

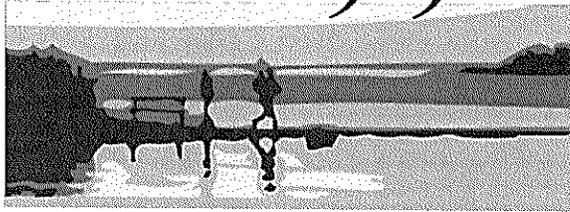
Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811

harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

REGULAR MEETING **January 8, 2020 at 7:30pm** **AGENDA**

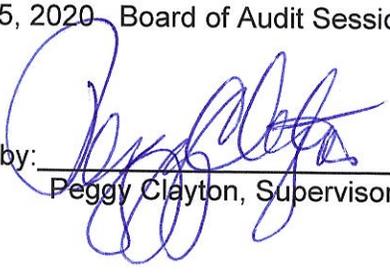
1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Regular Meeting, December 11, 2019
 - B. Work Session re: Clerk and Treasurer Vacancies December 16, 2019
 - C. Work Session re: Treasurer Position December 23, 2019
3. **Additions and Corrections**
4. **Business from the Floor**- Please come up to the podium and state your name and address for the record
5. **Consent Agenda** –
 - A. Itasca County Shoreland Alteration Permit Applications (June-October 2019)
 - B. SSTS Subsurface Sewage Treatment System Permits (October & November 2019)
6. **Roads**
 - A. Lakeview Trail Update/J
 - B. Causeway-Salt and Sand/M
7. **Recreation**
 - A. Rinks/J
8. **Correspondence**
 - A. Cable Commissioner Minutes of September 9, 2019/P
 - B. Township Association Minutes of November 4, 2019/P
9. **Old Business**
 - A. New Water Tank for Town Hall/K
 - B. Computer Enterprises Anti-Virus Quote/P
 - C. Election Training/P
 - D. Reorganization Work Session Update/P
 - E. MATIT/Overland Property Valuation Report/P
10. **New Business**
 - A. Resolution Appointing Temporary Treasurer/P
 - B. Workplace Accident and Injury Reduction Program Board Review/P
 - C. Administrative Policy/P
 - D.
 - E. New Treasurer Appointment/
 - F. Winter Burials/K
11. **Treasurer's Report** – dated January, 2020; December Financials 2019
 - A. Approve Treasurers Reports
 - B. Approve the payment of bills (include check numbers and amount)

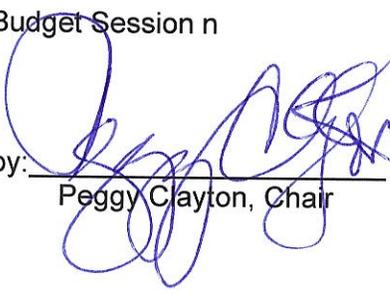
12. Public Input *(please limit comments to 5 minutes)* please come up to the podium and state your name and address for the record

13. UPCOMING Events / Meetings

January 13, 2020	Township Association Meeting	7:00 pm	Blandin Foundation
January 13, 2020	Budget Session	5:00 pm-7:00 pm	Blandin Foundation
January 14, 2020	Budget Session	5:00 pm	Town Hall
January 22, 2020	Planning & Development (P&D) Meeting	7:30 pm	Town Hall
January 23, 2020	Public Meeting Re: Stony Point	7:00 pm	Town Hall
January 29, 2020	Budget Session	5:00 pm	Town Hall
February 5, 2020	Board of Audit Session/Possible Budget Session n	5:00 pm	Town Hall

14. Adjourn

Prepared by: 
Peggy Clayton, Supervisor

Signed by: 
Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schultz 244-1811
haristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

2A.

www.harristownshipmn.org

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

REGULAR MEETING December 11, 2019, 7:30 pm MINUTES

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
 - A. Regular Meeting, November 13, 2019
Motion to approve the Regular Meeting minutes of November 13, 2019 by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.
 - B. Work Session Re: CEDA Brainstorm, November 26, 2019
Motion to approve the Work Session Re: CEDA Brainstorm minutes of November 26, 2019 by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
 - C. Closed Work Session Re: Clerk Performance Review, December 4, 2019
Motion to approve the Closed Work Session Re: Clerk Performance Review minutes of December 4, 2019 by Supervisor Schack, seconded by Supervisor Kortekaas, and passed by all.
3. **Additions and Corrections**
Motion to add Items 4A (Mark & Lisa Vicory Variance Application), 5A (Cemetery Deed), 6D (Road & Bridge Snowplowing), 12L (Payment Plan), 12M (Informational Meeting for Soil & Water), 12N (Treasurer Resignation), 12O (Clerk Resignation), and 12P (Schedule Work Session Re: Clerk & Treasurer Vacancies), and approve the agenda, as amended, by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.
4. **Business from the Floor**
 - A. Mark & Lisa Vicory Variance Application

Mark & Lisa Vicory, as represented by John Grooms, has submitted a Variance Application for property located at 32139 Sunny Beach Road, Grand Rapids.

Findings of Fact:

1. Are the terms of the variance consistent with the Harris Township Comprehensive Plan? Roll Call: Supervisor Schack, N/A; Supervisor Kelley, N/A; Supervisor Kortekaas, N/A; Supervisor Haubrich, N/A; and Supervisor Clayton, N/A.
2. Without a variance, is the owner deprived of a reasonable use of the property? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
- 3A. Are the circumstances which justify the variance unique to the property? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
- 3B. Are the circumstances created by the applicant? Roll Call: Supervisor Schack, No; Supervisor Kelley, No; Supervisor Kortekaas, No; Supervisor Haubrich, No; and Supervisor Clayton, No.
4. If granted, will the variance maintain the essential character of the neighborhood? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
5. Have environmental concerns or precautions been addressed? Roll Call: Supervisor Schack, Yes; Supervisor Kelley, Yes; Supervisor Kortekaas, Yes; Supervisor Haubrich, Yes; and Supervisor Clayton, Yes.
6. Have boundary/property lines been found, correctly identified, and agreed upon? Roll Call: Supervisor Schack, N/A; Supervisor Kelley, N/A; Supervisor Kortekaas, N/A; Supervisor Haubrich, N/A; and Supervisor Clayton, N/A.

Motion to recommend approval of the above variance request, to approve the above Findings of Fact, and to post the January 8, 2019 Itasca County Planning Commission/Board of Adjustment Public Hearing Re: Mark & Lisa Vicory Variance Application by Supervisor Kortekaas, and seconded by Supervisor Haubrich, and passed by all.

Clerk Schultz will bring the signed application and the findings of fact to the Itasca County Environmental Services Department.

5. Consent Agenda

Motion to approve the Consent Agenda, as delineated below, by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

- A. Cemetery Deed for Doran Newton

6. Roads

- A. Lakeview Trail Update

It was the consensus of the Board to table this item to the January 8, 2020 Regular Meeting.

- B. Road Inspections, November 27, 2019

Motion to approve the Road Inspection Reports dated November 27, 2019, by Supervisor Schack, seconded by Supervisor Kortekaas, and passed by all.

- C. Road Inspections, December 6, 2019

Motion to approve the Road Inspection Reports dated December 6, 2019, by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

- D. Road & Bridge Snowplowing

Supervisor Kelley and Itasca County District Foreman Bill Lessard reported on changes made to priority snowplowing in Harris Township, specifically the Wendigo Park Road/Harris Town Road and Lakeview Trail/Hwy 169 intersections and suggestions for improvements on River Ridge Road and Tolerick Road for informational purposes only; no action taken.

7. Recreation

A. Rink Update

Supervisor Kelley reported on current condition of the rinks and indicated that there is still a need for rink attendants. Those persons interested in being a rink attendant should contact Express Employment.

8. Correspondence

A. Network Opportunities, aka Local Collaborative, Minutes of November 20, 2019
Item presented for informational purposes only; no action taken.

9. Town Hall

A. Town Hall Report as prepared for November 2019

Chair Clayton reviewed the Town Hall Report, as submitted for November 2019. Motion to approve the Town Hall Report for November was made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

10. Maintenance

A. Maintenance Report for October 2019

Supervisor Haubrich reviewed the Maintenance Report, as submitted for October 2019. Motion to approve the Maintenance Report for October was made by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all

B. Maintenance Report for November 2019

Supervisor Haubrich reviewed the Maintenance Report, as submitted for November 2019. Motion to approve the Maintenance Report for November was made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

C. Overland Valuation/Fire Extinguisher Inspections

Supervisor Clayton reported that during the valuation visit, it was noted that fire extinguishers throughout the township are not being inspected or tagged and it was suggested that fire extinguishers be property mounted, inspected and/or serviced, and tagged on a yearly basis per Standard Number 10 of the National Fire Code. Supervisor Haubrich indicated that the township could do the monthly and yearly inspections, but that the six-year inspections would likely need to be done by a contractor. He suggested that the first step be to take an inventory of the fire extinguishers within the township and determine a process moving forward. The item was discussed for informational purposes only; no action taken.

D. Payout of Vacation Hours

Supervisor Clayton provided information regarding an employee who is not able to use their vacation by the end of December, but does not have a preference of whether the remaining 14.75 days are carried over or paid out. Motion to authorize carry-over of the remaining 14.75 days of vacation, with the understanding that the carried over days are used within the first three months following the employee's return to work made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

11. Old Business

A. Video Security System

Motion to accept the estimate provided with the addition of the updated camera, in the amount of \$7,401.20, and authorize purchase of hardware in January 2020 made by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.

- B. New Water Tank for Town Hall
Motion to table the item to the January 8, 2020 Regular Meeting made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.
- C. Additional Hours for Sexton Files
Motion to approve setting up to 10 hours for the Sexton to continue to work through files, etc. at the Service Center made by Supervisor Kortekaas, seconded by Supervisor Kelley, and passed by all.
- D. Harris Township Cemetery Policy
Motion to table the item to the March 25, 2020 P&D meeting made by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
- E. Fleet Manager Program App Review
Motion to table the item to a meeting in January 2020 made by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.
- F. Overland Valuation Report
Supervisor Clayton reviewed the Overland Valuation Report. Motion to table the item to the January 8, 2020 Regular meeting made by Supervisory Kelley, seconded by Supervisor Haubrich, and passed by all.
- G. Stony Point Letters
Supervisor Clayton reviewed the letters sent to Senator Eichorn and Stony Point residents for informational purposes only; no action taken.

12. New Business

- A. 2020 Harris Town Board Meeting Schedule
Motion to schedule Regular and P & D meetings on the second and fourth Wednesdays of each month, respectively, except that in November the meetings would be held on the second and fourth Tuesday, and that December would not have a P&D meeting made by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.
- B. 2020 ICTA Meeting Schedule
Motion to accept the 2020 Itasca County Township Association (ICTA) meeting schedule made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.
- C. Schedule Budget Meetings
Motion to direct Supervisor Clayton to discuss potential dates with Becky Adams and notify Board members of dates determined made by Supervisor Kelly, seconded by Supervisor Haubrich, and passed by all.
- D. Schedule Work Session Re: Reorganization
Motion to Schedule a Work Session Re: Reorganization at 5:00 p.m. on January 6, 2020 at the Town Hall made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.
- E. Resolution Designating Annual Polling Place
Motion to adopt Resolution 2019-019 Re: Designating Annual Polling Place made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.
- F. Quote(s) from Audit Firms
Motion to approve contracting with WIPFLi, LLP to serve as independent auditor for Harris Township for the year ended December 31, 2019 and authorize Chair Clayton to sign the letter of engagement made by Supervisor Kelley, seconded my Supervisor Schack, and passed by all.

G. BC/BS Renewal

Motion to approve the 2020 health plan renewal with BlueCross BlueShield in the amount of \$513.83 made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.

H. Spring Short Course Ideas

Chair Clayton shared information regarding the upcoming Spring Short Course and the request for ideas. Ideas provided included webinars and human resource information. The item was discussed for informational purposes only; no action taken.

I. 6 Month Probation of Clerk

Motion to approve the Clerk's successful passing of six month probation effective December 15, 2019, with a monthly stipend increase from \$550 to \$650 and hourly pay of \$18.70 for all work sessions, budget sessions, Board of Audit meeting, Annual meeting, Board of Canvas, Board of Appeal and Equalization meeting, and election duties performed made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

J. Anti-Virus Software for Clerk & Treasurer

Motion to authorize contracting with Computer Enterprises to provide anti-virus protection for the clerk and treasurer laptops made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

K. Car Wash

Motion to authorize contracting with Rapids Car Wash to allow 2 visits per month at a rate of \$10 each made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

L. Payment Plan

Chair Clayton provided information regarding a payment plan between Harris Township and an employee for the payment of costs associated with damage to property, in the amount of \$40 per week until paid in full. The item was discussed for informational purposes only; no action taken.

M. Informational Meeting for Soil & Water

Chair Clayton provided information regarding an upcoming informational meeting for Soil & Water Municipal Storm Water Protection Project Meeting, to be held on December 18, 2019 from 2-4 p.m.. The item was discussed for informational purposes only; no action taken.

N. Treasurer Resignation

Motion to accept the resignation of Josh Thoennes as Treasurer, effective December 31, 2019 made by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

O. Clerk Resignation

Motion to accept the resignation of Amanda Schultz as Clerk, effective December 25, 2019 made by Supervisor Schack, seconded by Supervisor Kelley, and passed by all.

P. Schedule Work Session Re: Clerk & Treasurer Vacancies

Motion to schedule a Work Session Re: Clerk & Treasurer Vacancies at 4:00 p.m. on December 16, 2019 at the Town Hall made by Supervisor Kortekaas, seconded by Supervisor Kelley, and passed by all.

13. Treasurer's Report

A. Approve Treasurers Report

Motion to approve the Treasurer's Reports for November dated December 11, 2019 by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

B. Approve the Payment of Bills

Treasurer Thoennes reviewed the claims for approval, totaling \$14,475.39. Motion to approve claim numbers 19214-19225, Electronic Fund Transfers (EFTs) 1-9, and gross payroll in the amount of \$14,475.39, by Supervisor Kelley, seconded by Supervisor Schack, and passed by all by roll call vote.

14. Public Input

Dan Butterfield provided information regarding the recent Itasca County Board of Commissioners meeting regarding new jail facilities. The next meeting will be held on Thursday, December 19, 2019 at 7:00 p.m. in the Boardroom of the Itasca County Courthouse.

Supervisor Clayton provided information indicating that census takers are needed for the Census 2020. For more information, please visit 2020Census.gov/jobs.

15. Upcoming Meetings and Events

December 16, 2019	Work Session Re: Clerk & Treasurer Vacancies	4:00 pm Town Hall
January 6, 2020	Work Session Re: Reorganization	5:00 pm Town Hall
January 8, 2020	Regular Meeting	7:30 pm Town Hall
January 13, 2020	Township Association Meeting	7:00 pm Blandin Foundation
January 22, 2020	P and D Meeting	7:30 pm Town Hall

16. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all at 9:05 p.m.

Submitted by: Amanda Schultz Signed by: _____
Amanda Schultz, Clerk Peggy Clayton, Chair

2B.

Work Session
Clerk and Treasurer Vacancies
December 16, 2019 4:00 pm
Service Center

Present: Madam Chair Clayton, Vice-chair Haubrich, Supervisors Kelley, Kortekaas, and Schack

The work session was call to order at 4:00 pm, followed by the Pledge to the flag.

Due to the recent resignations received from the current Treasurer and current Clerk, it was necessary for the Board to meet and discuss how to proceed and move forward. The Treasurer resignation is effective December 31, 2019, and the Clerk resignation is effective December 25, 2019. The job descriptions for both positions are accurate, therefore, no changes will need to be made.

Because both employees were hired in May 2019, there is a still a list of Treasurer candidates (that were interviewed). After discussion it was decided that Madam Chair will reach out to those candidates who were interviewed (back in May) for Treasurer to see if they are still interested in the position. If there is more than one candidate interested, the board will hold interviews. Madam Chair will keep the board updated!

In the interim, the former Treasurer, Becky Adams, will fill the vacancy from January 1, 2020 until March 31, 2020. A Resolution for the Interim Treasurer will be brought forward to the January 8, 2020 Board Meeting.

With regard to the Clerk vacancy, there is not a current list, therefore, the Board will need to proceed with recruitment to fill this vacancy. It was decided by the Board that the position will open on December 22, 2019 and will not close until there are a sufficient number of resumes received. Madam Chair will post the vacancy on FB, and get the posting to the Grand Rapids Herald Review.

Madam Chair did reach out to a former Clerk, (from 4 years ago) but she was not interested in coming back on an interim basis.

Until the Clerk position is filled, Madam Chair will perform the Clerk duties, and also attend election training for the March Presidential Primary Election.

Madam Chair will meet with the Clerk to retrieve the laptop, and Clerk phone, and review items.

There being no further business to come before the Board, a motion was made by Supervisor Kelley, and seconded by Supervisor Haubrich to adjourn the meeting at 5:30 pm. Motion carried.

Submitted by 
Chair
12/18/19

2C.

Work Session
Treasurer Position
December 23, 2019 10:00 am
Service Center

Present: Madam Chair Clayton, Vice-chair Haubrich, Supervisors Kelley, and Schack

The work session was call to order at 10:00 am, followed by the Pledge to the flag.

Madam Chair provided a proposal on bringing the new Treasurer, Nancy Kopacek, on board. The proposal was to hire Nancy effective January 13th, 2020, which is the date of the first budget session. (This would allow Becky to review books, etc up until the first budget session). It was further proposed to pay her the hourly rate of \$18.70/hr for all budget sessions, Board of Audit session, Board Meetings, and any other meetings scheduled with either the Interim Treasurer, Becky Adams, the Supervisors, or Board Chair, (from January 13th through February 29, 2020.) Effective March 1, 2020 she would then start receiving her monthly stipend of \$750.00, and would take over as Treasurer. The thought for this proposal would allow her to attend all budget sessions, and Board of Audit, and also train with Becky, and attend Board Meetings alongside Becky during January and February 2020, and then take over as of March 1, 2020, with Becky observing the two Board Meetings in March. After further consideration the Supervisors were in agreement with the proposal.

A motion was made by Supervisor Kelley, and seconded by Supervisor Haubrich to approve the Letter of Acceptance/Proposal. Motion carried. Absent: Supervisor Kortekaas.

At 10:15 am the Board met with Nancy Kopacek. Nancy was introduced to the Supervisors. Nancy gave a brief overview of her work history, while the Board reviewed her resume. "Question and Answer" period followed, between Nancy and the Supervisors.

Nancy was provided the Letter of Acceptance, and the Chair reviewed the proposal/letter (with her). Nancy accepted the position, and signed the Letter of Acceptance, dated December 23, 2019, and effective January 13, 2020.

There being no further business to come before the Board, a motion was made by Supervisor Kelley, and seconded by Supervisor Haubrich to adjourn the meeting at 11:15 am. Motion carried.

Submitted by: 
Chair
12/29/19

RECEIVED
6/17/19

6/13/19
9:20am

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact - Phone # (218) 259-6738 Date: 5/16/19 Permit # 190135
Applicant Name/Address Sam Carlson / 19498 Ruff Shores road Grand Rapids MN 55744
Agent Name/Address same
Property Address 19498 Ruff Shores road Grand Rapids MN 55744 5A
Property Legal Description/Parcel # 190163380, Part of Lt. 1, S. 16, 54-25
Lake/River Name/Classification Pokegama Lake, GD



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of 30 feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration: We want to make a sand beach on our shoreline for recreational use. Plan to remove grass + dig down 6" to allow a thickness of beach sand to go in.

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.
- \$ 80.00 Fee paid in full. 5/17/19 do

Date of Inspection: 6-3-19
Approved Amended Rejected*
*Reasons
Authorized Signature: Jim Gustafson

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of _____ feet shall be developed and maintained.
- Other: _____

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: [Signature] 5/17/19

RECEIVED
12/20/19

June 3
9:45am

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact - Phone # 218-326-0876 Date: 5/22/19 Permit # 19014 S

Applicant Name/Address Julie SANDSTROM P.O. Box 200 GRAND RAPIDS, MN 55744

Agent Name/Address Lease LANDSCAPING, 32057 South P. Rd GRAND RAPIDS, MN 55744

Property Address 21865 Mishawaka Road GRAND RAPIDS, MN 55744

Property Legal Description/Parcel # 19-006-1102 Sec. 6, 54-25

Lake/River Name/Classification Pokesama Lake (GD)



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration: CONSTRUCTION OF A RAMP FROM YARD TO LAKE TO RUN PARALLEL WITH TO BANK.

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.
- \$ 20.00 Fee paid in full.

Date of Inspection: 6-3-19

Approved
Amended Jim Gustafson
Authorized Signature

Rejected*
*Reasons _____

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of _____ feet shall be developed and maintained.
- Other: _____

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: Jim Kelly 5/22/19

RECEIVED
6/17/19

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

6/17/19
10:30

Contact Phone # 218-259-2780 Date: 6-12-19 Permit # 19024 S

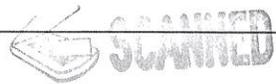
Applicant Name/Address DAVE KLUMP

Agent Name/Address MAASCH CONSTRUCTION

Property Address 20816 ~~SUNNY~~ CRYSTAL SPRINGS LOOP

Property Legal Description/Parcel # Lots 100-101, Kaysnoh Beach, S.7, 54-25, #19-485-100

Lake/River Name/Classification POK., GD



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration: RETAINING WALL MADE WITH ROCK TO HOLD BEACH AREA; Catch basin

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.
- \$ 90.00 Fee paid in full.

Date of Inspection: 6-17-19

Approved Jim Gustafson
Amended _____
Rejected* _____
*Reasons _____
Authorized Signature

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of _____ feet shall be developed and maintained.
- Other: _____

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: [Signature] 6-12-19

RECEIVED
7/10/19

June 17
10:00am

STASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact - Phone # 218 838 3660 Date: _____ Permit # 19023 S

Applicant Name/Address Bryan Schlicht 2929 Sunny Beach Rd.

Agent Name/Address Mara Ruyak PO Box 156, Ruyak, MN (218) 838 1862

Property Address Same Ruyak 566-2913

Property Legal Description/Parcel # 19-610-0050 Sec. 23, 54-25

Lake/River Name/Classification Pokojima

Type of Permit (Check appropriate boxes):



- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics). 120'

Detailed Description of Proposed Alteration: Path + rip-rap

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.
- \$ 80.00 Fee paid in full. 15632 6/3/19

Date of Inspection: 6-17-19 Approved
 Amended _____
 Rejected* _____
 *Reasons _____
 Authorized Signature: [Signature]

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of _____ feet shall be developed and maintained.
- Other: Use non-woven geotextile behind and under rip-rap

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: [Signature]

RECEIVED
12/10/19

8/5/19
9:50am

ASCACOUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact - Phone # 259-7733 Date: 7-26-19 Permit # 19044 S

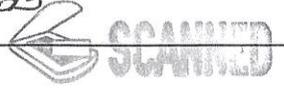
Applicant Name/Address Grant Hess & Christine Stevenson, 10484 Abbott Dr. N
Brooklyn Park, MN

Agent Name/Address Northwoods Excavating / 25731 Co Rd 339, Boley MN 55929

Property Address 29482 Robmson Rd, Grand Rapids

Property Legal Description/Parcel # 19-520-0230, LTS. 23-25, Old Point Comfort,
S. 23, 54-25

Lake/River Name/Classification Pokegama, GD



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics). 70'

Detailed Description of Proposed Alteration: remove existing retaining walls &
install rock retaining walls, Beach Blanket

Attach a sketch that shows the project site with exact dimensions of tree and earth removal.

Attach a recent photograph of the project site prior to construction.

\$ 80 Fee paid in full. 7/26/19 dn

Date of Inspection: 8-5-19

Approved
Amended

[Signature]
Authorized Signature

Rejected*
*Reasons

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of 10 feet shall be developed and maintained.
- Other: Plant Visual screening between retaining walls

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: [Signature] 7-26-19

8/5/19
10:15am

RECEIVED
8/10/19

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact Phone 218-259-5327 Date: 7-17-19 Permit # 19045 S
Applicant Name/Address Arriet Sheila Nichols, 29942 LaPlant Rd., Grand Rapids MI
Agent Name/Address New Sight Landscape + Design - Cohasset MN 55721
Property Address 29842 LaPlant Road Grand Rapids MN 55744
Legal Description/Parcel No. Lts. 39-41, Old Point Comfort, S. 23, 54-25, 19-520-04
Lake/River Name/Classification Pokegama, GD

SCANNED

Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on: steep slopes shore/bluff impact zones
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width)
- Ice ridge removal (maximum width at the bottom of the opening shall be 12' and the maximum width at the top of the opening shall be 25').
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15' back from the OHWL and shall be located within the view corridor. Sand must be clean with no organic materials. Natural slope must be less than five percent and sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of 2' but not to exceed 4'. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection are allowed only if a permit is obtained from the MN Department of Natural Resources (DNR))
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the DNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration RipRapping 45' of shoreline to prevent erosion. Making a 60' wide path down to lake. that includes rock walls along sides to control steep slope

- Attach a sketch that illustrates the project including exact dimensions of tree and earth removal
- Attach a recent photograph of the project site prior to construction
- \$ 90.00 fee paid in full 7/19/19 dn

Applicant Signature and Date: [Signature] 7-18-19

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible.
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible.
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone.
- Said alteration shall not impact a wetland and shall not be below OHWL of public water.
- Construction activity shall not result in the disturbance of one or more acres.
- A shoreline buffer of 10 feet shall be developed and maintained.
- Other: Replant several trees to replace those removed

NOTE: The property may be inspected at any time to assure and affirm all conditions and terms of the permit are compliant. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the requirements and hereby acknowledge that I understand and will comply with them.

Date of Inspection 8-5-19 [Signature]
Authorized Signature

Approved Amended Rejected* Reasons: _____



8/5/19
3:30pm

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact Phone 218-259-2780 Date: 7-31-19 Permit # 190525
 Applicant Name/Address KELLY HAIN
 Agent Name/Address MAASCH CONSTRUCTION
 Property Address 29873 SUNNY BEACH RD G.R.
 Legal Description/Parcel No. 19-610-0090 Lot 9, Wendigo Bay, Sec. 23, 54-25
 Lake/River Name/Classification POKEGAMA



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on: steep slopes shore/bluff impact zones
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width)
- Ice ridge removal (maximum width at the bottom of the opening shall be 12' and the maximum width at the top of the opening shall be 25').
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15' back from the OHWL and shall be located within the view corridor. Sand must be clean with no organic materials. Natural slope must be less than five percent and sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of 2' but not to exceed 4'. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection are allowed only if a permit is obtained from the MN Department of Natural Resources (DNR))
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the DNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration ACCESS PATH TO SHORELINE
9 FEET WIDE X 70 FEET LONG 18 FOOT GRADE
DIFFERENCE

- Attach a sketch that illustrates the project including exact dimensions of tree and earth removal
- Attach a recent photograph of the project site prior to construction
- \$ 80.00 fee paid in full pd 7/31/19 18142

Applicant Signature and Date: [Signature] 7-31-19

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible.
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible.
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone.
- Said alteration shall not impact a wetland and shall not be below OHWL of public water.
- Construction activity shall not result in the disturbance of one or more acres.
- A shoreline buffer of 10 feet shall be developed and maintained.
- Other: No work until property addition sale complete.

NOTE: The property may be inspected at any time to assure and affirm all conditions and terms of the permit are compliant. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the requirements and hereby acknowledge that I understand and will comply with them.

Date of Inspection 8-5-19 [Signature]
 Authorized Signature

Approved Amended Rejected* Reasons: _____

RECEIVED
8/20/19

SCANNED

8/19/19
11:50am

ITASCA COUNTY SHORELAND RESTORATION PERMIT APPLICATION

Contact Phone 218-244-5194 Date: 8/5/19 Permit # 19056 S
Applicant Name/Address JJ'S BARGE SERVICE 33844 WHITE PINE LN GRAND RAPIDS, MN
Agent Name/Address REP ROONZANI
Property Address 30576 WEST STORE DRIVE 55775 PENNY, MN
Legal Description/Parcel No. BIRCH PARK LOTS 4-5 19-056-22
Lake/River Name/Classification SWAN LAKE PENNY, MN 25-460-0040

Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on: steep slopes shore/bluff impact zones
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width)
- Ice ridge removal (maximum width at the bottom of the opening shall be 12' and the maximum width at the top of the opening shall be 25').
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15' back from the OHWL and shall be located within the view corridor. Sand must be clean with no organic materials. Natural slope must be less than five percent and sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of 2' but not to exceed 4'. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection are allowed only if a permit is obtained from the MN Department of Natural Resources (DNR))
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the DNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration ADDITION OF RIPRAP ROCK AND LANDSCAPE FABRIC TO REDUCE EROSION OF SHORELINE
REMOVE OLD TIMBERS ON SHORELINE, REMOVE OLD CONCRETE, ADD ^{STONE STEPS} ~~STAIRS~~

- Attach a sketch that illustrates the project including exact dimensions of tree and earth removal
- Attach a recent photograph of the project site prior to construction
- \$ 80.00 fee paid in full ✓2228 pd. 8/5/19

Applicant Signature and Date: [Signature] 8/5/19

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible.
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible.
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone.
- Said alteration shall not impact a wetland and shall not be below OHWL of public water.
- Construction activity shall not result in the disturbance of one or more acres.
- A shoreline buffer of _____ feet shall be developed and maintained.
- Other: _____

NOTE: The property may be inspected at any time to assure and affirm all conditions and terms of the permit are compliant. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the requirements and hereby acknowledge that I understand and will comply with them.

Date of Inspection 8-19-19
[Signature]
Authorized Signature
 Approved Amended Rejected* Reasons: _____

RECEIVED
12/20/19

8/19/19
10:20am

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact - Phone # 218-326-0876 Date: 8/14/19 Permit # 190558

Applicant Name/Address TOOD BOTH 32333 Lakeview Dr. GRAND RAPIDS, MN 55744

Agent Name/Address Lease Landscaping 32057 S. P. + Rd. GRAND RAPIDS, MN 55744

Property Address: 32333 Lakeview Dr. GRAND RAPIDS, MN 55744

Property Legal Description/Parcel # 19-008-4306 Sec. 8, 54-25

Lake/River Name/Classification POKESAMA LAKE



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of two feet-- but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration: Excavate for base of riprap, shape lake shore, install geotextile fabric, & riprap.

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.

\$ 80 Fee paid in full. ✓ 5166 pd 8/15/19

Date of Inspection: 8-19-19

Approved
Amended
Rejected*
*Reasons

Jim Gustafson
Authorized Signature

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- Other: _____

Upon approval of this permit, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of the project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

I have read the above requirements and attached regulations and hereby acknowledge that I understand and will comply with them.

Signature and Date: *Jim Kelly* 8/19/19



RECEIVED
12/20/19

9/3/19
9:40 am

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact Phone 218-244-5172 Date: 8-26-2019 Permit # 190605

Applicant Name/Address Melissa Weber 908 Morning Star Ct. 56377

Agent Name/Address Russ Anderson Pobox 117 Cohasset mn. 55721

Property Address 30583 sunny beach Rd. Grand Rapids. 55744

Legal Description/Parcel No. 19-560-0050 19-560-0060 19-560-0070

Lake/River Name/Classification Pokegama Lake Sec. 22, 54-25

Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on: steep slopes shore/bluff impact zones
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width)
- Ice ridge removal (maximum width at the bottom of the opening shall be 12' and the maximum width at the top of the opening shall be 25').
- Beach sand blanket (maximum size of 30 feet along the shoreline by 15' back from the OHWL and shall be located within the view corridor. Sand must be clean with no organic materials. Natural slope must be less than five percent and sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of 2' but not to exceed 4'. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection are allowed only if a permit is obtained from the MN Department of Natural Resources (DNR))
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the DNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration add sand to existing beach and put rock along shore to stop erosion.

- Attach a sketch that illustrates the project including exact dimensions of tree and earth removal
- Attach a recent photograph of the project site prior to construction
- \$ 80.00 fee paid in full

Applicant Signature and Date: Russell Anderson

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible.
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible.
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone.
- Said alteration shall not impact a wetland and shall not be below OHWL of public water.
- Construction activity shall not result in the disturbance of one or more acres.
- A shoreline buffer of 10 feet shall be developed and maintained.
- Other: Use geotextile under and behind rip-rap

NOTE: The property may be inspected at any time to assure and affirm all conditions and terms of the permit are compliant. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the requirements and hereby acknowledge that I understand and will comply with them.

Date of Inspection 9-3-19

[Signature]
Authorized Signature

Approved Amended Rejected*

Reasons: _____

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION
(Schwartz)

9/3/19
9:15 AM

RECEIVED
12/20/19

Contact - Phone # 326-4321 Date: 12/20/19 Permit # 19059 S

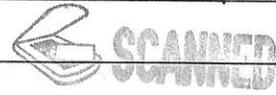
Applicant Name/Address Dave & Jackie Eckstein, 16868 Weston Bay Rd, Eden Prairie, MN

Agent Name/Address Schwartz Excavating 34882 Scenic Hwy, Bovey, MN 55709

Property Address 32382 Southwood Road, Grand Rapids, MN 55744

Property Legal Description/Parcel # Part of Lt. 4, S17, T54, R25 PIN 19-017-1304

Lake/River Name/Classification Pokegama Lake, GD



Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on steep slopes shore or bluff impact zones.
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones.
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width).
- Ice ridge removal (maximum width at the bottom of the opening shall be 12 feet and the maximum width at the top of the opening shall be 25 feet).
- Beach sand blanket (maximum size of 30 feet along the shoreline by 15 feet back from the OHWL and shall be located within the view corridor. The sand must be clean with no organic materials. The natural slope must be less than five percent and the sand blanket application must be constructed in a way that will prevent erosion).
- Landscaping retaining walls (maximum height of two feet—but not to exceed four feet. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection is allowed only if a permit is obtained from the Minnesota Department of Natural Resources (MnDNR).
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the MnDNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration: Place approx 215' of 6-18" Rip Rap along shoreline with a depth of 1'. The height will be 3-4' high.

- Attach a sketch that shows the project site with exact dimensions of tree and earth removal.
- Attach a recent photograph of the project site prior to construction.

\$ 80.00 Fee paid in full. 8/26/19

Date of Inspection: 9-3-19

Approved [Signature]
 Amended
 Rejected*
 *Reasons

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap other:
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible;
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible;
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone;
- Said alteration shall not impact a wetland and shall not be below OHWL of public water;
- Construction activity shall not result in the disturbance of one or more acres.
- A Shoreline Buffer of _____ feet shall be developed and maintained.
- Other: _____

The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the above requirements and attached and hereby acknowledge that I understand and will comply with them.

Signature and Date: [Signature] 8/26/19

RECEIVED
10/21/19

SCANNED

10/21/19
9:50am

ITASCA COUNTY SHORELAND ALTERATION PERMIT APPLICATION

Contact Phone Darrin 218-259-5327 Date: 10-10-19 Permit # 19074 S

Applicant Name/Address Chris Adams

Agent Name/Address New Sight Landscape + Design Cabasset MN

Property Address 30126 LaPlant Road Grand Rapids MN

Legal Description/Parcel No. 19-520-0910, Lots 91-92 Old Point Comfort, Sec. 22,

Lake/River Name/Classification Pokegama (GD) 54-25

Type of Permit (Check appropriate boxes):

- Movement of more than 10 cubic yards of material on: steep slopes shore/bluff impact zones
- Movement of more than 50 cubic yards of material outside of steep slopes and shore/bluff impact zones
- Lake access road (constructed to avoid a straight sight line and a maximum of 12' in width)
- Ice ridge removal (maximum width at the bottom of the opening shall be 12' and the maximum width at the top of the opening shall be 25').
- Beach sand blanket (maximum size of ___ feet along the shoreline by 15' back from the OHWL and shall be located within the view corridor. Sand must be clean with no organic materials. Natural slope must be less than five percent and sand blanket application must be constructed in a way that will prevent erosion)
- Landscaping retaining walls (maximum height of 2' but not to exceed 4'. To the extent possible, a landscaping retaining wall should be designed to display natural aesthetics. Retaining walls for the purpose of shore protection are allowed only if a permit is obtained from the MN Department of Natural Resources (DNR))
- Riprap (allowed for erosion control. Additional permit(s) may also be required from the DNR. To the extent possible, riprap should be designed to display natural aesthetics).

Detailed Description of Proposed Alteration RipRapping 30' of shoreline to prevent erosion.
Installing a natural Rockwall 20' long by 4' high along the bank to
provide Access down.

- Attach a sketch that illustrates the project including exact dimensions of tree and earth removal
- Attach a recent photograph of the project site prior to construction
- \$ 80 fee paid in full pd 10/10/19 1528348

Applicant Signature and Date: [Signature]

Approval of said permit shall include the following (Check appropriate boxes):

- Proper installation of erosion control devices: silt fence water trap Other: sock path
- Mulches must be used where necessary for temporary bare soil coverage and a permanent vegetation cover must be established as soon as possible.
- Alterations shall be designed and conducted in a manner that ensures only the smallest bare ground is exposed for the shortest time possible.
- Fill or excavated material shall not be placed in a manner that creates an unstable slope or in a bluff impact zone.
- Said alteration shall not impact a wetland and shall not be below OHWL of public water.
- Construction activity shall not result in the disturbance of one or more acres.
- A shoreline buffer of 10 feet shall be developed and maintained.
- Other: _____

NOTE: The property may be inspected at any time to assure and affirm all conditions and terms of the permit are compliant. Failure to comply with conditions of this permit may result in the issuance of a Restoration Order. I have read the requirements and hereby acknowledge that I understand and will comply with them.

Date of Inspection 10-21-19

[Signature]
Authorized Signature

- Approved
- Amended
- Rejected*

Reasons: _____

HARRIS

SB.

SSTS Subsurface Sewage Treatment System Permit # 190768, UID # 127756

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information:

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-018-2406	PARSON, MICHAEL E & LISA C	19721 LITTLE CRYSTAL LANE GRAND RAPIDS MN 55744	HARRIS TWP			S:18 T:54 R:25	FARM RESIDENTIAL	19721 LITTLE CRYSTAL LN GRAND RAPIDS MN 55744	2.5	N 330FT OF E 330FT OF W 660FT OF SE NW

River Class:
Phone Number: (218) 327 - 9273

Applicant / Agent Information

Name: Ron Myers

Property Information

Ownership Description: Private Access Road Name: Little Crystal Lane
Well Type: Deep Soil verified? No

Designer/Installer

Designer Name and License #: Installer Name and License #:

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Septic Information

Type of Septic: Alteration Type: 1 Depth to Limiting Layer: 24
Number of Tanks: 0 Number of Bedrooms: 3 Tank Size: Existing
If other: 1320 gal Pump Tank: Existing If other: 500 gal
Tank Material: Concrete Treatment Area Size (sq ft): 375 Treatment Type: Mound

Permit Fee

Permit application fee: SSTS - Alteration \$175

Permit Information

After The Fact: No
Resort: No
Notes: Management Plan submitted. Recommended maintenance every 24 months.
Using existing 1320 gal tank.
Application Received Date: 10/31/2019
Issued Date: 10/31/2019
Issued By: Katie Benes

Terms

Distance to Occupied Building

10' from septic tank; 20' from sewage treatment; 10' from privy

Distance to Property Line

10' from septic tank; 10' from sewage treatment; 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank; 10' from sewage treatment

Distance to Well

50' from septic tank; 50' from sewage treatment; 50' from privy

Above Watertable Setback Requirements

3' sewage treatment; 3' privy

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Barlett at (218)591-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval

Signature

Date

#1 Approved By

Ken Myers

11/4/19

#2 Approved By

Karl Benes

10/31/19

HARRIS Twp.

Zoning / Land Use Itasca County Land Use Permit # 190782, UID # 127771

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-033-2403	LIBBEY, JONATHAN R	16445 COUNTY ROAD 455 GRAND RAPIDS MN 55744	HARRIS TWP			S:33 T:54 R:25	FARM RESIDENTIAL	16445 COUNTY RD 455 GRAND RAPIDS MN 55744	5.12	S 1/2 OF E 1/2 OF S 1/2 OF SE NW

River:
Class:
Phone Number: (218) 259 - 7214

Applicant / Agent Information

Name: Jonathan Libbey

Property Information

Ownership Description: Private Access Road Name: County Rd 455
 Is septic compliant? Unknown Road Class: County / Township Rd

Structure Information

Existing Use: Residential Proposed Use: Accessory
 Accessory Structure: Storage Shed Maximum building height: 35'
 Number of bedrooms: 0 Well type: Unknown
 Pressurized Water: Unknown Building Dimensions: 10'x16' Storage Shed
 Current septic status: Unknown

Permit Fee

Permit application fee: Accessory Structure/Addn. - Storage Shed \$60

Permit Comments

After The Fact: No Resort: No
 Comments: Single-story, pre-fab shed. Intended for storage use. No living/sleeping quarters. Application Received Date: 11/13/2019
 Issued Date: 11/13/2019 Issued By: Kalie Benes

Terms

Road Setback

Centerline 68'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Impervious Surface

25% of parcel

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By	<u>Jonathan Illy</u>	<u>11/13/19</u>
#2 Approved By	<u>Karl Berns</u>	<u>11/13/19</u>

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-555-0221	NESTLEDOWN MN LLC	2575 PEACHTREE RD UNIT 23E ATLANTA GA 30305	HARRIS TWP	POKEGAMA	GD	S:18 T:54 R:25	RURAL RESIDENTIAL	33226 CRYSTAL SPRINGS RD GRAND RAPIDS MN 55744	2.1	LOTS 22-26 & THAT PART OF LOT 27 & 28 LYG ELY OF THE FOLLOWING DESC LINE: COMM AT THE SW CORNER OF LOT 30, PLAT OF POKEGAMA HEIGHTS, ALSO BEING THE SW CORNER OF THE PLAT OF POKEGAMA HEIGHTS; TH S 68 DEG 18' E, BEARING ASSUMED, ALG THE SLY LINE OF POKEGAMA HEIGHTS A DISTANCE OF 106.5 FT TO SELY CORNER OF LOT POKEGAMA HEIGHTS

River Class:

Applicant / Agent Information

Contractor Name and License:			Name: <u>Ben Edwards</u>	
<u>Contact Name</u>	<u>Business</u>	<u>License</u>		
<u>Ben Edwards</u>	<u>Edwards LaPlant Enterprises Inc</u>	<u>BC563011</u>		

Property Information

Ownership Description:	<u>Private</u>	Access Road Name:	<u>Crystal Springs Road</u>
Is septic compliant?	<u>Unknown</u>	Road Class:	<u>County / Township Rd</u>

Structure Information

Existing Use:	<u>Residential</u>	Proposed Use:	<u>Dwelling Addition</u>
Accessory Structure:		Maximum building height:	<u>35'</u>
Number of bedrooms:	<u>2</u>	Well type:	<u>Unknown</u>
Pressurized Water:	<u>Unknown</u>	Building Dimensions:	<u>30' X 48'</u>
Current septic status:	<u>Unknown</u>		

Permit Fee

Permit application fee:	<u>Single Family Dwelling - Dwelling Addition \$65</u>
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Permit Comments

After The Fact:	<u>No</u>	Resort:	<u>No</u>
Comments:	<u>Edwards LaPlant is adding a second level on top of the current dwelling. The new addition will also contain a covered porch where the patio currently is. Site visit done and approved per Dan Swenson.</u>	Application Received Date:	<u>11/13/2019</u>
Issued Date:	<u>11/13/2019</u>	Issued By:	<u>Walker Maasch</u>
	<u>One existing bedroom is being abandoned and replaced by a bedroom in the new addition.</u>		

Terms

Road Setback

Centerline 68'

Right-of-Way 35'

Side Yard Setback

Dwelling 15'

Rear Yard Setback

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval

Signature

Date

#1 Approved By

M.M. re 11/13/19

#2 Approved By

Walker Moush 11/13/19

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acre	Legal Description
19-490-0150	LITCHKE, KEVIN R & CINDY L	21327 KEYVIEW DR GRAND RAPIDS MN 55744	HARRIS TWP			S:1 T:54 R:25	FARM RESIDENTIAL	21327 KEYVIEW RD GRAND RAPIDS MN 55744	1.43	LOT 5 BLK 1 KEYSVILLE

River Class:

Applicant / Agent Information

Name: Brian Maasch

Property Information

Ownership Description: Private

Access Road Name: Keyview Drive

Well Type: Unknown

Soil verified? No

Designer/Installer

Designer Name and License #:

Contact Name	Business	License
Kris Prestidge	Kris Prestidge Inc	3223

Installer Name and License #:

Contact Name	Business	License
Brian Maasch	Maasch Construction Inc	2900

Septic Information

Type of Septic: <u>Alteration</u>	Type: <u>!</u>	Depth to Limiting Layer: <u>18</u>
Number of Tanks: <u>1</u>	Number of Bedrooms: <u>4</u>	Tank Size: <u>Existing</u>
If other: <u>1000 Gallon</u>	Pump Tank: <u>500 gal</u>	Tank Material: <u>Concrete</u>
Treatment Area Size (sq ft): <u>500</u>	Treatment Type: <u>Mound</u>	

Permit Fee

Permit application fee: SSTS - Replacement \$175

Permit Information

After The Fact:	<u>No</u>
Resort:	<u>No</u>
Notes:	Management plan submitted. Recommended maintenance every 36 months. Existing 1,000 gallon septic tank is being used, and a 1,500 gallon 2 compartment tank is being added. The first compartment will be for the septic, the second compartment will be for the pump tank.
Application Received Date:	<u>11/18/2019</u>
Issued Date:	<u>11/18/2019</u>
Issued By:	<u>Walker Maasch</u>

Terms

Distance to Occupied Building

10' from septic tank; 20' from sewage treatment; 10' from privy

Distance to Property Line

10' from septic tank; 10' from sewage treatment; 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank; 10' from sewage treatment

Above Watertable Setback Requirements

3' sewage treatment; 3' privy

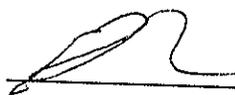
Other

Contact SWCD at (218)326-0017 if constructing in any wellands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11-18-19
#2 Approved By	Walrus Meach	11/18/19

Parcel Information

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
19-520-0070	LATVALA, DAVID & SUSAN	23933 MAPLE DR W BOVEY MN 55709	HARRIS TWP	POKEGAMA	GD	S:23 T:54 R:25		29420 ROBINSON RD GRAND RAPIDS MN 55744	0.63	LOTS 7-9 OLD POINT COMFORT

River Class:

Phone Number: (218) 244 - 5357

Applicant / Agent Information

Contractor Name and License:			Name: Marty Niewind	
Contact Name	Business	License		
Marty Niewind	CN Construction Inc	638713		

Property Information

Ownership Description:	Private	Access Road Name:	Robinson Road
Is septic compliant?	Yes	Road Class:	County / Township Rd

Structure Information

Existing Use:	Residential	Proposed Use:	Dwelling/Deck/Garage
Accessory Structure:		Maximum building height:	35'
Number of bedrooms:	3	Well type:	Unknown
Pressurized Water:	Yes	Building Dimensions:	54' X 64'
Current septic status:	In Compliance		

Permit Fee

Permit application fee:	Single Family Dwelling - Dwelling/Deck/Garage \$187
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Permit Comments

After The Fact:	No	Resort:	No
Comments:	<p>Comments from original permit (#170187): "9/29/16- Site visit JG. Existing 36' x 24' building (864 SF) is 53' from OHWL. The existing structure was removed 12/2016 and will be replaced with proposed dwelling 60' from OHWL (approx. 870 SF within exceptions zone). Will have second story. After construction, impervious surface will be at 19% (243 SF remaining). As per attached S.4.5.2, lakeshore mitigation required. Septic fee included, permit separate. Parcel within floodplain, elevation certificate attached."</p> <p>Homeowner originally pulled the permit in 2017 but didn't build the house. The original permit expired so the homeowner is renewing with a new permit.</p> <p>Two story, slab on grade with attached garage. Structure is OK to have a closer setback from the OHWL @ 60'. Septic is in compliance--installed and inspected in 2017.</p>	Application Received Date:	11/18/2019
Issued Date:	11/18/2019	Issued By:	Walker Maasch

Terms

Road Setback

Centerline 68'
Right-of-Way 35'

Side Yard Setback

Accessory 10'
Dwelling 15'

Rear Yard Setback

Accessory 10'
Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel
Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards.

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways; township road contact your township and county road contact County Engineer Office at 218-327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By		11/18/19
	Walter McEneaney	11/18/19

Parcel Information

Parcel Information:	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-016-4115	ANDREWS, IRENE VICTORIA	31135 SUNNYBEACH RD GRAND RAPIDS MN 55744	HARRIS TWP			S:16 T:54 R:25	RURAL RESIDENTIAL	31135 SUNNY BEACH RD GRAND RAPIDS MN 55744	2.08	REV DESC NO 3 OF LOT 2

River Class:

Applicant / Agent Information

Name: Ron Myers

Property Information

Ownership Description: Private
 Well Type: Unknown
 Access Road Name: Sunny Beach Road
 Soil verified? No

Designer/Installer

Designer Name and License #:

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Installer Name and License #:

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Septic Information

Type of Septic: Replacement
 Number of Tanks: 2
 Pump Tank: 500 gal
 Treatment Type: Mound
 Type: 1
 Number of Bedrooms: 2
 Tank Material: Concrete
 Depth to Limiting Layer: 24
 Tank Size: 1000 gal
 Treatment Area Size (sq ft): 250

Permit Fee

Permit application fee: SSTS - Replacement \$175

Permit Information

After The Fact: No
 Resort: No
 Notes: Management plan submitted. Recommended maintenance every 36 months.
 Application Received Date: 11/04/2019
 Issued Date: 11/04/2019
 Issued By: Walker Maasch

Terms

Distance to Occupied Building

10' from septic tank; 20' from sewage treatment; 10' from privy

Distance to Property Line

10' from septic tank; 10' from sewage treatment; 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank; 10' from sewage treatment

Above Watertable Setback Requirements

3' sewage treatment; 3' privy

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616. New or upgrading driveways; for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853.

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS, due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Approvals

Approval	Signature	Date
#1 Approved By	<u>Don Myers</u>	<u>11/9/19</u>
#2 Approved By	<u>Walker Maaseh</u>	<u>11/4/19</u>

HUW

Parcel Information

Parcel Information:

PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acre	Legal Description
19-505-0080	ERICKSON, MICHAEL J & JENNY R	19943 SUNNY BEACH CIR GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S:16 T:54 R:25	RURAL RESIDENTIAL	19943 SUNNY BEACH CIR GRAND RAPIDS MN 55744	0.58	LOT 8 MAPLE SPRINGS

River Class:
Phone Number: (218) 259 - 6606

Applicant / Agent Information

Contractor Name and License:

Contact Name	Business	License	Name:
Owner	Owner		Mike Erickson

Property Information

Ownership Description: Private
Access Road Name: Sunny Beach Circle
Is septic compliant? Unknown
Road Class: County / Township Rd

Structure Information

Existing Use: Residential
Proposed Use: Dwelling Addition
Maximum building height: 35'
Well type: Deep
Building Dimensions: 1408 SF Attached Garage/Entryway Addition
Proposed Use: Garage
Accessory Structure:
Number of bedrooms: 4
Pressurized Water: Yes
Current septic status: Unknown

Permit Fee

Permit application fee:
Garage - Garage \$60
Single Family Dwelling - Dwelling Addition \$65

Permit Comments

After The Fact: No
Comments: 11/25/2019 - DS to site & approved attached garage/dwelling addition location. Attached garage will have 2nd story living quarters. Existing garage will be removed.
Issued Date: 11/26/2019
Resort: No
Application Received Date: 11/26/2019
Issued By: Diane Nelson

Terms

Road Setback

Centerline 68'

Right-of-Way 35'

Side Yard Setback

Accessory 10'

Dwelling 15'

Rear Yard Setback

Accessory 10'

Dwelling 30'

Riparian Setback

Structure 75'

Impervious Surface

20% of parcel

Property owner can increase the coverage allowed by 5% if erosion control and stormwater management conform to the shoreline vegetative buffer standards

Elevation of Lowest Floor

3'

Bluff Setback

30' from the top of a bluff

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at 218-591-1616. New or upgrading driveways, township road contact your township and county road contact County Engineer Office at 218-327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. Permit is valid for 12 months to start construction. Permit authorized by Environmental Services Department

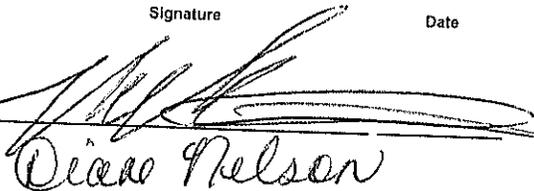
Approvals

Approval

Signature

Date

#1 Approved By:


Diane Nelson

11-26-19
11-26-19

Harris

SSTS Subsurface Sewage Treatment System Permit # 190807, UID # 127883

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2857

Parcel Information

Parcel Information	PID	Owner Name	Owner Address	Township Name	Lake Name	Lake Class	Sec/Twp/Range	Zoning Type	Property Address	Acres	Legal Description
	19-505-0080	ERICKSON, MICHAEL J & JENNY R	19943 SUNNY BEACH CIR GRAND RAPIDS MN 55744	HARRIS TWP	POKEGAMA	GD	S.16 T:54 R:25	RURAL RESIDENTIAL	19943 SUNNY BEACH CIR GRAND RAPIDS MN 55744	0.58	LOT 8 MAPLE SPRINGS

River Class

Phone Number (218) 259 - 6606

Applicant / Agent Information

Name: Mike Erickson

Property Information

Ownership Description: Private Access Road Name: Sunny Beach Circle

Well Type: Deep Soil verified? No

Designer/Installer

Designer Name and License #:

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Installer Name and License #:

Contact Name	Business	License
Ron Myers	RON-EX Excavating	697

Septic Information

Type of Septic: Replacement Type: 1 Depth to Limiting Layer: 80"

Number of Tanks: 2 Number of Bedrooms: 4 Tank Size: 1500 gal

Pump Tank: 1000 gal Tank Material: Concrete Treatment Area Size (sq ft): 600

Treatment Type: Pressure Bed

Permit Fee

Permit application fee: SSTS - Replacement \$175

Permit Information

After The Fact: No

Resort: No

Notes: Management plan completed. Septic shall be installed in 2020.

Application Received Date: 11/26/2019

Issued Date: 11/26/2019

Issued By: Diane Nelson

**Terms
Riparian Setback**

50' tank, 100' sewage treatment

Distance to Occupied Building

10' from septic tank, 20' from sewage treatment, 10' from privy

Distance to Property Line

10' from septic tank, 10' from sewage treatment, 10' from privy

Large Tree Setback Requirement

10' from sewage treatment

Distance to Buried Water Pipe/Pressure

10' from septic tank, 10' from sewage treatment

Distance to Well

50' from septic tank, 50' from sewage treatment, 50' from privy

Above Watertable Setback Requirements

3' sewage treatment, 3' privy

Other

Contact SWCD at (218)326-0017 if constructing in any wetlands. If construction activity will result in the disturbance of one acre or more, need to obtain Storm Water Permit thru MPCA at 1-800-657-3804 prior to construction. Electrical Inspector contact Steve Bartlett at (218)591-1616 New or upgrading driveways: for township roads - contact your Township and County roads - contact County Engineer Office at (218)327-2853

Disclaimer

I have read the above minimum requirements and hereby acknowledge that I understand and will comply with them. I hereby waive any and all claims against Itasca County, on installing my own SSTS due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080 to 7083. Permit is valid for 12-months to start construction. Permit authorized by, Itasca County Environmental Services Department.

Invoice #29762 (11/26/2019)

Charge	Cost	Quantity	Total
Grand Total			
		Total	\$0.00
		Due	\$0.00

Approvals

Approval	Signature	Date
#1 Approved By		11-26-19
#2 Approved By	Diane Nelson	11-26-19

Harris

PERMIT NO. 100004

ITASCA COUNTY APPLICATION FOR ZONING/SSTS PERMIT & CERTIFICATE OF COMPLIANCE

Current

Property Owner, Address & Phone # _____

Agent, Address & Phone # _____

Contractor, Address & License # _____

*If other than self, they are to be licensed with the MN Dept. of Commerce. Property owner may forfeit any mechanic's lien rights entitled under MS 514.01. The hiring of unlicensed contractor/s is a misdemeanor under Minnesota Law.

Em. # _____ Latitude/Longitude of driveway location to residence _____

The side of the main road/highway that the driveway is located on: North South East West

Property Address (if different than current) _____

Complete Legal Description _____

Parcel # and Lot Dimensions and/or Area _____

Lake and/or River Name & Classification _____

Highway/Road Name and/or No. _____ Zoning District _____ Existing Use _____

PROPOSED USE:

- | | | |
|--|---|---|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> New Construction | <input type="checkbox"/> SSTS (Septic System) <input type="checkbox"/> New <input type="checkbox"/> Upgrade |
| <input type="checkbox"/> Multi-family Dwelling | <input type="checkbox"/> Alt. Of Structure | <input type="checkbox"/> SSTS Certificate of Compliance |
| <input type="checkbox"/> Two, Three or Four Plex | <input type="checkbox"/> Change in Use | Yes: <input type="checkbox"/> No: <input type="checkbox"/> Nonconforming SSTS |
| <input type="checkbox"/> Seasonal Cabin | <input type="checkbox"/> Other _____ | If yes, SSTS shall be upgraded by the year _____ |
| <input type="checkbox"/> Manufactured Home | <input type="checkbox"/> Special Conditions Necessary (explain) _____ | |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Steep Slopes <input type="checkbox"/> Screening <input type="checkbox"/> Erosion Control _____ | |
| <input type="checkbox"/> Accessory Structure | OTHER: _____ | |
| | Recreational; Commercial; Industrial _____ | |

STRUCTURE - MINIMUM DISTANCE FROM:

- A.* Road centerline and/or* intersecting road to bldg line _____ '
 *or 35' from r/w whichever is greater
- B. Side Yard (each) _____'
- C. Rear Yard (each) _____'
- D. Water Table to lowest floor 03'
- E. Flood Plain - First Floor Elevation 10'
- F. High water mark to building line _____'
- G. Top of Bluff 25'
- H. Maximum percent of lot coverage _____ %
- I. Max. Building Height _____' Maximum Stories _____'
- J. Dimensions: _____

MINIMUM REQUIREMENTS FOR SSTS:

- A. Septic Tank (S.T.) to: Well 50'
- B. S.T to: Occupied Bldg and Property Line/s 10'
- C. S.T to: Buried Water Pipe under Pressure 10'
- D. Minimum Septic Tank Size (Gallons) _____
- E. SSTS to Ordinary High Water Mark _____'
- F. Type of Sewage Treatment: _____
- G. Sewage Treatment to Deep Well 50'
- H. Sewage Treatment to Shallow Well 100'
- I. Sewage Treatment to Occupied Building 20'
- J. Sewage Treatment to Property Lines (each) 10'
- K. Sewage Treatment to Water Table 03'
- L. Certified Installer or **Self _____

INSPECTION: 218/327-2857

I have read the above minimum requirements and hereby acknowledge that I understand them and will comply with them. **I hereby waive any and all claims against Itasca County, on installing my own SSTS due to my failure to conform and comply with the Sanitation Ordinance and Minnesota Rules Chapter 7080. Permit is valid for 12-months to start construction.

SIGNATURE AND DATE _____

Fees: Permit/Emergency # \$ _____ Paid In Full on _____ Received by _____

Zoning/Sanitation Permit: **APPROVED** REJECTED 11/13/17 [Signature]
indicate reason below Date Zoning Officer

Comments: _____
D.R.P. 70434

8A.

Grand Rapids Area Cable Commission

Monday September 9, 2019

ICTV Offices, 819 NE 4th St., Grand Rapids MN

Members Present: Peggy Clayton, Greg Tuttle, Lisa Mrnak

ICTV Staff Present: Beth George, Stephani Crecelius

Clayton called the meeting to order at 12:04 p.m.

Agenda

Tuttle motioned to accept the agenda as it stands. Mrnak 2nd.

Motion carried unanimously.

Review/Consider Minutes

Tuttle motioned to accept the minutes of the previous meeting (May 29, 2019). Mrnak 2nd.

Motion carried unanimously.

Financials

Mrnak motioned to accept the financial report. Tuttle 2nd.

Motion carried unanimously.

Correspondence/Approval of Bills/Approval of Secretarial Fees

Mrnak motioned to approve paying the secretarial fee (\$75). Tuttle 2nd.

Motion carried unanimously.

Old Business

- Members present signed the Line Agreement letter to Vose, except Tuttle. Beth will speak to Cohasset City Council and explain the letter. Tuttle will sign after Cohasset City Council.

New Business

- The first of the ICTV Strategic Planning meetings will take place later this week. GRACC members are invited to a meeting Tues. Sept. 12 at 9am. Additional Stakeholder meetings will be held in mind Nov.
- Proposed the 2020 Budget. Amended to include line labeled "Operating Total". Tuttle made a motion to accept the 2020 Budget as amended. Mrnak 2nd. Motion carried unanimously.

ICTV Report

- The IT employee found a new position with another company and left. ICTV is exploring new avenues for IT support and has contracted a former ICTV IT employee for assistance while they find a more permanent solution.
- Beth has a meeting with SWIM creative.

Mrnak motioned to adjourn the meeting. Tuttle 2nd.

Clayton closed the meeting at 12:41 p.m.



Itasca County Township Association
Office of the Secretary
61490 County Road 29
Northome, MN 56661-1908

88.

ITASCA COUNTY TOWNSHIP ASSOCIATION MEETING

Monday 4 November 2019

President Mike Baltus opened the meeting at 7:00 PM.
The Pledge of Allegiance was recited.

Dick Lacher motioned and Gary Nelson seconded to accept the minutes from the last meeting.
Motion carried.

Treasurer's Report: Roberta Truempler

Savings:	\$ 10,630.26
Checking:	\$ 545.35
Claims: November payroll	\$ 295.52

Jon Korpi motioned and Gary Nelson seconded to accept the Treasurer's report. Motion carried.

RENO'S REPORT: Unable to attend.

PROGRAM: Will Richter, Director Grand Rapids Library
Will said that besides books, the library also has DVDs, magazines, newspapers and e-books.
The brochure stated the 18 major accomplishments in 2018 and the number of people who used the library in 2018.
The library is funded by the City of Grand Rapids, surround cities and townships in Itasca County and Grants, donations, fines and fees
The library has a Board of Directors consisting of 9 members. and a staff of 8.).

COMMISSIONER'S REPORT:

Leo Trunt gave a summary of the 8 October and 22 October meetings.

November is National Homeless and Awareness month.

There were 114 fraud cases last year with \$144,000.00 being overpaid. The fraud hot line is 218-327-6191

"Lights on Afterschool" proclamation adopted. There are many after school programs in Itasca Co..

There will be a public meeting in December about a tobacco ordinance.

Burl Ives said that budget talks are ongoing.

The advisory committee for a new jail will report to the Commissioners tomorrow. Will have a public meeting in the future.

Lost 14 ;miles of trails. Had a meeting with the DNR, Coleraine, Bovey and Taconite.

Peter Alexander from the Census Bureau gave a brief talk about the 2020 census and will be here in January to talk more about it.

OLD BUSINESS:

Communications: None

Committees:

WPIC: Dick Lacher – No meeting

ARDC: Larry Salmela – No meeting
911 User Radio Board: Pat Hill – No meeting
ATP: Gary Johnson - No meeting
L&R: Peggy Clayton – Meeting in

February

NEW BUSINESS:

President Mike Baltus reported on the Director's meeting held prior to this meeting. The Board will be restructuring dues using the State's percentage.

The Salvation Army is asking for bell ringers. Call Marissa @218-326-2694 on Monday, Wednesday or Friday.

We are looking for a host for the annual meeting and entertainment in April.

Dick Lacher motioned and Mike Baltus seconded to adjourn the meeting. The meeting was adjourned at 7:46 PM. The next meeting will be held on Monday 9 December 2019 with a pot luck meal at 6 PM.

Respectfully submitted,



Pat Hill, Secretary



9B.
Quote

Quote Number: 1324

Payment Terms:
Expiration Date: 01/20/2020

Quote Prepared For

Peggy Clayton
Harris Township
30037 Harristown Road
Grand Rapids, MN 55744
United States
Phone:218-259-1551

Quote Prepared By

Aaron Schultz
Computer Enterprises
212 N Pokegama Ave
Grand Rapids, MN 55744
United States
Phone:2182121039
Fax:
aschultz@compent.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
Monthly Items					
1)	2	Cornerstone Managed Workstation Cornerstone Managed Workstation: AV, Patch, Updates, Monitoring	\$18.99	\$18.99	\$37.98
Monthly Subtotal					\$37.98
Total					\$37.98

Authorizing Signature _____

Date _____

This Quote is valid for 15 days from quote date unless changed or withdrawn at an earlier date. Computer Enterprises reserves the right to withdraw the quote at any time due to availability or price fluctuations. All quoted items are considered Special Order items and thus would require a 25% restocking fee if returned or cancelled. Onsite installtion is billed at going hourly rate unless otherwise noted in the quote, or covered by a managed service contract.





MINNESOTA ASSOCIATION OF TOWNSHIPS AGENCY

Minnesota Association of Townships Insurance & Bond Trust (MATIT)

Executive Director:
David Hann
Manager of Agency Operations
Jon Mocol
Claim Administrator:
Debbie Provence
Agency Financial Assistant:
Christa Sellner
Underwriting Assistant:
Dawn Zimmerman
Agency Assistant:
Angela Hendrickson

December 3, 2019

Harris Township
Peggy Clayton, Chairperson
20356 Wendigo Pk Rd
Grand Rapids, MN 55744

Re: Property Valuation Report

Dear Peggy,

Thank you for participating in the Minnesota Association of Townships Agency property valuation program. We hope you find the enclosed report from Overland Surveys useful and informative.

We have enclosed a form showing the breakdown of the current insured limit per building as well as the current replacement cost. Although most towns will want to stay with replacement cost coverage, we still require your board approve and sign the enclosed "replacement cost" resolution and Exhibit A.

We do understand, however, that some towns are interested in other options. To meet those needs, we are offering an alternative. There is an "agreed value" option. This will not be of interest to most towns, but we did want to provide it to those who have carefully considered it and believe that the agreed value is appropriate for them. Information about this is included. If you do so, do NOT return the replacement cost resolution. You may choose which buildings to place an agreed value on while choosing replacement cost on others. Complete the appropriate forms based on the board's decision.

You may currently increase your deductible from the standard \$250 to \$1,000 or \$2,500. An additional resolution is included if this is of interest to you. Please note your deductible applies to all property listed under the Property Schedule. The \$1,000 deductible will decrease your property coverage cost by 10%. The \$2,500 deductible will decrease your property coverage cost by 15%.

Finally, the report **may** highlight one or more potential concerns that should be addressed to reduce any possible safety risks. If any exist, we encourage you to correct these as soon as possible.

We would appreciate receiving the appropriate signed forms or hearing from you by **February 3, 2020**.

Thank you again for your membership in the MAT insurance trust. We look forward to continuing to offer our towns the best possible service and value.

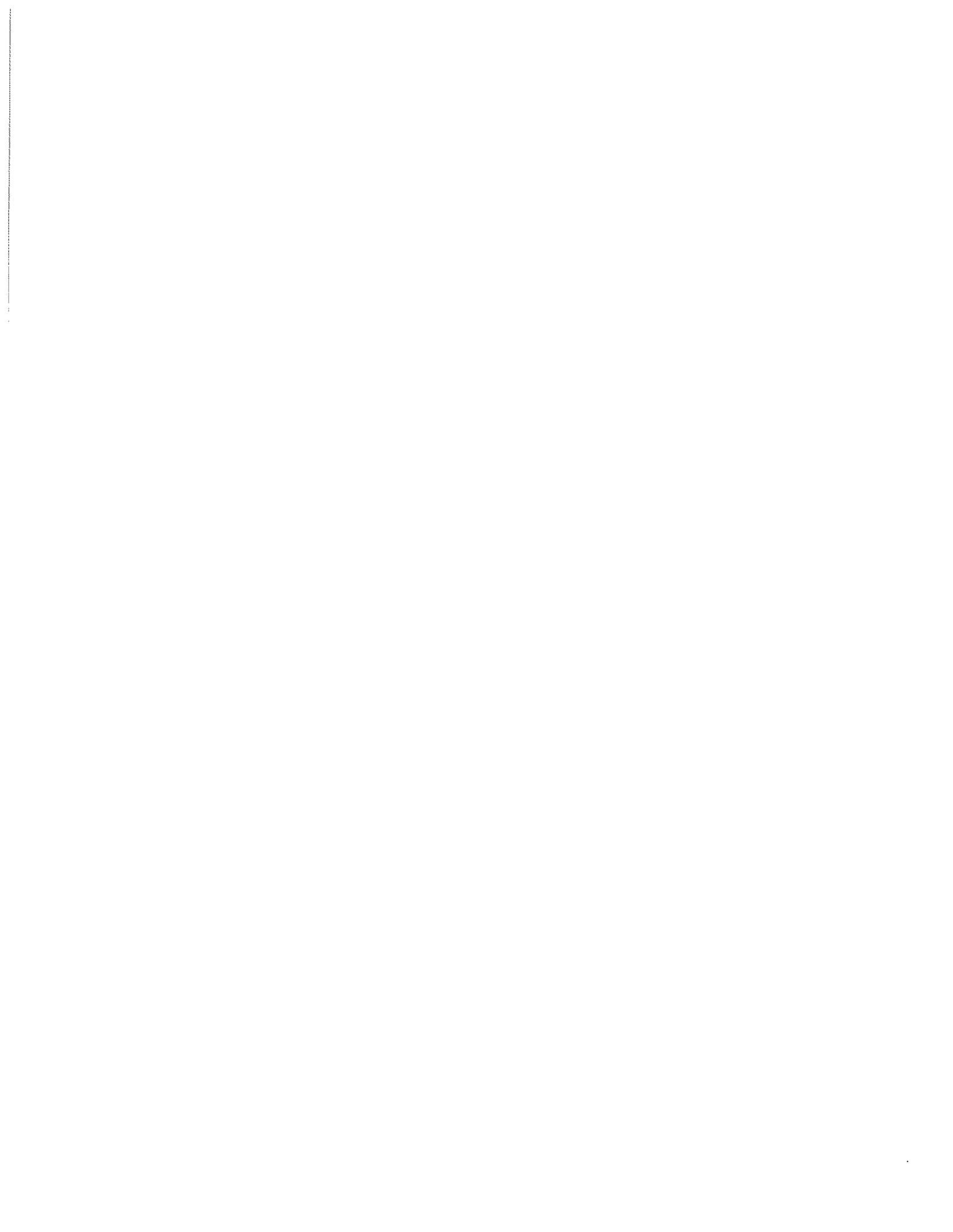
Sincerely,


Dawn Zimmerman
Underwriting Assistant

Encl.

****Please note that we require either the signed Replacement Cost Forms or the signed Agreed Value Forms be returned to our office.****

9E.





Minnesota Association of Townships

Air Conditioning:	Yes	Weld/Hot Work:	N/A	Maintenance	Yes
Plumbing:	Yes	Other Hazards:	N/A	Smoking:	Yes
Comments: None.					

GENERAL DATA:

Name & Address of Building Surveyed		Warming House 28184 Sunny Beach Rd Grand Rapids, MN 55744			
Building age, yrs:	30	# of Stories:	1	Avg Story Height, feet:	9'
Construction Class:	Wood frame	Bldg Area, sq ft:	520	Roof Construct:	Wood
Roof Covering:	Shingles	Roof Condition:	Good	Basement in Bldg?	No
Vertical Openings Protected?	N/A	Elevators Protected?	N/A	Bldg Condition	Average
Comments: None.					

HAZARDS - Are the Following Satisfactory?

Heating:	Yes	Flam/Comb Liq:	N/A	Trash Removal:	Yes
Electric:	Yes	Overcurrent Protection:	Yes	Housekeeping:	Yes
Air Conditioning:	N/A	Weld/Hot Work:	N/A	Maintenance	Yes
Plumbing:	N/A	Other Hazards:	N/A	Smoking:	Yes
Comments: None.					

GENERAL DATA:

Name & Address of Building Surveyed		Cemetery Storage Building 21175 River Rd. Grand Rapids, MN 55744			
Building age, yrs:	22	# of Stories:	1	Avg Story Height, feet:	12'
Construction Class:	Wood frame	Bldg Area, sq ft:	1,200	Roof Construct:	Wood
Roof Covering:	Steel	Roof Condition:	Good	Basement in Bldg?	No
Vertical Openings Protected?	N/A	Elevators Protected?	N/A	Bldg Condition	Average
Comments: None.					

HAZARDS - Are the Following Satisfactory?

Heating:	N/A	Flam/Comb Liq:	N/A	Trash Removal:	Yes
Electric:	Yes	Overcurrent Protection:	Yes	Housekeeping:	Yes
Air Conditioning:	N/A	Weld/Hot Work:	N/A	Maintenance	Yes
Plumbing:	N/A	Other Hazards:	N/A	Smoking:	Yes
Comments: None.					

"Our survey of your operations is solely for underwriting purposes and to assist you in your loss control activities. However, no responsibility is assumed for the discovery and elimination of hazards which could possibly cause accidents or damage at any facility that is inspected. Compliance with any submitted recommendations in no way guarantees the fulfillment of your obligations as may be required by any local, state or federal laws."

Township name:
Harris-Itasca County
Home Office Address:
30037 Harris Town Rd
Grand Rapids, MN 55744
Person(s) Interviewed:
Peggy Clayton
Consultant:
Michael Mattern

Policy Number
N0886CLC19
Location Surveyed:
21998 Airport Rd
Grand Rapids, MN 55744
Title of Person(s) Interviewed:
Clerk
Date of Survey:
11/14/2019

WOID Number
60992196
Biz Unit Number:
1055755
Client Name:
MN Association of Townships

SPECIAL ATTENTION:	<input checked="" type="checkbox"/> None
---------------------------	--

Insured has Workers' Compensation Insurance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown to Contact
<i>If no or unknown, suggest they contact Dawn Zimmerman at Association of Townships, since the Association offers it.</i>	
Comments: None.	

DESCRIPTION OF OPERATIONS:
Operation is that of a township. The township is located in Itasca County, MN. Harris Township has a range of 36 square miles and it has a population of approximately 3,700 residents. There are 4 Supervisors, 1 Chairperson, a Treasurer, and a Clerk that are involved in the daily operations of the township. Harris Township is responsible for planning, zoning, road maintenance, and providing fire coverage for the township, which is handled by the Grand Rapids Volunteer Fire Department, and they are within 2 miles of the buildings. The town hall is used for elections, meetings, and all other township business. The town hall is a single-story building that is of wood frame construction, it consists of 2,048 square feet, and it is 33 years old. The warming house is a single-story building that is of wood frame construction, it consists of 520 square feet, and it is 30 years old. The cemetery storage building is a single-story building that is of wood frame construction, it consists of 1,200 square feet, and it is 22 years old. The house meeting room is a single-story building that is of wood frame construction, it consists of 1,028 square feet, and it is 21 years old. The three stall garage building is a single-story building that is of wood frame construction, it consists of 1,440 square feet, and is 17 years old. The building upkeep and road maintenance is handled by the Harris Township and various subcontractors. Certificates of insurance are obtained and maintained on file for all subcontractors used.

GENERAL DATA:					
Name & Address of Building Surveyed			Town Hall Building 21998 Airport Rd Grand Rapids, MN 55744		
Building age, yrs:	33	# of Stories:	1	Avg Story Height, feet:	9'
Construction Class:	Wood frame	Bldg Area, sq ft:	2,048	Roof Construct:	Wood
Roof Covering:	Shingles	Roof Condition:	Good	Basement in Bldg?	Yes
Vertical Openings Protected?	Yes	Elevators Protected?	N/A	Bldg Condition	Average
Comments: None.					
HAZARDS - Are the Following Satisfactory?					
Heating:	Yes	Flam/Comb Liq:	N/A	Trash Removal:	Yes
Electric:	Yes	Overcurrent Protection:	Yes	Housekeeping:	Yes



Minnesota Association of Townships

GENERAL DATA:

Name & Address of Building Surveyed		House Meeting Room 20876 Wendigo Park Rd Grand Rapids, MN 55744			
Building age, yrs:	21	# of Stories:	1	Avg Story Height, feet:	9'
Construction Class:	Wood frame	Bldg Area, sq ft:	1,028	Roof Construct:	Wood
Roof Covering:	Shingles	Roof Condition:	Good	Basement in Bldg?	No
Vertical Openings Protected?	N/A	Elevators Protected?	N/A	Bldg Condition	Average
Comments: None.					

HAZARDS - Are the Following Satisfactory?

Heating:	Yes	Flam/Comb Liq:	N/A	Trash Removal:	Yes
Electric:	Yes	Overcurrent Protection:	Yes	Housekeeping:	Yes
Air Conditioning:	N/A	Weld/Hot Work:	N/A	Maintenance	Yes
Plumbing:	Yes	Other Hazards:	N/A	Smoking:	Yes
Comments: None.					

GENERAL DATA:

Name & Address of Building Surveyed		Three Stall Garage Building 20876 Wendigo Park Rd Grand Rapids, MN 55744			
Building age, yrs:	17	# of Stories:	1	Avg Story Height, feet:	9'
Construction Class:	Wood frame	Bldg Area, sq ft:	1,440	Roof Construct:	Wood
Roof Covering:	Steel	Roof Condition:	Good	Basement in Bldg?	No
Vertical Openings Protected?	N/A	Elevators Protected?	N/A	Bldg Condition	Average

HAZARDS - Are the Following Satisfactory?

Heating:	Yes	Flam/Comb Liq:	Yes	Trash Removal:	Yes
Electric:	Yes	Overcurrent Protection:	Yes	Housekeeping:	Yes
Air Conditioning:	N/A	Weld/Hot Work:	N/A	Maintenance	Yes
Plumbing:	N/A	Other Hazards:	N/A	Smoking:	Yes
Comments: None.					

FIRE PROTECTION:	Type Fire Dept:	Volunteer	Grand Rapids Volunteer Fire Department
-------------------------	-----------------	-----------	--

(Copy & paste the following 4 rows for each building location.)

Distance to Fire Dep't., mi.	2	# Hydrants within 500 feet	0
Are the Following Satisfactory?			

"Our survey of your operations is solely for underwriting purposes and to assist you in your loss control activities. However, no responsibility is assumed for the discovery and elimination of hazards which could possibly cause accidents or damage at any facility that is inspected. Compliance with any submitted recommendations in no way guarantees the fulfillment of your obligations as may be required by any local, state or federal laws."
Form MN Assoc Townships 1055754,5 20061129, version 1.0

Fire Extinguishers:	Yes	Fire Extinguisher Maintenance:	No
Sprinklers:	N/A	Fire Detection/Alarm:	N/A
GRADING:			
FIRE PROTECTION:		Below Average	
HAZARD CONTROL:		Average	
PREMISES CONDITION:		Average	
HOUSEKEEPING:		Average	
LOSSES:		No	
Comments: The fire extinguishers are not currently serviced or tagged.			
OPINION OF RISK:		Below Average	
Explain Opinion of Risk	My overall opinion of risk, for this risk, is below average. My overall opinion of risk was below average, only due to the fact that the fire extinguishers are not currently serviced, tagged, and 1 is not properly mounted. The insured has a positive attitude toward safety and loss prevention overall. The overall housekeeping is good. There were no slip, trip, or fall hazards noted. The lighting was acceptable. Certificates of insurance are obtained from all subcontractors and they are maintained on file. There have been no previous losses or claims reported. Please note that my opinion of risk would be elevated if the recommendations are implemented.		

CPP/BOP PACKAGE SUPPLEMENT:			
Plate Glass		<input checked="" type="checkbox"/> Not Requested	<input type="checkbox"/> None Present
Plates Cracked/Pit:	Select	Frame Settings Good:	Select
Special Glass:	Select	Hazards Due to Displays:	Select
Hazard Due to Neighborhood:	Select	Vehicle Traffic Hazards:	Select
Comments:			
Commercial Cooking		<input type="checkbox"/> Not Requested	<input checked="" type="checkbox"/> No Exposure
Grease Vapor-/Smoke-Producing Cooking Volume: Select			
# of Deep Fryers:	# of Broasters:	# of Grills:	# of Ranges:
# of Broilers:	# of Ovens:	# Other Type Units (Show # & describe):	
Type of Fuel: <input type="checkbox"/> Nat Gas <input type="checkbox"/> LP Gas <input type="checkbox"/> Electricity <input type="checkbox"/> Liquid <input type="checkbox"/> Solid			
Metal Hood Over Equipment:	Select	Hood Have Proper Clearance:	Select
Adequate Hood/Duct Cleaning:	Select	Hood Filter Cleaning Frequency:	Select
Automatic Suppression System:	Select	Type of Automatic Suppression Sys:	Select
Sys Provide Full Surface Protection:	Select	Wet Chem Sys Appear to Meet UL 300:	Select
Suppress Sys Serv Maint Contract:	Select	Current Service Tag on Suppress Sys:	Select
Frying Oil:	Select	Portable Extinguisher Adequate:	Select
Comments:			

LIABILITY EXPOSURES - Are the Following Satisfactory at All Surveyed Locations?			
Yards & Walks:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Parking Areas:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Public Areas:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Floors:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Handrails/Guardrails:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Stairs/Balconies:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Interior/Exterior Lighting:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Emergency Lighting:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Elevators:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Signs:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Exits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Training:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Comments: None.			

AUTO		<input checked="" type="checkbox"/> Not Requested	<input type="checkbox"/> No Exposure
Coverage Ever Cancelled:	Select	Any Past Losses:	Select
Drivers Over 65/Under 21:	Select	Handicapped Drivers:	Select

Type Carrier:	Select	Radius of Operation, mi.:					
Any Hired Autos:	Select						
Comments:							
Unit #	Type	Make/Year	Use	Condition	VIN #	Viewed	Own or Lease

(To add rows above, place cursor in lower right-hand column & tap the Tab key.)

Abnormal Bodies:	Select	Kept at Driver's Home:	Select
Proper Operation:	Select	Good Condition:	Select
Preventative Maintenance:	Select	Do Own Maintenance:	Select
Regular Inspection:	Select	Defects in Writing:	Select
Safe Storage:	Select	Storage Lot Fenced:	Select
Comments:			

SPECIAL VEHICLES: ALL OTHER PUBLIC		<input checked="" type="checkbox"/> No Exposure	
Lights/Sirens:	Select	Stop for STOP signs/stoptlights	Select
Exceed Posted Speed Limit	Select	Stop at RR Crossings:	Select
Comments:			

CONTRACTORS EQUIPMENT IDENTIFICATION/INFO:							
Unit #	Type	Make/Year	Use	Condition	VIN/Serial #	Viewed	Own or Lease

(To add rows above, place cursor in lower right-hand column & tap the Tab key.)

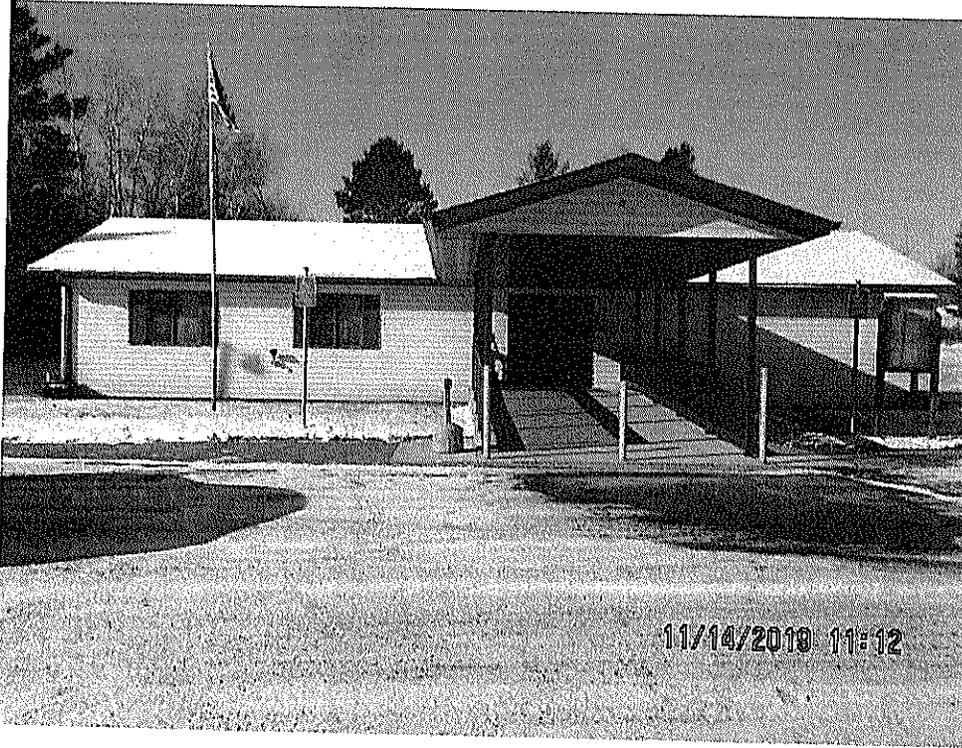
Abnormal Bodies:	Select	Kept at Driver's Home:	Select
Proper Operation:	Select	Good Condition:	Select
Preventative Maintenance:	Select	Do Own Maintenance:	Select
Regular Inspection:	Select	Defects in Writing:	Select
Safe Storage:	Select	Storage Lot Fenced:	Select
Comments: This section did not apply.			

AUTO/CONTRACTOR'S EQUIPMENT SAFETY & COMPLIANCE:			
Adq Supervision:	Select	Safety Coordinator:	Select
Driver Training:	Select	Accident Register:	Select
Records Maintained:	Select	Safety Meetings	Select
Maintenance Recorded:	Select	Inspections Documented:	Select
Comments: This section did not apply.			

ADDITIONAL COMMENTS:	<input checked="" type="checkbox"/> None

RECOMMENDATIONS: (Label by year & # [e.g. 2006-01].)	<input type="checkbox"/> None
2019-01 All of your portable fire extinguishers should be properly mounted and maintained to ensure that they are operative in the event of a fire. You should have a qualified extinguisher contractor: 1) Inspect them immediately & perform any needed servicing. 2) Place an inspection tag or other record item on them. After one year, you should have such a contractor re-inspect them & place new inspection tags or records on each extinguisher. (Reference Standard No. 10 of the National Fire Code.)	

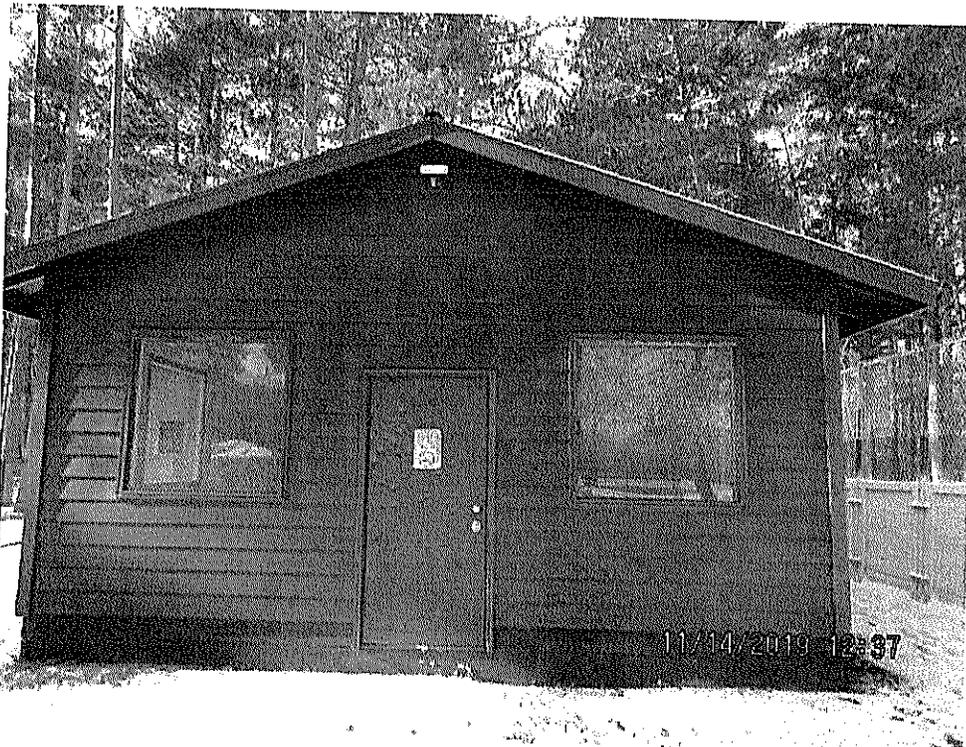
Photos



Front View

Town hall building

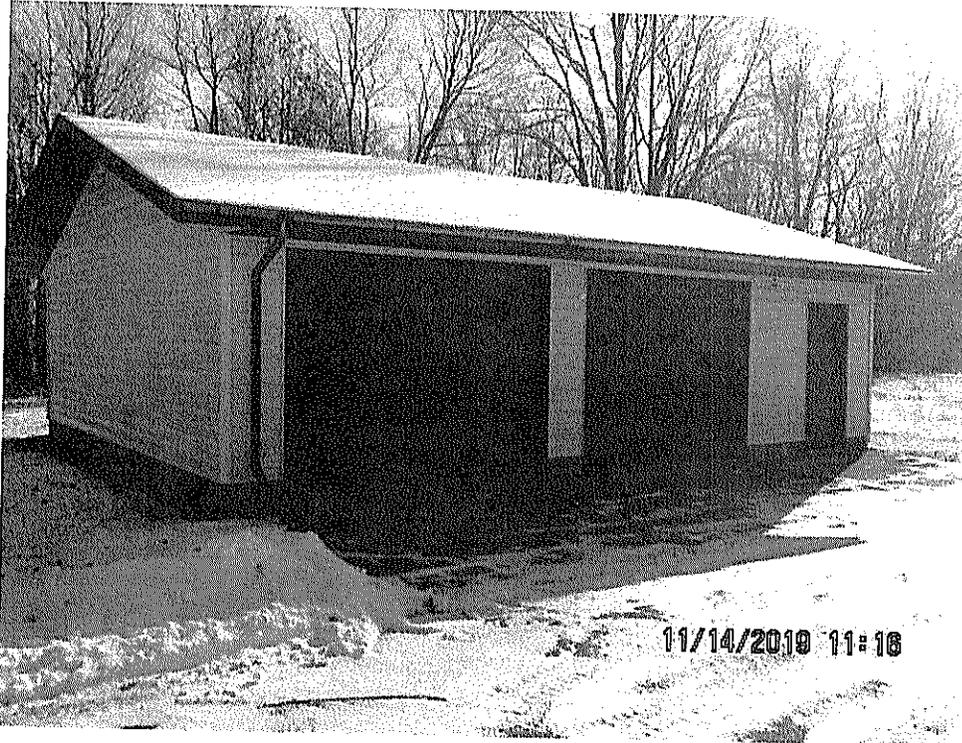
11/14/2019 11:12



Front View

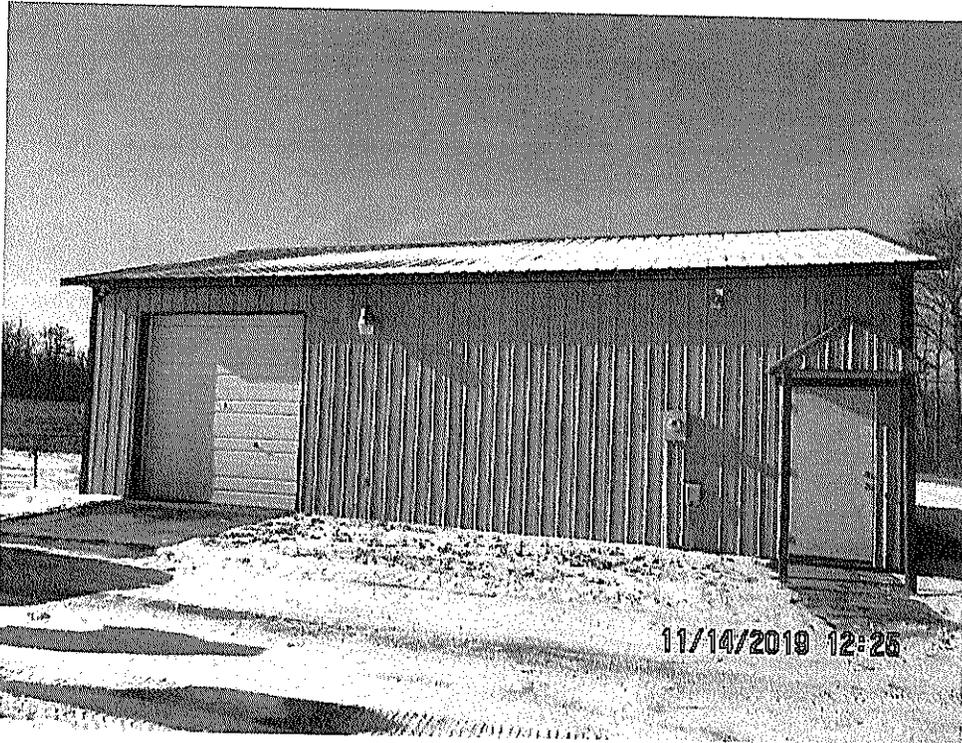
Waming house

11/14/2019 12:37



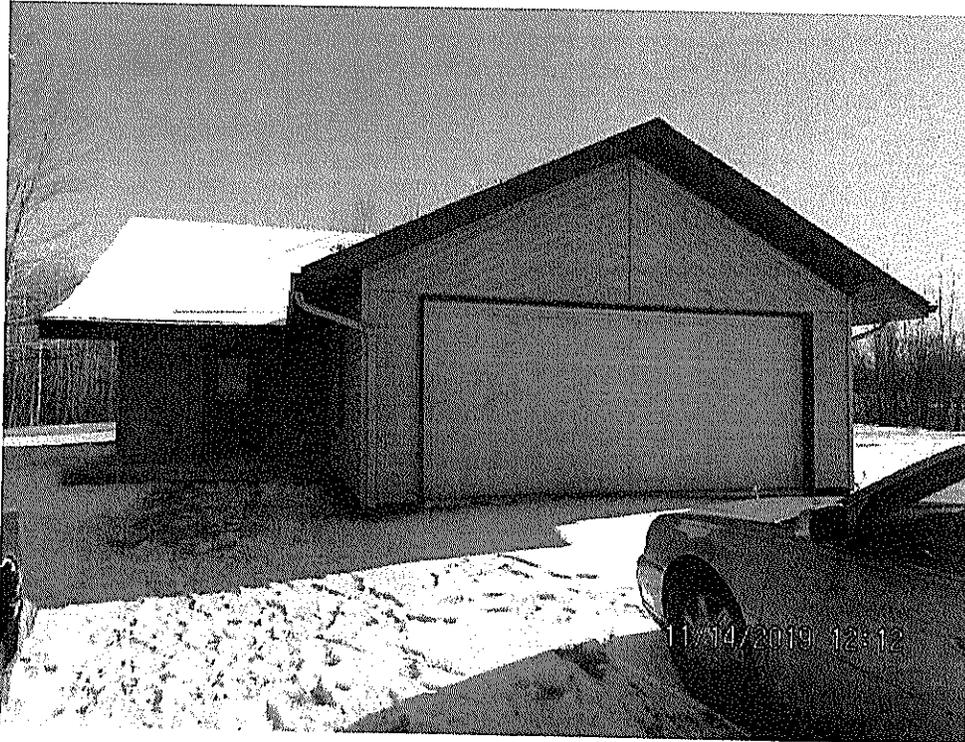
Front View

Storage garage



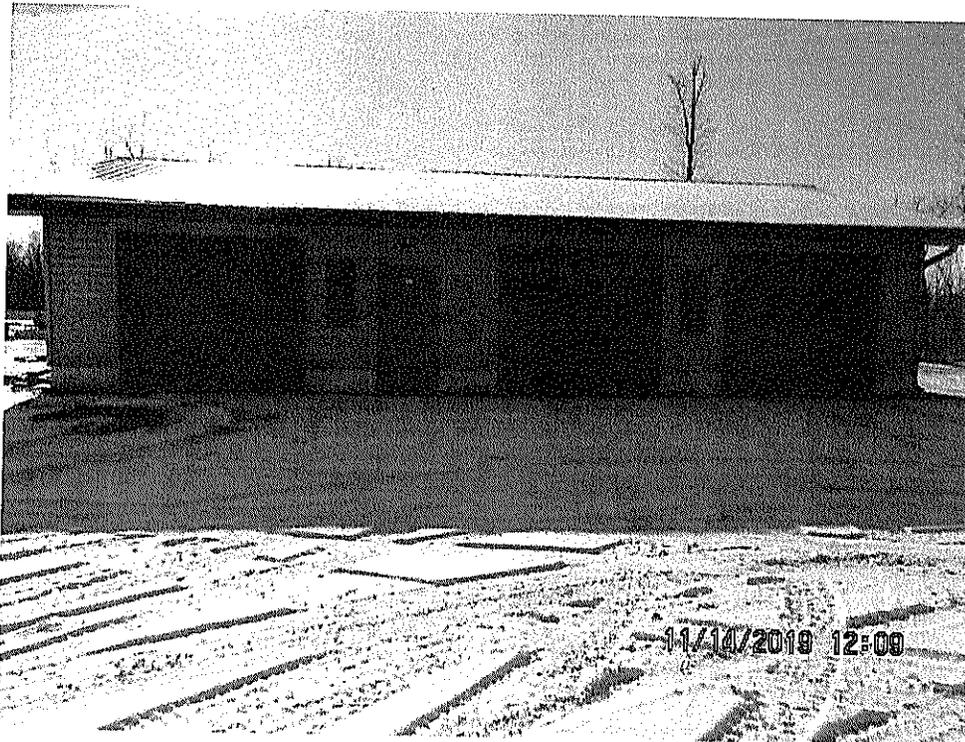
Front View

Cemetery storage building



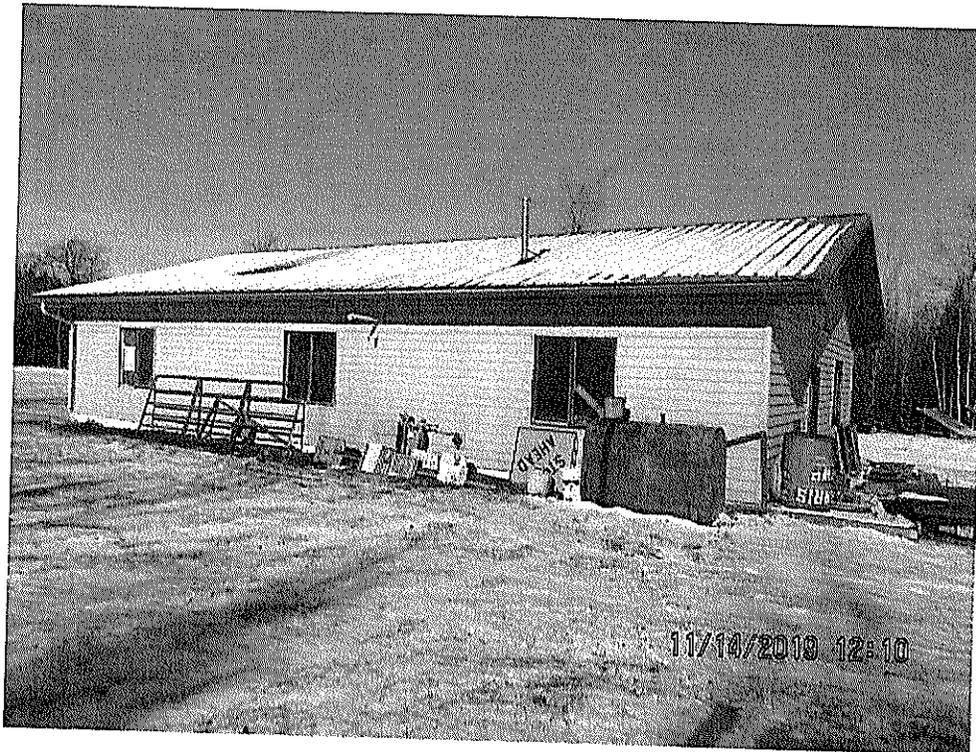
Front View

House meeting room



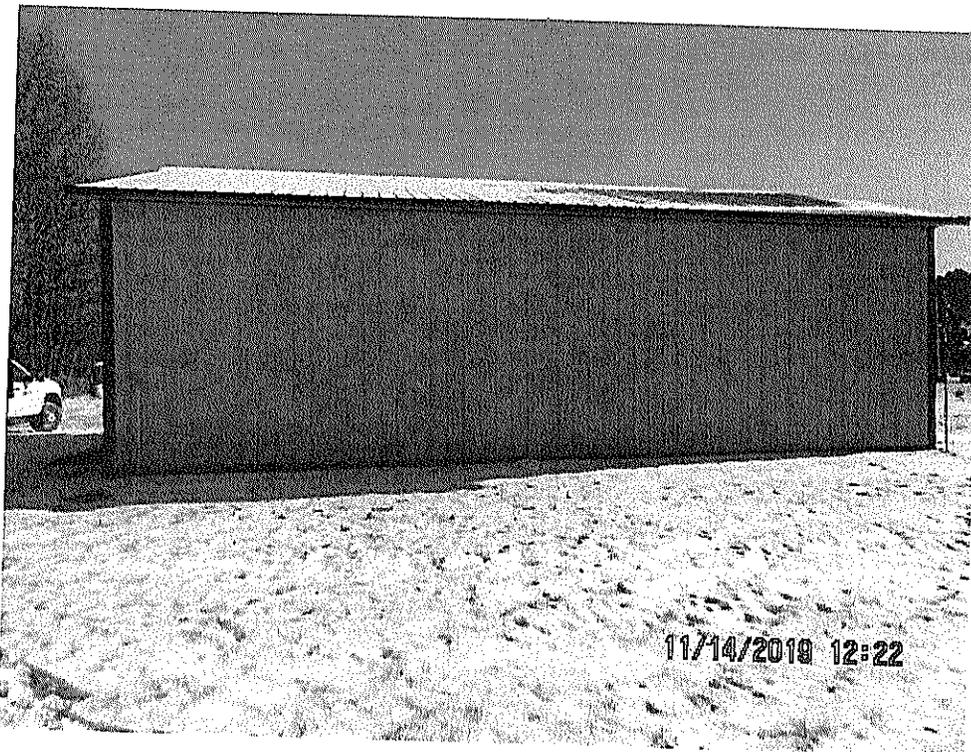
Front View

Three stall garage



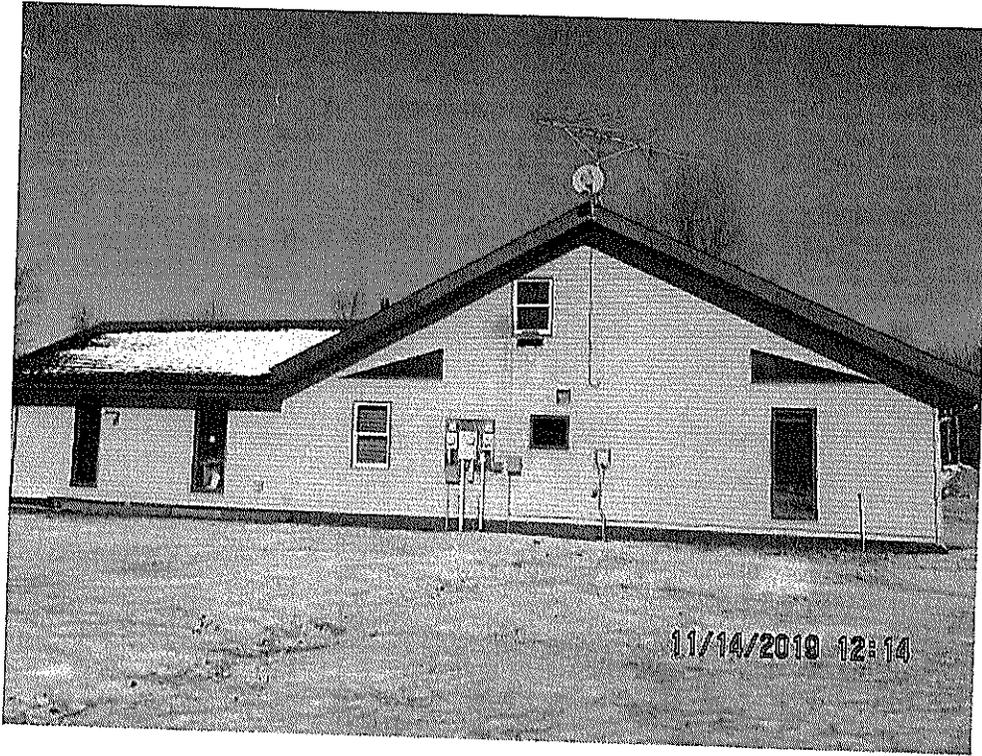
Rear View

Three stall garage



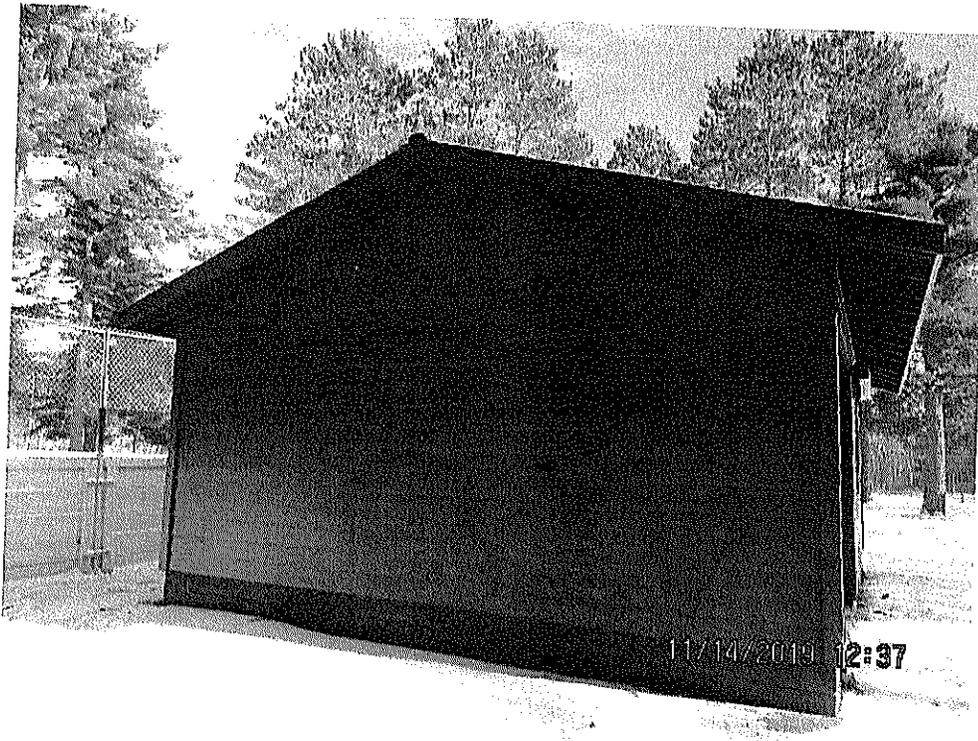
Rear View

Cemetery storage building



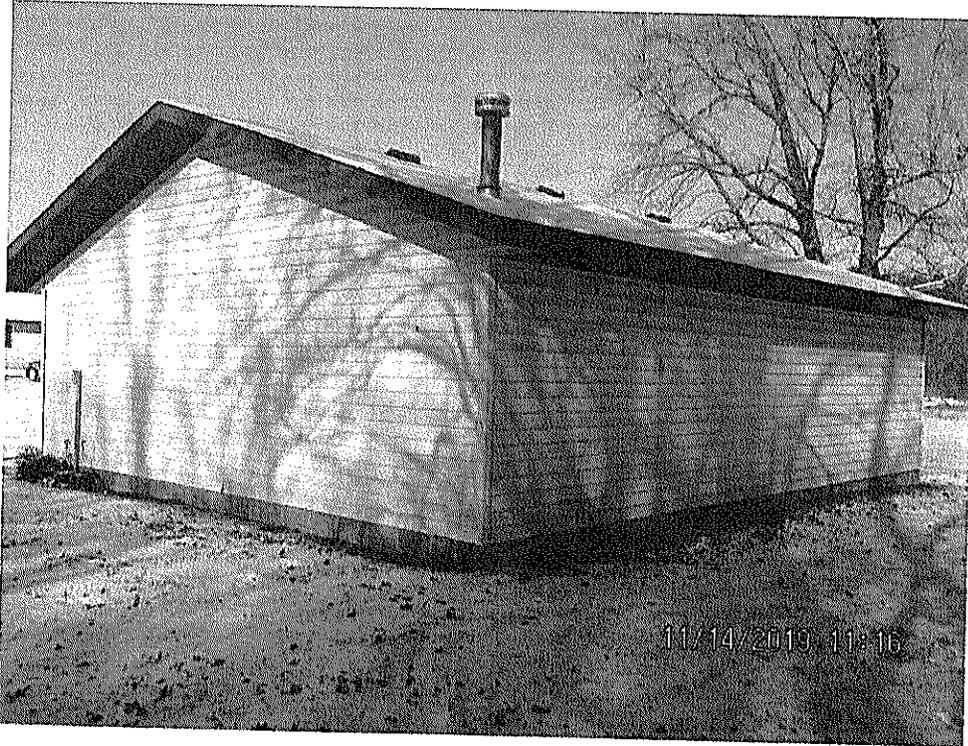
Rear View

House meeting room



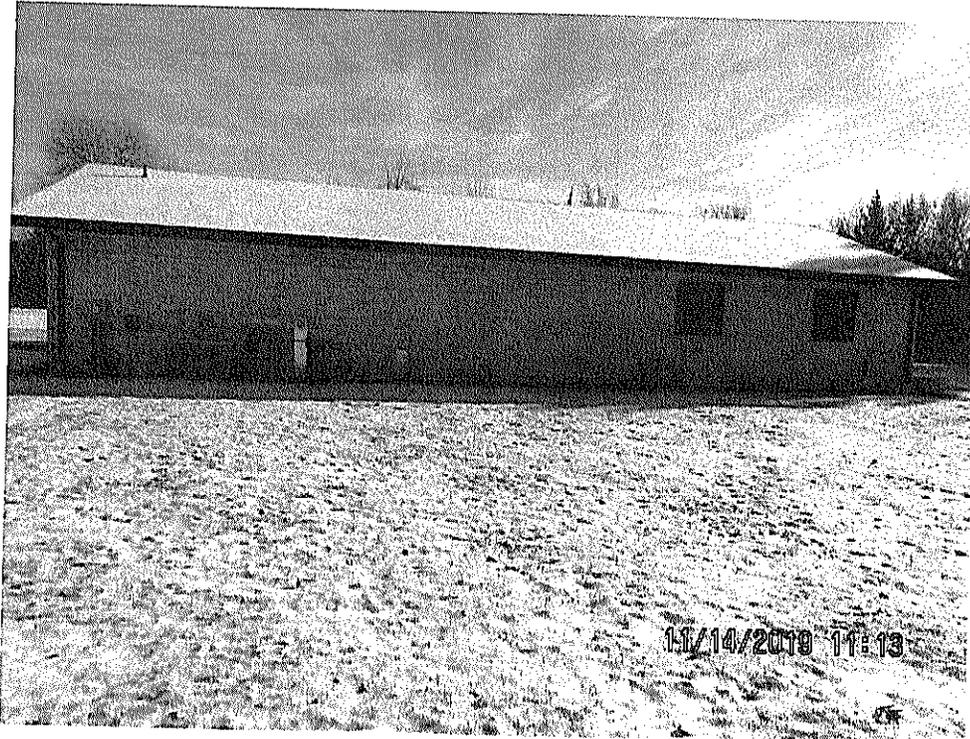
Rear View

Warming house



Rear View

Storage garage



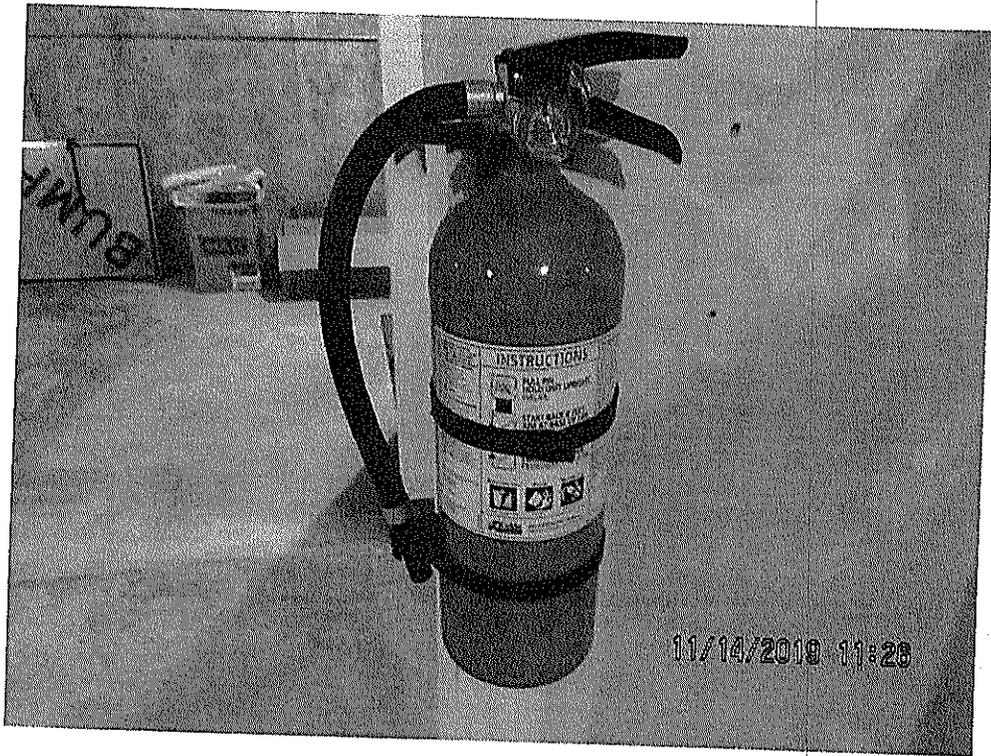
Rear View

Town hall building



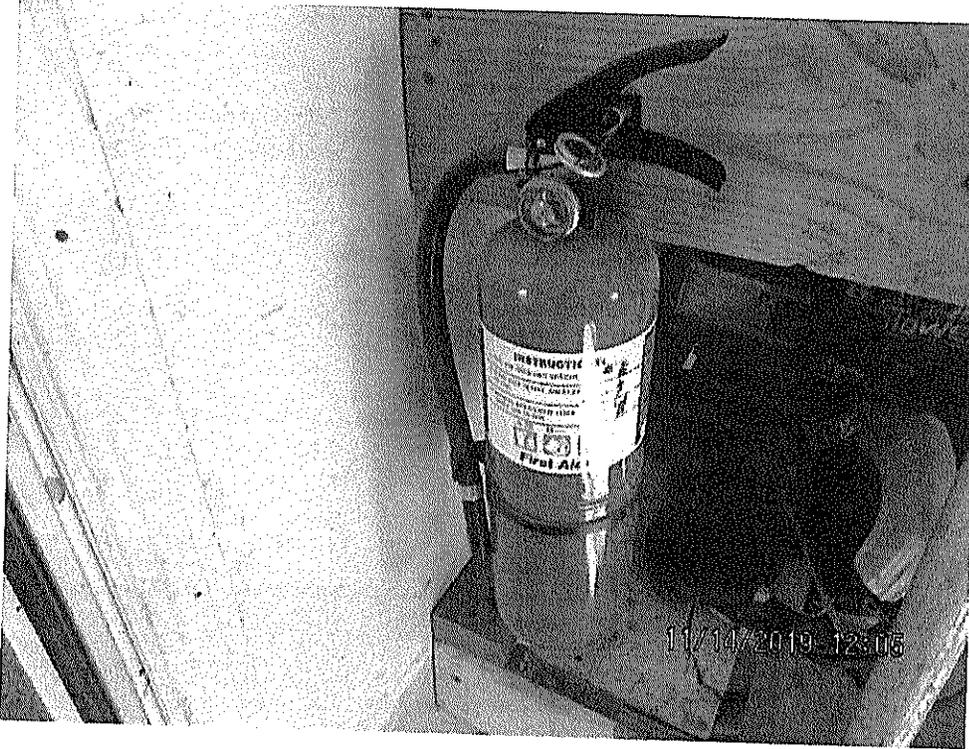
Recommendation / Risk Alert

Warning house fire extinguisher not tagged



Recommendation / Risk Alert

Town hall building fire extinguisher not tagged



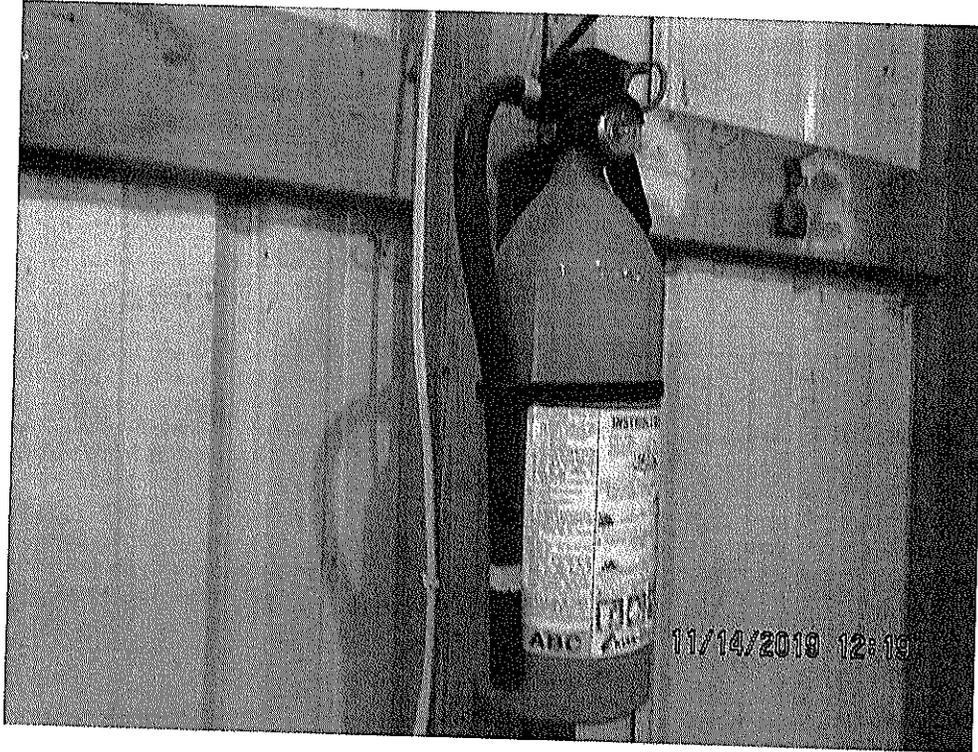
Recommendation / Risk Alert

Three Stall Garage fire extinguisher not tagged or properly mounted



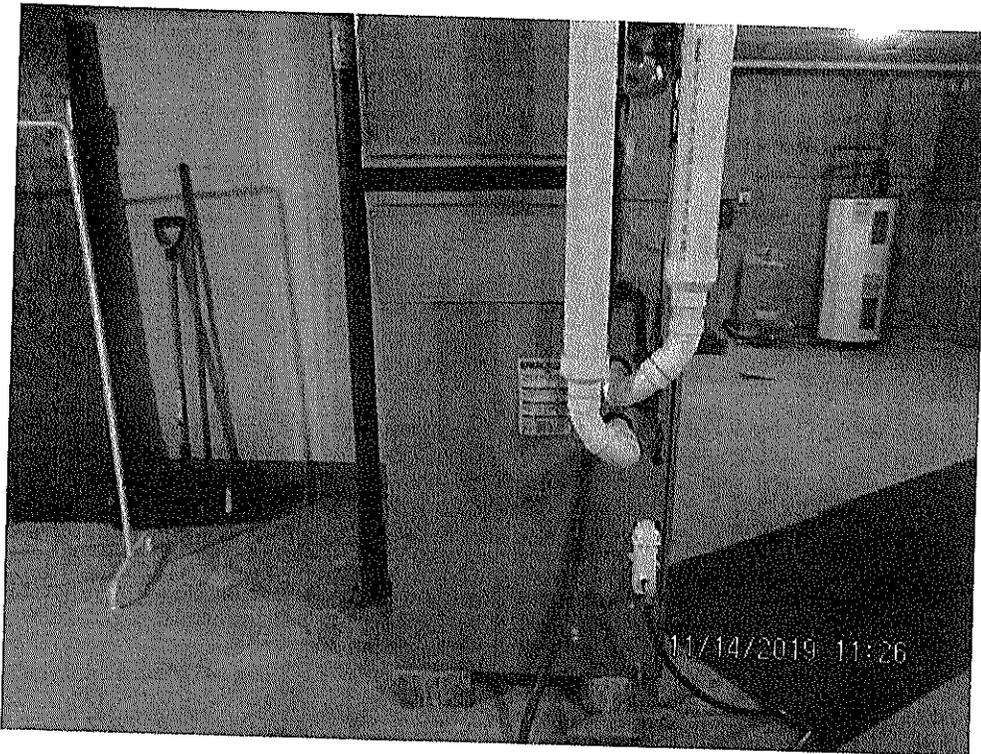
Recommendation / Risk Alert

House meeting room fire extinguisher not tagged



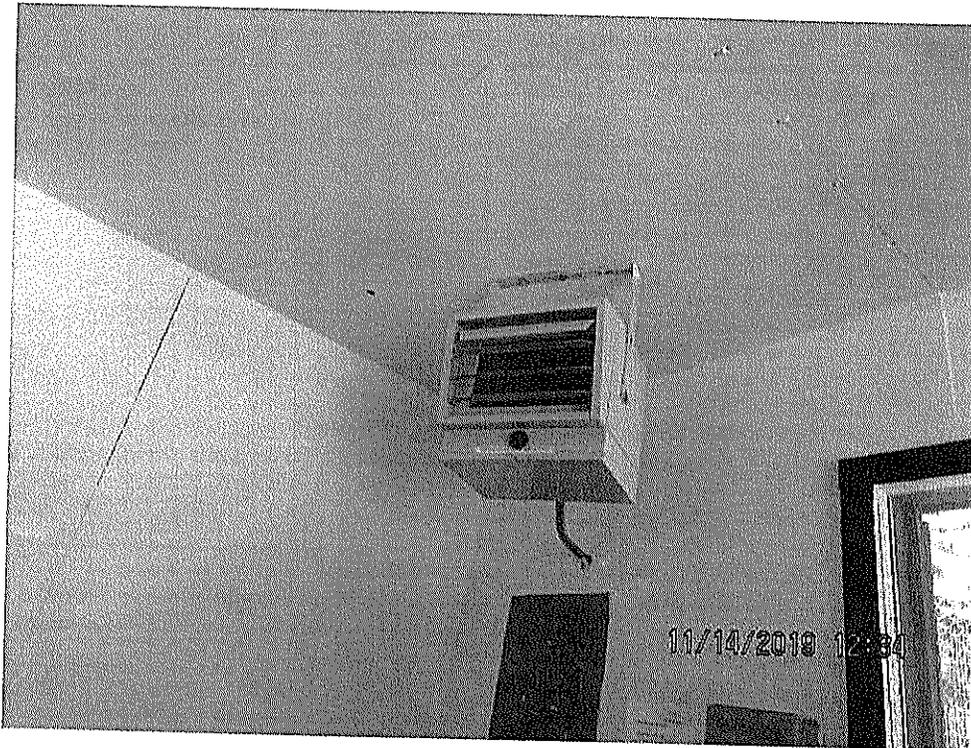
Recommendation / Risk Alert

Cemetery storage building
fire extinguisher not tagged



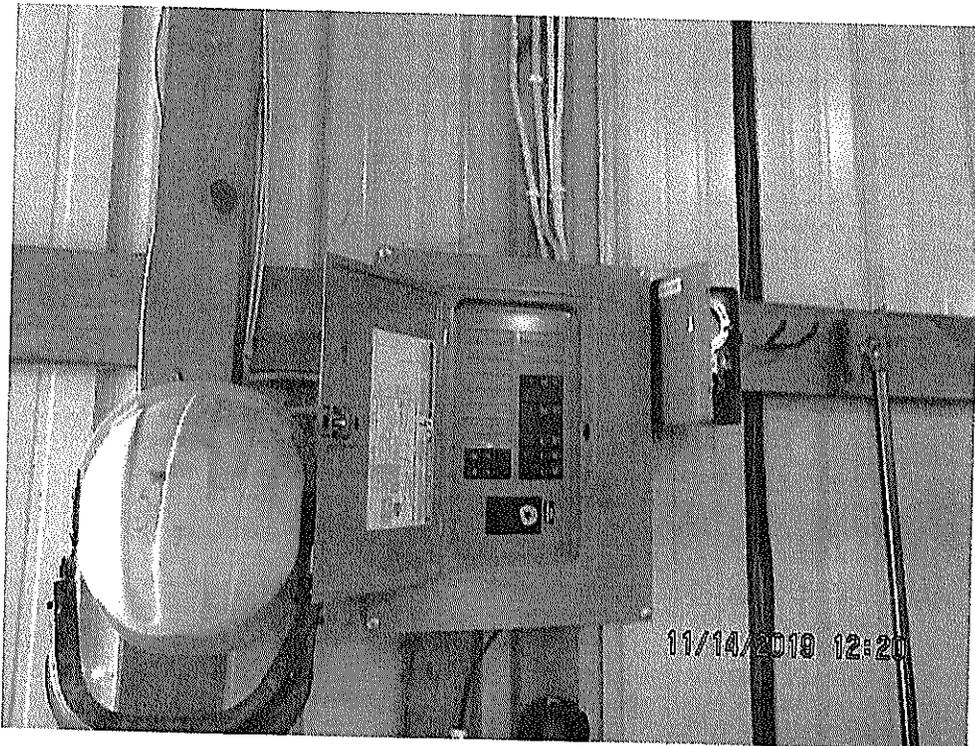
Other

Town hall building furnace



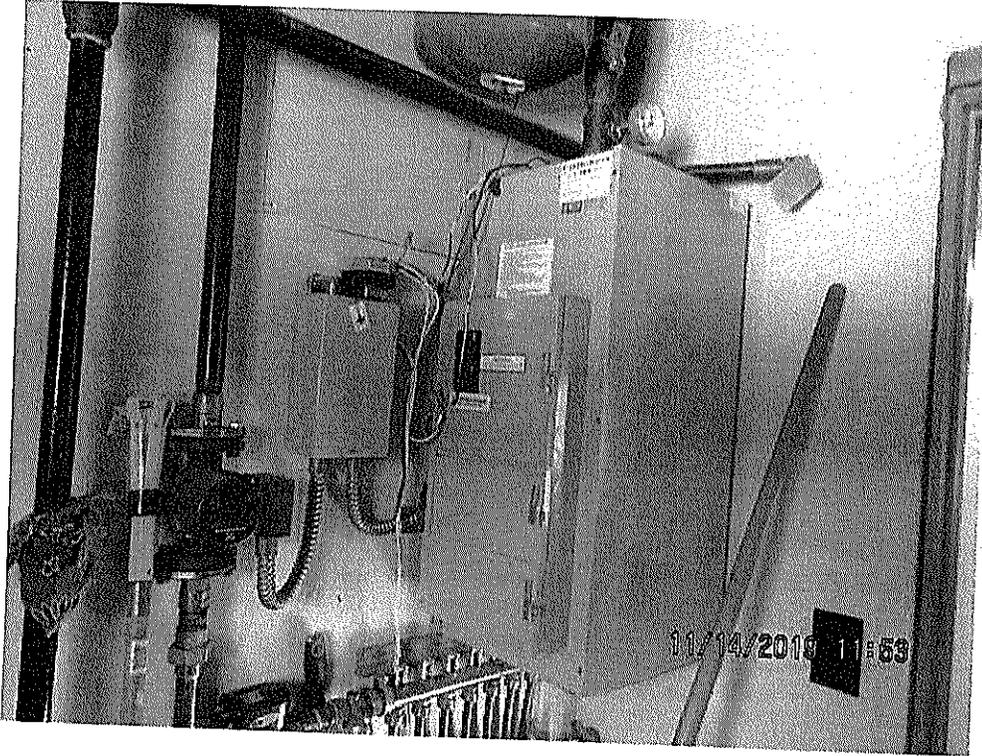
Other

Warming house heater



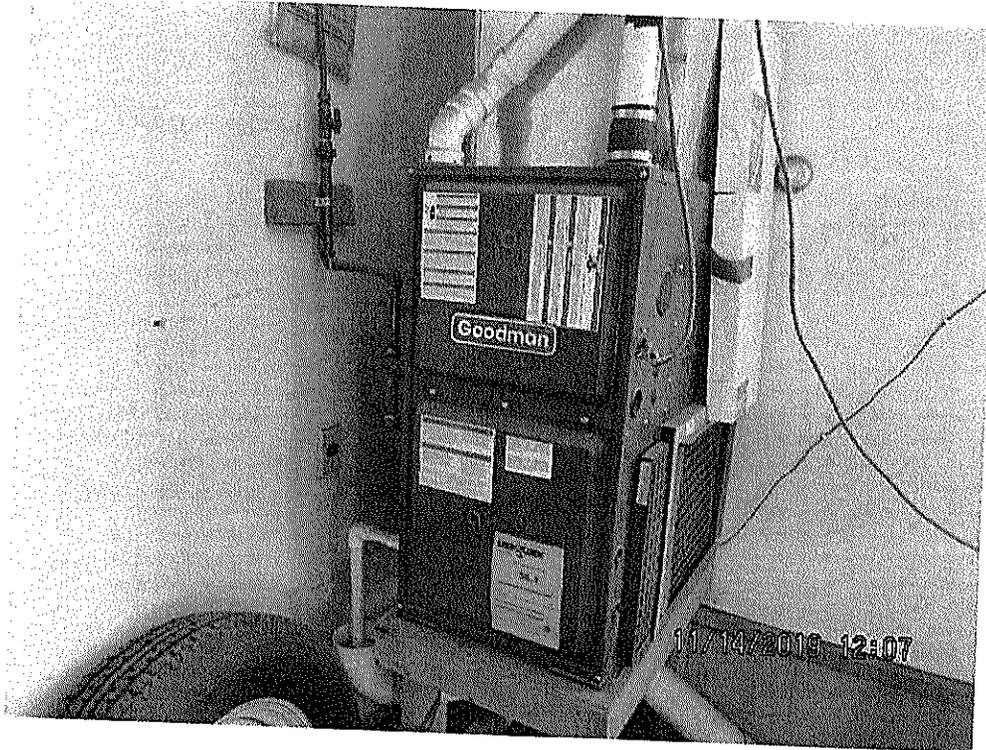
Other

Cemetery storage building
electrical panel



Other

House meeting room boiler



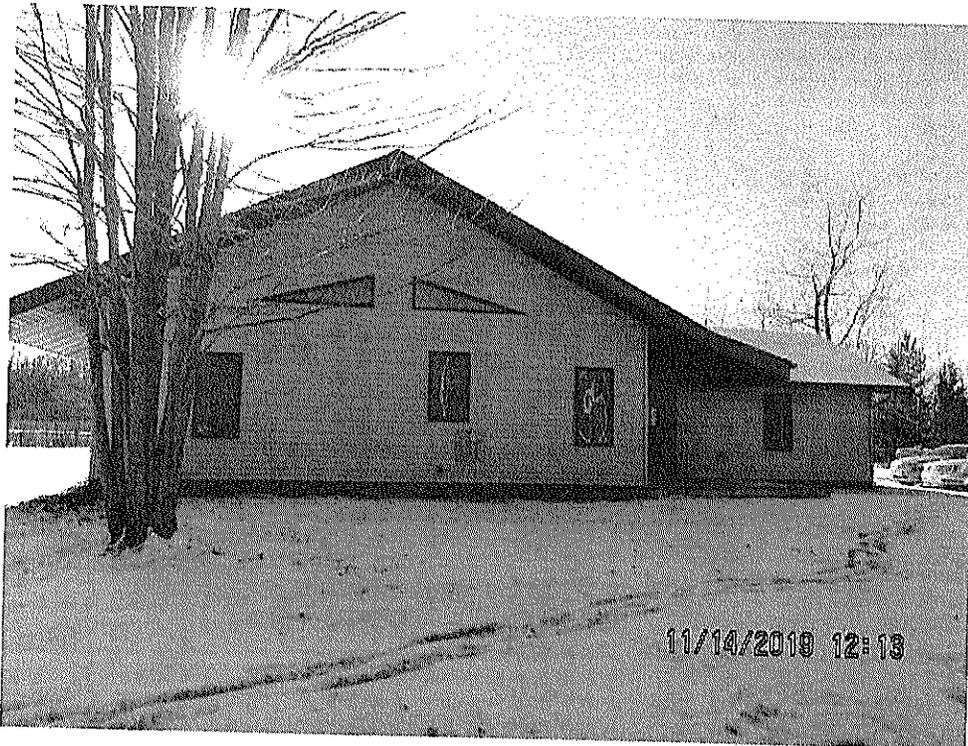
Other

Three stall garage furnace



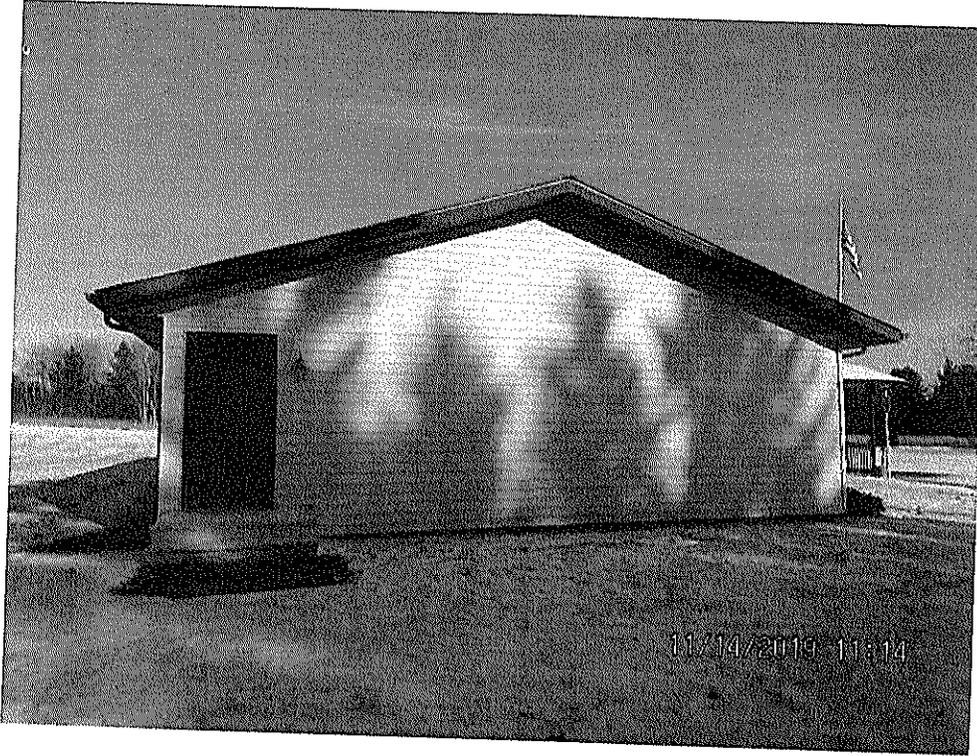
Side View

Three stall garage



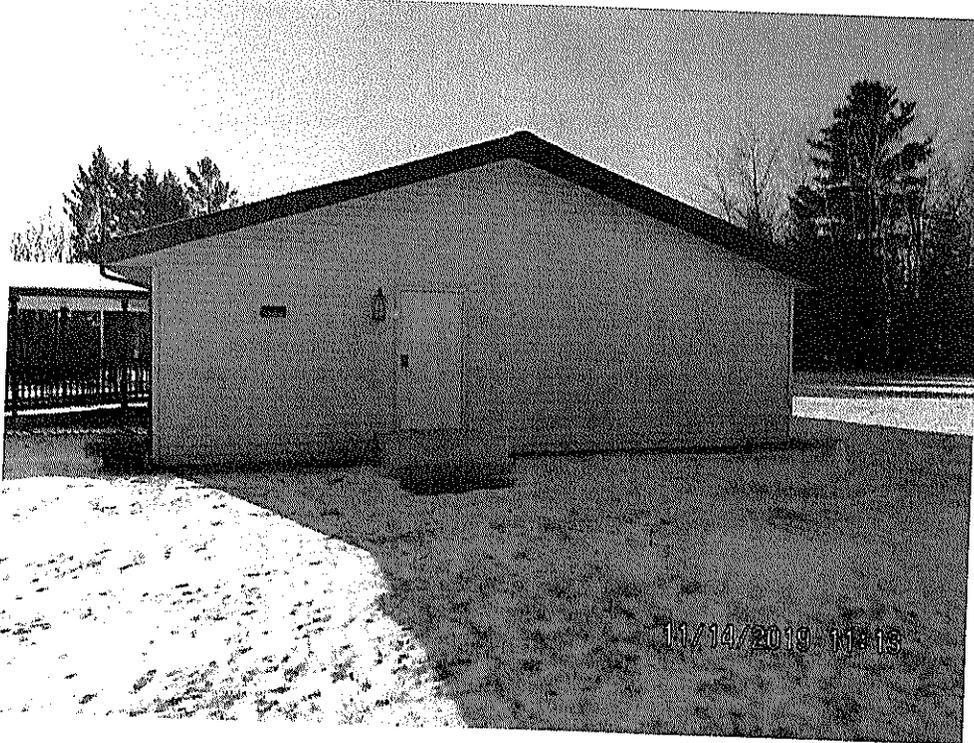
Side View

House meeting room



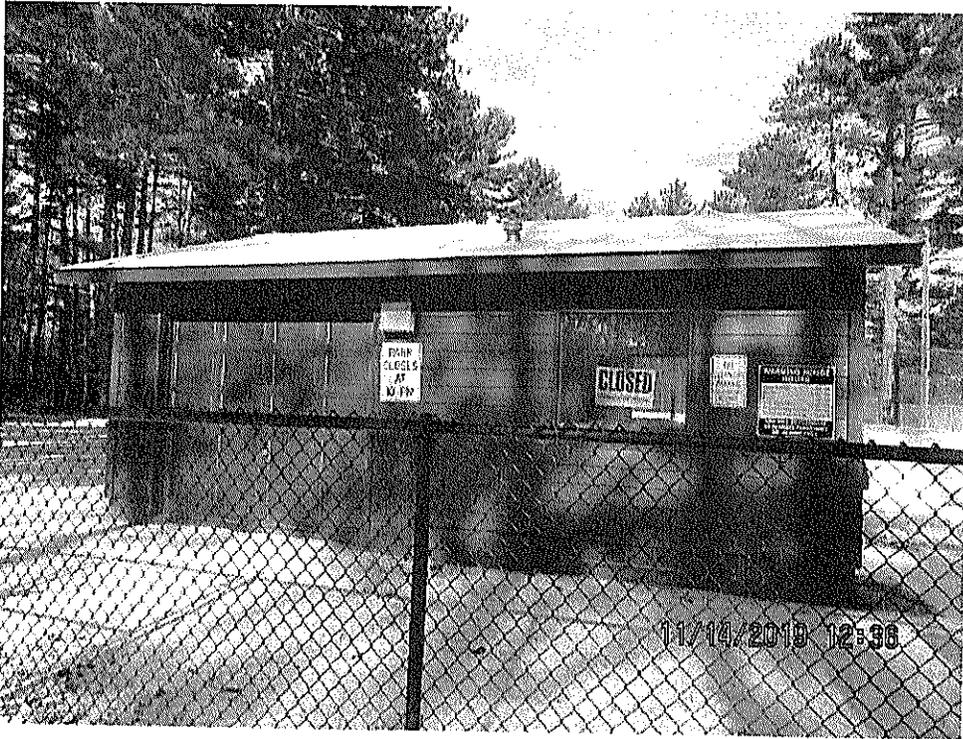
Side View

Town hall building



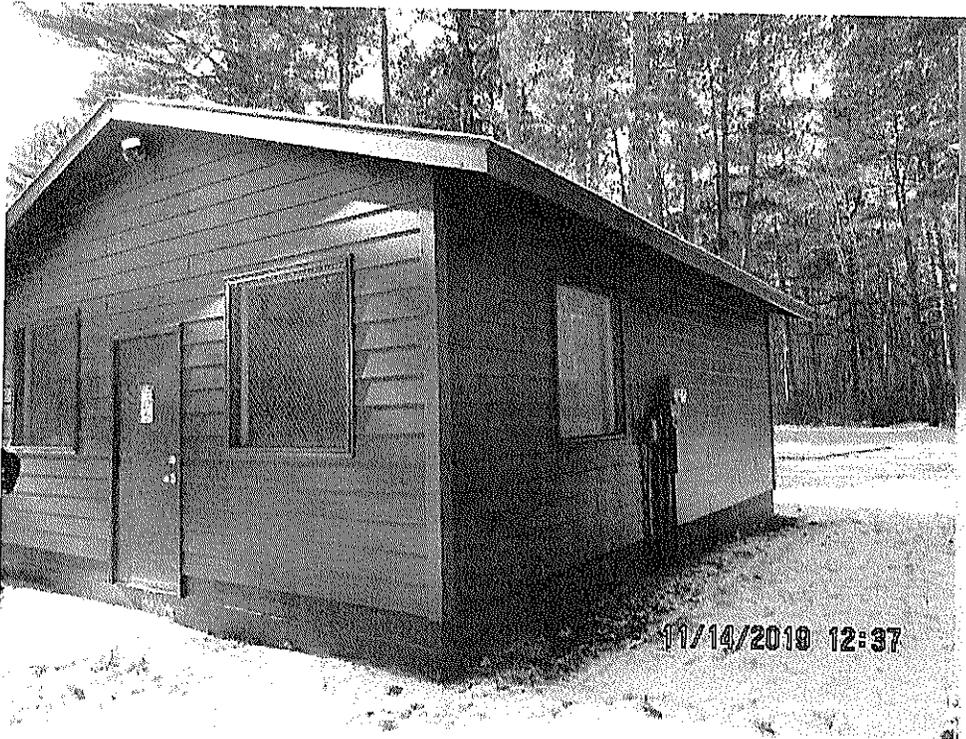
Side View

Town hall building



Side View

Warming house

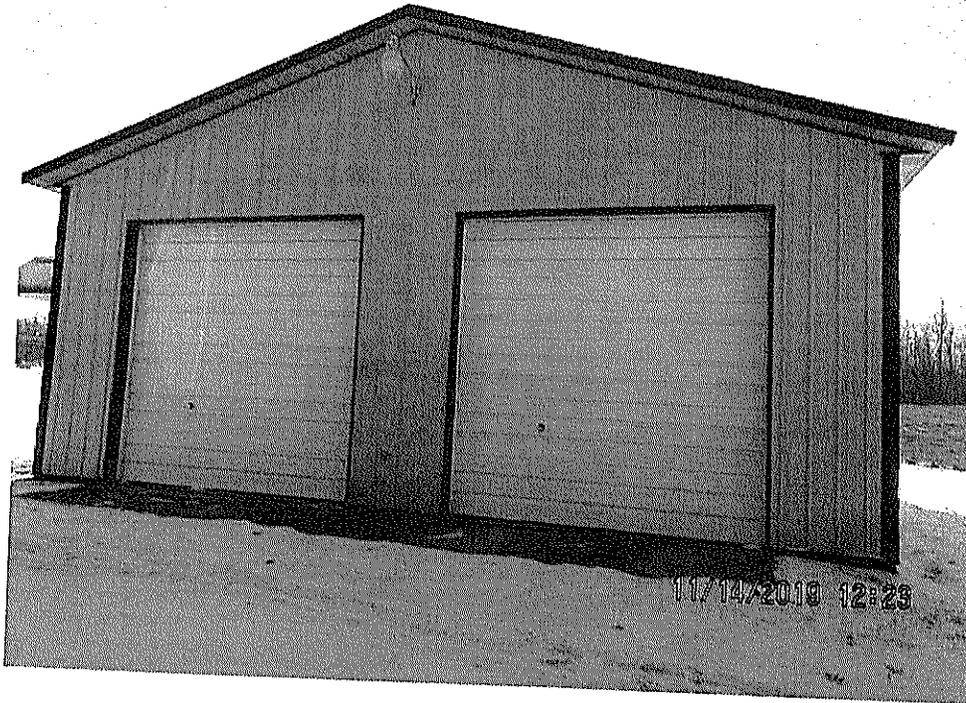


Side View

Warming house

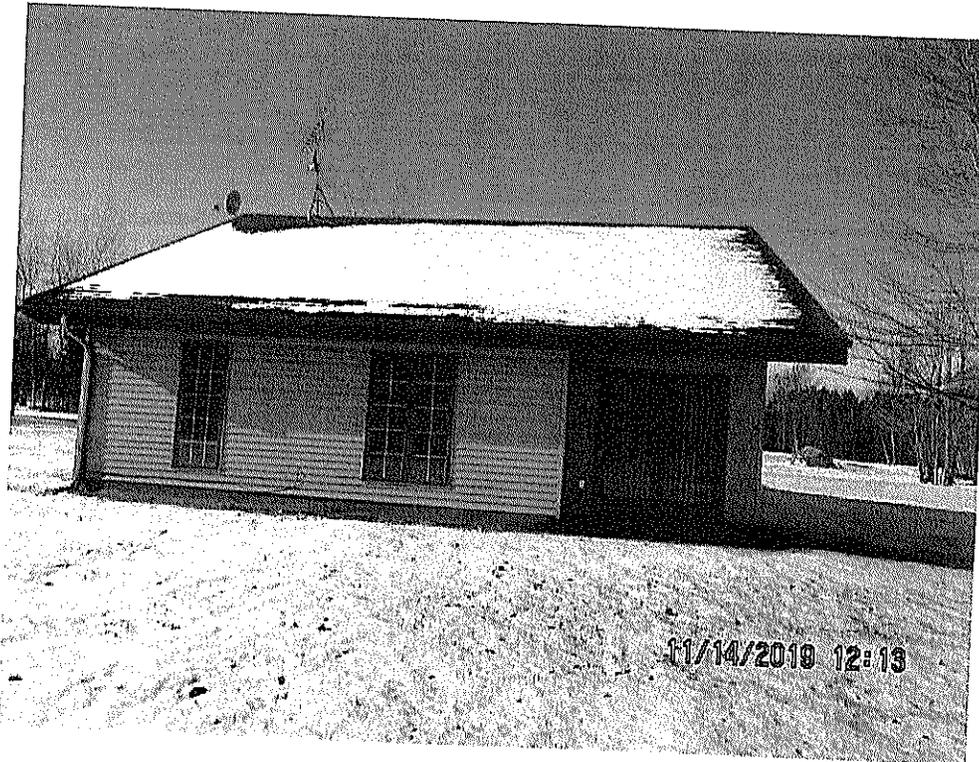
Side View

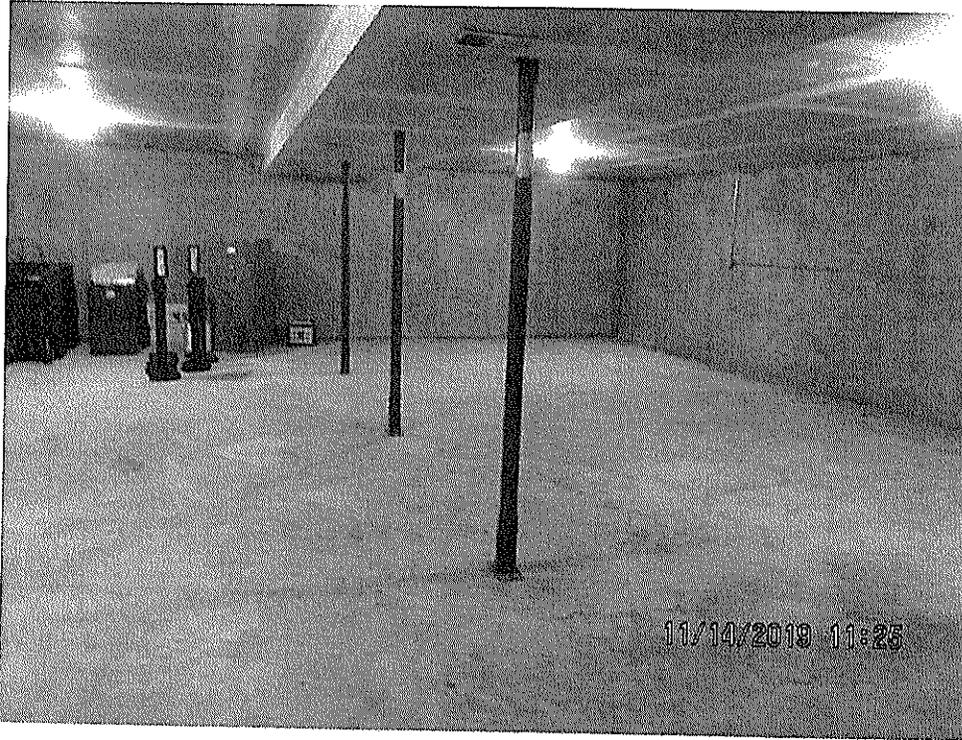
Cemetery storage building



Side View

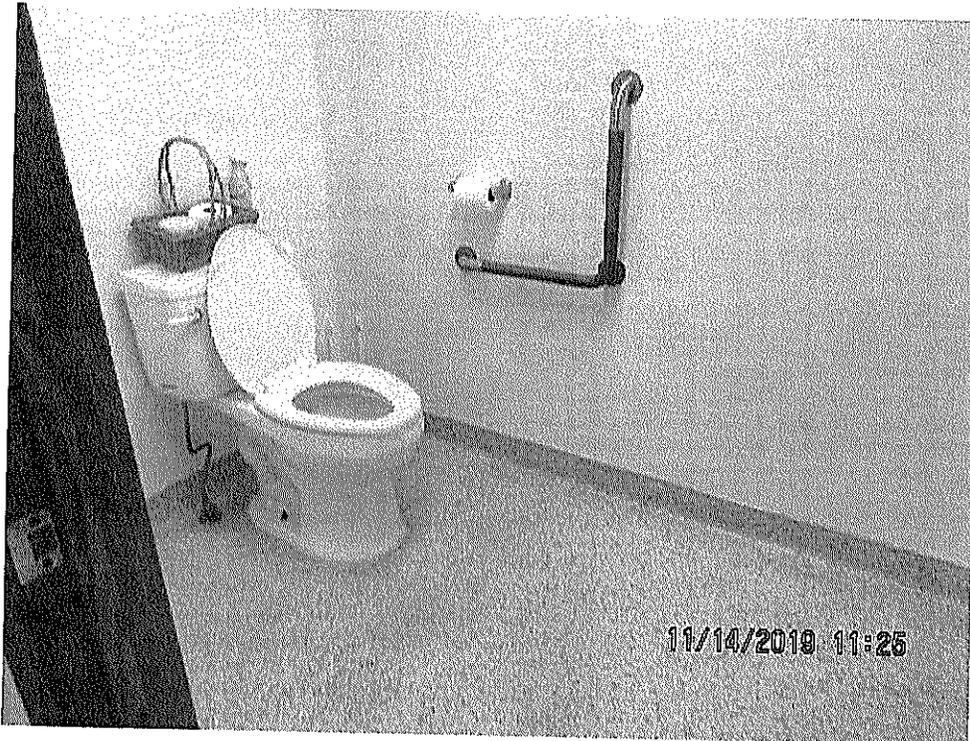
House meeting room





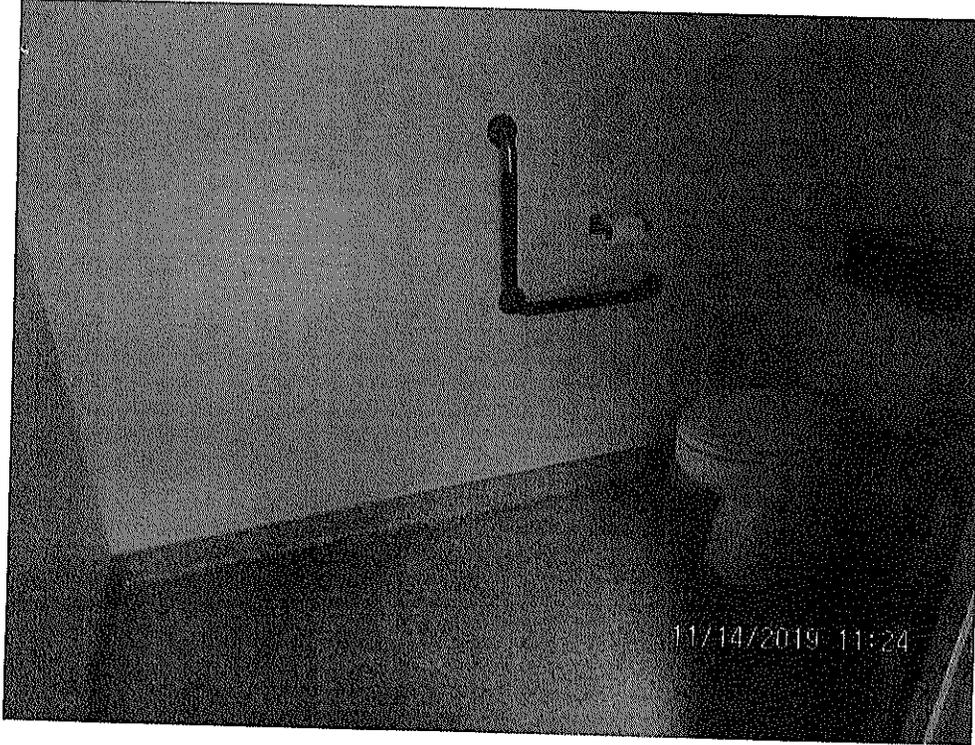
Interior Photo

Town hall building basement



Interior Photo

Town hall building restroom #2



Interior Photo

Town hall building restroom #1



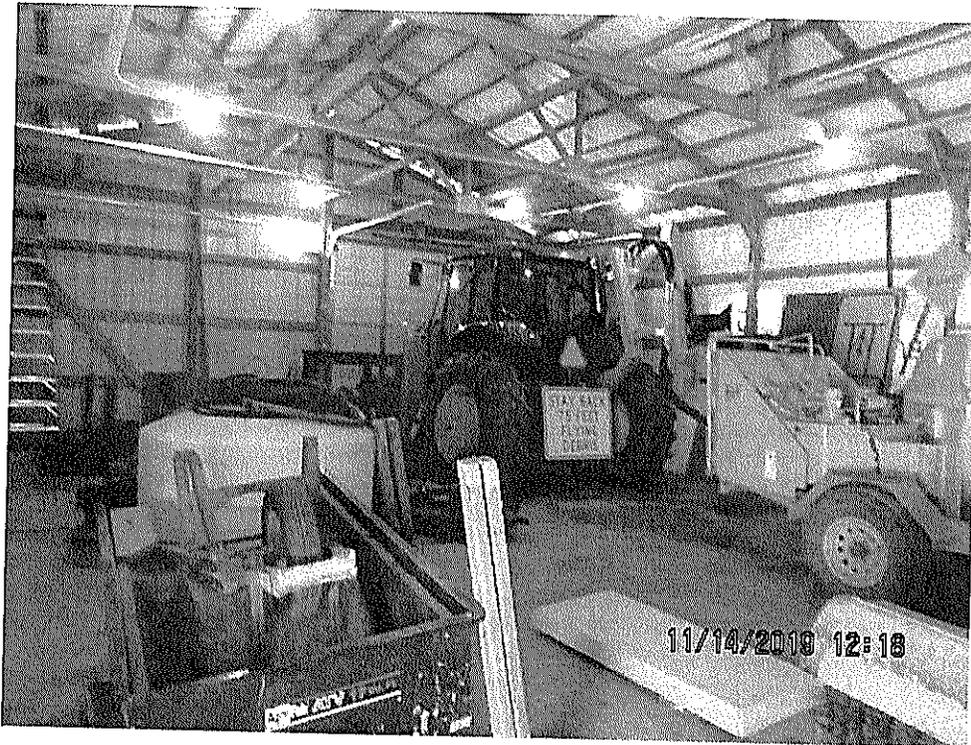
Interior Photo

Town hall building kitchen area



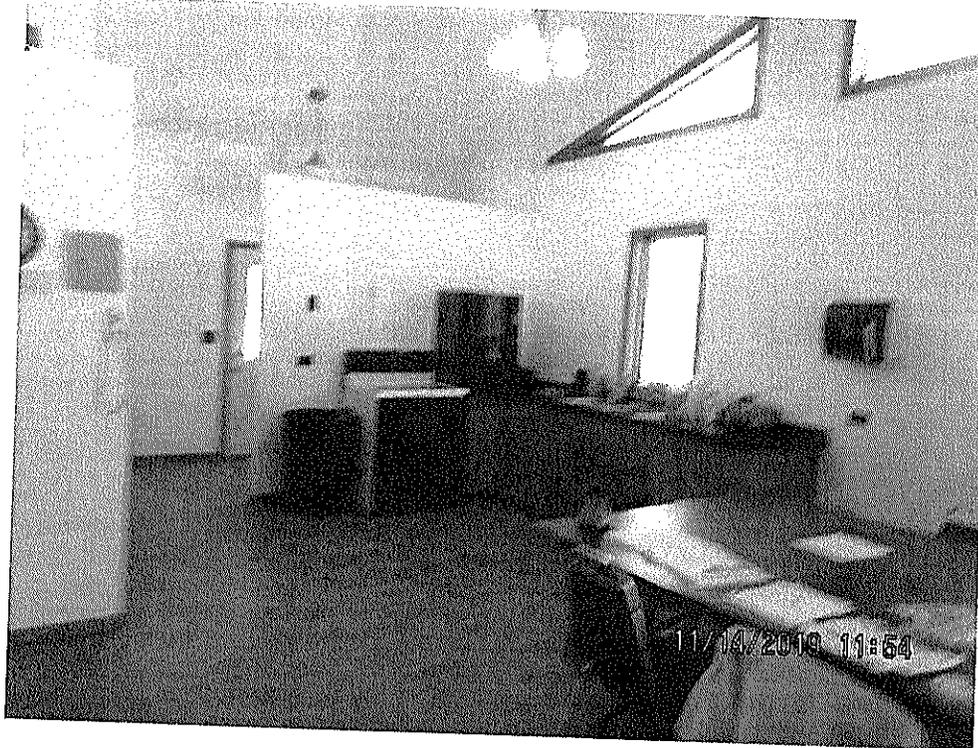
Interior Photo

Town hall building meeting area



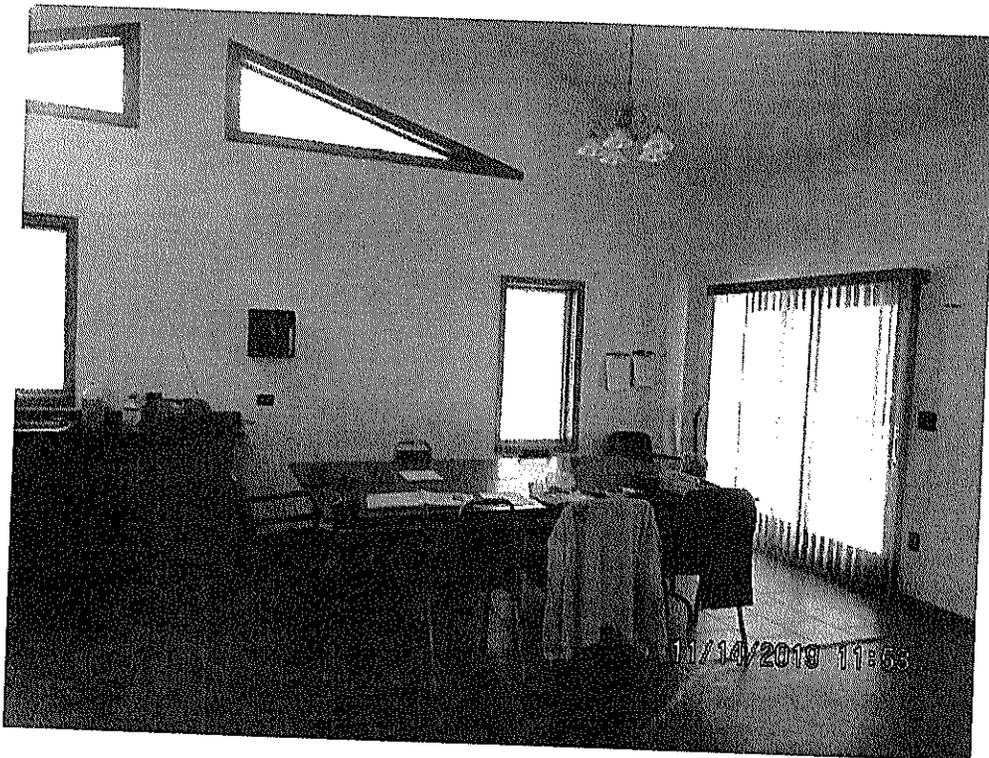
Interior Photo

Cemetery storage building



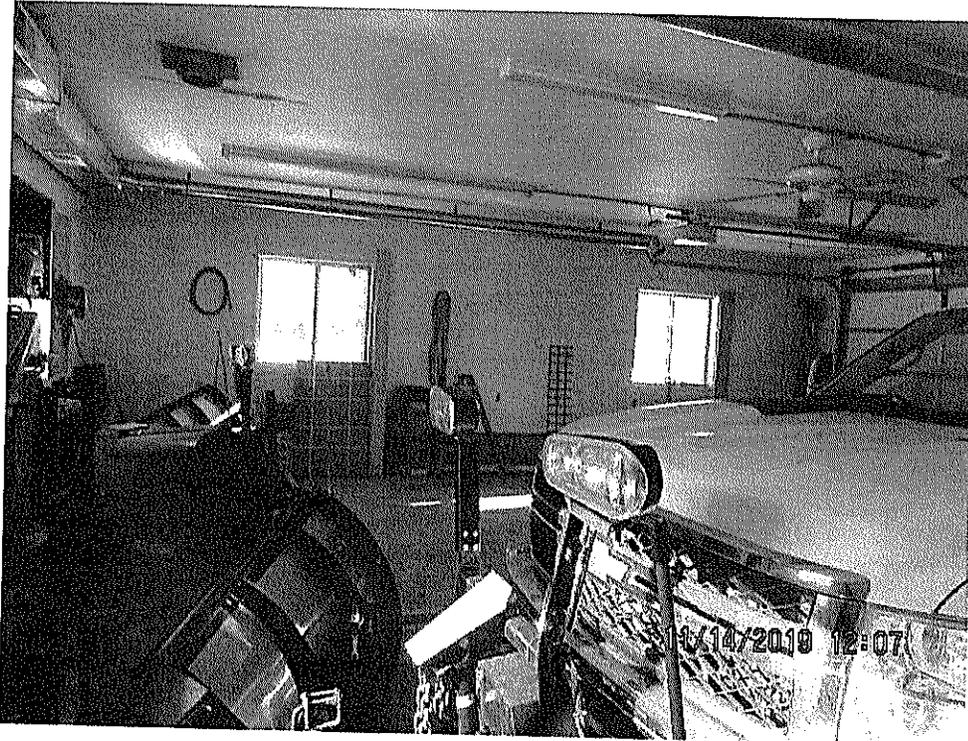
Interior Photo

House meeting room



Interior Photo

House meeting room



Interior Photo

Three stall garage



Valuation Standard Report

Property Express
Property Express

12/1/2019

VALUATION

Valuation Number:	60992196	Effective Date:	12/02/2019
Value Basis:	Reconstruction	Expiration Date:	12/01/2020
		Cost as of:	06/2019

BUSINESS

Harris-Itasca County
21998 Airport Rd
Grand Rapids, MN 55744-4852 USA

LOCATION 1 - Harris-Itasca County

Harris-Itasca County
21998 Airport Rd
Grand Rapids, MN 55744-4852 USA

Location Adjustments

Climatic Region:	1 - Cold
High Wind Region:	1 - Minor Damage
Seismic Zone:	1 - No Damage

BUILDING 1 - Town Hall Building

Section 1

SUPERSTRUCTURE

Occupancy:	100% Warehouse, Light	Story Height:	9 ft.
Construction Type:	100% Frame (ISO 1)	Number of Stories:	1
Gross Floor Area:	2,048 sq.ft.	Gross Perimeter:	192 ft.
Construction Quality:	2.0 - 2.0 - Average		
Year Built:	1986		

SUBSTRUCTURE

Basement:	Unfinished		
Construction Type:	Masonry (ISO 2)		2,048 sq.ft.
Depth of Story Height:			8 ft.

Adjustments

Hillside Construction:	Degree of Slope: Level	Site Accessibility:	Excellent
	Site Position: Unknown	Soil Condition:	Excellent

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Valuation Standard Report

Property Express
Property Express

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12/1/2019

Fees

Architect Fees: 7% is included
Overhead and Profit: 20% is included

SUMMARY OF COSTS

	Reconstruction	Exclusion
SUPERSTRUCTURE		
Site Preparation		\$483
Foundations		\$56,593
Foundation Wall, Interior Foundations, Slab On Ground		
Exterior		\$88,874
Framing, Exterior Wall, Exterior Wall, Structural Floor, Roof		
Interior		\$21,337
Floor Finish, Ceiling Finish, Partitions		
Mechanicals		\$42,011
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins		\$1,143
SUBSTRUCTURE		
Basement		
Site Preparation		\$13,120
Foundations		\$20,916
Foundation Wall, Interior Foundations		
Exterior		\$38,821
Framing, Structural Floor		
Interior		
Floor Finish, Ceiling Finish, Partitions		
Mechanicals		\$9,835
Heating, Cooling, Fire Protection, Plumbing, Electrical		
Built-ins		\$7,843
TOTAL RC SECTION 1		\$300,978
TOTAL RC BUILDING 1 Town Hall Building		\$300,978

BUILDING 2 - Warming House

Section 1

SUPERSTRUCTURE

Occupancy: 100% Warehouse, Pole Frame Story Height: 9 ft.

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Construction Type:	100% Frame (ISO 1)	Number of Stories:	1
Gross Floor Area:	520 sq.ft.	Gross Perimeter:	92 ft.
Construction Quality:	1.5 - 1.5 - Average-		
Year Built:	1989		

Adjustments

Hillside Construction:	Degree of Slope: Level	Site Accessibility:	Excellent
	Site Position: Unknown	Soil Condition:	Excellent

Fees

Architect Fees:	7% is included
Overhead and Profit:	20% is included

SUMMARY OF COSTS

	Reconstruction	Exclusion
SUPERSTRUCTURE		
Site Preparation		\$102
Foundations		\$2,622
Foundation Wall, Interior Foundations, Slab On Ground		
Exterior		\$22,172
Framing, Exterior Wall, Exterior Wall, Structural Floor, Roof		
Interior		
Floor Finish, Ceiling Finish, Partitions		
Mechanicals		\$2,827
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins		
TOTAL RC SECTION 1		\$27,723
TOTAL RC BUILDING 2 Warming House		\$27,723

BUILDING 3 - Cemetery Storage Building

Section 1

SUPERSTRUCTURE

Occupancy:	100% Warehouse, Pole Frame	Story Height:	12 ft.
Construction Type:	100% Frame (ISO 1)	Number of Stories:	1
Gross Floor Area:	1,200 sq.ft.	Gross Perimeter:	140 ft.
Construction Quality:	2.0 - 2.0 - Average		
Year Built:	1997		

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12/1/2019

Adjustments

Hillside Construction:	Degree of Slope: Level	Site Accessibility:	Excellent
	Site Position: Unknown	Soil Condition:	Excellent

Fees

Architect Fees:	7% is included
Overhead and Profit:	20% is included

SUMMARY OF COSTS

	Reconstruction	Exclusion
SUPERSTRUCTURE		
Site Preparation		\$283
Foundations		\$7,279
Foundation Wall, Interior Foundations, Slab On Ground		
Exterior		\$58,435
Framing, Exterior Wall, Exterior Wall, Structural Floor, Roof		
Interior		\$116
Floor Finish, Ceiling Finish, Partitions		
Mechanicals		\$5,929
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins		
TOTAL RC SECTION 1		\$72,041
TOTAL RC BUILDING 3 Cemetery Storage Building		\$72,041

BUILDING 4 - House Meeting Room

Section 1

SUPERSTRUCTURE

Occupancy:	100% Office, Low-Rise	Story Height:	9 ft.
Construction Type:	100% Frame (ISO 1)	Number of Stories:	1
Gross Floor Area:	1,028 sq.ft.	Gross Perimeter:	132 ft.
Construction Quality:	2.0 - 2.0 - Average		
Year Built:	1998		

Adjustments

Hillside Construction:	Degree of Slope: Level	Site Accessibility:	Excellent
	Site Position: Unknown	Soil Condition:	Excellent

Fees

Architect Fees:	7% is included
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Overhead and Profit: 20% is included

SUMMARY OF COSTS

SUPERSTRUCTURE

	Reconstruction	Exclusion
Site Preparation		\$236
Foundations		\$45,377
Foundation Wall, Interior Foundations, Slab On Ground		
Exterior		\$56,487
Framing, Exterior Wall, Exterior Wall, Structural Floor, Roof		
Interior		\$34,607
Floor Finish, Ceiling Finish, Partitions		
Mechanicals		\$29,174
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins		\$11,090
TOTAL RC SECTION 1		\$176,972

TOTAL RC BUILDING 4 House Meeting Room

\$176,972

BUILDING 5 - Three Stall Garage Building

Section 1

SUPERSTRUCTURE

Occupancy:	100% Warehouse, Pole Frame	Story Height:	9 ft.
Construction Type:	100% Frame (ISO 1)	Number of Stories:	1
Gross Floor Area:	1,440 sq.ft.	Gross Perimeter:	156 ft.
Construction Quality:	2.0 - 2.0 - Average		
Year Built:	2002		

Adjustments

Hillside Construction:	Degree of Slope: Level	Site Accessibility:	Excellent
	Site Position: Unknown	Soil Condition:	Excellent

Fees

Architect Fees:	7% is included
Overhead and Profit:	20% is included

SUMMARY OF COSTS

SUPERSTRUCTURE

	Reconstruction	Exclusion
Site Preparation		\$340

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Property Express

Policy Number: 60992196

12/1/2019

SUMMARY OF COSTS		Reconstruction	Exclusion
Foundations		\$8,734	
Foundation Wall, Interior Foundations, Slab On Ground			
Exterior		\$56,285	
Framing, Exterior Wall, Exterior Wall, Structural Floor, Roof			
Interior		\$8,959	
Floor Finish, Ceiling Finish, Partitions			
Mechanicals		\$14,394	
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators			
Built-ins			
TOTAL RC SECTION 1		\$88,712	
TOTAL RC BUILDING 5 Three Stall Garage Building		\$88,712	
	Reconstruction	Sq.Ft.	\$/Sq.Ft.
LOCATION TOTAL, Location 1	\$666,426	8,284	\$80
	Reconstruction	Sq.Ft.	\$/Sq.Ft.
VALUATION GRAND TOTAL	\$666,426	8,284	\$80

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Valuation Standard Report

Property Express
Property Express
SUMMARY REPORT

Policy Number: 60992196

12/1/2019

VALUATION

Valuation Number:	60992196	Effective Date:	12/02/2019
Value Basis:	Reconstruction	Expiration Date:	12/01/2020
		Cost as of:	06/2019

BUSINESS

Harris-Itasca County
21998 Airport Rd
Grand Rapids, MN 55744-4852 USA

LOCATION 1 - Harris-Itasca County

Harris-Itasca County
21998 Airport Rd
Grand Rapids, MN 55744-4852 USA

BUILDING 1: SUPERSTRUCTURE

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1: 100% Warehouse, Light	\$210,442	2,048	\$103

BUILDING 1: SUBSTRUCTURE

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1: 2,048 sq.ft. Basement, Unfinished	\$90,536	2,048	\$44

Section Totals

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1: 100% Warehouse, Light	\$300,978	4,096	\$73

BUILDING TOTAL, Building 1

	\$300,978	4,096	\$73
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BUILDING INSURANCE SUMMARY

Total Insured Amount	\$0	
Percent of Insurance to Value	0%	
100% Co-insurance Requirement	\$300,978	\$300,978
-100% Variance	(\$300,978)	

BUILDING 2: SUPERSTRUCTURE

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1: 100% Warehouse, Pole Frame	\$27,723	520	\$53

Section Totals

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1: 100% Warehouse, Pole Frame	\$27,723	520	\$53

BUILDING TOTAL, Building 2

	\$27,723	520	\$53
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BUILDING INSURANCE SUMMARY

Total Insured Amount	\$0
Percent of Insurance to Value	0%

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Policy Number: 60992196

12/1/2019

100% Co-insurance Requirement	\$27,723	\$27,723
-100% Variance	(\$27,723)	

BUILDING 3: SUPERSTRUCTURE		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Warehouse, Pole Frame	\$72,041	1,200	\$60

Section Totals		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Warehouse, Pole Frame	\$72,041	1,200	\$60

BUILDING TOTAL, Building 3	\$72,041	1,200	\$60
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BUILDING INSURANCE SUMMARY

Total Insured Amount	\$0	
Percent of Insurance to Value	0%	
100% Co-insurance Requirement	\$72,041	\$72,041
-100% Variance	(\$72,041)	

BUILDING 4: SUPERSTRUCTURE		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Office, Low-Rise	\$176,972	1,028	\$172

Section Totals		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Office, Low-Rise	\$176,972	1,028	\$172

BUILDING TOTAL, Building 4	\$176,972	1,028	\$172
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BUILDING INSURANCE SUMMARY

Total Insured Amount	\$0	
Percent of Insurance to Value	0%	
100% Co-insurance Requirement	\$176,972	\$176,972
-100% Variance	(\$176,972)	

BUILDING 5: SUPERSTRUCTURE		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Warehouse, Pole Frame	\$88,712	1,440	\$62

Section Totals		Reconstruction	Sq.Ft.	\$/Sq.Ft.
Section 1:	100% Warehouse, Pole Frame	\$88,712	1,440	\$62

BUILDING TOTAL, Building 5	\$88,712	1,440	\$62
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BUILDING INSURANCE SUMMARY

Total Insured Amount	\$0	
Percent of Insurance to Value	0%	
100% Co-insurance Requirement	\$88,712	\$88,712
-100% Variance	(\$88,712)	

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CoreLogic

Valuation Standard Report

Property Express

Property Express

SUMMARY REPORT

Policy Number: 60992196

12/1/2019

	Reconstruction	Sq.Ft.	\$/Sq.Ft.
LOCATION TOTAL, Location 1	\$666,426	8,284	\$80
	Reconstruction	Sq.Ft.	\$/Sq.Ft.
VALUATION GRAND TOTAL	\$666,426	8,284	\$80

End of Report

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EXHIBIT A

Property Valuation Acceptance Form

Township: Harris

County: Itasca

Apply Replacement Cost to each building as indicated:

Location # or Building Description:	Current Insured Limit:	Current Annual Premium:	Replacement Cost:	Replacement Cost Annual Premium
Town Hall	\$289,720	\$840	\$300,978	\$873
Warming House	\$25,000	\$73	\$27,723	\$80
Cemetery Storage	\$79,919	\$232	\$72,041	\$209
House-Meeting Room	\$166,109	\$482	\$176,972	\$513
Three Stall Garage	\$79,189	\$230	\$88,712	\$257

Replacement Cost will be endorsed onto your Consolidated Liability Coverage, Policy #: N0886CLC19 and will be effective upon receipt of a signed copy of the replacement cost resolution and this form.

If possible, please respond by 2/3/2020.

Clerk's Signature: _____

Date: _____

RESOLUTION # _____

_____ Township,

_____ County, Minnesota

A RESOLUTION APPROVING REPLACEMENT COST COVERAGE

WHEREAS, the town board has received information concerning the value of property owned by the town; and

WHEREAS, the town board has determined that it desires to fully insure that property.

NOW, THEREFORE, BE IT RESOLVED, that the town board of _____ Township, _____ County, Minnesota approves obtaining replacement cost coverage from the Minnesota Association of Townships Insurance Trust as set out in Exhibit A attached hereto and authorizes and directs the clerk to take any steps necessary to do so.

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Adopted this _____ day of _____, 20____.

BY THE BOARD

Town Chair

Attest: _____
Town Clerk

Agreed Value Information

While the Minnesota Associations of Townships Insurance Trust offers this option, it is very important that your board understands the consequences of choosing it. Our Agreed Value coverage is designed to offer less than full replacement cost coverage on the township building(s) you designate. That can save the township money but it also means that you are not fully protected if there is a complete loss. Instead, you would be covered up to the limit you designate on the Agreed Value Resolution.

If the township board decides that the Agreed Value is the option they have chosen, we require the attached Agreed Value Resolution be signed as well as the Agreed Value Form (Exhibit B) be completed with the 'limit' or 'value' that the board decides for coverage for each building designated.

EXHIBIT B

Property Agreed Value Acceptance Form

Township: Harris

County: Itasca

Apply Agreed Value coverage to each building as indicated:

Location # / Building Description:	Current Insured Limit:	Agreed Value:
Town Hall	\$289,720	\$
Warming House	\$25,000	\$
Cemetery Storage	\$79,919	\$
House-Meeting Room	\$166,109	\$
Three Stall Garage	\$79,189	\$

Agreed Value will be endorsed onto your Consolidated Liability Coverage, Policy #: N0886CLC19 and will be effective upon receipt of a signed copy of the board resolution and this form.

******If going with Agreed Value, please indicate the Agreed Value Limit the board has decided upon.******

Clerk's Signature: _____ Date: _____

RESOLUTION # _____

_____ Township, _____ County, MN

A RESOLUTION APPROVING AGREED VALUE COVERAGE

WHEREAS, the town board has received information concerning the value of property owned by the town; and

WHEREAS, the town board understands that the agreed value is the maximum amount of insurance proceeds the town will receive even if the property is completely destroyed; and

WHEREAS, the town board further understands that these proceeds may not be sufficient to replace the property if the damage or destruction to it exceeds the agreed value; and

WHEREAS, the town board has weighed the political and economic issues involved in assuming more risk in order to reduce the amount of insurance premiums the town must pay; and

WHEREAS, the town board has determined that it desires to insure that property for the agreed value set forth in Exhibit B hereto.

NOW, THEREFORE, BE IT RESOLVED, that the town board of _____ Township, _____ County, Minnesota approves obtaining agreed value coverage from the Minnesota Association of Townships Insurance Trust as set out in Exhibit B attached hereto and authorizes and directs the clerk to take any steps necessary to do so.

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Adopted this _____ day of _____, 20____.

BY THE BOARD

Town Chair

Attest: _____
Town Clerk

RESOLUTION # _____

_____ Township, _____ County,
Minnesota

**A RESOLUTION APPROVING AN INCREASED
PROPERTY & CASUALTY DEDUCTIBLE**

WHEREAS, the town board has received information concerning the value of property owned by the town; and

WHEREAS, in order to reduce the amount it costs to insure that property, the town board has determined that it desires to increase the amount of the deductible on the insurance covering it.

NOW, THEREFORE, BE IT RESOLVED, that, subject to the provisions of the town's property and casualty insurance with the Minnesota Association of Townships Insurance Trust the town board approves changing the deductible on such property and casualty insurance to the following amount (check one):

_____ \$1,000

_____ \$2,500

The town clerk is hereby authorized to take any steps necessary to implement this change.

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Supervisor _____

Adopted this _____ day of _____, 20____.

BY THE BOARD

Town Chair

Attest: _____
Town Clerk

RESOLUTION NO. 2020-001
A Resolution Appointing a Temporary Treasurer

10A.

WHEREAS, the Harris Town Board has an appointed Treasurer position; and

WHEREAS, the appointed Treasurer, Josh Thoennes, hired in June 2019, resigned Effective December 31, 2019; and

WHEREAS, the Harris Town Board must have a Treasurer in place effective January 1, 2020; and

THEREFORE NOW BE IT RESOLVED, the Harris Town Board needs to appoint a temporary Treasurer; and

THEREFORE, BE IT FURTHER RESOLVED, the Harris Town Board hereby appoints , by this resolution, Becky Adams, to the temporary Treasurer position, with a pay of: \$700.00 monthly stipend, \$60.00 per required/mandated township meetings, and \$18.70/ hr. for meetings, duties, etc. not covered under the stipend); and

THEREFORE, FINALLY RESOLVED, the appointment will be effective January 1, 2020 through March 31, 2020.

	YES	NO	OTHER
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____
SUPERVISOR _____	_____	_____	_____

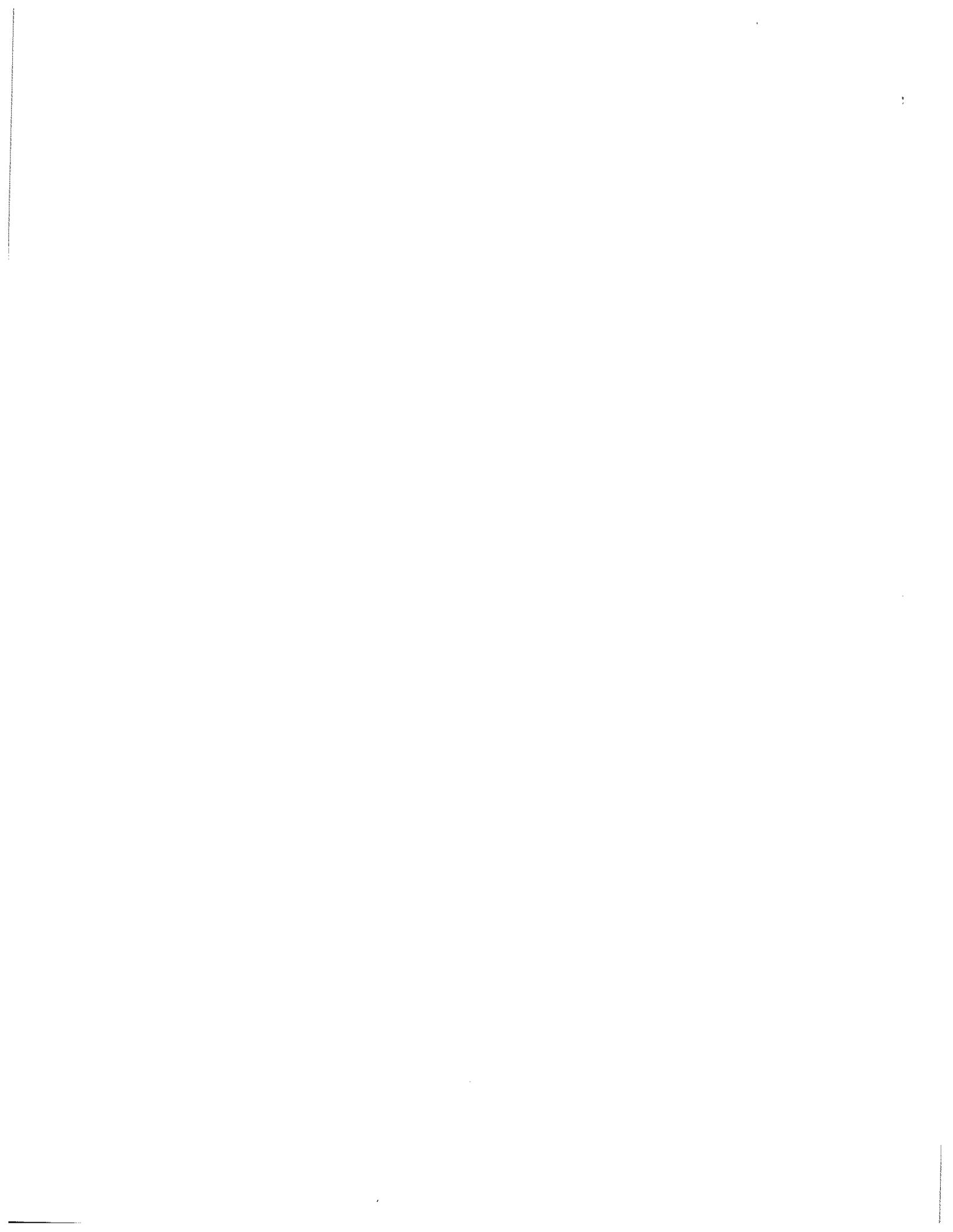
Adopted this 8th day of January 2020

By the Town Board

, Chair

Attest: _____
Peggy Clayton, Supervisor/Clerk

AD



WORKPLACE ACCIDENT AND INJURY REDUCTION PROGRAM

10B.

HARRIS Township

ITASCA County, Minnesota

I. PURPOSE

The purpose of this program is to satisfy the requirements of Minn. Stat. § 182.653, subd. 8 by promoting safe and healthful working conditions.

II. GENERAL POLICY STATEMENT

It is the policy of the town board to reduce the likelihood and severity of workplace accidents and injuries of town employees while remaining cognizant of the small number of employees and limited budget of the town.

III. GOALS AND OBJECTIVES

1. To establish a workable accident and injury reduction program in the town.
2. To identify and communicate the responsibilities of town officers and employees for understanding and implementing the program.
3. To establish an environment in which town officers and employees are motivated to identify and correct potential hazards in accordance with the procedures set forth in the program.
4. To appropriately enforce the requirements of the program.
5. To annually review the program and make changes as the town board deems appropriate.

IV. RESPONSIBILITIES

1. Town Officers

All officers of the town, whether appointed or elected, are responsible to share in the implementation of this program. Responsibilities include, but are not limited to, remaining watchful for potential hazards, immediately reporting potential hazards to the town board chair, participating in reviews of the program, making suggestions as appropriate for improvements to the program, and taking prompt action on any safety related matter brought before the board for consideration.

2. Town Board Chair

The town board chair is primarily responsible for the management of the program including, but not limited to, receiving reports of potential hazards, ensuring that potential hazards are corrected in accordance with the procedures set out in this program, ensuring that the program and its requirements are communicated to town officers and employees, seeing that accident

108.

investigations are conducted in a timely fashion and any needed corrective actions are taken, and ensuring the required annual program review is completed. The town board chair, with the consent of the town board, may delegate these duties to someone else.

3. Employees

The responsibilities of employees to this program include, but are not limited to the following: understanding all safety rules and policies; working in accordance with these rules; using necessary personal protective equipment, including appropriate protective clothing, and keeping the equipment in good repair; immediately reporting potential hazards in the workplace; maintaining the physical and mental standards necessary for the job; regularly inspecting the assigned work area and equipment and immediately reporting any unsafe conditions; performing preventive maintenance inspections on equipment used to perform the job and report any unsafe conditions or needed repairs; and immediately reporting all accidents involving property damage or injury.

V. IDENTIFICATION OF HAZARDS

The identification, analysis, and control of new or existing hazards, conditions, and operations will be achieved in two ways. First, at least annually the town board, or its designated representative, will conduct a review of the workplace to identify what reasonably could be perceived as hazards to employees. Second, while in the workplace all town employees, including town officers, will remain attentive to new potential hazards.

Once a potential hazard is identified, it should be corrected as soon as reasonably possible. All employees are expected to correct potential hazards, conditions, or operations they identify if they can do so without personal risk or significant cost. If an employee cannot easily correct the potential hazard, or if the employee is not certain if the situation constitutes a hazard, he or she must report the situation to the town board chair. The town board chair has the discretion to determine whether or not corrective action is needed and to take any necessary steps to correct the potential hazard. However, if the cost to correct the potential hazard exceeds the amount approved by the town board to be within the power of the town board chair to expend under this program, the town board chair must take remedial measures to reduce the risk of the potential hazard until approval for the needed expenditure can be discussed for approval at a regular board meeting. If the chair is not certain as to whether a situation constitutes a potential hazard, he or she must raise the issue at the next regular board meeting for a decision on whether action is needed.

VI. COMMUNICATION

This document, and any subsequent updates, will be kept on file with the clerk and shall be communicated to each existing town officer and employee and well as any new officers or employees. All employees are encouraged to immediately report possible hazardous conditions and will not be retaliated against for making such reports.

VII. ACCIDENT INVESTIGATION

If a workplace accident or injury occurs, dial 911 immediately if emergency services are needed. If it is not an emergency, the employee should be directed to receive appropriate and timely medical attention. As soon as is practicable, the employee involved in the incident must notify the town board chair. If the employee was injured, a first report of injury form shall be completed and an employee information sheet shall be given to the employee as required under the workers' compensation laws. The town's workers' compensation claims representative must be notified within 5 days of the date of injury or the town may be subject to financial penalties.

The town board chair, or designee, upon learning of an accident or injury shall cause an investigation to occur of the situation. The investigation will include a determination of whether corrective action is needed and, if so, develop recommendations for implementing the corrective action. A report of the incident and any resulting corrective actions or recommendations for corrective action shall be made to the town board at a regular board meeting.

VIII. ENFORCEMENT

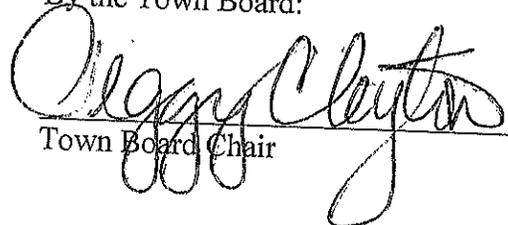
Every employee and officer is responsible for using safe work practices while working for the town including, but not limited to, any specific safety or health practices prescribed by the town board or the employee's immediate supervisor. Failure to follow safe work practices could result in disciplinary actions being taken against the employee. Employees are encouraged to ask the town board chair any questions they may have about this program, safe working practices, or the potential consequences for not following this program.

IX. ANNUAL PROGRAM REVIEW

At least annually the town board will conduct and document a review of this program. Included in the review will be documentation of how the requirements of the program are being met.

Adopted this 9th day of October, 2019.

By the Town Board:


Town Board Chair

Attest: Amanda Schultz
Town Clerk

ANNUAL REVIEW

Workplace Accident and Injury Reduction Program (AWAIR Program)

The following constitutes documentation of the town board's annual review of its workplace accident and injury reduction program.

-
- _____ 1. All town officers and employees are aware of the program and their responsibilities under it.
 - _____ 2. In addition to the on-going attention paid by officers and employees to potential hazards in the workplace, an annual inspection of the workplace has been completed.
 - _____ 3. Potential hazards, if any, identified throughout the year and at the annual inspection have been analyzed and corrected in an appropriate manner.
 - _____ 4. Accidents, if any, which occurred in the year have been investigated according to the procedures set out in the program and any needed corrective actions have been taken.
 - _____ 5. Any enforcement actions needed to uphold the goals and objectives of the program have been taken in accordance with the program and any other established procedures.
 - _____ 6. The language of the AWAIR program, including the goals and objectives, has been reviewed in light of the activities and experiences occurring over the year.
 - _____ 7. Any needed changes to the program have been identified and implemented, or assigned to a specific person with a plan for obtaining additional information and implementing any needed changes.

Additional Program Notes:

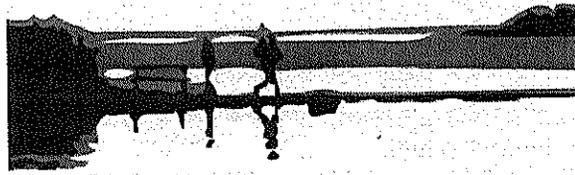
Review completed by: _____ Position: _____
Signature: _____ Date: _____

Chairman Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Nancy Kopacek 398-3497
Clerk 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

10C.

December 23, 2019

Dear Nancy:

Harris Township is excited to bring you on board as the Township Treasurer!

Our formal offer includes important details about your compensation, and the terms and conditions of your employment with Harris Township.

We are offering a Regular part time position to you as Treasurer, reporting directly to the Chair of the Board, and indirectly to the Supervisors of the Township, starting on January 13, 2020. The hours of work are 25-30 hours per month. We do have an office located in the Town Hall, which you can utilize for any township work you need to perform. A laptop will also be provided to you, which is only to be used for township business.

In this position, Harris Township is offering to start you at a stipend of **\$750.00** per month, or an annual salary of **\$9,000.00** per year, which will be effective **March 1, 2020**. Beginning on your actual hire date of **January 13, 2020**, you will receive an hourly rate of **\$18.70** per hour (in lieu of the stipend) for every meeting you attend for the Board, all training times you meet with the former Treasurer, or supervisors, and all trainings you need to attend for this position. (This hourly pay will be effective from January 13, 2020 through February 29, 2020.)

You will serve a six month probation, and upon successful completion of your probation, a performance appraisal will be conducted, whereby, you may be entitled to a pay increase. Thereafter, appraisals and pay increases will be conducted on an annual basis.

As part of your position, you will be required and mandated to attend Regular Board Meetings (2nd Wednesday of each month at 7:30 pm); Planning and Development Meetings (4th Wednesday of each month, except December, at 7:30 pm); Budget Sessions, Board of Audit, and any other legally required meetings (usually held in the early evenings).

You will also be required to attend new Treasurer training, and any other pertinent and necessary training for your position with the Township. All training will be paid for by the Township.

Please indicate your agreement with these terms and accept this offer by signing and dating this agreement on or before NSK.

Sincerely,

Peggy Clayton
Chair, Harris Township Board of Supervisors

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Page Two
Letter to Nancy Kopacek
December 23, 2019

I, Nancy Kopacek, agree to the compensation, and terms and conditions of the Treasurer position, and accept this offer by signing and dating this letter.

NKopacek
Signature

12/23/19
Date

311

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

Date	Description	# Hours	Rate	Amount
12/9/2019	Itasca County Township Association Meeting	fixed rate	\$60.00	\$60.00
12/11/2019	Regular Meeting	fixed rate	\$60.00	\$60.00
	P & D Meeting	fixed rate	\$60.00	
Monthly	Supervisor Wages/Chair	fixed rate	\$500.00	\$500.00
Additional Work:				
12/3/2019	Rink interviews 2:00pm-3:15 pm	1.25	\$18.70	\$23.38
12/4/2019	Meet with Amanda re: board meeting schedule for 2020	0.75	\$18.70	\$14.03
12/4/2019	Closed work session re: Clerk probation 6:00 pm-6:45 pm	0.75	\$18.70	\$14.03
12/4/2019	Meet with a Clerk re: probation 6:45 pm-7:30 pm	0.75	\$18.70	\$14.03
12/9/2019	Cable Commission meeting 12 noon-1:00 pm	1	\$18.70	\$18.70
12/11/2019	Meet with Josh re: PIP 6:00 pm-6:30 pm	0.5		
12/14/2019	Contact past treasurer candidates re: interest	0.75	\$18.70	\$14.03
12/15/2019	Calls returned Re: treasurer interest	0.25	\$18.70	\$4.68
12/16/2019	Meet with Becky Re: treasurer transition 11:30pm-1:00 pm	1.5	\$18.70	\$28.05
12/16/2019	Meet with Election Coordinator re: election training 1:00-1:30pm	0.5	\$18.70	\$9.35
12/16/2019	Work session re: clerk and treasurer 4:00pm-5:30 pm	1.5	\$18.70	\$28.05
12/16/2019	Make changes in clerk posting, etc or paper, etc.	0.75	\$18.70	\$14.03
12/17/2019	Drop off clerk posting at Herald .	0.5	\$18.70	\$9.35
12/17/2019	Discussion with Becky re: meeting with potential treasurer	0.5	\$18.70	\$9.35
12/17/2019	Pull together letters etc for potential new treasurer	0.75	\$18.70	\$14.03
12/20/2019	Meet with Kim with Xerox at hall 10:00am-11:30 am	1.5	\$18.70	\$28.05
12/22/2019	Meet with Clerk and Treasurer at hall 10:00am-11:45am	1.5	\$18.70	\$28.05
12/22/2019	Minutes from 12/16 work session	0.5	\$18.70	\$9.35
12/23/2019	Work session re: treasurer 10:00 am-11:15 am	1.25	\$18.70	\$23.38
12/23/2019	Pull together letters for courthouse depts for new treasurer	0.5	\$18.70	\$9.35
12/28/2019	minutes from 12/23/19 work session	0.5	\$18.70	\$9.35
12/29/2019	Pull together agenda for 1/8 mtg & Reorg 1/6 mtg 9-10:30pm	1.5	\$18.70	\$28.05
		19.25	\$18.70	\$359.98
NO PAY		Mileage		
12/1/2019	Park and cemetery inspections (mileage)	21		
12/3/2019	Expresfor interviews (mileage)	11.6		
12/5/2019	Talk with caretaker re: renter for 12/6/19 .50			
12/5/2019	review Overland property valuation report .75			
12/6/2019	Texts back and forth with hall caretaker Re: hall rentals .75			
12/6/2019	Email back and forth with Express Empl. Re: outstanding inv .25			
12/7/2019	Facebook post .25			
12/8/2019	Text back and forth to caretaker Re: broken thermostat .50			
12/8/2019	Facebook post .25			
12/8/2019	Park and cemetery inspections (mileage)	21		
12/9/2019	Call and texts Re: broken mirror on main. Truck again. .50			
12/9/2019	Stop in at express re: temp and broken mirror (mileage)	11.6		
12/10/2019	Calls back and forth to Express Employ. Re: payment plan .75			
12/10/2019	Email to highway engineer re: signage in harris township .25			
12/10/2019	Make signs and laminate for rinks .50			
12/11/2019	Email from highway engineer re: township signage			
12/11/2019	Talk with constituent re: rink attendants .25			
12/13/2019	Facebook post .25			
12/13/2019	Email to MAT Attorney Re: election training .50			
12/15/2019	Texts, calls, etc to Becky re: treasurer, etc. 1.00			
12/15/2019	Email 2020 board meeting schedule to ICTV .25			
12/16/2019	Continued texts, calls, etc to Becky re: treasurer. .75			
12/16/2019	Email from treasurer candidate .25			
12/16/2019	Call from Itasca Waters re: township survey 2:25-2:55 pm			
12/16/2019	Email to MAT Attorney Re: Clerk portion of audit .50			
12/16/2019	Facebook post .25			
12/17/2019	Budget postings at hall (mileage)	5.4		
12/17/2019	Email back from MAT attorney re: clerk audit .25			
12/17/2019	Email to and from The Forum re: clerk posting .50			
12/17-18/19	Emails to and from constituents re: rinks. .50			

12/18/2019	Facebook post .25			
12/18/2019	Discussion with potential treasurer re: meeting on 12/23/19 .50			
12/18/2019	Contact MAT re: forms for new treasurer .50			
12/18/2019	Contact Becky re: treasurer .75			
12/18/2019	Go to courthouse and drop off cemetery deed (mileage)	11.6		
12/18/2019	Texts to and from Josh re: treasurer.75			
12/18/2019	Texts and emails to and from Clerk .75			
12/19/2019	Go to express re: temp. Main. Worker (mileage)			
12/19/2019	Go to Xerox re: changes to printer re: emails (mileage)	11.6		
12/19/2019	Email to and from Sarah Carling re: CEDA .25			
12/20/2019	Make copies at hall of clerk and treasurer documents for 12/23/19 work session .50 (mileage)	5.4		
12/20/2019	Facebook post .25			
12/20/2019	Park and cemetery inspections (mileage)	21		
12/20/2019	Pick up mail at service center and bring to hall, open, etc (mileage) .25	5.4		
12/20/2019	Shovel @glass posting board at hall .50			
12/20/2019	Texts to and from caretaker Re:cleaning .50			
12/20/19	Email quote from computer enterprises re: anti virus .25			
12/21/2019	Facebook post .25			
12/22/2019	Email from and to Stoney pt constituent .25			
12/26/2019	Email from and to Herald Review re: Clerk posting .25			
12/27/2019	Facebook post .25			
12/27/2019	Pick up mail at service center and bring to hall, open, etc .75 (mileage)	5.4		
12/28/2029	Facebook post .25			
12/28/2019	Park and cemetery inspections (mileage)	21		
12/29/2019	Facebook post .25			
12/30/2019	Go to hall and print Reorg items for mtg, fax to MAT on treasurer, (mileage)1 hr for copying etc	5.4		
12/30/2019	Email on Clerk phone from constituent re: Aspen Drive .25			
12/30/2019	Email from and to person interested in Clerk position .50			
12/31/2019	Facebook post .25			
13/31/19	Emails, texts, and calls to MATIT, and DM r: WC. .75			
TOTALS				
Reimbursements:				
December	Mileage @ .58/mile x 157.40	157.40	\$0.580000	\$91.29
<i>Total reimbursements requested:</i>				\$91.29

ADDITIONAL DEDUCTIONS 75.00(F); 25.00 (S)

(\$100.00)

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

31-Dec-19

Signature

Peggy Clayton

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

Date	Description	# Hours	Rate	Amount
	Planning and Development Meeting	fixed rate	\$ 60.00	
	Itasca County Township Association Meeting	fixed rate	\$ 60.00	
	Regular Meeting	fixed rate	\$ 60.00	
Monthly	Supervisor Wages	fixed rate	\$ 400.00	\$ 400.00
Additional Work:				
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 18.70	\$ -
			\$ 60.00	
			\$ 18.70	\$ -
			Total	\$ 400.00
			pera	
			fica	
			medi	
			fed	
			state	
			Net pay	
Reimbursements:				
0	Mileage		0.58	\$ -
	Other Expenses			
8-Dec	Keys & Labels Warming House (ACE)			\$ 25.47
24-Dec	Shovel, light bulb for Wendigo (Home Depot)			\$ 38.39
	<i>Total reimbursements requested:</i>			\$ 63.86

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt: _____

1/31/2021
DATE

Jim Kelley
Signature

Payment Request

Caretaker

Harris Township

Itasca County

December 20, 2019- January 3, 2019

Name: Bryanna Vetsch

Address: 19152 Cardinal Dr.

55744

Date	Description	# Hours	Rate	Amount
Texts, calls				
12/20/2019	Call to 12/23 Renter for KM-no VM	0.25		\$3.25
12/21/2019	Call/Text with Peggy re: tidying up at hall:details	0.25	\$13.00	\$3.25
12/22/2019	Text with 12/22 renter confirming return of deposit	0.25	\$13.00	\$3.25
12/22/2019	Return call to 12/22 renter re: questions	0.25		\$3.25
12/23/2019	Call to 12/23 Renter re canceled rental	0.25		\$3.25
12/27/2019	Call from 12/28 renter re: questions	0.25		\$3.25
12/28/2019	Call from 12/28 renter re: done at hall	0.25		\$3.25
12/29/2019	Call to 12/28 renter re: tables; meeting format	0.5		\$6.50
12/29/2019	Call to 12/29 re: tables and chairs	0.25		\$3.25
12/29/2019	Text with 12/28 renter re: tables/chairs	0.25		\$3.25
12/29/2019	Text with maintenance re: plowing	0.25		\$3.25
12/29/2019	Call from 12/29 renter re: questions	0.25		\$3.25
12/29/2019	Call from renter re: items forgotten at hall	0.25		\$3.25
12/29/2019	Text with 1/1/2020 renter re: KM (1/1)	0.25		\$3.25
12/30/2019	Text with 1/1/2020 renter confirming KM time	0.25		\$3.25
12/30/2019	Call re: 12/5/2020- reserved	0.25		\$3.25
12/31/2019	Text to Peggy re: reports	0.25		\$3.25
1/1/2020	Call/Text from renter re: garbage	0.25		\$3.25
1/1/2020	Call/Text to 1/11 renter re KM (1/9)	0.25		\$3.25
1/1/2020	Text with 1/12 renter re KM (1/2)	0.25		\$3.25
1/2/2020	Texts with 1/1 renter re: garbage	0.5		\$6.50
1/2/2020	Call with 1/12 renter re: KM reschedule	0.25		\$3.25
1/2/2020	Call re 02/01: reserved	0.25		\$3.25
1/3/2020	Text re: 06/21 or 07/11-interested	0.25		\$3.25
1/3/2020	Call/Text to 12/22 renter re: receipt	0.25		\$3.25
1/3/2020	Call to 1/1 renter re: returning deposit	0.25		\$3.25
1/3/2020	Call to 12/28 renter re: returning deposit	0.25		\$3.25
				\$94.25
		7.25		\$94.25

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Bryanna Vetsch 1/3/2020

Signature

Date

Payment Request

Caretaker

Harris Township

Itasca County

Name: Bryanna Vetsch

Address: 19153 Cardinal Dr.

November 16- December 6 2019

55744

Date	Description	# Hours	Rate	Amount
Key meetings				
Cleaning:				
12/20/2019	Clean after 12/19	1		\$13.00
12/21/2019	Clean after 12/20	1	\$13.00	\$13.00
12/21/2019	Clean after 12/21	1	\$13.00	\$13.00
12/22/2019	Clean after 12/22	1		\$13.00
12/24/2019	KM with 12/29	0.25		\$3.25
12/28/2019	Clean after 12/28	1		\$13.00
12/30/2019	Clean after 12/29	1		\$13.00
1/1/2020	KM with 1/1	0.25		\$3.25
1/1/2020	Laundry	1		\$13.00
1/1/2020	Clean after 1/1	1.25		\$16.25
1/2/2020	Paperwork	1		\$13.00
1/2/2020	KM with 1/12	0.25		\$3.25
1/3/2020	Clean after 1/2	1		\$13.00
				\$143.00
		11		\$143.00

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Bryanna Vetsch 1/3/2020

Signature _____ Date _____

STATEMENT

PAGE: 1 BURGGRAF'S ACE GRAND RAPIDS
 1115 E. HWY 169
 GRAND RAPIDS, MN 55744
 (218) 326-8594

CLOSING DATE: 12/25/19
 DUE DATE : 1/10/20
 ACCT: 140314

CLOSING
 DATE : 12/25/19
 DUE DATE: 1/10/20

HARRIS TOWNSHIP
 20876 WENDIGO PARK RD
 GRAND RAPIDS MN 55744

BURGGRAF'S ACE GRA
 HARRIS TOWNSHIP
 ACCOUNT : 140314

PLEASE DETACH AND RETURN
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				FROM EVERYONE AT BURGGRAF'S ACE HARDWARE WE WISH YOU A HAPPY NEW YEAR! THANK YOU FOR YOUR BUSINESS!				
				PREV BALANCE	0.00		PREV BAL	0.00
12/13/19	329799	1	I	INVOICE	71.72		329799	71.72
				NEW BALANCE	71.72			

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS
71.72	0.00	0.00	0.00	0.00

NEW BAL: 71.72

TERMS: NET 25TH

CUT HERE

140314

Transaction Codes
 A - Adjustment C - Credit I - Invoice
 B - Balance Forward F - Finance Charge P - Payment

AMOUNT PAID

This statement covers transactions on your account for the period ending on the date above. Charges, payments, and credits received after the above date will be shown on your next statement.

APG MEDIA OF MN
 PO BOX 410
 ASHLAND WI 54806
 (715) 858-7330

1) Billing Period 12/2019		2) Advertiser/Client Name HARRIS TOWNSHIP	
23) Total Amount Due 307.15		3) Terms of Payment	
21) Current Net Amount Due .00		22) 30 Days .00	
		60 Days .00	
		Over 90 Days .00	
4) Page Number 1	5) Billing Date 12/23/19	6) Billed Account Number 3017010	7) Advertiser/Client Number SHAPE. 3017010

Advertising Memo Bill

8) Billed Account Name and Address HARRIS TOWNSHIP HARRIS SERVICE CTR/TREASURER 20876 WENDIGO PARK RD GRAND RAPIDS MN 55744		9) Remittance Address APG MEDIA OF MN PO BOX 410 ASHLAND WI 54806	
		Ad #: 323320	

Please Return Upper Portion With Payment

10) Date	11) Reference	12 13 14) Description-Other Comments/Charges	15) SAU Size 16) Billed Units	17) Times Run 18) Rate	19) Gross Amount	20) Net Amount
12/22/19	323320 RPCI	2020 MEETING SCHEDULE 12/22 GRHR	3.0X 7.00 21.00	1 14.15	297.15	307.15

RECEIVED
 12/27/19

Statement of Account - Aging of Past Due Amounts

21) Current Net Amount Due 0.00	22) 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	Unapplied Amount	23) Total Amount Due 307.15
------------------------------------	---------------------	-----------------	----------------------	------------------	--------------------------------

APG MEDIA OF MN
 (715) 858-7330

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24) Invoice Number 323320	25) Billing Period 12/2019	Advertiser Information			
		6) Billed Account Number 3017010	7) Advertiser/Client Number 3017010	8) Advertiser/Client Name HARRIS TOWNSHIP	

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF ITASCA)

Mark Roy, being first duly sworn, on oath states as follows:

1. I am the Publisher of the Grand Rapids Herald Review, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes

**HARRIS TOWN BOARD
2020 MEETING SCHEDULE**

The Harris Town Board will meet on the following dates in 2020, with the meetings starting at **7:30 p.m.**, and held at the **Harris Town Hall, 21998 Airport Road, Grand Rapids**. Both monthly meetings are broadcast *live* on ICTV public access cable television, and can also be viewed online via their website: www.watchictv.org.

Regular Meetings

(2nd Wednesday of each month, unless otherwise noted)

- January 8
- February 12
- March 11
- April 8
- May 13
- June 10
- July 8
- August 12
- September 9
- October 14
- Tuesday, November 10
- December 9

Planning & Development (P&D) Meetings

(4th Wednesday of each month, unless otherwise noted)

- January 22
- February 26
- March 25
- April 22
- May 27
- June 24
- July 22
- August 26
- September 23
- October 28
- * Tuesday, November 24
- TBD only if needed (due to holiday)

If a board meeting is held at a different time and/or place than noted above, the rescheduled meeting will be posted at the Township Hall at least three days prior to the meeting. Notices for all special meetings and work sessions will also be posted at the Township Hall.

The **ANNUAL TOWN MEETING** for Harris Township will be held on **Tuesday, March 10, 2020 at 7:00 p.m.** In case of inclement weather, this meeting will be rescheduled for Wednesday, March 17, 2020 at 7:00 p.m.

A quorum of the Harris Town Board regularly attends the Itasca County Township Association Meetings, which are generally held the second Monday of every month, 7:00 p.m. at the Blandin Foundation.

For a printable schedule, please visit the township's website: www.harristownshipmn.org.

By Order of the Town Board,
Amanda Schultz, Clerk

Posted December 12, 2019

Published December 22, 2019

and the year and day of the week upon which the notice was published in the

and the year and day of the week upon which the notice was published in the

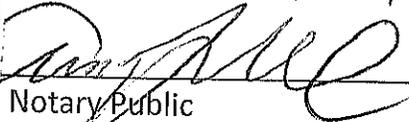
December 22, 2019

classified rate paid by commercial users of the newspaper pursuant to § 331A.06, is as

notices. Pursuant to Minnesota Statutes on of mortgage foreclosure notices: issue is located in Itasca County. The conditions described in §580.033, subd. 1, the mortgaged premises or some part of the mortgaged premises are located, a copy of the notice is in the latter county.

NOT.
[Signature]

and sworn to before me on this day of December, 2019.


Notary Public

MINNESOTA REGISTRATION RENEWAL NOTICE REMINDER



BRING ENTIRE NOTICE TO DEPUTY REGISTRAR OFFICE WHEN PAYING IN PERSON

Plate	Year	Make	Vehicle ID Number	US DOT	Title	GVW	Base Value
188067	13	FELL	5FTEE1829D1041039		L2370Q321	000000	
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax	Total Due	
10.00			7.00	2.25		19.25	

**MINNESOTA
REGISTRATION
CARD / CAB CARD**

**NEW EXPIRATION:
FEB 2022**



294932
D: P21 T927
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682



DEPUTY STAMP

CUSTOMER COPY

DVS PLATE BARCODE

DVS TAB STICKER

Minnesota Driver and Vehicle Services
Safe Cars Save Lives
One in five cars has an open safety recall that may compromise your safety.
Check your car for open recalls for free at nhtsa.gov/recalls



IMPORTANT, PLEASE READ:

Want to board a domestic flight starting Oct. 1, 2020? You will need one of the following:

1. REAL ID driver's license or ID card
2. Enhanced driver's license or ID card
3. Passport or another acceptable form of ID

Find what you need to know at REALID.dps.mn.gov

Due to recent legislation, this renewal reflects a filing fee increase from \$6 to \$7, and a \$2.25 technology surcharge. The cost of 7-year replacement plates increased \$2 for passenger and disability plates and \$2.50 for special and personalized plates.

ANATOMICAL DONATION EDUCATION CONTRIBUTION:
When reviewing in person, you may contribute \$2 to support organ and tissue donation education. Ask your local Deputy Registrar agent for more information.

Questions?
Visit our website: dvs.dps.mn.gov
or call: (651) 297-2126



RETURN THIS BOTTOM PORTION ONLY WITH YOUR CHECK IF PAYING BY MAIL.

Plate	Year	Make	Vehicle ID Number	US DOT	
188067	13	FELL	5FTEE1829D1041039		
Title	GVW	Base Value	Class	County	Special Plate
L2370Q321	000000		61	31	00
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax
10.00			7.00	2.25	

Insurance Company Name	
Policy No	Exp Date

Renew by Last Day of:	Feb 2020	Total Due	\$19.25
-----------------------	----------	-----------	---------

Check here if owner's address, or county where the vehicle is kept, is different from address below. Complete change of address on the back.

IF OWNER'S ADDRESS ON TOP OF FORM IS DIFFERENT FROM ADDRESS BELOW, COMPLETE A CHANGE OF ADDRESS ON THE BACK.

HARRIS TOWNSHIP
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

DEPUTY STAMP

MAIL TO: **DVS Renewal**
P.O. BOX 64587
St. Paul MN 55164-0587

DVS PLATE BARCODE

DVS TAB STICKER

0222 1880675FTEE1829D10410396131600100012000019259

MINNESOTA REGISTRATION RENEWAL NOTICE REMINDER



BRING ENTIRE NOTICE TO DEPUTY REGISTRAR OFFICE WHEN PAYING IN PERSON

Plate	Year	Make	Vehicle ID Number	US DOT	Title	GVW	Base Value
181763	10	FELL	5FTEE1829A1035110		F2360Z070	000000	
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax	Total Due	
10.00			7.00	2.25		19.25	

MINNESOTA
REGISTRATION
CARD / CAB CARD

NEW EXPIRATION:
FEB 2022



D: P21 T931
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

296256



DEPUTY STAMP

CUSTOMER COPY

DVS PLATE BARCODE

DVS TAB STICKER

Minnesota Driver and Vehicle Services

Safe Cars Save Lives

One in five cars has an open safety recall that may compromise your safety.

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296256

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RETURN THIS BOTTOM PORTION ONLY WITH YOUR CHECK IF PAYING BY MAIL.

Plate	Year	Make	Vehicle ID Number	US DOT	
181763	10	FELL	5FTEE1829A1035110		
Title	GVW	Base Value	Class	County	Special Plate
F2360Z070	000000		61	31	00
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax
10.00			7.00	2.25	

Insurance Company Name	
Policy No	Exp Date

Renew by Last Day of:	Feb 2020	Total Due	\$19.25
-----------------------	----------	-----------	---------

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HARRIS TOWNSHIP
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

DEPUTY STAMP

MAIL TO: **DVS Renewal**
P.O. BOX 64587
St. Paul MN 55164-0587

DVS PLATE BARCODE

DVS TAB STICKER

0222 1817635FTEE1829A10351106131800100012000019259



BRING ENTIRE NOTICE TO DEPUTY REGISTRAR OFFICE WHEN PAYING IN PERSON

Plate	Year	Make	Vehicle ID Number	US DOT	Title	GVW	Base Value
948018	13	CHEV	1GC3KZC8XDF214929		K170B0369	000000	
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax	Total Due	
10.00			7.00	2.25		19.25	

**MINNESOTA
REGISTRATION
CARD / CAB CARD**

**NEW EXPIRATION:
FEB 2022**



D: P21 T923
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

DEPUTY STAMP

CUSTOMER COPY

DVS PLATE BARCODE

DVS TAB STICKER

Minnesota Driver and Vehicle Services

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Questions?

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293902

Due to recent legislation, this renewal reflects a filing fee increase from \$6 to \$7, and a \$2.25 technology surcharge. The cost of 7-year replacement plates increased \$2 for passenger and disability plates and \$2.50 for special and personalized plates.

RETURN THIS BOTTOM PORTION ONLY WITH YOUR CHECK IF PAYING BY MAIL.

Plate	Year	Make	Vehicle ID Number	US DOT	
948018	13	CHEV	1GC3KZC8XDF214929		
Title	GVW	Base Value	Class	County	Special Plate
K170B0369	000000		61	31	00
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax
10.00			7.00	2.25	

Insurance Company Name	
Policy No	Exp Date

Renew by Last Day of:	Feb 2020	Total Due	\$19.25
-----------------------	----------	-----------	---------



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MAIL TO: **DVS Renewal
P.O. BOX 64587
St. Paul MN 55164-0587**

HARRIS TOWNSHIP
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744

DEPUTY STAMP

DVS PLATE BARCODE

DVS TAB STICKER

0222 94801816C3KZC8XDF2149296131700100012000019259



BRING ENTIRE NOTICE TO DEPUTY REGISTRAR OFFICE WHEN PAYING IN PERSON

Plate	Year	Make	Vehicle ID Number	US DOT	Title	GVW	Base Value
941731	13	CHEV	1GB3KZC84DF105211		K172B0269	000000	
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax	Total Due	
10.00			7.00	2.25		19.25	

**MINNESOTA
REGISTRATION
CARD / CAB CARD**

**NEW EXPIRATION:
FEB 2022**



D: P21 T924
HARRIS TOWNSHIP
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

DEPUTY STAMP



CUSTOMER COPY

DVS PLATE BARCODE

DVS TAB STICKER

Minnesota Driver and Vehicle Services

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Questions?

Visit our website: dvs.dps.mn.gov
or call: (651) 297-2126



293938

Due to recent legislation, this renewal reflects a filing fee increase from \$6 to \$7, and a \$2.25 technology surcharge. The cost of 7-year replacement plates increased \$2 for passenger and disability plates and \$2.50 for special and personalized plates.

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Plate	Year	Make	Vehicle ID Number	US DOT	
941731	13	CHEV	1GB3KZC84DF105211		
Title	GVW	Base Value	Class	County	Special Plate
K172B0269	000000		61	31	00
Reg. Tax	Min. Contribution Fee	Plate Fee	Filing Fee	Surcharge	Wheelage Tax
10.00			7.00	2.25	

Insurance Company Name	
Policy No	Exp Date

Renew by Last Day of:	Feb 2020	Total Due	\$19.25
-----------------------	----------	-----------	---------

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HARRIS TOWNSHIP
HARRIS TOWNSHIP
20876 WENDIGO PARK
GRAND RAPIDS MN 55744

DEPUTY STAMP

MAIL TO: **DVS Renewal
P.O. BOX 64587
St. Paul MN 55164-0587**

DVS PLATE BARCODE

DVS TAB STICKER

0222 9417311GB3KZC84DF1052116131000100012000019259



Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # 22810565

Invoice Date 12/23/2019
Invoice Number 23391851

Page: 1 of 1

	item	summary
Harris Township		
G167 - Rink Attendant		
12/22/2019 Reimb. Office Expense--Background x1 (MR)	\$17.00	
Clayton, Richard James		
12/22/2019 Regular Time 8.00 hours @ \$14.79 per hour	\$118.32	
Dumke, Nicholas Gerhard		
12/22/2019 Regular Time 8.00 hours @ \$14.79 per hour	\$118.32	
Reiser, Cole A		
12/22/2019 Regular Time 8.00 hours @ \$14.79 per hour	\$118.32	
Ritter, Michael Daniel		
12/22/2019 Regular Time 8.00 hours @ \$14.79 per hour	\$118.32	
Job Subtotal: G167 - Rink Attendant		\$490.28
G391 - Grounds Laborer		
Cimino, Ryan A		
12/22/2019 Regular Time 40.00 hours @ \$21.00 per hour	\$840.00	
Job Subtotal: G391 - Grounds Laborer		\$840.00

Invoice Total \$1,330.28

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1



Account Number	22810565
Invoice Number	23391851
Invoice Date	12/23/2019
Amount Due	\$1,330.28
Due Date	1/02/2020

PDF

Please make check payable to Express Services, Inc.

FIN: 840909680

2281

Harris Township
ATTN: Treasurer
20876 Wendigo Park Road
Grand Rapids, MN 55744

Express Services, Inc.
P.O. BOX 203901
Dallas, TX 75320-3901

Please return this portion with your payment



000000023391851

00000000142695

00133028



Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # 22810565

Invoice Date 12/30/2019 Page: 1 of 1
Invoice Number 23422451

	item	summary
Harris Township		
G167 - Rink Attendant		
Clayton, Richard James		
12/29/2019 Regular Time 12.00 hours @ \$14.79 per hour	\$177.48	
Dumke, Nicholas Gerhard		
12/29/2019 Regular Time 17.00 hours @ \$14.79 per hour	\$251.43	
Reiser, Cole A		
12/29/2019 Regular Time 21.00 hours @ \$14.79 per hour	\$310.59	
Ritter, Michael Daniel		
12/29/2019 Regular Time 16.00 hours @ \$14.79 per hour	\$236.64	
Job Subtotal: G167 - Rink Attendant		\$976.14
G391 - Grounds Laborer		
Cimino, Ryan A		
12/29/2019 Regular Time 16.50 hours @ \$21.00 per hour	\$346.50	
Job Subtotal: G391 - Grounds Laborer		\$346.50
Invoice Total		\$1,322.64

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.



Account Number	22810565
Invoice Number	23422451
Invoice Date	12/30/2019
Amount Due	\$1,322.64
Due Date	1/09/2020

Please make check payable to Express Services, Inc.

FIN: 840909680

 2281
 Harris Township
 ATTN: Treasurer
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

Express Services, Inc.
 P.O. BOX 203901
 Dallas, TX 75320-3901

Please return this portion with your payment



000000023422451

000000000142695

00132264

Cancel Payment

Payment Summary

Payment: \$402.50

There are no scheduled payments.

	Payment
LCP Electric Service Account 102000853 SERVICE CENTER, GRAND RAPIDS, MN	\$273.00
LCP Electric Service Account 500598750 STREET LIGHT ACCOUNT, GRAND RAPIDS, MN	\$129.50
Edit Amount »	
Total Payment:	\$402.50

Continue

Select Payment Date & Method

Payment Confirmation

**Northern Air Plumbing &
Heating of Grand Rapids, Inc.**

Invoice

33204 Shadywood Rd.
Grand Rapids, MN 55744

DATE	INVOICE #
12/20/2019	33446

218-327-9361

BILL TO
HARRIS SERVICE CENTER ATTN: TREASURER 20876 WENDIGO PARK RD. GRAND RAPIDS, MN 55744

TERMS
Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	4037KIT RELAY	132.27	132.27
1	NOZZLE	9.50	9.50
1	FUEL FILTER	11.12	11.12
1	TECH CHECKED FURNACE AT TOWN HALL AND GROUND THAWER, FURNACE, GAS BOILER & ELECTRIC BOILER AT SERVICE CENTER - REPLACED RELAY IN ELECTRIC BOILER	425.00	425.00
		Total	\$577.89

RECEIVED
12/27/19

Master Card & Visa accepted with a 3% service fee. Billing over 30 days is subject to a finance fee.

In the event this account becomes delinquent for any reason and is turned over for collections, collection costs of 40% will be added to the past due balance.

PORTABLE JOHN

P. O. BOX 490
HIBBING, MN 55746-0490

(218) 262-4576
DULUTH: 1-218-733-1377
TOLL FREE: 1-800-370-4576



DECEMBER 16, 2019

INVOICE #: 106101

BILL TO:

HARRIS TOWNSHIP (CP)
20876 WENDIGO PARK ROAD

GRAND RAPIDS MN 55744

CUSTOMER P.O. #

JOB #

UNIT LOCATION

CEMETERY, RIVER ROAD
CRYSTAL PARK, CRYSTAL SPRINGS ROAD
WENDIGO PARK, SUNNY BEACH ROAD
GRAND RAPIDS, MN

SERVICE DATES

11/18/2019 - 12/15/2019

UNITS RENTED

CONTRACT AGREEMENT (1):	41655	1-HDCP	\$85.00
CONTRACT AGREEMENT (2):	41656	1-HDCP	\$85.00
CONTRACT AGREEMENT (3):	41657	1-HDCP	\$85.00
CONTRACT AGREEMENT (4):			\$0.00
CONTRACT AGREEMENT (5):			\$0.00
DELIVERY CHARGE:			\$0.00
WINTER SERVICE CHARGE:			\$48.00
SALES TAX:			\$0.00
DAMAGE WAIVER (Non-Taxable):			\$0.00
DEBIT ADJUSTMENT:			\$0.00
CREDIT ADJUSTMENT:			\$0.00

TOTAL AMOUNT DUE: \$303.00

COMMENTS:

TAX EXEMPT



Thank You

We at Portable John appreciate your business

Please return this portion with payment to Portable John.

HARRIS TOWNSHIP (CP)

DECEMBER 16, 2019

INVOICE #: 106101

DUE JANUARY 6, 2019

TOTAL AMOUNT DUE: \$303.00

AMOUNT ENCLOSED: \$ _____

* We do accept Visa and Mastercard, please call 800-370-4576 to pay by credit card. Thank you!
For electronic invoices, please provide email address: _____



Rapids Printing
 1001 S Pokegama Ave, Suite B
 Grand Rapids, MN 55744

Phone: 218-326-7067
 Email: info@RapidsPrinting.com

Invoice

Date	Invoice #
11/15/2019	32775

Resent 12-5-19

Harris Township
 30037 Harris Town Rd.
 Grand Rapids, MN 55744

P.O. No.	Terms	Due Date	Ship Via
		11/15/2019	

Qty	Description	Amount
1,531	Newsletters Nov 2019	1,456.11T

RECEIVED
 12/27/19

Subtotal	\$1,456.11
Sales Tax (6.875%)	\$100.11
TOTAL	\$1,556.22

A finance charge of .5% per month will be added to unpaid balances of 30 days and over. (annual rate is 6%)

Prepared For	TOWNSHIP OF HARRIS DERRICK MARTILLA
Account Number	[REDACTED]
Statement Closing Date	12/20/19
Days in Billing Cycle	31
Next Statement Date	01/20/20

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$2,500
Available Credit	\$1,558

Payment Information

New Balance	\$941.80
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	01/14/20

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$323.87
Credits	-	\$0.00
Payments	-	\$323.87
Purchases & Other Charges	+	\$941.80
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$941.80

RECEIVED
12/27/19

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	17.740%	.04880%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.490%	.06983%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$25.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 01/14/20. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

See reverse side for important information.



Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2019 \$57.95

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
11/18	11/20	2461043A309FJJAG2	THE HOME DEPOT #2834 GRAND RAPIDS MN		2.34
11/20	11/20	2422638A52LR5M4J9	WAL-MART #1609 GRAND RAPIDS MN		23.99
11/21	11/21	2424760A55SQWVZ36	GRAND RAPIDS GM GRAND RAPIDS MN		133.59
11/26	11/26	2424760AA5SDDDHFX	GRAND RAPIDS GM GRAND RAPIDS MN		375.00
12/11	12/11	2424760AT5SD316P6	GRAND RAPIDS GM GRAND RAPIDS MN		375.00
12/11	12/11	7485620AS0A87SWWL	ONLINE PAYMENT	323.87	
12/13	12/13	2422638AW2LR7GDFM	WAL-MART #1609 GRAND RAPIDS MN		31.88

1-1

Wells Fargo News

Remember there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wells Fargo.com.

RECEIVED
12/27/19



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
www.vzw.com/mybusinessaccount	986510508-00001	01/04/20
Change your address at http://sso.verizonenterprise.com	Invoice Number	9844175138

Quick Bill Summary

Nov 13 -- Dec 12



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

00023795
S312

Previous Balance <i>(see back for details)</i>	\$154.59
Payment - Thank You	-\$154.59
Balance Forward	\$0.00
Monthly Charges	\$144.21
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$7.32
Taxes, Governmental Surcharges & Fees	\$3.06
Total Current Charges	\$154.59

Total Charges Due by January 04, 2020 \$154.59

RECEIVED
12/27/19

Pay from phone	Pay on the Web	Questions:
#PWT (#768)	www.vzw.com/mybusinessaccount	1-800-922-0204 or *611 from your phone



HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS, MN 55744-4682

Bill Date: December 12, 2019
Account Number: 986510508-00001
Invoice Number: 9844175138

Total Amount Due by January 04, 2020

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$154.59

\$.

P.O. BOX 25505
LEHIGH VALLEY, PA 18002-5505



98441751380109865105080000100000015459000000154599



Get Minutes Used

Get Data Used

Get Balance

#MIN + SEND

#DATA + SEND

#BAL + SEND

Payments

Previous Balance	\$154.59
Payment -- Thank You	
Payment Received 12/02/19	-154.59
<hr/>	
Total Payments	-\$154.59
Balance Forward	\$.00

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Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 986510508-00001 HARRIS SERVICE CENTER

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9844175138 Account Number 986510508-00001 Date Due 01/04/20 Page 3 of 9

Overview of Shared Usage

Participating Lines as of 12/12/19	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Talk - Nationwide for Business Share	3	0	1,200	250	0

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
218-244-1811 Clerk Harris	4	\$48.07	---	---	\$2.44	\$1.02	---	\$51.53	---	63	34,479KB	---	---	---
218-244-5247 Maintenance Harris	5	\$48.07	---	---	\$2.44	\$1.02	---	\$51.53	61	46	118,726KB	---	---	---
218-398-5033 Caretaker Harris	8	\$48.07	---	---	\$2.44	\$1.02	---	\$51.53	189	213	7,262,328KB	---	---	---
Total Current Charges		\$144.21	\$0.00	\$0.00	\$7.32	\$3.06	\$0.00	\$154.59						





Summary for Clerk Harris: 218-244-1811

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging

Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited

Unlimited monthly kilobyte

Beginning on 03/29/16:

25% Access Discount

M2M National Unlimited

Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min

Unlimited monthly OFFPEAK

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Mobile to Mobile <i>minutes</i>	unlimited	1	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	20	---	---
Unlimited M2M Text <i>messages</i>	unlimited	17	---	---
Picture & Video -- Sent <i>messages</i>	unlimited	3	---	---
Picture & Video -- Rcv'd <i>messages</i>	unlimited	23	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	34,479	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	2.29
Regulatory Charge	.15
	\$2.44

Taxes, Governmental Surcharges and Fees

MN 911/Telemelay Chrg	1.02
	\$1.02

Total Current Charges for 218-244-1811 \$51.53

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Summary for Maintenance Harris: 218-244-5247

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

M2M National Unlimited
 Unlimited Mobile to Mobile

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 09/19/12:
 25% Access Discount

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	61	---	---
Mobile to Mobile <i>minutes</i>	unlimited	52	---	---
Night/Weekend <i>minutes</i>	unlimited	71	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Unlimited M2M Text <i>messages</i>	unlimited	13	---	---
Picture & Video -- Sent <i>messages</i>	unlimited	9	---	---
Picture & Video -- Rcv'd <i>messages</i>	unlimited	24	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	118,726	---	---
Total Data				\$0.00
Total Usage and Purchase Charges				\$0.00

Surcharges

Fed Universal Service Charge	2.29
Regulatory Charge	.15
\$2.44	

Taxes, Governmental Surcharges and Fees

MN 911/Telerelay Chrg	1.02
\$1.02	

Total Current Charges for 218-244-5247 **\$51.53**

Detail for Maintenance Harris: 218-244-5247

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
11/14	9:56A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	3	---	---	---
11/14	11:18A	218-259-1551	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	---	---	---
11/19	10:22A	218-301-0025	Peak	PlanAllow	Grand Rapi MN	Grand Rpcs MN	4	---	---	---



Detail for Maintenance Harris: 218-244-5247

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
11/19	12:14P	218-398-5033	Peak	M2MAllow	Grand Rapi MN	Grand Rpds MN	6	---	---	---
11/19	2:13P	218-301-0025	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	3	---	---	---
11/22	11:52A	218-382-2859	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/22	2:53P	218-328-4966	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	7	---	---	---
11/22	4:30P	218-328-4596	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/22	4:30P	218-328-4596	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/22	4:46P	218-256-1141	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	---	---	---
11/22	4:57P	218-256-1141	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	---	---	---
11/22	5:01P	218-256-1141	Peak	PlanAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
11/22	8:42P	218-328-4966	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	11	---	---	---
11/23	9:55A	218-340-8852	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
11/23	9:56A	218-340-8852	Off-Peak	N&W,CallWait	Bovey MN	Incoming CL	7	---	---	---
11/25	9:10A	312-647-8791	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/25	9:23A	218-259-1894	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	2	---	---	---
11/25	9:32A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/25	12:51P	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
11/25	12:55P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	3	---	---	---
11/25	1:37P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	---	---	---
11/26	9:27A	218-244-6382	Peak	M2MAllow	Bovey MN	Incoming CL	2	---	---	---
11/26	10:11A	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Duluth MN	1	---	---	---
11/26	1:24P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	---	---	---
11/26	2:55P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
11/27	5:10P	218-663-7644	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/03	11:27A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	4	---	---	---
12/05	2:58P	218-248-8974	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/06	8:04A	218-244-6382	Peak	M2MAllow	Bovey MN	Coleraine MN	1	---	---	---
12/06	8:05A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	---	---	---
12/06	9:08A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/06	12:04P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	4	---	---	---
12/06	2:48P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3	---	---	---
12/07	3:45A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	3:45A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	3:48A	218-328-4596	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	3:49A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	3:49A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	3:50A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	3:57A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	3:59A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	2	---	---	---
12/07	4:02A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	4:03A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	4:03A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	4:12A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	4:12A	218-328-4596	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	4:24A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	4:28A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	4:39A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---

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Detail for Maintenance Harris: 218-244-5247

Voice, continued

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
12/07	5:04A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	5:05A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	5:53A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	6:14A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	6:15A	218-328-4966	Off-Peak	N&W	Bovey MN	Grand Rpds MN	1	---	---	---
12/07	6:36A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	6:45A	218-328-4596	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	6:45A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	1	---	---	---
12/07	7:06A	218-256-1141	Off-Peak	N&W	Bovey MN	VM Deposit CL	4	---	---	---
12/07	7:20A	218-328-4966	Off-Peak	N&W	Bovey MN	Incoming CL	1	---	---	---
12/07	7:21A	218-256-1141	Off-Peak	N&W	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/07	9:49A	218-328-4966	Off-Peak	N&W	Bovey MN	Grand Rpds MN	2	---	---	---
12/07	1:38P	218-301-0025	Off-Peak	N&W	Bovey MN	Grand Rpds MN	2	---	---	---
12/07	6:43P	218-328-4966	Off-Peak	N&W	Bovey MN	Grand Rpds MN	3	---	---	---
12/08	7:42A	218-328-4966	Off-Peak	N&W	Bovey MN	Grand Rpds MN	3	---	---	---
12/08	12:38P	218-328-4966	Off-Peak	N&W	Bovey MN	Grand Rpds MN	1	---	---	---
12/08	2:13P	877-430-2355	Off-Peak	N&W	Bovey MN	Toll-Free CL	20	---	---	---
12/09	5:21A	218-327-5700	Off-Peak	N&W	Bovey MN	Incoming CL	1	---	---	---
12/09	7:02A	218-244-6382	Peak	M2MAllow	Bovey MN	Coleraine MN	1	---	---	---
12/09	7:45A	218-244-6382	Peak	M2MAllow	Bovey MN	Coleraine MN	1	---	---	---
12/09	7:46A	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Duluth MN	2	---	---	---
12/09	7:52A	218-244-6382	Peak	M2MAllow	Bovey MN	Incoming CL	5	---	---	---
12/09	8:56A	218-340-8852	Peak	M2MAllow	Grand Rapi MN	Duluth MN	2	---	---	---
12/09	10:17A	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/09	10:20A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	---	---	---
12/09	2:39P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/09	4:29P	218-326-6505	Peak	PlanAllow	Grand Rapi MN	Incoming CL	2	---	---	---
12/10	8:40A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Coleraine MN	2	---	---	---
12/10	10:53A	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/10	12:49P	218-398-5033	Peak	M2MAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/10	4:21P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3	---	---	---
12/10	4:48P	218-326-7248	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---
12/11	9:05A	715-817-1298	Peak	PlanAllow	Grand Rapi MN	Superior WI	2	---	---	---
12/11	10:55A	715-817-1298	Peak	PlanAllow	Grand Rapi MN	VM Deposit CL	1	---	---	---
12/11	11:29A	218-326-6505	Peak	PlanAllow	Grand Rapi MN	Grand Rpds MN	1	---	---	---
12/11	1:16P	218-259-0317	Peak	PlanAllow	Grand Rapi MN	Incoming CL	3	---	---	---
12/11	3:01P	218-244-6382	Peak	M2MAllow	Grand Rapi MN	Incoming CL	2	---	---	---
12/12	9:20A	218-326-1200	Peak	PlanAllow	Grand Rapi MN	Incoming CL	1	---	---	---

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Summary for Caretaker Harris: 218-398-5033

Your Plan

Americas Ch Email & Data 400
 \$64.09 monthly charge
 400 monthly allowance minutes
 \$.25 per minute after allowance

Friends & Family

UNL Text Messaging
 Unlimited M2M Text
 Unlimited Text Message

Email & Data Unlimited
 Unlimited monthly kilobyte

Beginning on 01/08/16:
 25% Access Discount

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

UNL Night & Weekend Min
 Unlimited monthly OFFPEAK

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

Have more questions about your charges?
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www.vzw.com/mybusinessaccount.

Monthly Charges

Americas Ch Email & Data 400	12/13 - 01/12	64.09
25% Access Discount	12/13 - 01/12	-16.02
		\$48.07

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Shared <i>minutes</i>	400 (shared)	189	---	---
Mobile to Mobile <i>minutes</i>	unlimited	32	---	---
Night/Weekend <i>minutes</i>	unlimited	52	---	---
Total Voice				\$0.00

Messaging	Allowance	Used	Billable	Cost
Text <i>messages</i>	unlimited	113	---	---
Unlimited M2M Text <i>messages</i>	unlimited	63	---	---
Picture & Video - Sent <i>messages</i>	unlimited	26	---	---
Picture & Video - Rcv'd <i>messages</i>	unlimited	11	---	---
Total Messaging				\$0.00

Data	Allowance	Used	Billable	Cost
Kilobyte Usage <i>kilobytes</i>	unlimited	7,262,326	---	---
Total Data				\$0.00

Total Usage and Purchase Charges \$0.00

Surcharges

Fed Universal Service Charge	2.29
Regulatory Charge	.15
	\$2.44

Taxes, Governmental Surcharges and Fees

MN 911/Teletelery Chrg	1.02
	\$1.02

Total Current Charges for 218-398-5033 \$51.53





Need-to-Know Information

Explanation of Surcharges

Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. **Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.**

Bankruptcy Information

If you are or were in bankruptcy, this bill may include amounts for pre-bankruptcy charges. You should not pay pre-bankruptcy amounts; they are for your information only. In the event Verizon receives notice of a bankruptcy filing, pre-bankruptcy charges will be adjusted in future invoices. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.

Late Payment Information

A late payment applies for unpaid balances. The charge is the greater of \$5 or 1.5% per month, or as permitted by law. Failure to pay bills on time may result in negative credit reporting.

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