

Madam Chair Peggy Clayton  
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Grand Rapids, MN 55744  
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811

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# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## PLANNING & DEVELOPMENT MEETING

November 22, 2022

### Minutes

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, Supervisor Gilbert, Supervisor Kelley, and Treasurer Kopacek

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### Approve the Minutes

#### October 26, 2022 P and D Meeting Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the October 26, 2022 P and D Meeting Minutes. Ayes-5; Nays-0. Motion carried.

#### November 14, 2022 Board of Canvass Minutes

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the November 14, 2022 Board of Canvass Minutes. Ayes-5; Nays-0. Motion carried.

### Additions and Corrections

Madam Chair Clayton Requested to add Hawkinson Conditional Use Permit under New Business as 12H, and remove 4B Road Easement, under Business from the Floor . Supervisor Kelly requested to add Jess Harry Road under Roads as 6C.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to add Hawkinson CUP as 12H, remove 4B Road Easement and table to the December 14, 2022 Board Meeting, add Jess Harry Road as 6C, and approve the rest of the Regular Agenda. Ayes-5; Nays-0. Motion carried.

### Business from the Floor

#### Road Vacate

Township Attorney Andy Shaw came before the Board regarding a petition for a vacation of platted road pursuant to M. S. 164.07. The petitioners requested vacation of the platted ROW for the following reasons. The plat of Kaynosh Beach is located on the south side of Pokegama Lake and the area within said plat is not incorporated wholly or in part as a village or city, but represents unincorporated platted portions of the County of Itasca, located in Harris Township, and said plat includes:

“That part of Mesabi Avenue lying Westerly of the Southeasterly extension of the northeasterly line of Lot 104 and lying easterly of the Southeasterly extension of the centerline of Midway Avenue; along with that part of the Midway Avenue bounded on the northwest by the southwesterly extension of the northwesterly line of lot 138, bounded on the southwest by the centerline of said Midway Avenue and bounded on the south by the

centerline of said Mesabi Avenue, as depicted on the Plat of Kaynosh Beach filed and of record in the Office of the Itasca County Recorder.”

Attorney Shaw stated that portions of Mesabi Avenue and Midway Avenue which are proposed to be vacated were never opened, constructed or excepted by any road authority, have never been maintained for public use, and are useless for the purpose for which they were laid out. The public right of way is not necessary or useful as a public access as Crystal Springs Loop, and establish public right of way, provides access to the individual lots at issue and the retention of the platted right of way is redundant and unnecessary.

As per Attorney Shaw, the petitioner has garnered the 8 required signatures, and Attorney Shaw is requesting the Township Board schedule a Public Hearing for the purpose of considering and acting upon a petition received calling for vacation of the describe platted ROW.

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to schedule the public hearing for the petition for a vacation of platted ROW for Thursday, December 15, 2022 at 3:00 pm at the Harris Town Hall. Ayes-5; Nays-0. Motion carried.

### **Franklin Signs**

Brad Hagfors, representing Franklin Outdoor Advertising, stated he had contacted DOT regarding obtaining the requirements for permanent signage to be placed on the West side of Highway 169, and the North side of Hwy.169. Brad further stated that he has gotten the signed approval from the land owner, Maturi Properties, LLC, to post said signage. Brad realizes that the township does not need to approve the permanent signage but wanted to bring it before the township board, as an FYI.

After discussion, it was decided that the Chair will send a letter to Franklin Outdoor Advertising, stating that Brad Hagfors had come before the Harris Township Board, as an FYI, on the signage that will be placed on Hwy.169. Brad thanked the board!

### **Consent Agenda Zoning/Land Use Permits SSTS Permits**

A motion was made by Supervisor Kelly and seconded by Supervisor Gilbert to approve the Consent Agenda as delineated above. Ayes-5; Nays-0. Motion carried.

### **Roads Hughs Road Plowing**

Supervisor Kelley received a call from a resident at the end of Hughes Road regarding plowing. The resident had stated he did some yard/cement work and does not want the county plow truck turning around in his driveway. Supervisor Kelly stated that the county will no longer be able to plow that road, and maintenance will need to take over plowing. Discussion held on the viability of vacating that road.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to table this item to the December 14, 2022 Board Meeting. Ayes-5; Nays-0. Motion carried.

### **Sunny Beach Road Pay Request#5**

Supervisor Kelley let the board know that pay request #5 was the last pay request of the year. Supervisor Kelly had contacted SEH regarding placing stakes on the inside corners along Sunny Beach for the purposes of plowing. Short discussion held.

## **Jess Harry Road**

Supervisor Kelly was contacted by a Blackberry Township Supervisor regarding Jess Harry Road. Apparently besides Harris Township, both Blackberry Township and Trout Lake Township have ownership of a portion of Jess Harry Road. Discussion held on meeting with the townships (in question) to discuss future road work, and the obligations involved. Supervisor Kelley will meet with Karin Grandia, Transportation Director, regarding how to proceed.

## **Recreation**

### **Park and Cemetery Inspection Reports for October 2022**

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Park and Cemetery Inspection Reports for October 2022. Ayes-5; Nays-0. Motion carried.

## **Rinks**

Supervisor Kelley updated the board on rink flooding and rink attendants. Flooding was attempted a week ago but was unsuccessful. Both rinks need to be shoveled off before any further flooding takes place. Rink attendant interviews will take place in the next few days, with Supervisor Kelley and Chair Clayton.

## **Correspondence**

### **Township Association Minutes of October 10, 2022**

Informational only.

## **Town Hall**

### **Town Hall Reports for October 2022**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Town Hall Reports for October 2022. Ayes-5; Nays-0. Motion carried.

## **Maintenance**

### **Maintenance Reports for October 2022**

A motion was made by Chair Clayton and seconded by Supervisor Davies to approve the Maintenance Reports for October 2022. Ayes-5; Nays-0. Motion carried.

## **Old Business**

There was no old business

## **New Business**

### **Schedule Work Session**

Chair Clayton placed "schedule work session" on the agenda because the board will only be meeting once in December and she asked for any suggestions from the supervisors regarding scheduling a work session sometime in December for items needing attention. It was decided that no work session would need to be scheduled at this time.

## **Resolution 2022-022 Certification of Election Results**

Chair Clayton read Resolution 2022-022 Certification of Election Results, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adopt Resolution 2022-022, a Resolution Certifying the November 8, 2022 Election Results, and the following voted in favor by roll call vote: Supervisor Kelley-yes, Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor Schack-yes, and Chair Clayton-yes. Resolution 2022-022 was declared duly passed and adopted.

## **2023 Harris Township Meetings**

Chair Clayton presented the Harris Town Board 2023 Meeting Schedule. All board meetings will be held at 7:30 PM and held at the Harris Town Hall. Regular meetings are the second Wednesday of each month, and Planning and Development meetings are the fourth Wednesday of each month. The only changes would occur with the November Planning and Development meeting which would be held on a Tuesday versus a Wednesday, and there would be no Planning and Development meeting in December.

The annual Town Meeting for Harris Township will be held on Tuesday, March 14, 2023 at 7:00 pm. In case of inclement weather, the meeting will be rescheduled for Tuesday, March 21, 2023 at 7:00 pm.

A quorum of the Harris Town Board regularly attends the Itasca County Township Association Meetings and the Spang Clerk will be sending out a Township Association Meeting schedule prior to the December 12, 2022 Township Association meeting.

A motion was made by Supervisor Kelly and second by Supervisor Davies to approve the 2023 Harris Township Meeting Schedule. Ayes-5; Nays-0. Motion carried.

### **Resolution 2022-023 Re: 2023 Designation of Polling Place**

Chair Clayton read Resolution 2022-023 Re: Designation of Polling Place, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adopt Resolution 2022–023, a Resolution Designating Harris Township as a Polling Place, and the following voted in favor by roll call vote: Supervisor Kelley-yes, Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor Schack-yes, and Chair Clayton-yes. Resolution 2022–023 was declared duly passed and adopted.

### **Resolution 2022-024 Re: Winter Burial Rates**

Chair Clayton read Resolution 2022-024 Re: Winter Burial Rates, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adopt Resolution 2022–024, a Resolution Re: Winter Burial Rates, and the following voted in favor by roll call vote: Supervisor Kelley-yes, Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor Schack-yes, and Chair Clayton-yes. Resolution 2022–024 was declared duly passed and adopted.

### **December 28, 2022 P and D Claims**

Treasurer Kopacek reminded the board that due to no P and D Meeting in December, claims still need to be paid. It was her suggestion to pay claims on December 30, 2022 rather than on December 28, 2022, which would allow her to include all invoices statements etc. in the end of the year claims list.

### **Resolution 2022-025 Re: December 28, 2022 Payment of Claims**

Chair Clayton read Resolution 2022-025 Re: December 30, 2022 Claims, in its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to adopt Resolution 2022–025, a Resolution Re: December 30, 2022 Claims, and the following voted in favor by roll call vote: Supervisor Kelley-yes, Supervisor Gilbert-yes, Supervisor Davies-yes, Supervisor Schack-yes, and Chair Clayton-yes. Resolution 2022–024 was declared duly passed and adopted.

### **Hawkinson Conditional Use Permit**

Chair Clayton told the board that the public hearing for the Hawkinson Conditional Use Permit is scheduled for Wednesday, December 14, 2022 at 11 AM in the boardroom.

The Chair stated that this CUP is an amendment to CUP #200536 to an extended date of 12/32/2023. Precision Pipeline LLC is leasing property from Hawkinson Construction for material and an equipment storage yard that will support general construction activities. On site activities may include welding, equipment maintenance and material, supplies, and equipment storage and employee meetings. Fuel storage may be necessary and will be stored with an appropriate secondary containment in designated areas. The site location may also function as a project management location for office and project personnel, parking and dispatch.

Supervisor Gilbert Inquired if he would be able to attend the public hearing, as his name was not on the list as being notified, and he does live in that specified area. Supervisor Gilbert will attend the public hearing at 11 AM on December 14, 2022.

Chair Clayton proceeded with the Hawkinson CUP "Findings of Fact" as follows:

1. Is the use consistent with the Harris Township Comprehensive Plan? Ayes-5; Nays-0.

Comments:

2. Is the conditional use compatible with the existing neighborhood? Ayes-5; Nays-0.

Comments:

3. Have environmental concerns or precautions been addressed? Ayes-5; Nays-0.

4. Does the site have sufficient vehicle access in and out of the property? Ayes-5; Nays-0.  
and is there adequate parking space (if applicable)? Ayes-5; Nays-0.

5. Is there adequate water supply and sewage treatment for the request? N/A

6. Have potential unsafe or unhealthy conditions been addressed? Ayes-5; Nays-0.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davied to recommend approval of the Conditional Use Hawkinson Permit, and the Township Findings of Fact. Ayes-5; Nays-0. Motion carried.

## **Bills**

### **Approve the Payment of Bills**

Treasurer Kopacek presented the November 22, 2022 Claims List.

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve claims #20759 through 20767, and EFTs 11222201 through 11222209 in the amount of \$35,858.54. Ayes-5; Nays-0. Motion carried.

## **Public Input**

There was no public input.


## **UPCOMING Events/Meetings**

November 28, 2022	Work Session Re: Land Sale, ATT/Verizon, Harris Road-Wendigo Park Rd, Paul Bunyan, Isleview Road, ElderCircle, Mowing Contract	5:30 pm Town Hall
December 12, 2022	Township Association Meeting	6:00 pm Town Hall
December 14, 2022	Regular Board Meeting	7:30 pm Town Hall
December 15, 2022	Public Hearing	3:00 pm Town Hall
January 11, 2023	Regular Board Meeting	7:30 pm Town Hall
January 25, 2023	P and D Board Meeting	7:30 pm Town Hall

➤ Special Note: There will not be a P and D Board Meeting on Wednesday, December 28, 2022

**Adjourn**

There being no further business to come before the Harris Town Board, a motion was made by Supervisor Gilbert and seconded by Supervisor Schack to adjourn the meeting at 8:14pm.

Prepared by:   
Peggy Clayton, Interim Clerk

Signed by:   
Peggy Clayton, Chair