

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811
harristownshipclerk@gmail.com

REGULAR BOARD MEETING January 12, 2022 AT 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes Minutes of December 8, 2021 Regular Meeting

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the December 8, 2021 Regular Meeting. Motion carried. Absent: Supervisor Gilbert

Minutes of December 20, 2021 Boat Landings, Land, Blandin Grant, ARPA Funds & City of Grand Rapids Work Session

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the December 20, 2021 Boat Landings, Land, Blandin Grant, ARPA Funding & City of Grand Rapids Work Session. Motion carried.

Additions and Corrections

Madam Chair Clayton requested an addition of Annual Alarm Invoice to New Business, item 10H.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to approve the addition of Annual Alarm Invoice to New Business 10H and approve the rest of the agenda. Motion carried.

Business from the Floor

Nothing at this time.

Consent Agenda

Mileage Rate for 2022

Madam Chair Clayton shared the new mileage rate for 2022. The rate went up to 58.5 cents per mile.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Consent Agenda as delineated above. Motion carried.

Roads

Road Update

Supervisor Kelley stated the roads are snow covered but good.

Schedule Work Session re: 5 Year Road Plan

Madam Chair Clayton stated the Board needs to schedule a work session for the 5-year road plan. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to schedule a Work Session for the 5 Year Road Plan on January 21, 2022 at 4pm and the Town Hall.

Snow Plowing

Supervisor Kelley spoke about Snow Plowing on Tolerick Road. The turnaround has gotten bigger at the end of Tolerick, and the snowplow is concerned about the driveway in the corner. The maintenance for the Township may have to help clear the road.

Sunny Beach Update

Supervisor Kelley met with SEH and the plans for Sunny Beach Road have been sent to Itasca County for approval. Supervisor Kelley would like to know if the Board would like Bob from SEH to come an hour before the P and D Meeting to talk about Sunny Beach Update.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a Work Session with Bob from SEH on January 26, 2022 at 5:30 pm at the Harris Town Hall. Motion carried.

Recreation

Rinks

Supervisor Kelley shared the Rink report with the Board. The rinks are being used quite a bit.

Correspondence

Network Opportunities Meeting Minutes November 24, 2021

This is informational.

Township Association Meeting Minutes December 13, 2021

This is informational.

Old Business

Reschedule/Schedule Work Session re: Land, Boat Landings, Blandin Grant, ARPA Funds & Isleview Road

Madam Chair Clayton stated that the work session that was scheduled for January 17, 2022 needs to be rescheduled as this day is a holiday. Madam Chair Clayton suggested to schedule more work sessions for Land, Landings, Blandin Grant, ARPA Funds and Isleview Road. Discussion followed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to reschedule the work session to January 28, 2022 at 4pm at the Town Hall. Motion carried. Discussion followed to wait on scheduling extra work sessions.

Blandin Foundation Grant Agreement

Madam Chair Clayton shared a letter that was received from the Board of Trustees of the Blanding Foundation. Harris Township has been approved to receive a grant from Blandin Foundation in the amount of \$100,000.00. These funds will be used on the Tennis and Basketball courts for Wendigo and Crystal Parks as this is a grant for recreational purposes.

Revisit Drug & Alcohol Policy

Madam Chair Clayton gave a brief update on the Drug & Alcohol Policy for Harris Township. Discussion followed on the exhibits pertaining to testing, etc., policy.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move forward with the Employee Drug and Alcohol Policy. Motion carried.

Garage Rain Gutter Update

Supervisor Kelley stated the Garage Rain Gutter has been put on the town hall garage, which was a result of storm damages.

Well on Corner Property of Harris Township Road & Wendigo Road

Supervisor Kelley stated Benes Well did check out the well and the water sample came back good and the well does work.

New Business

Resolution #2022-001 through #2022-005 re: Resolution Authorizing Contract with interested Officer Under Minn. Stat 471.88, subd. 5

Madam Chair Clayton read Resolution 2022-001, in its entirety, and included all supervisors, with regard to Resolution 2022-002 through 2022-005.

Resolution 2022-001 Supervisor Ryan Davies

WHEREAS, Town Board of Harris Township, Itasca County, Minnesota is seeking the performance or acquisition of the following services of goods:

Plowing of roads, burials, ditch mowing, mowing, and other manual labor or services to the township as needed.

WHEREAS, Ryan Davies is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of \$19.00 an hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with Ryan Davies for a price of \$19.00; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve Resolution 2022-001 for Ryan Davies. Motion carried.

Resolution 2022-002 Supervisor Mike Schack

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve Resolution 2202-002 for Mike Schack. Motion carried.

Resolution 2022-003 Supervisor Jim Kelley

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve Resolution 2022-003 for Jim Kelley. Motion carried

Resolution 2022-004 Supervisor Dan Gilbert

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2022-004 for Dan Gilbert. Motion carried.

Resolution 2022-005 Supervisor Peggy Clayton

WHEREAS, Town Board of Harris Township, Itasca County, Minnesota is seeking the performance or acquisition of the following services of goods:

Clerk duties, Caretaker duties, Sexton duties, and other duties or services to the township as needed.

WHEREAS, Peggy Clayton is a Supervisor of said Township and will be financially interested in the contract for the following described reason:

She is directly providing the service or goods to the Township as an independent contractor.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the Supervisors with the interested officer abstaining, finds that the contract price of \$19.00 an hour is as low as, or lower that, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, the Town Board, pursuant to Minn. Stat. 365.34; 471.88, subd. 5; and 471.89, does hereby authorize a contract with Peggy Clayton for a price of \$19.00; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve Resolution 2022-005 for Peggy Clayton. Motion carried.

Audit Firm

Treasurer Kopacek has reached out to CliftonLarsonAllen in Baxter. CliftonLarsonAllen provided an estimated proposal for their audit services. Discussion followed. Treasurer Kopacek will get another quote.

A motion was made by Supervisor Kelley and seconded by Madam Chair Clayton to table Audit Firm to the P and D Meeting on January 26, 2022. Motion carried.

Notary for Clerk

Madam Chair Clayton stated Clerk Riendeau has completed the 6-month probationary period and would recommend that she become a notary. Clerk Riendeau will complete the application for Notary.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the authorization for Notary for Clerk. Motion carried.

Schedule Work Session re: Admin Policy & Committees

Madam Chair Clayton would like to schedule a work session regarding the Admin Policy and Committees. Discussion followed. Consensus was to add the Admin Policy and Committees to the 5-year road plan work session at 4:00 pm, on January 21, 2022 work session.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to add the Admin Policy & Committees to the 5-year road plan work session at 4:00 pm, on January 21, 2022. Motion carried.

Itasca County Multi-Hazard Mitigation Plan

Madam Chair Clayton shared the Itasca County Multi-Hazard Mitigation Plan which incorporates the concerns and needs for Harris Township. The Multi-Hazard Mitigation Plan is updated every 5 years. This is informational.

Schedule additional Budget Session and Board of Audit Session

Madam Chair Clayton would like to schedule the Board of Audit Session. Discussion followed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to Schedule the Board of Audit Session on February 4, 2022 at 4 pm at the Harris Town Hall. Motion carried.

Treasurer Kopacek asked if the time could be moved to 4:30 pm.

A motion was amended to change the time for the Board of Audit Session from 4 pm to 4:30 pm. Motion carried.

Verizon Connect

Madam Chair Clayton received an email from Verizon Connect regarding vehicle tracking for the Harris Township fleet vehicles. Verizon Connect provided 2 quotes, one quote with a dash cam and the other without a dash cam. Discussion followed.

A motion was made by Supervisor Davies and seconded by Supervisor Schack to approve the monthly rate of \$37.90 to Verizon Connect without the dash cam. Motion carried.

Annual Alarm Invoice

Madam Chair Clayton shared the Annual Alarm Invoice & Change of Information Form with the Board. Discussion held on where the alarms are located. The town hall does not have an alarm. Madam Chair Clayton would like to get more updated invoices.

A motion was made by Madam Chair Clayton and seconded by Supervisor Davies to table the Annual Alarm Invoice to the P and D Meeting on January 26, 2022. Motion carried.

Treasure’s report – dated December 1, 2021

Approve Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Treasurers Report of December 2021 in the amount of \$2,107,857.60. Motion carried.

Approve the Payment of Bills

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the payment of bills claims #20357 through #20381 pulling #20375 and EFT #1122201 through #1122206 in the amount of \$15,306.05. Motion carried.

Public Input

There was no Public Input.

UPCOMING Events/Meetings

January 13, 2022	Budget Session	5:00 pm Town Hall
January 21, 2022	Work Session re: Admin Policy & Committees And 5-year Road Plan	4:00 pm Town Hall
January 21, 2022	Budget Session	5:00 pm Town Hall
January 24, 2022	Budget Session	5:00 pm Town Hall

January 25, 2022	Budget Session	5:00 pm Town Hall
January 26, 2022	Work Session re: LRIP	5:30 pm Town Hall
January 26, 2022	P and D Board Meeting	7:30 pm Town Hall
January 27, 2022	Budget Session	5:00 pm Town Hall
January 28, 2022	Land, Landings, City of Grand Rapids, ARPA & Blanding Grant	4:00 pm Town Hall
February 4, 2022	Budget/Board of Audit	4:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Davies and seconded by Supervisor Gilbert to adjourn the meeting at 8:59 pm.

Prepared by: 
Beth Riendeau, Clerk

Signed by: 
Peggy Clayton, Madam Chair

