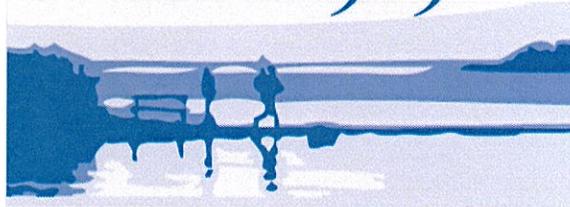


Madam Chair Peggy Clayton  
20356 Wendigo Park Road  
Grand Rapids, MN 55744  
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882  
Supervisor Jim Kelley 327-0317  
Supervisor Mike Schack 340-8852  
Supervisor Ken Haubrich 327-1351  
Treasurer Josh Thoennes 398-0617  
Clerk Amanda Schultz 244-1811  
[harristownshipclerk@gmail.com](mailto:harristownshipclerk@gmail.com)

# Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

[www.harristownshipmn.org](http://www.harristownshipmn.org)

**Mission Statement:**

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

**REGULAR MEETING**  
**September 11, 2019, 7:30 pm**  
**MINUTES**

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
  - A. Regular Meeting, August 14, 2019  
Motion to approve the Regular Meeting minutes of August 14, 2019 by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.
3. **Additions and Corrections**  
Motion to add Items 6B (SEH Update), 7B (Robinson Road), and 10H (Cemetery Flowers) and approve the agenda as amended by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
4. **Business from the Floor** - None
5. **Consent Agenda** - None
6. **Roads**
  - A. Lakeview Drive Update  
Supervisor Clayton reported on the correspondence received from Minnesota Association of Township (MAT) Attorney, Steve Fenske. Motion to direct Supervisors Kelley and Haubrich to consult with SEH to get an official opinion on the Lakeview Drive issue by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.
  - B. SEH Update  
Supervisor Kelley reported that Allie Jurvelin will no longer be handling engineering services for Harris Township. Item was discussed for informational purposes only; no action taken.
7. **Recreation**
  - A. Corner Lot  
Supervisor Schack reported on a request he received from a constituent to place a picnic table and other items on the corner lot property located on Harris Town Road and Wendigo Park Road. Item was discussed for informational purposes only; no action taken.

B. Robinson Landing

Supervisor Kelley reported that the recycled bituminous project has been completed. Supervisor Schack reported that it appears that the recent weather has created some wash-out. Supervisor Kelley indicated that he has also noticed this and that he is working with the Maintenance Crew and Casper Construction to remedy the issue. The item was discussed for informational purposes only; no action taken.

**8. Correspondence**

A. Township Association Meeting, Minutes of August 12, 2019

Item presented for informational purposes only; no action taken.

B. 2019 Minnesota Fall Maintenance Expo

Supervisor Clayton reported that the Board has been invited to attend the 2019 Minnesota Fall Expo in St. Cloud, MN, October 2-3, 2019. No action taken.

**9. Old Business**

A. Schedule Work Session Re: Security

Motion to schedule a Work Session Re: Security on Thursday, October 10, 2019 at the Harris Town Hall at 7:00 p.m. by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

B. Mow Daddy Contract for 2020-2022

Supervisor Clayton reported that pursuant to previous action, a Lawn Care and Ground Maintenance Contract between Mow Daddy and Harris Township has been drafted for the term of May 1, 2020-September 30, 2022 and signed by vendor. Motion to approve the Lawn Care and Ground Maintenance Contract between Mow Daddy and Harris Township for 2020-2022 and authorize necessary signatures by Supervisor Kortekaas, seconded by Haubrich, and passed by all.

C. Land Appraisal

Supervisor Haubrich reported that several people have expressed interest in purchasing the two (2) lots located at Harris Town Road and Wendigo Park Road, although there has been no official decision made as to whether or not to sell the lots. Motion to direct Supervisor Haubrich to acquire a quotes for an appraisal of the properties and to report findings back at the September 25, 2019 P & D meeting by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

**10. New Business**

A. Schedule Work Session Re: Insurance

Motion to schedule a Work Session Re: Insurance on Monday, September 16, 2019 at the Harris Town Hall at 7:00 p.m. by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

B. Back-up of Laptops and Computer

Supervisor Clayton shared information on the latest computer issues, specifically those with the Service Center computer, and suggested that all units be backed-up on a monthly basis. Item was discussed for informational purposes only; no action taken.

C. Service Center Computer

Supervisor Clayton reported the Service Center computer was brought to Computer Enterprises for service. It is unsure at this point if the issue can be resolved or if a new system will be

necessary. Motion to authorize purchase of a replacement contingent upon response from Computer Enterprises by Supervisor Schack, seconded by Supervisor Haubrich, and passed by all.

D. Mediacom vs Paul Bunyan at Town Hall

Supervisor Clayton reported that the Mediacom telephone issue is still unresolved and discussed service options including the option of switching to Paul Bunyan Communications at the Town Hall. It was the consensus of the Board to keep service with Mediacom and to direct Supervisor Clayton to arrange for repair. The item was discussed for informational purposes; no action taken.

E. Resolution and Certification for 2020 Township Tax Levy

Motion to adopt Resolution No. 2019-15 Re: Adopting the Levy Collectible in 2020 by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.

F. GovOffice

Supervisor Clayton reported that she and Clerk Schultz were able to communicate necessary changes for website administration with GovOffice. Accounts have been set up for Clerk Schultz and Sexton Vetsch and Clerk Schultz will be working with the Chair and Vice-Chair to set up accounts as back-up administrators. The item was discussed for informational purposes; no action taken.

G. Schedule Fall Road, Public Access, and Parks Tour

Motion to schedule the Fall Road, Public Access, and Park Tours on Saturday, September 21, 2019 beginning at 12 noon and on Saturday, September 28, 2019 beginning at 9:00 a.m. by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

H. Cemetery Flowers

Supervisor Clayton reported that according to the Harris Township Cemetery Policy, flowers and decorations are to be removed by October 1, 2019. Motion to direct Clerk Schultz to publish a reminder notice in a Sunday publication of the Grand Rapids Herald Review by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

## 11. Treasurer's Report

A. Approve Treasurers Report

Motion to approve the Treasurer's Report for August, dated September 11, 2019, by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

B. Approve the Payment of Bills

Treasurer Thoennes reviewed the claims for approval, totaling \$43,370.81. Motion to approve claim numbers 19103-19121 and Electronic Fund Transfers (EFTs) 1-7, in the amount of \$43,370.81, and gross payroll, in the amount of \$8,900.31, by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all by roll call vote.

## 12. Public Input

Dan Gilbert addressed the Board. He indicated that he was attending the meeting for informational purposes only, but that he found interest in Item 9C (Land Appraisal). Mr. Gilbert suggested that the Board acquire a free market analysis instead of an appraisal on the properties and recommended that the Board contact Jackie Lawson with Move It Real Estate.

## 13. Upcoming Meetings and Events

September 16, 2019

Work Session Re: Insurance

7:00 pm Town Hall

September 21, 2019

Fall Road, Public Access, and Park Tour

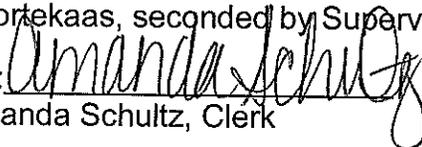
12 noon Town Hall

September 25, 2019	P and D Meeting	7:30 pm Town Hall
September 28, 2019	Fall Road, Public Access, and Park Tour	9:00 am Town Hall
October 7, 2019	Township Association	7:00 pm Blandin Foundation
October 9, 2019	Regular Meeting	7:30 pm Town Hall
October 10, 2019	Work Session Re: Security	7:00 pm Town Hall

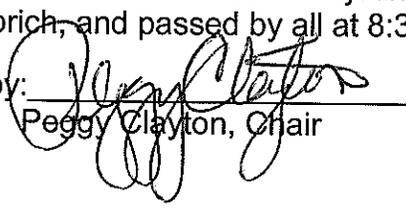
**14. Adjourn**

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all at 8:35 p.m.

Submitted by:

  
Amanda Schultz, Clerk

Signed by:

  
Peggy Clayton, Chair