

Supervisor Dennis Kortekaas 326-1882  
Supervisor C  
Supervisor Burl Ives 259-1279  
Supervisor Ken Haubrich 327-1351  
Treasurer Becky Adams 259-1192  
Clerk Cari Alleman 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)



**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## PLANNING & DEVELOPMENT MEETING November 30, 2016 – 7:30pm AGENDA

1. **Pledge to the flag-** reading of our mission statement
2. **Business from the Floor**
  -
3. **Consent Agenda**
  - Appoint new supervisor
4. **Roads**
  - Twp. Construction Updates
5. **Recreation**
6. **Town Hall Report**
  - Review town hall report as prepared by town hall caretaker, dated 11/9/2016
7. **Maintenance Report:** 10/1/16-10/31/16
8. **Old Business**
  - Employee manual- new meeting time with employees
  - Comprehensive Plan
9. **New Business**
  - Resolution- closing Nicholas Road
  - Resolution- Flashing lights
  - Harris Township has generally always been in the Source book. The Source Book is an informational guide to all the communities of Itasca County along with a lot of different information. I've attached the most recent ad for your review. We are looking for Space reservation today but have plenty of time to work on the ad.
  - Changing Township Elections to November
  - Cork message center
  - Volunteer Policy
  - News Letter
10. **Public Input**
  -
11. **Upcoming meetings/events**
  - Mon, Dec. 12 Itasca County Township Association Meeting..... 7:00 PM Blandin Foundation

- Wed. Dec. 14 Regular Meeting..... 7:30 pm Harris Town Hall
- Wed. Jan. 11 Regular Meeting..... 7:30 pm Harris Town Hall
- Wed. Jan. 25 Planning & Development Meeting..... 7:30pm Harris Town Hall

**12. Adjourn**

**Harris Township Monthly Town Hall Report**

Caretaker, Amber Hartl Date 11-9-16

General Cleaning 17.75 hrs.

Miscellaneous Duties/Work 14.5 hrs.

Inspections, Maintenance, Non-routine work, Board Meeting Functions.

Notes:

\_\_\_\_\_

Total (All hours worked) 32.25 hrs.

**Rentals**

Resident's 4 (5 w/car club)

No Charge/Discounted Only by board approval 1

Notes Flyway Reduced Rate \$25

Non-Residents —

Discounted Only by Board approval \_\_\_\_\_

Notes \_\_\_\_\_

Board Functions (meetings, scheduled hold, voting) 6

Total 11 (12)

Deposits Retained —

Total money collected 275.<sup>00</sup>

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Maintenance or Safety concerns:

22



## October 2016 Maintenance Report

Derrick

Date: 10/3/16

- Meeting with Ken and Pat 1 hr
- Clean deck on JD 920m cleanup shop tools 1 ½ hr
- Finish mowing Crystal park 5 ½ hrs

Dan

Date: 10/3/16

- Meeting with Ken and Pat 1 hr
- Replace battery in JD 1445 picked up new battery at GTC 1 hr
- 5 cans gas at Davies ½ hr
- Finish mowing Crystal park 5 ½ hrs

Derrick

Date: 10/4/16

- Meeting with Ken 1 hr
- Hauled around 2 yards class 5 new culvert shoulders Pine landing. 2 hrs
- More shoulder work on Sunny beach RD ran out of class 5. Ordered 2 more loads didn't show up till 4:00. 4 hrs
- Start mowing shop 1 hr

Dan

Date: 10/4/16

- Meeting with Ken 1 hr
- Hauled around 2 yards class 5 new culvert shoulders Pine landing. 2 hrs
- More shoulder work on Sunny beach RD ran out of class 5. Ordered 2 more loads didn't show up till 4:00. 4 hrs
- Start mowing shop 1 hr

Dan

10/5/16

- Loaded up scrap metal and brought it to bass Brook Recycling 2 hr
- Finished shoulder work on the Sunny Beach Rd 5 hr
- Updated road files ½ hr
- Checked Birch St. to see what shoulders need to be done and discussed what to do about the culvert area to keep it from washing away at the start of Birch St. ½ hr

Derrick

10/5/16

- Loaded up scrap metal and brought it to bass Brook Recycling 2 hr
- Finished shoulder work on the Sunny Beach Rd 5 hr
- Contacted Plackner Tree Care about trees that we need to have cut down
- Spoke with Jim Kelly about the contractor that installed the posts at the Town Hall, apparently they are done with the project.
- Contacted Northern Air and Heating to have them check over our furnaces

They will be here Wednesday morning to look everything over (10/12/16) ½ hr

- Checked Birch St. to see what shoulders need to be done and discussed what to do about the culvert area to keep it from washing away at the start of Birch St. ½ hr

Dan

10/6/16

- Meeting with Ken 1 hr
- Finished shoulder work on Birch St. 6 ½ hr
- Mow Service Center ½ hr

Derrick

10/6/16

- Meeting with Ken 1 hr
- Finished shoulder work on Birch St. 6 ½ hr
- Washed John Deere 144 5 ½ hr

Dan

10/7/16

- Cleaned up Service Center garage ½ hr
- Made inspection of Wendigo and Crystal Park 1 hr
- Made inspections at the Town Hall, Removed roadside cleanup bags from the field next to the Town Hall ½ hr
- Reviewing Security Camera footage for the Cemetery ½ hr
- Checked on new light bulbs for the Town Hall ½ hr
- Installed signs on the Wendigo Park Rd. 5 hr

Dan

10/11/16 -- 11/16/16

- Vacation

Derrick

10/11/16

- Mow and trim the Town Hall, Mulched up leaves with lawnmower 2 ½ hr
- Started filling in the gaps between the foundation bricks for the Town Hall Garage. Did not finish due to time so, I will finish tomorrow morning 3 ½ hr
- Removed oven exhaust vent from the outside of the Town Hall, cleaned up and repainted. Also, caulked the area around the vent and reinstalled back into the building. 2 hr

Derrick

10/12/16

- Washed and cleaned the dirt and moss off of the Playground equipment at Wendigo Park with a bucket of water, scrub brush and hard bristle scrub brush. 4 hr
- Blew off the playground area and part of the fence line with the leaf blower and put needle into piles to be mulched up with the lawnmower 3 ½ hr
- Spoke with Northern Air and Heating, They had to reschedule for Thursday morning to look over our furnaces. Contacted Plackner Tree Care about some trees that we have on our list that will need to be taken down, Left a message with them. Will try again tomorrow morning ½ hr.

Derrick

10/13/16

- Finished caulking the blocks on the Town Hall garage 1 ½ hr
- Cleaned up the pine needles and leaves on the tennis court and basketball court at Wendigo Park. Used Leaf bower and shovel to remove them from court, then mulched up with lawnmower 2 ½ hr
- Cleaned up pine needles and leaves at Wendigo Park with lawnmower and leaf blower 3 hr
- Northern Air and Heating inspected the furnaces at the Service Center garage, the Cemetery ground heater, and the furnace at the Town Hall – all checked out good 1 hr

Derrick

10/14/16

- Cleaned ceiling fan in the Service Center house ½ hr
- Painted outfield posts for the baseball field at Crystal Park 2 hr
- Checked rink lights and warming shack heaters at both parks  
**Heaters at both parks - good**  
**Lights at Crystal Rink - good**  
**Lights at Wendigo rink – N.W. pole has a light out. We will need to have it changed**  
1 hr
- Filled out weekly plan sheet for the week of 10/17/16 1 hr
- Moved the John Deere 1445 mower deck to the cemetery garage for winter storage  
And moved the snow blower for the J.D. 1445 back to the Service Center ½ hr
- Worked on work order files and started getting a chart of the work orders for completed/not completed work orders 1 hr
- Contacted Erickson Lumber about our order for the Service Center, it had shown up  
But no one told anyone about it. By the time I had called, I didn't have time to pick it  
Up so it will have to be picked up on Monday.  
Received a call from Plackner Tree Care, they are still pretty busy but they should be  
able to get to our list shortly. There aren't any dangerous trees that need cutting but,  
he will get to them before the weather gets too cold ½ hr
- Filled in the gap between the Town Hall garage and the slab in front ½ hr  
with our cold patch material
- Made road inspections of all of our dirt roads to see if they had been  
Graded – None of our roads had been graded, Supervisor Haubrich was notified. 1 hr

Derrick

7/15

- Meeting with Ken ½ hr
- Started cleaning up the Cemetery of pine needles and leaves 3 hr
- Made inspections of the Town Hall, both parks and all of the Boat landings 2 hr
- Picked up Hand towels for Service Center and the Town Hall Ordered the  
light bulbs for the Town Hall and stopped at the courthouse to establish  
information on the R.O.W. measurements for Nancy Dr. 1 ½ hr
- Move propane tanks from cemetery building chain up on the end of old dugout for now.  
Move anti-freeze drum from garage and put out back of house. Put the 6 vet plate  
footings in the cemetery building for storage. 1 hr

**Weekly Maintenance Plan 10/17/16 – 10/21/16**

<b>Task to be completed</b>	<b>Estimated hours</b>	<b>Priority</b>
Clean up pine needles and leaves at Wendigo Park	16	1
Clean up pine needles and leaves at Wendigo Picnic Park	4	2
Clean up pine needles and leaves, mow and trim cemetery	32	1
Pick up soffits and fascia for Service Center house	1	1
Work on and distribute R.O.W. letters to residents on Nancy Dr.	4	2
Remove old signs and install new signs on the Wendigo Park Rd and Alicia Pl.	6	3
Limb trees around the Ballfield fence line at Wendigo Park	14	3
Clean Culdesac at the end of the Underwood Rd. (west end)	3	2

Derrick  
10/17/16

- Meeting with Ken ½ hr
- Started cleaning up the Cemetery of pine needles and leaves 3 hr
- Made inspections of the Town Hall, both parks and all of the Boat landings 2 hr
- Picked up Hand towels for Service Center and the Town Hall Ordered the light bulbs for the Town Hall and stopped at the courthouse to establish information on the R.O.W. measurements for Nancy Dr. 1 ½ hr
- Drove with Ken to look at Romans Rd., Nancy Dr., and we looked at the Sunny Beach Rd. cracks. We will be pulling out the tar pot to fix this issue the 1 hr

Dan  
10/17/16

- Meeting with Ken ½ hr
- Started cleaning up the Cemetery of pine needles and leaves 3 hr
- Made inspections of the Town Hall, both parks and all of the Boat landings 2 hr
- Picked up Hand towels for Service Center and the Town Hall Ordered the light bulbs for the Town Hall and stopped at the courthouse to establish information on the R.O.W. measurements for Nancy Dr. 1 ½ hr
- Move propane tanks from cemetery building chain up on the end of old dugout for now. Move anti-freeze drum from garage and put out back of house. Put the 6 vet plate footings in the cemetery building for storage. 1 hr

Dan

10/18/16

- Meeting with Ken ½ hr
- Distributed tree removal letters on Nancy Dr. and marked off distances that we will be cutting along the R.O.W. for that road. We put tape on trees that will mark how far back we will be cutting. 2 hr
- Started tar pot, made sure the tires were still good, cleaned out buckets for the tarpot and made sure there were no leaks for the propane tank and torches used to heat the pot and filled in cracks on the Sunny Beach Rd. The cracks were about ½ " wide in spots and judging by the measurements we were able to get, it looks like the tar is only about 1" thick in this area 2 ½ hr
- Clean up pine needles and leaves at the Cemetery 3 hr

Derrick

10/18/16

- Meeting with Ken ½ hr
- Distributed tree removal letters on Nancy Dr. and marked off distances that we will be cutting along the R.O.W. for that road. We put tape on trees that will mark how far back we will be cutting. 2 hr
- Started tar pot, made sure the tires were still good, cleaned out buckets for the tarpot and made sure there were no leaks for the propane tank and torches used to heat the pot and filled in cracks on the Sunny Beach Rd. The cracks were about ½ " wide in spots and judging by the measurements we were able to get, it looks like the tar is only about 1" thick in this area 2 ½ hr
- Clean up pine needles and leaves at the Cemetery 3 hr

Dan

10/19/16

- Worked on updating road files 2 ½ hr
- Mow and clean up pine needles and leaves at Cemetery 5 hr
- Rotated Agrilime pile because it was producing areas of grass on it ½ hr

Derrick

10/19/16

- Worked on updating and filing work orders into an Excel spreadsheet for Friday the 21<sup>st</sup> 5 ½ hr
- Mow and clean up pine needles and leaves at Cemetery 2 ½ hr

Dan

10/20/16

- Trim and blow off headstones at the cemetery 3 hr
- Move headstones for burial ½ hr

- Checked out an area on Verde Ln. that is washed out. This area is at the intersection of the Airport Rd. and Verde Ln. Emails were sent out to everyone about this issue because this will have to be taken care of by the County. The Culvert doesn't have proper drainage and this shoulder has been driven on quite often so it is doing a lot of damage to the area. We will be contacting the County in the morning of the 21<sup>st</sup> of October to let them know of the problem. ½ hr
- Dig grave for Josephine Crowe in section 3 and greased backhoe and ASV 3 ½ hr
- Loaded some of the flowers from cemetery into dumpster. Local Boy was contacted to come and dump the dumpster and then we will be able to throw away the rest of the flowers. ½ hr

Derrick  
10/20/16

- Trim and blow off headstones at the cemetery 3 hr
- Move headstones for burial ½ hr
- Checked out an area on Verde Ln. that is washed out. This area is at the intersection of the Airport Rd. and Verde Ln. Emails were sent out to everyone about this issue because this will have to be taken care of by the County. The Culvert doesn't have proper drainage and this shoulder has been driven on quite often so it is doing a lot of damage to the area. We will be contacting the County in the morning of the 21<sup>st</sup> of October to let them know of the problem. ½ hr
- Dig grave for Josephine Crowe in section 3 3 ½ hr
- Loaded some of the flowers from cemetery into dumpster. Local Boy was contacted to come and dump the dumpster and then we will be able to throw away the rest of the flowers. ½ hr

Dan  
10/21/16

- Washed dump truck and pickup 1hr
- Checked grave for a possible cave in. filled in grave after service put Haberle stone back on footing. Filled in low spot on Shirley Moos grave. 4 ½ hrs
- Made inspections of the both parks and all boat landings 1hr
- Worked on Cemetery files. Swept floor in house 1hr
- Put the rest of Cemetery clean up in dumpster after Local-boy emptied. ½ hr

Derrick  
10/21/16

- Vacation (left at noon) 4 hr
- Contacted Itasca County District 4 Foreman about the shoulder at the intersection of Airport Rd. and Verde Ln. I left a voicemail. Contacted Pokegama Electric about fixing a light at the Wendigo Hockey Rink. They should be able to do it around mid-week next week 10/24 – 10/28. ½ hr
- Made weekly plan for the week of 10/24/16 1 hr
- Made an Excel sheet that included Work orders that were Completed and Not Completed and updated work order files. 2 ½ hr

**Weekly Maintenance Plan 10/24/16 – 10/28/16**

<b>Task to be completed</b>	<b>Estimated hours</b>	<b>Priority</b>
Clean up pine needles and leaves at Wendigo Park	14	2
Clean up pine needles and leaves at Wendigo Picnic Park	4	3
Fill in cul-de-sac area with Class 5 on Tolerick Rd.	12	1
Pick up soffits and fascia and install on Service Center house	10	2
Take out docks at all boat landings	8	3
Clean Cul-de-sac at the end of the Underwood Rd. (west end)	8	1
Bring garage (couch and T.V. and old tires) to dump	4	3
Start brushing out area on Wendigo Park Rd. in front of Service Center	20	2

Derrick

Date: 10/24/16

- Meeting with Ken 1 hr
- Worked on the newer leaf blower was leaking gas, removed carburetor cleaned and reinstalled 1 ½ hrs
- Mowed and clean up Wendigo park not finished yet. 5 ½ hrs

Dan

Date: 10/24/16

- Meeting with Ken 1 hr
- Check oil in Gravely and JD 920 clean air filters, fill with gas. Load both on trailer hook up Truck to trailer 1 hr
- Moved both 20lb propane tanks put in old dugout building chained and locked. ½ hr

- Mowed and clean up Wendigo park not finished yet. 5 ½ hrs

Dan

10/25/16

- Started making new inspection forms for all of the boat landings and parks 1 hr
- Finished cleaning pine needles and leaves at Wendigo Park and took down the ballfield sign to correct the spelling on it. 4 ½ hr
- Cleaned up pine needles and leaves at Wendigo Picnic Park 1 ½ hr
- Measured off area on the Wendigo Park Rd. that will be brushed out ½ hr
- Removed cement block from ditch on the Wendigo Park Rd. near the River Rd. Intersection ½ hr

Derrick

10/25/16

- Vacation time 1 hr
- Finished cleaning pine needles and leaves at Wendigo Park and took down the ballfield sign to correct the spelling on it. 4 ½ hr
- Cleaned up pine needles and leaves at Wendigo Picnic Park 1 ½ hr
- Measured off area on the Wendigo Park Rd. that will be brushed out ½ hr
- Worked on logging work order and time sheet information and contacted Pokegama Electric to cancel them coming out to fix our lighting issue at the Wendigo Hockey Rink. We left the lights on for a long time yesterday while we were out there, and all of the lights came on without issue. ½ hr

Note: It was missed on yesterday's report that I talked to Dan from Itasca County yesterday. Dan is the Itasca County District 4 Foreman. I informed him about the intersection of Airport Rd. and Verde Ln. and he will be taking a look at it soon to see just what needs to be done. I'm sorry that this got missed in the report but, this issue has been taken care of from our end.

Dan

10/26/16

- Hauled class 5 to area on Tolerick Rd. Then leveled out area on cul-de-sac at the end of Tolerick Rd. with class 5 to reduce the impact of the dip in the tar. Used the ASV to level out area and the earth packer to pack it down. 4 hr
- Cleaned up cul-de-sac on the Underwood Rd. (west end). Removed the excess dirt and swept cul-de-sac with John Deere 1445 sweeper. 1 ½ hr
- Picked up Light bulbs for the Town Hall. We will be discussing with Supervisor Ives tomorrow morning to get details for the placement of these lights ½ hr
- Brought the couch, T.V., and other dump items to the dump in Cohasset. 1 ½ hr
- Checked over the Town Hall because we had vandalism to the bulletin board. ½ hr

**NOTE:** Pictures were taken of the end of Tolerick Rd. because the road is starting to fall apart. These pictures showing the condition of the road will be put into a future email and will also be documented into our files for future reference.

Derrick

10/26/16

- Cleaned up Service Center garage, swept floors in the garage, rearranged tools 2 hr

- Checked oil and cleaned air filters in the John Deere 1445 and the earth packer. ½ hr
- Leveled out area on cul-de-sac at the end of Tolerick Rd. with class 5 to reduce the impact of the dip in the tar. Used the ASV to level out area and the earth packer to pack it down. 2 hr
- Cleaned up cul-de-sac on the Underwood Rd. (west end). Removed the excess dirt and swept cul-de-sac with John Deere 1445 sweeper. 1 ½ hr
- Worked on time sheets ½ hr
- Brought the couch, T.V., and other dump items to the dump in Cohasset. 1 ½ hr

**NOTE:** Pictures were taken of the end of Tolerick Rd. because the road is starting to fall apart. These pictures showing the condition of the road will be put into a future email and will also be documented into our files for future reference.

Dan

10/27/16

- Cut off part of Wendigo Ballfield sign that needs to be replaced. Made a new board and attached it to the sign. 1 hr
- Pulled out the docks at all boat landings. Removed old tree stump at Casper Landing. 3 hr
- Put up Fascia on the Service Center House. 3 ½ hr
- Met with Supervisor Ives at the Town Hall to discuss the plan for the lighting in the Town Hall ½ hr

Derrick

10/27/16

- Cleaned up Service Center garage by organizing tools ( year round, seasonal, etc.) Fixed drawers on the work bench by making better tracks for them to slide on and stoppers to prevent the drawer from pulling all of the way out. 1 ½ hr
- Pulled out the docks at all boat landings. Removed old tree stump at Casper Landing. 3 hr
- Put up Fascia on the Service Center House. 3 ½ hr

Dan

10/28/16

- Meeting with Ken 1 hr
- Moved black dirt pile to different location to make room for snow plowing ½ hr
- Install new soffit pieces on the Service Center garage ½ hr
- Cut brush and trees from bank on the Wendigo Park road next to the Service Center 4 hr
- Worked on placing letters and applying glue to Wendigo Ballfield sign. ½ hr
- Worked on updating files for the boat landings and the parks ½ hr
- Worked on weekly work plan for Oct 31<sup>st</sup> – Nov 4<sup>th</sup> 1 hr

Derrick

10/28/16

- Meeting with Ken 1 hr
- Made inspections at both parks, the Town Hall, and all boat landings. – A little bit of garbage at Crystal Park otherwise everything checked out good 2 hrs
- Sharpened both chainsaws and tightened chain on the Jonsered saw ½ hr
- Cut brush and trees from bank on the Wendigo Park road next to the Service Center 3 ½ hr

- Worked on weekly plan for the week of Oct 31<sup>st</sup> – Nov 4<sup>th</sup> and worked on time sheets  
1 hr

**Harris Township**  
**RESOLUTION No. 2016-007**

**A RESOLUTION FOR CLOSING NICHOLAS  
STREET FOR MAINTENANCE BY THE TOWN**

**WHEREAS**, the Town Board of Harris Township, Itasca County, Minnesota would like to stop maintenance of the Nicholas Street;

**WHEREAS**, the town board requires that the maintenance of Nicholas Street will be deferred until spring of 2017;

**WHEREAS**, the town board has inspected the road and has determined that it meets the specifications and otherwise satisfies the requirements established by the town board; and

**WHEREAS**, the town board determines that the nature and character of the road are such that not expending town funds to maintain it is in the public interest for the winter;

**NOW THEREFORE BE IT RESOLVED** by the Harris Town Board, Itasca County, Minnesota, that the town board hereby closes Nicholas Street for maintenance for the winter months.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By the Board,

\_\_\_\_\_  
Town Chairman, Jim Kelley

Attest: \_\_\_\_\_  
Town Clerk, Cari Ann Alleman

State of Minnesota    )  
                                  ) ss  
County of Itasca     )

I, Cari Ann Alleman, the Town Clerk of Harris Township, Itasca County, Minnesota, hereby certify that I have compared the foregoing copy of the Resolution of the Town Board of said Township with the original record thereof on file with the town clerk, as stated in the minutes of the proceedings of said Board at their meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said Board at said meeting.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
CARI ANN ALLEMAN, HARRIS TOWN CLERK

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**Harris Township**  
**RESOLUTION No. 2016-008**

**A RESOLUTION FOR MAINTENANCE BY THE  
TOWN FOR THE FLASHING STOP SIGN LIGHTS  
AT THE INTERSECTION OF HARRIS TOWN  
ROAD AND WENDIGO PARK ROAD**

**WHEREAS**, the Town Board of Harris Township, Itasca County, Minnesota will maintain the flashing stop sign lights at the intersection of Harris Town Road and Wendigo Park Road;

**WHEREAS**, the town board requires that the maintenance of the flashing stop sign lights be maintained by the Township;

**WHEREAS**, the town board has inspected the flashing stop sign lights and has determined that it meets the specifications and otherwise satisfies the requirements established by the town board;  
and

**WHEREAS**, the town board determines that the nature and character of the flashing stop sign lights are such that expending town funds to maintain it is in the public interest;

**NOW THEREFORE BE IT RESOLVED** by the Harris Town Board, Itasca County, Minnesota, that the town board hereby flashing stop sign lights for maintenance.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By the Board,

\_\_\_\_\_  
Town Chairman, Jim Kelley

Attest: \_\_\_\_\_  
Town Clerk, Cari Ann Alleman

State of Minnesota    )  
                                  ) ss  
County of Itasca        )

I, Cari Ann Alleman, the Town Clerk of Harris Township, Itasca County, Minnesota, hereby certify that I have compared the foregoing copy of the Resolution of the Town Board of said Township with the original record thereof on file with the town clerk, as stated in the minutes of the proceedings of said Board at their meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said Board at said meeting.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CARI ANN ALLEMAN, HARRIS TOWN CLERK

# WELCOME TO HARRIS TOWNSHIP

Harris Township is located in Itasca County, in the state of Minnesota. It was established in 1909, and named after Duncan Harris. The current population is 3,287 (according to the 2010 census.)



**MISSION STATEMENT:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain the economic stability for the residents of their community.



Harris Town Board Supervisors (L to R):  
Larry Key, Jim Kelley, Gary Rosato, Dennis Kortekaas, & Burl Ives  
Michele Smith & Becky Adams

In March 2014, Harris Township voted to adopt Option A, a five member town board of supervisors. A clerk and a treasurer are also officers of the town board. Each officer position is an elected position, with the Supervisors each serving a 3 year term, and the Clerk and Treasurer serving a 2 year term.



**HARRIS CEMETERY**  
21175 River Road, Grand Rapids, MN  
Cemetery contact information:  
Michele Smith - Clerk  
michelesmithclerk@msn.com or  
218-327-9930  
Supervisor Larry Key:  
218-244-5248



**HARRIS TOWN HALL**  
21998 Airport Rd, Grand Rapids, MN  
The Hall is available to rent for graduations, receptions, anniversary/birthday parties, showers, reunions, rummage sales, political groups, non-profit, for-profit, church activities and more...  
For availability & pricing contact  
BONNIE KEY 218-327-0435

## Contact Information/

### Directory

Supervisor Gary Rosato	218-326-4704
Supervisor Larry Key	218-244-5248
Supervisor Dennis Kortekaas	218-326-1882
Supervisor Burl Ives	218-259-1279
Supervisor Jim Kelley	218-327-0317
Treasurer Becky Adams	218-259-1192
Clerk Michele Smith	218-327-9930
michelesmithclerk@msn.com	

## Harris Town Board MEETING SCHEDULE:

- The Harris Town Board generally meets on the 2nd and 4th Wednesdays of the month, at 7:30 p.m. at the Harris Town Hall.
- Both of the monthly meetings are now broadcast LIVE on ICTV public television, and can also be viewed online at <http://watchictv.org/content/harris-township>
- Notices of any special meetings or work sessions will be posted at the Harris Town Hall at least 3 days prior.
- Please visit the township website for a printable list of upcoming township meetings, and to review agendas and minutes from all meetings and work sessions: [www.harristownshipmn.org](http://www.harristownshipmn.org)

For more information on Harris Township, please visit: ([www.harristownshipmn.org](http://www.harristownshipmn.org))  
If you have questions or would like to be put on the agenda for upcoming meeting, please contact the clerk,  
Michele Smith at [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com) or 218-327-9930.

## Aluminum Indoor/Outdoor Message Center

- Marquee directories feature an aluminum finish frame and a black letter panel
- Ideal for apartments, schools and many other applications
- Include a hinged shatter-resistant acrylic door and a lock (with 2 keys)
- Can be used for indoor and outdoor applications
- Includes a 19" W x 4" H white acrylic header panel that can be customized with custom numbers/letters
- Include ¾" high numbers, letters and characters



26" X 42" Single Door Enclosed Cork Message Center 125835 **\$449<sup>99</sup>**

## Single Door Enclosed Cork Message Center

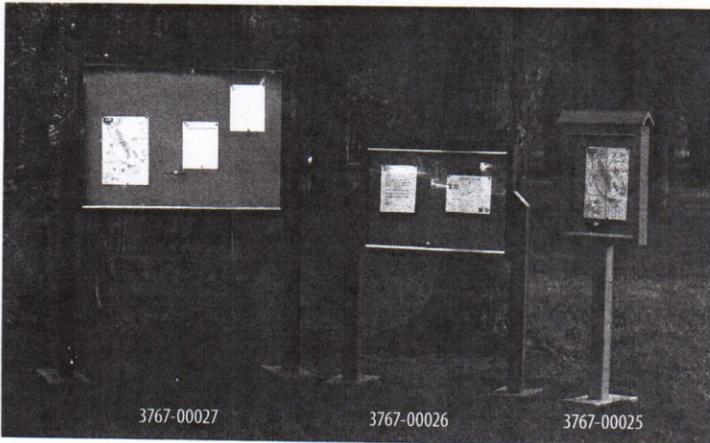
Display important messages while protecting them from the elements. Durable Single Door Outdoor Message Centers keep postings dry and secure with reinforced doors and a weather strip seal. The side hinged door is lockable and swings on a full length piano hinge. Outdoor message boards also feature a high-density polyethylene construction that prevents rotting, splintering and cracking. A finished back panel adds to the overall integrity of the structure.



124070

- Boards can be illuminated from the top to flood the panel surface with light
- Includes two keys
- ¾" wide main frame
- 1½" wide door frame
- 5½" exterior depth, 3¾" interior depth

26" X 42" Single Door Enclosed Cork Message Center	124070	<b>\$485<sup>00</sup></b>
32" X 48" Single Door Enclosed Cork Message Center	124071	<b>\$505<sup>00</sup></b>
38" X 54" Single Door Enclosed Cork Message Center	124072	<b>\$595<sup>00</sup></b>



3767-00027

3767-00026

3767-00025

## 1-Sided Economy Weatherproof Message Centers

Made of various sized engineered wood slats, shatter proof clear plastic sheet, top quality cork and specially coated locking mechanisms. Solid posts - 4" x 4" engineered wood boards. Designed to be weatherproof. Available in standard colors of Green and Cedar.

1 SIDE CEDAR	Small Message Center - one post. 20" x 3½" x 26"	3767-00028	<b>\$289<sup>95</sup></b>
	Medium Message Center - two posts. 36" x 3½" x 26"	3767-00029	<b>\$478<sup>50</sup></b>
	Large Message Center - two post. 51" x 3½" x 26"	3767-00030	<b>\$749<sup>50</sup></b>
1 SIDE GREEN	Small Message Center - one post. 20" x 3½" x 26"	3767-00025	<b>\$274<sup>50</sup></b>
	Medium Message Center - two posts. 36" x 3½" x 26"	3767-00026	<b>\$478<sup>50</sup></b>
	Large Message Center - two post. 51" x 3½" x 26"	3767-00027	<b>\$749<sup>50</sup></b>

## Double Door Enclosed Cork Message Center

Display important messages while protecting them from the elements. These message centers keep postings dry and secure with reinforced doors and a weather strip seal. The side hinged doors are lockable and swing on full length piano hinges. Outdoor message boards also feature a high-density polyethylene construction that prevents rotting, splintering and cracking. A finished back panel adds to the overall integrity of the structure. These Double Door Message Centers are split down the middle for multiple content and the ability to manufacture wider cabinets.



124074

- Boards can be illuminated from the top to flood the panel surface with light
- Includes two keys
- ¾" wide main frame
- 1½" wide door frame
- 5½" exterior depth, 3¾" interior depth

45" X 30" Double Door Enclosed Cork Message Center	124073	<b>\$560<sup>00</sup></b>
45" X 36" Double Door Enclosed Cork Message Center	124074	<b>\$670<sup>00</sup></b>
52" X 40" Double Door Enclosed Cork Message Center	124075	<b>\$820<sup>00</sup></b>