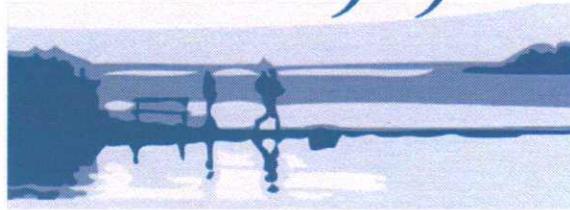


Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Harris Township

SINCE 1909

www.harristownshipmn.org



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Treasurer Josh Thoennes 259-1192
Clerk Amanda Schultz 244-1811
harristownshipclerk@gmail.com

REGULAR MEETING **July 10, 2019, 7:30 pm** **MINUTES**

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
 - A. Regular Meeting, June 12, 2019
Motion to approve the Regular Meeting minutes of June 12, 2019 by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.
3. **Additions and Corrections** – Motion to add Items 9C (Schedule Work Session Re: Security) and 10B (Cemetery Burial Rate Adjustment), and to approve the agenda, as amended, by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
4. **Business from the Floor**
 - A. Conditional Use – Ben Nissen presented information on behalf of Grooms Property Services indicating that they will be pursuing a Conditional Use Permit for the business currently located at 33871 8 Mile Road, Grand Rapids.
5. **Consent Agenda** – There were no Consent Agenda items.
6. **Roads**
 - A. 2019 Road Project Updates
Supervisor Kelley reported that Alicia Place and Gary Drive have been blacktopped and shouldered. The intersection and ditching on Lakeview Trail has been completed. The blacktop driveway tie ins and the seeding and blanketing for erosion control purposes have yet to be completed.
 - B. Application for Road Vacation on PID 19-460-0380
Supervisor Clayton communicated information regarding a Road Vacation Request for Parcel ID 19-460-0380 owned by Marjorie Elvig. Road Vacation information provided at Summer Specialized Training will be distributed to Supervisors and Supervisor Clayton will communicate the process with the petitioner:

7. Recreation – There were no Recreation items.

8. Correspondence – No correspondence was presented.

9. Old Business

A. Crack Repair

Supervisor Haubrich reviewed the updated quote from Bargaen, Inc. for crack sealing projects, in the amount of \$45,852.00. Motion to accept the quote and authorize necessary signatures by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

B. Fireproof Safe

Treasurer Thoennes reported that American Bank has one (1) two-drawer fireproof safe available for \$150.00 and two (2) four-drawer fireproof safes available for \$300.00 each. Moving services would need to be acquired to relocate the items due to their weight. The cost of moving services is not included in the sale price of the items. Motion to purchase two (2) four-drawer fireproof safes from American Bank in the amount of \$600.00 made by Supervisor Haubrich, seconded by Schack, and passed by all.

C. Schedule Work Session Re: Security

Motion to schedule a Work Session Re: Security on Wednesday, July 17, 2019 at the Itasca County Dispatch Center at 3:30 p.m. by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

10. New Business

A. Power Washer Purchase

Supervisor Haubrich provided information regarding the need to replace the Township's current power washer, which is unserviceable. Motion to authorize the purchase of a Ryobi Pressure Washer, model RY80940B, in the amount of \$399.00, by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

B. Cemetery Burial Rate Adjustment

Supervisor Kelley provided information regarding the request to honor the pricing set forth in a funeral arrangement made in November 2018, prior to the rate adjustments were made. Motion to honor the rates as set forth in the funeral arrangement by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

11. Treasurer's Report

A. Approve Treasurers Report

Treasurer Thoennes indicated that the June 2019 Financial Report would be provided at the July 24, 2019 Planning & Development (P&D) meeting. Motion to move the June Treasurer's Report to the July 24, 2019 P&D meeting was made by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all.

B. Approve the Payment of Bills

Treasurer Thoennes reviewed the claims for approval, totaling \$96,248.32. Motion to approve claim numbers 18264 and 19016-19043 and Electronic Fund Transfers (EFTs) 1-6, in the amount of \$96,248.32, and gross payroll, in the amount of \$9,569.35, was made by Supervisor Kelley, seconded by Supervisor Schack, and passed by all by roll call vote.

12. Public Input

Chair Clayton reported that the hay has been cut and baled from the field behind the cemetery.

13. Upcoming Meetings and Events

July 17, 2019	Work Session Re: Security	3:30 pm Dispatch Center
July 24, 2019	P and D Meeting	7:30 pm Town Hall
August 14, 2019	Regular Meeting	7:30 pm Town Hall

14. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Haubrich, seconded by Kortekaas, and passed by all at 8:10 p.m.

Submitted by: *Amanda Schultz*
Amanda Schultz, Clerk

Signed by: *Peggy Clayton*
Peggy Clayton, Chair