

Madam Chair Peggy Clayton  
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# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

Supervisor VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
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**Boat Landings, Land, ARPA, City of Grand Rapids & Blandin Grant Work Session  
Community Plan Review (Comprehensive Plan)  
June 23, 2022  
6:00 pm**

**Present:** Madam Chair Peggy Clayton, Supervisor Schack, Davies, Gilbert & Kelley  
**Also Present:** Sarah Carling, CEDA

Pledge to the Flag was conducted.

The purpose of the work session was to continue discussions regarding Boat Landings, Land Sale, ARPA, City of Grand Rapids & Blandin Grant, and review the draft comprehensive plan.

**Boat Landings:**  
(Kacie Stanek was unable to be present for the meeting).

**Woodtick Landing:**

As a reminder, work was put on a temporary hold to obtain the necessary permit. Supervisor Kelley reported that the permit has been obtained and will be posted. This permit allows work on enlarging the parking area on Sunny Beach Road (Woodtick Landing).

Discussion held on cleaning up the small portion of brush next to the current parking.

The clerk will notify Kacie that DNR can move forward with their continued work at the landing. Note: with the DNR Contract, DNR is the one that is removing trees/work at the landing, which is saving the township and the taxpayers money.

**Mishawaka:**

The required permit was obtained for Mishawaka which will allow for increased parking and adding a culvert. Supervisor Kelley will see that it is posted.

Considerable discussion was held on the Mishawaka Landing. DNR has a licensed forester ready to remove the trees, but is waiting for the green light. Note: originally the board was going to be contacting a tree service to remove the trees in that area. With the continued work and help from the DNR, this is saving the Township money by having DNR provide the services.

Supervisor Kelley was contacted by a constituent near Mishawaka regarding potential issues with the culvert and surrounding area. The culvert, in question, needs to be checked out and the elevation verified because if it is set too high, it needs to be lowered.

Supervisor Kelley will move forward with obtaining quotes on paving, and Supervisor Davies will obtain quotes on piping. In the meantime, Supervisor Kelley will contact Bob with a SEH regarding the placement of stakes. Once stakes

are in place then Kacie with the DNR will be contacted regarding moving forward with the tree removal. When DNR provides some dates on removing trees, etc, the constituents will need to be notified of Mishawaka being temporarily closed (FB, website, newspaper) and barricades will be placed at Mishawaka, in order for this work to be completed. Discussion held on (that) work to be conducted during the daytime hours, and Monday through Thursday.

The Clerk will notify Kacie (DNR) on moving forward at Mishawaka.

#### **City of Grand Rapids:**

Chair Clayton did receive a draft resolution from Andy Shaw, which was shared with the board. Attorney Shaw drafted a resolution to allow for the detachment of (City of Grand Rapids ownership) Isleview Road from the City of Grand Rapids to Harris Township. There are a few areas in the resolution that need to be completed, and that information needs to come from the City. Attorney Shaw has contacted Attorney Sterle with the City, and stated that it is in their best interest to provide this information so the resolution can be completed, signed etc.

#### **Land Sale:**

Attorney Shaw has received the survey parcel map, and the corresponding sales figures, on the land sale(s) at Harris Town Road and Wendigo Park Road. Chair Clayton has not heard back from Attorney Shaw regarding the final ad for the newspaper.

#### **ARPA:**

Chair Clayton provided information on document imaging. A zoom meeting was held with "Perceptive Concepts" and it was determined that the board already has Microsoft Office 365 on their laptops which is the app required for document management, therefore, "one drive" only needs to be added to Microsoft Office, to allow township documents/files to be moved to the cloud, and folders set up. One Drive will allow township documents/files to be searchable for supervisors. Supervisor Clayton did send an email to CW Technology on adding "one drive" to 5 laptops. Costs should be minimal for the app. Short discussion followed.

#### **Blandin Grant:**

Discussion held on getting final/updated quotes from Morris Sealcoating, for both Wendigo Park and Crystal Park tennis courts and basketball courts. Supervisor Kelley will obtain a quote for the asphalt portion. Total costs are necessary in order to move forward to start working on grants.

Sarah with CEDA reminded the board on obtaining a matching grant(s), utilizing the \$100,000 Blandin Grant. No work can begin until matching grant(s) are obtained. Discussion held on possibilities of MN Power grant, IRRRB grant, Enbridge, TED grant (County), Grand Rapids Community Foundation, and BNSF. As per Sarah, grant opportunities will be out in August and she will work with Chair Clayton on applications.

#### **Draft Community Plan Review (Comprehensive Plan):**

Sarah Weese, CEDA Consultant, sent the draft comprehensive plan which included changes and suggestions from the June 1 "Preparation of Foundation" meeting with the public and the board. Areas of interest regarding changes were highlighted by Sarah, and those areas were the large portion of the discussions. The board went through all of those areas and either changed, added, or kept the language/information.

Discussion held on the map of township roads and facilities, that is currently in the plan, as there were some roads that were not included in that map (from 2017). Supervisor Kelley will be touching base with SEH to obtain a map with township roads and facilities, which would replace the old map in the comp plan. Supervisor Kelley will forward the map to Sarah to be included in the Comprehensive Plan, so it is in final draft format and ready for the June 29 5:00 pm meeting/review of the 2022 Comprehensive Plan.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to adjourn the work session at 7:38 pm.

Submitted by   
Peggy Clayton, Interim Clerk

Signed by   
Peggy Clayton, Chair

