

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811

harristownshipclerk@gmail.com

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment and maintain economic stability for the residents of their community.

www.harristownshipmn.org

PLANNING & DEVELOPMENT MEETING MINUTES **September 22, 2021**

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve Minutes

Minutes of August 25, 2021 P and D Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to approve the minutes of the August 25, 2021 P and D Meeting. Motion carried.

Minutes of August 30, 2021 Boat Landings/ARPA Funding Work Session

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the minutes of the August 30, 2021 Boat Landings/ARPA Funding Work Session. Motion carried.

Additions and Corrections

Nothing at this time.

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Regular Agenda. Motion carried.

Business from the Floor

Nothing at this time.

Consent Agenda

SSTS Permits

Zoning/Land Permits

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the Consent Agenda as delineated above. Motion carried.

Roads

Road Update

Supervisor Kelley stated most storm damage is cleaned up and roads are looking good. Derrick has done a good job on mowing ditches.

Notice of Award Letter & Contract Information / Tolerick Road

Supervisor Kelley received a letter on September 8, 2021 from SEH that outlines the contract between Harris Township and Hawkinson Construction Company for the Tolerick Road Reclamation Project.

A motion was made by Supervisor Kelley and Supervisor Davies to give authority to Madam Chair Clayton to sign the contract after SEH gets signatures from Hawkinson Construction. Motion carried.

Sunny Beach Road LRIP

Supervisor Kelley spoke about the Agreement for Sunny Beach Road that was approved July 28, 2021. Supervisor Kelley has spoken with Karen Grandia from Itasca County to set up a meeting with Ryan Sutherland who is going to head up this project, and SEH to go over what is expected moving forward with the Sunny Beach Road project next year.

Recreation

Park and Cemetery Inspection Report for August 2021

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Park and Cemetery Report for August 2021. Motion carried.

Weed Inspector report

Supervisor Gilbert reported root vegetables are best this time of year, also there are a lot of wild mushrooms such as chicken of the woods which grow on the side of trees and chanterelle which are yellow all around. These mushrooms are edible.

The Itasca Master Gardner's are giving out Native Minnesota seeds. If you would like to get some Native seeds you can contact Supervisor Gilbert by email at supervisorbhttp@gmail.com

Supervisor Gilbert mentioned if you have a problem with hornets and would like to get rid of them, you can mix up water, apple cider vinegar and Dawn dish soap, this will deter bees but will attract hornets.

Trails Task Force

Supervisor Schack gave an update on trails:

- Itasca County is getting grants for counters on trails, this will help to show effect of trails on local economy
- Nashwauk is looking for grant for possible mountain bike recreation area
- Reroute of 38's snowmobile trail is in the works
- Mt Itasca and Blueberry Hills trails are open, and they are prepping some trails for winter
- Itasca County is clearing trails and making very good progress
- There is a study taking place regarding ATV's and UTV's using some snowmobile trails

Crack Filling Tennis & Basketball Courts

Supervisor Schack spoke with Brock Morrison from Little Falls MN; Brock came to Harris Township to take a look at the courts. Brock stated he could fix them; he will be getting a quote to Supervisor Schack in the near future. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to allow Supervisor Schack to move forward with getting quotes for the courts. Motion carried.

Cemetery Policy Update

Madam Chair Clayton stated Sexton Terri Friesen looked through the Cemetery policy and found that the policy and the pamphlet are not consistent with one another. Sexton Friesen has updated the policy.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the Cemetery Policy Update. Motion carried.

Removal of flowers, ect from Cemetery / Publishing & Posting

Madam Chair Clayton read the Notice for removal of flowers, planters, ect by October 1, 2021 to the Board and would like to have this published in the local newspaper on 9/25/2021 and 9/29/2021.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve publishing the Notice for Harris Township Cemetery. Motion carried. The clerk will also post said notice.

Correspondence

Township Association Minutes of August 9, 2021

Madam Chair Clayton gave an update on the Township Association Meeting.

Town Hall

Town Hall Report for August 2021

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Town Hall Report for August 2021. Motion Carried.

Maintenance

Maintenance Report for August 2021

Supervisor Schack gave an update on the Maintenance Report. There was a lot of time spent on cleanup from the storm damage earlier this summer.

A motion was made by Madam Chair Clayton and seconded by Supervisor Kelley to approve the Maintenance Report for August 2021. Motion carried.

Old Business

WIPFLI Audit (tabled from September 8, 2021 Board Meeting)

Treasurer Kopacek is going to meet with Zack from WIPFLI sometime next week to get feedback on a letter that was referred to as a draft letter from WIPFLI. As of September 22, 2021, nothing had been received from WIPFLI regarding additional feedback on the report.

Discussion followed on possibly changing Audit companies.

Madam Chair Clayton would still like something in writing from Michelle regarding lack of segregation of accounting function with paying bills, check signers and bank reconciliation which was mentioned in the overall audit report.

A motion was made by Supervisor Davies and seconded by Supervisor Gilbert to table the WIPFLI Audit to the October 27, 2021 P and D Meeting. Motion carried.

New Business

Operating Agreement between GR Area Cable Commission & Itasca Community Television

Madam Chair Clayton shared the Operating Agreement with the Board and pointed out a few changes to the agreement. This is an annual agreement. Informational only at this time.

Telecommunication Utility Permit (LaPlant Road)

Madam Chair Clayton shared this Telecommunication Utility Permit with the Board. This is just informational.

Bills

Approve the Payment of Bills

Treasurer Kopacek reviewed the claims list for bills to be paid.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve claims #20232 through #20249, and EFTS 9222101 through 9222110 in the amount of \$36,255.91. Motion carried.

Public Input

Nothing at this time.

UPCOMING Events/Meetings

September 23, 2021	Work Session re Boat Landings/ARPA funding	6:30 pm Town Hall
September 27, 2021	Work Session re Boat Landings/ARPA funding	6:30 pm Town Hall
October 13, 2021	Regular Board Meeting	7:30 pm Town Hall
October 16, 2021	Township Legal Seminar	9:00 am to 4:00 pm Cotton Town Hall
October 27, 2021	P and D Meeting	7:30 PM Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Gilbert to adjourn the meeting at 8:13 pm.

Prepared by: Beth Riendeau Signed by: Peggy Clayton
 Beth Riendeau, Clerk Peggy Clayton, Chair