

Madam Chair Peggy Clayton
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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING

June 14, 2023 at 7:30pm
Minutes

Present: Madam Chair Clayton, Vice Chair Schack, Supervisor Davis, Supervisor Gilbert, Supervisor Kelley; Treasurer Kopacek, Clerk Derfler

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes Minutes of May 10, 2023, Regular Board Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the May 10, 2023 Regular Board Meeting. Ayes-5; Nays-0. Motion carried.

Minutes of May 31, 2023 Work Session Minutes Re: Mishawaka Landing, Parcel 3 Land Sale, and Golf Crest Dr.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the May 31, 2023 Work Session Re: Mishawaka Landing, Parcel 3 Land Sale, and Golf Crest Dr. Ayes-5; Nays-0. Motion carried.

Additions and Corrections

There were no additions or corrections to the agenda.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the agenda. Ayes-5; Nays-0. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda Zoning Land Use Permits SSTS Permits

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Consent Agenda as delineated above. Ayes-5; Nays-0. Motion carried.

Roads

Roads Update

Supervisor Kelley stated that gravel roads are dusty from the lack of rain, but overall are in good shape. Sunny Beach Road has been striped. There are driveway tie-ins and shoulder work still to be completed.

Sunny Beach Road Pay App #6

Supervisor Kelley shared the latest pay request. The grant of \$1.25 million for the project has been expended and the remainder will be the responsibility of the township.

Construction Progress Reporting Survey for June 2023

A construction progress reporting survey for June 2023 was provided by Supervisor Kelley.

Dust Control

Supervisor Kelley stated that dust control is complete on all roads, other than Jane Lane. Gravel will likely be added to Jane Lane, then dust control will go on after.

Wendigo Park Circle

Supervisor Kelley stated that he received a call from a resident asking when Wendigo Park Circle would have dust control applied. The contract for 2023 was approved by the board and dust control has been applied to the roads. After further discussion, the board will review at their Spring Road Tour.

Seal Coating Quote

Supervisor Schack reviewed the proposed list of roads to have cracks sealed. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Supervisor Schack to move forward with pursuing quotes for crack sealing of the proposed list of roads. Ayes-5; Nays-0. Motion carried.

Recreation

Mishawaka Landing Update

Supervisor Schack stated that the DNR has removed trees at the landing to prepare for the project. He also received clarification from Kacie, affirming that the DNR would either be doing the work or paying to have the work completed. Discussion followed. The project is targeted to be starting in July.

Correspondence

Itasca County Township Association Minutes of May 8, 2023

Informational.

Itasca County Agricultural Association Thank You Letter

Informational.

ElderCircle Thank You Letter

Informational.

First Call for Help Thank You Letter

Informational.

MN Department of Health Report of Analytical Results

Informational.

Minnesota State Demographic Center Census

Informational.

Old Business

Wunderlich Purchase Agreement

The purchase agreement of vacant land between Jacob Wunderlich and Harris Township was presented to the board for approval for the sum of \$35,000.00. Date of closing will be on or before July 15, 2023. Real estate tax and closing costs will be covered by the buyer.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the purchase agreement for Parcel 3 as presented to the board. Ayes-5; Nays-0. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to allow Jacob Wunderlich access to the property prior to the closing of the transaction at his own risk. Ayes-5; Nays-0. Motion carried.

Resolution 2023-016

Chair Clayton read the proposed resolution in its entirety.

Madam Chair Clayton called for a Roll Call:

Supervisor Kelley:	Yes
Supervisor Gilbert:	Yes
Supervisor Davies:	Yes
Supervisor Schack:	Yes
Madam Chair Clayton:	Yes

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to adopt Resolution 2023-016, Re: Purchase Agreement of Parcel 3. Ayes-5; Nays-0. Motion carried.

ASV Repairs

Supervisor Kelley stated that the ASV tracks have been installed. The repairman found that the ASV needed new outer bearings and rear sprockets at an approximate cost of \$1,800.00. The board previously approved the cost of issues that were found while completing the track replacement.

Rides LLC Window Film Estimate

Chair Clayton provided the board with a quote from Rides LLC to install window film on the two front doors of the hall. The tinting will be mirrored from the outside and see-through from the inside.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the estimate of \$419.66 with Rides LLC to install window film on the front doors of the hall. Ayes-5; Nays-0. Motion carried.

New Business

Fight Blight

Chair Clayton stated that she has been contacted by several residents asking if Harris Township would be conducting a "Fight Blight" event.

Chair Clayton explained that the township would have to provide volunteer staff and advertise to residents about the event. The Environmental Services Department of Itasca County would provide the canisters for the event and dispose of the blight. The department will not take household garbage, televisions, paints, chemicals, or electronics.

Environmental Services would meet with the volunteers to explain the process. They would need an area large enough for roll-off trucks and space for the dumpsters. The number of days the event would run depends on whether volunteers are available for those days. The area would have to be secured during the night-time hours.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve moving forward with the planning of a Fight Blight event, with a work session to be scheduled at a later date. Ayes-5; Nays-0. Motion carried.

Treasurer's Report

Treasurer's Report for May 2023

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurer's Report for May 2023 with the corrected Schedule 1a Balance of \$2,827,014.88. Ayes-5; Nays-0. Motion carried.

Payment of Claims

Treasurer Kopacek presented the Claims List for approval.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the claims list #20993 through #21018, EFT 6142301 through EFT 6142309, and EFT 5312301 through EFT 5312303 in the amount of \$15,307.27. Claim 21000 was voided. Ayes-5; Nays-0. Motion carried.

The results of the audit of 2022 is available to publish along with the balance sheet and revenue and expense summary.

A motion was made by Chair Clayton and seconded by Supervisor Kelley to approve publishing the results of the 2022 Audit along with the 2022 Balance Sheet and Revenue and Expense Summary one time in the Grand Rapids Herald Review. Ayes-5; Nays-0. Motion carried.

Public Input

Ken Haubrich, of 28677 Norberg Drive, congratulated the board for completing the sale of the property.

He also requested that the board consider adding "share the road" signs on roads such as Wendigo Park Rd. and Sunny Beach Rd. Ken added that the share the road sentiment could be shared in the newsletter.

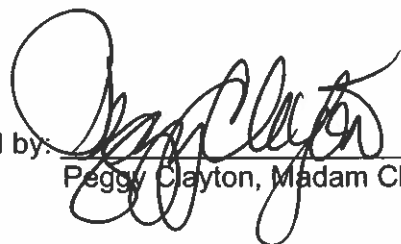
UPCOMING Events/Meetings

June 28, 2023	P and D Board Meeting	7:30 pm Town Hall
July 10, 2023	Itasca Township Association Mtg.	7:00 pm Town Hall
July 12, 2023	Regular Board Meeting	7:30 pm Town Hall
July 26, 2023	P and D Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Gilbert at 8:09 pm.

Prepared by: 
Kelly Derfler, Clerk

Signed by: 
Peggy Clayton, Madam Chair