

**MINUTES from the P&D Meeting  
Harris Township Board  
Wednesday, June 23, 2010 at 7:30pm**

The P&D Meeting of the Harris Town Board was held on Wednesday, June 23, 2010. The meeting was called to order at 7:30pm, at the Harris Town Hall, with the following officers present: Supervisors Dennis Kortekaas, and Larry Key, and Clerk Michele Smith. **Absent: Supervisor Gary Rosato** and Treasurer John Jokela.

Also at tonight's meeting: Julie Kennedy – township road engineer from SEH

**1. Pledge to the flag**

**2. Business from the Floor**

None

**3. Roads**

- Updates by Julie Kennedy – SEH
  - 2010 Gravel Roads
    - 3 bids were received (see the attached Quote Tabulation sheet):
      - ❖ Hawkinson - \$39,223
      - ❖ Hammerlund - \$47,668
      - ❖ Casper - \$51,465.
    - The estimated quantity of gravel for the 7 previously identified gravel roads plus Wagon Wheel was 4,290 tons.
    - Julie recommended awarding the project to Hawkinson, who was the low bidder.

***Supervisor Key made a motion to award the gravel project to Hawkinson Construction for \$39,223.50, as quoted; the motion was seconded by Supervisor Kortekaas and thus passed.***

Chairman Kortekaas signed the award packet for Hawkinson, to which the clerk attested with her signature. Julie will give the packet to Hawkinson in order to prepare the contract. The gravel project should be taken care of this week.

- Crystal Park Parking Lot

Julie looked at the Crystal parking lot this week; everything is graded and looks good for paving next week (they'd hoped to do that last week, but the rain caused a delay). Paving is now scheduled for next week – weather permitting. Julie will call Mike Hendricks, as he would like to be there when the paving occurs.
- Airport Road Update

Based on questions received from residents, Julie asked the County Engineers what's going on with the "road construction" warning signs, and lath along the county's portion of Airport road. Karin Grandia, county engineer, stated that they are planning an overlay for their portion of the road. The work should take place sometime in July or early August. Along with the overlay, all the mailbox posts will be switched out to the swing away type. The existing boxes will be moved over to the new posts. (a copy of email attached to these minutes)
- Pinecrest Road Sign

Julie received a request from two residents of Pinecrest Road (Firmans and Salos) for a warning sign of some sort, due to increased traffic on their road. The increase is due to a new tattoo business at another resident's home on Pinecrest; traffic was said to be going way to fast. Pinecrest Road is 1,300 feet long, with only 3 residents on it, and it's a dead end. However, if gravel is being lost due to traffic speed and driving style, this is an additional concern in addition to the safety of its residents. Supervisor Key suggested looking into what type of sign would be appropriate for this situation.

- Culvert on Apache Drive  
Clerk Smith had forwarded Julie and Supervisor Key a message from Darsey Murphy, who lives at 21986 Apache Drive. He said he thought there may be some erosion under the pavement of Apache next to their stop sign, and that the culvert which should have been opened up, may not have been – causing water to seep around the culvert.

Julie did ask an engineer who lives in the neighborhood to look at it, on a casual basis. He said he could not find the ends of culvert, and did notice a sink hole. This culvert runs under Apache, parallel to Isleview road. Julie will officially check it out, and find the ends with a metal detector.

- Wendigo Road - What's with the lath on Co Road 67?

Julie was not aware of the lath, and agreed to inquire what this is all about. The board explained that the lath goes up the River Road, and back on Nancy Drive too. There was a culvert replacement project, but that has been completed. Perhaps an overlay is going to be done?

- Grading options

Based on a recommendation by other townships, Schwartz was contacted about possibly contracting with Harris Township to grade their gravel roads. Julie has requested a quote from Schwartz, but has not yet received anything. Itasca County did state that they would take us back, but the board is worried about their quality of service.

Key noted that the township's old grader is working again – but they still need to send back a part that was originally sent in error (a spindle). Derrick testing the repaired grader out on Riverview and River Ridge Roads – and it's working well. All other roads were then also graded.

- Salo driveway on Wendigo Park Road

Julie stated that the dip in Salos driveway will be re-patched when Underwood Road turn around project is done later this year.

- Sign at Casper landing still says "Badger Drive"

All the required paperwork, and fee, to have the "Badger Drive" sign taken down and replaced with the correct road name of "Casper Landing" was submitted to the county quite a while ago, per Julie. She will follow up with the county, on the status of this sign change request.

- Commercial Crack filling for East Harris Road

Julie called Commercial Crack Fill, but they have not yet received a return call, regarding a repair quote for East Harris; this same company will be crack filling on the Underwood Road.

#### **4. Recreation**

Mike Hendricks, recreational advisor for the township, and Supervisor Key are still planning to get together in order to look at dead/damaged trees at Wendigo Park as well as making a list of all park items in need of repair.

#### **5. Town Hall Report**

In the month from May 12 – June 6, there were 13 rentals, for a total of \$375. There were no accidents nor damages reported (see attached report prepared by the town hall caretaker).

#### **6. Maintenance Report**

The monthly maintenance report for May 2010, prepared by the Maintenance Crew, was reviewed by the board, without any additional comments or questions.

#### **7. Old Business**

- Update on property purchase on Wendigo Park Road (see letter and email from Andy in agenda pack)  
A copy of the letter sent to Mr. and Mrs. Christopher Blaine was received from attorney Andy Shaw's office. In it, he indicated that the Purchase Agreement states that closing will take place when they find a replacement dwelling, or June 1, 2011, whichever comes first and that all other terms of the purchase

agreement would remain the same. A purchase agreement was attached for the Blaine's review, and if signed, it was to be returned to Shaw for execution by the township chair and clerk, at which time a \$1,000 draft would be forwarded to them.

- Local Board of Appeal and Equalization Training letter from Itasca County Assessor's Office  
The clerk wanted to share this information with the board, and noted that there were no trainings scheduled for Itasca County in 2010. However, training would be available at the MAT Short courses coming up in Carlton and Walker.
- Consider approval of Cooperative Purchasing Venture (CPV) renewal, at no charge  
Supervisor Key commented that he feels that this CPV is a good program, and it has saved the township money. **Key then made a motion to renew the CPV membership; Supervisor Kortekaas seconded the motion, and thus motion carried.**
- Itasca County notice of the public hearing for the Planning Commission recommendation to the County Board, on the amendments to the Itasca Co. subdivision ordinance draft (Tues. July 13, 3:30pm)  
SEH's surveyor will be attending this meeting, per Julie, to gather information on road standard changes. Julie will check to see if their surveyor thought a town board supervisor should also attend. One change noted is that subdivisions would now need a developer's agreement regarding their roads.

## 8. New Business

- Consider approval of RBA, to approve election judges for the August 10 and November 2, 2010 elections.  
The clerk went over the RBA with the board, and the list of election judges as shown on the RBA in the board's agenda packet.

**Supervisor Key made a motion, seconded by Supervisor Kortekaas, to approve list of elections judges as recommended by the Town Clerk for the Primary and General Elections to be held on August 10<sup>th</sup> and November 2<sup>nd</sup>, 2010 at a rate of \$9.00/hour for election judges & alternates and \$17/hour for the head judge & alternate for training and Election Day hours worked; mileage will also be paid for training and work related travel at a rate of \$0.495 per mile.**

## 9. Adjourn

**Supervisor Key made a motion to adjourn the P&D meeting, which was seconded by Supervisor Kortekaas. Meeting adjourned at 8:28 p.m.**

Respectfully submitted,

Michele Smith, Clerk