

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schultz 244-1811
harristownshipclerk@gmail.com

Harris Township

SINCE 1909



www.harristownshipmn.org

Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

REGULAR MEETING OCTOBER 9, 2019, 7:30 pm MINUTES

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
 - A. Regular Meeting, September 11, 2019
Motion to approve the Regular Meeting minutes of September 11, 2019 by Supervisor Kortekaas, seconded by Supervisor Kelley, and passed by all.
3. **Additions and Corrections**
Motion to add Item 10D (Wage Theft Law), pull Item 6D (Road Sign Policy), move 5A (Land Application Notice from Carlton County Soil Improvement Program to 8C, and approve the agenda as amended by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.
4. **Business from the Floor** - None
5. **Consent Agenda** - None
6. **Roads**
 - A. Road Inspection Report of September 21 and 28, 2019 for Gravel Roads
 - B. Road Inspection Report of September 21 and 28, 2019 for Paved Roads
Motion to approve Items 6A-B Road Inspection Reports of September 21 and 28, 2019 for Gravel and Paved Roads by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.
 - C. Lakeview Drive Update
Motion to table the Lakeview Drive Update item to the November 12, 2019 Regular Meeting by Supervisor Schack, seconded by Supervisor Haubrich, and passed by all.
7. **Recreation** - None

8. Correspondence

- A. Township Association Meeting, Minutes of September, 9, 2019
Item presented for informational purposes only; no action taken.
- B. Network Opportunities, aka Local Collaborative, Minutes of September 25, 2019
Item presented for informational purposes only; no action taken.
- C. Land Application Notice from Carlton County Soil Improvement Program
Item presented for informational purposes only; no action taken.

9. Old Business

- A. Use of Equipment
Motion to table the Use of Equipment item to the October 23, 2019 P&D Meeting by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.
- B. Land Appraisal Update
Supervisor Haubrich reported on the verbal appraisal he had received, which indicated that the 2.99 acre lot on the corner was valued at \$30,000 to \$40,000. If a similarly sized lot was created next to the corner lot, the additional lot would be valued at \$27,000 to \$30,000. There is a significant amount of underbrush on the property, which may be detrimental to a sale. Motion to direct Maintenance to do underbrush work on the property by Supervisor Schack, seconded by Supervisor Kortekaas, and passed by all.
- C. New Water Tank for Town Hall
Supervisor Haubrich reported that he has been directed towards looking at a natural gas tankless unit, which costs around \$1,000 plus installation fees. Motion to direct Supervisor Haubrich to acquire quotes for water tank installation by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

10. New Business

- A. 2020 Election Judge Training
Motion to direct Chair Clayton and Clerk Schultz to attend the 2020 Election Judge Workshop on Tuesday, October 22, 2019 by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.
- B. Town Hall Rental Rates
Supervisor Clayton reported that the Township is withholding rental damage deposits more often due to renters not meeting the requirements of the rental agreement. Motion to raise the Town Hall Rental Damage Deposit from \$25 to \$50, effective January 1, 2020 by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.
- C. Property Valuation Program
Supervisor Clayton reported that the Minnesota Association of Townships Insurance & Bond Trust (MATIT) has a property valuation program that can be conducted for the Township. This program is designed to accurately determine the value of the Township's structures to insure proper insurance coverage at no cost. The item was discussed for informational purposes only; no action taken.
- D. Wage Theft Law
Supervisor Clayton reported on the Wage Theft Law and shared concerns over the requirement to pay wages at least once every 31 days as there are occurrences throughout the year where the time between pay us greater than 31 days. Motion to move employees to twice monthly paydates, with pay request due on the Friday prior to the Regular and P&D Meetings, effective October 1, 2019 by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

11. Treasurer's Report

A. Approve Treasurers Report

Motion to table the Treasurer's Report for September to the October 23, 2019 P&D Meeting by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

B. Approve the Payment of Bills

Treasurer Thoennes reviewed the claims for approval, totaling \$10,905.21. Motion to approve claim numbers 19138-19153 and Electronic Fund Transfers (EFTs) 1-7, in the amount of \$10,905.21, and gross payroll, in the amount of \$5,298.37, by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all by roll call vote.

12. Public Input - None

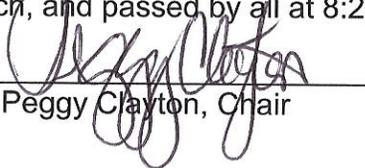
13. Upcoming Meetings and Events

October 10, 2019	Work Session Re: Security & Position Reviews	7:00 pm Service Center
October 23, 2019	P and D Meeting	7:30 pm Town Hall

14. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kortekaas, seconded by Supervisor Haubrich, and passed by all at 8:23 p.m.

Submitted by: 
Amanda Schultz, Clerk

Signed by: 
Peggy Clayton, Chair