

Chair Ken Haubrich
28677 Norberg Drive
Grand Rapids, MN 55744
Phone 218-327-1351

Supervisor Dan Gilbert 259-4967
Supervisor Peggy Clayton 259-1551
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Treasurer Nancy Kopacek 398-3497
Clerk Roxanne Christie 301-9403

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING JANUARY 13, 2021 MINUTES

Present: Chair Ken Haubrich, Vice Chair Peggy Clayton, Supervisors Dan Gilbert, Jim_Kelley, Mike Schack; Treasurer Nancy Kopacek, and Clerk Roxanne Christie

Pledge of Allegiance – The Pledge of Allegiance to the flag was conducted, followed by the reading of the township mission statement.

Oath of Office

The Oath of Office was conducted for the newly appointed Clerk Roxanne Christie, and the re-elected Supervisor Peggy Clayton.

Approve the Minutes

Minutes of December 9, 2020 Regular Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the December 9, 2020 Regular Meeting. Motion carried.

Minutes of December 14, 2020 Platted ROW Viewing Work Session Minutes

A motion was made by Supervisor Clayton and seconded by Supervisor Kelley to approve the minutes of the December 13, 2020 ROW Work Session Minutes. Motion carried.

Additions and Corrections

Supervisor Clayton requested that Rescheduling of the Security Training be added onto the agenda, under Old Business as item 10C, and Supervisor Schack requested Personal Statement be added to the agenda under New Business as item 11I.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to add Rescheduling of the Security Training, and Personal Statement be added to the agenda and approve the rest of the Regular Agenda. Motion carried.

Business from the Floor

Hwy. 169 Property

Luke Garner, 19548 Pine Landing Drive, Grand Rapids, MN came before the board to ask for their support on (20755 Hwy. 169) property, zoning it to commercial, which would be a new project.

The Board thanked Luke for his presentation and did let him know that his request would need to go before the Planning Commission first, and the Planning Commission would then ask the township for their recommendation.

Consent Agenda
Zoning/Land Use Itasca County Land Permit
SSTS Subsurface Sewage Treatment System Permit

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Consent Agenda, as delineated above. Motion carried.

Roads
Mishawaka Road

Supervisor Kelley gave an update on Mishawaka Road conditions. There is some rutting going. Maintenance and Supervisor Kelley will keep an eye on the conditions.

2021 Road Projects

SEH has looked at the raised area/frost heaves by the corner of Woodtick/Sunny Beach Road. This work will be added to the Sunny Beach Road bid.

Road Inspections

Supervisor Kelley reviewed the road inspection report with the board which was conducted by Maintenance.

A motion was made by Supervisor Clayton and seconded by Supervisor Gilbert to approve the road inspection report of January 6, 2021. Motion carried.

LRIP/Sunny Beach Road Funding Application

Chair Haubrich briefed the board and constituents on the LRIP application. Both Supervisor Kelley and himself completed an application for \$1.25M in funding through the Local Road Improvement Program for road improvements on Sunny Beach Road. Requests for Letters of Support were made, and will be added to the LRIP application process. Updates will be provided to the Board.

Resolution #2021-001 LRIP/Sunny Beach Road

As part of the LRIP application process, a Resolution needed to be approved by the Township Board and submitted to the Itasca County Transportation Department, as they are the townships sponsor. Said Resolution will then be submitted to the Itasca County Board for their approval.

Chair Haubrich read Resolution #2021-001 in its entirety.

Chair Haubrich conducted a roll call vote: Ayes-5, Nays-None. Resolution #2021-001 Sunny Beach Road Improvement Project was adopted on January 13, 2021.

Recreation
Trails Task Force

Supervisor Schack provided an update on the Trails Task Force Meeting. They received \$50,000 funding over the next three years to work on trails. The ATV trails are being used quite a bit. They are waiting for more snow before trails can be groomed.

Lease Landscaping Cemetery Quote

Supervisor Schack reviewed the Lease Landscaping quote. Discussion held on hourly rates not included in the quote. Supervisor Schack will contact Lease Landscaping to get an updated quote.

A motion was made Supervisor Clayton and seconded by Supervisor Haubrich to table this item to the January 27, 2021 P and D Meeting. Motion carried.

Correspondence
Minnesota Pollution Control Agency Notice of Hearing

Supervisor Clayton reported this was informational only. MPCA is holding the public hearing on revisions known as the water quality standards rule, on February 4, 2021 at 2 PM. The hearing will continue until all parties present are heard, or until the end time of 4:30 PM, whichever occurs first. The proposed revisions are to rules for water quality standards, for use in industrial processes, agricultural crop irrigation, and livestock and wildlife watering.

Old Business
Acheson Tire Quote (tabled from November 23, 2020 P and D Mtg)

Supervisor Schack reviewed the Acheson Tire quote for six tires for the Dump truck. These are the same kind of tires which are on the township truck.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Acheson Tire quote in the amount of \$1560.00 for six tires for the dump trunk. Motion carried.

Homeland Security and Emergency Management Update

Supervisor Clayton Stated that Homeland Security and Emergency Management had informed the township that they should be receiving a payment for state awarded funds in the amount of \$10,006.64. This was from the application payment worksheet which was submitted to FEMA which identified the road work, etc done by the township, due to the August 14, 2020 storm damages. Supervisor Clayton thanked Treasurer Kopacek, Supervisor Schack, and maintenance for their involvement in providing the necessary information for her to complete the worksheet application.

Re-Schedule Security Training Work Session

Chair Haubrich suggested the board leave the laptops at the Town Hall prior to 5:00 pm so that Jody Stewart can load the security app. on each device and be ready for training at 5:00 pm.

A motion was made by Supervisor Clayton and seconded by Supervisor Schack to reschedule the security training work session for Wednesday, January 27, 2021 at 5 PM at the Town Hall. Motion carried.

New Business
Schedule Work Session re: Reorganization

A motion was made by Supervisor Clayton and seconded by Supervisor Haubrich to schedule the Reorganizational/Admin Policy Meeting for Tuesday, January 19, 2021 at 7:00 pm at the Town Hall. Motion carried.

Schedule Budget Sessions

A motion was made by Supervisor Kelley and seconded by Supervisor Clayton to schedule budget sessions for the following dates and times: January 20, 2021 at 7 PM at the Town Hall; January 25, 2021 at 4 PM at the Town Hall; January 26, 2021 at 5 PM at the Town Hall; January 28, 2021 at 5 PM at the Town Hall; February 1, 2021 at 4 PM at the Town Hall; and the Board of Audit for February 4, 2021 at 5 PM. Motion carried.

Resolutions #2021-002, 2021-003, 2021-004, 2021-005, and 2021-006 Authorizing Contracts with Interested Officers

Resolutions #2021-002 through #2021-006 are annual resolutions authorizing contracts with interested officers to perform duties outside the scope of their Supervisory duties, when called upon to perform, at an hourly rate of \$19.00 per hour.

**Consent Agenda
Zoning/Land Use Itasca County Land Permit
SSTS Subsurface Sewage Treatment System Permit**

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Consent Agenda, as delineated above. Motion carried.

**Roads
Mishawaka Road**

Supervisor Kelley gave an update on Mishawaka Road conditions. There is some rutting going. Maintenance and Supervisor Kelley will keep an eye on the conditions.

2021 Road Projects

SEH has looked at the raised area/frost heaves by the corner of Woodtick/Sunny Beach Road. This work will be added to the Sunny Beach Road bid.

Road Inspections

Supervisor Kelley reviewed the road inspection report with the board which was conducted by Maintenance.

A motion was made by Supervisor Clayton and seconded by Supervisor Gilbert to approve the road inspection report of January 6, 2021. Motion carried.

LRIP/Sunny Beach Road Funding Application

Chair Haubrich briefed the board and constituents on the LRIP application. Both Supervisor Kelley and himself completed an application for \$1.25M in funding through the Local Road Improvement Program for road improvements on Sunny Beach Road. Requests for Letters of Support were made, and will be added to the LRIP application process. Updates will be provided to the Board.

Resolution #2021-001 LRIP/Sunny Beach Road

As part of the LRIP application process, a Resolution needed to be approved by the Township Board and submitted to the Itasca County Transportation Department, as they are the townships sponsor. Said Resolution will then be submitted to the Itasca County Board for their approval.

Chair Haubrich read Resolution #2021-001 in its entirety.

Chair Haubrich conducted a roll call vote: Ayes-5, Nays-None. Resolution #2021-001 Sunny Beach Road Improvement Project was adopted on January 13, 2021.

**Recreation
Trails Task Force**

Supervisor Schack provided an update on the Trails Task Force Meeting. They received \$50,000 funding over the next three years to work on trails. The ATV trails are being used quite a bit. They are waiting for more snow before trails can be groomed.

Lease Landscaping Cemetery Quote

Supervisor Schack reviewed the Lease Landscaping quote. Discussion held on hourly rates not included in the quote. Supervisor Schack will contact Lease Landscaping to get an updated quote.

A motion was made Supervisor Clayton and seconded by Supervisor Haubrich to table this item to the January 27, 2021 P and D Meeting. Motion carried.

Blue Cross/Blue Shield Renewal

Treasurer Kopacek explained to the Board that the 2021 estimated monthly premium for the maintenance health plan increased from \$479.57 to \$513.20.

A motion was made by Chair Haubrich and seconded by Supervisor Clayton to approve the 2021 monthly premium rate of \$513.20. Motion carried.

Treasurer's Report – December 2020 Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Treasurer's Report for the month of December 2020 in the amount of \$1,468,403.75. Motion carried.

Approve the Payment of Bills

A motion was made by Supervisor Schack and seconded by Supervisor Clayton to approve claims #19720 through #19737 and EFTs #01132101 through #01132110 in the amount of \$11,954.57. Motion carried.

Public Input

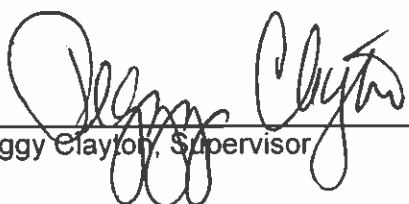
There was no public input.

UPCOMING Events/Meetings

January 14, 2021	Work Session re: IEDC	5:00 pm Town Hall
January 15, 2021	Public Hearing re: ROW Vacate	5:00 pm Town Hall
January 19, 2021	Reorganizational/Admn WS	7:00 pm Town Hall
January 20, 2021	Budget Session	7:00 pm Town Hall
January 25, 2021	Budget Session	4:00 pm Town Hall
January 26, 2021	Budget Session	5:00 pm Town Hall
January 27, 2021	Security Training Work Session	5:00 pm Town Hall
January 27, 2021	P and D Meeting	7:30 pm Town Hall
January 28, 2021	Budget Session	5:00 pm Town Hall
February 1, 2021	Budget Session	4:00 pm Town Hall
February 4, 2021	Board of Audit	5:00 pm Town Hall
February 10, 2021	Regular Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the Board, a motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 8:37 pm.

Prepared by: 
Peggy Clayton, Supervisor

Signed by: 
Ken Haubrich Chair

