

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811
harristownshipclerk@gmail.com

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Closed Work Session Re: Performance of Clerk, Treasurer, and Maintenance Employee
November 15, 2021
7:30 pm

Present: Madam Chair Peggy Clayton, Supervisors Mike Schack, Ryan Davies, Dan Gilbert, and Jim Kelley

Pledge to the Flag was conducted.

The purpose of the closed work session was to discuss the six months probation of the Clerk, and the annual performance of the Treasurer and Maintenance employee.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to move into closed session. Motion carried.

Clerk
Supervisors completed the appraisal form, as a group, and rated said areas of the duties being performed by the Clerk during her six months probation.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the supervisor's ratings portion of the Clerk appraisal. Motion carried.

Treasurer
Supervisors completed the appraisal form, as a group, and rated said areas of the duties being performed by the Treasurer.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the supervisor's ratings portion of the Treasurer appraisal. Motion carried.

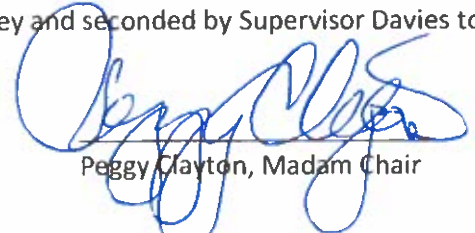
Maintenance
Supervisors completed the appraisal form, as a group, and rated said areas of the duties being performed by the Maintenance employee.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the supervisor's ratings portion of the Maintenance employee appraisal. Motion carried.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to move into open session. Motion carried.

There being no further discussions, a motion was made by Supervisor Kelley and seconded by Supervisor Davies to adjourn the closed work session at 9:49 pm.

Submitted by: 
Peggy Clayton, in absence of Clerk


Peggy Clayton, Madam Chair