

Madam Chair Peggy Clayton
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Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

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Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING July 12, 2023 at 7:30pm Minutes

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis and Kelley; Treasurer Kopacek, Clerk Derfler

Absent: Supervisor Gilbert

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of June 14, 2023, Regular Board Minutes

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the June 14, 2023 Regular Board Meeting. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Additions and Corrections

There were no additions or corrections to the agenda.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the agenda. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

There were no consent agenda items.

Roads

Roads Update

Supervisor Kelley stated that the roads are in good condition. The recent rain has helped suppress the dust. There have been several reports of dumping concrete and brush in ditches along Southwood Road, Sunny Beach Road, Romans Road, and Robinson Road.

Chair Clayton will update the Facebook page to address the dumping of concrete and brush in ditches.

Sunny Beach Road Update

Supervisor Kelley stated that the project is complete, with the exception of the steep curves on the banks that need to be repaired. Sarah, from SEH, requested a quote from Hawkinson for the repairs, which came in high. She recommended closing out the contract with Hawkinson and to continue requesting outside quotes. Discussion followed.

A motion was made by Chair Clayton and seconded by Supervisor Kelley to close the Sunny Beach Road contract with Hawkinson Construction. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Supervisor Kelley to request quotes for the remainder of the Sunny Beach Road project and bring forward to the July 26th Planning and Development meeting. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

2023 Road Projects

Supervisor Kelley stated that after speaking with Sarah from SEH, the projects of Aspen Drive, Mishawaka Shores, and repair of Mishawaka Road will be completed by Hawkinson Construction toward the end of August.

Crack Repair Quotes

Supervisor Schack reviewed the two bids received for crack repair from Barga Inc. and M.R. Paving and Excavating for the following roads: Cemetery, Little Crystal Lane, Tolerick Road, Robinson Road, Sunny Beach Road from Adair Road to the east, Field Crest Road, Wendigo Park Road to River Road, Underwood Road (gap mastic).

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the lowest bid contract for crack repair with Barga Inc. for \$50,462.00. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Recreation

New Dock at Woodtick Landing

Supervisor Schack shared that the new dock from the DNR is in place at Woodtick Landing.

Mishawaka Landing/Casper Contract

Supervisor Kelley stated that the materials that were ordered by the DNR have been received. Discussion followed regarding the start time of the project.

A motion was made by Chair Clayton and seconded by Supervisor Davies to approve the contract with Casper Construction for the Mishawaka Landing improvements for the quoted price of \$70,895.00. DNR will be paying \$14,025.00 of the cost of the improvements. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Correspondence

Itasca County Township Association Minutes of June 12, 2023

Informational.

Old Business

Wunderlich Easement Update

Supervisor Kelley stated that he was able to do a site visit of the easement with Jake Wunderlich. The easement will be widened out to the north by about 5 feet. Class-5 will be added to the edge of the blacktop prior to construction starting to lessen the chance of damage to the cemetery entrance.

Jake Wunderlich confirmed that no more clearing would take place between the cemetery and his property and that he would notify the township when the driveway construction will be conducted for funeral planning purposes. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the easement with Jake Wunderlich to move forward to the township attorney with the contingencies of paying for any damages to the driveway entrance to the cemetery during construction and keeping the tree buffer zone along the fence line for privacy. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

New Business

There was no New Business.

Treasurer's Report

Treasurer's Report for June 2023

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Treasurer's Report for June 2023 with the corrected Schedule 1a Balance of \$3,386,702.14. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Payment of Claims

Treasurer Kopacek presented the Claims List for approval.

The Dust-B-Gone invoiced the amount of \$14,285.20, which was less than the quoted amount of \$16,096.00 due to Jane Lane not having dust control applied.

A motion was made by Supervisor Davies and seconded by Chair Clayton to approve the claims list #21038 through #21055 and #21061 through #21064, EFT 7122301 through EFT 7122306, and EFT 5242301 and EFT 6302301 in the amount of \$46,203.11. Claims 21033-21037 and 21056-21060 were voided. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Public Input

There was no Public Input.

UPCOMING Events/Meetings

July 14, 2023	Work Session Re: Mishawaka Landing, Grant Opportunities, Fight Blight, Crystal Park, and Road Signage	5:00 pm Town Hall
July 26, 2023	P and D Board Meeting	7:30 pm Town Hall
August 9, 2023	Regular Board Meeting	7:30 pm Town Hall
August 14, 2023	Itasca County Township Association Meeting	7:00 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies at 8:04 pm.

Prepared by: 
Kelly Derflet, Clerk

Signed by: 
Peggy Clayton, Madam Chair

