

Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-259-1551

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
Treasurer Nancy Kopacek 398-3497  
Clerk 244-1811

[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

## Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## PLANNING & DEVELOPMENT MEETING SEPTEMBER 28, 2022 MINUTES

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisor Davies, Supervisor Gilbert, Supervisor Kelley, and Treasurer Kopacek

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### **Approve the Minutes August 24, 2022 P and D Meeting Minutes**

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the August 24, 2022 P and D Minutes. Ayes-5; Nays-0. Motion carried.

### **September 19, 2022 Work Session Minutes Re: Boat Landings, Land Sale, Clerk, Caretaker/Sexton, Isleview Road, AREMA, SharePoint, and Maintenance**

A motion was made by Supervisor Schack and seconded by Chair Clayton to approve the September 19, 2022 Work Session Minutes Re: Boat Landings, Cemetery Equipment, and Maintenance. Ayes-5; Nays-0. Motion carried.

### **September 20, 2022 Emergency Meeting Re: Sunny Beach Road**

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the September 20, 2022 Emergency Meeting Minutes Re: Sunny Beach Road. Ayes-5; Nays-0. Motion carried.

### **Additions and Corrections**

Chair Clayton requested adding the Casper Construction letter under Old Business as 11C, and Supervisor Kelley requested to add Woodtick Landing update under Recreation as 7F.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to add the Casper Construction letter under Old Business as 11C, add Woodtick Landing update under Recreation as 7F, and approve the rest of the Regular Agenda. Ayes-5; Nays-0. Motion carried.

### **Business from the Floor**

There was no business from the floor.

**Consent Agenda  
Zoning/Land Use Permits  
SSTS Permits**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Ayes-5; Nays-0. Motion carried.

**Roads  
Sunny Beach Project**

Supervisor Kelley stated that the reclaim and sub-base is completed on Sunny Beach. Road/parking area on Woodtick Landing is continuing to move forward with some money saving adjustments. The snowmobile crossing off of Sunny Beach has also been widened. With the adjustments, the township will save \$100,000+.

**Isleview Road**

Chair Clayton reviewed the petition for detachment of certain land from the City of Grand Rapids. As per Township Attorney Andy Shaw, the City of Grand Rapids will circulate the petition among the land owners in the area affected, for signatures. All landowners need to sign in order to avoid the hearing process. The City of Grand Rapids will advise Attorney Shaw when they will circulate the petition.

**Recreation  
Park and Cemetery Inspection Reports for August 2022**

Motion was made by Supervisor Kelly and seconded by Supervisor Davies to approve the Park and Cemetery Inspection Reports for August 2022. Ayes-5; Nays-0. Motion carried.

**Flowers at Cemetery**

Cheer Clayton stated that October 1st is the deadline for all flowers and decorations to be removed from cemetery sites. The removal of remaining flowers and decorations after October 1st will be made by the Harris township maintenance staff. Chair Clayton did state that special ornamentation from December 1 through January 30 are permitted for the holiday season.

**Trails Task Force Minutes of September 8, 2022**

Supervisor Schack stated that the Trails Task Force is spending quite a bit of time cleaning the trails.

**Weed inspection Report**

Supervisor Gilbert stated that there will be no further weed inspections for the remainder of the fall and winter 2022. He suggested that constituents mark any questionable areas, and he will take care of them in the spring.

**Mowing Contract**

Chair Clayton reviewed the "lawn care and ground maintenance contract" template. The current lawn care contract will be expiring September 30, 2022, therefore, a new two-year contract will be necessary. Discussion followed. This item will be added to an upcoming work session for further discussion.

**Woodtick Landing**

Supervisor Kelley reported that Woodtick Landing has been DNR prepped.

**Correspondence  
Cable Commission Meeting Minutes of May 23, 2022  
Informational only.**

## **Town Hall**

### **Town Hall Report for August 2022**

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the town hall report for August 2022. Ayes-5; Nays-0. Motion carried.

## **Maintenance**

### **Maintenance Report for August 2022**

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to approve the maintenance report for August 2022. Ayes-5; Nays-0. Motion carried.

## **Old Business**

### **Caretaker/Sexton Position Posting**

Chair Clayton reviewed the posting for the Caretaker/Sexton position, which will be vacated by the end of December 2022. The position vacancy will be posted and published for the month of October, and placed on both the FB page and the website.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the position posting and publishing for the month of October 2022. Ayes-5; Nays-0. Motion carried.

## **Land Sale**

Chair Clayton discussed the advertising of the parcels for sale. Several individuals have inquired about the parcels. The original closing date was September 30, 2022. Further discussion was held.

The board was in agreement to continue advertising the parcels for sale, with a closing date of October 31, 2022.

## **Casper Construction Letter**

Chair Clayton is in receipt of a letter from Caper Construction regarding excessive speeding by their trucks on Airport Road (going into and out of the gravel pit). Discussion followed.

A letter will also be sent to Hammerlund Construction regarding excessive speeding by their trucks on Airport Road (going into and out of the gravel pit).

## **New Business**

### **Minnesota Association of Townships LBOAE Training; Clerk and Treasurer Training**

Chair Clayton reviewed the upcoming Local Board of Appeal Training, and Clerk and Treasurer Training. Both trainings will take place in Grand Rapids on November 3, 2022, with location TBD. The Local Board of Appeal Training is \$30/person, while the Treasurer Training is \$40/person.

Supervisors Gilbert and Schack are interested in attending the Local Board of Appeal training. Treasurer Kopacek is interested in attending the Treasurer training, with the intent of when a Clerk comes on board, she would provide any training needed and necessary at that time.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the LBOAE training for Supervisors Gilbert and Schack, and the Treasurer training for Treasurer Kopacek. Ayes-5; Nays-0. Motion carried.

## **Schedule Meeting with Temporary Maintenance Workers**

Chair Clayton suggested scheduling a meeting with the temporary maintenance workers to get a feel for where they see themselves fitting into the role of future maintenance with the township.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to schedule a meeting with the two temp maintenance workers for October 7, 2022 at 5:30 pm at the town hall. Ayes-5; Nays-0. Motion carried.

### **Schedule Work Session Re: Maintenance**

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to schedule a work session Re: Maintenance, Mowing Contract, and Clerk, for Friday, October 7, 1022 at 6:30 pm at the town hall. Ayes-5; Nays-0. Motion carried.

### **Krumrei Conditional Use Permit**

Chair Clayton went through the Krumrei Conditional Use Permit Findings of Fact as per the following:

1. **Is the use consistent with the Harris Township Comprehensive Plan?** Ayes-5; Nays-0.

**Comments:**

The use is within the Hwy 169 corridor.

2. **Is the conditional use compatible with the existing neighborhood?** Ayes-5; Nays-0.

**Comments:**

The use is within the Hwy 269 corridor.

3. **Have environmental concerns or precautions been addressed?** N/A.

4. **Does the site have sufficient vehicle access in and out of the property and is there adequate parking space (if applicable)?** N/A.

5. **Is there adequate water supply and sewage treatment for the request?** Ayes-5; Nays-0.

6. **Have potential unsafe or unhealthy conditions been addressed?** N/A.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to recommend approval of the Conditional Use Krumrei Permit, and the Township Findings of Fact. Ayes-5; Nays-0. Motion carried.

### **Bills**

#### **Approve the Payment of Bills**

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Claims #20691 through #20698, and EFTS #9282201 through #9282206 in the amount of \$37,924.68. Ayes-5; Nays-0. Motion carried.

### **Public Input**

Chair Clayton stated the the Town Hall, Crystal Park, and Wendigo Park have new message boards. All have township board information, and 2022 Board Meetings. All Pavilion reservations will be placed on the Crystal Park board, and any events taking place at Wendigo Park will appear on that board.

### **UPCOMING Events/Meetings**

October 1, 2022	Township Legal Seminar.	9:00 am Cotton T. Hall
October 7, 2022	Meeting with Temp Maint. Staff	5:30 pm Town Hall
October 7, 2022	Work Session Re: Clerk, Maintenance, Mowing Contract	6:30 pm Town Hall
October 10, 2022	Township Association Mtg.	7:00 pm Town Hall
October 12, 2022	Regular Board Meeting.	7:30 pm Town Hall
October 22, 2022	Fall Road Tour & T. Prop.	8:00 am Town Hall
October 26, 2022	P and D Board Meeting.	7:30 pm Town Hall

**Adjourn**

There being no further business to come before the Board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 8:18 pm.

Prepared by:   
Peggy Clayton, Interim Clerk

Signed by:   
Peggy Clayton, Chair

