Madam Chair; Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas	326-1882
Supervisor Mike Schack	340-8852
Supervisor Ken Haubrich	327-1351
Supervisor Jim Kelley	327-0317
Treasurer Becky Adams	259-1192
Clerk Kati Pierce	244-1811

harristownshipclerk@gmail.com

Harris Township
SINCE 1909

NEIGHBORS, SHORES & MORE

Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING
June 12, 2019 at 7:30pm
AGENDA

1. **Pledge to the flag**, followed by the reading of the township mission statement

2. **Approve the Minutes**
   A. Regular Meeting, May 8, 2019
   B. Work Session- Security, June 5, 2019

3. **Additions and Corrections-**

4. **Business from the floor-** Please come up to the podium and state your name and address for the record

5. **Consent Agenda**
   A. Cemetery Deed for Lenard Oaks & Mary Noll, Section 3, Block 27, Lot 3, Site 6

6. **Roads**
   A. Road Inspections, May 19, 2019/J
   B. Road Inspections, May 27, 2019/J
   C. 2018 Road Project Updates (SEH)J
   D. 2018 Project Pay Documents (SEH)J
   E. 2019 Road Project Updates (SEH)/J
   F. Andy Shaw Easement Agreement/P
   G. MN Department of Natural Resources, Beaver Permit- Beaver Update/J
   H. Robinson Landing/J
   I. Culvert Replacement on Wendigo Park Circle/K
   J. Culverts/M

7. **Recreation**
   A. Rinks- Grass/P
   B. Fishing Tournaments/M

8. **Correspondence**
   A. Local Collaborative, (Network Opportunities Meeting), Minutes of May 22, 2019/P
   B. MAT, Disaster Assistance Request for Minnesota, May 30, 2019/P
   C. Letter to new Sexton/P

9. **Old Business**
   A. Clerk Update/P
   B. New Treasurer Introduction/P
   C. Cable Commission Update/P
   D. Reminder on newsletter Articles/P
   E. Schedule Work Session, RE: Security/P
   F. Banner for Board Table/K

10. **New Business**
    A. Express Employment/P
    B. Church Conference hall Rental/P
    C. Summer Specialized Training/P
    D. Schedule Performance Appraisal for Caretaker/P
    E. Financial Accounts/Phones/B
    F. Plackner Tree Service/K
    G. Second Summer Maintenance Employee/K

11. **Treasurer's Report** – dated May, 2019, May Financials 2019
    A. Approve Treasurers Report
    B. Approve the payment of bills (include check numbers and amount)

12. **Public Input** *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

13. **UPCOMING Events / Meetings**

June 26, 2019	P and D Meeting	7:30 pm Town Hall
July 10, 2019	Regular Meeting	7:30 pm Town Hall

14. **Adjourn**

Prepared by: Kati Pierce
Signature_____

Madam Chair: Peggy Clayton
Signature_____

To be approved at the next Regular Meeting 6/12/2019

2.A

REGULAR MEETING
May 8, 2019 at 7:30pm
MINUTES

Present: Madam Chair, Peggy Clayton
Supervisors: Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack
Clerk: Kati Pierce Treasurer: Becky Adams

1. **Pledge to the flag**, followed by the reading of the township mission statement

2. **Approve the Minutes**
   A. Regular Meeting, April 10, 2019- Motion to approve the minutes of April 10, 2019 made by Supervisor Haubrich, seconded by Supervisor Kelley, passed by all.
   B. Road Inspection Tour, May 1, 2019 Motion to approve the Road Inspection minutes of May 1 made by Supervisor Schack, seconded by Supervisor Kelley and passed by all.

3. **Additions and Corrections-** Addition Summer Help; Correction, 6.E, Kids at Play; Addition Ball Field Update- Motion by Supervisor Kelley, seconded by Supervisor Haubrich to add summer help as 9E; changed 6E to read "kids at play", and add ball field as 7B, and passed by all.

4. **Business from the floor-** Please come up to the podium and state your name and address for the record

   A. Bernie Carey (request)- a request from Bernie Carey came in to request the use the field by the cemetery for dog training again. Motion to allow Bernie Carey the use of the field made Supervisor Kelley, seconded by Supervisor Schack and passed by all.

5. **Consent Agenda**
   A. Cemetery Deed- Section 3, Block 32, Lot 2, Site 6. Board will need to sign off on the Deed. The Sexton will send to the Recorders office and have the $46 filing fee charged to the Township.

6. **Roads**
   A. Road Inspections (Paved and Gravel) Report of May 1, 2019- The Board completed the tour in one trip on May 1. The report will be placed on the website. Supervisor Kelley read the report out loud for residents. Motion to approve the report made by Supervisor Schack, Seconded by Supervisor Kortekaas and passed by all.
   B. 2019 Road Project Updates (SEH)- Allie Jurvelin from SEH, The bid opening was last Thursday and the bid was performed electronically. The proposals were prepared for the Board. In regard to the Alternate: Lakeview trail approach, the gas may need to be moved for the ditching to be performed if the alternate is awarded tonight. There is also a Paul Bunyan line that crosses the Lakeview trail, however, that shouldn't be an issue as they want to lower their line at the same time if the Board moves forward with the Alternate Job. The recommendation from Allie was that paving on Lakeview Trail is something that should be done, as the extra ditching is not necessarily something that must be done at this time and with the utility gas line there depending on the response of who will be responsible to pay for that and how much that would be if the Township, would have to endure that cost. Discussion to approve the base bid contingent on what the cost is to move the gas line. Allie also recommended that she be given a little time to confirm and get something in writing from Paul Bunyan that they want to move their lines at their own cost before moving forward. Allie also wanted to note that there was a possibility of stumps needing to be removed from Alicia Place. She asked the Board to make a decision if there were stumps that pop up; how would the Board would like to handle it. Typically time and material is how it is charged without a change order if they come across something while working. The Board had discussion if they

would call an emergency meeting or if they would give the authority to a supervisor to make the call so that the contractor is not laid up waiting for a decision. Ali indicated that there were 3 spots that she has questions on, as it could be a rock or frost, but she can't be sure unless investigation is done before. Discussion for the Board to investigate the 3 locations on the road. KGM would like to start by mid-June.

Motion to approve the base bid made by Supervisor Haubrich, seconded by Supervisor Kelley and approved by all. Allie will bring back the information on the gas lines and Paul Bunyan lines for the Alternate bid and also more information on the stumps, to the next P& D meeting.

2018 projects- A plan for the rest of the work to be completed would be roughly $1,000 for SEH to draft up the plan for the change orders. Hawkinson would be starting between the 21st and the 24th. The turnaround is something the Board would like to have more of a confirmed number on and the culvert is something the Board would like to approve as it needs to be completed and has been causing issues. These will be a time and material basis. The rough estimate for the work that needs to be done is close to the same as it was last year. Motion to approve the change order to be prepared by SEH up to $1,000 and the $15,000 for the time and materials for the rest of the 2018 project to be completed, was made by Supervisor Kelley and seconded by supervisor Haubrich and passed by all. The last week in May is when they will be completing 2018 road projects which are still pending.

Allie will be sending out letters of the updates to residents. Note: The mailboxes will be removed and then replaced if needed, as they were before the work was performed. Ali will mention that in the newsletters she sends out so residents are aware.

C. Dust Control Contract- The quote price went up just a few dollars from last year. $12,997.60. It includes all of the same roads as last year, Motion to approve the cost of the quite of $12,997.60, made by Supervisor Kortekaas, seconded by Supervisor Kelley and passed by all.
D. Barricade Signs- The signs are for Sunset Lane and Sunset Road. Three signs would be needed, in order barricade these roads for the winter. The quote is for a price of 1 of each, the Board would need to have 3 to close it off and it would cost about $1,000 to barricade them. The Board discussed it also saving money for plowing in the winter. Motion made by Supervisor Schack, seconded by Supervisor Kortekaas to purchase the barricade signs, and passed by all to approve purchase of the signs.
E. Kids at Play Sign- Motion to approve the purchase of the sign for Burch Street, and have Derrick install, made by Supervisor Kortekaas, seconded by Supervisor Schack and passed by all.

7. Recreation

A. Portable toilets at Parks and Cemetery Contract- Contract includes a break down for each toilet and the certificate of liability. Motion to sign the contract with Portable John, was made by Supervisor Haubrich, seconded by Supervisor Kelley and passed by all.
B. Ball Fields- Little League has practices from 5-8 in the afternoon so the mowing times would not be an issue. We do not have confirmation that other leagues will be using the fields yet. The Board is not aware of any conflicts with using the fields or issues that would come with the mowing schedule.
C. Mow-Daddy 2019 Lawn Care and Grounds Maintenance Contract- edging and trimming was noted in the contract. Motion to approve, and authorize signatures of Chair and Mow-Daddy made by Supervisor Haubrich, seconded by Supervisor Kortekaas and passed by all.

8. Correspondence

A. Local Collaborative, (Network Opportunities Meeting), Minutes of March 18, 2019- There has been good discussion at the meetings. The Itasca County grant writer will be on the upcoming meeting agenda. Madam Chair will be bringing forward the ideas of our Township.
B. Township Association Meeting, Minutes of February 12, 2019- As all Supervisors attend these meetings, they will be included in the packet, as informational.

9. Old Business

A. Cork Board Update- Discussion to purchase and have the caretaker and the Chair decide where, and how many to place the boards around the hall. Hopefully this will alleviate people from using tape on the walls in the hall for hanging balloons and other items. The town hall policy does not allow renters to hang anything on the walls. Motion to authorize Chair a budget of $600 to purchase and set up in the hall, made by Supervisor Kelley, seconded by Supervisor Haubrich and passed by all.

B. City of Grand Rapids Fireworks Request- Already approved, Chair will follow up and ask for an invoice, and place said invoice on the May 22nd P and D meeting.

C. CARE Referral Program for Duluth Monument- After review by MAT Attorney, it was advised it would be unethical for the Sexton to participate in the referral program, and for Board to accept the donations.

D. Treasurer Process Update- interviews will be conducted by the Chair, and Treasurer on May 13 and May 14. The Chair will be sending out letters to those that didn't meet the minimum qualifications for the position. Chair and Treasurer will make the recommendation of 2 finalists out of the 5 interviewed, and bring forward to the Board for a final interview, and selection. Motion by Supervisor Kelley, seconded by Supervisor Haubrich to schedule the final treasurer interviews with full board, for May 20th at 7:00 pm and 8:00 pm, and passed by all. Clerk to post after tonight's meeting.

E. Summer Help- The Summer help that had come back to work with the Township this year has decided to move on to better things. Ron, who also worked for the Township last year, has agreed to come back two days per week. Supervisor Haubrich would like to bump up his hourly pay, over last's year pay. He would also like to get two more to assist with some work as needed. He also would like to have the summer help start as quickly as possible and also get out there to spray the weeds at the cemetery before the Memorial Day Ceremony. Also noted was to let the neighbor, who lives by the cemetery know when spraying will occur, as they have a child that has allergies. Motion to set summer maintenance staff Ron's salary at $13/ hour, made by Supervisor Kelley, seconded by Supervisor Schack and passed by all.

10. New Business

A. Flowers for Town Hall- Motion to approve caretaker to purchase up to $200 of flowers for the town hall grounds, was made by Supervisor Kelley, seconded by Supervisor Kortekaas and passed by all.

B. Shredder for Town Hall- Motion to authorize Chair up to $80 to purchase a shredder, was made by Supervisor Kelley, seconded by Supervisor Kortekaas and passed by all.

C. Newsletter- The Board would like to have this out by the P&D meeting in June 2019. This will allow the Board to introduce the new Treasurer and Clerk, and provide a good update on the roads to be reported.

D. Mediacom- Mediacom indicated the cleanup will be starting in 2 weeks with the final touch up and then seed and hook up the feeds.

E. Memorial Day at the Cemetery- This will be at the cemetery May 27th, coffee, Kool-Aid and cookies will be served @8 am. This will be posted tonight on the Town Hall board. The board will be there by 7:30 am to set up and make the coffee. Chair will purchase the cookies. Clerk will post after tonight's meeting.

F. Employee Manual-Use of Equipment- Chair pulled some information from the MAT website that has some accident and report information and what the Board should be using. Currently there is nothing in the policy at this time that denotes the responsibility of actions that should be taken should there be an accident or injury. This is informational at this time, the Board will need to make a decision on what they would like to have included as policy. This will come back before the board.

G. Plackner Tree Care Contract- Rates for the year are consistent with the others. Motion by Supervisor Kelley, seconded by Supervisor Schack and passed by all to move forward and get a contract prepared.

H. HUM- This would make locating the use on both Township vehicles easier. It provides detailed reports on the use of the vehicles. Motion by Supervisor Kortekaas, seconded by Supervisor Schack to purchase and install, passed by all.

I. Schedule Work Session for Sexton Position- a Motion was made to schedule a work session to discuss the Sexton job duties/description for May 30 at 7 pm at the hall, by Supervisor Kelley, seconded by Supervisor Haubrich and passed by all. Clerk to post after tonight's meeting.

11. Treasurer's Report – dated April, 2019, April Financials 2019

A. Approve Treasurers Report- Motion to approve the treasurers report of April 2019, was made by Supervisor Kortekaas, seconded by Supervisor Kelley and passed by all.

B. Approve the payment of bills. A Motion to pay the bills, check numbers 18216-18229 totaling $14,821.54 was made by Supervisor Kelley, seconded by Supervisor Kortekaas and passed by all.

Becky gave an update on CTAS. The Treasurer noted that the funds will be broken into accounts and within those codes there will be each funds with the new system she is preparing for the Township. Some of the things will change about the pay requests, they will need to separate things like reimbursements, but all in all it will make things much easier. She will also be ordering checks, and she will order the type that work with the new system, which will be able to print right from the computer, on our new printer.

12. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

13. UPCOMING Events / Meetings

May 9, 2019	Roadside Clean Up	5:00 pm Cemetery
May 13, 2019	Township Association Meeting	7:00 pm Blandin Foundation
May 15, 2019	Sexton Job Description Work Session	7:00 pm Town Hall
May 20, 2019	Interviews for Treasurer Position	7:00 pm Town Hall
May 22, 2019	P and D Meeting	7:30 pm Town Hall
May 27, 2019	Memorial Day Service	10:15 am Cemetery
June 12, 2019	Regular Meeting	7:30 pm Town Hall

14. Adjourn

Motion by Supervisor Kortekaas, seconded by Supervisor Haubrich and passed by all at 9:18pm.

Prepared by: Kati Pierce
Signature_____

Madam Chair: Peggy Clayton
Signature_____

2.B

Work Session on Security
June 5, 2019, 7:00 pm
MINUTES

Present: Madam Chair, Peggy Clayton
Supervisors: Jim Kelley, Ken Haubrich
Clerk: Kati Pierce

Pledge to the flag was conducted.

The Board discussed security for the township, as a whole. A variety of options was discussed, but no decisions were made.

It was decided that another work session will need to be scheduled. This will be placed on the June 12th Board Meeting.

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kelley at 8:30pm, seconded by Chair, Clayton and passed by all.

Prepared by: Kati Pierce
Signature_____

Madam Chair: Peggy Clayton
Signature _____

5.A

CEMETERY DEED

Know all by these present: That the **Harris Township Cemetery** of Harris Township in the County of Itasca and State of Minnesota, in consideration of the sum of $175.00 (One Hundred and Seventy Five Dollars) to them in hand paid by Lenard Oaks and Mary Noll 21139 Keyview Drive, Grand Rapids, MN 55744 hereby grant, bargain, sell and convey unto the said **Lenard Oaks and Mary Noll,** their heirs, and assigns forever the following described piece of land for the burial of the dead, to-wit:

Section 3 (Three), Block 27 (Twenty Seven), Lot 3 (Three), Site 6 (Six)

situated in Harris Cemetery in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the Office of County Recorder in said County.

To have and to hold the same, subject to all the laws of the State, now and hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Harris township now and hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said Harris Township will warrant and defend the same to said grantee, their heirs and assigns forever.

In Testimony whereof the said Township has caused these presents to be executed in its behalf by its Chairman and Its Clerk, this 12th day of June, 2019.

Signed, Sealed and Delivered in Presence of the Harris Township Board.

By _____ By _____, It's Chairman

By _____ By _____,

By _____

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

On this 12th day of June, A.D. 2019, before me appeared Dennis Kortekaas, Peggy Clayton, Jim Kelley, Ken Haubrich and Mike Schack to me personally known, who, being by me duly sworn, they did say, that they are respectively the Supervisors of the Town of Harris that the said instrument was signed and sealed in behalf of Harris township by authority of its Board of supervisors and they acknowledged said instrument to be the free act and deed of said Township.

_____

Notary Republic

Deed drafted by Kati Marcotte-Pierce
30091 Sunny Beach Road, Grand Rapids, MN55744

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/19/2019

INSPECTED BY: Jim Ken

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECL PROPER COLUMN

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Bayview Place	0.30	Gravel	X	x								
Bear Creek Rd.	1.70	Gravel	X	x								SOME MINER POTHOLES STARTING
Breezy Lane	0.10	Gravel	X	x								
Carol Street	0.20	Gravel	X	x								WASHOUTS ON CORNERS AT UNDERWOOD
Davis Rd.	10.00	Gravel										
Forest View Trail	0.10	Gravel										
Hauser Rd.	0.25	Gravel	X	x								
Hughes Rd.	0.25	Gravel	X	x								
Jane Lane	0.50	Gravel	X	x								
Lakeview Trail	0.30	Gravel	X	x								
Metzenhuber Rd.	0.10	Gravel	X	x								
Pennala Rd.	0.10	Gravel										
Pine Crest Rd.	0.20	Gravel	X	x								BRANCHES IN DIG
River Ridge Rd.	0.20	Gravel	X	x								
River View Drive	0.60	Gravel	X	x								
Robinson Landing		Gravel	X	x								
Root Rd.	0.30	Gravel	X	x								
Schmidt Rd.	0.45	Gravel	X	x								
Wendigo Park Circle	0.40	Gravel	X	x								
Wendigo Park Rd.	2.90	Gravel	X	x								
Nancy Drive	0.25	Gravel	X	x								
Norway Rd.	0.10	Gravel										
Sunset Drive	0.20	Gravel	X	x								
Sunset Lane	0.30	Gravel	X	x								
Vroman Rd.	0.25	Gravel	X	x								
Wagon Wheel Ct Rd.	0.25	Gravel	X	x								
Alicia Place	0.55	Paved	X	x								

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/19/2019

INSPECTED BY: Jim Ken

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Alicia Spur	0.10	Paved										
Apache Drive	0.20	Paved										
Aspen Drive	0.75	Paved										
Birch Hill Drive	0.38	Paved										
Birch Street	0.80	Paved										
Casper Landing	0.20	Paved										
Cemetery		Paved										
Chippewa Drive	0.30	Paved										
East Harris	0.60	Paved										
Field Crest Rd.	0.50	Paved										
Gary Drive	0.45	Paved										
Harbor Heights Rd.	0.30	Paved										
Isle View Rd.	0.30	Paved										
Jess Harry Rd.	0.10	Paved										
Kathryn Avenue	0.25	Paved										
Keyview Drive	0.50	Paved										
Lakeview Drive	0.40	Paved										
LaPlant Landing		Paved										
Little Crystal Lane	0.50	Paved										
Melody Rd.	0.25	Paved										
Mishawaka Landing		Paved										
Mishawaka Rd.	1.55	Paved										
Mishawaka Shores Tr	0.60	Paved										
Mohawk Drive	0.08	Paved										
Nicholas Street	0.40	Paved										
Norberg Drive	0.60	Paved										
Pine Landing Drive	0.45	Paved										
Pine Street	0.15	Paved										

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/19/2019

INSPECTED BY: Jim Ken

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Robinson Rd.	0.30	Paved										
Romans Rd.	0.25	Paved										
Ruff Shores Rd.	0.15	Paved										
Southwood Rd	1.40	Paved										
Stony Point Rd.	0.40	Paved										
Sunny Beach Addition Rd	0.35	Paved										
Sunny Beach Rd.	5.70	Paved										
Sunny Lane	0.20	Paved										
Tolerick Rd.	0.40	Paved										
Township Hall		Paved										
Underwood Rd.	1.55	Paved										
Verde Lane	0.25	Paved										
Wendigo Heights Rd	0.10	Paved										
Wesleyan Drive	0.30	Paved										
Westwood Lane	0.25	Paved										
Westwood Rd.	0.25	Paved										
Winnebago Drive	0.15	Paved										
Winston Taylor Rd.	0.04	Paved										
Woodbine Lane	0.15	Paved										
Woodland Park Rd.	0.30	Paved										

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/27/2019

INSPECTED BY: Jim Ken

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECL PROPER COLUMN

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Forest View Trail	0.10	Gravel										
Bayview Place	0.30	Gravel	X	x								GRADE NEXT WEEK
Bear Creek Rd.	1.70	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
Breezy Lane	0.10	Gravel	X	x								
Carol Street	0.20	Gravel	X	x								WASHOUTS ON CORNERS AT UNDERWOOD
Davis Rd.	10.00	Gravel										
Hauser Rd.	0.25	Gravel	X	x								
Hughes Rd.	0.25	Gravel	X	x								
Jane Lane	0.50	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
Lakeview Trail	0.30	Gravel	X	x								
Metzenhuber Rd.	0.10	Gravel	X	x								
Nancy Drive	0.25	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
Norway Rd.	0.10	Gravel										
Pennala Rd.	0.10	Gravel										
Pine Crest Rd.	0.20	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
River Ridge Rd.	0.20	Gravel	X	x								
River View Drive	0.60	Gravel	X	x								SOME POTHOLES/GRADE NEXT WEEK
Robinson Landing		Gravel	X	x								
Root Rd.	0.30	Gravel	X	x								
Schmidt Rd.	0.45	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
Sunset Drive	0.20	Gravel	X	x								
Sunset Lane	0.30	Gravel	X	x								
Vroman Rd.	0.25	Gravel	X	x								
Wagon Wheel Ct Rd.	0.25	Gravel	X	x								SOME POTHOLES/GRADE NEXT WEEK
Wendigo Park Circle	0.40	Gravel	X	x								SOME MINER POTHOLES/GRADE NEXT WEEK
Alicia Place	0.55	Paved	X	x								
Alicia Spur	0.10	Paved										

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/27/2019

INSPECTED BY: Jim Ken

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Apache Drive	0.20	Paved										
Aspen Drive	0.75	Paved	X	X								PATCH WORK BEING DONE
Birch Hill Drive	0.38	Paved										
Birch Street	0.80	Paved										
Casper Landing	0.20	Paved	X	X								
Cemetery		Paved										
Chippewa Drive	0.30	Paved										
East Harris	0.60	Paved										
Field Crest Rd.	0.50	Paved	X									UNDER CONSTRUCTION
Gary Drive	0.45	Paved										
Harbor Heights Rd.	0.30	Paved										
Isle View Rd.	0.30	Paved										
Jess Harry Rd.	0.10	Paved										
Kathryn Avenue	0.25	Paved										
Keyview Drive	0.50	Paved										
Lakeview Drive	0.40	Paved										
LaPlant Landing		Paved										
Little Crystal Lane	0.50	Paved	X									UNDER CONSTRUCTION
Melody Rd.	0.25	Paved										
Mishawaka Landing		Paved										
Mishawaka Rd.	1.55	Paved										
Mishawaka Shores Tr	0.60	Paved										
Mohawk Drive	0.08	Paved										
Nicholas Street	0.40	Paved										
Norberg Drive	0.60	Paved	X	X								
Pine Landing Drive	0.45	Paved										
Pine Street	0.15	Paved										
Robinson Rd.	0.30	Paved										

HARRIS TOWNSHIP
ROAD INSPECTION

DATE: 5/27/2019

INSPECTED BY: Jim Ken

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Romans Rd.	0.25	Paved										
Ruff Shores Rd.	0.15	Paved										
Southwood Rd	1.40	Paved										
Stony Point Rd.	0.40	Paved										
Sunny Beach Addition Rd	0.35	Paved										
Sunny Beach Rd.	5.70	Paved	X	X								
Sunny Lane	0.20	Paved										
Tolerick Rd.	0.40	Paved										
Township Hall		Paved										
Underwood Rd.	1.55	Paved	X	X								
Verde Lane	0.25	Paved										
Wendigo Heights Rd	0.10	Paved										
Wendigo Park Rd.	2.90	Paved	X	x								
Wesleyan Drive	0.30	Paved										
Westwood Lane	0.25	Paved										
Westwood Rd.	0.25	Paved										
Winnebago Drive	0.15	Paved										
Winston Taylor Rd.	0.04	Paved										
Woodbine Lane	0.15	Paved										UNDER CONSTRUCTION
Woodland Park Rd.	0.30	Paved										

6.

Minnesota Department of Natural Resources

Special Beaver Permit

PERMIT ISSUED TO:					
First Name: James	Middle Name: Leslie	Last Name: Carlson			Permit Number: F890478914302
Business:	Address: 19261 Sago 17		City/Townsh: Swan River	State: MN	Zip: 55784-3078

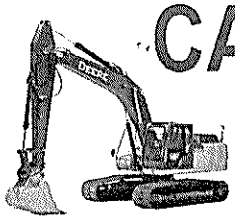
LANDS AUTHORIZED TO TRAP ON:			
County: Itasca County	Property Description: Underwood Rd and Metzenhuber Rd ROWs and culverts		
Township: 54N	Range: 25W	Section: 11/14 and 25	Lot:

Dates Authorized to Trap:	Number of Beaver Authorized	Date Issued	Time Issued
From: 05/23/2019 To: 06/06/2019	10	05/23/2019	12:37 PM

Special Instructions for Carcasses and/or Pelts:
Harris Township (Jim Kelly) is having problems with beaver plugging up culverts and causing water to rise in the ditches along Underwood and Metzenhuber Roads. Nuisance trapper was contacted by the township. Nuisance trapper contacted me for the permit. Carcass/pelts are to be disposed of properly.

Officer Name	Badge Number	Regional Office Address
Sarah Grell	478	DNR Region 2 1201 East US Hwy 2 Grand Rapids MN 55744 (218) 327-4424

Subject to law or orders issued thereunder, a Special Beaver Permit is granted to the individual named above; in the lands described; and for the period of time specified. Number of Beaver Authorized to trap is also specified. The Licensee must, upon request, present all skins to the Conservation Officer listed above.



CASPER CONSTRUCTION, INC.

6.H

Pipeline Maintenance | Excavation | Municipal Contracting

P.O. Box 480, 212 SE 10th Street, Grand Rapids, MN 55744

Phone: 218-326-9637 | Website: http://caspercon.com | Fax: 218-326-9638

Proposal #:18051

Date: November 21, 2018

To: HARRIS TOWNSHIP C/O JIM KELLY
Address: 20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744
Phone: 218-259-0317
Fax:

Job Name: ROBINSON RD BOAT LANDING IMPROVEMENTS
Engineer:
Email:

We hereby propose to furnish materials, labor, and equipment necessary for the completion of:

SCOPE OF WORK:

FURNISH AND INSTALL 4" OF RECYCLED ASPHALT OVER EXISTING SURFACE ON BOAT LANDING
LUMP SUM PRICE: $4,974.00

FURNISH AND INSTALL 4" OF CLASS 5 GRAVEL OVER EXISTING SURFACE ON BOAT LANDING
LUMP SUM PRICE: $3,954.00

NOTES:

1. CASPER CONSTRUCTION IS NOT RESPONSIBLE FOR DAMAGE OR REPAIR TO UNMARKED PRIVATE UNDERGROUND UTILTIES
2. THIS PRICE IS GOOD THROUGH FALL OF 2019
3. CASPER CONSTRUCTION REQUESTS A 2 WEEK NOTICE PRIOR TO STARTING WORK

We hereby propose to furnish material and labor---complete in accordance with above specifications

Signature: _____

* **Payment Terms**: Full payment due within 20 days upon completion of work.
*Note: This proposal may be withdrawn by us if not accepted within 10 days.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Indemnity: To the fullest extent permitted by law Casper Construction Co, it's subcontractors, whether employed directly or indirectly, shall defend, indemnify and hold harmless (CLIENT), it's owners, their agents, consultants, and employees, from all claims arising out of Casper Construction Co's negligent acts or omissions for bodily injury and property damage which occur while Casper Construction Co is physically on (CLIENT) premises during work performance.
Indemnity: To the fullest extent permitted by law, (CLIENT) shall defend, indemnify, and hold harmless Casper Construction Co, it's owners, agents, consultants, employees, and subcontractors, from all claims for bodily injury and property damage that may arise from (CLIENT) premises including any acts or omissions by (CLIENT) or (CLIENT)'s subcontractors whether employed directly or indirectly, which occur while Casper Construction Co is not physically on premises.

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In accepting this proposal, I am agreeing to any mechanics liens resulting from non-payment. **Please sign, date, & return to Casper Construction at the above address.**

Date of Acceptance:_____ Signature:_____

8.A

Networking Opportunities Team Meeting

Networking to improve efficiency, maintain service levels and save money while preserving our individual community identities

May 22, 2019

The next meeting will be July 24, 2019 at the Timberlake Lodge from 11-1, lunch included. Our plan is to continue meeting on the 4th Wednesday of each month, except for June and December.

Present: Pat Medure and Joni Olson (ISD 318), Burl Ives and Terry Snyder (Itasca County), Greg Tuttle (Cohasset), Mike Baltus (Spang), Peggy Clayton (Harris), Edith Dorry (Arbo), Joe Abeyta (LaPrairie), John Conley, Independent Grant Writer.

Open Market
ISD 318

- Ground-breaking June 3 at 4pm in Cohasset
- Has established a Boundary Committee
- Greenway and ISD 318 boards had a joint work session
- Shared information on the Career Pathways program

Arbo Township

- Held clean-up day in May
- Is having dog issues
- Is commencing work on Cresent Drive with boring samples
- Holds morning coffees for its residents

La Prairie

- A business is interested in purchasing acreage for an independent living facility
- Is working on sewer and water for annexed part of town
- In discussions on the Rainbow property

Spang Township

- Developing policy handbook, including a culvert policy
- Signed a class 5 contract
- Their town hall is being used for Ti Chi classes through ElderCircle

Cohasset

- Clean-up days in June, will be fenced
- Mountain bike trail starts construction in June

Itasca County

- Union negotiations, some are complete
- Jail task force in place, have hired an architect and business consultant are are considering various locations
- Sent a letter to the Governor regarding Essar and have asked townships to

endorse it

- Begin strategic planning next week

Harris

- Have a treasurer candidate
- Road projects, Woodbine, Field Crest and Little Crystal
- Clerk position closes today

Township Association

- Working with police on scam education and prevention
- Township survey is upcoming

Presentation by John Conley on grant-writing

John will get a grant resource list to me to distribute

Future discussion issues:

July – use of city attorneys and engineers

Mary Jo Wimmer
Trillium Leadership Development, mjwimmer80@gmail.com

Gmail

Harris Township Clerk <harristownshipclerk@gmail.com>

Disaster Assistance Requested for Minnesota

3 messages

Minnesota Association of Townships <info@mntownships.org> Thu, May 30, 2019 at 6:00 PM
Reply-To: info@mntownships.org
To: harristownshipclerk@gmail.com

Grassroots Government
Minnesota Association of Townships

Disaster Declaration Request for 51 Counties
Money Available for Road Damages

Minnesota Gov. Tim Walz is seeking a presidential disaster declaration for spring storms that caused nearly $40 million in damage to infrastructure across Minnesota.

Walz requested the federal aid in a letter Tuesday to President Donald Trump. In the letter, the governor wrote that "The transition from winter to spring in Minnesota was exceptionally difficult this year," and that the state needs federal help "to recover from this major natural disaster."

Walz requested the declaration for 51 Minnesota counties and four tribal governments. (See Map)

Officials say flooding, blizzards and strong winds from mid-March to late April caused damage totaling $39 million — well above the $8 million threshold required for a federal declaration. Severe flooding was reported along the state's major rivers, including the Mississippi, Minnesota, St. Croix and Red Rivers. (Dates for damage event are March 12 to April 28.)

The governor wrote that St. Paul shut down eight major roads because of Mississippi River flooding, including some streets that had up to seven feet of water over them. He also said a portable floodwall was installed to protect the St. Paul Downtown Airport. Ramsey County communities spent nearly $1.2 million on emergency protections, he said. Statewide, that figure rose to $4 million.

Roads and bridges accounted for 39 percent of the state's verifiable damages, totaling more than $15 million, Walz said. Most of that damage was to township gravel roads that

are critical to agricultural, forestry and tourism industries in the affected areas. And about $14 million is for damage to utilities suffered during the April 10-12 winter storm that toppled about 3,000 power poles and knocked out electric service to 100,000 people. Some Minnesotans were without power for a week. (See summary of eligible public assistance by county.)

If granted by Trump, the declaration would reimburse communities for removing debris as well as repairing and replacing damaged infrastructure. The President is expected to act on the request in the next few weeks.

For Townships: If the President makes a declaration, each township needs to stay in touch with their County Emergency Manager. (See County Emergency Manager Contacts) Once the President acts on the Declaration Request, the County Emergency Manager will have a meeting that applicants must attend. Because of the nature of the spring event and the damages involved, FEMA money will be available for township roads damaged by flooding and frost boils.

A majority of this article appeared in the Twins Cities Pioneer Press, May 29, 2019.

Minnesota Association of Townships
St. Michael, MN 55376

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

Unsubscribe harristownshipclerk@gmail.com

Update Profile | About our service provider

Sent by info@mntownships.org in collaboration with

Constant Contact

Try email marketing for free today!

Harris Township Clerk <harristownshipclerk@gmail.com> Tue, Jun 4, 2019 at 6:24 PM
To: Harris Township <supervisorchtp@gmail.com>

Another if you want on the agenda as informational.

Best Regards,
Harris Township Clerk
[Quoted text hidden]

Harris Township <supervisorchtp@gmail.com> Tue, Jun 4, 2019 at 9:01 PM
To: Harris Township Clerk <harristownshipclerk@gmail.com>

We all received this from MAT. Our emergency coordinator is the sheriff dept. we can put it under correspondence

Thanks!

Gmail **Harris Township Clerk <harristownshipclerk@gmail.com>**

Fwd: PROOF - Banner

2 messages

Harris Township <supervisorahtp@gmail.com> Thu, Jun 6, 2019 at 3:27 PM
To: Peggy Clayton <supervisorchtp@gmail.com>, Harris Township Clerk <harristownshipclerk@gmail.com>

Please add to agenda.

9.F

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors

---------- Forwarded message ---------
From: **Rapids Printing** <info@rapidsprinting.com>
Date: Thu, May 16, 2019 at 9:11 AM
Subject: Re: PROOF - Banner
To: Harris Township <supervisorahtp@gmail.com>

Thank you for the update. I will keep an eye out for any emails.

Have a great weekend!

Valeria Lopez-Cortes
Graphic Designer
(218) 326-7067
Rapids Printing, Inc.
1001 S Pokegama Ave. Suite B
Grand Rapids, MN 55744
Monday - Friday 9am to 5pm

PLEASE UPDATE OUR CONTACT EMAIL TO:
info@rapidsprinting.com

Like us on ***Facebook*** • facebook.com/rapidsprinting

> On May 15, 2019, at 9:33 PM, Harris Township <supervisorahtp@gmail.com> wrote:
>
> Hello,
>
> Just to let you know where we are at with the banner. The board chair wants the board to be in on the decision. The banner is on the agenda for next Wednesday's meeting. I will let you know the out come.
>
> Ken
>
> On Fri, May 10, 2019, 4:00 PM Rapids Printing <info@rapidsprinting.com> wrote:
> > Good afternoon Ken,
> >
> > I have attached two proofs for the banner you have ordered. Since the files are so large, I have attached screenshots. Please keep in mind that the pink line that might show up, will not print on the actual banner.
> >
> > The logo you sent over is still pretty low resolution, especially when blown up to fill the 2'x6' area. On the second version, I have recreated the logo to have clear resolution but I understand that it's not the exact

logo. If you'd like to stop by and look at partial prints at actual size to look at the quality of the resolution, let me know and I can get those ready for you.

Otherwise, please let me know if there is a version you prefer and we will get it printed up for you. To be sure, you did not want ANY of the grommets, correct?

YOUR PROOF IS ATTACHED.

PLEASE PROOF CAREFULLY: Please take the time to double check all numbers, words, grammar, punctuation, size, graphics, spacing, fonts, coloring, and overall layout. Your job will go to production after your approval. Though we take every measure to ensure accuracy, Rapids Printing will not be held responsible for proofing errors or supplied file errors. Jobs go straight into production after approval.

Thank you,

Valeria Lopez-Cortes
Graphic Designer/CSR
(218) 326-7067

Rapids Printing, Inc.
1001 S Pokegama Ave. Suite B
Grand Rapids, MN 55744

WE ARE TRANSITIONING TO A NEW EMAIL.
PLEASE UPDATE YOUR EMAIL ADDRESS TO:
info@rapidsprinting.com

Hours: Monday - Friday 9am to 5pm

DISCLAIMER:

ESTIMATES: Estimates are good for 30 days. Prices are approximate until final artwork/files are reviewed. Unless discussed, prices assume that supplied files are print ready and press job files are color separatable with no rich black heavy coverage or text.

BLEEDS AND MARGINS: "Bleeds" (were ink runs to the edge of the paper) may have an upcharge and must be designed with 1/8"-1/4" bleed area. No bleed files require a minimum of 3/8" white margin and white margins may be given when bleeds are not supplied. Please indicate amount of bleed supplied or add crop marks. Please ask if you do not understand these requirements.

DESIGN TIME: Design time may be estimated only, so price can vary with actual amount of time spent.

COLOR: The color displayed on your monitor may not match the color of the finished product. If your job's color is important, we recommend you also come in and see a printed proof, or pick a pantone color for spot color jobs.

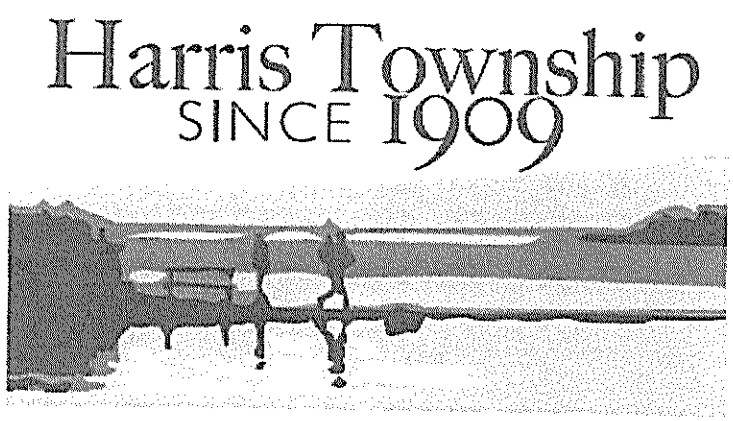
COPYRIGHTS: Rapids Printing, Inc. and their respective officers and employees will not be held liable for any copyright/trademark infringements, judgments or expenses on all designed and reproduced printing, whether artwork is supplied or designed, as we do not always have the knowledge to know where the original came from or if it is under copyright protection.

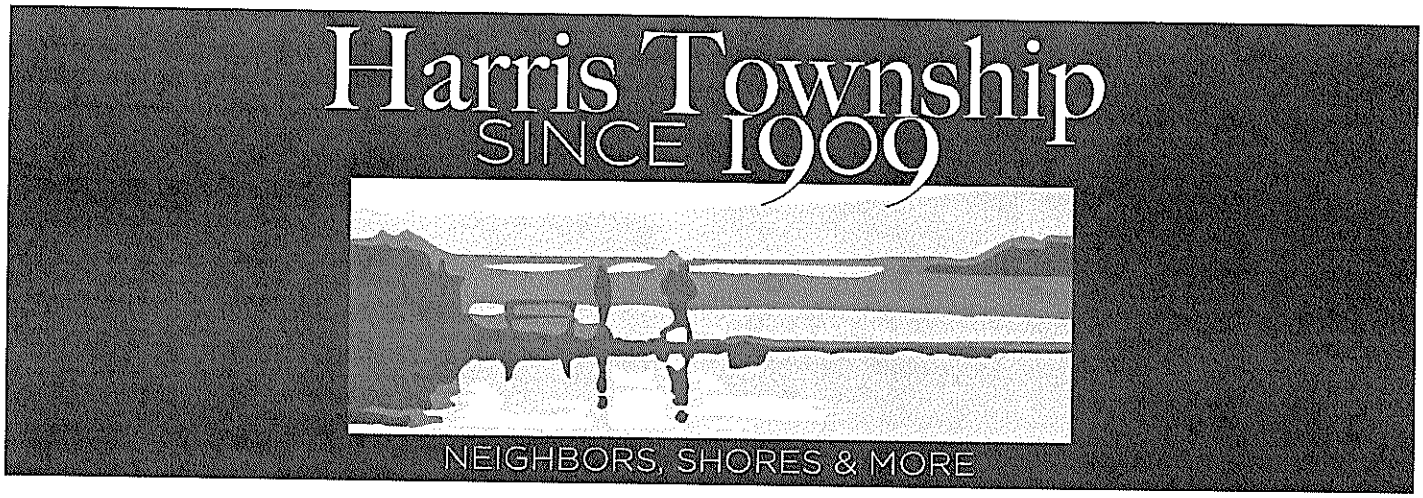
PAPER: Rapids Printing reserves the right to pick paper types for the customer when not specified such as: #120 gloss cover for business cards, #100 gloss cover for postcards and rack cards, 80# uncoated cover for note cards, 60# uncoated text for flyers and 80# uncoated cover for posters.

TURNAROUND TIME: Estimate is based on standard turn-around. If you need by a certain date, please specify when placing the order. In the event an order is canceled, any services already completed, will be invoiced. This may include design time, paper, and production costs. Standard copy jobs average 1-3 days, standard press jobs average 1-2 weeks, and ad specialties or specialty products average 1-3 weeks, starting after the proof is approved. If you need by a certain date, please specify so we can try to accommodate your needs.

CANCELATIONS: In the event an order is canceled, any services already completed or paper and supplies ordered, will be invoiced. This may include design time, paper, and production costs.

10% INDUSTRY STANDARD: You may receive 10% plus or minus the actual quantity ordered on some projects (such as ad specialties and specialty printing) and billed based on actual quantity received.





On Jun 8, 2019, at 6:22 AM, Harris Township <supervisorahtp@gmail.com> wrote:

Valeria,

Our Clerk tried to open the attached Banner Proofs from your email, but could not open the files. I'm thinking the attachment my have expired. Would you please resend the Banner Proofs please,

Ken Haubrich
Supervisor A
Harris Township Board of Supervisors

---------- Forwarded message ---------
From: **Rapids Printing** <info@rapidsprinting.com>
Date: Thu, Jun 6, 2019, 3:59 PM
Subject: Re: PROOF - Banner
To: Harris Township <supervisorahtp@gmail.com>

Hi Ken,

The 2'x6' banner is $74 + $15 design time, making your total $89 + tax. Please let me know if you have any other questions.

Thank you,

Valeria Lopez-Cortes
Graphic Designer
(218) 326-7067
Rapids Printing, Inc.
1001 S Pokegama Ave. Suite B
Grand Rapids, MN 55744
Monday - Friday 9am to 5pm

PLEASE UPDATE OUR CONTACT EMAIL TO:
info@rapidsprinting.com

Like us on ***Facebook*** • facebook.com/rapidsprinting

> On Jun 6, 2019, at 3:29 PM, Harris Township <supervisorahtp@gmail.com> wrote:
>
> Sorry, This was dropped from the agenda, but I have requested that it once again be added for next Wednesday's meeting.
> Could you be so kind as to email me the pricing. Short memory!
>
> Thank you,
>
> Ken Haubrich
> Supervisor A
> Harris Township Board of Supervisors
>
> [Quoted text hidden]

2019 Summer Specialized Training Pre-Registration

Multiple people can register with one form...if necessary though, please copy this form

Pre-Registration Discount Rate is **$50** per person, *(must be received by dates listed below)*

(Registration fee includes program expenses, printed material, and refreshments)

*** On-site registration will be $60***

10.C

NEW TIMES FOR ALL LOCATIONS: **Registration Opens at 7:45am, Start time is 8:30am, and adjournment at 12:30pm. Breakfast will be offered during Registration.**

Step 1: Choose Location

Week 1 *(Deadline to Pre-Register is June 10)*	**Week 2** *(Deadline to Pre-Register is June 17)*
☐ June 17 – St Cloud (Holiday Inn)	☐ June 24 – Fergus Falls (Best Western)
☐ June 18 – Redwood Falls (Community Center)	☐ June 25 – Thief River Falls (Engelstad Arena)
☐ June 19 – Mankato (Country Inn & Suites)	☒ June 26 – Breezy Point (Breezy Point)
☐ June 20 – Rochester (Event Center) **NEW**	☐ June 27 – Duluth (DECC)
Form must be postmarked, faxed, or emailed by **June 10** *to qualify for pre-registration.* Anything received after June 10 will be at the onsite rate.	*Form must be postmarked, faxed, or emailed by* **June 17** *to qualify for pre-registration.* Anything received after June 17 will be at the onsite rate.

Step 2: Your Township: HARRIS Your County: ITASCA

Step 3: Who's Attending?

ONLY indicate here if wanting to take Beginner CTAS.

Name: Joshua Thornes Position: Treasurer CTAS Phone #: 218-398-0617

Name: Becky Adams Position: Outgoing Treasurer CTAS Phone #: 218-259-1192

Name: _____ Position: _____ CTAS Phone #: _____

Name: _____ Position: _____ CTAS Phone #: _____

Name: _____ Position: _____ CTAS Phone #: _____

Beginner CTAS does have a class limit of 20.

If an Official wishes to attend the CTAS Beginner Class, please circle the workshop for that individual above.

Step 4: Payment Option & Send it in

PAYMENT ENCLOSED _____ ***OR*** ⇨

ALL INVOICES WILL BE SENT TO THE TOWN CLERK

Unless stated differently below. (no clerk yet)

NAME: Peggy Clayton, Clerk

ADDRESS: 20896 Wendigo TR - Rd 6 GRAND RAPIDS MN 55744

TELEPHONE: (218) 259-1551

CANCELLATION POLICY: Refunds will be made to those that have mailed/faxed/e-mailed a request within 30 days after the date of the workshop. Fees will be refunded, less a $10 processing fee. **Any questions concerning registration can be directed to Jesi Petersen, 763-497-2330 or 1-800-228-0296.**

Mail to: ***Minnesota Association of Townships*** (MAT)
P.O. Box 267, St. Michael MN 55376

Fax to: *763-497-3361*

Form also on website: *www.mntownships.org (click on Training Events)*

NO PHONE REGISTRATIONS ACCEPTED

Plackner TREE CARE inc.

- Brush mowing
- Year Round Service
- Fully insured

10.F

Mike Plackner, owner
36091 S. Prairie River Rd., Bovey, MN 55709
218-245-0105 • 1-866-360-0105

estimate

Date 6-6

Customer Name Harris Township

Address

Phone

Quantity	Type	Description	Unite Price	Amount
6	Trees	Remove		
4	Trees	Trim		
				1100 00
		Cleanup		

SUB TOTAL	
TAX	
TOTAL	

thank you!

ASV Holdings, Inc.
PO Box 677986
Dallas, TX 75267-7986

800-205-9913
218-327-9123

Invoice

Date: 5/16/2019

Page: 1 of 1

Invoice: 472655

SOLD TO: C3442

HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS MN 55744
US

Fax:
Email: harristownshiptreasurer@gmail.com

SHIP TO:

HARRIS TOWNSHIP
20876 WENDIGO PARK ROAD
GRAND RAPIDS MN 55744
US

PO Number: SERVICE ORDER #3206	**Terms:** NET 30 DAYS	**Freight Terms:** FACTORY
Packing Slip: 257232	**Date Ordered:** 5/14/2019	**Ship Via:** CUSTOMER PICK UP
Order #: 370387	**Tax ID:** GOVT	**Ship Date:** 5/14/2019

PT60TTE026201307 HOURSREMOVED A/C BRACKET WELDED & REINSTALLED

Line	Part Number/Description	Revision	Quantity	Unit Price	Ext. Price
1	SLAB SHOP LABOR	A	2.00 HR	0.00 /1	0.00

Payment Schedule

	Due Date	Amount
1	6/15/2019	0.00
	Total	0.00

New Remittance as of 12/23/2016:

ASV Holdings, Inc.
PO Box 677986
Dallas, TX 75267-7986

Total: 0.00

CASPER Construction Inc.

PO Box 480
212 SE 10th Street
Grand Rapids, MN 55744
Phone: (218) 326-9637
Fax: (218) 326-9638

INVOICE
NO.
21618

Customer:
HARRIS TOWNSHIP
C/O BECKY ADAMS
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744

Job: 13019
SALE OF CONST. MATERIALS

INVOICE DATE	INVOICE NO.	CUSTOMER NO.	PAYMENT TERMS	CONTRACT NO.
6/7/2019	21618	HAR005	On Rcpt	

QUANTITY (HRS)	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
13.06	5/30/19 CLASS 5 (CY)	8.50	111.01
0.5	5/30/19 DUMP TRUCK	110.00	55.00
1	5/31/19 RECYCLE (LD)	300.00	300.00
20.31	6/3/19 CLASS 5 (CY)	8.50	172.64
1	6/3/19 DUMP TRUCK	110.00	110.00

Payment due upon receipt. Invoices over 30 days will be subject to 1.5% finance charge.

ITEM TOTAL	748.65
TAX	51.47
TOTAL AMOUNT DUE	**$800.12**

Mediacom Communications Corporation
One Mediacom Way
Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

Statement Period: Jan 1, 2019 to Mar 31, 2019
Statement Date: April 11, 2019

Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

Payment Item	Base Amount	Rate	Payment Amount
Bad Debt Offset	($2,291.17)	0.05	($114.55)
Basic Service	$40,007.61	0.05	$2,000.38
Bulk Revenue	$996.51	0.05	$49.83
Digital Service Tier	$3,183.47	0.05	$159.16
Equipment Rental	$16,992.80	0.05	$849.63
Expanded Basic Service	$30,230.56	0.05	$1,511.53
Home Shopping Commissions	$321.74	0.05	$16.09
Installation	$1,473.81	0.05	$73.70
Pay-per-View	$631.99	0.05	$31.60
Premium Services	$9,671.66	0.05	$483.60
VOD Service	$44.70	0.05	$2.24
Wire Maintenance	$161.88	0.05	$8.09
PEG Fee Per Sub	1,216	1.25	$1,519.52
		Total Payment	$6,590.82

Mediacom Contact: Theresa Sunde 5078374878 tsunde@mediacomcc.com

City of GR

*We keep 3% of Franchise Fee

Paul Bunyan
1831 Anne Street NW
Bemidji, MN 56601

April 4, 2019

Enclosed is a check for remittance of Public Education and Government fees and cable TV franchise fees for 1st Qtr. of 2019.

1st Qtr. 2019
Harris Township

Billing Month	# of Subscribers Assessed	* Rate per Subscriber	$ Assessed	
January	103	$1.25	$128.75	
January prorates*			2.01	$130.76
February	99	1.25	$123.75	
February prorates*			(5.22)	$118.53
March	97	1.25	$121.25	
March prorates*			(2.01)	$119.24
Total PEG Fees for Harris Township			**$368.53**	

Harris Township

Billing Month	Gross Receipts	5% Fee
January	11,097.80	554.89
February	10,153.80	507.69
March	11,052.40	552.62
Total Franchise Fees for Harris Township		**$ 1,615.20**

TOTAL DUE $ 1,983.73

* Prorations represent partial month charges netted with partial month credits

If you have any questions please contact Kate Pearlson at 218-444-1234 extension 257 or kdpearlson@paulbunyan.net

Express EMPLOYMENT PROFESSIONALS

Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # **22810565**

Invoice Date **5/22/2019**
Invoice Number **22357412**

Page: 1 of 1

	item	summary
Harris Township		
G391 - Grounds Laborer		
Davis, Ronald E		
5/19/2019 Regular Time 16.00 hours @ $19.50 per hour	$312.00	
Job Subtotal: G391 - Grounds Laborer		**$312.00**
G795 - Caretaker		
Vetsch, Bryanna		
5/19/2019 Regular Time 7.50 hours @ $19.50 per hour	$146.25	
Job Subtotal: G795 - Caretaker		**$146.25**
Invoice Total		**$458.25**

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1

PDF

Express EMPLOYMENT PROFESSIONALS

Account Number	22810565
Invoice Number	22357412
Invoice Date	5/22/2019
Amount Due	$458.25
Due Date	6/01/2019

Please make check payable to Express Services, Inc.

FIN: 840909680

2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901

Please return this portion with your payment

00000022357412 00000000142695 00045825

Express EMPLOYMENT PROFESSIONALS

Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # **22810565**

Invoice Date **5/29/2019**
Invoice Number **22382656**

	item	summary
Harris Township		
G391 - Grounds Laborer		
Davis, Ronald E		
5/26/2019 Regular Time 16.00 hours @ $19.50 per hour	$312.00	
Job Subtotal: G391 - Grounds Laborer		**$312.00**
G795 - Caretaker		
Vetsch, Bryanna		
5/26/2019 Regular Time 9.00 hours @ $19.50 per hour	$175.50	
Job Subtotal: G795 - Caretaker		**$175.50**

Invoice Total **$487.50**

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1

Express EMPLOYMENT PROFESSIONALS

PDF

Account Number	22810565
Invoice Number	22382656
Invoice Date	5/29/2019
Amount Due	$487.50
Due Date	6/08/2019

Please make check payable to Express Services, Inc.

FIN: 840909680

2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901

Please return this portion with your payment

000000022382656 000000000142695 00048750

Express EMPLOYMENT PROFESSIONALS

Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # **22810565**

Invoice Date **6/05/2019**
Invoice Number **22418520**

	item	summary
Harris Township		
G391 - Grounds Laborer		
6/02/2019 Reimb. Office Expense--Drug Screening (R. Cimino)	$30.00	
Davis, Ronald E		
6/02/2019 Regular Time 16.00 hours @ $19.50 per hour	$312.00	
Job Subtotal: G391 - Grounds Laborer		**$342.00**
G795 - Caretaker		
Vetsch, Bryanna		
6/02/2019 Regular Time 2.75 hours @ $19.50 per hour	$53.63	
Job Subtotal: G795 - Caretaker		**$53.63**
Invoice Total		**$395.63**

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1

PDF

Express EMPLOYMENT PROFESSIONALS

Account Number	22810565
Invoice Number	22418520
Invoice Date	6/05/2019
Amount Due	$395.63
Due Date	6/15/2019

Please make check payable to Express Services, Inc.

FIN: 840909680

2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901

Please return this portion with your payment

00000022418520 00000000142695 00039563

Customer Statement

For 5/13/2019 to 5/13/2019

Monday, May 20, 2019 3:52 PM

County:

Itasca County Recorder
123 NE 4th St
Grand Rapids, MN 55744

Customer:

HARRIS TOWNSHIP
20876 WENDIGO PK RD
GRAND RAPIDS, MN 55744

Receipt #:	Doc #:	Date:	Type:	Paid:	Debited:	Charged:	Outstanding:
174978	A000730809	5/13/2019	CEMETERY DEED – HUGHES	$0.00	$0.00	$46.00	$46.00
				$0.00	**$0.00**	**$46.00**	**$46.00**

Previous Balance:	**$0.00**
Net Posted to Account:	**$0.00**
Charged / Debited Items:	**$46.00**
Ending Balance:	**$46.00**

Thank you for your business!
PLEASE RETURN THIS INVOICE WITH PAYMENT
All Bills Must Be Paid Promptly Upon Receipt of Invoice

ITASCA COUNTY TRANSPORTATION DEPARTMENT

123 NE 4TH STREET
GRAND RAPIDS, MN 55744

(218) 327-2853

Bill To:

0170 Harris Township
Attn: Treasurer
20876 Wendigo Park Road
Grand Rapids MN 55744-

Statement:
851

Date 5/16/2019
Page 1 of 1

Previous Balance						$0.00
Date	**Description**	**Uom**	**Units**	**Rate**	**Amount**	**Taxable?**
Current Charges						
05/15/2019	2018 / 2019 Season Snowplowing	MILES	32.81	700.0000	$22,967.00	
	05-320-5385; 86-5601 Cities/TWP Maint					
	Amount due this billing: $22,967.00					
Total Charges						$22,967.00
Balance Due						$22,967.00

Your Town/Township is currently under contract with Itasca County for the services shown below. This contract expires **April 30th, 2018**. Your Town/Township must authorize continuance of this contract for the period **May 1, 2018 to April 30th, 2019**. If there are changes, please note them in the comments section and we will adjust new contract. Rates for 2018 Grading are: $700/Mile for one trip per month; and $1400/Mile for two trips per month. Rate for 2018-2019 Snowplowing is: $700/Mile. **Estimated rate** for 2018 Dust Control: $2100/Mile (18 foot width, single application). **Final rate** for 2018 Dust Control will be determined by contract between Itasca County/Supplier and will include grading to prepare road for application.

HARRIS TWP - Attachment "A"

	Road Name	length of road	grading once per month	grading twice per month	snowplowing	dust control	Comments
		miles	miles	miles	miles	miles	
1	Alicia Place	0.55			0.55		
2	Alicia Spur	0.10			0.00		Township will snowplow
3	Apache Drive	0.20			0.20		
4	Aspen Drive	0.75			0.75		
5	Bayview Place	0.30			0.30		
6	Bear Creek Road	1.70			1.70		
7	Birch Hill Drive	0.38			0.38		
8	Birch Street	0.80			0.80		
9	Breezy Lane	0.10			0.10		
10	Carol Street	0.20			0.20		
11	Casper Landing	0.20					
12	Chippewa Drive	0.30			0.30		
13	Davis Road	0.10			0.10		
14	East Harris Road	0.60			0.60		
15	Field Crest Road	0.50			0.50		
16	Forest View Trail	0.10			0.00		Township will snowplow
17	Gary Drive	0.45			0.45		
18	Harbor Heights Rd.	0.30			0.30		
19	Hauser Road	0.25			0.25		formerly Hauser Drive
20	Hughes Road	0.25			0.25		
21	Isle View Road	0.30			0.30		
22	Jane Lane	0.50			0.50		
23	Jess Harry Road	0.10			0.10		Corner
24	Kathryn Avenue	0.25			0.25		added 12/2015
25	Keyview Drive	0.50			0.50		
26	Lakeview Drive	0.40			0.40		
27	Lakeview Trail	0.30			0.30		added 5/1/2016
28	Little Crystal Lane	0.50			0.50		
29	Lundquist Road						Vacated
30	Melody Road	0.25			0.25		
31	Metzenhuber Road	0.10			0.10		
32	Mishawaka Road	1.55			1.55		
33	Mishawaka Shores Tr	0.60			0.60		

Gmail

Treasurer Harris <harristownshiptreasurer@gmail.com>

Your Lake Country Power bill is available to view

1 message

lakecountrypower@smarthub.coop <lakecountrypower@smarthub.coop> Wed, Jun 5, 2019 at 11:05 AM
Reply-To: electricbill@lakecountrypower.com
To: harristownshiptreasurer@gmail.com

HARRIS TOWNSHIP,

Your bill from Lake Country Power is available for the following account(s):

Account Number 102000853:

Service Location: SERVICE CENTER

Your bill was computed on Jun 4, 2019 for the amount of $130.00 and is due Jun 24, 2019.

Account Number 500598750:

Service Location: STREET LIGHT ACCOUNT

Your bill was computed on Jun 4, 2019 for the amount of $136.50 and is due Jun 24, 2019.

Click here to view and/or pay your bill.

Please see the latest Lake Country Power Newsline and current bill stuffer at this link:
LCP Newsline and Bill Stuffer

Thank you,

Lake Country Power

PLACKNER TREE CARE, INC.
36091 S PRAIRIE RIVER RD
BOVEY, MN 557097532 US
218.245.0105
valerie.plackner@gmail.com

Invoice

BILL TO
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
6909	05/17/2019	$470.00	06/16/2019	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Tree Removal Tree Removal 2 trees Alicia Place	1	235.00	235.00
Tree Removal Tree Removal 1 tree on Stony Point	1	235.00	235.00

BALANCE DUE **$470.00**

Scenic Range News Forum
PO Box 70
Bovey, MN 55709
218-245-1422
cindyt@scenicrangenewsforum.com

Invoice

INVOICE # 15147
DATE 05/16/2019

BILL TO
Becky Adams, Treasurer
Harris Township
20876 Wendigo Park Road
Grand Rapids, MN 55744

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

DESCRIPTION	QTY	RATE	AMOUNT
2x5.5 B&W Publish B&W Ad: 2 Column by 5.5 Inch Appointed Clerk May 2, 9, 16	3	49.50	148.50

PLEASE INCLUDE YOUR INVOICE NUMBER ON YOUR CHECK

BALANCE DUE **$148.50**

Scenic Range
NewsForum

314 2nd Street, Bovey, MN 55709
Mailing Address: P.O. Box 70, Bovey, MN 55709
Phone: 218-245-1422 • Fax: 218-245-1698
E-Mail: Copy@ScenicRangeNewsForum.com

APPOINTED CLERK

FLSA Status: Non-exempt position
Salary range: $6600.00 - $8,400.00 ($550.00/month)
Hours of work: approximately 25-30 hours per month
****Candidates do not need to live in Harris Township****
Resumes Accepted from: April 28th - May 22, 2019

For a Complete List of Job Duties and Qualifications, or if you have questions, please send your request to:
Harris Town Chairperson Peggy Clayton
Supervisorchtp@gmail.com

To Submit your Resume, send to:
Harris Township
Attn: Harris Town Chairperson, Peggy Clayton
20876 Wendigo Park Road
Grand Rapids, MN 55744
OR emailed to
Harris Town Chairperson Peggy Clayton
supervisorchtp@gmail.com

Township Clerk Description:
Provides administrative office support to ensure quality services are provided to the constituents of the Township, consistent with the goals, objectives, and policies approved by the Board of Supervisors. Provide a channel for communication between the township residents, and the board of supervisors.

Posted on: Harris Township Official Posting Board, Harris Township Facebook page, Harris Township website, Grand Rapids Herald Review, Manneys Shopper, and Scenic Range NewsForum

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
) ss.
COUNTY OF ITASCA)

Mary Beth Bily or Ronald A. Brochu, being first duly sworn, on oath states as follows:

1. I am the publisher of the Scenic Range NewsForum, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied was published in the newspaper are as follows:

Thursday, May 2, 2019
Thursday, May 9, 2019
Thursday, May 16, 2019

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $10.00 per column inch.

5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Itasca County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

Mary Beth Bily, Publisher or
Ronald A. Brochu, Business Manager

Subscribed and sworn to before me by Mary Beth Bily on this
Ninth Day of May, 2019.

(Notary Public)

CYNTHIA L TROYEVICH
NOTARY PUBLIC
MINNESOTA
My Comm. Exp. Jan. 31, 2023

VICTOR LUNDEEN COMPANY

126 W. Lincoln Ave. • Fergus Falls, MN 56537-2100 • Ph. (218) 736-5433 • www.victorlundeens.com

ORIGINAL INVOICE

ACCOUNT NO.	INVOICE NO.
10039	453234

SOLD TO
TOWNSHIP OF HARRIS
ATTN: BECKY ADAMS
36876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

SHIP TO
TOWNSHIP OF HARRIS
ATTN: BECKY ADAMS
36876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

CUSTOMER ORDER NO.	SALES PERSON	SHIP VIA	TERMS	INVOICE DATE	TICKET NO.
	2	UPS	Net 30	08/29/2019	368613

QTY SHIP	PRODUCT NUMBER	DESCRIPTION	UNIT	AMOUNT
1000	VLC-CRSLN	CTAS LASER CERTS	343.00	343.00

FED. I.D. NO. 41-0979348

• PRINTING •
• OFFICE SUPPLIES •
• AD SPECIALTIES •
• OFFICE FURNITURE •

RECEIVED BY: _____

Order# 847316

Thank You For Your Business!

Sub-Total	343.00
Non Taxable Shipping	21.50
Taxable Shipping	0.00
Sales Tax	0.00
PLEASE PAY THIS AMOUNT	364.50

WELLS FARGO

WELLS FARGO® BUSINESS CARD

VISA

Prepared For	TOWNSHIP OF HARRIS DERRICK MARTILLA
Account Number	
Statement Closing Date	
Days in Billing Cycle	
Next Statement Date	
Credit Line	$2,500
Available Credit	$2,090

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Payment Information

New Balance	$409.31
Current Payment Due (Minimum Payment)	**$25.00**
Current Payment Due Date	**06/14/19**

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		$854.75
Credits	-	$0.00
Payments	-	$1,051.71
Purchases & Other Charges	+	$606.27
Cash Advances	+	$0.00
Finance Charges	+	$0.00
New Balance	=	$409.31

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	18.490%	.05065%	$0.00	$0.00	$0.00	$0.00
CASH ADVANCES	26.240%	.07189%	$0.00	$0.00	$0.00	$0.00
TOTAL				$0.00	$0.00	$0.00

Important Information

$0 - $25.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 06/14/19. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

5596 0008 YTG 1 7 13 190520 0 PAGE 1 of 4 1 0 5921 0300 BXIL 01D05596 16026

DETACH HERE

WELLS FARGO

Transaction Details

Trans	*Post*	*Reference Number*	*Description*	*Credits*	*Charges*
04/19	04/20	24055233E60VP2L0E	L & M SUPPLY GRAND RAPID GRAND RAPIDS MN		44.95
04/22	04/22	24055233H60VP2L3R	L & M SUPPLY GRAND RAPID GRAND RAPIDS MN		55.67
04/22	04/22	74856203H0A8QPM4Z	ONLINE PAYMENT	196.96	
04/24	04/24	24055233K60VP2HFD	L & M SUPPLY GRAND RAPID GRAND RAPIDS MN		55.98
04/25	04/25	24692163L2X7T2955	THE HOME DEPOT 2834 GRAND RAPIDS MN		213.96
05/01	05/01	24610433S09FHSRGR	THE HOME DEPOT #2834 GRAND RAPIDS MN		55.07
05/08	05/08	24610434109FJ1AX0	THE HOME DEPOT #2834 GRAND RAPIDS MN		63.84
05/09	05/09	24055234260VP2LVE	L & M SUPPLY GRAND RAPID GRAND RAPIDS MN		47.98
05/09	05/09	24610434209FHX7QF	THE HOME DEPOT #2834 GRAND RAPIDS MN		51.85
05/09	05/09	24610434209FHX7QP	THE HOME DEPOT #2834 GRAND RAPIDS MN		16.97
05/09	05/09	7485620420A975EN9	ONLINE PAYMENT	854.75	

Wells Fargo News

What can alerts do for your business?*

Receive timely updates on your business credit card account via email or text. Alerts allow you to control and receive only the messages that are important to you. Sign up for alerts during your Wells Fargo Business Online® session by going to your Business Card account screen and selecting the Manage Alerts menu option.
Not enrolled in Online banking? Enroll today at wellsfargo.com/biz/online-banking
**Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.*

verizon

PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	986510508-00001	06/04/19

Change your address at
http://sso.verizonenterprise.com

Invoice Number	9830085220

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

000522709

Quick Bill Summary

Apr 13 – May 12

Previous Balance *(see back for details)*	$346.06
Payments – Thank You	–$346.06
Balance Forward	**$.00**
Monthly Charges	$144.21
Usage and Purchase Charges	
Voice	$.00
Messaging	$.00
Data	$.00
Surcharges and Other Charges & Credits	$5.46
Taxes, Governmental Surcharges & Fees	$3.00
Total Current Charges	**$152.67**

Total Charges Due by June 04, 2019 **$152.67**

Verizon Wireless News

Now It's Easier To Get Help Online

Our new online support experience saves you time by giving you access to the help you need when you need it. Sign in to get personalized help that's specific to your bill, plan and devices. Visit go.vzw.com/support.

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At vzw.com/mybusinessaccount	1.800.922.0204 or Tell it from your phone

verizon

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date	May 12, 2019
Account Number	986510508-00001
Invoice Number	9830085220

Total Amount Due by June 04, 2019

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

$152.67

$ ☐☐☐.☐☐

P.O. BOX 25505
LEHIGH VALLEY, PA 18002-5505

98300852200109865105080000100000015267000000152679

Overview of Shared Usage

	Participating Lines as of 05/12/19	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk – Nationwide for Business Share	3	0	1,200	971	0	—

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges
218-244-1811 Clerk Harris	*4*	$48.07	—	—	$1.82	$1.00	—	$50.89
218-244-5247 Maintenance Harris	*5*	$48.07	—	—	$1.82	$1.00	—	$50.89
218-398-5033 Caretaker Harris	*10*	$48.07	—	—	$1.82	$1.00	—	$50.89
Total Current Charges		**$144.21**	**$.00**	**$.00**	**$5.46**	**$3.00**	**$.00**	**$152.67**

Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
4	16	61,228KB	—	—	—
812	251	768,974KB	—	—	—
155	143	40,803KB	—	—	—

Summary for Clerk Harris: 218–244–1811

Your Plan

Americas Ch Email & Data 400
$64.09 monthly charge
400 monthly allowance minutes
$.25 per minute after allowance

Friends & Family

UNL Text Messaging
Unlimited M2M Text
Unlimited Text Message

Email & Data Unlimited
Unlimited monthly kilobyte

Beginning on 03/29/16:
25% Access Discount

M2M National Unlimited
Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
Unlimited monthly OFFPEAK

UNL Picture/Video MSG
Unlimited monthly Picture & Video

Have more questions about your charges? Get details for usage charges at www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 400	05/13 – 06/12	64.09
25% Access Discount	05/13 – 06/12	–16.02
		$48.07

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Shared	*minutes*	400 (shared)	4	—	—
Mobile to Mobile	*minutes*	unlimited	3	—	—
Total Voice					$.00

Messaging		Allowance	Used	Billable	Cost
Text	*messages*	unlimited	14	—	—
Unlimited M2M Text	*messages*	unlimited	2	—	—
Total Messaging					$.00

Data		Allowance	Used	Billable	Cost
Kilobyte Usage	*kilobytes*	unlimited	61,228	—	—
Total Data					$.00

Total Usage and Purchase Charges **$.00**

Surcharges

Fed Universal Service Charge	1.65
Regulatory Charge	.17
	$1.82

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.00
	$1.00

Total Current Charges for 218–244–1811 **$50.89**

Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
$64.09 monthly charge
400 monthly allowance minutes
$.25 per minute after allowance

Friends & Family

M2M National Unlimited
Unlimited Mobile to Mobile

UNL Night & Weekend Min
Unlimited OFFPEAK

Email & Data Unlimited
Unlimited monthly kilobyte

Beginning on 09/19/12:
25% Access Discount

UNL Picture/Video MSG
Unlimited monthly Picture & Video

UNL Text Messaging
Unlimited monthly M2M Text
Unlimited monthly Text Message

Have more questions about your charges? Get details for usage charges at www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	05/13 – 06/12	64.09
25% Access Discount	05/13 – 06/12	-16.02
		$48.07

Usage and Purchase Charges

Voice		Allowance	Used	Billable	Cost
Shared	*minutes*	400 (shared)	812	---	---
Mobile to Mobile	*minutes*	unlimited	134	---	---
Night/Weekend	*minutes*	unlimited	13	---	---
Total Voice					$.00

Messaging		Allowance	Used	Billable	Cost
Text	*messages*	unlimited	177	---	---
Unlimited M2M Text	*messages*	unlimited	29	---	---
Picture & Video	*messages*	unlimited	45	---	---
Total Messaging					$.00

Data		Allowance	Used	Billable	Cost
Kilobyte Usage	*kilobytes*	unlimited	768,974	---	---
Total Data					$.00

Total Usage and Purchase Charges **$.00**

Surcharges

Fed Universal Service Charge	1.65
Regulatory Charge	.17
	$1.82

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.00
	$1.00

Total Current Charges for 218-244-5247 **$50.89**

Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
4/15	9:19A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
4/15	9:50A	218-476-2249	Peak	PlanAllow	Grand Rapi MN	Floodwood MN	2	---	---	---
4/15	11:49A	800-421-9959	Peak	PlanAllow	Grand Rapi MN	Toll-Free CL	4	---	---	---
4/15	11:54A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	---	---	---

Detail for Maintenance Harris: 218-244-5247

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
4/22	12:48P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2	--	--	--
4/22	2:44P	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
4/22	3:14P	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Incoming CL	4	--	--	--
4/23	10:07A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
4/23	1:12P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	4	--	--	--
4/23	3:07P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
4/23	3:15P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	24	--	--	--
4/24	8:40A	218-259-5363	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	--	--	--
4/24	8:56A	218-398-7351	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
4/24	10:38A	218-398-7351	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
4/24	1:45P	218-327-2858	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	--	--	--
4/25	9:08A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3	--	--	--
4/25	9:15A	218-398-3468	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
4/25	9:16A	218-398-3468	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	--	--	--
4/25	10:00A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
4/25	12:02P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
4/26	8:48A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	4	--	--	--
4/26	2:58P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	--	--	--
4/26	3:16P	218-846-1630	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	--	--	--
4/29	8:02A	218-256-7411	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	--	--	--
4/29	4:06P	218-821-8312	Peak	M2MAllow	Grand Rapi MN	Brainerd MN	3	--	--	--
4/30	10:37A	218-821-8312	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	--	--	--
4/30	1:19P	218-327-7363	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	5	--	--	--
4/30	1:29P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	1	--	--	--
4/30	3:56P	218-999-9733	Peak	PlanAllow	Grand Rapi MN	Incoming CL	9	--	--	--
4/30	4:06P	651-681-5700	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	--	--	--
5/01	8:03A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	7	--	--	--
5/01	9:23A	218-327-6120	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	1	--	--	--
5/01	9:26A	218-256-7411	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	9	--	--	--
5/01	10:25A	612-390-4883	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3	--	--	--
5/01	10:48A	218-403-0377	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3	--	--	--
5/01	11:57A	320-632-9277	Peak	PlanAllow	Grand Rapi MN	Incoming CL	5	--	--	--
5/01	12:49P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	--	--	--
5/01	3:14P	218-999-9733	Peak	PlanAllow	Grand Rapi MN	Incoming CL	16	--	--	--
5/01	3:31P	218-327-6120	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	2	--	--	--
5/02	8:03A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	8	--	--	--
5/02	9:03A	218-256-7411	Peak	PlanAllow	Grand Rapi MN	Incoming CL	9	--	--	--
5/02	9:16A	218-259-1192	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	6	--	--	--
5/02	10:48A	218-259-0544	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	--	--	--
5/02	10:55A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2	--	--	--
5/02	11:12A	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	--	--	--
5/02	12:38P	218-398-7351	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	1	--	--	--
5/02	12:39P	218-398-7351	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	--	--	--
5/02	3:58P	218-999-9733	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	--	--	--
5/02	4:25P	218-256-1216	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	--	--	--
5/02	4:36P	218-244-6382	Peak	M2MAllow	Bovey MN	Coleraine MN	4	--	--	--

Detail for Maintenance Harris: 218-244-5247

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
5/09	4:07P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	5	---	---	---
5/10	8:34A	218-259-0544	Peak	PlanAllow	Cohasset MN	VM Deposit CL	2	---	---	---
5/10	8:58A	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	5	---	---	---
5/10	9:04A	218-256-1216	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	---	---	---
5/10	9:15A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	3	---	---	---
5/10	9:25A	610-733-3199	Peak	PlanAllow	Cohasset MN	Incoming CL	20	---	---	---
5/10	9:45A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	8	---	---	---
5/10	10:01A	610-733-3199	Peak	PlanAllow	Grand Rapi MN	Incoming CL	7	---	---	---
5/10	10:27A	218-256-3398	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	---	---	---
5/10	10:31A	218-259-3398	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	5	---	---	---
5/10	10:36A	218-259-0992	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	13	---	---	---
5/10	10:53A	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Incoming CL	15	---	---	---
5/10	11:08A	218-256-7411	Peak	PlanAllow,CallWait	Grand Rapi MN	Incoming CL	32	---	---	---
5/10	11:54A	218-259-1192	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	---	---	---
5/10	12:08P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
5/10	12:09P	218-259-0544	Peak	PlanAllow,CallWait	Grand Rapi MN	Incoming CL	16	---	---	---
5/10	12:37P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	4	---	---	---
5/10	2:12P	218-259-1192	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	11	---	---	---
5/10	2:23P	218-259-1551	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	11	---	---	---
5/10	2:35P	218-259-1551	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	16	---	---	---
5/10	3:32P	218-256-3398	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
5/10	4:00P	218-259-0544	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	7	---	---	---
5/10	4:06P	218-999-9733	Peak	PlanAllow	Grand Rapi MN	Cohasset MN	7	---	---	---
5/10	4:27P	218-256-3398	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	24	---	---	---
5/10	4:51P	218-999-9733	Peak	PlanAllow	Cohasset MN	Cohasset MN	2	---	---	---
5/10	4:53P	218-256-1216	Peak	PlanAllow	Cohasset MN	VM Deposit CL	1	---	---	---
5/11	1:13P	612-849-8513	Off-Peak	N&W	Grand Rapi MN	Minneapols MN	11	---	---	---

Need-to-Know Information

Explanation of Surcharges

Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. **Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.**

Bankruptcy Information

If you are or were in bankruptcy, this bill may include amounts for pre-bankruptcy charges. You should not pay pre-bankruptcy amounts; they are for your information only. In the event Verizon receives notice of a bankruptcy filing, pre-bankruptcy charges will be adjusted in future invoices. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.

Late Payment Information

A late payment applies for unpaid balances. The charge is the greater of $5 or 1.5% per month, or as permitted by law. Failure to pay bills on time may result in negative credit reporting.

INVOICE

Mail Payments to:
Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

Questions? Contact Us:
Invoicing: 844-733-9280
xfscustomercare@jdrsol.com
Equipment Protection: 866-223-6383

001886
Harris Township
21998 AIRPORT ROAD
GRAND RAPIDS, MN 55744

Invoice Number: 1608976
Invoice Date: 05/04/2019

Due Date: 05/24/2019
Past Due Amount: $0.00
Total Due Amount: $174.19

Contract Number : 020-0068340-001 **Months Remaining: 47**

Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
04/24/2019 - 05/23/2019	05/24/2019	Minimum Lease Payment	$37.99	$2.61	$40.60
	05/24/2019	One-Time Documentation Fee	$125.00	$8.59	$133.59
				Sub Total:	$174.19

GSMMU12600188601020000

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: $ [, .]

Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

INVOICE NUMBER: 1608976
Invoice Date: 05/04/2019
Contract Number 020-0068340-001
Due Date: 05/24/2019
Amount Due: $174.19

Harris Township
21998 AIRPORT ROAD
GRAND RAPIDS, MN 55744

01608976 0200068340001 068340 0000017419 4

		Due Date:	05/24/2019
Invoice Number:	1608976	**Past Due Amount:**	$0.00
Invoice Date:	05/04/2019	**Total Due Amount:**	$174.19

Asset Details					
Contract Number	**Model**	**Serial Number**	**Address**	**Address 2**	**City, State, Zip**
020-0068340-001	C405	4HX811949	21998 AIRPORT ROAD		GRAND RAPIDS, MN 55744

GSMMU1260018860202000O

Payment Request
Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

Date	Description	# Hours	Rate	Amount
5/13/2019	Itasca County Township Association Meeting	fixed rate	$60.00	$60.00
5/8/2019	Regular Meeting	fixed rate	$60.00	$60.00
5/22/2019	P & D Meeting	fixed rate	$60.00	$60.00
Monthly	Supervisor Wages/chair	fixed rate	$500.00	$500.00
Additional Work:				
5/2/2019	Board of Appeal and Equalization 9:00 am-11:00 am			$60.00
5/6/2019	Cable Commission Meeting 12:00 Noon-12:30 pm	0.5	$18.70	$9.35
5/6/2019	Meet with Bryanna/help her set up monthly reports	0.75	$18.70	$14.03
5/7/2019	Meet with Becky re: Treasurer Resume Rating 10:30am-1:00pm	2.5	$18.70	$46.75
5/7/2019	Pull together interview schedule, do letters to those not qual.	1	$18.70	$18.70
5/7/2019	Call and schedule Treasurer interviews 1:30-2:15 pm	0.75	$18.70	$14.03
5/8/2019	Variance Hearing 9:00-9:30 am	0.5	$18.70	$9.35
5/12/2019	Finalize treasurer interview materials; makes copies, authorization to release form, etc. .10:30am-11:15am	0.75	$18.70	$14.03
5/13/2019	Treasurer interviews 2:00 pm-6:15 pm	4.25	$18.70	$79.48
5/14/2019	Treasurer interviews 3:30pm-6:00pm	2.5	$18.70	$46.75
5/15/2019	Work Session re:Sexton 7:00pm-8:00pm	1	$18.70	$18.70
5/15/2019	Pull together interview questions for Clerk 5:30am-6:45am	1.25	$18.70	$23.38
5/19/2019	Finalize questions for final two Treasurer interviews	0.5	$18.70	$9.35
5/20/2019	Board interviews for treasurer finalists 7:00pm-8:45pm	1.75	$18.70	$32.73
5/21/2019	3 reference checks for candidate for Treasurer	0.75	$18.70	$14.03
5/22/2019	Local Collaborative Meeting 11:00am-1:00pm	2	$18.70	$37.40
5/27/2019	Clean hall after 5/26 renter 11:10am-11:40am *CARETAKER	0.5	$13.00	$6.50
5/29/2019	Call re: hall rental for June and July;gave dates *CARETAKER	0.25	$13.00	$3.25
5/29/2019	Call re: hall rental could not leave message VM full *CARETAKER	0.25	$13.00	$3.25
5/29/2019	Call to schedule key meeting for 5/29 for 6/2 renter *CARETAKER	0.25	$13.00	$3.25
5/29/2019	Text messages re: what dates available for July *CARETAKER	0.25	$13.00	$3.25
5/29/2019	Cable Commission Meeting 3:30pm-4:30pm	1	$18.70	$18.70
	TOTALS	14.75		$275.84
NO PAY		**Mileage**		
5/1/2019	Spring road tour 4:30 pm- 8:45 pm			
5/1/2019	Send Clerk JD out			
5/1/2019	Send Clerk JD out			
5/1/2019	Call from constituent re: his BOA - .75			
5/1/2019	Call from caretaker re: Vintage Car Club - .50			
5/1/2019	Call to Vintage Car Club Board Member re: cleaning-.50			
5/1/2019	Emails to/from re: fishing tournaments on lake-.50			
5/1/2019	Park and cemetery inspections (mileage)	21		
5/2/2019	Call from constituent re: his BOA - .75			
5/2/2019	Send out JD for Clerk			
5/3/2019	Pick up/drop off mail (mileage)	6		
5/3/2019	Meet with Xerox at hall to set up ordering/printing,etc-1.00			
5/3/2019	Retrieve calls from hall phone VM (3)			
5/3/2019	Send out JD for Clerk			
5/6/2019	Facebook post			
5/6/2019	Etime for caretaker to Express-.50			
5/6/2019	Send out JD for Clerk			
5/8/2019	Meet with Kati re: Sexton JD 6:00pm-7:15 pm			
5/8/2019	Pull together minutes and report from BOA mtg-10:00pm-11:30pm			
5/8/2019	Send out JD for Clerk			
5/9/2019	Spring road cleanup 5:00pm-7:00pm			
5/9/2019	Contact MowDaddy re:contract .25			
5/9/2019	Bank deposits at bank for Becky (mileage)	10		

5/10/2019	Gravel and Paved Road Tour Report 2:00-3:00pm			
5/11/2019	Minutes from 5/1/19 Road Tour, and minutes from road clean up.50			
5/11/2019	Work on Sexton Job Description 11:30pm-12:30am. 1.00			
5/12/2019	Park and cemetery inspections (mileage)	21		
5/12/2019	Email re: wanting PB			
5/12/2019	Send out JD for Clerk			
5/13/2019	Pick up and drop off mail (mileage)	6		
5/13/2019	Make copies of Sexton JD for board work session			
5/13/2019	Retrieve calls on hall phone VM (2 calls for hall rental)-.25			
5/13/2019	Etime for caretaker to Express-.50			
5/14/2019	Call xerox to find out about copier toners			
5/14/2019	Go to hall to put sign on for delivery guy for toners			
5/14/2019	Make copies of two treasurer finalist resumed&int. Ques			
5/15/2019	Pull together letters to those who did not get 2nd interview (treas).25			
5/15/2019	Go to Crystal Park and hang calendar for May and June reserv. (mil)	12.8		
5/15/2019	Send out JD for Clerk			
5/16/2019	Back to Crystal with updated June reservation calendar (mileage)	12.8		
5/16/2019	Facebook post			
5/16/2019	Call constituent re: rocks in ditches .25			
5/16/2019	Get Sexton JD to Bryanna			
5/16/2019	Pick up and drop off mail (mileage)	6		
5/16/2019	Pick up totes from service center for Memorial Day			
5/16/2019	Walmart to putchase shredder for hall (mileage)	6		
5/20/2019	Etime for caretaker to Express .50			
5/21/2019	Called Sheriff Dept for background check .25			
5/21/2019	Order cookies for Memorial Day			
5/22/2019	Buy supplies for Memorial Day	6		
5/22/2019	Met with Ken and Burl re: Stoney Point 1:00pm-2:00pm			
5/22/2019	Contact Express re: background check on candidate for Treasurer			
5/24/2019	Pick up and drop off mail	6		
5/24/2019	Facebook post			
5/24/2019	Email re: wanting PB			
5/24-26/19	Calls from/to Bryanna re: toilets at hall not working- .50			
5/25/2019	Park and cemetery inspections (mileage)	21		
5/26/2019	Call back and forth from hall renter re:toilet issue and t.paper-.75			
5/27/2019	Memorial Day 7:00am-11:00am			
5/27/2019	Get calendar/books back from Bryanna			
5/27/2019	(2) Facebook posts			
5/28/2019	Contact Express again re: background check; resend auth.for rel.-.50			
5/28/2019	Returned call to 5/24-26/19 renter..45 min conversation!!			
5/28/2019	Etime for Caretaker to Express-.50			
5/30/2019	Pull together letter&send to treasurer candidate finalist who did not get it - .25			
5/30/2019	Rate resumes for Clerk-1.00 on phone with Becky-.50			
5/30/2019	Pull together letters to Clerk candidates not qualified- .75			
5/30/2019	Call from carpenter township supervisor.50			
	TOTALS			
Reimbursements:				
May	Mileage @ .58/mile x 124.6	124.60	$ 0.580	$72.27
5/16/2019	shredder for hall			$81.23
5/22/2019	Cups, etc for Memorial Day			$7.04
	Total reimbursements requested:			$160.54

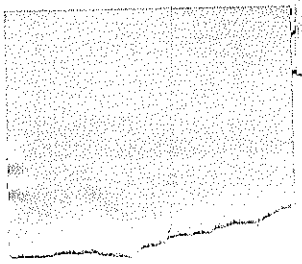
ADDITIONAL DEDUCTIONS

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

162.33

Peggy Clayton 31-May-19

Signature Date



Payment Request

Harris Township
Itasca County

Name: Kenneth Haubrich
Address: 28677 Norberg Drive
Grand Rapids, MN 55744

Date	Description	# Hours	Rate	Amount
5/2/2019	Board of Equilazation and Adjustment	fixed rate	$ 60.00	$ 60.00
5/13/2019	Itasca County Township Association Meeting	fixed rate	$ 60.00	$ 60.00
5/8/2019	Regular Meeting	fixed rate	$ 60.00	$ 60.00
5/22/2019	Planning and Development Meeting	fixed rate	$ 60.00	$ 60.00
May-19	Supervisor Monthly Salary	fixed rate	$ 400.00	$ 400.00
Additional Work:				
5/1/2019	Call to Maint	0.25	$ -	$ -
5/1/2019	Annual Road Tour	4.5	$ 18.70	$ 84.15
5/2/2019	Accident/Incident investigation	1	$ -	$ -
5/2/2019	Respond to email concerning tennis courts	0.25	$ -	$ -
5/2/2019	Respond to email concerning fenching issue	0.25	$ -	$ -
5/4/2019	Look at sign issue because of new driveway	1	$ -	$ -
5/6/2019	Meet with Maint	1	$ -	$ -
5/6/2019	Answer phone call from Northwest Gas	0.1	$ -	$ -
5/6/2019	Write letter for employee's file	0.5	$ -	$ -
5/6/2019	Research Fire/Smoke Alarms	0.5	$ -	$ -
5/7/2019	Meet with Maint	0.5	$ -	$ -
5/7/2019	Inspect work at Wendigo Park and the Picnick Park	0.5	$ -	$ -
5/7/2019	Call to Security Company	0.1	$ -	$ -
5/9/2019	Meet with Maint	0.5	$ -	$ -
5/9/2019	Talked to constituent about cemetary spraying issues	0.2	$ -	$ -
5/9/2019	Plackner Contract	1	$ -	$ -
5/13/2019	Meet with Maint	1	$ -	$ -
5/13/2019	Answer email to Plumbing contractor and phone call to Casper	0.2	$ -	$ -
5/14/2019	Meet with Maint	1	$ -	$ -
5/15/2019	Meet with Maint	0.5	$ -	$ -
5/15/2019	Telephone calls(Peggy -4, Maint -3, Dust B Gone, Casper	0.5	$ -	$ -
5/15/2019	Work Session - Sexton Job Discription	1	$ 18.70	$ 18.70
5/16/2019	Meet with Maint	0.5	$ -	$ -
5/17/2019	Meet with Maint	0.5	$ -	$ -
5/19/2019	Drive gravel roads	2	$ -	$ -
5/20/2019	Meet with Maint	0.5	$ -	$ -
5/20/2019	Call from Maint & Constituent concerning Memorial day	0.2	$ -	$ -
5/20/2019	Work Session - Treasurer interviews	1.75	$ 18.70	$ 32.73
5/21/2019	Meet with Maint	0.5	$ -	$ -
5/23/2019	Meet with Maint	0.5	$ -	$ -
5/23/2019	Inspect road work on Woodbine, Little Crystal, and Fieldcrest	0.5	$ -	$ -
5/27/2019	Meet with Maint	1	$ -	$ -
5/28/2019	Meet with Maint	0.5	$ -	$ -
5/29/2019	Meet with Maint	0.5	$ -	$ -
5/30/2019	Meet with Maint	0.5	$ -	$ -
5/31/2019	Meet with Maint	0.5	$ -	$ -
			Total	**$ 775.58**

			pera	
			fica	
			medi	
			fed	$
			state	$
			Net pay	$ 625.58
Reimbursements:				
	Mileage			$ 24.13
	Other Expenses			$ -
	Total reimbursements requested:	*$ -*		**$ 649.70**
				$ -

Check amt:

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature *Ken Haubrich* Date: 5/31/19

Reimbursements:		Miles	Rate	Amount
5/7/2019	Wendigo Park / Picnick Park	8	0.58	$ 4.64
5/14/2019	Inspect tree removal from Alicia Place	8	0.58	$ 4.64
5/24/2019	Look at road work, Field Crest Road, Little Crystal, & Woodbine	25.6	0.58	$ 14.85
			0.58	$ -
			0.58	$ -
			0.58	$ -
			0.58	$ -
			0.58	$ -
	Total Mileage:	41.6	0.58	$ 24.13
	Other Expenses			
	Total Other Expenses:			

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

Date	Description	# Hours	Rate	Amount
5/22/2019	Planning and Development Meeting	fixed rate	$ 60.00	$ 60.00
5/13/2019	Itasca County Township Association Meeting	fixed rate	$ 60.00	$ 60.00
5/8/2019	Regular Meeting	fixed rate	$ 60.00	$ 60.00
Monthly	Supervisor Wages	fixed rate	$ 400.00	$ 400.00
Additional Work:				
5/15/2019	Work Session Sexton	0.75	$ 18.70	$ 14.03
5/20/2019	Work Session - Interviews	1.75	$ 18.70	$ 32.73
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 18.70	$ -
			$ 60.00	
			$ 18.70	$ -
			Total	**$ 626.75**
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
245	Mileage		0.58	**$ 142.10**
	Other Expenses			
	Total reimbursements requested:			

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt:

5/31/2019
DATE

Jim Kelley
Signature

Items Covered Under Stipend

Date	Description	Hours	Mileage
5/1	Talked with S E H on 2019 Road projects	0.5	
5/1	Annual inspection	4.5	98
5/2	*Called Casper to grade the gravelroads*	*0.25*	
5/2	*Attend bid opening for 2019 road projects*	*1*	
5/3	Had call from Township resident on sign placement will meet Saturday	*0.25*	
5/4	Meet new resident on Sunny Beach Road on sign placement	0.75	
5/6	Talked to S E H on roads and info needed for meeting	0.25	
5/9	Met with Northwest gas on moving gas line on Lakeview and cost to Harris	0.5	
5/9	Talked with S E H on gas line on Lakeview	0.25	
5/9	Highway clean up	1	
5/10	Had call from resident on grassy area use by cemetery	0.25	
5/10	*Had call from resident on Sunny Beach Circle as to if it was a Township Road*	*0.25*	
5/10	*Talked with S E H on met time for Lakeview gas and utilities*	*0.25*	
5/13	Met with S E H, Northwest Gas and Paul Bunyan on Lake view Trail	0.75	6
5/13	Talked to Hawkinson on Road projects	0.25	
5/14	Talked with S E H on road projects	0.5	
5/15	Look at Turnaround on Little Crystal and talked with resident	0.5	6
5/16	Talked with Hawkinson on Little Crystal and Fiedl Crest	0.5	
5/16	*Met with S E H and Hawkinson on Woodbine & Little Crystal*	*1.25*	10
5/19	Gravel Road Inspections	*1.75*	40
5/19	Taked to some of the residents on Fieldcrest on Road being closed	0.5	
5/20	Talked Glen on trapping some beaver for the township	0.5	
5/21	Returned phone call forwarded from cleck from resident on a shed,	0.25	
5/22	Talked with S E H a number of times a road issues	1	
5/22	*Did some checking on Woodbine ROW*	*0.5*	
5/22	*Talked to Another Trapper on trapping bearver on township roads*	*0.25*	
5/23	Called trapper to have him move forward with trapping	0.25	
5/24	Call Casper on grading and class 5	0.25	
5/24	Talked to resident about signs on highway 169	0.25	
5/24	*Talked to County on zoning*	*0.25*	
5/26	*Visited with resident, that county refered on shed building*	*0.5*	6
5/27	*Gravel Road Inspections and paving projects*	1.75	40
5/28	Check progress on paving	1	13
5/29	Check progress on paving	1	13
5/30	Check on shouldering of roads	1	13
5/31	*Had call from resident on Casper Landing concerns*	0.25	
5/31	*Had call from new resident reguardinga culvert for a driveway*	0.25	
	TOTALS	**25.25**	**245**

Items Covered Under Stipen

Date	Description	Hours	Mileage
	Totals from Page 1	*25.25*	245
	Total		

Harris Township

Itasca County

Address: Dennis Kortekaas

Date	Description	Hours	Amount
	Monthly Wages	Fixed Rate	400.00
5/8	Regular Board Meeting	Fixed Rate	60.00
5/22	P and D meeting	Fixed Rate	60.00
	Itasca Township Meeting	Fixed Rate	
	Additional Work		
Date	Description	2	
Date	Description	1	
5-1	Road tour	4½ hr	84.15
5-2	Board of appeal and equalization	Fixed	60.00
5-15	Work session 1 hr. (Sexton)	1 hr	18.70
	Mileage		
Date	Description		
	Total		
	pera		
	fica		
	medicare		
	federal		
	state		
	Net Pay Total		

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Dennis Kortekaas

*Please sign

Payment Request

Harris Township

Itasca County

Name: Michael Schack

Address: 17990 Wendigo rd

Date	Description	Hours	Amount
May	Monthly Wages	**Fixed Rate**	**400.00**
May 8	Regular Board Meeting	**Fixed Rate**	**60.00**
May 22	P and D meeting	**Fixed Rate**	**60.00**
May 13	Itasca Township Meeting	**Fixed Rate**	60.00
	Additional Work		
May 1	Road Tour	4.5	84.15
May 2	Board of Appeals		60.00
May 9	Road Clean up	2	
May 6	AM Meetings/Landings	2	
May 13	AM Meeting/Landings	2	
May 15	Sexton Work Session	1	18.70
May 20	AM Meetings/Landings	2	
May 20	Interview Treasurer	1.75	32.72
May 27	Memorial Day Cemetery		
May 28	AM Meetings/Landings	2	
	Total		~~691.42~~
	pera		
	fica		
	medicare		
	federal		
	state		
	Net Pay Total		

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

___Michael Schack_____

*Please sign

Payment Request

Harris Township

Itasca County

Name: Kati Pierce May 2019

Address: 30091 Sunny Beach Rd GR

Date	Description	Hours	Amount
5/2019	Clerk	Fixed Rate	550.00
5/8/19	Regular Board Meeting	Fixed Rate	60.00
5/22/19	P and D meeting	Fixed Rate	60.00
	Reorganizational Meeting	Fixed Rate	
5/2019	Sexton	Fixed Rate	150.00
	See attached list for work performed		
	Total		820.00
	pera		
	fica		
	medicare		
	federal		
	state		
	Net Pay Total		
	18.70		

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_____

*Please sign

May 2019

5/1 Calls with resident on burial- 4 calls back and forth- 40min

5/3 Agenda for 5/8, send to Peggy for review 1

5/5 Finish agenda packet, copies for the meeting/Board- will come back after Becky has the bills to do the final scan to the website. 3

5/6 Scan in the packet with the bills- upload to the website, update the meeting information 1

5/8 2 emails on cemetery questions-finalized and sent to Derrick. Met with Peggy at hall to discuss the cemetery duties, regular meeting, postings for the 3 items that were set at the meeting, 4hr

5/10 3 calls on cemetery- 4 texts- Pull together the list of items for the auditor that Becky said was needed- all 2018 minutes, budget and levy information, need to contact county for the certified levy for 2018 papers for the Auditor. Sent Wipfli all audit information that Becky had highlighted was needed- Rowe e-mail on stone that was delivered... need to verify we don't have paperwork 5

5/11 2 calls on stone questions, quick check with Derrick on todays' burial, all great 1

5/13 Met with resident to finalize burial for June 7, verified and sent off to Derrick. Cyndy updated letterhead for newsletter. Contact county for certified 2018 levy. 2.5

5/14 Verified stone information- Derrick has the information now, sent the certified levy that was needed to Wipfli- Edited the Sexton duties and sent back to Peggy. 3

5/16 Start agenda for 5/24, a couple e-mails to Becky- 1)refund needed on a burial that didn't take place- 2) I have had no response from wipfli 3)need verification on a check that was received. Reminder the Board to get items in for the packet- made copies of the resolutions and contracts for the Board, signed at last meeting. 2.5

5/17 agenda packet completed and printed, will come back on Monday after Becky does the bills to scan and upload to website- verified 2 burials with Derrick and with Rowe- papers and checks will be coming from Rowe. 4

5/18 Contact on security issues this morning. For details contact Peggy. 3

5/20 Phone with Peggy on scanner, scan- upload and update website for meeting 1

5/22 Set up hall for meeting- final copies of add on's- meeting, 6-9:45

5/23 1 call forwarded to Jim on signage along the roads

5/24 Minutes from 5-22- double check with Becky, still no work back from auditor. Check with Bryanna, to get in touch with me to set up dates to train.

5/25- posting work sessions, scan and upload minutes approved on 5/22. Remove Clerk posting from website. Confirmation on burial- all went great today.

5/28 Coordinate burial for June 3rd- met and picked up payment and paperwork and verified with Derrick. Tried to connect with Bry again on when she wants to meet. 4 emails on cemetery questions. 1, to tackle tomorrow night.

5/29 email on stone sinking- another looking to verify a burial for June 21st- correction to a burials middle name- 14 phone calls requesting info on cemetery. Crazy evening!

5/30 Chat with Derrick on burials next week, all good

Payment Request
Harris Township
Itasca County

Name: Becky Adams
Address: 20608 Crystal Springs LP

Date	Description	# Hours	Rate	Amount
	Itasca County Township Association Meeting	fixed rate	$ 60.00	$ -
5/8/2019	Regular Meeting	fixed rate	$ 60.00	$ 60.00
5/22/2019	Planning and Development Meeting	fixed rate	$ 60.00	$ 60.00
Monthly	Treasurer Wages	fixed rate	$ 700.00	$ 700.00
Additional Work:				
5/4/2019	CTAS - February claims	1	$ 18.70	$ 18.70
5/7/2019	Treasurer applications review	2.5	$ 18.70	$ 46.75
5/7/2019	CTAS - February claims, receipts, report testing	1	$ 18.70	$ 18.70
5/13/2019	Treasurer interviews	4.25	$ 18.70	$ 79.48
5/14/2019	Treasurer interviews	2.5	$ 18.70	$ 46.75
5/20/2019	Treasurer interviews with full board	1.75	$ 18.70	$ 32.73
5/30/2019	Clerk applications review - questions and resumes	1.5	$ 18.70	$ 28.05
		14.5	**$ 271.15**	
MAY	*prepare financials - add all payments to check listing report			
	*prepare financials - add all receipts to check listing report	salary		
	*prepare and process monthly tax reporting			
	*process bills and pay requests			
	*prepare online payments and mail bills			
	*miscellaneous phone calls, emails and texts for township related treasurer responsibilities.			
	*update budget to actual reports			
			Total	**$ 1,091.15**
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
	Copies and Postage - stamps	$ -		
	Mileage - .58*	$ -		
	Total reimbursements requested:	$ -		

Check amt: $ -

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Signature _____ Date _____

Harris Township
Pay Request

Name: Derrick Marttila
Address: 37147 Woodland Dr.
Cohasset MN, 55721

	General	Equipment	Road/Bridge	Cemetery	Recreation	Buildings/Grounds	TOTAL
Date	100	200	300	400	500	600	
6-May	1	0.5	2.5	3.5	0.5		8
7-May	0.5	3.5	2.5			1.5	8
8-May		1		2.5		4.5	8
9-May	0.5			3		4.5	8
10-May	3		1			4	8
13-May	1	1	1	4		1	8
14-May	1	1	4	2			8
15-May	0.5			7.5			8
16-May	0.5		4	1		2.5	8
17-May	1.5		1.5	5			8
20-May	0.5		2	5		0.5	8
21-May	0.5			6.5		1	8
22-May	1		2	4.5		0.5	8
23-May	1.5			6.5			8
24-May	0.5			7		0.5	8
27-May	8						8
28-May	1			3.5		3.5	8
29-May	0.5					7.5	8
30-May	0.5	1	6	0.5			8
31-May	0.5	1.5		1		5	8
3-Jun	0.5	1.5	2.5	2.5		1	8
4-Jun	0.5	0.5	6.5	0.5			8
5-Jun	3		5				8
6-Jun	1		6.5			0.5	8
7-Jun	5.5			2.5			8
							0
11-May	Callin time and Cremation burial			4			4
24-May	Callin time Town Hall Toilet repair					2	2
25-May	Callin time and Cremation burial			4			4

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