292
<input type="checkbox"/>	\$5,000	4.50%	-153	3,241
<input type="checkbox"/>	\$10,000	6.00%	-204	3,190
<input type="checkbox"/>	\$25,000	10.00%	-339	3,055
<input type="checkbox"/>	\$50,000	14.00%	-475	2,919

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the member requesting coverage.

Signature _____ Title _____ Date

**Notice of Premium Options for Standard Premiums of Less than \$25,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

<u>REMUNERATION</u>	<u>RATE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>EST. PREM</u>
7,699	8.21	5506	STREET CONSTRUCTION	632
3,170	3.86	8227	CITY SHOP & YARD	122
19,397	0.65	8810	CLERICAL OFFICE EMPLOYEES NOC	126
17,765	6.41	9015	BUILDINGS-OPER BY OWNER	1,139
4,045	6.72	9102	PARKS	272
8,809	9.04	9220	CEMETERY OPERATION	796
50,883	0.81	9410	MUNICIPAL EMPLOYEES	412
Manual Premium				3499.0

HARRIS TOWNSHIP CEMETERY POLICY

The object of the Town Board is to preserve the cemetery and provide a place of tranquility for those visiting the gravesites of loved ones, while also allowing peace and solitude to those burying their loved ones.

Harris Township maintains the cemetery for its residence and others. The importance of uniformity and efficiency in maintaining a cemetery requires certain rules and regulations to be followed documented. All parties must adhere to these guidelines to ensure proper notification, placement, and documentation of any interment.

No person shall have in his or her possession a firearm or explosive, excepting an off-duty police officer, or members of military organizations at funerals and civic functions.

Hours:
The cemetery is available to anyone every day from dawn to dusk.

Harris Township Cemetery Rates
Rates Reflect Resident and Non-Residency

Cemetery Site Purchase Rate: \$175.00
Itasca County Recording Fee: \$46.00

Burials rates are for burial times:
Monday-Friday between the hours of 9am -3pm.

Regular Burial Rates:
Traditional Casket Adult: \$500.00/winter is add'l \$1500.00
Traditional Casket Infant: \$150.00/winter is add'l \$1500.00
Cremation: \$125.00/winter is add'l \$1500.00
Disinterment: (traditional) \$1,125.00
Disinterment: (cremation) \$400.00

- A. An additional fee of \$200.00 will be charged for any burial that begins Monday- Friday after 3pm.
- B. No burials will be permitted to begin after 5pm.
- C. An additional fee of \$275.00 will be charged for weekend burials and shall only take place between the hours of 9am and 3pm.

- D. An additional fee of \$1,500.00 will be charged for all Winter burials, both traditional casket, and cremation burials. Winter is defined as anytime the ground is frozen and needs to be thawed with the grave heater to open the grave.
- E. No burials will be permitted on New Year's Day, Good Friday, and Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
- F. If burial is requested and excavation is performed, AND the burial is canceled by no fault of the Township, half of the original fee for that burial will be charged.

Purchase, and Sale:

- All burials and purchases of sites must be arranged with and by the Sexton. No interment may take place without the notification and approval of the Sexton.
- All purchased sites must be paid by check, payable to the Harris Township.
- All purchased sites require a Deed that will be drawn up by the Sexton and signed at monthly Board Meetings by the Board. Deeds must be recorded with the Itasca County Recorder's Office. The recording fee, currently of \$46 is required in addition to the fee for the site purchased at the time of sale, payable to Harris Township.
- All payments must be made to the Sexton or funeral home. The original Deed will be mailed to the purchaser after being recorded with Itasca County and a copy filed with the Township.

Available lots may be viewed on the Harris Township web page by clicking the Cemetery tab at the top of the website home page. These will be updated to the website twice a year, effective January 1, 2019.

https://www.harristownshipmn.org/ or by contacting the Sexton for an appointment.

- A maximum of four (4) sites may be purchased per person, per deed.
- Deeds CAN NOT be transferred, assigned or pledged to another interest without the consent of the Town Board. (Does not include family placed in family-owned sites.)
- Private sale of burial sites is prohibited.
- The Sexton maintains the authority to discontinue sale with Board approval of a particular section, block or lot area to ensure the space for those who have pre-purchased sites is adequate.
- Section 1 sites may be prohibited from full casket burials.

Site/Burial Regulations:

- All burials must be arranged with the Sexton. No interments may take place without the Sexton approval.

- Vaults are required for all traditional full casket burials. Vaults are not required for cremations.
- Cremation remains are not allowed to be placed or spread above ground. Cremation remains, if in an urn and part of the headstone, is allowed.
- All excavating of sites will be performed by the Harris Township Cemetery Maintenance. No personal excavating is allowed. A minimum of 4 weekdays is essential during winter months to prepare the site and 2-3 weekdays during summer months. (Not to include the day of the request.)
- Times may need to be adjusted depending on the frost depth and shall be communicated with the funeral home.
- Each site purchased/ owned may hold 1 full adult traditional burial complete with a vault and 4 cremation urns above. Full traditional burials should be placed prior to a cremation in the site owned or you will be referred to the disinterment process and fees. Two Infant traditional burials may be placed on the same level to allow 4 cremations above. This is the only adjustment made to the allowance of burials to be placed in each site purchased or owned.
- No burials above ground will be permitted.
- Prior to any burials taking place, a burial permit, disposition, or death certificate must be received by the Sexton.
- Personal excavations of the gravesites are strictly prohibited.

Disinterment:

- If a disinterment is requested of cremation or traditional burials- please refer to a funeral home to facilitate the process. All fees will be the responsibility of the requester and must be paid in advance.

Headstone, Foot Stones, Markers:

- Only one upright Headstone may be placed per site purchased. These will be marked by the Harris Township Cemetery Maintenance and laid by a licensed monument company.
- Up to 4 markers are allowed, on a burial site, for cremations.
- The placement of foot stones or foot markers may be placed by Harris Township maintenance at the hourly rate of the maintenance, if requested by a family. The charge will depend on the estimated time and number of Township staff required to place said markers and foot stones.

- Headstones taller than 4 feet are not allowed. Headstones for a couple may be up to 4 feet tall and 2 feet wide.
- ONLY Veteran Foot markers received from the Itasca County Veterans Office will be placed by the Harris Township Cemetery Maintenance Department free of charge.
- If you plan to purchase a headstone, foot stone, or flat marker, independent of a licensed monument company, any headstone, foot stone and flat marker, not purchased through a licensed monument company must be installed by a licensed monument company. Be aware there are restrictions on size and placement of any grave/monument marker placed in the cemetery.
- All headstones, foot stones, and flat markers, above ground level must be placed on a foundation.
- Homemade headstones, foot stones, and flat markers are prohibited, and will be removed.
- Harris Township shall not be responsible or liable for any loss, damage, vandalism, upkeep, or act of Mother Nature to any headstone, foot stone, or flat marker. If damaged, or if blight is caused by monument or marker maker, the township will attempt to contact the owner. If unsuccessful, the head, stone, foot stone, and flat marker will be removed from the cemetery.

Trees, Flowers and Ornaments:

- There shall be no planting of shrubs, plants or trees on cemetery grounds. Effective May 1, 2024, all existing shrubs, plants and trees will be removed by the order of the Harris Township Board. Any tree that is currently on grounds is subject to removal in the event of needing to be removed for burial excavation, maintenance, or death of the tree; or subject to being planted in violation of the policies placed forward.
- Metals, brick, wire, wood, cement, rock, bottles, or borders of any kind are strictly prohibited around the perimeter of burial sites.
- Glass containers, wind chimes, bells, personal momentos and trinkets are strictly prohibited on the burial site by or on any headstones, foundations, foot stones or markers.
- Faded, disintegrated or broken artificial flowers will be removed.
- A Headstone Flower topper, and 1 Shepherds hook w/plant, and a solar light will be allowed to be placed next to a headstone/foundation on individual sites from April 1st – October 1st annually. Holiday decorations are allowed 1 week before and 1 week after the holiday and will be removed by maintenance after that time period.

- Flowers, decorations, stands or noisemakers are not the responsibility of Harris Township and may be removed at any time by order of the Harris Town Board, if there is interference with mowing, maintenance procedures, OR encroaching on other sites is violated. Wind chimes, and spinners are not allowed at gravesites or hung in trees and will be removed if violated. All flowers and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery.
- Removal of remaining flowers and decorations after October 1st will be removed by the order of the Harris Town Board. We strongly encourage the use of sturdy and durable shepherd hooks and plants to avoid being tossed around in the wind and to withstand the Minnesota seasons. After October 1st, all plants, decorations/ornaments will be placed, by section, on township trailers for up to 1 week after removal for owners to retrieve.
- Special ornamentation may take place for a full 7 days after a burial anytime of the year. By the order of the Harris Town Board, special ornamentation remaining after this period will be removed.
- All persons are strictly forbidden from cutting any tree, shrub, or plant, from marring or defacing, any landmark, monument, marker, memorial or structure; or from defacing or littering the grounds, in anyway.

Disclosure:

The Harris Township Board reserves the right to make exceptions, suspensions, or modifications of any of the policies and regulations set forth that may cause undue hardship of a pre-owned site or error of its doing, and such shall not affect the policies and regulations of the general application set forth.

Sections 1, 2, and 3 Burial Sites

- Sections 1 and 2 of the Cemetery sites are 8 ft. long x 4 ft. wide.
- Section 3 of the Cemetery sites are 10 ft. x 4 ft. wide.
- Duplicate Deeds may be purchased from the Itasca County Recorder's Office for a small fee.
- Harris Township may purchase a cemetery site back from its owner. The request needs to be made in writing to the Sexton and a copy of the Deed must be included with the request. The Townships recording fee will be subtracted from your purchase price returned to the owner, and no burials may be in the site location. Subject to Board approval.
- Harris Township Cemetery will allow loved ones who choose cremation to be buried together in one urn. This should be done prior to either being placed in the site or you

- We do not allow the burial of pets at the Harris Township Cemetery.
- There is map on the website at <https://www.harristownshipmn.org/> under the Cemetery tab; it is a helpful tool in understanding the layout of the cemetery. It highlights each section, block and lot.
- As of January 1, 2019, the website will have links available under the Cemetery tab that will assist in viewing the locations available for sale; sites sold, and burial locations of loved ones. These will be updated bi-annually to the website.
- www.findagrave.com is a helpful site if you are unsure of the cemetery a loved one is buried.

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under the Cemetery tab; it is a helpful tool in understanding the layout of the cemetery. It highlights each section, block and lot.

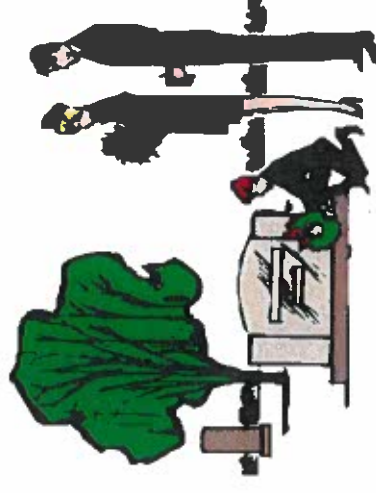
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- www.findagrave.com is a helpful site if you are unsure of the cemetery a loved one is buried.

Harris Township Cemetery Policy

Cemetery Sexton:

Terri Friesen 218-398-5033

harristownshipsexton@gmail.com



Amended August 13, 2003, July 27, 2005, June 20, 2006, July 11, 2007, December 12, 2012, September 25, 2013, December 10, 2014, May 13, 2015. October 22, 2017, November 8, 2017, May 9, 2018, October 24, 2018, September 22, 2021, June 8, 2022, July 13, 2022, April 10, 2024

Appendix H

CARETAKER HARRIS TOWNSHIP

Job Description: The position of Caretaker is to take care of hall rentals for family gatherings, birthdays, showers, weddings, anniversaries, meetings, etc. Duties include, but are not limited to reserving and scheduling the town hall for constituents (resident, and non-resident); meeting with renter to get lease agreements (for rentals) signed, receiving rental and deposit fees, signing out keys, going over policies regarding renter responsibilities of cleaning hall after rental; follow up at the hall after renter concludes their reservation, and prepping the hall for the next renter; inventory and ordering of cleaning supplies, and other items needed for the hall; preparing monthly Rental Register, Monthly Pay Request, and monthly Town Hall Report for Regular Township Board Meetings; dusting drapes, windowsill; wiping and sanitizing chairs, tables, water fountain; cleaning microwave, stove, and inside cupboards/arranging cupboards; vacuuming, laundering towels, etc., cleaning and sanitizing bathrooms, toilets, mirrors, inside windows, and perform other duties as assigned.

- 1) All key meetings must take place in the hall;
- 2) All damage deposits given back to the renter must be done at the end of every month;
- 3) Deposits returned need to be completed at the hall, and not delivered or mailed;
- 4) Any renter who does not get his/her deposit back, should be noted, and not rented to them again; (in separate book)
- 5) Color of key should be noted on the lease agreement and in the rental book, and checked off, when returned.
- 6) All rent monies, checks, etc must be given to the Clerk at the end of each month, along with a copy of their lease agreement.
- 7) Monthly renter register and monthly hall report must be turned into the Clerk at the end of every month for the board agenda.
- 8) There are no exceptions with regard to lease agreements, and the above.
- 9) Calls, texts, emails to potential renters must be returned as soon as it is possible.
- 10) Texts messages are sent to the Chair and Clerk when reservations are made by a constituent.

Pavilion: The Caretaker is in charge of renting out the pavilion.

- 1) Calls, text messages and emails are received from constituents that want to reserve the Pavilion at Crystal Park.
- 2) When reservations are made, the Caretaker notifies the board of rentals.
- 3) The Caretaker also posts a monthly calendar at the Pavilion on the message board.

Hours of work: Hours range anywhere from 10-25 per month, and depend on the amount of renters reserving the town hall (on a monthly basis). Work times also vary, depending on when the hall is reserved, when you are meeting with renters, and when you are prepping the town hall for the next renter.

Minimum Qualifications: must have good cleaning experience (to include but not limited to sweeping, vacuuming, mopping, dusting, organizing and cleaning cupboards, sinks, bathrooms, and toilets, etc); must be flexible, and be able to prioritize, juggle, and organize hall rental calendar, phone calls and text messages from constituents; must have a good work ethic; must be extremely reliable and dependable;

must have a valid drivers license and means of transportation; must be able to take and follow direction, procedures, policies; and must be able to work well with others. Computer experience is not mandatory, but is highly recommended. Must be able to pass a background check, and reference check. Individual chosen will serve a 90 day probation.

Payment Request - Clerk
 Harris Township
 Itasca County

Name: Kelly Derfler

Date	Description	# Hours	Rate	Amount
Monthly	Clerk Salary- \$400.00/month	0.5	\$400.00	\$200.00
4/10/2024	Brd Meeting	1	\$60.00	\$60.00
Hours Covered Under Stipend				
4/7/2024	agenda packet prep	1.75		
4/8/2024	check email	0.25		
4/9/2024	check email	0.25		
4/10/2024	board meeting prep	1		
4/10/2024	post meeting filing, scanning, updates to website and sharepoint	0.75		
4/11/2024	check email	0.25		
4/12/2024	check email	0.25		
4/13/2024	check email	0.25		
4/15/2024	4/10 brd minutes	1.75		
4/16/2024	check email	0.25		
4/17/2024	agenda text, check email	0.25		
4/18/2024	scan old agenda packets	0.5		
4/19/2024	pick up mail and log (mileage)	0.5		
4/19/2024	agenda prep	1		
4/19/2024	4/18 work session minutes	1.25		
Additional Hourly Work				
4/18/2024	work session re: casper, wendigo, arpa, mishawaka 5-5:30pm	0.5	\$19.00	\$9.50
TOTALS		10.75		\$269.50
Reimbursements				
4/16/2024	bank deposit	35.50	\$ 0.670	\$23.79
4/19/2024	pick up mail, hall	37.00	\$ 0.670	\$24.79
			\$ 0.670	\$0.00
			\$ 0.670	\$0.00
	Other reimbursement items			Amount
<i>Total reimbursements requested:</i>				\$48.58

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature

Kelly Derfler

Date

4/19/24

Payment Request - Sexton
Harris Township
Itasca County

Name: Terri Friesen

4/6/24 to 4/19/24

Date	Description	# Hours	Rate	Amount
4/8/2024	cemetery question - shepards hook	0.5	\$16.00	\$8.00
4/12/2024	cemetery deeds	1.5	\$16.00	\$24.00
4/15/2024	burial (Littell)	2	\$16.00	\$32.00
4/17/2024	VA Office for marker	1	\$16.00	\$16.00
4/19/2024	Maki family grave - service center	2	\$16.00	\$32.00
TOTALS		7		\$112.00
Reimbursements:				
	Description:			Amount
<i>Total reimbursements requested:</i>				\$0.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

4/19/2024 | _____
Signature Terri Friesen

**Harris Township
Pay Request**

	General	Equipment	Road/Bridge	Cemetery	Recreation	Building/G rounds	PTO	TOTAL
Date	100	200	300	400	500	600		
8-Apr	4	4						8
9-Apr	4.5				3.5			8
10-Apr	4		4					8
11-Apr	4		4					8
15-Apr	0.5		7.5					8
16-Apr		1	4		3			8
17-Apr		3	4	1				8
18-Apr	0.5	2	2	3.5				8
19-Apr				3.5				3.5
								0
								0
								0
								0
								0
								0
								0
								0
Total Hours	17.5	10	25.5	8	6.5	0		67.5
Portion	25.9%	14.8%	37.8%	11.9%	9.6%	0.0%		1
								0
								0
								0

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Marlin Herbert
Signature

4/19/2024
Date

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
*** STATEMENT OF ACCOUNT ***
PERIOD ENDING 3/31/24

ACCOUNT NUMBER: 1000003580

Payment Amount: _____

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

Please return this portion with your payment.

DATE	TRANSACTION	CREDITS	CHARGES	BALANCE
	BALANCE FORWARD			652.60
3-04-2024	INVOICE #0001-11749435		37.27	689.87
3-05-2024	INVOICE #0001-11750904		14.38	704.25
3-06-2024	INVOICE #0001-11751513		169.99	874.24
3-11-2024	INVOICE #0001-11756339		44.97	919.21
3-18-2024	PAYMENT-THANK YOU	652.60		266.61

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL AMOUNT DUE
266.61				266.61

PLEASE REMIT PAYMENT
BY 4/25/24
TO

THANK YOU FOR
SHOPPING AT
L&M SUPPLY

L & M Supply, Inc.
P.O. Box 280
Grand Rapids, MN 55744-0000
218/326-9451

PLEASE REFER ALL QUESTIONS CONCERNING
YOUR ACCOUNT TO OUR CORPORATE OFFICE:
* P.O. Box 280 *
* Grand Rapids, MN 55744 *
* 218/326-9451 *

RECEIVED
4/19/24



INVOICE

1606 6th Ave SW
Jamestown, ND 58401
Phone: 800-437-9770

Please Remit Payment To:
Newman Signs, Inc.
PO Box 1728
Jamestown, ND 58402

Invoice #: TRFINV053075
Customer #: HAR-03-024

Bill To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

Ship To:

HARRIS TOWNSHIP
20876 WENDIGDO PARK RD
GRAND RAPIDS MN, 55744

RECEIVED
4/19/24

Header Note: ***** PLEASE RUSH *****
***** THANK YOU, MIKE!! Jon *****

Invoice Date	Sales Person	Terms
4/2/2024	Jon Johnson	Net 30
Order Date	Purchase Order Number	Order Number
3/28/2024	VERBAL MIKE	TRFORD054659

SEQ	Item Number/Cost Code/Description/Note	Qty.	Shipped Qty.	Unit Price	Extended Price
1	SPECIALTRAFFIC T-DP024024/213A (24X24-.080-1 POST STD/STD RAD-S/F-HIP- B/W-WITH BORDER-SEE ATT) (1 EA) RESTRICTED ROAD AHEAD .5 MILE 5 TON AXLE WEIGHT	1.00	1.00	48.95	48.95
2	FREIGHT-TRAFFIC FREIGHT TRAFFIC SALES	1.00	1.00	10.20	10.20
3	SURCHARGE - TRAFFIC RUSH SURCHARGE	1.00	1.00	12.24	12.24

Subtotal:	71.39
Tax:	0.00
Payments :	0.00
Total :	<u>71.39</u>



NORTHLAND PORTABLES

Where we ALWAYS have a CLEAN seat for you!

52 Horseshoe Drive
 Grand Rapids MN 55744
 218-326-1662
 northlandportablesmn.com
 carol@northlandportablesmn.com

Invoice

Date	Invoice #
4/4/2024	27610

RECEIVED
4/19/24

Bill To:

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

Job Site:

Crystal Park,
 Cemetery
 Wendigo Park
 LaPlant BL
 TroopTown BL & Mishawaka BL

P.O. No.	Terms	Net 30	Due Date	5/4/2024
Description	Quantity	Rate	Amount	
ADA Compatible Handicapped Portable Restroom Rental - February 27 - March 26, 2024 = 4 Weeks				
Weekly Rental - ADA Compatible Handicapped Restroom	3	20.00	60.00	
Weekly Cleaning, Pumping, and Disposal	3	80.95	242.85	
Weekly Winterization Fee - Beginning 10/23/2023 X 3 Units	12	17.50	210.00	
Standard Portable Restroom Rental - March 1 - March 31, 2024 = 4 Weeks				
Weekly Rental - Standard Restroom	3	20.00	60.00	
Weekly Cleaning, Pumping, and Disposal	3	53.35	160.05	
Weekly Winterization Fee - Beginning 10/23/2023 X 3 Units	12	8.75	105.00	
Thank you for your business. Like us on Facebook!			Subtotal	\$837.90
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.			Sales Tax (6.875%)	\$0.00
			Total	\$837.90
An extra 3.5% convenience fee will be added onto all credit/debit card transactions.			Payments/Credits	\$0.00
			Balance Due	\$837.90

STOKES

Printing • Office Supplies & Equipment

421 N.W. 1st Avenue • Grand Rapids, MN 55744

Phone 218-326-9685 • FAX 218-326-9708

"Serving the area over eighty years"

P.O. # _____ Date 4/16/24
 Name Harrier Township
 Address _____

CASH	CHARGE <input checked="" type="checkbox"/>	ROA	CREDIT	Terms 10 Days EOM
QUANTITY	DESCRIPTION		PRICE	AMOUNT
2	Pauper Boxes #703		8.75	17.50

SALES TAX _____
 TOTAL \$ 17.50

All claims and returned goods MUST be accompanied by this bill
 Accounts 30 days past due subject to Finance Charge of 1.5%
 Per Month (18% Per Year) on unpaid balance

Nº. 120548

Nancy
 Received By _____



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
 Harris Township, MN
 Attn: Nancy Kopacek
 20876 Wendigo Park Road
 Grand Rapids, MN 55744
 United States

Date	Invoice
04/18/2024	147110
Account	
HT0008	

Terms	Due Date	PO Number	Reference
Net 10	04/28/2024		Monthly Billing for April

Contract Details	Quantity	Price	Amount
Agreement CW Tool Only Services Agreement			
Advanced Endpoint Detection and Response - Per Device	9.00	\$7.00	\$63.00
Credit for pre-paid Antivirus services with 5 Year Managed Agreement - Per Device	6.00	-\$2.00	-\$12.00
Microsoft 365 Business Standard - NCE Annual Commitment	8.00 2	\$12.50	\$100.00 25
CW Tool Only for Workstation Management - Per Workstation	3.00	\$21.00	\$63.00
Total Contract Details:			\$214.00

<p>Make checks payable to VC3 Inc</p> <p>Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804</p> <p>visit www.vc3.com/pay-invoice to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com.</p> <p>Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132</p>	Invoice Subtotal:	\$214.00
	Sales Tax:	\$0.00
	Invoice Total:	\$214.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$214.00

~~75.00~~
139.00
~~11.00~~
128.00 due

previc
 check

March bill:
 \$214.00
 - 150.00 overcharged Jan/Feb
 - 75.00 overcharged Mar

 - 91.00 credit left for April invoice

Customer Information


XEROX CORPORATION
PO BOX 660501
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number
Special Reference

xerox™

RECEIVED
4/19/24

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To:
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

8-4473

Contract Number
PAYABLE UPON RECEIPT
Terms Of Payment

04-01-24
Invoice Date
021015337
Invoice Number
725542070
Customer Number

Please contact us with your customer number at xeroxinvenrollments@xerox.com if you would like your invoices emailed.

C8155H XEROX C8155H SER.# EHQ-217458
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

Invoice

METER USAGE	METER READ 02-21-24 TO	METER READ 03-21-24	NET COPIES
TOTAL BLACK	83456	85802	2346
TOTAL COLOR	60666	63915	3249
METER CHARGES			
TOTAL BLACK	2346		
BLACK BILLABLE PRINTS	2346	.005000	11.73
TOTAL COLOR	3249		
COLOR BILLABLE PRINTS	3249	.055000	178.70
NET PRINT CHARGE			190.43

1 LINE FAX SER.# FAX-1LINE INCL
OFFICE FINISHER SER.# OFC-81 INCL

SUB TOTAL 190.43

TOTAL 190.43

THIS IS A 60 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
HARRIS TOWNSHIP HALL
21998 AIRPORT RD
GRAND RAPIDS MN
55744

Bill To
HARRIS TOWNHALL
RD
20876 WENDIGO PARK
GRAND RAPIDS MN
55744

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 802555
CHICAGO IL
60680-2555



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

08-698-9717 1 725542070 021015337 04-01-24 THIS AMOUNT
RF018507 S 110120
03 6R7G 4D68 H A7310 5933 2 115

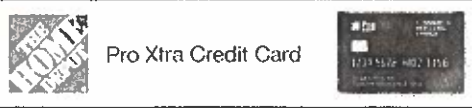
\$190.43
VMN99

202100008070060 0210153376 0300190432 272554207060

Payment

Account Statement

Commercial Account
HARRIS TOWNSHIP



Customer Service:
homedepot.com/mycrc
Account Inquiries:
1-800-685-6691 (TTY: 711) Fax 1-800-266-7308

Account Number: [REDACTED]

Summary of Account Activity

Previous Balance	\$0.00
Payments	-\$0.00
Credits	-\$0.00
Purchases	+\$211.40
Debits	+\$0.00
FINANCE CHARGES	+\$0.00
Late Fees	+\$0.00
New Balance	\$211.40

Payment Information

Current Due	\$50.00
Past Due Amount	+ \$0.00
Minimum Payment Due	= \$50.00
Payment Due Date	05/03/24
Amount to pay to avoid incurring finance charges	\$211.40

Send Notice of Billing Errors and Customer Service Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790345, St. Louis, MO 63179-0345

Credit Limit	\$7,500
Credit Available	\$7,288
Closing Date	04/07/24
Next Closing Date	05/08/24
Days in Billing Period	30



4 Cards – 1 Account
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Visit your local The Home Depot® store.



RELOADABLE
Redeem and Reload
In Store and Online

Important Changes: Our Privacy Notice has changed and can be found at www.citi.com/privacy.

Please note that if we received your pay by phone or online payment between 5 p.m. ET and midnight ET on the last day of your billing period, your payment will not be reflected until your next statement.

TRANSACTIONS

Trans Date	Location/Description	Reference #	Amount
04/02	CARD ENDING 7849 MICHAEL SHACK THE HOME DEPOT GRAND RAPIDS MN	4025066	\$ 211.40

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 6

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.



P.O. Box 790411
St. Louis, MO 63179

Your Account Number: [REDACTED]



Your Account is enrolled in AutoPay. Your next AutoPay payment of \$211.40 will be deducted from your bank account on 05/03/2024. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.

Payment Due Date	May 3, 2024
New Balance	\$211.40
Past Due Amount	\$0.00
Minimum Payment Due	\$50.00
Amount Enclosed:	\$

Statement Enclosed

Please see reverse side to change your address.
Make Checks Payable to ▼

00007212 1 G3501466 DTF 00007212



HARRIS TOWNSHIP
MARGARET CLAYTON
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

**N0007212

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614



00007212 1 G3501466 DTF 00007212

Account Ending ir

TRANSACTIONS (cont.)

Trans Date	Location/Description	Reference #	Amount
		TOTAL CARD ENDING 7849	\$ 211.40

FINANCE CHARGE SUMMARY				
Type of Balance	Annual Percentage Rate (APR)	Daily Periodic Rate	Balance Subject to Finance Charge	Finance Charge
PURCHASES				
REGULAR REVOLVING CREDIT PLAN	21.99%	0.06024%	\$0.00	\$0.00

PURCHASE HISTORY	
Year to Date	\$346.13
Life to Date	\$33,348.00

Get the Most out of Pro Xtra

DOWNLOAD THE HOME DEPOT APP

Track spending, earn toward Perks and more in the app.



Save on Tile, Tools, and Materials to Complete the Job from Start to Finish

- Shop the brands Pros trust, like James Hardie, Custom Building Products, Daltille and more
- Order by the truckload
- Get job-site delivery as soon as next day



Shop and schedule quick delivery to the job site at homedepot.com/proflooring



519





Pro Xtra Credit Card



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT 32 - 2215317821
PO BOX 70614
PHILADELPHIA, PA 19176-0614

INVOICE DETAIL

BILL TO:
Acct:
Card:

SHIP TO:
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Amount Due:	Trans Date:		Invoice #:
\$211.40	04/02/24		4025066
PO:		Store: 2834, GRAND RAPIDS, MN	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
6X6-8FT #2 PT CEDAR-TONE GC_CS	10000063130002000005	5 0000 EA	\$42.28	\$211.40
SUBTOTAL				\$211.40
TAX				\$0.00
TOTAL				\$211.40

73112



NNNN

Lake Country Power

26039 Bear Ridge Drive
Cohasset, MN 55721

A Touchstone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959

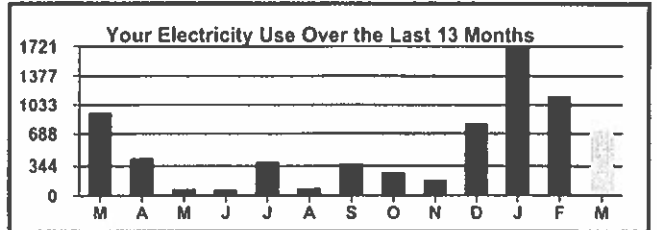
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 255

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



"SmartHub is a handy tool for your membership with LCP: report outages, get notifications and view energy use patterns. Sign up for free today!"

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	227.89
PAYMENT 04/01/2024	-227.89
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	USAGE	DESCRIPTION	
40	20032435	04/01 -03/01	29933	29206	1	727	ENERGY CHARGE @ .135900	98.80
30						80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	48.00 14.00
							TOTAL CHARGES THIS STATEMENT	160.80
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 04/30/24								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500567550	WENDIGO WARMING HOUSE		(218) 327-8759		04/10/2024	04/30/2024	160.80	

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 1
Due Date: 04/30/2024 Net Due: 160.80
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550040110000160800000160803

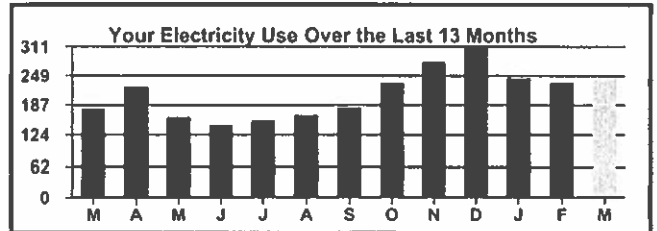
NNNN



26039 Bear Ridge Drive
Cohasset, MN 55721

A Touchstone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop



"SmartHub is a handy tool for your membership with LCP: report outages, get notifications and view energy use patterns. Sign up for free today!"

4 266

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	82.14
PAYMENT 04/01/2024	-82.14
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTIPLIER	CODE	USAGE	DESCRIPTION	
40	20029365	04/01 -03/01	9379	9138	1		241	ENERGY CHARGE @ .135900	32.75
								SERVICE AVAILABILITY CHG:	48.00
								TOTAL CHARGES THIS STATEMENT	80.75
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 04/30/24									
METER READ AUTOMATICALLY									
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due		
500602100	CEMETARY		(218) 327-8759		04/10/2024	04/30/2024	80.75		

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 1
Due Date: 04/30/2024 Net Due: 80.75
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100040110000080750000080757



NNNN



26039 Bear Ridge Drive
Cohasset, MN 55721

A TrueSource Energy Cooperative

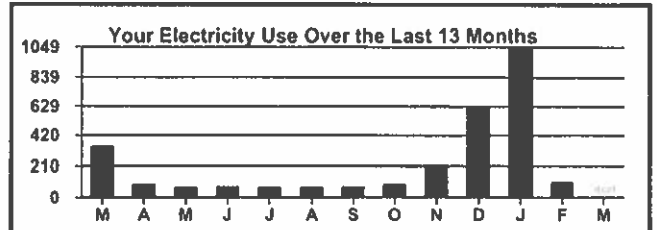
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4 256

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



"SmartHub is a handy tool for your membership with LCP: report outages, get notifications and view energy use patterns. Sign up for free today!"

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	64.49
PAYMENT 04/01/2024	-64.49
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION								
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	USAGE	DESCRIPTION	
40	20028472	04/01 -03/01	16724	16643	1	81	ENERGY CHARGE @ .135900	11.01
							SERVICE AVAILABILITY CHG:	48.00
							TOTAL CHARGES THIS STATEMENT	59.01
DO NOT PAY-AUTOMATIC WITHDRAWAL ON 04/30/24								
METER READ AUTOMATICALLY								
Account Number	Service Address		Phone Number		Bill Date	Due Date	Net Amount Due	
500571150	CRYSTAL SPRINGS RD		(218) 327-8759		04/10/2024	04/30/2024	59.01	

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 1
Due Date: 04/30/2024 Net Due: 59.01
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500571150040110000059010000059019



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	986510508-00001	05/04/24
Change your address at http://sso.verizonenterprise.com	Invoice Number	9961561062

KEYLINE



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Quick Bill Summary

Mar 13 – Apr 12

Previous Balance <i>(see back for details)</i>	\$164.19
Payment – Thank You	-\$164.19
Balance Forward	\$0.00
Monthly Charges	\$160.23
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$1.38
Taxes, Governmental Surcharges & Fees	\$2.52
Total Current Charges	\$164.13

Total Charges Due by May 04, 2024

\$164.13

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date April 12, 2024
Account Number 986510508-00001
Invoice Number 9961561062

Total Amount Due

Deducted from bank account on 05/01/24
DO NOT MAIL PAYMENT

\$164.13

PO BOX 16810
NEWARK, NJ 07101-6810



99615610620109865105080000100000016413000000164139



Invoice Number Account Number Date Due Page
9961561062 986510508-00001 05/04/24 2 of 9

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$164.19
Payment - Thank You	
Payment Received 04/01/24	-164.19
Total Payments	-\$164.19
Balance Forward	\$.00

Total Amount Due will be deducted from your bank account on 05/01/24

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number: 9961561062
 Account Number: 986510508-00001
 Date Due: 05/04/24
 Page: 3 of 9

Overview of Shared Usage

Participating Lines as of 04/12/24	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	1,200	25	0

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$64.09	--	--	\$52	\$84	--	\$65.45	--	7	154,942KB	--	--	--
218-244-5247 Maintenance Harris	5	\$48.07	--	--	\$43	\$84	--	\$49.34	4	--	15,366KB	--	--	--
218-398-5033 Caretaker Harris	7	\$48.07	--	--	\$43	\$84	--	\$49.34	21	45	57,449KB	--	--	--
Total Current Charges		\$160.23	\$0.00	\$0.00	\$138	\$252	\$0.00	\$164.13						



Invoice Number Account Number Date Due Page
 9961561062 986510508-00001 05/04/24 4 of 9

Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400 04/13 - 05/12 64.09
\$64.09

Usage and Purchase Charges

Messaging		Allowance	Used	Billable	Cost
Text (03/13 - 04/12)	<i>messages</i>	unlimited	1	--	--
Picture & Video - Sent (03/13 - 04/12)	<i>messages</i>	unlimited	6	--	--
Total Messaging					\$.00

Data		Allowance	Used	Billable	Cost
Kilobyte Usage (03/13 - 04/12)	<i>kilobytes</i>	unlimited	154,942	--	--
Total Data					\$.00

Total Usage and Purchase Charges \$.00

Surcharges

Fed Universal Service Charge	.36
Regulatory Charge	.16
\$.52	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
\$.84	

Total Current Charges for 218-244-1811 \$65.45



Invoice Number Account Number Date Due Page
 9961561062 986510508-00001 05/04/24 5 of 9

Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Beginning on 09/19/12:
 25% Access Discount

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	04/13 – 05/12	64.09
25% Access Discount	04/13 – 05/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Shared (03/13 – 04/12)	<i>minutes</i>	400 (shared)	4	--	--
Night/Weekend (03/13 – 04/12)	<i>minutes</i>	unlimited	1	--	--
Total Voice					\$0.00

Data		Allowance	Used	Billable	Cost
Kilobyte Usage (03/13 – 04/12)	<i>kilobytes</i>	unlimited	15,366	--	--
Total Data					\$0.00

Total Usage and Purchase Charges **\$0.00**

Surcharges

Fed Universal Service Charge	.27
Regulatory Charge	.16
	\$.43

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	.84
	\$.84

Total Current Charges for 218-244-5247 **\$49.34**



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Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
3/24	7:25P	218-327-5700	Off-Peak	N&W	Grand Rapi MN	Incoming CL	1	---	---	---
3/25	8:19P	218-327-5700	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	---	---	---
3/26	7:36A	218-327-5700	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
4/03	3:58P	507-668-0935	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---



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Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Beginning on 01/08/16:
 25% Access Discount

Have more questions about your charges?
 Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Americas Ch Email & Data 400	04/13 - 05/12	64.09
25% Access Discount	04/13 - 05/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Shared (03/13 - 04/12)	minutes	400 (shared)	21	---	--
Mobile to Mobile (03/13 - 04/12)	minutes	unlimited	8	---	--
Night/Weekend (03/13 - 04/12)	minutes	unlimited	2	---	---

Total Voice \$.00

Messaging		Allowance	Used	Billable	Cost
Text (03/13 - 04/12)	messages	unlimited	34	---	--
Unlimited M2M Text (03/13 - 04/12)	messages	unlimited	10	---	--
Picture & Video - Sent (03/13 - 04/12)	messages	unlimited	1	---	--

Total Messaging \$.00

Data		Allowance	Used	Billable	Cost
Kilobyte Usage (03/13 - 04/12)	kilobytes	unlimited	57,449	---	--

Total Data \$.00

Total Usage and Purchase Charges \$.00

Surcharges

Fed Universal Service Charge	.27
Regulatory Charge	.16
\$.43	

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	.84
\$.84	

Total Current Charges for 218-398-5033 \$49.34



Detail for Caretaker Harris: 218-398-5033

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
3/18	11:21A	218-969-7841	Peak	M2MAllow	Duluth MN	Hibbing MN	5	---	---	---
3/19	4:15P	218-969-7841	Other	Wi-Fi	WiFi CL	Hibbing MN	4	---	---	---
3/19	4:20P	707-217-1568	Other	Wi-Fi	WiFi CL	Santa Rosa CA	6	---	---	---
3/20	2:23P	218-969-7841	Other	Wi-Fi	WiFi CL	Hibbing MN	1	---	---	---
3/22	2:08P	218-259-1551	Peak	PlanAllow	Duluth MN	Coleraine MN	4	---	---	---
3/23	4:25P	218-259-0403	Other	Wi-Fi	WiFi CL	Coleraine MN	1	---	---	---
3/23	5:00P	218-969-7841	Other	Wi-Fi	Grand Rapi MN	Incoming CL	2	---	---	---
3/24	9:19A	218-969-7841	Off-Peak	M2MAllow	Grand Rapi MN	Hibbing MN	2	---	---	---
3/25	2:23P	218-398-8873	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
3/25	2:29P	218-398-8873	Other	Wi-Fi	Grand Rapi MN	Incoming CL	2	---	---	---
3/26	4:32P	218-969-7841	Other	Wi-Fi	WiFi CL	Hibbing MN	3	---	---	---
3/26	5:15P	218-398-8873	Other	Wi-Fi	WiFi CL	Grand Rpds MN	1	---	---	---
3/29	4:49P	218-259-1551	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	1	---	---	---
3/29	4:57P	218-259-1551	Other	Wi-Fi	Grand Rapi MN	Incoming CL	6	---	---	---
3/30	1:27P	218-244-9580	Other	Wi-Fi	Grand Rapi MN	Incoming CL	2	---	---	---
4/02	4:56P	218-256-1833	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
4/02	6:40P	218-256-1833	Other	Wi-Fi	WiFi CL	Coleraine MN	3	---	---	---
4/04	11:05A	218-256-8542	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	---	---	---
4/04	8:07P	320-905-2504	Other	Wi-Fi	Grand Rapi MN	Incoming CL	5	---	---	---
4/06	11:29A	218-256-0854	Off-Peak	N&W	Grand Rapi MN	Incoming CL	2	---	---	---
4/06	7:36P	218-244-3688	Other	Wi-Fi	WiFi CL	Coleraine MN	8	---	---	---
4/08	12:11P	218-316-4433	Peak	PlanAllow	Grand Rapi MN	Brainerd MN	3	---	---	---
4/09	1:41P	218-327-2858	Other	Wi-Fi	WiFi CL	Grand Rpds MN	2	---	---	---
4/09	1:45P	218-259-1790	Other	Wi-Fi	WiFi CL	VM Deposit CL	2	---	---	---
4/09	3:24P	218-483-2051	Other	Wi-Fi	Grand Rapi MN	Incoming CL	1	---	---	---
4/09	3:39P	218-326-1497	Other	Wi-Fi	Grand Rapi MN	Incoming CL	32	---	---	---
4/09	4:29P	218-259-1790	Peak	PlanAllow	Grand Rapi MN	Incoming CL	8	---	---	---
4/11	6:31P	218-326-3256	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	5	---	---	---