

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811
harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING November 10, 2021 AT 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes

Minutes of October 13, 2021 Regular Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the minutes of the October 13, 2021 Regular Meeting. Motion carried.

Minutes of November 1, 2021 Boat Landings, Land, ARPA, Public Survey & City of Grand Rapids Work Session

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the November 1, 2021 Boat Landings, Land, ARPA, Public Survey & City of Grand Rapids Work Session. Motion carried

Additions and Corrections

Supervisor Kelley requested the addition of Gutter Quote to 9B under Old Business.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the addition of Gutter Quote to 9B under Old Business and approve the Regular Agenda. Motion carried.

Business from the Floor

Rezone from residential to light industrial commercial use/Luke Garner

Luke Garner from Coldwell Banker would like to discuss the property west from Pokegama Lake Store that adjoins which is roughly 2 acres and wanting to go from residential to industrial commercial use. Luke stated there is no purchase agreement on the property at this time, only verbal. The property being discussed is parcel #19-018-4120, and the proposal is for storage units. Luke did speak with Larry Bales, the owner of Pokegama Lake Store, Larry stated that he would be in support with storage units being put in. Discussion followed.

Madam Chair Clayton asked Luke if he had gone to Environmental Services and completed an application, as that would be the process. Once an application is completed by Luke then Environmental Services would proceed on their end and request the township to complete the findings of fact. Luke will move forward with contacting ES.

Mornes Cartway/Schedule Public Hearing/Andy Shaw

Attorney Andy Shaw spoke about the petition for the Mornes Cartway by Mr. and Mrs. Mornes. The cartway proposed passes through the following described parcel of real property: *The Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼), Section Two. Township Fifty-four. Range Twenty-five.* Owned by David Hyland.

To connect to the southern boundary of the property of the petitioner described as follows: *The Northeast Quarter of the Southwest Quarter (NE ¼ SW ¼). Section Two. Township Fifty-four, Range Twenty-five.*

With the requested location of the cartway being described as follows: *The West 33 feet of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼). Section Two. Township Fifty-four. Range Twenty-five.*

Andy Shaw requested that the board approve and schedule the Cartway Petition Public Hearing.

The Board and Andy Shaw also discussed a dollar amount that the petitioner shall deposit with the Harris Township Clerk to constitute a bond and discussed setting up a meeting time at the Town Hall to tour the site.

WHEREAS said parcel of real estate owned by the petitioners contains more than five acres of land and allegations have been asserted that there is no legal access except over the land of others, or that the legal access is less than 33 feet in width, and that the owner of same is therefore entitled to a cartway pursuant to the provisions of Minnesota Statute 164.08; and

WHEREAS the Town Board will hold the hearings required by Minnesota Statute 164.08 and incur costs and expenses relating to the deliberation upon and final determination of the relief requested in the petition; and

WHEREAS the Town Board recognizes the potential for litigation commenced by parties affected by any grant of this petition by the Town Board; and

WHEREAS Minnesota Statute 164.08 Subd. 2(c) allows the Town Board to require the posting of a bond or other security acceptable to the Town Board for the total estimated damages relating to the matter as the same are defined in said statute; and

WHEREAS Town Board finds "damages" as defined by Minnesota Stat 164.098, Subd. 2 include but are not necessarily limited to the Town's attorney fees, the time and expenses for the supervisors, clerk and treasurer related to these proceedings, appraisal costs, filing and recording costs, damage awards to affected landowners, costs of litigation arising from the determination of the Board, and that the term "damages" is intended to include all prospective costs to the Township in this proceeding.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of Harris Township, Itasca County, Minnesota:

1. Determines that the estimated potential damages in this matter, as the same is defined by Minnesota Statute 164.08 Subd. 2 are in the amount of \$10,000.00
2. Directs that the petitioner shall deposit with the Clerk of Harris Township the total sum of \$10,000.00, the same to constitute a bond pursuant to Minn. Stat. 164.08 Subd. 2 and the same to be held by the Clerk as security for all damages and costs associated with the determination of the petition. The Clerk shall use the funds provided to make payment for such damages and costs as may be incurred by the Township, providing an accounting to the petitioner of said expenditures upon request.
3. The Township reserves the right, upon further notice and resolution, to require additional bond sums to be made available by the Petitioner in the event the costs of the proceeding may exceed the amount of bond required by this Resolution.

Adopted this 10th day of November 2021 by majority vote of the Town Board of Harris Township

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a Cartway Public Hearing Meeting on December 2, 2021 at 1:00 pm at the Town Hall and sign the Order setting the hearing. Motion carried.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to set the dollar amount for the bond at \$10,000.00. Motion carried.

Recycling

Mary Ruby from Harris Township inquired about getting some sort of recycling program in Harris Township. Mary did speak with the city and the county about a recycling program and was told that it was too expensive. Madam Chair Clayton did mention that Waste Management has a recycling program and that if you call them, they should be able to pick the recycling up at your residence.

Consent Agenda

Nothing at this time

Roads

Road Update

Supervisor Kelley stated the roads are looking good and the fall road tour is coming up.

Supervisor Kelley had forwarded the letter from SEH in regard to the Hawkinson bill.

SEH is wondering if there was anything else that needed to be done as far as the Board was concerned for taking over the Golf Crest Road.

Bergen Crack Sealing/Sunny Beach Road Quote

Supervisor Schack received the final statement from Bergen for crack sealing. The total from Bergen is \$33,204.00. Supervisor Shack did state that the work completed did match up with the bill/quote. Sunny Beach work will wait until 2023.

Tolerick Road

Supervisor Kelley received a letter from SEH describing the construction activities that were done on Tolerick Road. The improvements included:

1. Reclamation of the existing pavement
2. Add 2 inches of class five aggregate
3. Grading and shaping of the road including the cut-de-sac
4. 3 ½ inches of bituminous pavement
5. Aggregate shouldering
6. Erosion control

Bob Beaver of SEH stated that the project went smoothly. Final estimate for Tolerick Road is \$135,982.50.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the final estimate of \$135,982.50 for Tolerick Road. Motion carried.

Recreation

Update of Soccer Net

Madam Chair Clayton updated the Board regarding the soccer net, which has been received. The soccer net will be assembled and ready for use in Spring of 2022. Kacey Cowan has been contacted and will be notified when the soccer net will be ready.

Correspondence

Network Opportunities Meeting Minutes October 27, 2021

Informational

Old Business

Water Conditioner Quote

Supervisor Schack did receive two quotes on water softeners, one from Range Water for \$2,700.00 and one from Culligan Water for \$2,100.00 plus \$350.00 for a water filter. Supervisor Schack would like to have both companies come to the Townhall and test the water. Discussion followed. Supervisor Schack recommended tabling the Water Conditioner Quotes to the November 23, 2021 P and D Meeting.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to table Water Conditioner Quote to the November 23, 2021 P and D Meeting. Motion carried.

Gutter Quote

Supervisor Kelley received a quote in the amount of \$400.00 for the gutter from Seamless Rain Gutters. Madam Chair Clayton will forward the quote to John at MATIT insurance as this quote should be part of the overall town hall garage quote.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Gutter Quote in the amount of \$400.00. Motion carried.

New Business

November 24, 2021 P and D Board Meeting

Madam Chair Clayton spoke about changing the November 24, 2021 P and D Meeting to Tuesday November 23, 2021 due to the Thanksgiving holiday. This notice will be published in the local paper.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to change the November 24, 2021 P and D Meeting to November 23, 2021. Motion carried.

2022 Township Board Meetings

Madam Chair Clayton shared the Harris Town Board 2022 Meeting Schedule. The Board Meetings will be published in the local paper.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the 2022 Township Board Meetings. Motion carried.

Resolution #2021-022 re: Polling Place for 2022

Madam Chair Clayton stated that Resolution 2021-022, is an annual resolution, and necessary as per MS. The following resolution was read in its entirety:

WHEREAS it is important that citizens exercise their right to vote at their local polling place.

WHEREAS Minnesota Statute 204B.16 requires the Town Board to annually designate its local polling place for elections.

NOW, THEREFORE, BE IT RESOLVED by the Harris Town Board, Itasca County, Minnesota, that the Town Board hereby designates Harris Town Hall, located at 21998 Airport Road Grand Rapids Minnesota, Itasca County as its polling place in 2022.

BE IT FURTHER RESOLVED that the township notify residents of this designation by following the requirement of the Minnesota Statute 205.16

Madam Chair Clayton conducted roll call. Supervisor Kelley, Gilbert, Davies, Schack and Madam Chair Clayton "yes A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve Resolution #2021-022." Motion carried.

Clerk Training

Madam Chair Clayton presented to the Board a request from Clerk Riendeau to allow her to stay overnight at a hotel the night before Clerk Training.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Clerk to stay overnight the night before Clerk Training. Motion carried.

Harris Township Public Survey

Madam Chair Clayton presented the final draft of the Harris Township Public Survey to the Board. The link will be posted on Facebook and on the Harris Township website. If residents do not have access to Facebook or the Township Website, they can contact Clerk Riendeau at 218-244-1811 and she will get a survey to you.

The survey will be open on November 10, 2021 and the deadline to complete a survey is December 10, 2021.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the final draft of the Harris Township Public Survey and to post on Facebook and the Township Website. Motion carried.

Cell Phone Upgrade for Sexton/Caretaker

Madam Chair Clayton requested a cell phone upgrade for the Sexton/Caretaker. Currently the Sexton/Caretaker has an iPhone 7. Supervisor Schack also requested an upgrade for the Maintenance employee as he has been having issues with his phone. Treasurer Kopacek will check into the cell phone upgrades. Discussion followed.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve the Cell Phone Upgrades for Sexton/Caretaker and if needed for Maintenance employee as well. Motion carried.

Utility Sink/Tub for Service Center

Supervisor Schack would like to have a Utility Sink installed at the Service Center. Discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to obtain a quote for up to \$300 to purchase a Utility Sink at the Service Center. Motion carried.

Treasure's report – dated October 1, 2021

Approve Treasurers Report

A motion was made by Madam Chair Clayton and seconded by Supervisor Schack to approve the Treasurers Report of October 2021 in the amount of \$1,929,707.93. Motion carried.

Approve the Payment of Bills

Discussion held on paying the SEH final estimate in the amount of \$135,982.50, as it was approved by the Board but not listed in the claims to be paid.

A motion was made by Supervisor Kelley and seconded by Madam Chair Clayton to approve the payment of bills claims #20281 through #20300 and EFT #11102101 through #11102104 in the addition of \$135,982.50 and EFT #10312101, #10132107 and #10132108 in the amount of \$190,417.68. Motion carried.

Treasurer Report Schedule for 2022

Treasurer Kopacek wanted to make sure there was adequate time for herself and Clerk Riendeau to do bank reconciliations. Treasurer Kopacek thought the Report may need to be moved to the P and D Meeting but after more thought and discussion the Treasurer report will continue to be on the Regular Meeting.

Public Input

There was no Public Input.

UPCOMING Events/Meetings

November 13, 2021	Road Tour/Water Accesses	9:00 am Town Hall, then depart
November 15, 2021	Work Session re: Land, Land Sales, Boat Landings, Public Survey & City of Grand Rapids	6:00 pm Town Hall
November 15, 2021	Closed Work Session re: Performance of Clerk, Treasurer, and Maintenance Employees	7:30 pm Town Hall
November 23, 2021	P and D Board Meeting	7:30 pm Town Hall
November 29, 2021	Work Session re: Land, Land Sales, Boat Landings, Public Survey, City of Grand Rapids & Grant Application/Process	6:00 pm Town Hall
December 8, 2021	Regular Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies to adjourn the meeting at 8:51 pm.

Prepared by: Beth Riendeau
Beth Riendeau, Clerk

Signed by: Peggy Clayton
Peggy Clayton, Chair

