

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Beth Riendeau 244-1811
harristownshipclerk@gmail.com

REGULAR BOARD MEETING September 8, 2021 AT 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies, Gilbert and Kelley; Treasurer Kopacek; Clerk Riendeau

Pledge to the Flag was conducted, followed by the reading of the township mission statement.

Approve the Minutes Minutes of August 11, 2021 Regular Meeting

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the minutes of the August 11, 2021 Regular Meeting. Motion carried.

Minutes of August 23, 2021 Boat Landings/ARPA Funding Work Session

A motion was made by Supervisor Kelley and seconded by Supervisor Gilbert to approve the minutes of the August 23, 2021 Boat Landings/ARPA Funding Work Session. Motion carried.

Minutes of August 30, 2021 Housekeeping/Open Meeting Law Work Session

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the minutes of the August 30, 2021 Housekeeping/Open Meeting Law Work Session. Motion carried.

Additions and Corrections

Madam Chair Clayton requested to pull item 6C Culvert for 33458 Crystal Springs Road. Supervisor Kelley requested the addition of Wendigo Development to 6C under Roads.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the removal of 6C Culvert for 33458 Crystal Springs Road and the addition of Wendigo Development to 6C under Roads and approve the Regular Agenda. Motion carried.

Business from the Floor

Nothing at this time.

Consent Agenda

Resolution 2021-019, Resolution Authorizing Contract with Interested Officer

Madam Chair Clayton read Resolution 2021-019 and its entirety.

A motion was made by Supervisor Davies and seconded by Supervisor Kelley to approve the Resolution 2021-019, Resolution Authorizing Contract with Interested Officer. Motion carried.

Resolution 2021-020, Resolution Adopting the Levy Collectable in 2022

Madam Chair Clayton read Resolution 2021-020 and its entirety.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Resolution 2021-020, Resolution Adopting the Levy Collectable in 2022. Motion carried.

Roads

Road Update

Supervisor Kelley did not have much on roads other than the gravel roads that needed grading were completed by Casper Construction.

SEH Agreement for Professional Services / 2021 Miscellaneous Services (Tolerick Road)

Supervisor Kelley reviewed the SEH Agreement for Professional Services / 2021 Miscellaneous Services, which is effective September 8, 2021 between Harris Township and SEH.

Supervisor Gilbert noted a correction needed to be made on Task 3, last sentence "Mishawaka Road" should be "Laplant Road".

A motion was made by Madam Chair Clayton and seconded by Supervisor Schack to approve and sign the SEH Agreement for Professional Services and authorize the Chair to sign off on Tasks 1, 2, 3, and 4 contingent upon the correction in Task 3 from Mishawaka Road to LaPlant Road. Motion carried.

Wendigo Development

Supervisor Kelley received an email back from Wendigo Development with an estimate for the road work. Wendigo Development would like to reclaim the road, add gravel, and take care of bad spots. Supervisor Kelley would like permission from the Board to have SEH look at the road. Discussion followed.

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve Supervisor Kelley to consult with SEH. Motion carried.

Recreation

Mishawaka Landing Quote

Madam Chair Clayton stated we do not have the quote yet, but it would be in the best interest in the Township to get the quote on work needed to remove the picnic area.

Correspondence

Minutes of Grand Rapids Area Cable Commission, May 10, 2021

Madam Chair Clayton attended and stated Cable Commission meets quarterly. There is a scheduled special meeting for September 13, 2021.

Old Business

Quote on Townhall Garage

Madam Chair Clayton sent a quote from Chris Stromberg with Stromberg Construction LLC to John with MATIT. John gave the ok to go ahead and get the garage repaired. The repair total is \$4,750.00

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the quote for the Townhall garage in the amount of \$4,750.00. Motion Carried. Madam Chair Clayton will contact Chris to get the work started.

New Business

September 2021 Newsletter & Approve Postage Letter

Madam Chair Clayton stated the Supervisors did a great job with their articles and Cyndy did a great job on the newsletter. Supervisor Kelley did point out two errors on the front page. Madam Chair Clayton will have Cyndy make the correction.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the September 2021 Newsletter with the two corrections. Motion carried.

Schedule Work Session re Boat Landings, Land, Recreation, ARPA

Madam Chair Clayton would like to set up work sessions to keep moving forward on the Boat Landings, Land, Recreation and ARPA. The board decided to schedule work sessions for September 20, 2021, September 23, 2021, and September 27, 2021, all work sessions at 6:30 pm at the Harris Townhall.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve scheduling Work Sessions for September 20, 2021, September 23, 2021, and September 27, 2021 all at 6:30 pm at the Harris Townhall. Motion carried. Madam Chair Clayton will contact Township attorney, Andy Shaw, as he would like to be in attendance.

Appraisal of Property

Madam Chair Clayton spoke about the corner lot at the SE quadrant Wendigo Park and Harris Town Road and getting it appraised.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to move forward with the Appraisal of Property. Motion carried.

Andy Shaw Attorney Update

Madam Chair Clayton met with Andy Shaw on August 31, 2021 to go over a variety of potential projects the board would like to pursue regarding land sale and land purchase within the township. Discussion followed.

WIPFLI Audit

The WIPFLI Report dated December 31, 2020 was reviewed by the board, several questions were asked as far as comments and recommendations made from the audit. Treasurer Kopacek had a conversation with WIPFLI auditor regarding the report. Discussion followed.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to table the December 31, 2020 audit report to the September 22, 2021 P and D Meeting so further information can be obtained by the treasurer regarding her conversation with WIPFLI and their recommendations made.

TED Grant Letter

Madam Chair Clayton stated that the Township is approaching the deadline for the TED letter. Madam Chair Clayton reviewed the letter dated September 8, 2021 to Chair Burl Ives requesting \$10,000. If awarded the Township would receive the \$10,000 in March of 2022.

A motion was made by Supervisor Gilbert and seconded by Supervisor Davies to approve sending letter dated September 8, 2021 to Chair Burl Ives regarding the TED Grant. Motion carried.

City / Township Joint Powers Agreement

Madam Chair Clayton discussed The Joint Powers Agreement which was signed October 9, 2018, between the city and the township regarding Isleview Road. The township owns a portion of Isleview and the City owns a portion of the same road. (The agreement outlines what the city owns and what the township owns on the road.)

The City has expressed interest in repairing a portion of Isleview, but that portion is within the cities ownership, and is not part of the Joint Powers Agreement. Discussion followed as to whether Harris Township should help cover costs for said portion of the road. The Township cannot spend any money outside of the Township, and the segment that is part of the discussion is within Grand Rapids and not covered by the Joint Powers Agreement.

A motion was made by Supervisor Schack and seconded by Supervisor Davies to not move forward with any letter of support for project. The Township cannot spend any money outside of the Township and segment that is part of the discussion is within Grand Rapids and not covered by the Joint Powers Agreement. Motion carried.

Treasure's report – dated August 1, 2021

Approve Treasurers Report

A motion was made by Supervisor Schack and seconded by Supervisor Gilbert to approve the Treasurers Report of August 2021 in the amount of \$2,041,115.43. Motion carried.

Approve the Payment of Bills

A motion was made by Supervisor Gilbert and seconded by Supervisor Schack to approve the payment of bills claims #20213 through #20231 and EFT #09082101 through #09082104 and EFT #08312101 in the amount of \$10,571.66. Motion carried.

Public Input

There was no Public Input.

UPCOMING Events/Meetings

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|--------------------|---|------------------------------------|
| September 13, 2021 | Township Association Meeting | 7:00 pm Court House Board Room |
| September 20, 2021 | Work Session re Boat Landings/ARPA Fund | 6:30 pm Town Hall |
| September 22, 2021 | P and D Board Meeting | 7:30 pm Town Hall |
| September 23, 2021 | Work Session re Boat Landings/ARPA Fund | 6:30 pm Town Hall |
| September 27, 2021 | Work Session re Boat Landings/ARPA Fund | 6:30 pm Town Hall |
| October 13, 2021 | Regular Board Meeting | 7:30 pm Town Hall |
| October 16, 2021 | Township Legal Seminar | 9:00 am to 4:00 pm Cotton Townhall |
| October 27, 2021 | P and D Board Meeting | 7:30 pm Town Hall |

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Gilbert and seconded by Supervisor Kelley to adjourn the meeting at 9:06 pm.

Prepared by: Beth Riendeau
Beth Riendeau, Clerk

Signed by: Peggy Clayton
Peggy Clayton, Chair