

Madam Chair Peggy Clayton
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Supervisor/VC Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Roxanne Christie 244-1811

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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MINUTES February 24, 2021

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Haubrich, Gilbert and Kelley; Treasurer Kopacek; Clerk Christie

1. **Pledge to the Flag** was conducted, followed by the reading of the township mission statement.
2. **Approve the Minutes**

January 27, 2020 P & D Board Meeting Minutes

A motion was made by Supervisor Schack and seconded by Supervisor Haubrich to approve the minutes of the January 27, 2021 P and D Meeting Minutes. Motion carried.

3. **Additions and Corrections**

Madam Chair Clayton requested to add scheduling performance appraisals for Maintenance Worker and Treasurer under New Business as to 12E.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve adding scheduling performance appraisals for Maintenance Worker and Treasurer under New Business as 12E, and approve the rest of the P & D Agenda. Motion carried.

4. **Business from the Floor**

A. IEDC/Sarah Carling

Sarah provided a boat access update. The DNR will be able to update boat landings in relation to the shores, as well (as)and-remove) dock placement and removal if needed. A letter to request support from the DNR including all landings is required to move forward. This does not include water runoff or parking. There is no deadline for submitting the Letter of Support.

Sarah will follow up on the TED funds, regarding the Letter of request for funding submitted in August of 2020 that hasn't been received by the township.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve scheduling a work session to discuss the shore maintenance repairs needed at our boat landings, and to draft a letter detailing said work, to be submitted to sent to Kacie with the DNR. Motion carried.

This work session can be added to the scheduling of employee appraisals.

B. GRFD/Travis Cole

Travis Cole shared fire call volumes for Harris Township. In 2020 there were 16 calls. The average number of calls over 6 years was 19. Travis was asked to come back in six months to provide an update regarding calls, etc. Travis provided the updated fire contract which will need to be approved and signed by the board. The contract will be added to the Regular Board Meeting of March 10, 2021 for approval.

5. Consent Agenda

There were no consent agenda items.

6. Roads

A. LRIP Funding

Supervisor Kelley reported that the LRIP grant has been completed and has been submitted.

7. Recreation

A. Park & Cemetery Inspection Report January 2021

Supervisor Clayton reviewed the Parks and Cemetery Report for January 2021.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Park and Cemetery Inspection Reports for January 2021. Motion carried.

B. Rinks

Supervisor Kelley reported that the rinks are getting used, and the volunteers are keeping the rinks shoveled. Due to the warm weather, the rinks will remain open during the day, but the lights will not be turned on at night, until such time that the temps dip and the ice is in better skating shape.

C. Trails Task Force

Supervisor Schack reported on the January 12, 2021 Trails Task Force meeting. The snowmobile trails are reported to be in good shape. DriftSkippers are continuing to have issues with trespassers on the old Wendigo golf course. Supervisor Schack requested riders to stay on the trails. Ski trails are reported to be holding up well. The CowHorn Trail now has "you are here" signs. Ski passes are up from last year.

8. Correspondence

A. Itasca County 5 year Plan for Highway Improvement Projects

The Itasca County Board will meet March 2nd at 2:30 during their regularly scheduled work session in the boardroom to present the 5 year plan for highway improvement projects.

9. Town Hall

Hall is still closed for rentals.

10. Maintenance

Maintenance Report for January 2021

Supervisor Schack provided a report on maintenance activities for the month of January 2021.

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the Maintenance Report for January 2021. Motion carried.

11. Old Business

There was no old business.

12. New Business

A. Spring Short Courses

The Spring Short virtual sessions will be provided via zoom. There is no cost this year to participate. Sessions will be held in March, and supervisors are to let the Clerk know what session they will attend so she can register them.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve posting for a possible quorum to attend a virtual/zoom session for the Spring Short Courses. Motion carried.

B. Annual Township Meeting Update

Chair Clayton provided information on the upcoming Annual Township Meeting to be held at the Itasca County Courthouse Boardroom at 7:00 pm on March 9, 2021. Chair Clayton asked the Board about setting up a call line for the meeting, it was the consensus of the Board to move forward with this option. Participants calling in through the conference line will be muted.

Supervisors will have an opportunity to review the draft annual report on Thursday, February 25th at the town hall before it is printed.

C. Rezone Application

Chair Clayton stated that a Rezone Request has come before the board. The Planning Commission will view the Rezone area on March 10, 2021 at 10:15 am, and hold the hearing at 11:00 am on that same day.

Chair Clayton went through the following Harris Township "Facts of Finding" with the board:

1. **Are terms of the rezone consistent with the Harris Township Comprehensive Plan?**

Yes-5; No-0

Comments: within the area.

2. **Will this request be considered a spot rezone?**

Yes-0; No-5

Comments: other like properties

3. **If granted, will the rezone maintain the essential character of the neighborhood?**

Yes-5; No-0. Comments: other businesses in the area

4. **Have environmental concerns or precautions been addressed?**

Yes-0; No-0; N/A-5.

Comments:

5. **Have boundary/property lines been found, correctly identified, and agreed upon by all property owners involved?**

Yes-0; No-0; N/A-5

Comments:

6. **Will the site have sufficient vehicle access in and out of the property, and will there be adequate parking space (if applicable)?**

Yes-0; No-0; N/A-5

Comments:

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to recommend the Rezone as presented/requested. Motion carried.

D. Local Board of Appeal and Equalization Meeting

Chair Clayton stated that the 2021 Local Board of Appeal and Equalization for Harris Township will be held on Thursday, April 29, 2021 beginning at 9:00 am, at the Harris Town Hall.

A motion was made by Supervisor Schack and seconded by Supervisor Schack Kelley to approve posting and publishing the Local Board of Appeal and Equalization. Motion carried.

E. Schedule Performance Appraisals for Maintenance Worker and Treasurer

Chair Clayton stated that the Board met in closed session to review the performance of the Maintenance employee, and Treasurer, therefore, individual appraisal sessions will need to be scheduled.

A work session regarding public access/landings was also suggested to be included on the same date as the appraisal sessions.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to schedule appraisal sessions for the Maintenance employee and Treasurer, followed by a public access/landings work session for March 5th 2021 at 3:30 pm at the Town Hall. Motion carried.

13. Approve the Payment of Bills

A motion was made by Supervisor Haubrich and seconded by Supervisor Kelley to approve the claims #19775 through #19785 and EFTs #02242101 through #02242111 in the amount of \$20,057.90. Motion carried

14. Public Input

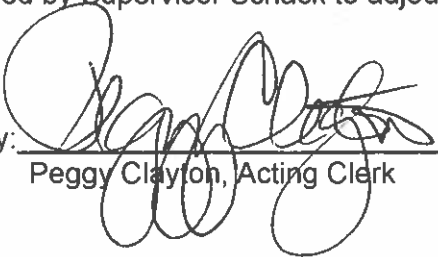
There was no public input.

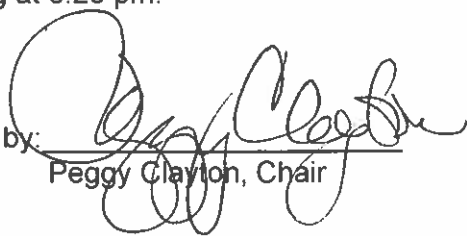
15. UPCOMING Events / Meetings

March 5, 2021	Employee Appraisals/ Boat Landing work session	3:30 pm Town Hall
March 9, 2021	Annual Township Meeting	7:00 pm Itasca County Boardroom
March 10, 2021	Regular Meeting	7:30 pm Town Hall
March 24, 2021	P & D Meeting	7:30 pm Town Hall

16. Adjourn

There being no further business to come before the Board a motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 8:26 pm.

Prepared by: 
Peggy Clayton, Acting Clerk

Signed by: 
Peggy Clayton, Chair

