

Madam Chair Peggy Clayton
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Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811

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Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strive to enhance the quality of life protect the environment and maintain economic stability. for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING MINUTES

April 27, 2022

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert, and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve Minutes

Minutes of March 23, 2022 P and D Meeting

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the March 23, 2022 P and D Meeting. Motion carried.

Additions and Corrections

Supervisor Kelley requested to add Sunny Beach Road to the agenda under Roads as item 6B, and Spring Road Clean up, and Spring Road Inspection under New Business under 12E and 12F (respectively).

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve adding the Sunny Beach Road to the agenda under Roads as item 6B; Spring Road Clean up, and Spring Road Inspection under New Business under 12E and 12F (respectively), and approve the rest of the Regular Agenda. Motion carried.

Business from the Floor

Nothing at this time.

Consent Agenda

Stockwell Cemetery Deed

Stockwell Buy Back Cemetery Deed

Nelson Cemetery Deed

Bochniak Cemetery Deed

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Consent Agenda, as delineated above. Motion carried.

Roads

Road Update

Supervisor Kelley gave a brief update on the roads. Most will be worked on after the winter months. Supervisor Kelley suggested the purchase of gravel for Jane Lane.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the purchase of gravel for Jane Lane. Motion carried.

Sunny Beach Road

Supervisor Kelley gave an update on LRIP/Sunny Beach Road. ROW questions have come forward Re: Sunny Beach Road from the State. Information will be sent to them so we can move forward with the road work.

Recreation

Park and Cemetery Inspection Reports for March 2022

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Park and Cemetery Inspection Reports for March 2022. Motion carried.

Trails Task Force

informational.

Correspondence

MN Department of Health Report of Analytical Results

informational.

Town Hall

Town Hall Report for March 2022

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Town Hall Report for March 2022. Motion Carried.

Maintenance

Maintenance Report for March 2022

Supervisor Schack gave an update on the Maintenance Report.

A motion was made by Supervisor Kelley and seconded by Madam Chair Clayton to approve the Maintenance Report for March 2022. Motion carried.

Trailer Quote (tabled from April 13, 2022)

Supervisor Schack stated the trailer currently being used has rusted areas, and should be repaired. Short discussion followed.

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to obtain quotes for repair, and table this item to the May 25, 2022 P and D Meeting. Motion carried.

Old Business

2022 Recreation Resources Survey (tabled from March 23, 2022)

Supervisor Schack read the questions for the Itasca County Park and Recreation Commission 2022 Recreation Resources Survey. Questions are:

1. As a local government unit do you feel recreation resources and facilities in Itasca County need to be improved? **Not improved, but added to the current recreational resources and facilities in the township.**
2. What type of recreational area and/or facilities do you feel may be lacking in your area or within the County? **Pickle ball, more walking trails, at our parks, updated boat landings.**
 - a. Why is this project important to your County or Township? **Provides additional recreational activities to our parks and for our public.**
3. Please provide any additional comments or suggestions you may have about recreation resources in Itasca County. **Recreational resources are an important part of the township.**

The Board provided input into each question, and the original will be provided to the Itasca County Land Department.

ARPA Report Update

Madam Chair Clayton and Treasurer Kopacek have completed the ARPA Report, prior to the April 30, 2022 deadline. The next report will be due in April 2023.

New Business

Resolution 2022-012 Regarding Winter Burials

Chair Clayton read Resolution 2022-012 Re: winter burials, in its entirety.

Whereas, the Harris Town Board has always had winter burials at the Harris Cemetery; and

Whereas, the Harris Board updated their cemetery policy on September 22, 2021 to include winter burial rates; and

Whereas, M.S. 306.99 (Winter Burials) states that each municipal, town, or other cemetery governed by this chapter or other law shall, so far as possible, provide for burials at all times of year including winter. A cemetery may make an additional charge for the actual cost of a burial during difficult weather; and

Whereas, the Harris Board Winter Burial Rates are in addition to the regular burial rates listed in the policy. Winter burial rates were effective December 13, 2021 and remained in effect until May 2022.

Therefore Now Be It Resolved, the Harris Town Cemetery winter burial rates will be lifted effective May 1, 2022.

Madam Chair Clayton conducted roll call: Supervisors Kelley, Gilbert, Davies, Schack and Madam Chair Clayton said "yes".

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2022-012 Regarding Winter Burials. Motion carried.

Election Judge & Clerk Training

Madam Chair Clayton shared information that was provided by Carolyn Randall who is the Elections / License Specialist of Itasca County. Madam Chair Clayton would like to attend election judge training for the township.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve Madam Chair Clayton to attend the Election Judge & Clerk Training. Motion carried.

2022 Comprehensive Plan Community Planning Workshop

Madam Chair Clayton provided information on Comprehensive Plan/Community Planning Workshop, which will take place on June 1, 2022 at 5:00 pm at the Town Hall. This will be a public workshop and constituents of the township are invited, and encouraged to attend. Short discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the publishing and posting of the (Public) Community Planning Workshop. Motion carried.

Information will be placed on the township website and FB page.

Schedule Closed Session re: Employee under Direct Supervision of the Board, and Security

Madam Chair Clayton received the resignation from the Clerk, effective May 1, 2022.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to accept the resignation of the Clerk, effective May 1, 2022, and schedule a closed work session re: Security, and

employee under direct supervision of the Board, for May 2, 2022, from 5:00 to 6:00 PM at the Town Hall. Motion carried.

Spring Road Clean Up

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule the Spring Road Clean up for Thursday May 19, 2022 at 4:30 pm. Supervisors will meet at the cemetery and disburse from there. Motion carried.

Spring Road Inspection

A motion was made by Supervisor Schack and seconded by Supervisor Davies to schedule the Spring Road Inspection for Saturday June 4, 2022 at 8:30 am. Supervisors will meet at the Town Hall and leave from there. Motion carried.

Bills

Approve the Payment of Bills

A motion was made by Supervisor Schack and seconded by Madam Chair Clayton to approve claims #20506 through #20513, and EFTS 4272201 through 4272207 in the amount of \$13,214.80. Motion carried.

Public Input

Nothing at this time.

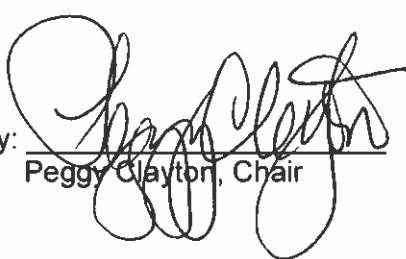
UPCOMING Events/Meetings

April 28, 2022	Board of Appeal & Equalization	9:00 am Town Hall
April 28, 2022	Preparation of Foundation Meeting	6:00 pm Town Hall
May 2, 2022	Work Session re: Boat Landings, ARPA, Land Sale, City of Grand Rapids & Blandin Grant	6:00 pm Town Hall
May 3, 2022	Reconvened Board of Appeal	9:00 am Town Hall
May 11, 2022	Regular Board Meeting	7:30 pm Town Hall
May 19, 2022	Spring Road Clean Up	4:30 pm Cemetery
May 25, 2022	P and D Meeting	7:30 pm Town Hall
June 1, 2022	Community Planning Workshop	5:00 pm Town Hall
June 4, 2022	Spring Road Tour	8:30 am Town Hall
June 8, 2022	Regular Board Meeting	7:30 pm Town Hall
June 22, 2022	P and D Meeting	7:30 pm Town Hall
June 29, 2022	Comprehensive Plan Review Meeting	5:00 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:24 pm.

Prepared by: 
Beth Riendeau, Clerk

Signed by: 
Peggy Clayton, Chair

