

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811

harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING MINUTES November 23, 2021

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve Minutes

Minutes of October 27, 2021 P and D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the October 27, 2021 P and D Meeting. Motion carried.

Minutes of November 15, 2021 Work Session re: Land Sales, Boat Landings, ARPA, Public Survey & City of Grand Rapids

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the November 15, 2021 Work Session re: Land Sales, Boat Landings, ARPA, Public Survey & City of Grand Rapids. Motion carried.

Minutes of November 15, 2021 Closed Work Session re: Performance of Treasurer, Maintenance Employee, and Probationary Clerk

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the November 15, 2021 Closed Work Session re: Performance of Treasurer, Maintenance Employee, and Probationary Clerk. Motion carried.

Additions and Corrections

Nothing at this time.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Agenda. Motion carried.

Business from the Floor

Sarah Carling spoke about an opportunity for Harris Township to apply for a grant. The application deadline is December 3, 2021. Sarah stated she could not mention much regarding this grant opportunity, but she highly recommended Harris Township apply.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to add Grant Application Process and approve the completion of the Grant Application to the work session on November 29, 2021. Motion carried.

Sarah Carling would like to set up a work session after January 1st of 2022 to discuss future projects and how to move forward. Discussion followed.

Consent Agenda

SSTS Permits

Zoning/Land Permits

Gilbert Cemetery Deed

Carpenter Cemetery Deed

Nix Cemetery Deed

Birt-Yoder Cemetery Deed

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Consent Agenda as delineated above. Motion carried.

Roads

Road Update

Supervisor Kelley stated the roads are good apart from the gravel roads due to the rain and snow.

Supervisor Kelley and Supervisor Davies met with the County and SEH and they have tweaked their numbers down from \$2.2 million to \$1.8 million regarding the LRIP/Sunny Beach Road project.

November 13, 2021 Paved and Gravel Road Inspection Reports

Supervisor Kelley talked about the Road tour that the Board conducted in on November 13, 2021. The roads have not changed much since last year. The Road inspection report can be found on the Harris Township website.

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the November 13, 2021 Paved and Gravel Road Inspection Reports. Motion carried.

Recreation

Park and Cemetery Inspection Report for October 2021

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Park and Cemetery Report for October 2021. Motion carried.

Correspondence

Nothing at this time

Town Hall

Town Hall Report for October 2021

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for October 2021. Motion Carried.

Maintenance

Maintenance Report for October 2021

Supervisor Schack gave an update on the Maintenance Report.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve the Maintenance Report for October 2021. Motion carried.

Old Business

Quote for Gutter/Town Hall Garage (Tabled from October 27, 2021 P and D Meeting)

Supervisor Kelley has not received any further information on the quote received to replace the gutter for the Town Hall garage for \$400.00. John from MATIT stated it is ok to move forward with the work.

Quote for Water Softener (Tabled from November 10, 2021 Regular Meeting)

Supervisor Schack had Range Water and Culligan Water come to the Harris Town Hall and test the water. Both reportedly came up with the same results (nothing alarming). Range Water gave two quotes on two different water softener models with the second quote being \$2,700.00 with a 5-year warranty. Culligan Water gave a verbal quote of \$2,550.00 with a 1-year warranty. Discussion followed.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the sales agreement for a Hellenbrand Softener with Range Water in the amount of \$2,700.00. Motion carried.

Update on Mornes Cartway

Madam Chair Clayton gave an update on the Mornes Cartway. As per the letter from Don Mornes' attorney, it was decided that Don is working out a resolution to this matter. It has been requested that the hearing for December 2, 2021 be taken off the calendar and that the Township does nothing until further notice.

Letter from Miller/Persons

Madam Chair Clayton stated that Attorney Andy Shaw had originally sent a letter to Nancy Miller on November 1, 2021 regarding the removal of her fence and garden, prior to the end of the year on the township property boundary. Nancy Miller sent a letter to Madam Chair requesting a June 1, 2022 deadline to remove the fence and garden (in lieu of prior to year-end). Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to have Madam Chair Clayton send a letter to Nancy Miller changing the deadline date of the fence and garden removal to June 1, 2022. Motion carried.

Caretaker/Sexton & Maintenance Cell Phone Upgrades

Treasurer Kopacek provided information for Verizon Cell Phone offers. This included information for the iPhone 11, 12 and 13. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the purchase of the iPhone 12 at \$249.99 per phone for the Caretaker/Sexton and Maintenance employee. Motion carried.

Harris Township Feedback Survey

Madam Chair Clayton shared information with the Board on the Harris Township Feedback Survey. Constituents of the Harris Township are encouraged to participate in the Survey which can be found on Facebook and the Harris Township website. The deadline is December 10, 2021. After the deadline, Sarah Carling with CEDA will compile the results and a work session will be scheduled to review feedback.

New Business

Resolution #2021-023 re: Closing Sunset Lane for Maintenance

Madam Chair Clayton read Resolution 2021-023 in its entirety. Supervisor Davies stated that Sunny Lane should be Sunset Lane (in said resolution). Correction will be made in the Resolution to be signed.

WHEREAS, the Harris Town Board, Itasca County, MN, would like to stop maintenance of Sunset - Lane over the course of the 2021-22 winter; and

WHEREAS, the Harris Town Board has determined that the nature and character of the road are such that not expending town funds to maintain it is in the best public interest for the road; and

WHEREAS, the Harris Town Board requires that the maintenance of Sunset Lane be deferred until the spring of 2022; and

WHEREAS, the Harris Town Board, closed Sunset Lane over the course of the 2020-2021 winter;

NOW THEREFORE BE IT RESOLVED, that the Harris Town Board, Itasca County, MN hereby closes Sunset Lane for maintenance for the 2021-22 winter months.

Madam Chair Clayton conducted roll call: Supervisor Kelley, Gilbert, Davies, Schack and Madam Chair Clayton "yes."

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve Resolution 2021-023 re: Closing Sunset Lane for Maintenance. Motion carried.

Resolution #2021-024 re: Closing Sunset Drive for Maintenance

Madam Chair Clayton read Resolution 2021-024 in its entirety.

WHEREAS, the Harris Town Board, Itasca County, MN, would like to stop maintenance of Sunset Drive, over the course of the 2021-22 winter; and

WHEREAS, the Harris Town Board has determined that the nature and character of the road are such that not expending town funds to maintain it is in the best public interest for the road; and

WHEREAS, the Harris Town Board requires that the maintenance of Sunset Drive be deferred until the spring of 2022; and

WHEREAS, the Harris Town Board, closed Sunset Drive over the course of the 2020-2021 winter;

NOW THEREFORE BE IT RESOLVED, that the Harris Town Board, Itasca County, MN, hereby closes Sunset Drive for maintenance for the 2021-22 winter months.

Madam Chair Clayton conducted roll call: Supervisor Kelley, Gilbert, Davies, Schack and Madam Chair Clayton "yes."

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve Resolution 2021-024 re: Closing Sunset Drive for Maintenance. Motion carried.

December 22, 2021 Processing Payroll/Claims

Madam Chair Clayton stated that the Board will not be holding the P and D meeting on December 22, 2021 but claims and payroll still need to be processed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the December 22, 2021 processing of the bills and payroll with Madam Chair Clayton and Treasurer Kopacek to sign checks. Motion carried.

Schedule Closed Work Session re: Appraisals with Clerk, Maintenance Employee, Treasurer and Caretaker/Sexton

Madam Chair Clayton stated that the Board needs to schedule a closed work session regarding appraisals with the Clerk, Treasurer, Maintenance employee, and the Caretaker/Sexton. Discussion followed on holding them on December 2, 2021.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to schedule a Closed Work Session re: Appraisals with Clerk, Maintenance Employee, Treasurer and Caretaker/Sexton to begin at 3:30 pm on December 2, 2021 at the Harris Service Center. Motion carried. The clerk will post the closed work session.

Bills

Approve the Payment of Bills

Treasurer Kopacek reviewed the claims list for bills to be paid.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve claims #20302 through #20313 and EFTS #11232101 through #11232112 in the amount of \$39,239.58. Motion carried.

Public Input

Nothing at this time.

UPCOMING Events/Meetings

November 29, 2021	Work Session re: Boat Landings, Land ARPA, Public Survey, City of Grand Rapids & Grant Application/Process	6:00 pm Town Hall
December 2, 2021	Closed Work Session re: Appraisals with Clerk, Maintenance Employee, Treasurer and Caretaker/Sexton	3:30 pm Service Ctr
December 8, 2021	Regular Board Meeting	7:30 pm Town Hall

Reminder there will be no P and D Meeting on December 22, 2021

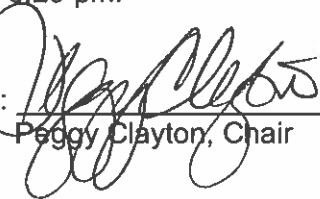
Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Davies to adjourn the meeting at 8:29 pm.

Prepared by:


Beth Riendeau, Clerk

Signed by:


Peggy Clayton, Chair

