

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

harristownshipclerk@gmail.com

Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING September 13, 2023 at 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davis and Kelley; Treasurer Kopacek, Clerk Derfler

Absent: Supervisor Gilbert

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of August 9, 2023, Regular Board Minutes

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the August 9, 2023 Regular Board Meeting. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Additions and Corrections

Chair Clayton proposed removing item 10A, Resolution and Agreement Granting Line Extension Permits from the agenda, adding item 4A, Beth George from ICTV before ISD 318 Referendum; and correcting item 11A in the agenda packet to 11B.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the agenda removing item 10A, Resolution and Agreement Granting Line Extension Permits, adding item 4A, Beth George from ICTV before ISD 318 Referendum, and correcting item 11A in the agenda packet to 11B. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Business from the Floor

ICTV

Beth George, from ICTV, was present to invite the public to ICTV's 40th Anniversary party on September 22nd from 4-6:30pm at the ICTV Offices. There will be food and beverages along with raffles.

ISD 318 Referendum

Superintendent, Matt Grose, presented a brief presentation on the ISD 318 Referendum. There will be a Special Election held in November of 2023.

Consent Agenda

SSTS Permits

Zoning Land Use Permits

Thorson Cemetery Deed

Norgord Cemetery Deed

Verry Cemetery Deed

Harms Cemetery Deed

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Consent Agenda as delineated above. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Roads

Sunny Beach Addition

Supervisor Kelley suggested that the board consider approving a wetland delineation and topography by SEH for next year's work on Sunny Beach Addition Rd. The road must be 16ft wide by statute. The wetland delineation and topography are expected to cost about \$4,500 each.

A motion was made by Chair Clayton and seconded by Supervisor Davies to approve SEH getting a wetland delineation and topography on Sunny Beach Addition Rd. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

2023 Road Projects

Supervisor Kelley shared that the roads are mostly finished. There is still striping to complete on Mishawaka Shores.

Supervisor Kelley received the final report and summary of the soil testing from Braun on the Sunny Beach Road project. Those results will be filed in the hall.

Mishawaka Landing Update

Casper Construction started the project on Monday. The stumps have caused some problems. The tar was removed and pipes have been installed. The project is expected to be completed on Friday, September 16th, followed by pavement. There will be 17 total parking spots.

Construction Project Reporting Survey for July 2023

Informational.

2024 Road Grading

Supervisor Kelley received three quotes for grading Hughes Rd, Jane Ln, and Vroman Rd. All three roads need more gravel.

Supervisor Kelley spoke with a homeowner on Hughes Rd about granting an easement for a turnaround, and he is not interested. He will speak with another homeowner on the road about granting an easement for a turnaround. Discussion followed.

Recreation

Picnic Tables at Mishawaka Landing

Supervisor Schack stated that the two picnic tables at Mishawaka Landing were not in good shape and needed to be disposed of. He will research new picnic tables and gather quotes.

Correspondence

Itasca County Township Association Minutes of August 14, 2023

Informational.

Old Business

New Business

2023-019 Resolution re: 2024 Property Tax Levy Certification

Chair Clayton read Resolution 2023-019 in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve Resolution 2023-019 Re: 2024 Property Tax Levy Certification in the total amount of \$1,151,253.00. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Land Use Encroachment re: Bathing Beach Avenue

Chair Clayton shared a letter received from the Itasca County Land Department regarding Land Use Encroachment on Bathing Beach Avenue. A survey was conducted and found that there was an electrical outlet within the public access. The snowmobile club will be clearing the corridor this fall.

Schedule Fall Boat Landing/Public Access Tour

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a fall boat landing/public access tour on September 25, 2023 at 5pm. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Schedule Work Session re: MATIT Property Assessment and Township Collections

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule a work session re: MATIT Property Assessment and Township Collections on September 25, 2023 immediately following the scheduled fall boat landing/public access tour. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Treasurer's Report

Treasurer's Report for August 2023

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Treasurer's Report for August 2023 with the corrected Schedule 1a Balance of \$2,898,327.02. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Payment of Claims

Treasurer Kopacek presented the Claims List for approval.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the claims list #21124 through #21155, EFT 9132301 through EFT 9132306, Voided EFT 7262304, and EFT 8312301 in the amount of \$37,881.57. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

A motion was made by Chair Clayton and seconded by Supervisor Schack to approve Treasurer Kopacek to attend CTAS Training on October 5th in Grand Rapids. Ayes-4; Nays-0; absent: Supervisor Gilbert. Motion carried.

Public Input

There was no public input.

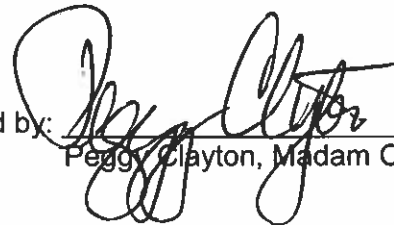
UPCOMING Events/Meetings

September 14-16, 2023	Fight Blight Event	9:00 am – 5pm Service Center
September 18, 2023	Site Visit – Wendigo Picnic Park and Casper Landing	6:00 pm Meet at Town Hall
September 25, 2023	Boat Landing/Public Access Tour	5:00 pm Meet at Town Hall
September 25, 2023	Work Session re: MATIT Assmnt, Twp. Collections	Immediately following Boat Landing/Public Access Tour
September 27, 2023	P and D Board Meeting	7:30 pm Town Hall
October 7, 2023	Legal Seminar	8:00 am Cotton, MN
October 9, 2023	Itasca County Township Association Meeting	7:00 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Davies at 8:22 pm.

Prepared by: 
Kelly Derflej, Clerk

Signed by: 
Peggy Clayton, Madam Chair