

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Work Session Re: Maintenance, Sharepoint, FirstNet, Mediacom, Isleview Rd
October 24, 2022
5:30 pm Harris Town Hall

Present: Madam Chair Peggy Clayton, Supervisor Schack, Davies, Gilbert & Kelley

Pledge to the Flag was conducted.

FirstNet

Lana Latvala representing FirstNet/Att, stated that FirstNet it is a nationwide high-speed wireless broadband Network which specializes in innovative tools, technologies, and features specifically built for public safety. FirstNet is designed for every first responder in the country, career or volunteer; city, state, tribal or federal; and urban, suburban or rural. This was created and called upon to handle emergencies every single day. FirstNet is the only communications platform specifically designed with and for public safety based on their direct feedback and needs.

FirstNet uses all AT&T LTE spectrum bands and a special lane of connectivity called Band 14 which is a nationwide, high-quality spectrum specifically set aside for FirstNet. During an emergency, this band, or lane, can be cleared and locked just for FirstNet subscribers.

Lana stated that if the township were to sign a 2-year contract with FirstNet/AT&T they would be eligible for a smart phone free for life. The minimum/standard plan for each phone would be mobile unlimited at \$39.99 per month, which would include unlimited text, voice, and data. Lana stated that with the three employees who do have phones, the township could trade in the phones they currently have, with the cost of the trade-in to be applied to the monthly charge for all three phones. Likewise, every 18 months those phones could be traded in with no additional charge or fees. The cost would be \$39.99 per month for each phone plus taxes which would roughly be \$46 per month. Discussion followed.

Lana will send Chair Clayton information on the standard mobile plan and the details to go along with it, along with costs associated with each phone etc.

Chair Clayton stated that the current cell phone plan for the three employees is through Verizon. The cost for each phone line is \$48/month which includes tax. (Difference of \$2/line with FirstNet.)

Verizon has, what is called "Verizon Frontline/public safety". The cost for each phone line would be \$39.99 plus tax which would also feature the unlimited text, voice, and data. Chair Clayton will contact Verizon to find out further details, on phones being provided/traded in, etc.

Maintenance

Chair Clayton stated that she did talk with Personnel Dynamics regarding total pay up-to-date on the temp, and the temp employee is well below the threshold of earning \$19,000 for 2022. Discussion was held, and pros and cons were raised. The board definitely is unanimous in the fact that the township does not need a regular full-time employee. Having a regular part-time employee, would save the township quite a bit of money, because insurance would not need

to be provided (as the individual that the board is interested in, is not needing any insurance). The regular part-time employee hours would fluctuate depending on spring, summer, fall, and winter. During the winter months, hours worked would really depend on how much snow Harris gets, and how often it snows, as snow plowing, and cleaning of rinks would be what the employee would do. It was also discussed that if the township hired the employee versus going through Personnel Dynamics, the board would be able to offer more than \$15 an hour, because the board wouldn't have to pay the overhead. Discussion followed.

The board was in agreement to offer a regular part-time position to one of the temporary maintenance employees with an effective date of starting December 1, 2022, \$19/per hour.

Chair Clayton will pull together a letter and contact the Treasurer to obtain any paperwork necessary for the employee. Supervisor Schack and Chair Clayton will meet with the temporary employee to see if he is still interested in the board offer.

Isleview Road

Chair Clayton told the board that Township Attorney Andy Shaw contacted her and stated that the City of Grand Rapids has signatures from over half of the constituents on the City of Grand Rapids Isleview Road portion. Chair Clayton will contact Mr. Shaw to find out additional details on the steps that will follow once all signatures have been obtained.

Mediacom

Chair Clayton discussed the ongoing issues that the Township is experiencing with Mediacom. Chair Clayton made mention of Paul Bunyan, and in talking with ICTV, they felt strongly that Paul Bunyan would provide what the township needs. Both Airport Road and Wendigo Park Road both have Paul Bunyan access. Chair Clayton reached out to Paul Bunyan to find out what would be needed and necessary if the township were to switch from Mediacom to Paul Bunyan. Chair Clayton did provide names and addresses of the locations needing Internet/Wi-Fi access to the PB rep. No information had been received prior to the work session. Once received the Chair will provide the data.

Sharepoint

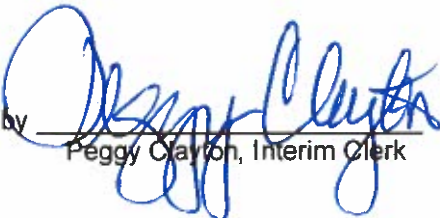
Chair Clayton gave a brief overview of SharePoint with the board. She has been training with CW Technology, and CW Technology has also set up all laptops with OneDrive for back up, along with the SharePoint app.

With supervisors having their laptops present, Chair Clayton was able to go through the numerous folders, which were previously set up and agreed-upon by the board. Chair Clayton uploaded the 2022 documents into all of the folders. Information and details to the board were provided on the different ways to search, etc.

Chair Clayton will continue to upload into the years 2017 through 2021, and provide information to the board when years, folders, etc are completed. Short discussion followed. The board felt comfortable with the changes that Chair Clayton will implement. A few new folders were also added at the time of training.

No further business was discussed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to adjourn the work session at 7:34 pm.

Submitted by 
Peggy Clayton, Interim Clerk

Signed by 
Peggy Clayton, Chair