

Harris Town Board
PLANNING & DEVELOPMENT MEETING
April 27, 2016 – 7:30pm
Minutes

The regularly scheduled Planning and Development meeting was held on April 27, 2016 at the Harris Town Hall. Chairman Rosato called the meeting to order at 7:30 pm. Supervisors Ives, Kortekaas, Kelly and Haubrich were present, Clerk Cari Ann Alleman was present and missing was Treasurer Becky Adams.

Pledge to the flag

Business from the Floor

Consent Agenda

Roads

- Matt Wegwerth – SEH Road Engineer
 - Consider Gravel Road Maintenance Contracts- Schwartz or Casper
 - Received area contractors, Casper & Schwartz- **(Attached)** Supervisor Ives motioned for accepting bids for Casper construction, Supervisor Kortekaas seconds the motion. Motion Passed All
 - Consider Proposal for SEH professional engineering and Hawkinson Construction for roadway reclaim and grading, culvert replacement, subgrade correction, and bituminous pavement on Sunny Beach Road, Romans Road, Isleview Road, Birch Street and Pine Street.
 - Matt summarized the base bids and alt sections, significant reduction of bids, (base bid of \$367,618.10 Alt 1- \$447,933.00 Alt 2- \$411,699.30 for a total of \$1,227,250.40) bituminous reduction in oil, 25% savings from estimate, \$42,000 includes all engineering management for all parts of Base, Alt 1, and Alt 2. Going over the budget, we would like to have all the alternatives to be able to work on. We would like to take money from Building and Maintenance funds.
 - Motion to take service center \$150,000 and \$50,000 from equipment and transfer to road and bridge made by Supervisor Ives, Supervisor Haubrich seconded , Roll call vote Jim Yes, Gary, Yes, Burl Yes Dennis Yes, Ken Yes
 - Motion by Supervisor Kelly- to accept bid for all three parts, Supervisor Ives seconded, Motion Passed by Jim, Ken, Ives, Gary, Dennis opposed, Motioned passed
 - Matt will be contacting Hawkinson Construction and sign the contracts to start work and get the board the information they need to have. Completion date August 26, 2016 Notices will be given to the residents after we know when construction will be starting...
 - Construction administration- \$42,000 for all three projects combined- need a motion, Motioned by Supervisor Haubrich, seconded by Supervisor Ives, Motion Passed by All
 - Direction gravel road project, board needs to be able to look at roads to be done, For Hughes, Jane Lane, Roman rd., wagon wheel, plus six from last year and look at the four for this year, come up with new rotation for the next 5-7 years, discussion: Wendigo park circle, The township has money set aside to handle gravel roads, wagon wheel high travel area, estimate of what it would cost to fix those. The board wants to look at the roads first, and we can see if Matt would agree with the board's assessment, and also the crack sealing that should be done this year. Will wait after the road meeting to see which road to be worked on. Crack seal Underwood west road to seal cracks. Gravel and crack sealing. Resident called to let us know Field Crest road that it is falling apart.
 - Ken went to training for a new product. Supposed to increase the life of asphalt, underwood road west might be a good road to try it on. Resident on Sunny beach road, west of the area of the area that we are going to be taking a care of.
 - Matt will inform Casper about bid acceptance and when they will want to start.

Recreation

- Wood Tick landing, heads up that you are careful about the added cars that are on the side of the roads, Sunny beach roads, make sure to pick up garbage and be respectful of others and there are fisherman on the side of the road.
- Casper landing, Supervisor Haubrich looked over the erosion happening on the landing, need to do something for the landing. Perhaps need to have DNR or landscaping ideas, county had indicated they would like to come and look, and put heads together for the course of action for that area. County, DNR, Supervisor Kelly, Supervisor Haubrich to look.

Town Hall Report

- Review town hall report as prepared by town hall caretaker, dated 3-31-16

Maintenance Report: March 7- April 8, 2016

- Using other storage areas for the best of ability, pick up branches Wendigo Park, breakers why they keep popping pavilion at Crystal Park. Popped only when people use the breakers. Ken will work with maintenance crew to do that, Supervisor Kortekaas motioned to hire electrician to review electrical panel at Crystal Park, Supervisor Kelly seconded. Passed by all

Old Business

- Consider setting a date to review the town hall policy and lease in detail, for possible updates.
- Consider setting meeting for “Annual Road Meeting”
 - Dividing up road list, Supervisor Rosato will give the road assignment to each of the supervisors, Matt has a form that they can use for priority the roads, the board has done this in the past, each supervisor to receive 10-12 roads, most severe road we can look at collectively. We will have the P&D meeting and run into road meeting and suspend the P & D to road meeting. Road meeting set for May 25th at 8 pm. Motion by Supervisor Ives, seconded Supervisor Haubrich. Motion Passed all

New Business

- Consider proposed purchase of an All in one printer, fax, scanner, and copier for the clerk to use.
 - Motion by Supervisor Haubrich to purchase the printer, Supervisor Ives seconded, Motion Passed by all.

Public Input

- Township resident inquired about the Status of Natural Gas, gas will be doing a small amount of area this year, Itasca county will be doing a ditch area on eastern side of the township.

Upcoming meetings/events

- Wed. May 4 Board of Appeal and Equalization..... 9:00am Harris Town Hall
- Wed. May 9 Itasca Township Association Meeting..... 7:00pm Blandin Foundation
- Wed. May 11 Regular Meeting..... 7:30pm Harris Town Hall
- Wed. May 25 Planning & Development Meeting.....7:30pm Harris Town Hall
- Wed. May 25 Annual Road Meeting..... 8:00pm Harris Town Hall

Meeting was adjourned at 9:10 pm Supervisor Rosato motioned to have meeting adjourned, Supervisor Kortekaas Seconded, motion passed meeting adjourned.

Respectfully submitted,

Cari Ann Alleman – Clerk of Harris Township