

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strive to enhance the quality of life protect the environment and maintain economic stability for the residents of their community.

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PLANNING & DEVELOPMENT MEETING MAY 25, 2022 MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve Minutes

Minutes of April 27, 2022 P and D Meeting

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the April 27, 2022 P and D Meeting. Motion carried.

Additions and Corrections

Chair Clayton requested to remove agenda item 12B from the agenda, and add 2021 Audit Meeting under New Business as agenda item 12B; Supervisor Schack requested FireWise be added to the agenda under Recreation, as 7D; and Supervisor Gilbert requested Mishawaka Road be added to the agenda under Roads, as 6C.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the additions to the agenda (remove 12B, add 2021 Audit Meeting as 12B, add FireWise as 7D, and add Mishawaka Road as 6C), and approve the rest of the Regular Agenda. Motion carried.

Business from the Floor

No items.

Consent Agenda

No items.

Roads

LRIP Update

Supervisor Kelley reviewed the letters from MnDOT, and reported that the LRIP has been approved to move forward. Bids will now open, and once they close, the County will get costs together and advise the township of such.

The project funding requires the execution of a MnDOT grant agreement before LRIP funds can be authorized. The final funding determination for the grant agreement will be based on the low bid award. The grant agreement must be fully executed before the grant can be authorized, and fully executed before work can begin.

Dust Control

Supervisor Kelley requested authorization to obtain a quote for dust control. Treasurer Kopacek asked if whomever is awarded the bid, they can place total miles, along with the roads, on the final invoice, for accounting purposes.

A motion was made by Chair Clayton and seconded by Supervisor Schack to approve Supervisor Kelly to obtain a quote for dust control. Motion carried.

Supervisor Kelley reported that all township roads have been graded, and Jane Lane was graveled. Bear Creek has a low spot, Root Road may need a culvert replacement, and Mishawaka may need some overlay.

Mishawaka Road

Supervisor Gilbert received calls regarding "excessive speeding" on Mishawaka Road. The County Sheriff Dept was contacted, and they will patrol that area. Short discussion followed.

Recreation

Park and Cemetery Inspection Reports for April 2022

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Park and Cemetery Inspection Reports for April 2022. Motion carried.

Trails Task Force

Supervisor Schack reported that the group cleaned up Veterans Park to Blandin, as their last project for the season,

Weed inspection Report

Supervisor Gilbert has been making the weed rounds in the township. Asparagus was discovered growing in certain locations. Discussion followed. Weed Inspector Supervisor Gilbert reported on a variety of noxious weed to watch for in the township.

FireWise

Supervisor Schack gave a brief report on FireWise. Those homes/areas which had brush, etc which we not picked up last fall, will be the first to be picked up this year. Those interested in completing an application on brush work around your home, etc, can contact Supervisor Schack at 218-340-8852 for a form.

Correspondence

MN Department of Health Report of Analytical Results

Informational

Grand Rapids Area Cable Commission Minutes of February 14, 2022

Informational

Town Hall

Town Hall Report for April 2022

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for April 2022. Motion carried.

Maintenance
Maintenance Report for April 2022

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Maintenance Reports for April 2022. Motion carried.

Trailer Quote

Supervisor Schack received a few verbal quotes on a new trailer vs. repairing the current trailer. All were over \$7500.00. The original quote received to repair the trailer was over \$2600.00, which included repairing the rust.

Discussion followed on the need for having the second trailer with only one maintenance staff person. The brakes and spring need to be fixed on the trailer, and it is out of commission until all is repaired.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to have Supervisor Schack obtain written quotes on fixing the brakes and spring, for the June 8, 2022 Regular Board Meeting. Motion carried.

Old Business

No items.

New Business

Resolution #2202-015 Re: Per Diem for Legally Required/Mandated Meetings

Chair Clayton read Resolution #2022-015 in its entirety.

Short discussion held on the origination of the resolution. The board sets its own compensation.

Roll call: Supervisors: Kelley-no; Gilbert-yes; Davies-yes; Schack-yes, and Chair Clayton-yes.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution 2022-015. Motion carried.

Schedule Work Session re: 2021 Audit

Chair Clayton stated that the 2021 audit is almost finalized and CLA (audit firm) will be ready to provide a summary of the audit results. Their participation will be via zoom, and they would be available on June 22, 2022, prior to our P and D Meeting.

A motion was made by Supervisor Schack and seconded by Chair Clayton to schedule an 2021 Audit Work Session for June 22, 2022 at 5:30 pm at the Town Hall. Motion carried. This work session will be posted.

Bills

Approve the Payment of Bills

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve claims #20538 through 20548, and EFTs 252201 through 252208 in the amount of \$32,971.24. Motion carried.

Public Input

No items

UPCOMING Events/Meetings

May 30, 2022	Memorial Day Program	10:15 am Cemetery
June 1, 2022	Community Planning Workshop	5:00 pm Town Hall
June 2, 2022	Closed Work Session Re: Security	6:00-6:30 pm T. Hall
June 2, 2022	Work Session Re: Boat Landings, Land Sale, ARPA, City of Grand Rapids, & B. Grant	6:30 pm Town Hall
June 4, 2022	Board Spring Road Inspection	8:30 am. Town Hall
June 8, 2022	Regular Board Meeting	7:30 pm Town Hall
June 13, 2022	Township Association Meeting.	7:00 pm Town Hall
June 22, 2022	Work Session Re: 2021 Audit	5:30 pm Town Hall
June 22, 2022	P and D Board Meeting	7:30 pm Town Hall
June 23, 2022	Work Session Re: Community Plan Mtg.	6:00 pm Town Hall
June 29, 2022	Comprehensive Plan Review Meeting	5:00 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to adjourn the meeting at 8:14 pm.

Prepared by: 
Peggy Clayton, Interim Clerk

Signed by: 
Peggy Clayton, Chair