

Madam Chair; Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schultz 244-1811
haristownshipclerk@gmail.com

Harris Township
SINCE 1909



NEIGHBORS, SHORES & MORE

www.harristownshipmn.org

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

PLANNING & DEVELOPMENT MEETING
August 28, 2019, 7:30 p.m.
AGENDA

1. **Pledge of Allegiance to the Flag-** reading of our mission statement
2. **Additions and Corrections-**
3. **Approve the minutes-**
 - A. P&D Meeting Minutes, July 24, 2019
 - B. Work Session Minutes, August 22, 2019
4. **Business from the Floor-** Please come up to the podium and state your name and address for the record
 - A.
5. **Consent Agenda-**
 - A.
6. **Roads-**
 - A. Road Inspections, August 20, 2019/J
 - B. 2019 Road Improvement Projects Final Application for Payment/SEH/J
 - C. Lakeview Drive Update/J
7. **Recreation-**
 - A. Park and Cemetery Inspection Reports as prepared for July 2019/P
 - B. Trails Task Force/M
 - C. Stump Grinding at Wendigo Park/K
8. **Correspondence-**
 - A. District 11 Meeting Update/P
9. **Town Hall-**
 - A. Town Hall Report as prepared for July 2019/P
10. **Maintenance-**
 - A. Maintenance Report for July 2019/K
11. **Old Business-**
 - A.

12. New Business-

- A. Used Ariens Tractor Purchase/K
- B. Seat Cover Purchase/K
- C. Planning & Zoning Workshop/P
- D. Training Request/JT

13. Bills-

- A. Treasurer’s Report/JT
- B. Approve Payments/JT

14. Public Input- Please come up to the podium and state your name and address for the record

15. Upcoming Meetings and Events

September 9, 2019	Township Association Meeting	7:00 pm Blandin Foundation
September 11, 2019	Regular Meeting	7:30 pm Town Hall
September 25, 2019	P and D Meeting	7:30 pm Town Hall

16. Adjourn

Prepared by: _____ Signed by: _____
 Amanda Schultz, Clerk Peggy Clayton, Chair

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PLANNING & DEVELOPMENT MEETING

July 24, 2019, 7:30 pm

MINUTES

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.

2. Additions and Corrections

Motion to move Item 12A (Itasca County Emergency Alert System, Everbridge) to Item 4A, add Item 11D (Cost for Moving Fireproof Safes), correct Item 8A (Itasca County Township Association Meeting Report for June 2019, and approve the agenda as amended by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all.

3. Approve the Minutes

A. P&D Meeting, June 26, 2019

Motion to approve the P&D Meeting minutes of June 26, 2019 by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

B. Work Session Re: Security, July 9, 2019

Motion to amend the Work Session Re: Security minutes of July 9, 2019 to update Supervisor Dennis Kortekaas' attendance by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

C. Work Session Re: Security, July 17, 2019

Motion to approve the Work Session Re Security minutes of July 17, 2019 by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

4. Business from the Floor

A. Itasca County Emergency Alert System, Everbridge

Itasca County Emergency Manager Marlyn Halvorson provided information regarding Everbridge, the new Itasca County Emergency Alert System. Itasca County citizens can opt into Everbridge to be informed before, during, and after incidents including severe weather. To opt into the program, interested parties may register by completing a form which can be completed and mailed, completed online, completed and emailed, completed and dropped off at receiving locations, or by calling (218) 327-7483. The form is available at: <http://www.co.itasca.mn.us/DocumentCenter/View/5055/Itasca-County-Emergency-Alert-System-Registration-Form>.

5. Consent Agenda – There were no Consent Agenda items.

6. Roads

A. Road Project Updates

Supervisor Kelley reported that roads are paved and that the 2019 Road Improvement Projects should be complete by the end of August.

B. 2018 Road Improvement Projects Final Application for Payment

Supervisor Kelley reviewed the 2018 Road Improvement Projects Final Application for Payment in the amount of \$9,778.24.

Motion to approve final payment to Hawkinson Construction in the amount of \$9,778.24 for 2018 Road Improvement Projects made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

C. 2019 Road Improvement Projects First Application for Payment

Supervisor Kelley reviewed the 2019 Road Improvement Projects First Application for Payment in the amount of \$288,417.59.

Motion to approve first payment to KGM Contractors in the amount of \$288,417.59 for 2019 Road Improvement Projects made by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all.

D. Drainage/Flooding Issue at 32455 Lakeview Dr

Supervisor Haubrich reported on constituent concerns received regarding a drainage/flooding issue at 32455 Lakeview Dr. It was the consensus of the Board to have Supervisor Kelley to review the history of the Lakeview Dr drain issue.

Motion to table the Lakeview Dr drain issue to the August 14, 2019 Regular Session was made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.

7. Recreation

A. Park and Cemetery Inspection Reports

Chair Clayton reviewed the Park and Cemetery Inspection Reports, as submitted for June 2019.

Motion to approve the Park and Cemetery Inspection Reports for June was made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

B. Portable John Contract

Supervisors Kortekaas, Clayton, and Schack reported recent contact with Portable John, unit inspections, and questions regarding the cleaning of debris within the units. It was the consensus of the Board to continue unit inspections and to have Supervisor Kortekaas contact Portable John to request a service date change from Thursday to Monday and to clarify the questions regarding the cleaning of the units.

C. Firewise

Supervisor Schack reported on the Firewise Program. If you are interested in the Firewise Program or are in need of tracking forms, please contact Supervisor Schack at 218-340-8852.

8. Correspondence

A. Itasca County Township Association Meeting Report for June 2019

Supervisor Clayton provided the Itasca County Township Association meeting report for June 2019.

9. Town Hall

A. Town Hall Report

Supervisor Clayton reviewed the Town Hall Report, as submitted for June 2019. Motion to approve the Town Hall Report for June was made by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

10. Maintenance

A. Maintenance Report

Supervisor Haubrich reviewed the Maintenance Report, as submitted for June 2019, and indicated that the crack sealing project has been started.

Motion to approve the Maintenance Report for June was made by Supervisor Schack, seconded by Supervisor Kortekaas, and passed by all.

11. Old Business

A. Schedule Work Session Re: Security

Motion to schedule a Work Session Re: Security on Wednesday, July 31, 2019 at 7:00 pm at the Town Hall was made by Supervisor Kelley, seconded by Haubrich, and passed by all.

B. Woodbine Easement Agreement

Supervisor Kelley reported that the Woodbine Easement Agreement has been completed and is waiting on signatures.

C. WIPFLi Annual Financial Report for Year Ended December 31, 2018

Treasurer Thoennes reviewed the WIPFLi Annual Financial Report for Year Ended December 31, 2018.

Motion to authorize the Treasurer to make electronic fund transfer payments in 2019 was made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

Motion to accept the WIPFLi Annual Financial Report for Year Ended December 31, 2018 was made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

D. Fireproof Safe

Treasurer Thoennes reported on quotes received from Northern Business Products (NBP) in the amount of \$400 and Any Way You Want It Moving and Storage in the amount of \$500 for the moving of fireproof safes purchased.

A motion was made to accept the quote from Northern Business Products (NBP) in the amount of \$400 for the moving of fireproof safes was made by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

It was the consensus of the Board to have Treasurer Thoennes make the scheduling arrangements.

12. New Business

A. Itasca County Emergency Alert System, Everbridge

Item was moved and handled at Item 4A.

B. Agendas

Supervisor Haubrich shared concerns regarding agenda management and suggested that items stay on the agenda until action is taken or the project is complete. Chair Clayton suggested that Supervisors contact Clerk Schultz if they have items that need to be on the agenda.

13. Bills

A. Treasurer's Report

Motion to approve the Treasurer's Report dated July 24, 2019 was made by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

B. Approve Payments

Treasurer Thoennes reviewed the claims for approval, totaling \$314,529.04.

Motion to approve claim numbers 19055-19067 and Electronic Fund Transfers (EFTs) 1-5, in the amount of \$314,529.04 was made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

14. Public Input – There was no public input provided.

15. Upcoming Meetings and Events

July 31, 2019	Work Session Re: Security	7:00 pm Town Hall
August 12, 2019	Township Association Meeting	7:00 pm Blandin Foundation
August 14, 2019	Regular Meeting	7:30 pm Town Hall
August 28, 2019	P and D Meeting	7:30 pm Town Hall

16. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all at 8:45 p.m.

Submitted by: _____
Amanda Schultz, Clerk

Signed by: _____
Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

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WORK SESSION
AUGUST 22, 2019, 7:00 p.m.
MINUTES

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:00 p.m. and the Pledge of Allegiance to the Flag was conducted.

1. Security

The Board discussed the information currently available.

It was the consensus of the Board to acquire an apples to apples comparison of costs from the two options.

2. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all at 8:00 p.m.

Submitted by: _____
Amanda Schultz, Clerk

Signed by: _____
Peggy Clayton, Chair

HARRIS TOWNSHIP ROAD INSPECTION

DATE: 8/20/2019

INSPECTED BY: Jim Ken

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECL PROPER COLUMN

STREET NAME	LENGTH	TYPE	INSPECTED	GOOD	POT HOLES	WASHBOARD	NEEDS GRADED	BRUSHING	SIGNS	CULVERTS	SHOULDERS	NOTES OR LOCATION OF ISSUE
Bayview Place	0.30	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Bear Creek Rd.	1.70	Gravel	X	X		X	X					HOPE TO GRADE WITHIN A WEEK
Breezy Lane	0.10	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Carol Street	0.20	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Davis Rd.	10.00	Gravel					X					HOPE TO GRADE WITHIN A WEEK
Forest View Trail	0.10	Gravel					X					HOPE TO GRADE WITHIN A WEEK
Hauser Rd.	0.25	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Hughes Rd.	0.25	Gravel					X					HOPE TO GRADE WITHIN A WEEK
Jane Lane	0.50	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Lakeview Trail	0.30	Gravel	X	X		X	X					HOPE TO GRADE WITHIN A WEEK
Metzenhuber Rd.	0.10	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Pennala Rd.	0.10	Gravel					X					HOPE TO GRADE WITHIN A WEEK
Pine Crest Rd.	0.20	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
River Ridge Rd.	0.20	Gravel	X	X		X	X					HOPE TO GRADE WITHIN A WEEK
River View Drive	0.60	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Robinson Landing		Gravel					X					
Root Rd.	0.30	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Schmidt Rd.	0.45	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Wendigo Park Circle	0.40	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Nancy Drive	0.25	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Norway Rd.	0.10	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Sunset Drive	0.20	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Sunset Lane	0.30	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Vroman Rd.	0.25	Gravel					X					HOPE TO GRADE WITHIN A WEEK
Wagon Wheel Ct Rd.	0.25	Gravel	X	X			X					HOPE TO GRADE WITHIN A WEEK
Wendigo Park Rd.	2.90	Paved	X	X			X					HOPE TO GRADE WITHIN A WEEK
Alicia Place	0.55	Paved										HOPE TO GRADE WITHIN A WEEK



Building a Better World
for All of Us®

MEMORANDUM

TO: Madam Chair and Township Supervisors

FROM: SEH - Allie Jurvelin, Graduate Engineer

DATE: August 23, 2019

RE: Harris Township
2019 Road Improvements
Pay Estimate No. 2 - Final
SEH No. 150144 73.00

The attached Final Pay Estimate No. 2 is for the activities completed on the project from June 25, 2019 – August 23, 2019. This is the second pay estimate for this project and quantities have been finalized.

The pay estimate is for the completion of the planned construction activities for the Base Bid – Alicia Place and Gary Drive, and Add Alternate 1 – Lakeview Trail Approach.

The total funding of the project is as follows (numbers include Base Bid and Add Alternate 1):

Total Combined Engineer's Estimate (At the time of the Bid)	\$414,867.50
Awarded Contract Amount (KGM Contractors, Inc. Bid)	\$312,525.50
Total Construction Project Cost (Paid by Harris Township)	\$305,337.21

Recommendation to the Board is for approval of the Final Pay Estimate No. 2 to KGM Contractors, Inc. for \$16,919.62 which includes payment for all remaining work items and retainage.

We greatly appreciated the opportunity to serve Harris Township on this project and we look forward to working with the Township on future projects.

Sincerely,

Allie Jurvelin
SEH – Graduate Engineer

aj
Enclosure

P:\FJ\HARRT\150144\7-const-svcs\73-app-pymt\Pay Estimate #2 – Final\0823 Pay Estimate No. 2 Final_Memo

TOWN ROAD WORK CONTRACT COMPLETION CERTIFICATE

The following certificate is being issued to comply with the requirements of Minn. Stat. § 160.17, subd. 3 and is to be filed with the town clerk once completed.

I, (name) Bob Beaver, PE MN (Short Elliott Hendrickson Inc.),
(position/title) Township Engineer, having been directed by the
town board of Harris Township, Itasca County
to inspect the road work described below, have inspected same and I hereby certify that the
work was done and performed according to the contract.

General description of the road work to be performed under the contract:

2019 Road Improvements - Original contract was for subgrade corrections, bituminous
reclamation, aggregate base and bituminous pavement. There were no change orders on the
project.

Location of the work: Alicia Place, Gary Drive and the Lakeview Trail Approach

Contractor Name & Address: KGM Contractors, 9211 Hwy 53, Angora, MN 55703

Date inspected: August 22, 2019



Signature

August 22, 2019

Date Signed

APPLICATION FOR PAYMENT

HARRIS TOWNSHIP
2019 ROAD IMPROVEMENTS
HARRT 150144

KGM CONTRACTORS
9211 HWY 53
ANGORA, MN 55703

Certificate of Partial Payment
Pay Estimate # 2 - Final
Time Period: July 19 - August 23

Line No.	Item No.	ITEM DESCRIPTION	Unit	Est.	Unit	Contract Amount	Previous Estimates		This Estimate		Total to Date	
				Quant.	Price		Quant.	Amount	Quant.	Amount	Quant.	Amount
Base Bid - ALICIA PLACE & GARY DRIVE												
1	2021.501	MOBILIZATION	LUMP SUM	1	\$17,500.00	\$17,500.00	1	\$17,500.00		\$0.00	1	\$17,500.00
2	2101.501	CLEARING AND GRUBBING	LUMP SUM	1	\$6,650.00	\$6,650.00	1	\$6,650.00		\$0.00	1	\$6,650.00
3	2104.503	SAWCUT CONCRETE PAVEMENT (FULL DEPTH)	LF	150	\$4.00	\$600.00	111	\$444.00		\$0.00	111	\$444.00
4	2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	70	\$25.00	\$1,750.00	37	\$925.00	7	\$175.00	44	\$1,100.00
5	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	225	\$3.10	\$697.50	217	\$672.70	150	\$465.00	367	\$1,137.70
6	2105.507	COMMON EXCAVATION (P)	CY	92	\$23.25	\$2,139.00	57	\$1,325.25		\$0.00	57	\$1,325.25
7	2105.507	SELECT GRANULAR BORROW (LV)	CY	50	\$29.30	\$1,465.00	5	\$146.50		\$0.00	5	\$146.50
9	2112.501	SUBGRADE PREPARATION	RD ST	3.3	\$75.00	\$247.50	3.3	\$247.50		\$0.00	3.3	\$247.50
10	2211.503	AGGREGATE BASE, CLASS 5	TON	475	\$22.55	\$10,711.25	278.75	\$6,285.81	45	\$1,014.75	323.75	\$7,300.56
11	2215.504	FULL DEPTH RECLAMATION (P)	SQ YD	14955	\$1.15	\$17,198.25	14955	\$17,198.25		\$0.00	14955	\$17,198.25
12	2221.501	SHOULDER BASE AGGREGATE CLASS 1 (P)	TON	250	\$17.00	\$4,250.00	288	\$4,896.00		\$0.00	288	\$4,896.00
13	2301.504	CONCRETE PAVEMENT 6" DEPTH	SY	70	\$85.00	\$5,950.00	43	\$3,655.00	1	\$85.00	44	\$3,740.00
14	2360.501	TYPE SP 9.5 WEARING COURSE MIX (3,B) (SPWEA340B)	TON	1290	\$75.00	\$96,750.00	1308	\$98,100.00		\$0.00	1308	\$98,100.00
15	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX (3,B) (SPNWB340B)	TON	1705	\$72.00	\$122,760.00	1674	\$120,528.00		\$0.00	1674	\$120,528.00
16	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,700.00	\$1,700.00	1	\$1,700.00		\$0.00	1	\$1,700.00
18	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	10	\$49.50	\$495.00	12.5	\$618.75		\$0.00	12.5	\$618.75
19	2575.604	TURF RESTORATION	SQ YD	700	\$2.90	\$2,030.00	464	\$1,345.60		\$0.00	464	\$1,345.60
20	2575.504	EROSION CONTROL BLANKET, CATEGORY 3N	SQ YD	700	\$2.65	\$1,855.00	464	\$1,229.60		\$0.00	464	\$1,229.60
BASE TOTAL						\$294,748.50		\$283,467.96		\$1,739.75		\$285,207.71
Add-Alternate 1 - LAKEVIEW TRAIL APPROACH												
AD1	2021.501	MOBILIZATION	LUMP SUM	1	\$6,400.00	\$6,400.00	1	\$6,400.00		\$0.00	1	\$6,400.00
AD8	2105.603	CONSTRUCT DRAINAGE DITCH	LUMP SUM	1	\$1,400.00	\$1,400.00	1	\$1,400.00		\$0.00	1	\$1,400.00
AD10	2211.503	AGGREGATE BASE, CLASS 5 (CV) (P)	TON	30	\$22.55	\$676.50	30	\$676.50		\$0.00	30	\$676.50
AD14	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,B) (SPWEA340B)	TON	25	\$95.00	\$2,375.00	41	\$3,895.00		\$0.00	41	\$3,895.00
AD15	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIX (2,B) (SPNWB340B)	TON	30	\$93.00	\$2,790.00	40	\$3,720.00		\$0.00	40	\$3,720.00
AD16	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$270.00	\$270.00	1	\$270.00		\$0.00	1	\$270.00
AD17	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	30	\$4.35	\$130.50	65	\$282.75		\$0.00	65	\$282.75
AD18	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	25	\$49.50	\$1,237.50	25	\$1,237.50		\$0.00	25	\$1,237.50
AD19	2575.604	TURF RESTORATION	SQ YD	450	\$2.90	\$1,305.00	405	\$1,174.50		\$0.00	405	\$1,174.50
AD20	2575.504	EROSION CONTROL BLANKET, CATEGORY 3N	SQ YD	450	\$2.65	\$1,192.50	405	\$1,073.25		\$0.00	405	\$1,073.25
ADD-ALTERNATE 1 TOTAL						\$17,777.00		\$20,129.50		\$0.00		\$20,129.50

APPLICATION FOR PAYMENT

HARRIS TOWNSHIP
2019 ROAD IMPROVEMENTS
HARRT 150144

KGM CONTRACTORS
9211 HWY 53
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Certificate of Partial Payment
Pay Estimate # 2 - Final
Time Period: July 19 - August 23

Line No.	Item No.	ITEM DESCRIPTION	Unit	Est. Unit		Contract Amount	Previous Estimates		This Estimate		Total to Date	
				Quant.	Price		Quant.	Amount	Quant.	Amount	Quant.	Amount
BASE BIT TOTAL						\$294,748.50		\$283,467.96		\$1,739.75		\$285,207.71
ADD-ALT 1 TOTAL						\$17,777.00		\$20,129.50		\$0.00		\$20,129.50
BASE & ADD-ALTERNATE TOTAL						\$312,525.50		\$303,597.46		\$1,739.75		\$305,337.21

Change Orders			Est. Quant.	Unit Price	Contract Amount	Previous Estimates		This Estimate		Total to Date	
Item No.	ITEM DESCRIPTION	Unit				Quant.	Amount	Quant.	Amount	Quant.	Amount
					\$0.00				\$0.00	0.0	\$0.00
					\$0.00				\$0.00	0.0	\$0.00
					\$0.00				\$0.00	0.0	\$0.00
CHANGE ORDER TOTAL					\$0.00				\$0.00	0.0	\$0.00
TOTAL CONTRACT + CHANGE ORDER					\$312,525.50		\$303,597.46		\$1,739.75		\$305,337.21

	CONTRACT	PREVIOUS ESTIMATES	THIS ESTIMATE	TOTAL
TOTAL BASE & ADD-ALTERNATE CONTRACT	\$312,525.50	\$303,597.46	\$1,739.75	\$305,337.21
CHANGE ORDER TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CONTRACT	\$312,525.50	\$303,597.46	\$1,739.75	\$305,337.21

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute.

Contract Total to Date	\$305,337.21
Less 0% Retainage	\$0.00
Subtotal	\$305,337.21
Less Previous Payments	\$288,417.59
Due This Estimate	\$16,919.62

Contractor: _____ Date: _____
 Engineer: _____ Date: _____
 Owner: _____ Date: _____



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 2-139-113-504
 Submitted Date and Time: 23-Aug-2019 10:02:42 AM
 Legal Name: KGM CONTRACTORS INC
 Federal Employer ID: 41-1491894
 User Who Submitted: kgmtaxes
 Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: **2061836288**
 Minnesota ID: 3071669
 Project Owner: HARRIS TOWNSHIP
 Project Number: HARRT 150144
 Project Begin Date: 20-Jun-2019
 Project End Date: 22-Aug-2019
 Project Location: HARRIS TOWNSHIP
 Project Amount: \$305,337.21

Subcontractor Summary

Name	ID	Affidavit Number
ALLSTATES PAVEMENT RECYCLING	3908651	66183168
EROSION CONTROL SPECIALISTS INC	7954093	1422041088
INTERSTATE TRAFFIC SIGNS INC	5503556	200400896

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-652-213-792
Submitted Date and Time: 22-Aug-2019 9:30:21 AM
Legal Name: ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.
Federal Employer ID: 47-3023160
User Who Submitted: APRSINC
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 66183168
Minnesota ID: 3908651
Project Owner: HARRIS TOWNSHIP
Project Number: 19709
Project Begin Date: 20-May-2019
Project End Date: 27-Jun-2019
Project Location: 2019 ROAD IMPROVEMENT HARRIS TOWNSHIP
Project Amount: \$7,482.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-305-397-280
Submitted Date and Time: 23-Aug-2019 9:45:01 AM
Legal Name: EROSION CONTROL SPECIALISTS INC
Federal Employer ID: 20-3190641
User Who Submitted: ErosionControl
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1422041088
Minnesota ID: 7954093
Project Owner: HARRIS TOWNSHIP
Project Number: 19709
Project Begin Date: 11-Jul-2019
Project End Date: 11-Jul-2019
Project Location: HARRIS TOWNSHIP
Project Amount: \$5,728.75
Subcontractors: No Subcontractors

Important Messages

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Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-131-808-800
Submitted Date and Time: 22-Aug-2019 5:00:30 PM
Legal Name: INTERSTATE TRAFFIC SIGNS INC
Federal Employer ID: 41-2011087
User Who Submitted: Dennis6895
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 200400896
Minnesota ID: 5503556
Project Owner: HARRIS TOWNSHIP
Project Number: 150144
Project Begin Date: 21-Jun-2019
Project End Date: 02-Aug-2019
Project Location: HARRIS TOWNSHIP, ITASCA COUNTY
Project Amount: \$1,850.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

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Please [print this page](#) for your records using the print or save functionality built into your browser.

DATE: 7/18/19 CEMETERY: WENDIGO CRYSTAL SPRINGS

PARKS (CONTINUED):

BASEBALL FIELD:
 SHAPE/ANY REPAIR
 NEEDED
 GRASS CUT/TRIMMED

N/A
 good
 grass on edges!
 good

BASKETBALL AREA:
 NET

mass
 growing!
 good

PICNIC AREA:
 TABLES/BENCHES
 TRASH

good
 good

PLAYGROUND AREA:
 SWINGS
 SLIDES
 TRASH
 ANYTHING BROKEN

good
 good
 N/A
 needs sand!

HORSESHOE COURT
 TRASH

good
 good

PARKING LOT:
 TRASH
 ICE RINK/WARMING SHACK
 OUTHOUSE:
 CLEAN/CALL NEEDED TO VENDOR?

↓
 tickets at all 3 are good

OVERALL COMMENTS:

Crystal - valley ball court needs a lot
 of sand - to make grass
 Wundigo - moss growing on B. Ball court.
 Cemetery - need brick pavers on holder!

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	7/18/19			
GRASS CUT:	}	good		
GRASS TRIMMED:				
ANY TRASH?		Wendigo		
ANY VANDALISM?		grass		
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:	}			
NETS		N/A	N/A	grass
POSTS				removed
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT			good	good
GRASS CUT/TRIMMED				

DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
11/8/19	N/A	grass springs	good
		primarily moss gone	good
		good grass	good
		good	good
		N/A	good
		good	good
		good	good

- PARKS (CONTINUED):
- BASEBALL FIELD:
- SHAPE/ANY REPAIR NEEDED
- GRASS CUT/TRIMMED
- BASKETBALL AREA: NET
- PICNIC AREA: TABLES/BENCHES TRASH
- PLAYGROUND AREA: SWINGS SLIDES TRASH ANYTHING BROKEN
- HORSESHOE COURT TRASH
- PARKING LOT: TRASH
- ICE RINK/WARMING SHACK
- OUTHOUSE:
- CLEAN/CALL NEEDED TO VENDOR?

Bathrooms - chemicals in bins - (Bubbly)

Wendigo - fire blankets by swings; great

Crystal - parking area - look great; grass; horseshoe area - look great

OVERALL COMMENTS:

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	1/25/19	gd		
GRASS CUT:			N/A	N/A
GRASS TRIMMED:				
ANY TRASH?				
ANY VANDALISM?				
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS			N/A	gd
POSTS				
COURT		N/A		
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET			gd	gd
POSTS				
COURT				
GRASS CUT/TRIMMED				

DATE CEMETERY WENDIGO CRYSTAL SPRINGS

7/24/19 N/A a lot of grass. young! looks great!

PARKS (CONTINUED):
 BASEBALL FIELD:
 SHAPE/ANY REPAIR
 NEEDED
 GRASS CUT/TRIMMED

BASKETBALL AREA:
 NET

good good

PICNIC AREA:
 TABLES/BENCHES
 TRASH

good. good. good.

PLAYGROUND AREA:
 SWINGS
 SLIDES
 TRASH
 ANYTHING BROKEN

good. good.

HORSESHOE COURT
 TRASH

N/A great!

PARKING LOT:
 TRASH

good good

ICE RINK/WARMING SHACK
 OUTHOUSE:
 CLEAN/CALL NEEDED TO VENDOR?

X NO TP

OVERALL COMMENTS:

Crystal - TTBs fuel! sand
 Wendigo - NO TP! called
 Opalita Thomas to have
 buy some at

PARK/CEMETERY INSPECTIONS: by Supervisor Clayton

	DATE	CEMETERY	WENDIGO	CRYSTAL SPRINGS
<u>CEMETERY:</u>	7/31/19			
GRASS CUT:		Good		
GRASS TRIMMED:				
ANY TRASH?		grass		
ANY VANDALISM?		cut		
EXCESSIVE WATER STANDING/ ANY AREAS OF CONCERN				
<u>PARKS:</u>				
VOLLEYBALL COURT:				
NETS		N/A	N/A	Good
POSTS				
COURT				
GRASS CUT/TRIMMED				
TENNIS COURT:				
NET				
POSTS				
COURT				
GRASS CUT/TRIMMED				

District 11 Meeting
Walker MN
August 22, 2019

In attendance: Peggy Clayton, Ken Haubrich, and Mike Schack

The District meetings are held annually, and encompass 13 districts in Minnesota.

Reno Wells, District 11 Director, called the meeting to order at 6:00 pm. Reno reviewed upcoming conferences, and sessions (2019 annual conference on November 22 and 23 in Mankato, MN; L and R Committee Meeting September 18-19; and the Planning and Zoning training held on October 1).

Reno reviewed the end of session final Broadband agreement which was \$40M over two years, for unserved populations. A \$10M increase from fiscal year 2018-2019 level represents a 33% increase in the program relative to last biennium. Reno stated that we do need more funding with regard to unserved areas.

Local legislator Steve Green, briefly spoke on Voter ID in Minnesota. Currently, if one is not registered to vote, they can register at the same time they vote, simply by providing a MN DL, Learners permit, or MN ID card. MN lawmakers are working on doing away with "same day registration". Reason being is that there have been numerous instances where the ID given at the time of registration had turned out to be "bogus"...not a current address, wrong name, a non existing address provided, etc (voter fraud), and in turn, those who did vote at that time, would never have been allowed to vote. Doing away with 'same day registration' would mandate that they be registered before Election Day...if one is not registered, they will not be able to vote.

David Hahn, MAT Director provided information, and reviewed MAT five year review of total expenses and income. The finances of the association are very strong, and MAT continues to be good stewards of monies coming in and going out,

Steve Fenske, MAT Attorney focused on changes to the "Wage Theft Law". The former version required townships to keep certain records about employees and their earnings, issue statements of earnings with paychecks, pay wages, at least once every 31 days. The new version (effective July 1, 2019) requires townships to add information to paychecks (CTAS generated), and issue all newly hired employees a document containing certain information.

Lastly, Jon Mocol, Manager of MAT Agency Operations, reviewed MATIT 5 year review of total assets and investments. Fifty-five thousand road miles, or 39% of roads, are township roads...a very interesting tidbit. Changes in weather patterns, causing accidents, etc. are one of the many reasons they see workers' comp claims. MATIT insures quite a few townships in Minnesota VS townships having other insurance carriers.

All in all, it was once again a great district meeting!

Special note...if you see Supervisor Haubrich with a bright yellow vest on, he won it at the meeting! Mike and I were lucky enough to place our slip in the box this year!

July

Harris Township Monthly Hall Report
Caretaker Byanna Date 08/07/19

General Cleaning hrs 17
Miscellaneous duties/work 18

Inspections, maintenance, non-routine work, Board Meeting Functions:

Notes:

Total (all hours worked): 35 hrs.

Rentals:

Residents 54

No charge/discounted ONLY by board approval _____

Notes:

2 Flyway club meetings

Non-residents: 23

Discounted ONLY by board approval _____

Notes:

Board functions, (meetings, scheduled, elections): 2

Total: 9

Deposited Retained: 1 Reasons: tape on walls, - paint damaged

Total Money Collected: \$ 775

Harris Township June Maintenance Report Weekly Maintenance Plan July 1st - 5th 2019

Task to be completed	Estimated hours	Priority
Make a Weekly Work Plan for the following week	2	3
Clean the Service Center Garages and Meeting Area.	4	3
Mow the Wendigo Picnic Park	2	2
Paint the Wendigo Warming Shack.	12	2
Mow the Service Center	4	2
Drag ballfields at both parks	2	1
Mow R.O.W. on township roads	32	1
Mow all boat landings	6	3
Spray fence lines on township properties.	6	1
File and record the Monthly equipment hours, fuel, time sheet, and receipt information	4	3
Pick up branches in the ditches of Township roads	8	2
Finish Staining the Parking Lot posts at Crystal Park.	6	3
Stain the Warming Shack at Crystal Park	8	2
Holiday (July 4 th)	8	3

Date: 07/01/19

Ryan Cimno

- Monday meeting with mike & ken .5 hrs.
- Cut grass at service center 1 hr.
- Loaded John Deere 1445 on trailer and delivered to dealer for maintenance repair and tire. 1 hr.
- Trash can liners changed at Wendigo Park, Chrystal Park and La Plant boat landing. 1.5 hrs.
- Cleaned battery leads on skid loader, added hydraulic fluid and washed 1.5 hrs.
- Cleaned pine needles off basketball court and tennis courts. All fallen branches picked up. 1 hr.
- Ditch cleanup of fallen storm trees both on and off roads. 3.5 hrs.

Derrick

Date: 7/2/19

- Open and close burial site in section 2. 4 ½ hr.
- Haul away tree limbs and downed trees from the roadsides on Birch St. Stony Point Rd., Wendigo Park Rd., and Sunny Beach Rd. **NOTE:** Roderick Rd., Mishawaka Rd., Southwood Rd., Pine Landing Dr. were also looked at but there were no issues. 3 ½ hr.
- Meeting with Mike and Ken. ½ hr.
- Contacted ASV about having our ASV fixed again. **NOTE:** The bracket for the AC compressor came loose again; they will not have anybody in their shop until Monday. I have the compressor braced for now, but they will have to fix it properly. 1 hr.
- Recorded the Equipment Hours/mileage for the month. ½ hr.

Ryan Cimino

- Tuesday meeting with ken & mike .5 hr.
- Cemetery burial sec two 3 hrs.
- Ditch cleanup on the following roads. Wendigo Park Road, Stoney Point , Birch Street, Sunny Beach Road, East Harris Road and, Birch Hills. 3.5 hrs.
- Class 5 dirt added to wash outs and compacted on Metzenhuber. 3 hrs.

Ron Davis

- Meeting with Ken 1 hr.
- Re making the ditch next to the driveway at Service Center 6 hrs.
- Helped Ryan pack new class 5 on Metzenhuber Road 1 hr.

Date: 07/03/19

Derrick

- Grease and make inspection of the J.D. 7130 tractor before mowing. ½ hr.
- Mow the R.O.W. on Sunny Beach Rd., Sunny Beach Addition Rd., Breezy Ln., Romans Rd., Katheryn Ave. and Nicholas St. **NOTE: These roads all have completed 8ft. cut on the R.O.W.** 9 hr.
- Received a call from Rowe Funeral Home regarding 2 cremation burials coming up on the 5th (Friday) and the 7th (Sunday). ½ hr.

Ron Davis

- Meeting with ken ½ hr.
- Mowed and trimmed at woodtick, Mishawaka, Leplant and Sunny Beach boat landings 4 hrs.
- Mowed the Ice rink at Mishawaka Park ½ hr.
- Mowed Picnic Park 1 hr.
- Mowed at service center 2 hrs.

Ryan Cimino

- Wednesday meeting with Ken. .5 hrs.
- Mowed all boat landings trimmed, trash picked up and all can liners changed. Chrystal park ice rink mowed and trimmed. Trash liner changed. Mowed median at wendigo park and trash liner changed. Picnic Park trimmed and mowed. Grills cleaned out. Service center mowed and mowers cleaned off. Removed trash from truck. 8.5 hrs.
- Filled and seeded burial in sec one. 1 hr.

July 4 HOLIDAY

Derrick

Date: 7/5/19

- Picked fuel for the fuel tank and the Chevrolet Pickup Truck. 1 hr.
- Open and close cremation site in section 3. 2 hr.
- Record and file monthly equipment hours, fuel reports, receipts and time sheet information. 4 hr.
- Drag both ballfields. 2 hr.
- Work on the weekly plan for next week. 1 hr.

Ryan Cimino

- Cleaned all parks of trash and debris, change can liners and pine needles blown off of wendigo park courts/ playground. All boat landings cleaned and trash liners changed. 3 hrs.
- Stained all posts in parking lot at Chrystal Park 4.5 hrs.
- Mowed and partial trim in field along Harris road. Trash picked up/ mower cleaned off. 2.5 hrs.

Weekly Maintenance Plan July 8th - 12th 2019

Task to be completed	Estimated hours	Priority
Make a Weekly Work Plan for the following week	2	3
Clean the Service Center Garages and Meeting Area.	4	3
Mow the Wendigo Picnic Park	2	2
Paint the Wendigo Warming Shack.	12	2
Mow the Service Center	4	2
Drag ballfields at both parks	2	1
Mow R.O.W. on township roads	40	1
Mow all boat landings	6	3
Trim around Township Road signs	8	2
Stain the Warming Shack at Crystal Park	16	2

Date: 07/08/19

Ryan Cimino

- Work done that is not on the weekly plan: Monday meeting with ken & Mike .5 hrs.
- Repair Mishawaka boat landing bumper. Leveled LA plant boat Landing and re-tightened all bolts. Picked up trash, cleaned grills and changed trash liner @ Chrystal park. Wendigo park trash liner changed. Casper boat landing cleaned of debris on west side by lake. Trash cleaned up. Picnic park walk thru no trash. Trash picked up at wood tick landing. Wendigo park road ditch cleanup removed barrel of lubrication found on road side and brought to shop at service center. 6 hrs.

- picked up John Deere 1445 from dealer and took to Atchison tire for tire swap returned to service center shop. 1.5 hrs.

Derrick

Date: 7/9/19

- Mow the R.O.W. on Mishawaka Rd., Birch St., Pine St., Apache Dr., Mohawk Dr., Chippewa Dr., Winnebago Dr. and Mishawaka Shore Trl. **NOTE: There is an area of the Mishawaka Rd. that is starting to produce a lot of spider cracks. This area is by the swamp where the culvert was replaced many years ago.** 9 ½ hr.
- Greased and made an inspection of the Ditch Mower before leaving to mow. ½ hr.

Ryan Cimino

- Work done that is not on the weekly plan: Tuesday meeting with Ken .5 hrs.
- Checked washouts on Woodbine & Field Crest .5 hrs.
- Sharpened blades and lubed J.D 1445, cleaned under mower deck & washed 1.5 hrs.
- Cleaned Shop floor emptied trash .5 hrs.
- Mowed service center 3 hrs.
- Changed spark plug on gas trimmer & checked running condition of other equipment. Delivered two weed whips and one blower to L&M for repair. Estimated time for pickup one week 2 hrs.

Derrick

Date: 7/10/19

- Grease and make inspection of Ditch Mower before leaving. ½ hr.
- Mow the R.O.W. on Bear Creek Rd., Wagon Wheel Court Rd., Tolerick Rd., Robinson Rd. and Norway Rd. **NOTE: These roads have been completed with 8ft cuts.** 9 ½ hr.

Ron

- Meeting with Ken 1 hr.
- Repairing wash out on Fieldcrest Road 5 hrs.
- Repairing wash out on Wagon Wheel road 2 hrs.

Ryan Cimino

- Wednesday meeting with Ken .5 hrs.
- Picked up erosion control mat and stakes from lease landscaping, added class 5 & black dirt mix to bus stop turn around on field crest. Erosion control mat in trenches w/ seed and staked 5 hrs.
- Delivered ASV to shop for warranty repair 1 hr.
- Repaired washout on wagon wheel court rd. 1 hr.
- Unloaded equipment @ service center .5 hr.

. Derrick

Date: 7/11/19

- Grease and make inspection of the ditch mower before leaving. ½ hr.
- Mow the R.O.W. on Jane Ln. Vroman Rd., Hughes Rd., Schmidt Rd., Bayview Pl. and Metzenhuber Rd. **NOTE: These roads are completed with 8ft cut.** 8 ½ hr.
- Picked up supplies in town and assembled new pressure washer. 1 hr.

Ron Davis

- Meeting with ken 1 hr.
- Swapped from mower deck to broom on John Deere mower 1 hr.
- Swept Basketball court and cleaned tennis court at Wendigo Park 2 ½ hrs.
- Repaired two graves in cemetery 1 hr.
- Tilled tennis court at Chrystal Springs park 2 ½ hrs.

Ryan Cimino

- Tuesday meeting with ken & mike .5 hr.
- added fill dirt to burial in section 1 and section three 1 hr.
- Cut and sprayed weeds at wendigo tennis courts and basketball court.
Removed all moss and sprayed. 3.5 hrs.
- Power swept Parking Lot @Chrystal Park, weeded horse shoe pits/ re- raked
and sprayed with weed killer. Sprayed all weeds on sidewalks as well as tennis
court. Rototilled volleyball field. 3 hrs.

Derrick

Date: 7/12/19

- Mow the R.O.W. on Westwood Rd., Westwood Ln., Nancy Dr., Aspen Dr., Hauser
Rd., and Sunset Ln. **NOTE: This roads are completed with 8ft cuts.** 6 hr.
- Removed broken drive belt for the flail mower head on the J.D. 7130. **NOTE: I ordered
a new one and it will be installed when it shows up either Monday or Tuesday of next
week.** 1 hr.
- Adjusted and welded skid shoe bracket back into place on the flail mower head. 1 hr.
- Work on the weekly plan for next week. 1 hr.
- Sweep and mop the Service Center Meeting Area. 1 hr.

Ryan Cimino

- Friday meeting with ken .5 hr.
- Per meeting I checked all porta johns and picked up trash in them, they are in need of attention
due to amount of use and having low sanitation fluid in them.
- Mowed all boat landing and trimmed, trash liners changed as well as grounds picked up. Casper
landing however had several vehicles, so I decided to wait until Monday morning. I did walk
grounds and picked up trash. Mowed picnic park & trimmed/ trash removed. Median on
wendigo mowed / trimmed & trash liner in park changed. Mowed Chrystal park hockey rink and
trimmed. Field on Harris road trimmed, mowed & Trash picked up. All garbage thru out
cemetery as well. Mower cleaned at shop. 7.5 hrs.

Derrick

Date: 7/25/19

- Sharpened Chainsaws and brush saw blade. 1 hr.
 - Cut and removed dead trees, branches and brush from the Mishawaka Boat Landing
and haul away. 6 hr.
 - Trim around Township Road Signs. 2 hr.
- Roads completed:
Bayview Pl.
Schmidt Rd.
Robinson Rd.
Norway Rd.

Hughes Rd.

Vroman Rd.

Jane Ln.

- Meeting with Ken.
- Grease the ASV.

½ hr.

½ hr.

Ryan Cimino

- Thursday meeting with Ken & Derrick
- mowed service center
- Cut down & trimmed trees along Southside entrance to Mishawaka landing, re-aligned railroad curb stops in parking area. Trimmed tree branches around picnic area and raked pine needles. Cleaned trash out of ditch area. Cleaned up and loaded trailer.

.5 hrs.

1 hr.

6.5 hrs.

Weekly Maintenance Plan July 15th - 19th 2019

Task to be completed	Estimated hours	Priority
Make a Weekly Work Plan for the following week	2	3
Clean the Service Center Garages and Meeting Area.	4	3
Mow the Wendigo Picnic Park	2	2
Paint the Wendigo Warming Shack.	12	2
Mow the Service Center	4	2
Drag ballfields at both parks	2	1
Mow R.O.W. on township roads	26	1
Mow all boat landings	6	3
Trim around Township Road signs	8	2
Stain the Warming Shack at Crystal Park	16	2
Remove downed trees from roadsides on township roads	8	1
Unplug culvert on the Metzenhuber Rd.	2	2
Fix shoulder on Woodbine Rd.	2	1
Cut and replace board for the Maintenance access on the Crystal Park Rink.	2	2

Date: 07/15/19

Ryan Cimino

- Monday meeting with Mike & ken
- installed new belt on John Deere 7130 tractor mower deck
- mowed field at service center
- picked up ASV from dealer/ returned to shop

.5 hrs.

1 hrs.

1 hrs.

1 hrs.

- ordered new belts for both John Deere mowers, went to I & M to pick up two trimmers and blower that were serviced and return to shop. 1 hr.
- Chrystal park trash liner changed and walked the park for trash. Wendigo park trash changed and blew pine needles off courts. Boat landings trash picked up. There were vehicles on turf at Casper landing so I will try again Tuesday morning first thing. Cemetery trash checked. 3.5 hrs.
- Also, would like approval for two log chains and four boomers to safely tie down ASV and other equipment on trailers.

Derrick

Date: 7/16/19

- Make inspection and grease ditch mower. ½ hr.
- Mow the R.O.W. on Woodland Park Dr., Melody Ln., Lakeview Trl., Lakeview Dr., Harbor Heights Rd., Southwood Rd., and Pine Landing Dr. **NOTE: These roads all have 8ft cut. ALL TOWNSHIP ROADS ARE COMPLETED WITH 8FT CUT.** 8 hr.
- Wash ditch mower. 1 hr.
- Unplug and clean out culvert on Metzenhuber Rd. at the top of the hill. ½ hr.

Ryan Cimino

- Tuesday meeting with Ken .5 hr.
- Mowed service center 1.5 hrs.
- Changed trash liner at Chrystal Park and walk grounds for trash & mowed Wendigo hockey rink 1 hr.
- Mowed Casper boat landing/trimmed; all trash removed. 1 hr.
- Picked up drive & deck belts for gravelly mower from I & M 1 hr.
- Washed Chevy 3500 pickup and trailer 1.5 hrs.
- Moved black dirt from in front of garage 1 hr.
- Attached brush hog to ASV and put in shop for install of new blades, swept shop and washed 1445 John Deere .5 hr.

Derrick

Date: 7/17/19

- Installed blades on the Brush hog for the ASV. 1 hr.
- Cut and installed new boards on the maintenance gates on hockey rinks at Crystal and Wendigo Park. 2 hr.
- Picked up supplies and fuel for the Chevrolet Pickup Truck and the Fuel Tank. 1 hr.
- Brought the Chevrolet Pickup Truck to Acheson Tire for the removal of a nail in the tire. **NOTE: It turned out to be a small screw but, it did not break through the tire so no work was done to the tire.** 1 hr.
- Met with the Sexton and discussed recent burial updates and purchases. ½ hr.
- Meeting with Ken. ½ hr.
- Filled in washed out shoulders on Harbor Heights Rd., Sunny Beach Rd. and Alicia Pl. 4 hr.

Ryan Cimino

- Wednesday meeting with Ken .5 hr.
- Added sand to Chrystal park horseshoe pits and walked grounds for trash 1.5 hrs.
- Turned mulch pile at service center and piled new debris that needs chipped 3 hrs.
- Power washed ASV and vacuumed dirt from inside 1.5 hrs.

- Went to town for diesel fuel in dump truck, picked up new belts that were order for both John Deere mowers from dealer. Unloaded supplies at service center. Checked field crest where I repair wash out with erosion mat, all looks goods after rain. 1.5 hrs.

Derrick

Date: 7/18/19

- Hauled the new barricades to the Town Hall Garage. 1 hr.
- Work on the weekly plan for next week. 1 hr.
- Meeting with Ken. ½ hr.
- Fixed wash out area on KeyView Dr. ½ hr.
- Filled in shoulders on Woodbine Rd., Norberg Dr., KeyView Dr. and Sunny Beach Rd. 7 hr.

Ryan Cimino

- Thursday meeting with Ken & Derrick .5 hr.
- Repaired shoulder on woodbine with erosion mat and Reseeded & compacted 3.5 hrs.
- Shoulder repairs on the following roads. Sunny beach rd., wendigo park rd. KeyView, Nordberg rd. 4 hrs.

Derrick

Date: 7/19/19

- Work on the weekly plan for next week. 1 hr.
- Meeting with Ken. ½ hr.
- Gathered information and placed an order for signposts. ½ hr.
- I contacted Supervisor Kelly concerning road issues on Root Rd. and Alicia Pl. I contacted Casper Construction and ordered 2 loads of class 5. ½ hr.
- Trim around township road signs. 7 ½ hr.

Roads that are completed for trimming:

Alicia Pl.
 Alicia Spur
 Aspen Dr.
 Birch Hills Dr.
 Davis Rd.
 East Harris Rd.
 Fieldcrest Rd.
 KeyView Dr.
 Metzenhuber Rd.
 Nancy Dr.
 Norberg Dr.
 Pennala Rd.
 Pine Crest Rd.
 Root Rd.
 River Ridge Rd.
 River View Dr.
 Romans Rd.
 Sunset Dr.

Sunset Ln.
 Sunny Beach Addition Rd.
 Underwood Rd.
 Wendigo Park Rd.
 Westwood Dr.
 Westwood Ln.
 Wesleyan Dr.

Ryan Cimino

- Friday meeting with Ken & Derrick. .5 hrs.
- Mowed median at Wendigo Park Rd. blew pine needles off tennis and basketball courts. Mowed & trimmed picnic park all trash removed. Crystal Park trash liner changed and walk the grounds for trash. Mishawaka boat landing had event tent set up for water conservation so I will mow on Monday. All other boat landings mowed/ trimmed, and trash removed. Mowed Harris road field and trimmed, all trash removed. Trimmed around signs at Wendigo Park Rd. and Harris town road. Power washed truck and equipment and put away. Removed trash from service center office, I will clean floors Monday. 7.5 hrs.

Weekly Maintenance Plan July 22nd - 26th 2019

Task to be completed	Estimated hours	Priority
Make a Weekly Work Plan for the following week	2	3
Clean the Service Center Garages and Meeting Area.	4	3
Mow the Wendigo Picnic Park	2	2
Paint the Wendigo Warming Shack.	12	2
Mow the Service Center	4	2
Drag ballfields at both parks and till up weeds in the Wendigo Park Ballfield	4	2
Clean up pine needles at Wendigo Park.	6	1
Mow all boat landings	6	3
Trim around Township Road signs	12	2
Stain the Warming Shack at Crystal Park	20	1
Stain parking lot posts at Wendigo Park and Wendigo Picnic Park.	8	1

Date: 07/22/19

Ryan Cimino

- Monday meeting with Mike & Ken. .5 hrs.

- Power swept parking lots and landing at Mishawaka and Casper landing. Added dirt on hill at Mishawaka and reseeded. 6 hrs.
- Changed all trash can liners and cleaned bbq grills. trash at cemetery picked up. Purchased new spray pump and wand/gallon of weed killer for Chrystal Park. I marked flags and placed at playground at Chrystal Park for spraying weeds on Tuesday morning. 1.5 hrs.

Derrick

Date: 7/23/19

- Meeting with Ken. ½ hr.
- Cut brush on the Airport Rd. side of the Town Hall. 1 ½ hr.
- Cut and haul away brush at the Mishawaka Boat Landing. 2 hr.
- Till up the ballfield and drag it at Crystal Park. 3 hr.
- Measured area for sign relocation on the Sunny Beach Rd. ½ hr.
- Fixed maintenance gate on the fence at Crystal Park. **NOTE:** I will have to find another hinge for the gate door because this one is damaged heavily. ½ hr.
- Trim around Township Road Signs. 2 hr.

Roads Completed:

Breezy Ln.

Katheryn Ave.

Nicholas St.

Ryan Cimino

- Tuesday meeting with Ken & Derrick .5 hrs.
- Cleaned corner parking lot at Mishawaka landing, trimmed tree branches in corner over parking area. Trimmed South side of ditch between landing road and fence. Exchanged spray pump for weed sprayer at I & M supply 3.5 hrs.
- Ball field dragged and sprayed fence line around Chrystal park, hockey Rink Sprayed on outside As well as Tennis courts/ electric poles and volleyball area. 4 hrs.

Derrick

Date: 7/24/19

- Trimmed around Township Road signs. 2 hr.
- Roads that are completed:
- Sunny Beach Rd.
- Sunny Ln.
- Forest View Trl.
- Hauser Rd.
- Remove weeds, clean up playground area, drag ballfield, remove old posting station at Crystal Park. 4 hr.
 - Cut down and haul away tree on the Wendigo Park Rd. 2 ½ hr.
 - I spoke with Rowe Funeral Home about a cremation burial next week. ½ hr.
 - Wrote out and emailed accident report from yesterday's minor incident at Crystal Park. ½ hr.
 - Started making a list for equipment belt information. ½ hr.

Ryan Cimino

- Added grass seed to burial in sec two. Rototilled playground at Chrystal Park weeded and trimmed. Sprayed volleyball court w/weed killer. Filled holes with dirt and re seeded where sign was removed 4.5 hrs.
- mowed half of service center lawn 1hr.
- cut trees down on wendigo park road and picked trash up along the side 2.5 hrs.

Derrick

Date: 7/26/19

- Worked on the weekly plan for next week. 1 hr.
- Cut up fallen tree on the Sunny Beach Rd. ½ hr.
- Spoke with Rowe Funeral Home about a cremation burial for Monday the 29th in section 3. ½ hr.
- Meeting with Ken. ½ hr.
- Picked up supplies and gas for the gas cans in town. 1 hr.
- Fill in sunken sites at the cemetery. ½ hr.
- Trimmed around township road signs. 6 hr.

Roads that are completed:

Mishawaka Rd

Mishawaka Shore Trl

Isle view Rd

Birch St.

Pine St.

Apache Dr.

Chippewa Dr.

Winnebago Dr.

Mohawk Dr.

Lakeview Dr.

Lakeview Trl.

Harbor Heights Rd.

Woodland Park Rd.

Melody Rd.

Gary Dr.

Little Crystal Ln.

Stoney Point Rd.

Tolerick Rd.

Southwood Rd.

Pine Landing Dr.

Ruff Shores Rd.

Woodbine Ln.

Wagon Wheel Rd.

Bear Creek Rd.

ALL ROADS ARE COMPLETED FOR SIGN TRIMMING

Ryan Cimino

- Friday Meeting with Ken .5 hrs.
- Mowed median at Wendigo park road, trash liner changed.

Blew pine needles off basketball/tennis courts and mowed grass outside of fence in parking lot. Changed liner in cemetery. Mowed hockey rink at Chrystal Park and picked up trash. Trash liner changed. Mowed Picnic Park trimmed, and trash removed. Mowed & trimmed wood tick landing. All trash removed. Mowed & trimmed Casper landing. Mowed & trimmed field along Harris road. Walk thru cemetery with derrick to discuss procedure for cremation burial on Monday. Trash removed from La plant landing, did not mow due to vehicles on grass area. Seeded Mishawaka landing Wednesday so will mow next week. All trash removed. Cleaned service center and trash taken out picked up branch's on lawn

7.5 hrs.

Weekly Maintenance Plan July 29th - August 2nd, 2019

Task to be completed	Estimated hours	Priority
Make a Weekly Work Plan for the following week	2	3
Clean the Service Center Garages and Meeting Area.	4	3
Mow the Wendigo Picnic Park	2	2
Paint the Wendigo Warming Shack.	10	2
Mow the Service Center	4	2
Drag and till up weeds in the Wendigo Park Ballfield	4	2
Clean up pine needles at Wendigo Park.	6	1
Mow R.O.W. on Township roads	20	3
Fix shoulders on Township Roads.	12	1
Stain the Warming Shack at Crystal Park	20	2
Stain parking lot posts at Wendigo Park and Wendigo Picnic Park.	8	1
Open and close cremation site in section 3. (Monday 29 th)	2	1

Date: 07/29/19

Ryan Cimino

- Monday meeting with Ken .5 hrs.
- Picked up all trash and changed liners at boat landings. Leveled dock at La Plant Boat Landing. Chrystal park trash liner changed and grounds walk for trash. Wendigo park trash liner changed and brush & trash picked up from grass areas. 2 hrs.
- Dug Cremation burial/ filled in and reseeded in section three for Beverly LA plant 1.5 hrs.
- Changed Blades on wood chipper 1 hr.

<ul style="list-style-type: none"> Chipped brush pile at service center 	3 hrs.
Kerry Simon	
<ul style="list-style-type: none"> Monday meeting with ken 	.5 hrs.
<ul style="list-style-type: none"> Picked up trash and brush at all boat landings. Picked up trash at crystal and Wendigo Park mowed grass at service center 	3 hrs.
<ul style="list-style-type: none"> changed blades on chipper 	1 hr.
<ul style="list-style-type: none"> Chipped brush pile at service center 	3 hrs.
<ul style="list-style-type: none"> dug burial in section 3 	.5 hrs.
Date: 7/30/19	
Derrick	
<ul style="list-style-type: none"> Loaded truck with cold patch materials and supplies for fixing road shoulders. 	½ hr.
<ul style="list-style-type: none"> Picked up fuel for the Chevrolet pickup Truck. 	½ hr.
<ul style="list-style-type: none"> Removed worn tires from the J.D. 1445 tractor and mower deck, brought in to Acheson to have new tire and a tube put in the deck tire. 	1 hr.
<ul style="list-style-type: none"> Meeting with Ken. 	½ hr.
<ul style="list-style-type: none"> Made a drainage trench on a driveway approach on the Robinson Rd. that had been washing out. The trench consisted of cold patch material and Class 5. 	2 ½ hr.
<ul style="list-style-type: none"> Fixed washed out shoulders on Alicia Pl. and the intersection of Sunny Beach Rd. and Wendigo Park Rd. 	2 hr.
<ul style="list-style-type: none"> Leveled out Service Center Driveway. 	1 hr.
<ul style="list-style-type: none"> Took pictures and documented new equipment that has been purchased over the last couple of years. 	2 hr.
Ryan Cimino	
<ul style="list-style-type: none"> Tuesday meeting with ken 	.5 hrs.
<ul style="list-style-type: none"> Mowed service center as and trimmed. Ditch along wendigo park road & Harris town rd. Mowed & trimmed, trash removed. Mowed & Trimmed all boat landings as well as Picnic Park. Sprayed weeds in parking lot at Picnic Park. Mowed median at Wendigo Park. Washed and lubed both john Deere. Mowers. Loaded truck with materials and stain for Wednesday staining at Chrystal park warming shack and picnic park posts. 	7.5 hrs.
Kerry Simon	
<ul style="list-style-type: none"> meeting with ken 	.5 hrs.
<ul style="list-style-type: none"> mowed service center and adjoining property all boat landings and Picnic Park mowed median at Wendigo Park picked up trash 	7.5 hrs.
Date: 7/31/19	
Derrick	
<ul style="list-style-type: none"> Gathered information about newer equipment and sent out. 	2 hr.
<ul style="list-style-type: none"> Meeting with Ken 	½ hr.
<ul style="list-style-type: none"> Spoke with a resident regarding traffic safety issues at the intersection of Wendigo Park Rd. and Underwood Rd. Supervisor Haubrich was notified. 	1 hr.
<ul style="list-style-type: none"> Picked up supplies in town and spoke to the DMV regarding license issues with a trailer we use. 	1 hr.
<ul style="list-style-type: none"> Remove Stop Ahead Sign on the Sunny Beach Rd. for a different location. 	1 hr.

• Grease and make inspection of the Ditch Mower.	½ hr.
• Mow the R.O.W. on the Pennela Rd., Norberg Dr. and the Wendigo Park Rd.	4 hr.
Ron Davis	
• Meeting with Ken	1 hr.
• Mowed the edge of field next to Service center	3 hrs.
• Mowed ditch on East Harris Road, Field Crest Road	3 hrs.
• Mowed edge of service center lawn	1 hr.
Ryan Cimino	
• Wednesday meeting with Ken	.5 hrs.
• Stained picnic park posts. Painted one picnic table and bench's brown. Trimmed tree branches in park and hauled back to service center	5 hrs.
• Power washed warming shack @ Chrystal Park	1.5 hrs.
• Cleaned sprayer and unloaded equipment at shop, swept floor.	1 hr.
Kerry Simon	
• meeting with ken	.5 hr.
• Stained posts, trimmed trees, painted picnic tables	5.5 hrs.
• setup and washed warming shack at crystal springs park	2 hrs.
Date: 8/1/19	
Derrick	
• Fix driveway approach on Robinson Rd.	2 hr.
• Mow R.O.W. on East Harris Rd., Davis Rd., KeyView Dr., Birch Hills Dr.	7 hr.
• Meeting with Ken.	½ hr.
• Make inspection and grease ditch mower.	½ hr.
Ron Davis	
• Meeting with Ken	1 hr.
• Mowed Ditch on Field Crest Road	6 ½ hrs.
• Started digging a path in field next to service center for water run off	½ hr.
Ryan Cimino	
• Work done that is not on the weekly plan: Thursday meeting with Ken	.5 hrs.
• Purchased paint for Picnic Park tables, New Battery for Generator at L&M	1 hr.
• Stained Chrystal Park Warming shack.	6.5 hrs.
Kerry Simon	
• meeting with ken	.5 hrs.
• Stained warming shack at crystal springs park	7.5 hrs.
Date: 8/2/19	
Derrick	
• Grease and inspect ditch mower.	½ hr.
• Work on the weekly plan for next week.	1 hr.
• Fixed toilet at the Town Hall in the men's bathroom. NOTE: the flapper on the toilet was stuck open causing it to run.	½ hr.
• Mow the R.O.W. on Fieldcrest Rd., Wesleyan Dr. and Wendigo Park Rd.	8 hr.
Roads completed:	
Fieldcrest Rd.	
Wesleyan Dr.	

Ryan Cimino

- Friday meeting with Ken. .5 hrs.
- Trash liners at parks Changed / all boat landings. Stained step at Chrystal Park. Mowed field on Harris road. Painted tables at Picnic Park. Cleaned up shop and service center bldg. 7.5 hrs.

Kerry Simon

- meeting with ken .5 hrs.
- Mowed ditch along Harris town rd. 6.5 hrs.
- Scraped CLEANED AND PAINYED TABLES AT PICNIC PARK
- CLEANED UP AROUND SHOP 1 hr.

Chevrolet 3500 Dump Truck

Date	Mileage	Mileage Used	Gals
7/17/2019	19700	436	45.7
Monthly Total			45.7

Chevrolet 3500 Pickup

Date	Mileage	Mileage Used	Gals
7/17/2019	39278	332	30.03
7/30/2019	39541	263	28.85
8/8/2019	39813	272	25.63
			0
Monthly Total			84.51

ASV PT60

Date	Hours	Hours Used	Gals
7/17/2019	1376.2	5.5	6
7/31/2019	1384.3	8.1	6
7/31/2019	1388.3	4	5.1
8/1/2019	1392	3.7	6.8
8/1/2019	1398.4	6.4	11.1
Monthly Total			35

John Deere 1445 Tractor

Date	Hours	Hours Used	Gals
7/12/2019	945.5	12.5	9
7/26/2019	959.5	14	10
Monthly Total			19

John Deere 7130 Tractor

Date	Hours	Hours Used	Gals
7/10/2019	1194.4	9.2	23.9
7/11/2019	1203.2	8.8	22.9
7/12/2019	1210.5	7.3	17.6
7/16/2019	1215.1	4.6	11.7
7/31/2019	1222.9	7.8	19.5
8/2/2019	1232.9	10	27.9
8/6/2019	1240.8	7.9	20.9
8/7/2019	1249.9	9.1	18.3
8/8/2019	1259.7	9.8	37.7
Monthly Total			200.4

July 2019

Equipment	Total Hours	Monthly Hours
3500 Dump Truck	20161 miles	587 miles
3500 Pickup Truck	39869 miles	923 miles
Terex ASV	1392 hrs	21.3 hrs
E1100 heater	5794 hrs.	**
ETQ generator	1102.9 hrs.	**
Gravely mower	679.4 hrs	6.7 hrs
JD 920 mower	598.2 hrs	9.7 hrs
JD 1445 tractor	964.8 hrs	40.3 hrs
JD 7130 ditch mower	1265.9 hrs	80.7 hrs
Vermeer Chipper	326.4 hrs	1.6 hrs

Date & Place	Qty	Item	Number	What use...	Cost
Diamond 7/12	1	Double V belt	#396	J.D. 7130 Mower	\$119.19
P.L.S. 7/8	1	Bolt	#382	J.D. 1445 mower deck	\$1.52
P.L.S. 7/8	2	Gauge wheel posts	#382	J.D. 1445 mower deck	\$110.56
P.L.S. 7/8	1	Tire	#382	J.D. 1445 tractor	\$207.78
Acheson 7/8	1	Tire switch and disposal	#382	J.D. 1445 Tractor	\$25
L & M 7/11	2	20 lbs. Grass seed bags	#354	Supplies	\$59.98
Clifton 7/17	4	Screen printed vests and T-shirts	#356	Clothing	\$20
Home Depot 7/11	1	2x6 - 10ft board	#530	Crystal Park Rink	\$6.22
Home Depot 7/11	1	Blue paint qt.	#354	Supplies	\$12.48
Home Depot 7/11	1	Green paint qt.	#354	Supplies	\$12.48
Home Depot 7/11	1	Ryobi Pressure Washer	#357	Tools	\$399
L & M 7/22	1	Sharpie Marker	#354	Supplies	\$1.99
L & M 7/22	2	10 pk. Marker flags	#354	Supplies	\$5.98
L & M 7/22	1	1.25 gal weed killer	#354	Supplies	\$12.99
L & M 7/22	1	Pump sprayer 1.2 GPM(returned)	#357	Tools	\$45.99
L & M 7/22	1	30" spray wand	#357	Tools	\$7.99

L & M 7/23	1	Pump Sprayer 2 GPM	#357	Tools	\$64.99
L & M 7/23	1	Car wash soap 100 oz.	#354	Supplies	\$7.99
Carquest 7/26	2	Wiper blades	#300	Chevy Pickup Truck	\$45.22
Carquest 7/26	1	Battery core return (Account Credited)	#300	Chevy Pickup Truck	\$22
Acheson 7/30	1	tire	#382	J.D. 1445 Tractor	\$90
Acheson 7/30	1	Tube	#382	J.D. 1445 mower deck	\$20
L & M 7/17	2	3 pk. Gloves	#356	Clothing	\$11.98
L & M 7/17	1	24 ct. garbage bags 42 gal.	#354	Supplies	\$29.98
Home Depot 7/17	2	2x12 - 10ft board	#504	Wendigo Park Rink	\$32.44
Home Depot 7/17	5	24 pk. Water	#680	Service Center Supplies	\$17.40
Home Depot 7/31	5	24 pk. Water	#680	Service Center Supplies	\$17.40
Home Depot 7/31	1	4 pk. Ratchet tie downs 1 ¼" x 16ft	#357	Tools	\$16.97
L & M 8/1	1	Battery	#314	Grave heater/generator	\$54.95
L & M 8/1	1	Paint roller frame	#354	Supplies	\$1.79
L & M 8/1	1	Paint pail	#354	Supplies	\$9.49
L & M 8/1	2	Tray liners	#354	Supplies	\$.98
L & M 8/1	1	Gallon paint thinner	#354	Supplies	\$14.99
L & M 8/1	1	Gallon concrete paint	#354	Supplies	\$34.99

L & M 8/1	1	2-ton floor jack	#357	Tools	\$32.99
Carquest 8/6	1	2 pk. Mud flap	#302	Chevy Dump Truck	\$24.10
Carquest 8/6	1	Car wash soap	#354	Supplies	\$6.33
L & M 8/8	3	Gallon paint	#504	Wendigo Warming Shack	\$101.97
DMV 8/8	1	License tabs	#309	Small 8x5 trailer	\$14.60
L & M 8/6	1	4 oz. pipe thread sealant	#504	Wendigo Well House	\$6.99
L & M 8/6	1	¾" pipe coupler (returned)	#504	Wendigo Well House	\$3.99
L & M 8/6	1	¾" pipe	#504	Wendigo Well House	\$3.29
L & M 8/6	1	1"x ¾" reducer	#504	Wendigo Well House	\$.59

12A



2014 Ariens Tractor

122 hours

22 hp

46" cut

\$800

Joe's Garage

20819 US Hwy 169
Grand Rapids MN 55744
c (218) 398-0323
joe@joesgarage-mn.com

12B Estimate

Date	Estimate #
8/28/2019	748

Name / Address
Harris Township

Project

Description	Qty	Cost	Total
seat cover drivers side cushion --20833416	1	141.00	141.00T
labor	1.5	85.00	127.50
Sales Tax		6.875%	9.69
Total			\$278.19

Customer Signature _____



(<https://mntownships.org/mat-calendar/>)

(<https://mntownships.org/about-mat/>)



(<http://www.natat.org/>)

(<https://mntownships.org/legislative-updates/>)



(<https://mntownships.org/contact-us/>)

(<https://mntownships.org/about-mat/change-of-address-information/>)

12C



Minnesota Association of Townships (<https://mntownships.org/>)

Call: (800) 228-0296 (tel:(800) 228-0296)

Email: info@mntownships.org (<mailto:info@mntownships.org>)

<< All Events (<https://mntownships.org/events/>)

PLANNING & ZONING WORKSHOP (MAT OFFICE)

OCTOBER 1 @ 9:00 AM - 4:00 PM

Planning & Zoning Workshop at the MAT Office

Where?

The MAT Training Center in St. Michael, MN, 805 Central Avenue East. MAT's office is located on a frontage road on the east side of Hwy 241 between Larabee Ave NE and Edgewood Drive SE and located off Theilan Drive SE. Parking is available at the MAT office.

When?

Tuesday, October 1, 2019 from 9:00 am to 4:00 pm

Registration begins at 8:30 am

Box Lunch is provided. **The cost is \$40**

Attendance Limit: 42 for each class

What?

See Agenda below for what's on tap for the day:

9:00 a.m. Introduction/Pledge

Starting Planning and Zoning – Peter Tiede, Tiede Grabarski PLLC

A discussion of a Township's planning and zoning authority, why you might choose to exercise it, or not, and what the process, cost, risk and benefits of undertaking zoning can be for your Township.

Break

10:15 a.m. **Gravel Pit Wars: Lessons from a Case Involving Pit Expansion Near a Residential Area**– Ken Bayliss, Quinlivan & Hughes, P.A.

11:00 a.m. **Legal considerations in Processing Variances, Conditional Use Permits and Interim Use Permits** – Mike Couri, Couri & Ruppe, PLLP

Noon: **Lunch** (box lunch provided)

12:45 p.m. **Interim Ordinances (Moratoria) and Specific Concerns** – Troy Gilchrist, Kennedy & Graven

Explaining the use and limitations of interim ordinances, issues associated with regulating feedlots, and with adopting shoreland regulations.

1:45 p.m. **Solar and Wind Power** – Bob Ruppe, Couri PLLP & Ruppe

Learn about local regulation of solar and wind farms, impacts to consider and guard against when permitting a solar or wind farm including protecting your township roads during solar and wind farm construction.

Break



3:00 p.m. **How to Avoid the Top 10 Planning and Zoning Mistakes** – Paul Reuvers, Iverson Reuvers Condon

Topics: A discussion of how to avoid common mistakes during the planning and zoning process, ranging from Open Meeting Law and conflict of interest concerns to making adequate findings.

4:00 p.m. Adjourn

REGISTRATION

Register Online using the form below!

Your Township
Your County
Your Name
Position
Phone
Your e-mail

Planning & Zoning Workshop (Oct 1) \$40

Planning & Zoning Workshop Registration

ACTION=TEMPLATE&TEXT=PLANNING+%26+ZONING+WORKSHOP+%28MAT+OFFICE%29&DATES=20191001T090000/20191001T160000&DETAILS=PLANNING+%26AMP%3B+ZC

+ ICAL EXPORT ([HTTPS://MNTOWNSHIPS.ORG/EVENT/PLANNING-ZONING-WORKSHOP-MAT-OFFICE/?ICAL=1&TRIBE_DISPLAY=](https://mntownships.org/event/planning-zoning-workshop-mat-office/?ICAL=1&TRIBE_DISPLAY=))

DETAILS

Date:

October 1 (2019-10-01)

Time:

9:00 am - 4:00 pm

Event Category:

MAT Office Training
(<https://mntownships.org/events/category/mat-office-training/>)

Event Tags:

MAT Office
(<https://mntownships.org/tag/mat-office/>),
Planning
(<https://mntownships.org/tag/planning/>),
training
(<https://mntownships.org/tag/training/>),
Workshop
(<https://mntownships.org/tag/workshop/>),
Zoning
(<https://mntownships.org/tag/zoning/>)

VENUE

MAT Offices

805 Central Ave E

St Michael, MN (Minnesota) 55376 United

States+ Google Map (https://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&q=805+Central+A)

Phone:

(763) 497-2330 (tel:(763) 497-2330)



« Fall L&R Committee Meeting (September)
[\(https://mntownships.org/event/fall-lr-committee-meeting-september/\)](https://mntownships.org/event/fall-lr-committee-meeting-september/)

» Annual Conference «
[\(https://mntownships.org/event/annual-conference/\)](https://mntownships.org/event/annual-conference/)

MAT REGISTRATION POLICY (for events with Pre-Registration)

Forms can be found in the MAT Township Insider magazine, on our website and in some MAT mailings. Phone registrations are not accepted. One registration form per person, unless otherwise noted. Please make copies if you only have one form. Multiple names on a single form may be returned to sender for additional forms to be completed.

Please submit the entire form. Incomplete forms may be completed in our office based on your position and the information provided. If there is not enough information to do so, you will be contacted and your registration may be delayed.

To qualify for pre-registration your form must be postmarked, submitted online or faxed by the stated deadline. Registrations received after the deadline will be held and made available for completion at the event registration area, at the on-site rate. This also applies to registrations received with the on-site fee included.

Payment is not required to pre-register; selecting the "bill to" option on forms received before the deadline allows you to take advantage of the pre-registration discount.

When registering by fax or online, please do not send payment until you receive an invoice. Waiting for the invoice will ensure that payment is applied correctly, and that your registration will not be duplicated.

Disability accommodations and dietary food requirements must be requested by the date stated on the form.

Invoices can be paid at anytime, but they are due within 30 days after the event. Take care to include the pink copy of the invoice with your remittance and be sure that it is sent to MAT's PO Box of 267, not the Agency's.

Refunds will be made to those that have mailed, faxed, or emailed a request within 30 days from the date of the event. Fees will be refunded, less the stated processing fee.

Call for Town Hall Photos Disclaimer:

For more information, please contact:
 Sarah Saloum, MAT Coordinator
 22500 Central Ave E, Suite 200
 St Michael, MI 49783
 Phone: 517-734-2200
 Email: <mailto:ssaloum@mntownships.org>

Site Menu

- About MAT (<https://mntownships.org/about-mat/>)
- Contact Us (<https://mntownships.org/contact-us/>)
- Home (<https://mntownships.org/>)

**HARRIS TOWNSHIP
TREASURER'S REPORT- DRAFT
August 28, 2019**

Balance on hand July 1, 2019 1,198,604.73

General Fund	79,008.84
Road & Bridge Fund	294,966.35
Equipment Fund	10,534.51
Cemetery Fund	3,258.63
Recreation Fund	13,168.14
Building & Grounds Fund	16,701.77
Fire Fund	37,924.24
Capital Improvement Fund	71,148.23

Total Receipts 526,710.71 526,710.71

General Fund	19,907.91
Road & Bridge Fund	334,044.44
Equipment Fund	2,930.70
Cemetery Fund	4,635.78
Recreation Fund	9,712.21
Building & Grounds Fund	4,340.32
Fire Fund	42,589.50
Capital Improvement Fund	0.00

Total Disbursements 418,160.86 (418,160.86)

1,307,154.58

Fund Balances on July 31, 2019

General Fund	212,368.40
Road & Bridge Fund	214,397.98
Equipment Fund	17,940.40
Cemetery Fund	46,071.41
Recreation Fund	36,231.80
Building & Grounds Fund	47,637.74
Fire Fund	9,936.23
Capital Improvement Fund	722,570.63

1,225,821.15	WF Chk
(272,027.13)	O/S
353,360.56	WF Svg
1,307,154.58	
1,307,154.58	

1,307,154.58



13B



Visit centurylink.com

Page 1 of 3

HARRIS TOWNSHIP

Bill Date: Aug 1, 2019
Account Number: 218 Z01-0062 881

Balance Forward	New Charges	Total Amount Due	Due Date for New Charges
\$0.00	\$200.55	\$200.55	Auto Pay

Account Summary

Previous Balance
 Transferred Balance 198.67
 Payment *Thank you for your payment* 198.67
Balance Forward \$0.00

New Charges **For questions, call:**
 CenturyLink 1-800-603-6000 200.55
Total New Charges \$200.55

TOTAL PAID THROUGH AUTOMATIC PAYMENT \$200.55

Payment will be taken from your checking/savings account approximately 18 days after your bill date.

Business needs change regularly. As a valued business customer, we want to work with you to provide a complete and cost effective solution for your business.
 Call (888) 544-4495 today for a free account consultation with a dedicated business sales consultant.
 For billing or technical questions, please call (877) 453-9407.

CenturyLink, P O Box 2956, Phoenix, AZ 85062-2956

Please fold, tear here and return this portion with your payment.



62202550 C3 RP 02 20190802 NNNNNNNN 0001059 0004



HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

Bill Date: Aug 1, 2019
Account No: 218 Z01-0062 881
New Charges: \$200.55

TOTAL AMOUNT DUE: \$200.55

Payment made through CenturyLink Automatic Payment Plan.

CENTURYLINK
P O BOX 2956
PHOENIX, AZ 85062-2956



3352187101006220202020881200000000000000200550



HARRIS TOWNSHIP

Bill Date: Aug 1, 2019
Account Number: 218 Z01-0062 881

For questions, call 1-800-603-6000

Summary Bill

Page 2

SUMMARY OF ACCOUNTS

ACCOUNT	ACCOUNT CODE	ORDER ACT.	TOTAL
218Z010062	881		.00
2183266190	657		83.91
2183270080	040		37.05
2183271864	419		42.54
2183275494	370		37.05

SUMMARY OF SERVICES

QUANTITY	SERVICES	CODE
1	CHOICE BUSINESS PRIME	PGOQT
1	Extended Area Service	EAJBE
1	3-Way Calling	ESC
1	Call Forwarding	ESM
3	MEAS BUSINESS NO ALLOWANCE	LMB
1	Non-Listed Service	NLT
1	Non-Published Service	NPU
1	Last Call Return	NSQ
1	Non-Telecom Svc Surcharge	NT1

SUMMARY OF TRANSFERRED BALANCE

ACCOUNT	AMOUNT
218 326-6190	60.64
218 327-0080	36.58
218 327-1864	42.07
218 327-5494	36.58
218 326-6190	22.80
TOTAL TRANSFERRED BALANCE	198.67



HARRIS TOWNSHIP

Bill Date: Aug 1, 2019
Account Number: 218 Z01-0062 881

For questions, call 1-800-603-6000

Summary Bill

Page 3

SUMMARY OF PAYMENTS

DATE	ACCOUNT	AMOUNT	DATE	ACCOUNT	AMOUNT
JUL 19	218-Z01-0062	198.67¢			
TOTAL PAYMENTS					198.67¢

FOR YOUR INFORMATION

You are responsible for the payment of all charges on your bill. Failure to pay these charges may result in collection action as well as termination of the unpaid service. Your basic telephone service will not be disconnected for non-payment of charges for: (1) Optional Services (or other itemized services), (2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Account Summary may include both basic and charges that are not basic.

You may have been billed Termination Liability Assessment charges for terminating a CenturyLink contract service arrangement prior to expiration. If you convert your CenturyLink local telephone service to comparable services provided by a reseller local service provider, these contract termination charges may not be applicable. If you feel these charges are billed in error, please contact the CenturyLink billing office at the number provided on this statement. You may also contact the Minnesota Department of Commerce at (651) 539-1883.

Future delivery of CenturyLink print directories may be reduced in certain areas and printed directories will only be provided upon customer request. You may obtain a printed copy of your local directory at no charge by calling 877-243-8339. Digital versions of your directory are also accessible free of charge at www.dexpages.com. You can always let us know if you do not want a printed directory by visiting www.yellowpagesoptout.com.

Effective on or after August 1, 2019, you may see additional revisions to the Subscriber Line Charge rate. If you have any questions, please contact Customer Care at the number located on your invoice.

Third-Party Billing Block

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

**2nd Qtr. 2019
Harris Township**

<u>Billing Month</u>	<u># of Subscribers Assessed</u>	<u>* Rate per Subscriber</u>	<u>\$ Assessed</u>
April	98	\$1.25	\$122.50
April prorations			0.83
May	104	\$1.25	130.00
May prorations *			4.75
June	105	\$1.25	131.25
June prorations *			0.30
Total PEG Fees for Harris Township			\$389.63

Harris Township

<u>Billing Month</u>	<u>Gross Receipts</u>	<u>5% Fee</u>
April	11,081.20	554.06
May	11,926.60	596.33
June	11,489.60	574.48
TOTAL 2nd QUARTER 2019		\$ 1,724.87 * 3% = 51.75
Total Franchise Fees for Harris Township		\$ 1,724.87

TOTAL DUE

\$ 2,114.50

Harris Portion
\$51.75
Due to City of Grand Rapids
\$2,062.75

Mediacom Communications Corporation
 One Mediacom Way
 Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

Statement Period: Apr 1, 2019 to Jun 30, 2019

Statement Date: July 12, 2019

Harris Township
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

Payment Item	Base Amount	Rate	Payment Amount
Bad Debt Offset	(\$186.93)	0.05	(\$9.35)
Basic Service	\$44,320.79	0.05	\$2,216.05
Bulk Revenue	\$1,247.22	0.05	\$62.37
Digital Service Tier	\$3,366.00	0.05	\$168.30
Equipment Rental	\$18,672.09	0.05	\$933.59
Expanded Basic Service	\$33,847.85	0.05	\$1,692.39
Home Shopping Commissions	\$708.21	0.05	\$35.42
Installation	\$2,216.78	0.05	\$110.84
Pay-per-View	\$621.02	0.05	\$31.05
Premium Services	\$11,252.43	0.05	\$562.62
VOD Service	\$36.89	0.05	\$1.84
Wire Maintenance	\$163.35	0.05	\$8.17
PEG Fee Per Sub	1,289	1.25	\$1,610.66
Total Payment			\$7,423.95

*Franchise
 *30%
 = \$174.40*

Mediacom Contact: Theresa Sunde 5078374878 tsunde@mediacomcc.com

*- 174.40 Harris portion
 \$ 7,249.55 Due to city
 of Grand Rapids*



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

939792

ACCOUNT NUMBER 504896-104896 ZONE 1-043 STATEMENT DATE 08/09/2019
 CUSTOMER NAME Harris Township Hall ROUTE 043
 SERVICE ADDRESS Airport Rd, 21998 Grand Rapids DUE DATE 08/26/2019

Averages For Billing Period	This Year	Last Year
Electric/kWh per day	33.1	39.3
Cost Per Day	\$4.40	\$4.87
Water/gallons per day	0.0	0.0
Cost Per Day	\$0.00	\$0.00

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

- All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund Transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

Previous Balance	165.41
Check Payment 07/31/2019	(165.41)CR
Balance Forward	\$0.00
Current Charges	
Electric	185.32
Total Current Charges:	\$185.32
Current Account Balance:	\$185.32
Amount Due	\$185.32

See back of statement for details

Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024



UTILITY STATEMENT

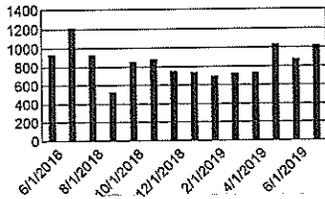
Statement Date: 08/09/2019

Account Number	504896-104896
Statement Number	939792
Due Date	08/26/2019
Amount Due	\$ 185.32
Amount Paid	

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Return this portion with Payment

Service	Meter Number	Rate Code	Read Code	Usage Period From	To	# Days	Meter Readings Previous	Current	Multiplier	Usage	Charge Details	Total Charges
Electric									3.00000			
											\$ 37.20	
											\$ 2.56	39.76
Electric									1.00000			
											\$ 8.65	
											\$ 0.59	9.24
Electric	144997	ERC-40	A	06/30/2019	07/31/2019	31	27982	29008	1.00000	1,026		
											\$ 18.75	
											\$ 106.29	
											\$ 2.51	
											\$ 8.77	136.32



DESCRIPTIONS	UNIT OF MEASURE EXPLANATIONS
Service Charge - Charge for customer billing & administration services	Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Energy Usage - Measure of electricity used (in kWH)	Commodity Charge - Water reading indicates thousands of gallons.
Off Peak Usage - Measure of off peak electricity used (in kWH)	WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month	
Commodity Charge - Water Consumption	
WW Collection/trtmt charge - Wastewater gallons collected and treated	



4065 HWY 73
Kettle River, MN 55757-8797

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959

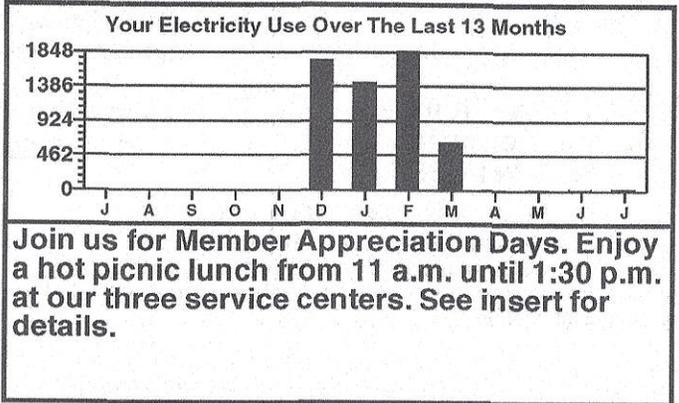
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

675 2 AB 0.409
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 675
C-5 P-10



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Join us for Member Appreciation Days. Enjoy a hot picnic lunch from 11 a.m. until 1:30 p.m. at our three service centers. See insert for details.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	56.67
PAYMENT 07/29/2019	-56.67
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	01145793	08/01 -06/29	44262	44252	1		10	ENERGY CHARGE @ .133600	1.47
40	20032435	08/05 -08/01	1	0	1		1	ENERGY CHARGE	
30							80	SERVICE AVAILABILITY CHG: SEC LIGHT-200W HPS(QTY 1)	42.00 14.00
TOTAL CHARGES THIS STATEMENT									57.47
METER EXCHANGE									

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500567550	WENDIGO WARMING HOUSE	(218) 327-8759	08/09/2019	08/30/2019	57.47

Please detach and return this portion with your payment.

Account No.: 500567550 Cycle: 01
Due Date: 08/30/2019 Net Due: 57.47
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

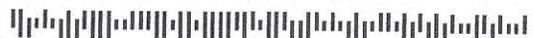
Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500567550080110000057470000057474

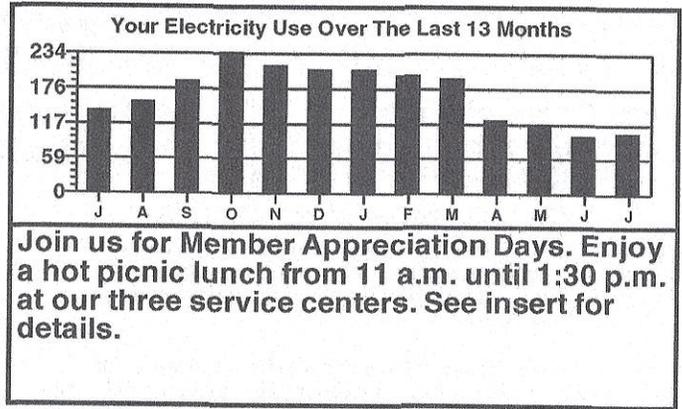




4065 HWY 73
Kettle River, MN 55757-8797

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	54.83
PAYMENT 07/29/2019	-54.83
BALANCE FORWARD DUE IMMEDIATELY	0.00

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTIPLIER	CODE	USAGE	DESCRIPTION	
40	01011424	07/22 -06/29	22406	22334	1		72	ENERGY CHARGE	@ .133600
40	20029365	08/01 -07/22	29	0	1		29	ENERGY CHARGE	
								SERVICE AVAILABILITY CHG:	
TOTAL CHARGES THIS STATEMENT									55.49
METER EXCHANGE									

METER READ AUTOMATICALLY

Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500602100	CEMETARY	(218) 327-8759	08/09/2019	08/30/2019	55.49

Please detach and return this portion with your payment.

Account No.: 500602100 Cycle: 01
Due Date: 08/30/2019 Net Due: 55.49
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759
 Check box if your address or phone number has changed. Please enter changes on the back.

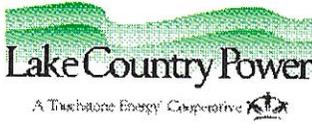
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



0500602100080110000055490000055494





4065 HWY 73
Kettle River, MN 55757-8797

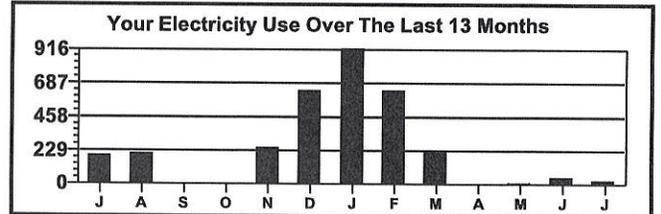
Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

6123 2 AV 0.380
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 6123
C-32 P-32



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Anytime you experience a power outage, use SmartHub to report the outage. It's the fastest way. Register for SmartHub at lakecountrypower.coop, or call 1-800-421-9959.

ACTIVITY SINCE LAST BILL	AMOUNT
PREVIOUS BILL	47.34
PAYMENT 07/29/2019	-47.34
BALANCE FORWARD DUE IMMEDIATELY	0.00

CURRENT BILL INFORMATION									
RATE CODE	METER	DATES	METER READING PRES	METER READING PREV	MULTI-PLIER	CODE	USAGE	DESCRIPTION	
40	20028472	08/10 -07/10	61	43	1		18	ENERGY CHARGE @ .133600	2.40
								SERVICE AVAILABILITY CHG:	42.00
TOTAL CHARGES THIS STATEMENT									44.40

METER READ AUTOMATICALLY					
Account Number	Service Address	Phone Number	Bill Date	Due Date	Net Amount Due
500571150	CRYSTAL	(218) 327-8759	08/15/2019	09/05/2019	44.40

Please detach and return this portion with your payment.

Account No.: 500571150 Cycle: 02
Due Date: 09/05/2019 Net Due: 44.40
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842



0500571150080210000044400000044405

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



MEDIACOM[™] BUSINESS

Account Information

This statement reflects current charges as of the date the statement was printed.

Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Statement of Service

Page 1 of 2

HARRIS TOWN HALL

August 14, 2019

Account Number

8384922380090856

Account PIN

9836

Telephone Number

(218) 259-1192

For Service at

21998 AIRPORT RD

GRAND RAPIDS MN 55744-4852

How to reach us...

Visit Us Online: www.mediacombusiness.com

Call Customer Service: 1-800-379-7412



Your Summary

Bill from 08/24/19 through 09/23/19

See the back for details

Previous Balance	\$132.88
Payments	-132.88
Bundled Services	119.95
Individual Services	5.99
Taxes and Fees	6.98
Amount Due	\$132.92
Amount Due By	Autopay

AUTO-BANK PAYMENT WILL BE MADE ON
09/04/19

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email closedcaption@mediacomcc.com.

MEDIACOM[™] BUSINESS

PO BOX 110 WASECA MN 56093-0000
8633 2940 NO RP 14 08152019 NNNNNYNN 01 999633

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

August 14, 2019

Account Number:

8384922380090856

HARRIS TOWN HALL

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

Amount Due By Autopay

\$132.92

Amount you are enclosing:

\$

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838492238009085600132928

MEDIACOM™ BUSINESS

8633 2940 NO RP 14 08152019 NNNNNYNN 01 999633

Page 2 of 2
August 14, 2019

HARRIS TOWN HALL
Account Number **8384922380090856**
Telephone Number **(218) 259-1192**

Your Account Details

08/14	Previous Balance	\$132.88
08/04	EFT Payment	-132.88
		\$0.00

Total Due By Autopay \$132.92

Your Bundled Services

08/24 - 09/23	Limited Basic	0.00
08/24 - 09/23	Business Internet 60/5 Mbps	80.00
08/24 - 09/23	Primary Phone Line	39.95
08/24 - 09/23	EMTA Modem	0.00
		\$119.95



Your Individual Services

08/24 - 09/23	Local Broadcast Surcharge	11.78
08/24 - 09/23	Service Discount	-11.78
08/24 - 09/23	Primary HD Equipment	0.00
08/24 - 09/23	WIFI Basic Service	5.99
		\$5.99

Taxes and Fees

Phone

08/14	Regulatory Recovery Fee	0.39
08/14	Telephone Assistance Plan Surcharge	0.10
08/14	Minnesota E911	0.95
08/14	Federal Universal Service Fund	2.57
08/14	MN Telecommunications Access Fund	0.05
08/14	State Sales Tax	2.92
		\$6.98

YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

MANAGED VOICE



Crystal clear voice service
over Mediacom Business' secure
and private IP network.

**Call 866-566-2225 to
explore a voice over IP solution.**

**MEDIACOM™
BUSINESS**





Invoice

Invoice Number: 371701

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Becky Adams
Harris Township
20876 Wendigo Park Rd
Grand Rapids MN 55744

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Pay This Amount	\$855.00
Due Date	12-SEP-19
Invoice Date	13-AUG-19
Bill Through Date	31-JUL-19
Terms	30 NET
SEH Customer Acct #	1686
Customer Project #	
Agreement / PO #	150144
Project Manager	Bob Beaver bbeaver@sehinc.com 218.322.4500
Client Service Manager	Bob Beaver bbeaver@sehinc.com 218.322.4500
Accounting Representative	Andi Villebro avillebro@sehinc.com 218.322.4500

Project #	Project Name	Project Description
150144	HARRT 2019 Road Improvements	HARRT 2019 Road Improvements

Notes:

Please see the attached cover letter for a breakdown of the detailed activities.

Thank you

Task: 2.0 - Const Admin

Direct

Personnel	Hours	Rate	Amount
Project Representative	7.00	95.00	\$665.00
Staff Engineer	2.00	95.00	\$190.00
	9.00		\$855.00

Task: 2.0 Total: \$855.00

Invoice total \$855.00

Project Billing Summary

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
Totals	\$855.00	\$15,222.75	\$16,077.75



Building a Better World
for All of Us®

August 12, 2019

RE: Harris Township
2019 Road Improvements
SEH No. HARRT 150144 14

Becky Adams
Harris Township
20876 Wendigo Park Rd
Grand Rapids, MN 55744

Dear Becky:

Attached please find the July invoice for 2019 Road Improvements. The invoice includes the following activities:

- RPR onsite representation during construction
- Coordination with KGM
- Update and coordination with Harris Township
- Measure and document final quantities
- Discussions with Township on shouldering or top soiling

TOTAL INVOICE

\$855.00

Thank you for working with SEH on this paving project. Please do not hesitate to call me at 322.4502 if you have any questions on the invoice or require further information.

Sincerely,
SHORT ELLIOTT HENDRICKSON, INC.

A handwritten signature in black ink, appearing to read "Bob Beaver".

Bob Beaver, PE (MN)
Appointed Township Engineer

P:\FJ\H\HARRT\150144\1-gen\11-invoices\July invoice letter.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601
SEH is 100% employee-owned | sehinc.com | 218.322.4500 | 888.908.8166 fax

Mail Payments to:
Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882

INVOICE



Questions? Contact Us:
Invoicing: 844-733-9280
xfscustomer@jdrsol.com
Equipment Protection: 866-223-6383

Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744

4
8 - 1010

Due Date: 08/24/2019
Past Due Amount: \$30.57
Total Due Amount: \$289.91

Invoice Number: 1722618
Invoice Date: 08/04/2019

Contract Number: 020-0068340-001

Months Remaining: 44

Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
07/24/2019 - 08/23/2019	08/24/2019	Minimum Lease Payment	\$37.99	\$2.61	\$40.60
06/24/2019 - 07/23/2019	08/24/2019	Color Impressions	\$155.70	\$10.70	\$166.40
06/24/2019 - 07/23/2019	08/24/2019	Black Impressions	\$48.97	\$3.37	\$52.34
Sub Total:					\$259.34

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: \$

INVOICE NUMBER: 1722618
Invoice Date: 08/04/2019
Contract Number: 020-0068340-001
Due Date: 08/24/2019
Amount Due: \$289.91

Xerox Financial Services
P.O. Box 202882
Dallas, TX 75320-2882



Harris Township
20876 WENGIGO PARK ROAD
GRAND RAPIDS, MN 55744

01722618 0200068340001 068340 0000028991 6

Due Date: 08/24/2019

Past Due Amount: \$30.57

Total Due Amount: \$289.91

Invoice Number: 1722618
Invoice Date: 08/04/2019

Pool Details BW68340.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
06/24/2019-07/23/2019	0001 BW68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	4794	7255	2461	100.00	\$48.97

Pool Summary: BW68340.1

Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
06/24/2019-07/23/2019	0001 BW68340.1	2461	0	0	0	2461	0.01990	\$48.97

Pool Details COL68340.1

Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
06/24/2019-07/23/2019	0002 COL68340.1	21998 AIRPORT ROAD GRAND RAPIDS, MN 55744	C405 4HX811949	1104	2661	1557	100.00	\$155.70

Pool Summary: COL68340.1

Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
06/24/2019-07/23/2019	0002 COL68340.1	1557	0	0	0	1557	0.10000	\$155.70

Asset Details

Contract Number	Model	Serial Number	Address	Address 2	City, State Zip
020-0068340-001	C405	4HX811949	21998 AIRPORT ROAD		GRAND RAPIDS, MN 55744



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
www.verizon.com/mybusinessaccount	[REDACTED]	Payable
Change your address at http://ssa.verizonenterprise.com	Invoice Number	9836026344

Quick Bill Summary

Jul 13 - Aug 12



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

000026476
S308

Previous Balance <i>(see back for details)</i>	\$306.99
Payment - Thank You	-\$152.67
Balance Forward Due Immediately	\$154.32
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$41.50
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$13.68
Taxes, Governmental Surcharges & Fees	\$3.00
Total Current Charges Due by September 04, 2019	\$202.39

Total Amount Due

\$356.71

Pay from phone #1-800-922-0204	Pay on the Web www.verizon.com/mybusinessaccount	Questions: 1-800-922-0204 or *68 from your phone
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HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date
Account Number
Invoice Number

August 12, 2019

[REDACTED]
9836026344

Total Amount Due

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$356.71

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P.O. BOX 25505
LEHIGH VALLEY, PA 18002-5505



98360263440109865105080000100000020239000000356719