

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551



Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau
harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

**REGULAR BOARD MEETING
MAY 12, 2021 AT 7:30pm
AGENDA**

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Clerk Oath of Office

Beth Riendeau was sworn in as Clerk by Chair Clayton and welcomed to the board.

Approve the Minutes

Minutes of April 14, 2021 Regular Meeting

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the April 14, 2021 Regular Meeting. Motion carried.

Minutes of May 4, 2021 Clerk, IEDC and Reorganization Committee

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the May 4, 2021, Clerk, IEDC and Reorganization Committee Work Session. Motion carried.

Additions and Corrections

Chair Clayton requested the quote for playground equipment and bench be added to the agenda, and placed under Recreation, as 8D, and scheduling a work session regarding security training be added and placed under New Business as 11D.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the quote for playground equipment and bench to the agenda, under Recreation, as 8D, and scheduling a work session regarding security training to the agenda, under New Business as 11D, and approve the Regular Agenda. Motion carried.

Business from the Floor

No Business from the floor.

Consent Agenda

Barness Cemetery Deed

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Motion carried.

Roads

Road Inspection Report of April 24, 2021

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the Road Inspection Report of April 24, 2021. Motion carried.

Spring Road Tour Report of May 1, 2021

Supervisor Gilbert provided an update on the Spring Road Tour Report, attended by all supervisors.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Spring Road Tour Report of May 1, 2021. Motion carried.

Road Update

Supervisor Kelley received a call from the county engineer, regarding information received on the LRIP Grant. Question was asked if the township would continue to move forward with Sunny Beach Road work if the full grant was not awarded. The Board was unanimous in their decision to complete Sunny Beach Road work, whether a full or partial grant was awarded as it is part of the 5-year township road plan. Hawkinson Construction will still have time to complete the road work this fall.

Resolution #2021-016 Road Authorization

A Resolution for Authorization for Harris Town Road Supervisors

WHEREAS, the Harris Town Board, approved the payment of claims, and bills twice per month; and

WHEREAS Resolution #2021-012 authorized Supervisors to provide written quotes for all purchases for board approval prior to work being completed; and

WHEREAS Road Supervisors may need to complete repair work on a road prior to getting Board approval which may not necessitate calling an emergency or special meeting; and

WHEREAS Road Supervisors may complete repair work on a road prior to getting board approval for a dollar amount not to exceed (blank); and

THEREFORE, BE IT RESOLVED, Road Supervisors will bring forward the expense at the next regularly scheduled board meeting, and

THEREFORE, BE IN FURTHER RESOLVED, this practice will become effective May 13, 2021.

Chair Clayton opened the floor for discussions. Discussion held on a dollar amount that would be workable.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve "a dollar amount not to exceed \$1000" for Resolution #2021-016 Road Authorization. Chair Clayton completed roll call. Supervisor Kelley, Gilbert, Davies, Schack and Clayton "yes". Motion carried.

Recreation

Welcome Signs

Supervisor Schack reviewed the list of "Welcome" sign locations within the township. Discussion followed.

A motion was made by Chair Clayton and seconded by Supervisor Gilbert to approve the list/locations of Welcome signs within the township. Motion carried.

Lime for Wendigo Ball Field

Supervisor Schack stated Derrick has been dragging the fields. Wendigo field is getting thin and needs lime. Discussion followed. Supervisors felt that a truck load for each field (Crystal and Wendigo) would be doable. Supervisor Kelley stated lime has been budgeted at \$1200 based on last year's prices, and for a 25 ton or 18 yards, the cost would be \$1371.25.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the purchase of lime for Wendigo Ball Field. Motion carried.

Flowers for Town Hall

Chair Clayton stated that the hall caretaker normally purchases hanging baskets for the front of the hall, and a variety of flowers for the 3 barrels, with a budget of \$500. Conversation held on not purchasing hanging baskets, but to move forward with flowers for the 3 barrels at the hall.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the hall caretaker purchasing flowers for the 3 barrels at the hall. Motion carried.

Replacement Parts for Wendigo Park

Supervisor Schack reviewed the quote received for replacement parts for the bench, and for the slide at Wendigo Park. Supervisor Schack will see if Derrick can find bench slats at Home Depot. Discussion followed on holding off on replacing the bench slats. Chair Clayton recommended not holding off due to kids playing on the equipment and a possibility of someone getting hurt, and the fact that the bench vandalism goes back to July 2020. Maintenance will move forward on replacing both the bench slats and the slide piece.

Correspondence

First Call for Help Thank You

Informational only.

MDH Report of Analytical Results

Informational only.

Old Business

American Rescue Plan Act Funding Webinar

Chair Clayton spoke about the American Rescue Plan webinar which has been rescheduled for May 18, 2021 from 2 to 3 PM. There will also be a recording of the webinar available beginning May 19, 2021. Webinar is open to 1000 participants, so space is limited. Supervisor Kelley and Supervisor Scaeck stated they would watch it online.

Amended Reorganization Committees

Chair Clayton reviewed the amended Reorganization Committee list which was amended at the May 2021 Work Session. This will be added to the admin policy.

Harris Community Projects Priority

Chair Clayton reviewed the updated priority list for the township. The Town hall addition was inadvertently omitted, and was therefore added back in.

Memorial Day Update

The Memorial Day event will take place on Monday, May 31, 2021, at 10:15 am at the Harris Cemetery. A flyer will be provided to Chair Clayton once the Veteran Service Officer has the updates for all cemetery events. Discussion held on offering coffee and cookies. It was decided to hold off on coffee and cookies.

New Business

Stony Point Tree Removal

Supervisor Kelley updated the board on tree removal on Stony Point Road. There is one large tree that will be taken down as it is leaning over the road and is a hazard, and a few smaller ones will be taken out as well.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to table Stony Point Tree Removal to the P&D meeting of May 26, 2021. Motion carried.

Caretaker/Sexton 6 Month Probation

Chair Clayton gave an updated on the status of the hall caretaker, Terri Friesen. Terri originally started through Personal Dynamics on May 2, 2020. Chair Clayton stated Terri has done a fantastic job and is very professional. Chair Clayton asked the supervisors if a performance appraisal is warranted by the board. Following discussion, it was decided to accept the recommendation and information provided by Chair Clayton, and approve the six-month probation of the hall caretaker Terri Friesen, effective May 2, 2021.

A motion was made by Supervisor Scheck and seconded by Supervisor Davies to approve the six-month probation of the Hall Caretaker, Terri Friesen, effective May 2, 2021. Caretaker/Sexton 6 Month Probation. Motion carried.

Chair Clayton will contact Personnel Dynamics and let them know that Terri will now be under the auspice of Harris township effective May 2, 2021.

Temporary Maintenance Workers

Supervisor Schack stated that both he and Chair Clayton interviewed two maintenance candidates. Both were hired under Personal Dynamics and will begin work with the township on May 17, 2021.

Security Training

Supervisor Schack spoke with Jodi/Steward Sound Systems, and he is available to provide security app. training with the supervisors at 5:00 pm on Wednesday, May 26, 2021. Supervisors are to bring their computers.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to schedule a Security Training Work Session on May 26, 2021, at 5:00 pm at the town hall. Motion carried.

This work session will be posted. Supervisors were reminded to bring their laptops to the session.

Treasure's report – dated April 1, 2021

Approve Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurers Report of April 1, 2021, in the amount of \$1,490,988.73. Motion carried.

Approve the Payment of Bills

A motion was made by Chair Clayton and seconded by Supervisor Schack to approve the payment of bills claim #20065 through #20082, and EFT #2101 through #2105 in the amount of \$11,869.46. Motion carried.

Public Input

None

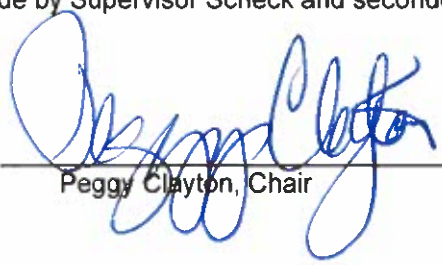
UPCOMING Events/Meetings

| | | |
|---------------|-----------------------|-------------------|
| May 26, 2021 | P and D Board Meeting | 7:30 pm Town Hall |
| May 31, 2021 | Memorial Day Event | 10:15 am Cemetery |
| June 9, 2021 | Regular Board Meeting | 7:30 pm Town Hall |
| June 23, 2021 | P and D Board Meeting | 7:30 pm Town Hall |

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:27 pm.

Prepared by: _____
Beth Riendeau, Clerk

Signed by:  _____
Peggy Clayton, Chair