

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor/VC Mike Schack 340-8852
Supervisor Ryan Davies 929-0610
Supervisor Dan Gilbert 259-4967
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk Kelly Derfler 244-1811

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Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR BOARD MEETING April 10, 2024 at 7:30pm MINUTES

Present: Madam Chair Clayton, Vice Chair Schack, Supervisors Davies and Kelley; Treasurer Kopacek, Clerk Derfler

Absent: Supervisor Gilbert

Pledge to the Flag was conducted; followed by the reading of the township mission statement.

Approve the Minutes

Minutes of March 13, 2024, Regular Board Meeting

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the minutes of the March 13, 2024 Regular Board Meeting. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Minutes of April 1, 2024, Work Session re: Casper Landing, Wendigo Park, ARPA Funds

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the minutes of the April 1, 2024 Work Session re: Casper Landing, Wendigo Park, ARPA Funds. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Additions and Corrections

Chair Clayton proposed to add Utility Permit for Field Crest Road under New Business as item 10F and add Cemetery and Caretaker to item 10E (Schedule Landing Inspections) under New Business. She also proposed to correct the items numbers in the packet 7B, 7C, 7D to be numbered as items 6B, 6C, 6D. Supervisor Kelley proposed to add Dust Control as item 6E under Roads.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to add Utility Permit for Field Crest Road under New Business as item 10F, add Cemetery and Caretaker to item 10E (Schedule Landing Inspections) under New Business, add Dust Control as item 6E under Roads, and to correct the items numbers in the packet 7B, 7C, 7D to be numbered as items 6B, 6C, 6D and approve the Regular Agenda. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Business from the Floor

There was no business from the floor.

Consent Agenda

Zoning Land Use Permits

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Consent Agenda as delineated above. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Roads

Roads Update

Supervisor Kelley stated that he spoke with WM. J. Schwartz & Sons regarding grading. They will begin grading roads next week, Township roads should be touched up within the next few weeks. Cracks are showing in places but no big potholes have been spotted.

SEH Sunny Beach Addition Road Improvement Bids

Supervisor Kelley stated that bids for the Sunny Beach Addition Road Improvement Project opened on April 2, 2024. There were three bids received. WM. J. Schwartz & Sons bid was \$570,435.91, Casper Construction bid was \$588,000.00, TNT Construction Group bid was \$622,800.00. The engineer's estimate was \$490,683.20.

A motion was made by Chair Clayton and seconded by Supervisor Schack to award and approve the low bid contract to WM. J. Schwartz & Sons in the amount of \$570,435.91 for the Sunny Beach Addition Road Improvement Project. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Sunny Beach Addition Road Improvements Addendum #1

Supervisor Kelley explained that SEH recommended extending the project completion date to state that "the work will be substantially completed on or before August 30, 2024, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before September 27, 2024. No work to be completed except proper maintenance from May 25 to June 2, from June 29 to July 7, and August 31 to September 8, 2024", as previously discussed at the March 27, 2024 P&D Meeting.

A motion was made by Supervisor Kelley and seconded by Supervisor Davies to approve the Sunny Beach Addition Road Improvements Addendum #1. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

2024-2025 Itasca County Snowplow Contract / Dust Control

Supervisor Kelley shared the 2024-2025 Itasca County Snowplow Contract with the Board. Chair Clayton stated that there are mileage discrepancies that will need to be addressed prior to contract approval. Alicia Place should be 0.58 miles, Sunset Drive should be 0.20 miles, Sunset Lane should be 0.30 miles, making the total length of road 34.89 miles and the total miles for snowplowing 33.40.

Supervisor Kelley stated that he received the Dust Control rates from Dust-B-Gone and Itasca County. Dust-B-Gone's rate is \$4,256 per mile of magnesium chloride. Itasca County's rate is \$2,700.00 per mile for calcium chloride, \$2,900.00 per mile for magnesium chloride. Supervisor Kelley stated that Dust-B-Gone costs more than Itasca County but does a heavier application rate. Discussion followed.

A motion was made by Chair Clayton and seconded by Supervisor Davies to approve the 2024-2025 Itasca County Snowplow and 2024 Dust Control Contract with Itasca County with the corrections of Alicia Place to 0.58 miles, Sunset Drive to 0.20 miles, and Sunset Lane to .030 miles. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Recreation

There were no items under Recreation.

Correspondence

Conditional Use Permit, Precision Pipeline, LLC

Informational.

RAMS Meeting Minutes of February 22, 2024

Informational.

Old Business

There were no items under Old Business.

New Business

Itasca County American Rescue Plan Act Request

Chair Clayton stated that she completed the Itasca County American Rescue Plan Act Request, and the County Board approved the \$75,000.00 request at the April 9, 2024 Board Meeting. Once the County approval information is received, Chair Clayton will prepare the Resolution to accept the funds. The Board thanked the County Board and CEDA for their support.

MATIT Insurance

Chair Clayton stated that she contacted Heather Tidmore from MATIT for the upcoming rate information due to arrive soon. Harris Township paid \$9,581.00 for insurance in 2023 including workers' compensation rate of \$3,407.00. The rate for 2024 is going up by 5% to \$10,099.00, largely due to the auto liability rate. The workers' compensation rate will likely go down due to not employing a full-time employee now. The local vendor that provided a quote came in at \$12,281.00 with the workers' compensation rate of \$3,499.00. Discussion followed.

Motion made by Supervisor Kelley and seconded by Supervisor Schack to approve Chair Clayton confirm that the quoted rate from the local vendor still applies and if it is still in effect, bring forward the insurance quote to the April 24, 2024 P&D Board Meeting for approval. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Schedule Spring Road Inspection / Schedule Road Clean-up

Motion made by Supervisor Schack and seconded by Supervisor Kelley to approve scheduling the Road Inspections on May 4, 2024 at 8:00am and the Road Clean-Up on May 7, 2024 at 4:30pm. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Schedule Landing Inspections / Cemetery and Caretaker

Motion made by Supervisor Kelley and seconded by Supervisor Davies to approve adding the Landing (Mishawaka) Inspection to the April 18, 2024 Work Session re: Casper Landing, Wendigo Park, ARPA Funds, and adding Cemetery and Caretaker to the April 22, 2024 Work Session re: Casper Landing, Wendigo Park, ARPA Funds. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Utility Permit for Field Crest Road

Chair Clayton provided the Board with a copy of the Utility Permit for Field Crest Road regarding Lake Country Power installing new service for 20579 Field Crest Road, which needs Board approval.

A motion was made by Supervisor Kelley and seconded by Supervisor Schack to approve the Utility Permit for Field Crest Road. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Treasurer's Report

Treasurer's Report for March 2024

Treasurer Kopacek presented the Treasurer's Report/Cash Control Statement, Outstanding Checks and Deposits Report, and Schedule 1a (statement of receipts, accrued, interest, disbursements, and balances).

A motion was made by Supervisor Schack and seconded by Supervisor Davies to approve the Treasurer's Report for March 2024 in the amount of \$2,494,657.57. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Payment of Claims

Treasurer Kopacek presented the Claims List for approval.

A motion was made by Supervisor Schack and seconded by Supervisor Kelley to approve the claims list #21398 through #21424, Voided claim #21425, EFTs 4102401 through EFT 4102406 and EFT 3272406 through EFT 3272407 in the amount of \$25,137.15. Ayes-4; Nays-0. Absent- Supervisor Gilbert. Motion carried.

Public Input

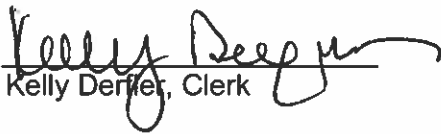
There was no public input.

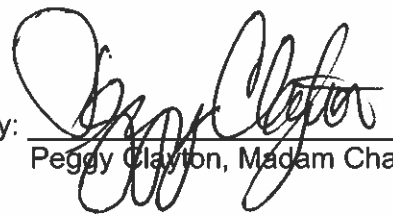
UPCOMING Events/Meetings

April 18, 2024	Work Session re: Casper Landing, Wendigo Park, ARPA Funds, Mishawaka Landing	5:00 pm Town Hall
April 22, 2024	Closed Work Session re: Security	4:30 pm Town Hall
April 22, 2024	Work Session re: Casper Landing, Wendigo Park, ARPA Funds, Cemetery and Caretaker	5:00 pm Town Hall
April 24, 2024	P & D Board Meeting	7:30 pm Town Hall
May 1, 2024	Local Board of Appeal and Equalization	9:00 am Town Hall
May 4, 2024	Road Inspection	8:00 am Meet at Town Hall
May 7, 2024	Road Clean-up	4:30 pm Meet at Cemetery
May 8, 2024	Regular Board Meeting	7:30 pm Town Hall
May 13, 2024	Itasca County Township Assn Meeting	7:00 pm Town Hall
May 22, 2024	P & D Board Meeting	7:30 pm Town Hall

Adjourn

There being no further business to come before the board, a motion was made by Supervisor Schack and seconded by Supervisor Davies at 8:05 pm.

Prepared by: 
Kelly Derflet, Clerk

Signed by: 
Peggy Clayton, Madam Chair