

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk Vacant 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## REGULAR BOARD MEETING JUNE 8, 2022 MINUTES

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### **Approve Minutes**

#### **Minutes of May 11, 2022 Meeting**

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the minutes of the May 11, 2022 Meeting. Ayes-5; Nays-0. Motion carried.

#### **Minutes of June 2, 2022 Work Session Re: Boat Landings, Land Sale, City of Grand Rapids, ARPA, and Blandin Grant**

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the June 2, 2022 Work Session Re: Boat Landings, Land Sale, City of Grand Rapids, ARPA, and Blandin Grant. Ayes-5; Nays-0. Motion carried.

#### **Minutes of June 2, 2022 Closed Work Session Re: Security**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the June 2, 2022 Closed Session re: Security. Ayes-5; Nays-0. Motion carried.

### **Additions and Corrections**

There were no additions or corrections to the agenda. A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Regular Agenda. Ayes-5; Nays-0. Motion carried.

### **Business from the Floor**

Supervisor Kelley stated the Deer River VFW had reached out to the township about paying for the veterans flag at the cemetery for Memorial Day.

### **Consent Agenda**

No items.

## **Roads**

### **Road Update**

Supervisor Kelley reviewed the June 4, 2022 Paved and Gravel Roads Inspection Report, which the full board participated in.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the June 4, 2022 Paved and Gravel Road Inspection Report. Ayes-5; Nays-0. Motion carried. The report will be placed on the website.

### **LRIP Update**

Supervisor Kelley reported that the Sunny Beach Road bids have moved forward. Bid opening will occur on June 21, 2022 at 10:30 am at the Itasca County Transportation Department. Bid costs will be on the June 22, 2022 P and D Board Meeting, and the project is set to begin after July 4, 2022.

### **Dust-Be-Gone Quote**

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the dust control quote with Dust Be Gone in the amount of \$15,328.00, for 4 gravel roads at \$3,832.00 per mile. Ayes-5; Nays-0. Motion carried.

### **Speed Bumps Sunny Beach Road**

Supervisor Schack received a complaint on speeding on Sunny Beach Road, and a request for a speed bump.

The township does not have a policy or criteria in determining when to place a speed bump. Information from the City of Grand Rapids denotes that when a complaint is received, they complete a speed study.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to have Supervisor Schack contact the Sheriff Dept to place a speed monitoring sign (on area of Sunny Beach) to gather actual speed data and volumes, and report back to the board with those results. Ayes-5; Nays-0. Motion carried.

## **Recreation**

### **Crystal Park Pavilion Policy**

Chair Clayton provided a (draft) Crystal Park Pavilion Policy for review. There are more people reserving the pavilion, and the township does not have a policy or procedures in place, therefore, the reason for a policy. A request did come forward from a renter regarding placing a Leftys tent on the grounds. Discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the policy, to allow "tent structures up to a 12x12 pop up tent", which must be removed immediately following the event, by the renter. Ayes-5; Nays-0. Motion carried.

Chair Clayton will advise the Caretaker of the tweak in the policy. The policy will also be placed on the website.

## **Correspondence**

### **Network Opportunity Meeting Minutes of April 27, 2022**

Informational only.

## **Old Business**

### **Schedule Work Session(s) re: Boat Landings, Blandin Grant, Land Sale, ARPA and City of Grand Rapids**

A motion was made by Supervisor Davies and seconded by Chair Clayton to schedule a work session re: Boat Landings, Blandin Grant, Land Sale, ARPA and City of Grand Rapids, on June 23, 2022 at 6:00 pm, which will take place on the same date and time of the recently scheduled board review of the community planning workshop. Ayes-5; Nays-0. Motion carried. This will be posted.

### **Comprehensive Plan Review Workshop**

Chair Clayton stated that as part of the Comprehensive Plan, a public review of the plan scheduled for June 29, 2022 at 5:00 pm, needs to be published, and posted.

A motion was made by Chair Clayton and seconded by Supervisor Kelley to publish and post the June 29, 2022 5:00 pm Comprehensive Plan Review Workshop. Ayes-5; Nays-0. Motion carried.

Chair Clayton also reminded the board that if they had any changes in the comprehensive plan to please make them and send them to Sarah Weese with CEDA, so she can incorporate them into the draft plan that she will send back to the board for our discussions on June 23. Question arose regarding the map(s) and if all roads are included, changes will need to be made (to the maps). Discussion followed on the contract dollar amount of up to \$8000, which did not include any updates or changes to maps. If there are changes to any maps, the contract will need to come back before the board as there may be an increase in the cost of the overall contract with CEDA.

## **New Business**

### **Cemetery Policy**

Chair Clayton stated that due to recent cemetery questions raised with regard to placement of "containers" in the ground, in lieu of an urn, the policy needed to be updated to clarify urns, sizes, etc.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the updated Cemetery Policy. Ayes-5; Nays-0. Motion carried.

### **MowDaddy Contract Update**

Chair Clayton stated she was contacted by MowDaddy regarding a \$35 increase to the cemetery mowing. Currently the township is paying \$370/cemetery mow. The \$35 would increase the cemetery mow to \$405 (per time). Short discussion followed.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the increase of \$35/per mow to the cemetery mowing, raising that cost from \$370 to \$405. Ayes-5; Nays-0. Motion carried.

### **Township Association Meetings**

Chair Clayton reminded the Board of the Township Association Meeting of June 13, 2022, will be held at the Harris Town Hall at 7:00 pm.

The Township Association is still without a home, due to the Blandin Foundation meeting space still not open to the public. Chair Clayton asked the board for their thoughts, etc on holding Township Association Meetings at the Town Hall, on the second Monday of every month at 7:00 pm. This would be a back up plan, if the Township Association is unable to secure a home for meetings. Brief discussion held.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Township Association Meetings to be held on the second Monday of every month at 7:00 pm, if the Township Association is unable to secure a home for meetings. Ayes-5; Nays-0. Motion carried.

**Treasurer's Report**  
**Approve Treasurers Report**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the May 1, 2022 Treasurers Report in the amount of \$2,156,096.83. Ayes-5; Nays-0. Motion carried.

**Approve the Payment of Bills**

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the claims list dated June 8, 2022, claims #20549 through #20570, and EFTs #682201 and #682206 in the amount of \$40,977.72. Ayes-5; Nays-0. Motion carried.

**Public Input**  
No items

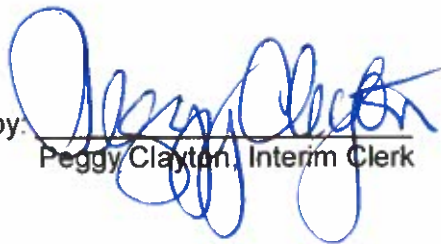
**UPCOMING Events/Meetings**

June 22, 2022	2021 Audit Report Work Session	5:30 pm Town Hall
June 22, 2022	P and D Board Meeting	7:30 pm Town Hall
June 23, 2022	Board Review of Community Plan & Work Session Re: Boat Landings, Land Sale, ARPA, City of GR, Blandin Grant	6:00 pm Town Hall
June 29, 2022	Comp. Plan Review Meeting	5:00 pm Town Hall

**Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the meeting at 8:14 pm.

Prepared by:



Peggy Clayton, Interim Clerk

Signed by:



Peggy Clayton, Madam Chair