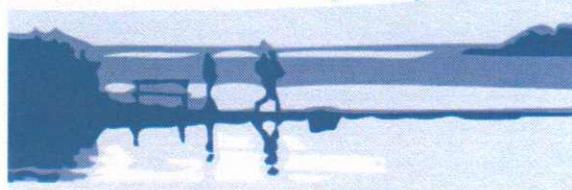


Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
Treasurer Josh Thoennes 398-0617  
Clerk Amanda Schultz 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

[www.harristownshipmn.org](http://www.harristownshipmn.org)

## **Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## **REGULAR MEETING** **August 14, 2019, 7:30 pm** **MINUTES**

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
  - A. Regular Meeting, July 10, 2019  
Motion to approve the Regular Meeting minutes of July 10, 2019 by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
  - B. Work Session, July 31, 2019  
Motion to approve the Work Session minutes of July 31, 2019 by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.
3. **Additions and Corrections** – None
4. **Business from the Floor**
5. **Consent Agenda**

Motion to approve the Consent Agenda, as delineated below, by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

  - A. Cemetery Deed for David Hall
  - B. Cemetery Deed for Russell Hemphill
  - C. Cemetery Deed for Kathleen Gunderson
6. **Roads**
  - A. Road Inspections, May 29, 2019
  - B. Road Inspections, June 15, 2019
  - C. Road Inspections, July 13, 2019

D. Road Inspections, July 22, 2019

E. Road Inspections, August 8, 2019

Motion to approve the Road Inspection Reports for Items 6A-6E, dated May 29, June 15, July 13, July 22, and August 8, 2019, by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

F. 2018 Road Improvements – Completion Certificate

Motion to accept the Town Road Work Contract Completion Certificate for 2018 Road Improvements by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

G. Alicia Place

Supervisor Kelley reported on a constituent concern regarding Alicia Place and whether or not it would be striped or whether it is possible to add speed bumps to address traffic concerns and the number of children on the road. It was the consensus of the Board to have Maintenance post a "Children at Play" sign.

H. Lakeview Drive

Supervisor Kelley reported on the history of the Lakeview Drive drainage issue. It was thought that some changes could be made by land owner before it gets to a township level issue. It was the consensus of the Board to direct Supervisors Haubrich and Kelley to address the issue with the Township Attorney. Motion to table the issue to the August 28, 2019 P & D meeting by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

I. Robinson Road Project

Supervisor Kelley has nothing new to report. No action taken.

## 7. Recreation

A. Firewise

Supervisor Schack reported on the Firewise Program and asked residents to check their driveways for the 14 foot wide and 12 foot high clearance. If you are interested in the Firewise Program, please contact Supervisor Schack at 218-340-8852. No action taken.

B. Trails Task Force

Supervisor Schack reported that the August 2018-August 2019 Grants paid out total \$21,000 and funds committed but not yet paid total \$36,083.18 and also indicated that a grant was received from Blandin Foundation in the amount of \$50,000. He also provided a brief update on the North Country Trail, which will go through Grand Rapids on its way from North Dakota to Vermont. No action taken.

C. Township Landings

Motion to table the Township Landings Tour to the upcoming Fall Road Tour by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

D. Casper Landing

Supervisor Haubrich reported that the recycled asphalt project was completed at the Casper Landing. No action taken.

## 8. Correspondence

A. Thank you letter from City of Grand Rapids

The City of Grand Rapids sent a letter thanking Harris Township for partnering with them to provide the July 4, 2019 Grand Rapids Area Fireworks Display and asking for Harris Township's partnership in 2020.

- B. Network Opportunities Meeting, aka Local Collaborative, Minutes of July 24, 2019  
Item presented for informational purposes only; no action taken.
- C. Township Association Meeting, Minutes of July 8, 2019  
Item presented for informational purposes only; no action taken.

## 9. Old Business

- A. Schedule Work Session Re: Security  
Motion to schedule a Work Session Re: Security on August 22, 2019 at the Harris Town Hall at 7:00 p.m. by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.
- B. Attendance at Network Opportunities Meetings, aka Local Collaborative  
Supervisor Clayton reported on the activity of the Network Opportunities Meetings, aka Local Collaborative. Motion for Supervisor Clayton to continue attending the meetings of the Network Opportunities Meetings, aka Local Collaborative, for another six (6) month period by Supervisor Kelley, seconded by Kortekaas, and passed by all.
- C. Conditional Use Permit, Grooms Property Service  
Paul Grooms of Grooms Property Service has applied for a Conditional Use Permit for property located at 33871 8 Mile Road, Grand Rapids.

### Findings of Fact:

1. Is the use consistent with the Harris Township Comprehensive Plan? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
2. Is the conditional use compatible with the existing neighborhood? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes. Comments: It is compatible because of the other businesses in the area.
3. Have environmental concerns or precautions been addressed? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes. Comments: There are no signs of sediment from runoff and there is a new septic system.
- 4.1. Does the site have sufficient vehicle access in and out of the property? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
- 4.2. Is there adequate parking space? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
5. Is there adequate water supply and sewage treatment for the request? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
6. Have potential unsafe or unhealthy conditions been addressed? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, N/A; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.

Motion to approve the Findings of Fact for the Conditional Use Permit Application for Grooms Property Service by Supervisor Kelley, and seconded by Supervisor Haubrich and passed by all.

Clerk Schultz will bring the signed application, and the findings of fact to the Environmental Services Department.

Supervisor Clayton reported that the Itasca County Planning Commission/Board of Adjustment (PC/BoA) held a Public Hearing Re: Application for a Conditional Use Permit by Grooms Property Service and that it was the decision of the PC/BoA to recommend approval of said application. The Itasca County Board of Commissioners is expected to hold a Public Hearing Re: Application for a Conditional Use Permit by Grooms Property Service at their Regular Session on Tuesday, August 27, 2019 at 2:30 p.m. in the Boardroom of the Itasca County Courthouse.

**D. Mowing Contract**

Supervisor Haubrich reported that the current vendor, Mow Daddy, had expressed interest in a two-year contract. Motion to send Mow Daddy a contract for 2019-2021 for their review and consideration by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

**10. New Business**

**A. Township Legal Seminar**

Supervisor Clayton reported that the Board has been invited to attend a free Township Legal Seminar presented by Couri & Ruppe Law Office. No action taken.

**B. District 11 Meeting**

Supervisor Clayton reported that the 11<sup>th</sup> District of the Minnesota Association of Townships (MAT) will be meeting on Wednesday, August 21, 2019 at the Walker Area Community Center in Cass County. Motion to allow Supervisors Clayton, Schack, and Haubrich to attend the District 11 Meeting by Supervisor Haubrich, seconded by Kortekaas, and passed by all.

**C. Lawn Mower Trade-In**

Supervisor Haubrich reported that it is possible to trade in one of the current lawn mowers for equipment which would allow a broader range of use. It was the consensus of the Board to direct Supervisor Haubrich to further research the options available.

**D. Zoning, Land Use, and Subsurface Sewage Treatment System (SSTS) Permits for May 2019**

**E. Zoning, Land Use, and Subsurface Sewage Treatment System (SSTS) Permits for June 2019**

**F. Zoning, Land Use, and Subsurface Sewage Treatment System (SSTS) Permits for July 2019**  
Motion to place the Zoning, Land Use, and Subsurface Sewage Treatment System (SSTS) Permits on the Consent Agenda going forward by Supervisor Haubrich, seconded by Supervisory Kelley, and passed by all. Motion to accept the Zoning, Land Use, and Subsurface Sewage Treatment System (SSTS) Permits for Items 10D-10F dated in May, June, and July 2019 by Supervisor Kortekaas, seconded by Supervisor Kortekaas, and passed by all.

**11. Treasurer's Report**

**A. Approve Treasurers Report**

Treasurer Thoennes indicated that the July 2019 Financial Report would be available for the August 28, 2019 Planning & Development (P&D) meeting.

Motion to move the July Treasurer's Report to the August 28, 2019 P&D meeting by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

**B. Approve the Payment of Bills**

Treasurer Thoennes reviewed the claims for approval, totaling \$58,757.21. Motion to approve claim numbers 19068-19088 and Electronic Fund Transfers (EFTs) 1-8, in the amount of \$58,757.21 by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all by roll call vote. Motion to approve gross payroll, in the amount of \$9,739.58, by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all by roll call vote.

It was the consensus of the Board to direct Treasurer Thoennes to troubleshoot Town Hall telephone issues.

**12. Public Input**

**13. Upcoming Meetings and Events**

August 22, 2019	Work Session Re: Security	7:00 p.m. Town Hall
August 28, 2019	P and D Meeting	7:30 pm Town Hall
September 9, 2019	Township Association	7:00 pm Blandin Foundation
September 11, 2019	Regular Meeting	7:30 pm Town Hall

**14. Adjourn**

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all at 8:33 p.m.

Submitted by: *Amanda Schultz* Signed by: *Peggy Clayton*  
Amanda Schultz, Clerk Peggy Clayton, Chair