

**MINUTES from the REGULAR Meeting
Harris Township Board
Wednesday, May 8, 2013 at 7:30pm**

The Regular Meeting of the Harris Town Board was held on Wednesday, May 8, 2013. The meeting was called to order at 7:30pm, at the Harris Town Hall, with the following officers present: Supervisors Larry Key, Gary Rosato, and Dennis Kortekaas, Treasurer Becky Adams and Clerk Michele Smith. *Absent:* None.

Also in attendance: Julie Kennedy – SEH, Claire Schumacher, Holly Busker, Allie Jurvelin -ICC student interns, Joe Roy and Kim Wagner – Northwest Natural Gas, and Judy Myers & Dan Butterfield – residents.

1. **Pledge to the flag**, followed by the reading of the township mission statement
2. **Approve the minutes** of the Regular Meeting on April 10, the Work Session for Employee & Board Compensation Review and Pavement Rehabilitation Project Bids Review on April 17th, and the P&D Meeting on April 24, 2013.
A motion was made by Supervisor Rosato to approve the minutes as presented; the motion was seconded by Supervisor Key, and upon roll call, motion passed.
3. **ICC Engineering Student Interns – Project updates**, presented by Claire Schumacher, Holly Busker, and Allie Jurvelin
Julie Kennedy noted that this would be the last meeting in which these interns will be presenting information to the board. They will be done with school and their township work by the end of May.
 - A summary of the intern trail project was given: (see SEH memo also, which will be attached to these minutes):
 - The interns began the investigation of the feasibility of a trail connecting the TH 169 Causeway trail to the Grand Rapids trail system on Horseshoe Road.
 - The board designated this project because the township’s comprehensive plan states that “It may be necessary to devise a system of designed motored and non motorized trails that permit town residents and visitors to move through he community and safely access Grand Rapids.
 - Using civil engineering software, the interns created maps and cost estimates for 3 trail alignment alternatives, along with a matrix of pros/cons for each option. Grant application information was also provided.
 - The work conducted provided the beginning steps to help the Town Board decide the feasibility of a potential trail system project - for future reference – and grant application - information as well. Beginning steps only – as in comprehensive plan.
 - Kennedy will put together the project deliverables, along with some additional information regarding cost of property acquisitions in a packet, and bring to an upcoming meeting.
 - Newsletter update:

The interns are finishing up the next township newsletter, and a draft was given to the board for review, comments, and corrections. Changes are needed by tomorrow so they can get to Treasure Bay by Friday. The goal is to have it in residents’ mail boxes just prior to Memorial Day weekend.

The interns also created an updated 2013 mailing list from county parcel information – as the last mailing list was from 2010. There are approximately 1700 households on the updated list.

The board asked if very many newsletters get returned for ‘bad addresses’, or the person moved. Clerk Smith said yes – usually a couple hundred. Supervisor Kortekaas recommended putting the wording “or current resident” after the resident name. Kennedy thought this was a great idea and will add that field to the address database, used to mail merge addresses onto the newsletter.
 - GIS Cemetery Database update:

Allie will finish up her work on the GIS cemetery program database; Kennedy will be working with the City Grand Rapid’s cemetery database in her new position with the city, so she’ll be available for questions.

The three interns thanked the board for the opportunity to work for the township, and each gave an example of how they’ve had the opportunity to talk about their experience in a job interviews; they appreciated having real life experience from working for Harris Township. The board thanked the interns for their hard work and dedication.

4. Business from the floor

- Joe Roy and Kim Wagner – Northwest Gas: Discuss possible expansion of natural gas into Harris township

Representatives from Northwest Gas came to request approval from the Board to install natural gas lines in road ROWs for Phase 2 of the expansion project in the area of Chippewa/Winnebago/Apache Drive/Mohawk/Birch. Phase 3 has been requested, which would be further down Mishawaka Road.

Julie Kennedy commented that she'd been approached by Northwest Gas about ROW applications for gas line installation; she recommended that they come before the board.

The town board reviewed minutes from the Dec 5, 2012 Round Table work session, when Mike Gorham from Northwest came to give a presentation to the board. The summary from the minutes were read aloud:

“The Harris Town Board opted to give the matter of bringing Northwest Gas into Harris Township by way of a joint powers agreement with Grand Rapids some more thought; there was no commitment made by the board tonight.”

Wagner shared that there was a lot of interest in the Phase 2 area: Of the 150 potential customers, 92 are interested in having Northwest Gas. When installing Phase I, from Golf Course Road to Reserve Drive, Northwest Gas had 100% sign up; the lines are in and people are already hooked up.

The board discussed that they thought a joint powers agreement with the city would be needed, as the price rate is determined by a joint powers board, and the agreement would give the township representation on the board when setting the price.

Wagner said that Northwest Gas is new to the requirement of asking for approval from a township; they've never had to do before. And, due to the construction, they do need approval as soon as possible.

The board determined that they needed more information before they could enter into a joint powers agreement, and before making a decision whether or not to allow Northwest Gas to expand into Harris Township. The board planned to contact Tom Pagel from the city, and the township attorney Andy Shaw, on next steps, and then will get back to Northwest Gas.

Question from the floor: Dan Butterfield:

At the Airport Road neighborhood association meeting, Northwest Gas expansion came up. They wondered if natural gas lines would be coming down Airport Road. Wagner said possibly; it has been talked about, if approval is received. Butterfield said that several residents were indeed interested.

5. Treasurer's Report for April 1 – 30, 2013

Treasurer Adams noted that because she did not yet have the April statement from American Bank, the balance shown in the box at the bottom of the April Treasurer's report will change. As a result, the \$15.99 receipt shown in the Capital Improvement fund will go up, once the American Bank interest amount is added.

Balance on hand on April 1, 2013: \$1,169,168.89

Total receipts: 1,261.99

Total disbursements: (\$16,318.26)

Balance on hand as of April 30, 2013: \$1,154,112.62

Adams also requested board approval for a transfer \$100,000 from savings into checking to cover May 2013 disbursements. The large May check for \$276,000 for the road projects will cause a deficit of <\$20,000>, and so she would like to make the transfer to cover expenses.

A motion was made by Supervisor Key to transfer \$100,000 from the township's Wells Fargo savings account into the township's Wells Fargo checking account to cover the bills. Supervisor Rosato seconded, and upon roll call, motion passed by a unanimous vote.

A motion was then made by Supervisor Key to approve the May 2013 treasurer's report of April 2013 financials. Supervisor Rosato seconded, and upon roll call, motion passed by a unanimous vote.

- Report out of meeting with auditor from Eikill & Schilling

Treasurer Adam reported that the 2012 audit is complete, and that she and Clerk Smith met with auditor to review the findings. Overall, there were no problems. The board will get a packet and letter from Eikill & Schilling, probably by the May P&D meeting. The auditor did recommend adopting a policy on the township fund balances.

Also, an adjustment has been made by the auditor for the ongoing \$441.63 overage between the bank balance and the township books, which has stayed consistent for the past year. The auditor made the adjustment to the general fund, so funds now balance.

6. Roads

- Julie Kennedy / SEH – road project updates, including: *(See attached SEH memo – starting with page 2)*

- Introduce Glen Hodgson – SEH engineer

Julie Kennedy, who accepted the Grand Rapids City Engineer position, introduced Glen Hodgson to replace her beginning with the May 22, 2013 P&D meeting. He has 35 years experience in engineering, and was the former city engineer. The board thanked Kennedy for her 10 years of service, including reminders of board priorities, bringing the board up to speed on road projects and engineering recommendations, and her work to develop the original and revised comprehensive plan. Plus, her knowledge of contractors and legal requirements of contracting has been so beneficial for the board, and the annual audit. And, the board thanked Kennedy for bringing the township interns – their projects have saved township a lot of money. The board said they looked forward to working with Kennedy as a township resident, and in her work with the City of Grand Rapids.

- 2013 Pavement Rehabilitation Project (bid with Itasca County road projects)

The county opened bids at 2pm on Thursday, May 2 for the second part of the project. The bid tabulation was included in the SEH memo for the board’s review. Casper Construction was the low bidder. The total bid amounts for the township roads were as follows:

– Southwood Road	1.43 miles	\$135,744.50	(below Engineer’s est. of \$164,902)
– Robinson Road	0.29 miles	\$ 25,916.00	(below Engineer’s est. of \$28,200)

A motion was made by Supervisor Rosato as recommended by Julie Kennedy to approve the construction of Southwood Road (TP 1352) and Robinson Road (TP 1353) as outlined in the County Project 31-666-03 in which the County Board will consider the award of a contract to Casper Construction at their next meeting. The motion was seconded by Supervisor Key, and upon roll call, motion carried by a unanimous vote.

- 2013 Gravel Road Project

The gravel project includes the placement and compaction of a 4” lift of modified class V aggregate on Pennela Road, River Ridge Road, River View Road, and Forest View Trail. The quotes were opened at 4:00pm today, and were summarized as follows:

– Casper Construction:	\$23,275.60
– Schwartz Excavating:	\$23,300.00
– Hawkinson Construction:	\$23,926.00
– Hammerlund Construction:	\$27,080.00

The four quotes received were all very close, but the low quote was from Casper Construction.

A motion was made by Supervisor Key to award the 2013 gravel road project to Casper Construction in the amount of \$23,275.60 for Pennela Road, River Ridge Road, River View Road, and Forest View Trail. The motion was seconded by Supervisor Rosato. Discussion: Q: Who will test the gravel? A: Braun Intertec, per Kennedy (DCP test); they do a gradation test and confirm compaction. This testing is a part of the contract specs. Upon roll call, motion carried by a unanimous vote.

Kennedy will prepare the Award Letter for Casper, and prepare the Contract Manuals; Glen Hodgson will bring the agreements to the board for signature.

- 2013 Pre-paving Road Improvements Project:

At the April 24, 2013 P&D meeting, the board requested that a quote package for pre-paving road improvements (stump removal, culvert replacement, and bituminous patches) be prepared by Kennedy (SEH) for Stony Point Road and Robinson Road. At that time, the board chose not to include any drainage improvements on Southwood Road near Pine Landing Drive until further monitoring of the safety conditions could be done. The critical concern for these pre-paving road improvements is the need to have them completed prior to the paving scheduled in accordance with the county project, which could be as early as June 1 or as late as August (by Hawkinson). Thus, the board has until the May 22nd P&D meeting to have a quote on the project.

Supervisor Key checked Southwood Road on a rainy day. He saw where water ran over road and into Bignall's yard. Key recommended ditching, unplugging the existing culvert (he found one end, but not the other – as it's probably underneath the road somewhere), and installation of a new culvert– at a diagonal. Key felt these measures would help prevent melt down runoff on road, which is a public hazard.

The board discussed that the landowner was very against a culvert. However, Key said it would be farther down than originally discussed during the site visit – yet still on Bignall's property. And that now would be the best time to do it given the upcoming Southwood road project.

Supervisor Key then made his recommendations into a motion to get a quote package to repair the area of Southwood Road near Pine Landing (and Bignall's) as discussed above. The motion was seconded by Supervisor Kortekaas, and upon roll call, passed by a unanimous vote.

- Detour using Southwood Road?

The board asked Kennedy if Southwood Road would be used as a detour when the county project on LaPlant Road is in progress. Kennedy said that no trucks – loaded or not – will be allowed to travel on Southwood Road as a detour when LaPlant Road is done. The start date of LaPlant Road was not known but anticipated to be soon. Kennedy will try and get a construction schedule to the board.

- Other road issues

- Discuss contracting with Dust B Gone for gravel roads

Supervisor Key noted that while the board had received a proposal from Dust B Gone, stating the price for 2013 would be the same as last year, no actual contract had yet been received. Key agreed to contact Larry Hanson and request a contract to apply dust guard to: Wagon Wheel, Riverview, River Ridge, Hauser, Bear Creek and Bay View (all done last year). In addition, the board also agreed to add Carol Street, as requested by a resident.

7. Recreation

- Mike Hendricks – Recreational Advisor: Update on proposed park improvements (See attached memo)

Hendricks shared a proposal from Lee Sports Surfacing LLC for the repair for the repairs and resurfacing of 2 double tennis courts and 1 basketball court located at the two parks in Harris Township. Hendricks noted that he was satisfied with information he received about the company and their quote package:

- Tennis courts at Crystal Park: \$ 8,950
- Basketball court at Crystal Park: \$ 5,500
- Tennis courts at Wendigo Park: \$10,750
 - Total cost: \$25,200

If approved, the projects would be done in June and would take 1-2 weeks, depending on the weather.

A motion was made by Supervisor Key, seconded by Supervisor Rosato, to accept the quote from Lee Sport Surfacing LLC for repair and resurfacing of the tennis courts at Wendigo and Crystal parks, and the basketball court at Crystal, for a total of \$25,200 as presented. Upon roll call, motion passed by a unanimous vote.

Supervisor Key advised the board that tree care was needed for trees hanging over the tennis courts at Wendigo, as they are causing problems on the court – leaves, water, debris, etc. He requested approval to have the trees trimmed or removed. **The Board approved the request. Key will contact Plackner Tree Care to have the work done.**

Hendricks shared that the tennis courts at Wendigo had been there over 30 years – and had been resurfaced once. They were built when Wendigo School was there – so the township did not build them.

8. Correspondence

Board **Action** items:

- Memo from St. Louis County regarding the NE Minnesota HOME consortium Joint Powers Agreement
The HOME program supports first time homebuyer programs for those counties who support it (St. Louis, Cook, Itasca, Koochiching and Lake County), and provides funding to develop rental and home ownership projects throughout the region.

The board consensus was to “do nothing”, in order to continue participating in the NE Mn HOME Consortium Joint Powers Agreement, as they’d done for many years.

Noteworthy items:

- Certificate of Liability received from Itasca Reliable Ins. Agency, for Hawkinson Construction, Inc.
- MN Department of Health – Drinking water results for Harris Town Hall on 4/16/13 (*No coliform bacteria detected.*)

Non-action items

- Copies of Itasca County approved sewer, land use, or building/property permits
- The Noncom Scoop – newsletter for MN non-community public water systems

9. Consent Agenda

- a. “Road Grading Services Agreement” (*contract*) between Harris Twp and Schwartz & Sons for 2013, \$145/hr for grading and \$150/hr for mobilization (The Schwartz *proposal* was approved at the 3-13-13 Regular Meeting).
- b. Consider approval of Resolution #2013-004 – *A Resolution Establishing an Administrative Policy* (to replaces resolution #2003-008)
- c. Consider approval of the RBA regarding compensation for the two full-time maintenance workers and the part time Town Hall Caretaker, as recommended by the board at the April 17, 2013 work session.
- d. Consider approval of Resolution 2013-005, *A Resolution Designating the Compensation for Officer of the Harris Town Board*, as discussed at the April 17, 2013 work session.
- e. Consider approval of the revised “Employee Compensation Policy”, page as recommended at the April 17, 2013 work session.
- f. Consider approval of cemetery sites purchased by Edwin McNally: Sec 2, Block 42, Lot 4, Site 5 & 6
- g. Consider approval of cemetery site purchased by Pam Kelledy: Sec 2, Block 26, Lot 1, Site 4

A motion was made by Supervisor Rosato, seconded by Supervisor Key, to approve the consent agenda items (a.) through (g.). Upon roll call, motion carried by a unanimous vote.

10. Old Business

- Review portable restroom quotes from Northland Portables and Portable John; consider award of contract

A revised quote was received from the township’s current vendor, Portable John. The quote received previously could not be compared to that from Northland Portables, due to the wrong format submitted.

The 2 quotes received were as follows:

- Portable John: \$70-regular unit / \$95-handicapped accessible unit; free delivery, pickup & winterization

- Northland Portables: \$79 regular unit (4 week month) / \$99-handicapped accessible unit (4 week month); free delivery/pickup & winterization – which also included rubberized mats. In addition, units are sprayed for insects, and treated with mulberry deodorizer. Hand sanitizer was included.

A motion was made by Supervisor Key, seconded by Supervisor Rosato, to award the contract to Portable John, the lowest quote, for regular portable bathroom units at \$70/month and HDCP units at \$95/month as follows:

- ***Seasonal, regular units: Mishawaka, Troop Town, and LaPlant landings***
- ***Year round, handicapped accessible units: Cemetery, Wendigo Park & Crystal Park***

It was noted that there is no longer a unit at Wendigo Picnic Park, due to lack of park use. Upon roll call, the motion passed by a unanimous vote.

Supervisor Kortekaas will get a hold of Portable John to advise of the award and to request that the seasonal landing units be placed as soon as possible, with the fishing opener coming up this weekend.

- Discuss town hall costs for rummage sales

During the employee reviews, the Town Hall Caretaker mentioned that she receives a lot of complaints about the high \$100 rental fee for rummage sales, and high deposit fee of \$100. The caretaker has never rented out the hall for a garage sale since the board approved them back in May 2011, due to the price. The caretaker suggested that the rental fee and deposit for rummage sales be treated like any other rental: \$50 for a resident and \$100 for non-resident, with a \$25 deposit. The board agreed to try it, but wanted to keep the garage use requirement for items over 30#.

A motion was then made by Supervisor Rosato to amend the Town Hall Policy to reduce the rental fee and deposit for rummage/garage sales to \$50/resident and \$100/non-resident, both with a \$25 deposit. The fee would still include both the hall and the garage, with the requirement that large or heavy items over #30 be displayed in the garage. The motion was seconded by Key and upon roll call, motion carried by a unanimous vote.

- Cooperative Opportunities Team Meeting – report out from Supervisor Rosato (see minutes from 4-17-13 and agenda for next meeting on May 15, 2013 in the agenda packet)

Supervisor Rosato recapped the purpose of the team, which was to share opportunities for collaboration between the local government units. Most often, the meetings involve information gathering and sharing on what/how they do things. At the April 17th meeting, the team talked about the Lakeview Cemetery Association and bike patrol on the trail system. The next meeting of the Cooperative Opportunities Team is May 15th, at 11:30am at the Grand Rapids State Bank.

- Site visit for Odden variance

Supervisor Key tried to attend the site viewing for the Odden variance application for the proposed home building on Carlson Lake. However, Key noted that when the lake lot location is surrounded by 3 roads, the county needs to give a specific meeting location. He drove down all three roads, called the court house, but no luck. After 45 minutes, he gave up. The county board review of the variance was today, but Key couldn't attend due to Local Board of Appeal and Equalization meeting, which was at the same time.

- New township truck (to replace Ford ¾ ton truck)

Supervisor Key informed the board that he had finalized a deal to replace current Ford truck. He found a replacement at Grand Rapids GM. Government contract cost is \$34,719.55 minus \$8,000 trade-in on the current truck, for an exchange amount of \$26,718. The truck is a 2013 Chevy Silverado diesel, 3500 HD (heavy duty) truck, 1 ton. Key noted that the government contract is \$10,000 off the sticker price. Key recommended the township purchase this truck for the maintenance fleet.

Supervisor Rosato made a motion to purchase the 2013 Chevy 1 ton truck, for \$34,719.55 minus 8,000 trade in, for exchange of 26,719.55 – plus license fee. Supervisor Kortekaas seconded the motion, as the truck was in the normal capital equipment rotation. Upon roll call, motion passed by a unanimous vote.

- Update on Paul Bunyan Communications in Harris Township

Clerk Smith contacted Brian Bissonette at Paul Bunyan Communication (PBC) to get an update on current build out in Harris Township. Bissonette advised that the map sent from PBC a year ago from was still correct, as they did not expand further last year. (This map is posted on the township website, with pink indicating where PBC services are currently offered.)

And while PBC doesn't have any major plans in 2013 to expand further into Harris Township, Bissonette said they could potentially go down Hwy 169 south, from where they stop today (South Pit Road) to Pokegama Lake (but not across it). It wouldn't include all the side streets, but a few. 113 township locations were just mailed out an interest survey by PBC. The results of the survey will determine if there is enough interest in PBC services to justify the expansion.

The board thanked Smith for the update.

- Roadside cleanup

The board discussed the annual roadside clean up. The board noted that the section of River Road, adopted by the town board, will be done but that it's currently too wet now

Julie Kennedy noted that Wendigo Park Road, which is done by the ICC engineering students, was done as much as could be done due to the late winter weather.

11. New Business

- Discuss Memorial Day plans for 2013 (who will be available to attend?)

Memorial Day is Monday, May 27th. Supervisors Rosato and Kortekaas will be available, as will Clerk Smith. Supervisor Key was not sure if he would be able to attend. Clerk Smith will order the cookies and make arrangement with the maintenance crew for the supplies needed. Rosato will start the coffee at 8:00am. The color guard usually performs at 10:30am.

- Discuss summer intern hiring for 2013, and consider using Express Employee Professionals (see quote)

Supervisor Key discussed that the student maintenance interns have been hired directly by the township in the past. Some have been mechanically inclined, while others were not. Key felt that if the township contracted with Express Professionals, there would be a larger pool to choose from for the best fit.

Clerk Smith shared a proposal from Express Professionals, where the billed rate to the township would be \$15.95/hour in order to pay the intern \$11/hour. Included in the billed rate were the services of: advertising, recruiting, testing, interviewing, reference checks, weekly pay for employees, bonding, liability insurance coverage, and workman's compensation.

Key commented that the township has hired 2 interns the past couple years due to the amount of work, which has worked out well. He added that they could use someone right now to help with the cemetery. Key also said he'd prefer 2 *part-time* interns, rather than full time.

A motion was made by Supervisor Rosato to contract with Express Employment Professionals to hire 1 part-time summer maintenance crew intern (to start), at a pay rate of \$11/hour and a billed rate to the township of \$15.95/hour. He asked that Supervisor Key advise Express Pros of the qualifications he'd like in a worker, and when/if a second intern is needed. The motion was seconded by Supervisor Kortekaas, and upon roll call, passed by a unanimous vote.

12. Approve payment of bills for May 2013

Treasurer Adams noted the large \$276,000 payment to Itasca County for 95% of the bituminous road project costs for Southwood, Robinson, Westwood, and Stony Point Roads. She also requested to add to the bill list, a payment of \$5,700 to Eikill & Schilling for the 2012 audit.

A motion was made by Supervisor Rosato to approve payment of the bills per the attached "May2013 Bill Listing to Board" in the amount of \$299,586.23, plus a payment of \$5,700 to Eikill & Schilling, for a total of \$305,286.23. Upon roll call, the motion carried by a unanimous vote.

13. Public Input *(please limit comments to 5 minutes)*

- Dan Butterfield thanked Julie Kennedy for all her help, the past 10 years on the board.

14. Adjourn

A motion was made by Supervisor Rosato to adjourn the meeting at approximately 9:30 p.m. Upon a second by Supervisor Key, the meeting was adjourned.

Respectfully submitted,

Michele Smith, Harris Township Clerk

May 2013 Bill Listing to Board

	Description	Amount
Larry Key	Mtgs, wages, labor, less withholding plus expenses	1,039.71
Gary Rosato	Mtgs, wages, labor, less withholding	540.49
Dennis Kortekaas	Mtgs, wages, labor, less withholding	592.02
Michele Smith	Mtgs, wages, labor, less withholding plus expenses	1,002.77
Becky Adams	Mtgs, wages, labor, less withholding plus expenses	754.36
Bonnie Key	Cleaning labor, showing, less withholding	526.50
Derrick Marttila	Labor less withholdings	2,143.30
Dan Key	Labor less withholdings	2,121.85
PERA	ONLINE pmt:: Payroll withholding	1,336.55
Advantage Systems	Security system monitoring - may 1, 2013 to april 30, 2014	480.00
Burggrafs Ace Hardware	4/9 and 4/10 invoices	67.97
CenturyLink	phone bills for service ctr, rinks, town hall	298.00
City of Grand Rapids	Media Com and Paul Bunyan 1st QTR PEG and Franchise fees	5,870.35
Davis Oil	April Fuel invoices	530.77
Fastenal	800' brown Paper roll, 800' motion roll	129.81
Ferrellgas	April propane invoices	125.65
Grand Rapids Public Utilities	Utilities; lights and town hall	190.72
Grand Rapids Tire	Repair order 4/2	422.81
Herald Review	property class	208.60
Itasca County Treasurer	Road Projects: Southwood, Robinson, Westwood, Stony Point (95% pd)	276,000.00
L and M	April invoices: supplies	142.01
Lake Country Power	ONLINE pmt:: energy bill - service center, wendigo, crystal, cemetery	492.33
O'Reilly Auto Parts	parts	21.36
Pokegama Lawn and Sport	invoice 35405	163.68
Smith, Michele	office supplies, internet, copies reimbursement	1009.29
United States Post Office	newsletter mailing	100.00
Verizon	cell phones through 5/12/13 and new phone - maintenance	403.48
Waste Management	3 yd rel on call	121.26
Commissioner of Revenue	Payroll withholding :: electronic payment	423.00
EFTPS	Payroll withholding :: electronic payment	2322.59
Wells Fargo Bank	checking account fee	5.00

Total \$ 299,586.23

Approval to pay :: May 8, 2013, Checks numbered 15997 through 160

Larry Key

Gary Rosato

Dennis Kortekaas

Erill & Schilling for audit
~~305,286.23~~