

Madam Chair Peggy Clayton
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Grand Rapids, MN 55744
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Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811
harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING March 9, 2022 AT 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes

Minutes of February 9, 2022 Regular Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the February 9, 2022 Regular Meeting. Motion carried.

Additions and Corrections

Supervisor Kelley would like to add Turn Lane for Harris Town Road and Sunny Beach Road under Roads as 6D. Supervisor Kelley would also like to add Northland Portables at Boat Landings under Recreation as 7B.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the addition of Turn Lane for Harris Town Road & Sunny Beach Road under Roads 6D and Northland Portables at Boat Landings under Recreation 7B and approve the rest of the agenda. Motion carried.

Business from the Floor

Bayview Place Road, Randy Helmbrecht (tabled from February 23, 2022)

Randy Helmbrecht spoke on behalf of the Bayview Place Road. Randy shared a map with the Board and would like to get approval for the Bayview Place Road to be plowed to the end of the road. Discussion followed as additional work/follow up will need to take place.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to check with the Transportation Director about the plowing of Bayview Place Road. Motion carried.

Consent Agenda

Godfrey Cemetery Deed

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Consent Agenda as delineated above and Regular Agenda. Motion carried.

Roads

Road Update

Supervisor Kelley stated the blacktops are not bad but are a little rough with the frost. The gravel roads are slippery.

Sunny Beach Road Project

A memo was provided by Bob regarding the construction schedule, and specified oil in the bituminous mix. Supervisor Kelley suggested moving the completion date to the end of September. Discussion followed.

Supervisor Kelley stated that every project bid in the past, class B oil has been used. Discussion held regarding recommending a base bid with class B oil and an Add Alternate bid with class C oil.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to move the construction date out to the end of September, and a base bid with class B oil and an Add Alternate bid with class C oil. Motion carried.

Annual Grading, Snowplowing and Dust Control Contract Renewal

Supervisor Kelley reviewed the Annual Grading, Snowplowing and Dust Control Contract Renewal with the Board. Rates will stay the same. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Annual Grading, Snowplowing portion of the contract. Motion carried.

Turn Lane Harris Town Road and Sunny Beach Road

Supervisor Kelley spoke about a turn lane on the intersection of Harris Town Road. Harris Town Road is a county road. Further information will need to be obtained to determine the direction. Itasca County would possibly cover the cost depending on what the crash site data is.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to move forward with Supervisor Kelley talking to the transportation department on the possibility of gathering the crash site data. Motion carried.

Recreation

Rinks

Supervisor Kelley reviewed the Rink report with the Board. Rinks were hit and miss due to weather. Next week the weather is expected to be in the mid 40's so warming shacks may be closed for the season.

Northland Portables at Boat Landings

Supervisor Kelley received a phone call from Northland Portables asking about the portables on the boat landings. Supervisor Kelley stated the portables are typically pulled on May 1st but Northland is wondering if the Township would like to extend having the portables a little longer due to the cold and snow this year. Discussion followed.

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to extend the Northland Portables at Boat Landings, weather permitting. Motion carried.

Correspondence

Township Association Meeting Minutes January 26, 2022

This is informational.

Old Business

Itasca County Comprehensive Plan

Madam Chair Clayton reviewed the 2017 Comprehensive Plan with the Board. Madam Chair Clayton spoke with Sarah Carling from CEDA regarding a contract. Sarah Carling would expect that the contract fee would be along the lines of not to exceed \$13,000.00. Discussion followed. Madam Chair Clayton will also reach out to John Powers for a quote.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to table the Itasca County Comprehensive Plan to the March 23, 2022 P and D Meeting. Motion carried.

Town Hall Policy/Lease Agreement Updates

Madam Chair Clayton shared an updated Policy and Lease Agreement. The updates include the following:

- The Renter must be present during the use of the hall
- Renter must sweep and/or vacuum the floors
- Renter must *not* disengage the handicap door function
- Confetti and glitter are *not* allowed in the Town Hall building or property

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Town Hall Policy/Lease Agreement Updates. Motion carried.

New Business

Board of Appeal

Madam Chair Clayton reviewed the Office of the County Assessor Board of Appeal information, stating that the Board of Appeal Meeting will be held on April 28, 2022 at 9:00 AM at the Harris Town Hall. This will be published in the local paper and posted on the Harris Town Hall notice board, as well as shared on the Facebook page and website.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve publishing and posting of the Board of Appeal Meeting on April 28, 2022. Motion carried.

Resolution 2022-010 Reestablishing Precinct Polling Place

Madam Chair Clayton read Resolution 2022-010.

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 2048.14 subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the Town Board of Harris Township, County of Itasca, State of Minnesota hereby reestablishes the boundaries of the voting precinct and polling place as follows:

Harris Town Hall Voting Precinct/Polling Place, 21998 Airport Road, Grand Rapids MN
Township 54 North, Range 25 West of the 4th Principal Meridian & Government Lot One (1), Section Twelve (12),
Township Fifty-four (54) North, Range Twenty-six (26) West of the Fourth Principal Meridian.

*Attached to this resolution, for illustrative purposes, is a map showing said precinct.

Adopted by the Town Board of Harris Township this 9th day of March 2022.

Madam Chair Clayton conducted roll call: Supervisor Kelley, Gilbert, Davies, Schack & Chair Clayton, "yes"

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve Resolution 2022-010 Reestablishing Precinct Polling Place. Motion carried.

Legal Short Courses (March 14-16, 2022)

Madam Chair Clayton provided information on the 2022 Spring Short Courses. Discussion followed.

As there may be a quorum of supervisors attending the legal short course, via zoom, on March 15, 2022 that will need to be posted.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Legal Short Courses to be attended by zoom for the Board, Clerk, and Treasurer during the dates of March 14-16, and approve the posting of the March 15, 2022 legal short course date. Motion carried.

Schedule Closed Work Session re: Performance of an Employee Under the Supervision of the Board

A motion was made by Supervisor Schack and seconded by Madam Chair Clayton to Schedule Closed Work Session re: Performance of an Employee Under the Supervision of the Board on March 17, 2022 at 5:00 PM at the Harris Town Hall. Motion carried.

Itasca County Township Association Annual Dinner

Madam Chair Clayton shared the Itasca County Township Association Annual Dinner, which is to be held on April 11, 2022 starting at 5:00 PM at the Blackberry Town Hall. The Board does need to bring a door prize. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve a door prize in the amount of \$50.00. Motion carried.

Treasurer's report – dated February 1, 2022

Approve Treasurers Report

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Treasurers Report of February 2022 in the amount of \$2,210,629.41 Motion carried.

Approve the Payment of Bills

Treasurer Kopacek spoke about the claims list for February 2022.

A motion was made by Supervisor Schack and seconded by Madam Chair Clayton to approve the payment of bills claims #20438 through #20457 and EFT #392201 through #392208 in the amount of \$11,079.95.

Supervisor Kelley stated that check number #20446 was missing on the claims list.

Original motion was amended was by Supervisor Schack and seconded as amended by Madam Chair Clayton to approve the payment of bills claims #20438 through #20457 and EFT #392201 through #2232208 in the amount of \$11,886.20. Motion carried.

Public Input

Nothing at this time.

UPCOMING Events/Meetings

March 17, 2022	Closed Work Session re: Performance of an employee Under the supervision of the board	5:00 pm Town Hall
March 23, 2022	P and D Meeting	7:30 pm Town Hall
April 13, 2022	Regular Board Meeting	7:30 pm Town Hall
April 27, 2022	P and D Meeting	7:30 pm Town Hall
April 28, 2022	Board of Appeal	9:00 am Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to adjourn the meeting at 8:48 pm.

Prepared by: Beth Riendeau
Beth Riendeau, Clerk

Signed by: Peggy Clayton
Peggy Clayton, Madam Chair