

Madam Chair Peggy Clayton  
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Supervisor/VC Mike Schack 340-8852  
Supervisor Ryan Davies 929-0610  
Supervisor Dan Gilbert 259-4967  
Supervisor Jim Kelley 327-0317  
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# Harris Township SINCE 1909



NEIGHBORS, SHORES & MORE

## **Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability. for the residents of their community.

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## **PLANNING & DEVELOPMENT MEETING MINUTES February 23, 2022**

**Present:** Madam Chair Clayton, Vice Chair Schack, Supervisor Kelley; Clerk Riendeau  
**Absent:** Supervisor Davies and Gilbert and Treasurer Kopacek

**Pledge to the Flag** was conducted, followed by the reading of the township mission statement.

### **Approve Minutes**

#### **Minutes of January 26, 2022 P and D Meeting**

Madam Chair Clayton made a correction under minutes of January 26, 2022 work session regarding what should be, City of Grand Rapids instead of (Raids).

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the minutes and correction of the January 26, 2022 P and D Meeting. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

#### **Minutes of January 31, 2022 5-Year Road Plan Work Session & Budget Session**

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the January 31, 2022 Work Session re: 5-Year Road Plan & Budget. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

#### **Minutes of February 4, 2022 Board of Audit**

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to approve the minutes of the February 4, 2022 Board of Audit. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

#### **Minutes of February 9, 2022 Sunny Beach Road Work Session**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the minutes of the February 9, 2022 Work Session re: Sunny Beach Road. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

### **Additions and Corrections**

Madam Chair Clayton requested to pull indefinitely) 11A DNR Outdoor Recreation Grant.  
Supervisor Kelley requested to add Utility Permits under Old Business 11A.

A motion was made by Supervisor Schack and seconded by Madam Chair Clayton to approve the Additions and Corrections and the Regular Agenda. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Business from the Floor**  
**Grand Rapids Fire Department / Travis Cole**

Travis shared an excellent handout with the Board which included call volume & comparison, cities that are served by the Fire Department, types of calls received, the loss of a Fire Fighter, the new Fire Department and the Firefighting team.

The Fire Department does practice drills such as house burns, rope rescue, confined spaces, and this is just to name a few. The Department also participates in community events.

The Fire Department has had a couple of retirees and are hoping to hire 4 new hires in the near future.

**Bayview Road / Randy Helmbrecht**

Randy Helmbrecht spoke about Bayview Place in Harris Township. He would like to re-route Bayview Place Road to connect with Northwoods Drive. Discussion followed

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to table Bayview Place Road to the March 9, 2022 Regular Meeting. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Grand Rapids Youth Baseball Association / Mark Stupar**

Madam Chair Clayton spoke on behalf of Mark Stupar. Grand Rapids Youth Baseball would like to use the Wendigo baseball field along with the Crystal Springs baseball field again this year. The dates of use would be May 1, 2022 through August 11, 2022, Monday through Thursday from 5:00 pm to 8:00 pm. Discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Grand Rapids Youth Baseball Association to use the Wendigo and Crystal Springs baseball field for 2022. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Roads**

**Road Update**

Supervisor Kelley stated there has been quite a lot of snow and some of the banks on corners are getting high. Supervisor Kelley cautioned to drive with care.

**Signage Update**

Supervisor Schack reviewed the sign quotes and stated quite a few of the road signs are cracking and fading and should be replaced. The amounts per sign vary due to the lettering. Discussion followed.

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to approve the quotes for Signage for a total of \$1,900.00. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Recreation**

**Park and Cemetery Inspection Report for January 2022**

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the Park and Cemetery Report for January 2022. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Trails Task Force Minutes**

This is informational.

## **Correspondence**

### **Northeast Minnesota HOME Consortium Joint Powers Agreement**

This is informational.

## **Town Hall**

### **Town Hall Report for January 2022**

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Town Hall Report for January 2022. Motion Carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

## **Maintenance**

### **Maintenance Report for January 2022**

Supervisor Schack gave an update on the Maintenance Report. There has been quite a lot of snow which means a lot of snow plowing.

A motion was made by Supervisor Kelley and seconded by Madam Chair Clayton to approve the Maintenance Report for January 2022. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

## **Old Business**

Utility Permits were approved in October for Laplant Road for the underground utility line. This will be extended for completion.

## **New Business**

### **Resolution and Agreement Granting Line Extension Permits**

Madam Chair Clayton reviewed the Resolution and Agreement Granting Line Extension Permits Authorizing the Provision of Cable Services.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Resolution and Agreement Granting Line Extension Permits. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

## **March 8, 2022 Annual Meeting**

Madam Chair Clayton would like to remind constituents of the upcoming Annual Meeting on March 8, 2022 at the Harris Town Hall at 7:00 pm. The annual report will be uploaded to the website prior to the meeting. The approved Minutes of the 2021 Annual Meeting will be posted on the website after the meeting.

## **Utility Rate Agreement / Resolution 2013-007 Joint Powers Agreement to Regulate Utility Rates**

Madam Chair Clayton spoke about the Resolution 2013-007 Joint Powers Agreement to Regulate Utility Rates. Madam Chair and Supervisor Davies attended the first meeting. Future meetings will be held annually, with the 2 meeting to be held at the Town Hall.

## **CliftonLarsenAllen LLP / Audit Services Contract**

Madam Chair Clayton shared that Treasurer Kopacek has reviewed the CliftonLarsenAllen LLP / Audit Services Contract and everything is in place. The fees can be found on the website under the minutes for February 23, 2022. The 2021 audit will be conducted later this month.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve and sign the contract with CliftonLarsenAllen Audit Services. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Bills**

**Approve the Payment of Bills**

A motion was made by Supervisor Schack and seconded by Madam Chair Clayton to approve claims #20423 through #20436, and EFTS 2232201 through 2232208 in the amount of \$12,853.18. Motion carried. Absent: Supervisor Davies and Gilbert and Treasurer Kopacek.

**Public Input**

Nothing at this time.

**UPCOMING Events/Meetings**

March 8, 2022	Annual Meeting	7:00 pm Town Hall
March 9, 2022	Regular Meeting	7:30 pm Town Hall
March 23, 2022	P and D Meeting	7:30 pm Town Hall

**Adjourn**

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Schack to adjourn the meeting at 8:10 pm.

Prepared by: Beth Riendeau Signed by: Peggy Clayton  
Beth Riendeau, Clerk Peggy Clayton, Chair