



Mission Statement:

The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schultz 244-1811

harristownshipclerk@gmail.com

REGULAR MEETING December 11, 2019 at 7:30pm AGENDA

1. **Pledge to the Flag**, followed by the reading of the township mission statement
2. **Approve the Minutes**
 - A. Regular Meeting, November 13, 2019
 - B. Work Session Re: CEDA Brainstorm, November 26, 2019
 - C. Closed Work Session Re: Clerk Performance review, December 4, 2019
3. **Additions and Corrections**
4. **Business from the Floor-** Please come up to the podium and state your name and address for the record
5. **Consent Agenda** - None
6. **Roads**
 - A. Lakeview Trail Update/J
 - B. Road Inspections, November 27, 2019/J
 - C. Road Inspections, December 6, 2019/J
7. **Recreation**
 - A. Rink Update/J
8. **Correspondence**
 - A. Network Opportunities, aka Local Collaborative, Minutes of November 20, 2019/P
9. **Town Hall**
 - A. Town Hall Report as prepared for November 2019/P
10. **Maintenance**
 - A. Maintenance Report for October 2019/K
 - B. Maintenance Report for November 2019/K
 - C. Overland Valuation/Fire Extinguisher Inspections/P
 - D. Payout of Vacation Hours/P
11. **Old Business**
 - A. Video Security System/K
 - B. New Water Tank for Town Hall/K
 - C. Additional Hours for Sexton Files/P
 - D. Harris Township Cemetery Policy/P
 - E. Fleet Manager Program App Review/P
 - F. Overland Valuation Report/P
 - G. Stony Point Letters/P

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Harris Township

SINCE 1909



NEIGHBORS, SHORES & MORE

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REGULAR MEETING

November 13, 2019, 7:30 pm

MINUTES

Present: Chair Peggy Clayton; Supervisors Jim Kelley, Dennis Kortekaas, Ken Haubrich, Mike Schack; Treasurer Josh Thoennes; and Clerk Amanda Schultz.

Chair Clayton called the meeting to order at 7:30 p.m.

1. **Pledge of Allegiance** – The Pledge of Allegiance to the Flag was conducted and the Mission Statement was read.
2. **Approve the Minutes**
 - A. Regular Meeting, October 9, 2019
Motion to approve the Regular Meeting minutes of October 9, 2019 by Supervisor Kortekaas, seconded by Supervisor Kelley, and passed by all.
 - B. Closed Work Session Re: Treasurer, October 30, 2019
Motion to approve the Closed Work Session Re: Treasurer minutes of October 30, 2019 by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.
3. **Additions and Corrections**
Motion to add Items 7A (Rinks), 10N (November P&D Meeting), and 10O (December P&D Meeting, and approve the agenda, as amended, by Supervisor Kelley, seconded by Supervisor Schack, and passed by all.
4. **Business from the Floor**
Grand Rapids resident John Hicks addressed the Board regarding his interest to bow hunt on Harris Township property in 2020 beginning mid-September through December. It was the consensus of the Board to research the topic further.
5. **Consent Agenda** - None
6. **Roads**
 - A. 2019 Certification of Town Road Mileage to MnDOT
Motion to direct Supervisor Kelley to work with the County regarding changes to the 2019 Certification of Town Road Mileage to MnDOT by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.
 - B. Sunny Beach Road Sidewalk Request Email
Supervisor Haubrich reported on an email received regarding the request to consider putting in sidewalks on Sunny Beach Road and suggested that residents wanting sidewalks in their neighborhood should present a petition to the Board to do so. The item was discussed for informational purposes only; no action taken.

C. Stony Point

Supervisor Haubrich reported on his attendance at a recent County Board meeting to request their support for the Township's annexation of the Stony Point area. Motion to direct Supervisors Clayton and Haubrich to meet with the Township Attorney to proceed with the annexation process by Supervisor Schack, seconded by Supervisor Kelley, and passed by all.

D. Resolution Closing Nicholas Street

Motion to adopt the Resolution 2019-016 Re: Closing Nicholas Street for Maintenance by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

E. Resolution Closing Sunset Lane

Motion to adopt Resolution 2019-017 Re: Closing Sunset Lane for Maintenance by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.

F. Resolution Closing Sunset Drive

Motion to adopt Resolution 2019-018 Re: Closing Sunset Drive for Maintenance by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

7. Recreation

A. Rinks

Supervisor Clayton reported that resumes have been received for interviews to occur soon, flooding of the rinks is underway, and discussed concerns regarding well usage at Wendigo for flooding. Motion to direct Supervisors Clayton and Kelley to proceed with scheduling interviews for rink attendants made by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

8. Correspondence - None

9. Old Business

A. Overland Valuation Summary of Township Buildings/Properties

Supervisor Clayton reported that she has scheduled a Valuation Survey at 11:00 a.m. on November 14, 2019 with Overland Surveys. The item was discussed for informational purposes only; no action taken.

B. Variance Hearing Update

Supervisor Clayton reported on the Site Visit for the Michael Erickson Variance Application and presented the amended facts of finding and minutes, which recommended approval of the variance application, as amended. Dan Butterfield, Itasca County Planning Commission/Board of Adjustment representative, reported that the variance was approved with changes, contingent upon submission of a design for a compliant septic system. The item was discussed for informational purposes only; no action taken.

C. Estimate for Installation of Video Security System

Supervisor Haubrich reported on the updated quote from Stewart Sound Systems, LLC. The Board discussed waiting until 2020 to proceed with the project. It was the consensus of the Board to direct Supervisor Haubrich to ask about holding the quoted price. The item was discussed for informational purposes only; no action taken.

10. New Business

A. Approve Newsletter

Motion to approve the newsletter, with an amendment to the newsletter date, and pay postage in the amount of \$447.05 made by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all.

The Board expressed thanks to Cyndy Martin and Dan Butterfield for their work on the newsletter.

B. Job Description of Maintenance

Supervisor Clayton reviewed changes made to the Job Description of Maintenance. Motion to approve the Job Description of Maintenance with the addition of requiring a valid MN CDL Driver's License made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.

C. Job Description of Sexton

Supervisor Clayton reviewed changes made to the Job Description of Sexton. Motion to approve the Job Description of Sexton made by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

D. Harris Township Cemetery Policy

Supervisor Clayton reviewed changes made to the Harris Township Cemetery Policy. Discussion took place regarding rates for the placement of footstones and prepping/digging of graves. It was the consensus of the Board to research rates and time needed for prepping/digging of graves. Motion to table the Harris Township Cemetery Policy made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

E. Town Hall Lease Agreement and Policy

Motion to approve the Town Hall Lease Agreement and Policy made by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

F. Painting of Town Hall Interior

Supervisor Haubrich presented the idea of painting the Town Hall interior. It was the consensus of the Board to review the budget and discuss the item again at a meeting in February 2020. The item was discussed for informational purposes only; no action taken.

G. Clerk Election Training in January 2020

Supervisor Clayton reported on her attendance at the recent Election Judge training and noted that Clerk Election Training will be held in January 2020. Motion to authorize Clerk Schultz to attend the Clerk Election training event by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

H. Schedule Closed Work Session Re: Clerk

Motion to schedule a Closed Work Session Re: Clerk, pursuant to M.S. 13D.05, Subd. 3(a), on December 4, 2019 at 6:00 p.m. at the Town Hall made by Supervisor Kelley, seconded by Supervisor Kortekaas, and passed by all.

I. Set Up to 10 Hours for Clerk to Work Through Files in Office

Motion to approve setting up to 10 hours for the Clerk to work through files, etc. in the Town Hall Office made by Supervisor Schack, seconded by Supervisor Kortekaas, and passed by all.

J. Set Up to 10 Hours for Sexton to Work Through Files at Service Center

Motion to approve setting up to 10 hours for the Sexton to work through files, etc. at the Service Center made by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all.

K. E-Storage

Supervisor Clayton and Clerk Schultz reported on needs for electronic storage. It was the consensus of the Board to review electronic storage options and to report back at a future meeting. The item was discussed for informational purposes only; no action taken.

L. Verizon Phone Plan

Treasurer Thoennes reported on the current phone plan utilized by the Township, which has 1200 shared minutes, and indicated that a new plan is available with unlimited talk, text, and data at a cost savings. Motion to authorize Treasurer Thoennes to proceed with changing to the new available plan made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.

M. 2019 Independent Audit – WIPFLi, LLP

Motion to table the item to the December 11, 2019 Regular Meeting made by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

N. November P&D Meeting

Supervisor Clayton presented the idea of cancelling the November 27, 2019 P&D meeting. The item was discussed for informational purposes only; no action taken.

O. December P&D Meeting

Supervisor Clayton reported that there is not a P&D meeting scheduled for December and that the recent change to a bi-monthly payroll requires approval for payroll. Motion to authorize the Chair to approve and sign off on township bills and payroll with a check date of December 25, 2019, on behalf of the Harris Town Board of Supervisors made by Supervisor Haubrich, seconded by Supervisor Kelley, and passed by all.

11. Treasurer’s Report

A. Approve Treasurers Report

Motion to approve the Treasurer’s Reports for September and October dated November 13, 2019 by Supervisor Haubrich, seconded by Supervisor Kortekaas, and passed by all.

B. Approve the Payment of Bills

Treasurer Thoennes reviewed the claims for approval, totaling \$24,375.91. Motion to approve claim numbers 19175-19195, Electronic Fund Transfers (EFTs) 1-10, and gross payroll in the amount of \$24,375.91, by Supervisor Kelley, seconded by Supervisor Schack, and passed by all by roll call vote.

12. Public Input

Dan Butterfield provided information regarding action taken by the Itasca County Board of Commissioners to not proceed with the purchase of property for the possible location of a new jail and to establish a New Jail Committee to discuss the needs further.

13. Upcoming Meetings and Events

| | | |
|-------------------|----------------------------------|-------------------|
| November 26, 2019 | Work Session Re: CEDA Brainstorm | 7:00 pm Town Hall |
| November 27, 2019 | P and D Meeting | 7:30 pm Town Hall |
| December 4, 2019 | Closed Work Session Re: Clerk | 6:00 pm Town Hall |

14. Adjourn

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kortekaas, seconded by Supervisor Schack, and passed by all at 9:08 p.m.

Submitted by: _____ Signed by: _____
Amanda Schultz, Clerk Peggy Clayton, Chair

Madam Chair Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-326-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Jim Kelley 327-0317
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
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2B

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WORK SESSION RE: CEDA BRAINSTORM NOVEMBER 26, 2019, 7:00 pm MINUTES

Present: Chair Peggy Clayton; Supervisors Ken Haubrich, Jim Kelley, Mike Schack; and Appointed Clerk Amanda Schultz.

Absent: Supervisor Dennis Kortekaas.

Chair Clayton called the meeting to order at 7:00 p.m.

Others present: Sarah Carling, Community and Economic Development Associated (CEDA) Representative, and County Commissioner Burl Ives.

Following introductions, Ms. Carling provided an overview of the intentions of the CEDA Brainstorm Session and explained that the idea is to look at what Harris Township might look like tomorrow, as well as 20 years into the future. The idea would then be to find grants and other funding options to mitigate costs for potential projects.

The Supervisors and attendees participated in a general Strengths, Weaknesses, Opportunities, and Threats (S.W.O.T) analysis; discussed ideas regarding economic/commercial and residential areas; discussed ideas regarding Parks, Recreation, and Tourism; and discussed ideas regarding Township needs and safety.

Ms. Carling indicated that she would like to return to a January meeting to review the outcomes of this meeting, as well as to present her First Impressions report.

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Haubrich, seconded by Supervisor Schack, and passed by all, except Kortekaas absent, at 9:05 p.m.

Submitted by: _____
Amanda Schultz, Clerk

Signed by: _____
Peggy Clayton, Chair

Chairman Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schutlz 244-1811
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NEIGHBORS, SHORES & MORE

2C

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CLOSED WORK SESSION

RE: Appraisal of Township Clerk

December 4, 2019 6:00 p.m.

MINUTES

Present: Chair Peggy Clayton; Supervisors Ken Haubrich, Dennis Kortekaas, Mike Schack, and Jim Kelley

Chair Clayton called the meeting to order at 6:00 p.m. and the Pledge of Allegiance to the Flag was conducted.

CLOSED SESSION RE: Clerk

Motion to go into Closed Session pursuant to M.S. 13D.05, Subd. 3(a) Re: Clerk, by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

Motion to go into Open Session by Supervisor Kelley, seconded by Supervisor Haubrich, and passed by all.

Motion made by Supervisor Kelley, and seconded by Supervisor Kortekaas that the Clerk has successfully passed her six month probation, and will receive the following to be effective December 15, 2019: monthly stipend increase from \$550.00 to \$650.00; and hourly pay of \$18.70 for all work sessions, budget sessions, Board of Audit Meeting, Annual Meeting, Board of Canvas, Board of Appeal And Equalization Meeting, and election duties performed. Motion passed by all.

ADJOURN

There being no further business to be discussed, a motion was made to adjourn the meeting by Supervisor Kelley, seconded by Supervisor Schack, and passed by all, at 6:45 p.m.

Submitted by: _____

Peggy Clayton, Chair

Signed by: _____

Peggy Clayton, Chair

HARRIS TOWNSHIP ROAD INSPECTION

6B

DATE: 11/27/2019
INSPECTED BY: JIM

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECK PROPER COLUMN

| STREET NAME | LENGTH | TYPE | | | | | | | | | | NOTES OR LOCATION OF ISSUE |
|---------------------|--------|--------|-----------|------|-----------|-----------|--------------|----------|-------|----------|-----------|--------------------------------|
| | | | INSPECTED | GOOD | POT HOLES | WASHBOARD | NEEDS GRADED | BRUSHING | SIGNS | CULVERTS | SHOULDERS | |
| Bayview Place | 0.30 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Bear Creek Rd. | 1.70 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Breezy Lane | 0.10 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Carol Street | 0.20 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Davis Rd. | 10.00 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Forest View Trail | 0.10 | Gravel | | X | | | | | | | | LIGHT SNOW COVERD |
| Hauser Rd. | 0.25 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Hughes Rd. | 0.25 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Jane Lane | 0.50 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Lakeview Trail | 0.30 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Metzenhuber Rd. | 0.10 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Pennala Rd. | 0.10 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Pine Crest Rd. | 0.20 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| River Ridge Rd. | 0.20 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| River View Drive | 0.60 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Robinson Landing | | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Root Rd. | 0.30 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Schmidt Rd. | 0.45 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Wendigo Park Circle | 0.40 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Nancy Drive | 0.25 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Norway Rd. | 0.10 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Sunset Drive | 0.20 | Gravel | | | | | X | | | | | CLOSED |
| Sunset Lane | 0.30 | Gravel | | | | | X | | | | | CLOSED |
| Vroman Rd. | 0.25 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Wagon Wheel Ct Rd. | 0.25 | Gravel | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Wendigo Park Rd. | 2.90 | Paved | | | | | X | | | | | SNOW NOT GRADED/ SOFT GRAVEL |
| Alicia Place | 0.55 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |

HARRIS TOWNSHIP ROAD INSPECTION

DATE: 11/27/2019
INSPECTED BY: JIM

| STREET NAME | LENGTH | TYPE | INSPECTED | GOOD | POT HOLES | WASHBOARD | NEEDS GRADED | BRUSHING | SIGNS | CULVERTS | SHOULDERS | NOTES OR LOCATION OF ISSUE |
|---------------------|--------|-------|-----------|------|-----------|-----------|--------------|----------|-------|----------|-----------|--------------------------------|
| Alicia Spur | 0.10 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Apache Drive | 0.20 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Aspen Drive | 0.75 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Birch Hill Drive | 0.38 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Birch Street | 0.80 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Casper Landing | 0.20 | Paved | | | | | | | | | | |
| Cemetery | | Paved | | | | | | | | | | |
| Chippewa Drive | 0.30 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| East Harris | 0.60 | Paved | | | | | | | | | | |
| Field Crest Rd. | 0.50 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Gary Drive | 0.45 | Paved | | | | | | | | | | |
| Harbor Heights Rd. | 0.30 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Isle View Rd. | 0.30 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Jess Harry Rd. | 0.10 | Paved | | | | | | | | | | |
| Kathryn Avenue | 0.25 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Keyview Drive | 0.50 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Lakeview Drive | 0.40 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| LaPlant Landing | | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Little Crystal Lane | 0.50 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Melody Rd. | 0.25 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Mishawaka Landing | | Paved | | | | | | | | | | |
| Mishawaka Rd. | 1.55 | Paved | | | | | | | | | | |
| Mishawaka Shores Tr | 0.60 | Paved | | | | | | | | | | |
| Mohawk Drive | 0.08 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |
| Nicholas Street | 0.40 | Paved | | | | | | | | | | |
| Norberg Drive | 0.60 | Paved | | | | | | | | | | |
| Pine Landing Drive | 0.45 | Paved | | | | | | | | | | |
| Pine Street | 0.15 | Paved | | X | | | | | | | | LIGHT SNOW COVERD / SOME SLUSH |

HARRIS TOWNSHIP ROAD INSPECTION

6C

DATE: 12/6/2019
INSPECTED BY: JIM AND KEN

IF ROAD IS GOOD MARK GOOD , IF NEEDED ATTENTION CHECL PROPER COLUMN

| STREET NAME | LENGTH | TYPE | INSPECTED | GOOD | POT HOLES | WASHBOARD | NEEDS GRADED | BRUSHING | SIGNS | CULVERTS | SHOULDERS | NOTES OR LOCATION OF ISSUE |
|---------------------|--------|--------|-----------|------|-----------|-----------|--------------|----------|-------|----------|-----------|----------------------------|
| Bayview Place | 0.30 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Bear Creek Rd. | 1.70 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Breezy Lane | 0.10 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Carol Street | 0.20 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Davis Rd. | 10.00 | Gravel | | | | | | | | | | |
| Forest View Trail | 0.10 | Gravel | | | | | | | | | | |
| Hauser Rd. | 0.25 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Hughes Rd. | 0.25 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Jane Lane | 0.50 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Lakeview Trail | 0.30 | Gravel | | | | | | | | | | |
| Metzenhuber Rd. | 0.10 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Pennala Rd. | 0.10 | Gravel | | | | | | | | | | |
| Pine Crest Rd. | 0.20 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| River Ridge Rd. | 0.20 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| River View Drive | 0.60 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Robinson Landing | | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Root Rd. | 0.30 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Schmidt Rd. | 0.45 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Wendigo Park Circle | 0.40 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Nancy Drive | 0.25 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Norway Rd. | 0.10 | Gravel | | | | | | | | | | |
| Sunset Drive | 0.20 | Gravel | | | | | | | | | | CLOSED |
| Sunset Lane | 0.30 | Gravel | | | | | | | | | | CLOSED |
| Vroman Rd. | 0.25 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Wagon Wheel Ct Rd. | 0.25 | Gravel | | X | | | | | | | | SNOW AND ICE COVERED |
| Wendigo Park Rd. | 2.90 | Paved | | X | | | | | | | | SPOTTY SNOW |
| Alicia Place | 0.55 | Paved | | X | | | | | | | | SNOW AND ICE COVERED |

Networking Opportunities Team Meeting
 Networking to improve efficiency, maintain service levels and
 save money
 while preserving our individual community identities

November 20, 2019

The next meeting will be January 22, 2020 at Timberlake Lodge from 11-1, lunch included.

Present: Peggy Clayton (Harris), Terry Snyder and Burl Ives (Itasca County), Lilah Crowe (Arbo), Byranna Anderson (Coleraine), Ryan Sutherland, Assistant Director, Itasca County Highway Dept., Mike Baltus (Spang), and Mary Jo Wimmer, Coordinator.

Discussion: Highway Department updates by Ryan Sutherland

Open Market

Itasca County

- Finished their budget with a .3% levy but with some deep cuts.
- Working on making the jail process more transparent

Harris Township

- Brainstorming session on Nov. 26 with CEDA
- Rinks are being prepared
- Updating cemetery policy

Coleraine

- CEDA has done a lot for the city and there are hard decisions to be made
- Coleraine, Bovey and Taconite waste-water treatment costs came in lower than expected

Arbo Township

- May be purchasing ice rink property

Spang Township

- Culvert installations on a secondary level
- The Mud Lake culvert will not be happening

Township Association

- 14 townships responded to the survey for comparison
- Changing membership dues to better reflect township budgets

ISD 318 Superintendent will be invited to speak at the January meeting.
 Mary Jo Wimmer, Trillium Leadership Development, mjwimmer80@gmail.com

Harris Township Monthly Hall Report
 Caretaker Bryanna Date November

- 1) Cleaning, Key meetings: 11 hrs
 2) Texts, calls, supplies, Miscellaneous duties/work: 9.25 hrs
 (Inspections, maintenance, non-routine work, Board Meeting Functions):

Notes:

Total (all hours worked): 20.25 hrs.

Rentals:

1) Residents: 10

No charge/discounted ONLY by board approval 0

Notes:

2) Non-residents: 0

Discounted ONLY by board approval 0

Notes:

3) Board functions, (meetings, scheduled, elections): 3

Total: 13

Deposits Retained: 0

Reason: _____

Total Money Collected: \$475

RENTER REGISTER

Month:

November

| R/NR | DATE | RENTER | FUNCTION | CHECK # | RENTAL AMOUNT | * |
|------|-----------|---------------------------|---------------------|---------|-----------------|----------|
| R | 3-Nov | Rosemary Brenden | Family Dinner | | 5298 | \$50.00 |
| R | 7-Nov | Craig Nelson | Political Meeting | | Paid Previously | |
| R | 9, 10-Nov | Tanya Jackson- P&D Sewing | Sewing Class | | 9560 | \$100.00 |
| R | 16-Nov | Nishanna Carpenter | Baby Shower | | cash | \$50.00 |
| R | 17-Nov | Marge Kelley | Saddle Club | | 4278 | \$50.00 |
| R | 19-Nov | Vintage Car Club | Meeting | | 7574 | \$50.00 |
| R | 23-Nov | Robin Oshey/Dylan Hamlin | Birthday | | 2431 | \$50.00 |
| R | 26-Nov | Flyway Senior Club | Meeting | | 8147 | \$25.00 |
| R | 28-Nov | Dennis Kortekaas | Thanksgiving Dinner | | 4043 | \$50.00 |
| R | 30-Nov | Dennis Kortekaas | Birthday | | 4046 | \$50.00 |

Total: \$475.00

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID. MS 471.391, Subd 1:

CARETAKER

Bryanna Vetsch 12/6/19

Harris Township October Maintenance Report

Weekly Maintenance Plan September 30th – Oct 4th 2019

| Task to be completed | Est. hours | Priority |
|--|------------|----------|
| Make a Weekly Work Plan for the following week | .5 | 1 |
| Clean the Service Center Garages and Meeting Area. | 2 | 3 |
| Mow the Picnic Park | 2 | 2 |
| Clean-up @ Wendigo Park | 32 | 1 |
| Turn compost pile | 4 | 1 |
| Work assigned by supervisor | 7.5 | 2 |
| Grind out old stumps at the Wendigo Park | 16 | 1 |

Date: 09/30/2019

Ryan Cimino

- Meeting with Ken & Mike 1 hr.
- removed asphalt chunks from Casper landing. .5 hr.
- Replaced bent sign post and reinstalled all signs / pulled other posts out and repositioned.at Casper landing 1 hr.
- . Removed old street sign on harbor heights and installed new street sign at location stake. 1 hr.
- Cut and removed broken tree at Mishawaka landing. 1 hr.
- straighten and set both signs on river ridge road (dead end & stop ahead) 2 hrs.
- removed and re- installed children at play sign on Alicia place in same location .5 hr.
- Marked w/stake and called in locates for new children at play sign on Alicia place between address 28687 &28669 the ticket number is 192734111 for October 2. .5 hr.
- marked w/ stake and called in for locate to move stop ahead sign on aspen drive. Ticket number is 192734208 for October 2. .5 hr.

Date: 10/01/19

Ryan Cimino

- Work done that is not on the weekly plan: meeting with Ken & mike 1 hr.
- moved rocks out of ditch on river view. 1 hr.
- removed all barricades and road closed signs from both ends of road on Pennella. 2 hrs.
- took asv to shop for repair of bracket. 1.5 hrs.
- went to Carquest for oil & filter for dump truck .5 hr.
- picked up materials for Robinson landing from lease landscaping. .5 hr.
- pulled all wood from barb wire and loaded trailer with scrap metal for recycling. Stacked useable boards at service center 1.5 hrs.

Ron Davis

- Meeting with Ken and Mike 1 hr.
- Removed rocks from ditch on Riverview 1 hr.
- Removed barricades from Pennella 2 hrs.
- Took Terex to shop to have A/C compressor reinstalled 1 ½ hrs.
- Picked up oil, filter for dump truck ½ hr.
- Picked up landscaping felt and anchors for boat landing ½ hr.
- Separated and loaded trailer for scrap yard 1 ½ hr.

Date: 10/02/19

Ryan Cimino

- Meeting with Ken 1 hr.
- Dug cremation site in sec 1 for E. (Bjork) Hondo/ place cremation box in ground, refilled & seeded site. 2 hrs.
- Raked pine needles into piles at wendigo park 1 hrs.
- Stump grinder rental was picked up at R & R rental and we ground 5 stumps at wendigo park. We are done with that project. The machine was returned to rental center. 4 hrs.

Ron Davis

- Meeting with Ken 1 hr.
- Dig and refill for cremation in cemetery 2 hrs.
- Grinding stumps at Wendigo Park 5 hrs.

Date: 10/03/19

Ryan Cimino

- Meeting with Ken 1 hr.
- Worked on Felling trailer lights & still not working. Made appt for oct 9th 8 am at Martin equipment .5 hr.
- Picked up ASV from repair shop / returned to service center. 1.5 hrs.
- Updated time sheets for 09/30 & 10/01 called media com for aspen drive, they have no wiring in ground at location. dispatch noted we are moving sign. Patty Lang from northland monument called. They are setting monument 4x2 on October 7th for Russell & Lisa Hemphill. I ordered street signs for pine crest road & children at play sign 30" for Alicia place. Estimated delivery time is one week. George reed came by service center today asking to be taken off plow list. He will be out of town till may and does not want sunset road plowed this year. 1 hr.
- Went to Cohasset recycling and unloaded scrap metal. 1.5 hrs.
- Went to Davis oil for on & off-road diesel fuel in Chevy pickup. .5 hr.
- Went to I & M for shop toilet supplies as well as trash bags. .5 hr.
- Picked up 8 ft plow from martin equipment and brought to service center attached garaged for temporary storage. 1.5 hrs.

Date: 10/ 04/19

Ryan Cimino

- Meeting with Ken 1 hr.
- Made box frame & poured cement / set name plaque for Hondo in section 1.5 hrs.
- Picked up branches and cut limbs in ride of way on apache drive and Chippewa / isle view 2.5 hrs.
- Picked up all trash / changed liner at Chrystal park. picked up trash / changed liner at wendigo park. All boat landings free of trash and liner changed at la plant landing and cemetery. 2 hrs.
- Swept mopped floors cleaned bathroom at service center .5 hr.
- Took plow over to townhall garage for storage. .5 hr.

Ron Davis

- Meeting with Ken 1 hr.
- Picked up trash at Chrystal Springs, wendigo, the boat landings, and the cemetery 2 hrs.
- Picked up branches and trimmed a little on Apache Dr, Chippewa, Isle View 2 ½ hrs.
- Changed oil on Dump Truck and made a mess on garage floor 2 hrs.
- Took Plow to town Hall ½ hr.

Weekly Maintenance Plan October 7th – Oct 11th 2019

| Task to be completed | Est. hours | Priority |
|--|------------|----------|
| Make a Weekly Work Plan for the following week | .5 | 1 |
| Clean the Service Center Garages and Meeting Area. | 2 | 3 |
| Mow the Picnic Park | 2 | 2 |
| Clean-up @ Wendigo Park | 32 | 1 |
| Turn compost pile | 4 | 1 |
| Work assigned by supervisor | 7.5 | 2 |
| Fall Maintenance on John Deere Ditch Mower before Winter Storage | 8 | 1 |
| Ditch Clean-up | 8 | 2 |

Date: 10/07/2019

Ryan Cimino

- Meeting with Ken .5 hr.
- Went to L & M for file guide & New chain for chainsaw .5 hr.
- Went to Walmart & picked up dry erase board / bag of cat litter for shop floor spills @ service center. .5 hr.
- Filled out monthly report for equipment & materials. .5 hr.
- Turned one mulch pile 2 hrs.
- Cut big tree logs at service center .5 hr.
- Picked up all fallen trees and branches in ditches on both bear creek road & wagon wheel. also cut trees that were leaning or dead. unloaded trailer at service center to chip. 2.5 hrs.
- Measured for monument delivery today for Russell & Lisa Hemphill in section 3. .5 hr.
- Pulled forms off of name plate for Hondo. .5 hr.

Date: 10/08/19

Ryan Cimino

- Meeting with Ken & Mike 1 hr.
- Filled in ruts and added dirt to Matthews burial. Met Tim @ cemetery & spoke with Brianna regarding location for Krumrei monument. 2 hrs.
- Filled in all pot holes on Janes lane 2 hrs.
- Mowed grass around service center office. Hung dry erase boards on wall at service center. 1 hr.
- Chipped all trees at service center. 2 hrs.

Ron Davis

- Meeting with Ken and Mike 1 hr.
- Hauled dirt to cemetery to repair a new grave and fill ruts 2 hrs.
- Filled pot holes on Jane Lane 2 hrs.
- Flipped mulch pile 3 hrs.

Date: 10/09/19

Ryan Cimino

- Work done that is not on the weekly plan: meeting with Ken .5 hr.
- Picked up plow at town hall and delivered for exchange of the correct snowplow. Delivered dump truck for repair of trailer wiring. 1 hr.
- Went to Itasca county farm & seed to purchase 25 lbs. of seed for Robinson landing project. .5 hr.
- Leveled and cleaned area of washout for the install of fabric and rock at Robinson landing

- We are scheduled for rock on Thursday 10/10/19. 4.5 hrs.
- Picked up dump truck from Martins' equipment, there was no charge for repair due to it being a blow fuse. 1 hr.
- Installed the concrete plaque for Hongo in section one .5 hr.
- Regarding the email that was generated about the tires laying in ditch on sunny beach road. We have picked them up and were disposed of on 10/03/19

Ron Davis

- Meeting with Ken ½ hr.
- Took plow to Martins for exchange and left dump truck for trailer light repair 1 hr.
- Picked up grass seed for Robinson boat landing ½ hr.
- Installed felt landscaping cloth and made trench for water runoff at Robinson boat landing 4 ½ hrs.
- Picked up dump truck at Martins 1 hr.
- Installed plaque for Hondo in cemetery ½ hr.

Date: 10/10/19

Ryan Cimino

- Meeting with Ken .5 hr.
- Added river rock & raked washout project on Robinson Landing. Job Complete 2.5 hrs.
- Removed all plastic flowers and plants from cemetery and disposed of. 3 hrs.
- Picked up trash at all boat landings. Chrystal park & Wendigo park, trash liners changed. 1 hr.
- Cleaned service center floors bathrooms, removed trash and prepared for tonight's meeting. .5 hr.
- Called Pokegama electric, added townhall southeast light. Dwight's projected date is late next week or the following week. I meet the Hamlin family at service center to receive foot monument for install. Spoke to Brianna and she is working on papers for Krumrei & Hamlin sites. .5 hr.

Ron Davis

- Meeting with Ken 1/2 hr.
- Spreading rock at Robinson boat landing 2.5 hrs.
- Picked up flowers at the cemetery 3 hrs.
- Picked up trash at parks and landings 1 hr.
- Cleaned in service center 1 hr.

Date: 10/11/19

Ryan Cimino

- Remeasured Robinson landing from lower parking area to water for additional adding of fabric & rock 1hr.
- Removed fallen tree limbs from road on La Plant. Called County 4 sub foreman & informed them of the fallen tree and washout at wendigo heights road. 1
- picked up washer fluid, latex gloves & light bulbs from L & M .5 hr.
- replaced remaining burnt light bulbs in cemetery building
- took all remaining live plants to cemetery building and they are outside of building available for pickup. .5 hr.
- removed volley ball net & both tennis court nets from Chrystal park. Removed both tennis court nets from wendigo park. All nets are in wendigo park warming shack garage for storage. 2 hrs.
- picked up fallen tree branches at wendigo park. .5 hr.
- loaded truck with all street signs –hardware tools s etc. for install Monday morning. .5 hr.
- cleaned and rearranged shop 1 hr.

Weekly Maintenance Plan October 14th – Oct 18th 2019

| Task to be completed | Est. hours | Priority |
|--|------------|----------|
| Clean the Service Center Garages and Meeting Area. | 2 | 3 |
| Level Headstones | 24 | 2 |
| Clean-up @ Wendigo Park | 8 | 1 |
| Turn compost pile | 4 | 1 |
| Work assigned by supervisor | 8 | |
| Fall Maintenance on John Deere Ditch Mower before Winter Storage | 8 | 1 |
| Ditch Clean-up | 10 | 2 |

Date: 10/14/19

Ryan Cimino

- Meeting with Ken & Mike 1 hr.
- Removed old street signs & installed new pole signs on the following roads. lakeview drive, both ends of road on Gary drive. Pine landing. woodland park road. & Southwood road. Unloaded signs, equipment at service center. 5 hrs.
- Went to Davis oil filled up Chevy 3500 pickup. 1hr.
- Talk to Tami with Lyle signs. the new street signs we ordered should be delivered by next week.
- Closed attic lid in service garage and put the b- vent back together on water heater in garage. .5
- Filled pot holes on service center road with class 5 and straighten up around the service center yard. .5 hr.

Date: 10/15/19

Ryan Cimino

- Meeting with Ken. 1hr.
- Loaded & delivered five full loads of class five to wagon wheel court. Filled & graded level. 6 hrs.
- Picked up fabric from lease landscaping. .5 hr.
- Swept service center office. Un boxed signs & orange cones. .5 hr.

Date: 10 /16/ 19

Ryan Cimino

- Meeting with Ken 1 hr.
- Stacked metal car parts and tires on lot next door to service center. Looked for boundary markers 2 hrs.
- Installed new "stay off grass signs at cemetery," installed orange rectangle sign on Alicia place. 1.5 hr.
- Took John Deere 7130 tractor to cemetery bldg. ordered oil filter, fuel filters and 5 gallons of oil.
- Emptied water tank, rearranged equipment & labeled new orange cones. 3 hrs.
- Talk to Derrick about corner markers and plans. .5 hr.

Ron Davis

- Meeting with Ken 1 hr.
- Brush cutting the two lots next to the service center 6 hrs.
- Helping Ryan move equipment to cemetery garage
- And bring equipment back to service center 1 hr.

Date: 10/17 19

Ryan Cimino

- Meeting with Ken 1hr.
- Picked up razor blades from L & M for Robinson project
- Laid fabric and rock at Robinson Landing 3 hrs.
- Added dirt and graded river view road. Unloaded equipment at shop. 4 hrs.

- Spoke to Rowe funeral home & Brianna about upcoming cremation burial Monday October 21.

Ron Davis

- Meeting with Ken 1 hr.
- Installing matting and covering with rock at Robinson boat landing 3 hrs.
- Spreading class 5 on Riverview Rd. 4 hrs.

Date: 10/18/19

Ryan Cimino

- Meeting with Ken .5 hr.
- Drove ASV around Service center to check for Stalling and No Power. Seems to be running Fine at this time. .5 hr.
- Pulled battery out of dump truck & returned to Carquest for exchange. Purchased oil & filters for John Deere 7130 tractor. Purchased tube grease from L & M Re- installed new battery. 2.5 hrs.
- Marked foot stone for Shayla Hamlin in section 3 also marked out monument area for Krumrei in section 3. 1.5 hrs.
- Turned one mulch pile at service center 1 hr.
- Picked up trash from all boat landings and Wendigo park. 1 hr.
- Cleaned shop floor, also cleaned service center floors & bathroom 1 hr.
- Called waste management to schedule the dumpster to be emptied on Monday

Date: 10/22/19

Ryan Cimino

- Meeting with Ken .5 hr.
- Tightened hinges & adjusted door on south side of townhall. It now closes fine. Emptied cigarette container and added sand inside to prevent it from blowing away 1 hr.
- removed tree from road next door to townhall bldg. .5 hr.
- cut fallen tree up and removed from road on Kathryn road. Hauled to service center. 1.5 hrs.
- took power sweeper to cemetery bldg. and installed snow blower on John Deere 1445 tractor. 1 hr.
- printed out part time and full-time employee forms. read thru them and filed. .5 hr.

Date: 10/23/19

Ryan Cimino

- Meeting with Ken .5 hr.
- Picked up oil filter from Auto parts Store. Changed oil & Filter. Fuel filter, all axle fluids full. Air filter cleaned, lubed all fittings. Lubed snow blower. Washed and cleaned John Deere 1445 Tractor. Made file for oil & filter number and dates changed. 3 hrs.
- Washed and cleaned Chevy pickup 1 hr.
- Removed old Ford truck from lot next door to service center & loaded on Trailer 1 hr.
- Put dates & labels on the following street signs. Gary Drive, Pine Landing, Southwood Road Woodland Park Road, Harbor Heights, Lakeview Drive. Grass signs at cemetery & orange reflective sign on Alicia Place. 1.5 hrs.
- Moved brush mower to cemetery bldg. brought re-bar to service center. Swept shop floor .5 hr.

HARRIS TOWNSHIP RECEIPTS

DATE: OCTOBER 2019

| Date & Place | Qty. | Item | NO. | Where use... | Cost |
|----------------------------|------|---|-----|--------------|-------|
| 10/09/19 FUEL STORAGE TANK | 1 | 7.9 GALLONS 1478.4 HOURS | 351 | TEREX ASV | *** |
| 10/14/19 DAVIS OIL | 1 | 29.577 GALLONS ON ROAD DIESEL MILEAGE 41518 | 300 | CHEVY PICKUP | 84.56 |
| 10/17/19 FUEL STORAGE TANK | 1 | 11.3 GALLONS HOURS 1487 | 351 | TEREX ASV | *** |
| 10/21/19 | 1 | 7.2 GALLONS HOURS 1492 | 351 | TEREX ASV | *** |
| 10/25/19 DAVIS OIL | 1 | 29.874 GALLONS MILEAGE 41814 | 300 | CHEVY PICKUP | 86.60 |
| 10/31/19 FUEL STORAGE TANK | 1 | 9.2 GALLONS HOURS 1498 | 351 | TEREX ASV | *** |

DATE: OCTOBER 2019

| Equipment | Total Hours/Miles | Monthly Hours |
|-------------------|------------------------------------|---------------|
| 3500 Dump Truck | MILEAGE AS OF 10/31/19 21420 | UNKNOWN |
| 3500 Pickup Truck | MILEAGE AS OF 10/31/19 41982 | UNKNOWN |
| Terex ASV | TOTAL HOURS AS OF 10/31/19 1500 | 22 |
| E1100 heater | TOTAL HOURS AS OF 10/31/19 1575 | UNKNOWN |

| Equipment | Total Hours/Miles | Monthly Hours |
|---------------------|--------------------------------------|---------------|
| ETQ generator | **** | **** |
| Gravely mower | **** | **** |
| JD 920 mower | **** | **** |
| JD 1445 tractor | AS OF 10/31/19 TOTAL HOURS 9914 | UNKNOWN |
| JD 7130 ditch mower | AS OF 10/31/19 TOTAL HOURS 1372.5 | UNKNOWN |
| Vermeer Chipper | AS OF 10/31/19 TOTAL HOURS 348.4 | UNKNOWN |

Harris Township
November Maintenance Report
Weekly Maintenance Plan November 4th – November 29th 2019

Date: 11/04/19

Ryan Cimino

- Meeting with Ken .5 hr.
- went to Atchison tires for replacement of left rear valve stem on Chevy pickup & new right front tire on H.D felling trailer. 1.5 hrs.
- went to Davis oil for fuel in Chevy pickup .5 hr.
- picked up two dock tires from L & M .5 hr.
- picked up Galvanized pipe from home depot for boat dock repair. .5 hr.
- fixed gate at wendigo park. 1 hr.
- 60 snowblower, installed new spindle housing. Put tools away. 3.5 hrs.

Date: 11/05/19

- Meeting with Mike & Ken 1 hr.
- went to Davis Oil for Fuel in Dump Truck. 1 hr.
- went to L & M for Purchase of new Open & closed Sign for Chrystal park Warming Shack. 5 hrs.
- picked up trash can from La Plant Landing and brought to service center .5 hr.
- finished putting in all Grave markers in section 1 & 2 project is complete. cleaned out bed of dump truck and called waste management to empty dumpster at service center on 11/06/19. .5 hr.

Date: 11/06/19

- Meeting With mike 1 hr.
- pulled air conditioner out of window at service center .5 hr.
- cleaned bathroom, swept & mopped floors at service center. 1 hr.
- adjusted time clock. Documented receipts for November. Spoke with Tami at Lyle signs & our order should arrive by next week. 1 hr.
- ditch cleanup on the following roads. Romans, Ashley Lane, Sunny Beach Road, Sunny Beach Addition, Kathryn And Nicholas Street. 3 hr.
- Drove Roads with Ken Haubrich for Snow Removal. 1.5 hrs.

Date: 11/07/19

- Meeting with Ken & Mike 1 hr.
- returned Foam board & Ac cover to Home Depot for credit to card. .5 hr.
- picked up 10' stick of Pipe for Boat Docks from L & M supply. 1 hr.
- took apart both boat docks. Made new axle and adjustment poles & installed new dock wheels on one dock. I need to finish other dock Friday morning. 5.5 hrs.

Date: 11/08/19

- Meeting with Mike 1 hr.
- went to Coles Hardware for ridged pipe for boat dock 1 hr.
- repaired second boat dock and job is complete 2.5 hrs.
- picked up trash at Chrystal park, wendigo park, and all boat landings. 1.5 hrs.
- fixed toilet at townhall with new flush valve 1 hr.
- made snow route list and printed copies. Spoke to rose funeral home of upcoming full burial on Thursday the 14th of November at 11am. done weekly plan for next week. 1 hr.

Date: 11/11/19

- meeting with mike .5 hr.
- marked burial site in section three for Agnus Johnson, I will Dig this Site on Tuesday. 1 hr.
- went to wendigo park and picked up all fire hoses for flooding.
- Went to Chrystal park and put the first flood on hockey rink. 5 hrs.
- picked up trash at all boat landings and checked parks. 1.5 hrs.

Weekly Plan for November 11th – 16th

| Task to be completed | Estimated hours | Priority |
|---|-----------------|----------|
| Continue ditch cleanup tree trimming 2 | 10 | 1 |
| Organize cemetery bldg. | 2 | 3 |
| Turn mulch piles | 4 | 2 |
| Dig full burial prior to Thursday service | 3 | 1 |
| Wendigo park pine needle piles | 6 | 2 |
| Install caution children at play Alicia place | 1 | 1 |
| Pinecrest rd street sign install | 1 | 1 |
| Move stop ahead sign on aspen road | 1 | 1 |
| | | |

Date: 11/12/19

- meeting with Mike. .5 hr.
- Dug burial in section three for Agnus Johnson. Covered with plywood, cleaned area & placed Olson head stone back in Place, Put equipment Away. 7 hrs.
- looked over ground Heater for information on proper use of machine. I need assistance with this because I'm not familiar with how it works. But the ground was frozen and had a difficult time digging burial today. And I need trained on ground thawing procedures. .5 hr.

Date: 11/13/19

- meeting with Mike .5 hr.
- plowed townhall parking lot, cleaned sidewalk & both exits north & south. Spread little ice melt on entrance. Plowed Mishawaka landing, la plant landing. Plowed Chrystal park parking lot and cleaned sidewalk next to warming shack as well as shack porch. Plowed cemetery roads and cleaned around cemetery bldg. cleaned service center porch and in front of shop door. I did not plow any roads as of this afternoon. 3 hrs.
- went to Davis oil for diesel fuel in Chevy pickup. 1 hr.
- picked up branches in ditch and cut up fallen trees on wendigo park road, sunny beach, east Harris road, & KeyView. Unloaded trailer at service center 2.5 hrs.
- did paperwork and entered receipts in November file. 1 hr.

Date: 11/14/19

- Meeting with Mike .5 hr.
- filled Asv with fuel, broke up Dirt pile for fill dirt. Filled burial in and cleaned up site for AGNUS JOHNSON in section three. 6.5 hrs.
- went to townhall & picked up Barricades. Closed Nicholas street At Entrance from Kathryn street. 1 hr.
- ASV called and would like us to bring it on Monday the 18th of November for Repair of AC BRACKET. I spoke to Mike and We Will Discuss in Tomorrow's Meeting.

Date: 11/15/19

- meeting with Mike 1 hr.
- picked up trash and change trash liners at Chrystal park & wendigo park. Trash picked up at all boat landings. 1.5 hrs.
- picked up 10 sand bags from I&M supply 1 assembled 3 barricades and closed off sunset road at all entrances 3.5 hrs.
- plowed wood tic landing and Stoney point 2 hrs.

Date: 11/18/19

- Meeting with mike .5 hr.
- flooded Chrystal park hockey rink 2 hrs.
- took ASV in for repair of Ac bracket and is under warranty no charge. Picked up ASV and returned to service center. 2 hrs.
- had keys made for Peggy clayton and they are in service center mail slot. .5 hr.
- assembled signs for pine crest road and children at play sign. Installed sign on Alicia place. 1.5 hrs.
- swept shop floor & read up on heater manual. .5 hr.
- picked up trash and changed liners at all landing's cemetery and parks .1 hr.

Date: 11/19/19

- meeting with mike .5 hr.
- blew snow at townhall front and both sides exit. Added salt. 1 hr.
- checked stony point road .5 hr.
- checked Chrystal park hockey rink. .5 hr.
- turned both mulch piles at service center 4 hrs.

- went over ground heater Manuel and met with mike and derrick on cell phone. Ground heater procedure is now good. 1 hr.
- met with Brianna about cremation burial this Saturday. Cleaned service center bathroom and floors .5 hr.

Date: 11/20/19

- meeting with mike .5 hr.
- went to Walmart to purchase charcoal and lighter fluid for cremation burial heater 1 hr.
- went to Davis oil for off road diesel fuel in storage tank. 1 hr.
- removed and installed new street sign on pine crest road. 2 hrs.
- topped off fluids in both trucks .5 hr.
- ditch and trash clean up on wendigo park road. 2 hrs.
- worked on cemetery building organizing. 1 hr.

Date: 11/22/19

- meeting with mike .5 hr.
- flooded wendigo hockey rink, approximately 3 inches of water & freezing around edges. 6.5 hrs.
- changed trash liner at Chrystal park, wendigo park and checked all boat landings. 1 hr.

Date: 11/25/19

- meeting with mike and Ken. 1 hr.
- went to townhall and checked men's room toilet. Picked up key from Ken to have spare made for front door. Emptied flower pots from in front of townhall and put in garage for storage. Moved snow piles back onto grass area. Filled 5-gallon bucket by front door with ice melt. 2 hrs.
- chipped wood pile at service center and cleaned up area. 2 hrs.
- went to Davis oil and filled up Chevy pickup and purchased diesel storage additive for off road storage tank. 1 hr.
- hooked snowplow up on dump truck and loaded with sand. 1 hr.
- changed trash liner at Chrystal park. .5 hr.
- Filled out expense receipts and fuel mileage report sheet. .5 hr.

Date: 11/26/19

- meeting with mike .5 hr.
- meet ken at service center for keys for townhall. Went to townhall and spread ice melt on exits and front walkway. 1 hr.
- unlocked warming shack at Chrystal park for Pokegama electric. Went back to lock door at Chrystal park shack. Called Pokegama electric spoke to Eric and he will lock door tonight when done with lights. 1 hr.
- meet Peggy for meeting at service center. .5 hr.
- picked up new mirror for Chevy pickup and installed. 2 hrs.
- cut new plex glass for ASV and install. 1 hr.
- reinstalled sign on Alicia place with mike. 1.5 hrs.
- moved snow piles at cemetery. .5 hr.

Date: 11/27/19

- meeting with mike and Ken 1 hr.
- filled out expense reports and fuel reports in computer files. 1.5 hrs.
- plowed townhall. Added ice melt and shoveled all exits and front walk way.
Plowed Chrystal park and shoveled walk way by shack. Plowed stony point,
Winston Taylor, Forestview trail, ruff shores, sunny beach addition, cemetery
roads, Casper landing, wood tic landing, la plant landing, no dirt roads were
plowed per Ken. 5.5 hrs.

HARRIS TOWNSHIP RECIEPTS

DATE: November 2019

| Date & Place | Qty. | Item | N0. | Where use... | Cost |
|------------------------------|-------------|---|------------|--|-------------|
| 11/01/19 home depot | 1 | Ac cover – adhesive- foam board | 680 | Service center supplies | 26.89 |
| 11/04/19 Acheson tire | 1 | Repair valve stem chevy pickup- new trailer tire | 309 | Trailers | 175.00 |
| 11/04/19 home depot | 1 | 1".5 ridgid pipe x 10' | 666 | Casper landing boat dock | 97.64 |
| 11/04/19 I &m supply | 1 | 2 large dock wheels | 666 | La plant landing boat dock | 79.98 |
| 11/05/19 I&M supply | 1 | Open closed signs | 530 | Chrystal park warming shack | 1.58 |
| 11/08/19 Cole hardware | 1 | 1".5 sch 40 pipe & toilet repair kit | 504/609 | Townhall building& boat dock repair | 64.26 |
| 11/07/19 I&M supply | 1 | Cut off wheels | 504 | Boat dock repair | 7.47 |
| 11/15/19 L&M Supply | 1 | Qty sand tubes | 208 | Roads culverts / barricade's | 44.90 |
| 11/18/19 Home depot | 1 | Key blank made for Peggy Clayton | 617 | Miscellaneous | 2.34 |

| | | | | | |
|------------------------|---|---|-----|---|--------|
| 11/18/19 L&M Supply | 1 | 10 Keyed Alike Padlocks | 609 | Townhall Building/ File cabinets | 59.00 |
| 11/20/19 Walmart | 1 | 3 bags charcoal / Lighter Fluid | 406 | Cemetery Ground Work/ Cremation Heater | 23.99 |
| 11/21/19 | 1 | 1 Tail lamp Driver Side | 300 | Chevy Pickup | 133.59 |
| 11/25/19 L&M Supply | 1 | Key Blank Made | 609 | Townhall Building Front Door | 1.79 |
| 11/26/19 | 1 | Passenger side mirror | 300 | Chevy Pickup | 375.00 |
| 11/07/19 L&M Supply | 1 | 2"x10' Conduit ridged Pipe | 617 | Boat dock repair / returned for credit to acct | -29.99 |
| 11/07/19 | 1 | Foam board- ac cover- adhesive caulking | 680 | Service center air conditioner unit / returned for credit to acct | -26.89 |

HARRIS TOWNSHIP RECIEPTS

DATE: November 2019 fuel

| Date & Place | Qty. | Item | NO. | Where use... | Cost |
|-----------------------|------|---|-----|--|--------|
| 11/05/19 Davis oil | 1 | #2on road diesel fuel | 302 | Dump truck mileage 21430 | 126.15 |
| 11/04/19 Davis Oil | 1 | #2 on Road diesel fuel | 300 | Chevy pickup mileage 42040 | 69.83 |
| 11/13/19 Davis Oil | 1 | #1 on road diesel fuel & unleaded gas 10 Gallons | 300 | Chevy Pickup Mileage 42344 Gas can Mix | 113.97 |
| 11/25/19 Davis Oil | 1 | #1 diesel fuel on road /ps diesel supplm32 additive in storage tank | 300 | Chevy pickup mileage 42847 | 100.43 |

| | | | | | |
|-------------------------------------|----------|---|------------|--|---------------|
| 11/20/19 Davis Oil | 1 | #2 off road diesel fuel 50.022 Gallons | 300 | Storage Tank Off Road Diesel Fuel | 130.01 |
| 11/19/19 | 1 | #1 on Road Diesel Fuel | 300 | Chevy pickup mileage 42592 | 90.51 |

Stewart Sound Systems LLC

703 Birch Street
Crosby, MN 56441

11A ESTIMATE

| |
|--------------------|
| DATE 11/6/2019 |
| ESTIMATE# 2819 |
| REP |
| PHONE 218-851-6459 |

stewartsoundsystems@charter.net

Harris Township
20876 Wendigo Park Rd.
Grand Rapids, MN. 55744
Attn: Ken Haubrich

| | |
|----------------|------------------------|
| PROJECT | HARRIS TOWNSHIP |
|----------------|------------------------|

| QTY | ITEM | DESCRIPTION | PRICE | TOTAL |
|-----|----------------|--|--------|--------|
| 1 | NVR302A-08/... | NVR RECORDER & LOCK BOX ENS Lite Series 8-channel 4K & H.264 Network Video Recorder/ H.265 and H.264 Codec Decoding/ Max 200Mbps Incoming Bandwidth/ Up to 8MP Resolution for Preview and Playback/ HDMI and VGA Simultaneous Video Output/ 8 PoE (power over ethernet) Camera Ports/ 16TB, 2 x 8TB Hard Drives | 919.10 | 919.10 |
| 1 | ST-LB03 | ENS DVR Lock Box with Fan/ Dimensions: 21" x 21" x 8"/ Camlock with 2 Keys/ Steel Construction/ Removable Lid/ 120V AC Fan/ Rubber Feet | 113.10 | 113.10 |
| 1 | PDN59U225H-1 | AUTO TRACKING PTZ CAMERA ENS StarLight IR PTZ Network Camera/ Auto Tracking/ 25x Optical Zoom/ 1/2.8" STARVIS CMOS Video Sensor/ 492-feet IR Night Time Vision in StarLight Color/ 1920p x 1080p, 2 Megapixels/ -40F to +158F Operating Temperature/ IP66 Waterproof Rating | 570.70 | 570.70 |
| 1 | PFA150 | ENS Pole Mount for PTZ Camera Arm or Direct Mounting/ White/ Neat and Integrated Design | 26.00 | 26.00 |
| 1 | PFA120 | ENS Aluminum Junction Box with Conduit Access Ports/ White/ Neat and Integrated Design | 19.50 | 19.50 |
| 1 | HNC3V151T-I... | BULLET CAMERA WITH MOTORIZED ZOOM ENS StarLight IR Bullet Network Camera/ 2.7-13.5mm Varifocal Lens/ 1/2.7" STARVIS CMOS Video Sensor/ 197-feet IR Night Time Vision in StarLight Color/ 2592p x 1944p, 5 Megapixels/ -22F to +140F Operating Temperature/ IP67 Waterproof Rating | 188.50 | 188.50 |
| 1 | PFA135 | ENS Round Aluminum Junction Box with Conduit Access Ports/ White/ Neat and Integrated Design | 14.30 | 14.30 |
| 1 | OR1500LCDR... | UNINTERUPTED POWER SUPPLY CyberPower 1500VA-900W UPS/ 18-minute Half Load, 6-minute Full Load/ Surge Protection/ Rack Mount or Tower Convertible | 410.80 | 410.80 |
| 0.6 | CAT6-DB | CABLING Cat6 Outdoor Direct Burial Cable/ 23AWG/ 600Mhz/ CMX Rating/ 1000-foot Spool | 244.25 | 146.55 |
| 0.6 | CAT6-DB | Cat6 Outdoor Direct Burial Cable/ 23AWG/ 600Mhz/ CMX Rating/ 1000-foot Spool | 244.25 | 146.55 |
| 1 | RENTAL | BOOM LIFT RENTAL Rental of Towable Articulated Boom Lift/ Daily Rate | 285.12 | 285.12 |
| 1 | RENTAL | Rental of Trencher/ Daily Rate | 231.98 | 231.98 |

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE
THANK YOU!

| |
|---------------------|
| Subtotal |
| Tax (6.875%) |
| TOTAL |

Stewart Sound Systems LLC

703 Birch Street
Crosby, MN 56441

ESTIMATE

| |
|--------------------|
| DATE 11/6/2019 |
| ESTIMATE# 2819 |
| REP |
| PHONE 218-851-6459 |

stewartsoundsystems@charter.net

Harris Township
20876 Wendigo Park Rd.
Grand Rapids, MN. 55744
Attn: Ken Haubrich

PROJECT HARRIS TOWNSHIP

| QTY | ITEM | DESCRIPTION | PRICE | TOTAL |
|-----|-----------|--|--------|----------|
| | SHIPPING | Shipping, Receiving & Insurance | 64.00 | 64.00 |
| | MISC | Misc. Hardware, Connectors, Wire, Cable, Conduit, Fasteners, Labels, Unknowns, Etc. Necessary to Complete Job. | 400.00 | 400.00 |
| 32 | LABOR | Labor Cost for Consultation, Assembly, Installation, Programming, Testing & Training @ \$80.00 per hr. | 80.00 | 2,560.00 |
| 28 | ASSISTANT | Labor Cost for Licensed Wiring and Assembly Assistant @ \$35.00 per hr. | 35.00 | 980.00 |

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE
THANK YOU!

| | |
|---------------------|-------------------|
| Subtotal | \$7,076.20 |
| Tax (6.875%) | \$0.00 |
| TOTAL | \$7,076.20 |

Harris Township Cemetery Policy

To obtain uniformity and efficiency in maintenance of our Township Cemetery, the following policies and regulations have been approved by the Harris Township Board; to be in effect for the Harris Township Cemetery as of September 26, 2018.

Cemetery Sexton: Bryanna Vetsch, 218-398-5033, harristownsexton@gmail.com

Harris Township Cemetery Maintenance: Derrick, 218-244-5247 ; 218-326-6190

1. The Cemetery grounds are open to the public from Dawn to Dusk year round.
2. The Cemetery Sexton is available by phone, text and e-mail, with respectable hours and will respond as promptly as able.
3. All burials and purchases of sites must be arranged with and by the Sexton. No interment may take place without the notification and approval of the Sexton.
4. All purchased sites must be paid by check, payable to the Harris Township.
5. All purchased sites require a Deed that will be drawn up by the Sexton and signed at the monthly Planning and Development Meetings by the Board. Deeds must be recorded with the Itasca County Recorder's Office. The recording fee, currently \$46, is required in addition to the fee for the site purchased at the time of sale; payable to Harris Township.
6. All payments must be made to the Sexton or funeral home. The original Deed will be mailed to the purchaser after being recorded with Itasca County and a copy filed with the Township.
7. Available lots may be viewed on the Harris Township web page by clicking the Cemetery tab on the left sidebar. These will be updated to the website annually, effective January 1, 2019. <https://www.harristownshipmn.org/>
8. A maximum of four (4) sites may be purchased per person, per deed.
9. Deeds CAN NOT be transferred, assigned or pledged to another interest without the consent of the Town Board. (Does not include family placed in family owned sites.)
10. Private sale of burial sites is prohibited.
11. The Sexton maintains the authority to discontinue sale of a particular section, block or lot area to ensure the space for those who have pre-purchased sites is adequate.
12. Section 1 sites are prohibited from full casket burials if the site purchase date was after October 1, 2013.
13. Vaults are required for all traditional full casket burials.
14. All excavating of sites will be performed by the Harris Township Cemetery Maintenance Department, and/or a designated contractor, and adequate notice to prepare is required. A minimum of 4 week days is essential during winter months to prepare the site, and 2-3 week days during summer months. (Not to include the day of the request.) Times may need to be adjusted depending on the frost depth and shall be communicated with the funeral home.

15. Each site purchased/ owned may hold 1 full adult traditional burial complete with a vault and 4 cremation urns above. Full traditional burials should be placed prior to a cremation in the site owned or you will be referred to the disinterment process and fees. Two Infant traditional burials may be placed on the same level to allow 4 cremations above. This is the only adjustment made to the allowance of burials to be placed in each site purchased or owned.
16. If a disinterment is requested of cremation or traditional burials- please refer to a funeral home to facilitate the process. All fees will be the responsibility of the requester and must be paid in advance.
17. One upright Headstone shall be placed per site purchased. These will be marked by the Harris Township Cemetery Maintenance Department, and laid by the company the stone was purchased through. Footstones or additional flat markers may be placed on sites as space allows. No placement of stones is permitted without the Harris Township Cemetery Maintenance Department marking and approving the space for the stones. Loss or damage to stones and markers is not the responsibility of the Township.
18. Foot markers received from the Itasca County Veterans Office will be placed by the Harris Township Cemetery Maintenance Department. Foot markers received by family members requesting to be placed by Maintenance, will be charged the hourly rate for labor performed (by maintenance).
19. There shall be no planting of shrubs or trees on cemetery grounds. Any shrub or tree that is currently on grounds is subject to removal without guarantee of replacement in the event of needing to be removed for burial excavation, maintenance, or death of the shrub or tree; or subject to being planted in violation of the policies placed forward.
20. Flowers and decorations are allowed to be placed on individual sites owned from April 1st – October 1st annually. No flowers, decorations, stands or holders are the responsibility of Harris Township and may be removed at any time by the Sexton, Board Supervisors or Harris Township Cemetery Maintenance Department if interference with maintenance or encroaching on other sites is violated. All flowers and decorations must be maintained by the placer of the flower and decorations must be tasteful and of pleasant viewing to other occupants of the cemetery. Weeds over taking flowers will result in the removal of the planter. Removal of remaining flowers and decorations after October 1st will be made by the Harris Township Cemetery Maintenance Department and these will not be returned to the placer.
Special ornamentation may take place for a full 7 days after a burial anytime of the year. Special ornamentation from December 1st – January 30th is also permitted for the Christmas Season.
Harris Township Cemetery Maintenance Department will remove any ornamentation remaining after this period. Ornamentation will not be returned to the placer.
21. No burials above ground will be permitted and no spreading of ashes will be permitted.

Disclosure:

The Harris Township Board reserved the right to make exceptions, suspensions, or modifications of any of the policies and regulations set forth that may cause undue hardship of a pre-owned site or error of its doing and such shall not affect the policies and regulations of the general application set forth.

Harris Township Cemetery Rates

Rates reflect resident and non-residency

Cemetery Site Purchase Rate: \$175.00 Itasca County Recording Fee: \$46.00

Burials rates are for burial times beginning Monday-Friday between the hours of 9am -3pm.

Regular Burial Rates:

Traditional Casket Adult: \$500.00

Traditional Casket Infant: \$150.00

Cremation: \$125.00

Disinterment: \$1,250.00

An additional fee of \$200.00 will be charged for any burial that begins Monday- Friday after 3pm. No burials will be permitted to begin after 5pm.

An additional fee of \$275.00 will be charged for weekend burials and shall only take place only between the hours of 9am and 3pm.

An additional fee of \$400.00 will be charged for all Winter Traditional burials and \$250.00 will be charged for all Winter Cremations. Winter is defined as anytime the ground is frozen and need to be thawed with the grave heater to open the grave.

No burials will be permitted on New Year's Day, Good Friday, and Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

If burial is requested and excavation is preformed, however the burial is canceled by no fault of the Township, half of the original fee for that burial will be charged.

Other Information

Sections 1 and 2 of the Cemetery sites are 8 ft. long x 4 ft. wide.

Section 3 of the Cemetery sites are 10 ft. x 4 ft. wide.

Duplicate Deeds may be purchased from the Itasca County Recorder's Office for a small fee.

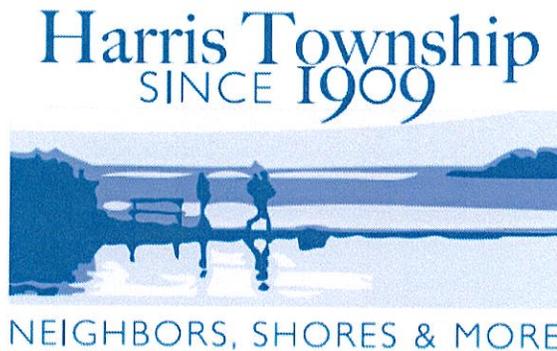
Harris Township may purchase a cemetery site back from its owner. The request needs to be made in writing to the Sexton and a copy of the Deed must be included with the request. The Townships recording fee will be subtracted from your purchase price returned and no burials may be in the site location.

Harris Township Cemetery will allow loved ones who choose cremation to be buried together in one urn together. This should be done prior to either being placed in the site or you will be referred to the disinterment process. There is only 1 fee per burial excavation. Both persons in the urn will need to have the correct paperwork filed with the funeral home that will be processed to the Sexton.

We do not allow the burial of pets at Harris Township Cemetery.

Chairman Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schutz 244-1811
harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

November 27, 2019

Senator Justin Eichorn
Capitol Office
95 University Avenue West
Minnesota Senate Building, Room 3213
St. Paul, Mn. 55155

Dear Sen. Eichorn:

The town board of Harris Township, Itasca County Minnesota, with the support of the County of Itasca, is requesting legislative action to incorporate unorganized territory on the western boundary of the Township into Harris Township. The area to be incorporated into the town is legally described as:

Government Lot 1, Section 12, Township 54 North, Range 26 West of the Fourth Principal Meridian.

The reasons for this alteration of political boundaries is due to the fact this small portion of land is landlocked but for Harris Township, receives all of its road services from Harris Township, and both Harris Township and the County of Itasca desire this be part of Harris Township for future administration purposes.

We are somewhat stymied by the fact that the normal statutory process for allowing this incorporation, (statute 379.02) requires 20 registered voters to sign a petition with the county proposing the annexation into the Township, and there are not 20 registered voters residing within this area. It is therefore necessary and our only option to obtain legislative action modifying the boundary of the town to include this area.

I've attached a copy of the letter received from Itasca County in support, and a copy of the aerial view showing the location of this land in relation to Harris Township. As a local resident you will be very familiar with the location of this property.

I would request you contact me at your earliest convenience at 1-218-259-1551 or via email: supervisorchtp@gmail.com and advise the process necessary to complete this task. I will await your contact.

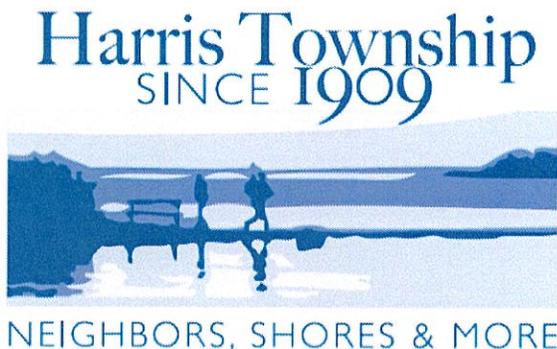
Sincerely,

Peggy Clayton

Peggy Clayton
Chair, Harris Town Board of Supervisors

Chairman Peggy Clayton
20356 Wendigo Park Road
Grand Rapids, MN 55744
Phone 218-259-1551

Supervisor Dennis Kortekaas 326-1882
Supervisor Mike Schack 340-8852
Supervisor Ken Haubrich 327-1351
Supervisor Jim Kelley 327-0317
Treasurer Josh Thoennes 398-0617
Clerk Amanda Schutlz 244-1811
harristownshipclerk@gmail.com



Mission Statement:
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

www.harristownshipmn.org

December 12, 2019

Dear Resident,

I am contacting you today to advise you of an upcoming meeting the Harris Town Board of Supervisors has scheduled regarding Stoney Point. As you do live on Stoney Point, you are receiving this information.

We have been advised that Itasca County Road and Bridge will no longer be able to plow, salt, and sand Stoney Point, due to the fact there is no “turn-around” for them to bring in their plow trucks, etc.

Because of this situation, Harris Township is only able to plow your road with the township pick-up truck. We will also be unable to salt/sand your road because we do not have the equipment to do so.

We realize this is not good news for you, but without an easement to have a turn-around, this places the township in the predicament of only being able to plow with the township pick-up, and without any ability to salt and sand your road.

The township is also going to explore annexing the unorganized portion of Stoney Point, into the township, and this will also be discussed at the meeting.

Hence, the reason for this informational meeting which will be held at the Harris Town Hall, located at 21998 Airport Road, Grand Rapids, MN on **Thursday, January 23, 2020 at 7:00 pm.**

For those who are unable to attend this meeting, and wish to provide feedback, please feel free to send your comments to our Township Clerk, Amanda Schutlz: harristownshipclerk@gmail.com or call Amanda at 1-218-244-1811.

Have a wonderful Christmas and New Year!

Sincerely,

Peggy Clayton

Peggy Clayton
Chair, Harris Town Board of Supervisors

HARRIS TOWN BOARD 2020 MEETING SCHEDULE

12A

The Harris Town Board will meet on the following dates in **2020**, with the meetings starting at **7:30 p.m.**, and held **at the Harris Town Hall**, 21998 Airport Road, Grand Rapids.

Regular Meetings

(2nd Wednesday of each month)

January 8

February 12

March 11

April 8

May 13

June 10

July 8

August 12

September 9

October 14

November 11 (Veterans Day)

December 9

Planning & Development (P&D) Meetings

(4th Wednesday of each month)

January 22

February 26

March 25

April 22

May 27

June 24

July 22

August 26

September 23

October 28

November 25 (Day Before Thanksgiving)

TBD only if needed (due to holiday)

- OPTIONS:** 1) Move November meetings to first and third Wednesday;
2) Move November Regular Meeting to the day before or day after normal day;
3) Move November P&D Meeting to the day before normal day.

The **ANNUAL TOWN MEETING** for Harris Township will be held on **Tuesday, March 10, 2020 at 7:00 p.m.** In case of inclement weather, this meeting will be rescheduled for Tuesday, March 17, 2020 at 7:00 p.m.



Itasca County Township Association
Office of the Secretary
61490 County Road 29
Northome, MN 56661-1908

phill@paulbunyan.net

Dear Members,

The meeting dates for 2020 are as follows:

All meetings are on the second Monday of the month

- 13 January
- 10 February
- 9 March
- 13 April ----- Annual meeting
- 11 May
- 8 June
- 13 July
- 10 August
- 14 September
- 12 October
- 9 November
- 14 December

Sincerely,

Pat Hill, Secretary

Harris Township
Resolution No. 2019-019

A Resolution Designating Annual Polling Place

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minnesota Statute 204B.16 requires the town board to annually designate its local polling place for elections.

NOW THEREFORE BE IT RESOLVED by the Harris Town Board, Itasca County, Minnesota, that the town board hereby designate Harris Town Hall, located at 21998 Airport Road, Grand Rapids, Minnesota, Itasca County, as its polling place in 2020.

BE IT FURTHER RESOLVED, that the township notify residents of this designation by following the requirements of Minnesota Statute 205.16.

| | YES | NO | OTHER |
|------------------|-------|-------|-------|
| SUPERVISOR _____ | _____ | _____ | _____ |
| SUPERVISOR _____ | _____ | _____ | _____ |
| SUPERVISOR _____ | _____ | _____ | _____ |
| SUPERVISOR _____ | _____ | _____ | _____ |
| SUPERVISOR _____ | _____ | _____ | _____ |

Adopted this _____ day of _____, 2019

By the Board,

Town Chair, Peggy Clayton

Attest: _____
Town Clerk, Amanda Schultz

State of Minnesota)
) ss
County of Itasca)

I, Amanda Schultz, the Town Clerk of Harris Township, Itasca County, MN, do hereby certify that I have compared the foregoing copy of the Resolution of the Town Board of said Township with the original record thereof on file with the town clerk, as stated in the minutes of the proceedings of said Board at their meeting held on the 11th day of December 2019, and that the same is a true and correct copy of said original record and of the whole thereof, and that said Resolution was duly passed by said Board at said meeting.

Witness my hand and seal this ____ day of _____, 2019.

Amanda Schultz, Harris Town Clerk

Blue Cross and Blue Shield of Minnesota

P.O. Box 64560
 St. Paul, MN 55146-0560
 (651) 662-8000 / (800) 382-2000



BECKY ADAMS
 HARRIS TOWNSHIP
 20876 Wendigo Park Rd
 Grand Rapids, MN 55744

October 4, 2019

Client Number: 202895
 Re: January 2020 Renewal

Dear BECKY,

Your 2020 health plan renewal is coming up soon. This mailing includes important information about your renewal.

You are partnering with a local company that's been making a healthy difference for more than 80 years. Our health and wellbeing solutions help your employees achieve their best health with national coverage through a broad network of providers.

Insulin Coverage

As of January 1, 2020, Tier 1 and Tier 2 insulin options will be included as a covered benefit with \$0 out-of-pocket cost for members. This benefit goes into effect on January 1, 2020 regardless of plan renewal date.

Important Steps for Your Renewal

- Review all the enclosed information
- Complete the survey and return it to Blue Cross if you answer any questions "no"
- Discuss your renewal with your agent or Blue Cross sales representative
- Submit plan changes through our portal or work with your agent or Blue Cross sales representative
- View your new bill to see the current census of enrolled members at the time of your renewal. Pay as billed and any enrollment adjustments will apply to future invoices after the updates are processed.
- Save the enclosed rate sheet for future reference

Your 2020 Renewal Packet

- Information about renewing your health plan
- Premium rates for renewing your health plan
- The 2020 small group renewal bulletin
- The 2020 health plans brochure
- Small group survey

Add Dental and Vision Plans – Enhance Your Benefits Package

Dental and vision plans will enhance your benefits package and help you attract and retain your employees. Our dental and vision plans make it easy with one bill for all your plans, one portal for your employees, and one employer portal for you. Ask your agent about adding dental and vision plans for your employees.

More Flexibility and Health Plan Choices for 2020

You can choose any of our three provider networks and pair a provider network with any of our fifteen health plans.

New and Innovative: Blue Cross Strive – Metro Region Network

The Strive – Metro Region Network offers you a focused provider network featuring Fairview, North Memorial, and the U of M hospitals and clinics. It delivers high quality care and offers you the most affordable network.

Prescription Drug Coverage – Easy to Understand

One pharmacy network, called the Classic Pharmacy Network, one list of covered prescription drugs, and simplified drug copays for members.

Cost Sharing Changes

Many of our deductibles, copays, coinsurance, and out-of-pocket maximums are being updated to comply with government regulations and IRS guidelines. Please see the renewal bulletin for more information. All our health plans include important health and wellbeing programs for you and your employees.

Discontinued for 2020

- BlueValue health plans with the Group Value Network
- Employee assistance program (EAP)
- Living Donor Kidney Transplant program on BlueAccess health plans

Please review the enclosed brochure for more information about plan options, then consult with your agent to determine which one meets your needs.

2020 Health Plan Premium Rates

Below are the monthly premium rates for renewing your current health plan. Your plan will become effective for the 12-month contract period beginning January 1, 2020.

The estimated monthly premiums are based on the age of each of your covered employees and their covered dependent spouse and/or child(ren). Monthly estimated premium calculations for dependent children under age 21 are capped at three per family. This **is an estimate** based on current enrollment. Your final premium amount may change depending on the individuals who enroll in the plan. Your invoice summary will provide you with total premium charges.

The enclosed "Notice of Alternative Rate Schedules" includes the **estimated** monthly premiums for alternative health plans. Those premiums are based on the age of each of your covered employees and their covered dependent spouse and/or child(ren) and reflect **an estimate** based on current enrollment. Your final premium amount for the alternative health plans may change depending on the individuals who enroll in the plan.

Rating Area: Rating Area 2

County: Itasca

Your 2020 estimated monthly premiums are shown below.

| <u>Health Plan</u> | <u>Group</u> | <u>Estimated Monthly Premium</u> |
|--------------------------------|--------------|----------------------------------|
| BlueAccess Gold \$500 Plan 635 | 10265109 | \$513.83 |

Please see the "Renewing Plan - Rate Chart" for more information on estimated rate details.

Paying your first month's premium for your renewal means that you accept the premium rates and all coverage terms and conditions in this letter and the group contract.

If you have any questions, please contact (651) 662-1725 or 1-877-293-7035.

Thank you for choosing Blue Cross and Blue Shield of Minnesota and Blue Plus (Blue Cross) for your health plan.

Sincerely,
Blue Cross Small Group Sales Team

NOTICE OF ALTERNATIVE RATE SCHEDULES Effective January 1, 2020

Re: Client Number: 202895

Alternative Rates that are available

| Program | Estimated Monthly Premium based on Current Enrollment |
|--|--|
| High Value Bronze \$8150 Plan 550 | \$326.54 |
| High Value HSA Bronze \$6900 Plan 656 | \$349.27 |
| High Value Silver \$3800 Plan 552 | \$361.53 |
| BlueAccess Bronze \$8150 Plan 618 | \$370.63 |
| High Value Silver \$3750 Plan 560 | \$379.94 |
| High Value Silver \$2500 Plan 662 | \$380.79 |
| High Value Silver \$3000 Plan 551 | \$383.98 |
| High Value HSA Silver \$5000 Plan 554 | \$384.55 |
| BlueAccess HSA Bronze \$6900 Plan 624 | \$396.42 |
| High Value HSA Silver \$4250 Plan 660 | \$404.21 |
| High Value HSA Silver \$2800 Plan 553 | \$404.88 |
| BlueAccess Silver \$3800 Plan 627 | \$410.34 |
| High Value HSA Silver \$3750 Plan 555 | \$419.81 |
| High Value Gold \$2000 Plan 557 | \$424.44 |
| BlueAccess Silver \$3750 Plan 626 | \$431.24 |
| BlueAccess Silver \$2500 Plan 623 | \$432.19 |
| BlueAccess Silver \$3000 Plan 625 | \$435.82 |
| BlueAccess HSA Silver \$5000 Plan 640 | \$436.45 |
| High Value Gold \$1000 Plan 664 | \$441.17 |
| High Value Gold \$500 Plan 556 | \$452.72 |
| BlueAccess HSA Silver \$2800 Plan 632 | \$458.33 |
| BlueAccess HSA Silver \$4250 Plan 645 | \$458.79 |
| High Value HSA Gold \$2350 Plan 558 | \$472.13 |
| BlueAccess HSA Silver \$3750 Plan 642 | \$476.48 |
| BlueAccess Gold \$2000 Plan 652 | \$481.73 |
| BlueAccess Gold \$1000 Plan 637 | \$500.72 |
| High Value Platinum No Deductible Plan 559 | \$530.66 |
| BlueAccess HSA Gold \$2350 Plan 653 | \$535.86 |
| BlueAccess Platinum No Deductible Plan 655 | \$602.29 |

**Estimated monthly premium is based on the age of each of your covered employees and their covered dependent spouse and/or child(ren) with the exception that no more than three dependent children under the age of 21 were included in the calculation.*

**Renewing Plan - Rate Chart
Group 10265109**

| Age Band | Current Plan 1/1/2019 – 12/31/2019 | Renewing Plan 1/1/2020 – 12/31/2020 |
|-----------------|---|--|
| | BlueAccess Gold \$500 Plan 635 | BlueAccess Gold \$500 Plan 635 |
| 0 - 20 | \$357.89 | \$367.02 |
| 21 | \$402.13 | \$412.39 |
| 22 | \$402.13 | \$412.39 |
| 23 | \$402.13 | \$412.39 |
| 24 | \$402.13 | \$412.39 |
| 25 | \$403.73 | \$414.04 |
| 26 | \$411.78 | \$422.28 |
| 27 | \$421.43 | \$432.18 |
| 28 | \$437.11 | \$448.26 |
| 29 | \$449.98 | \$461.46 |
| 30 | \$456.41 | \$468.06 |
| 31 | \$466.06 | \$477.96 |
| 32 | \$475.72 | \$487.85 |
| 33 | \$481.75 | \$494.04 |
| 34 | \$488.18 | \$500.64 |
| 35 | \$491.40 | \$503.94 |
| 36 | \$494.62 | \$507.24 |
| 37 | \$497.83 | \$510.54 |
| 38 | \$501.05 | \$513.83 |
| 39 | \$507.48 | \$520.43 |
| 40 | \$513.92 | \$527.03 |
| 41 | \$523.57 | \$536.93 |
| 42 | \$532.82 | \$546.41 |
| 43 | \$545.69 | \$559.61 |
| 44 | \$561.77 | \$576.10 |
| 45 | \$580.67 | \$595.49 |
| 46 | \$603.19 | \$618.58 |
| 47 | \$628.52 | \$644.56 |
| 48 | \$657.48 | \$674.25 |
| 49 | \$686.03 | \$703.53 |
| 50 | \$718.20 | \$736.52 |
| 51 | \$749.97 | \$769.10 |
| 52 | \$784.95 | \$804.98 |
| 53 | \$820.34 | \$841.27 |
| 54 | \$858.54 | \$880.45 |
| 55 | \$896.74 | \$919.62 |
| 56 | \$938.16 | \$962.10 |
| 57 | \$979.98 | \$1,004.99 |
| 58 | \$1,024.62 | \$1,050.76 |
| 59 | \$1,046.73 | \$1,073.44 |
| 60 | \$1,091.37 | \$1,119.22 |
| 61 | \$1,129.97 | \$1,158.81 |
| 62 | \$1,155.31 | \$1,184.79 |
| 63 | \$1,187.08 | \$1,217.37 |
| 64 | \$1,206.39 | \$1,237.17 |
| 65+ | \$1,206.39 | \$1,237.17 |

MEDICAL PLAN MEMBERSHIP

Effective January 1, 2020

Re: Client # 202895

Group Number: 10265109

Current Product: BlueAccess Gold \$500 Plan 635

Current Premium: \$497.83

Renewing Product: BlueAccess Gold \$500 Plan 635

Estimated Renewal: \$513.83

| Member | Dependent | Gender | Tobacco | Birth Date | Premium | Total |
|--------|-----------------|--------|---------|------------|----------|-----------------|
| | <i>Employee</i> | M | N/A | 4/5/1981 | \$513.83 | \$513.83 |

OFFICERS:

President

GARY BURDORF
42351 206th Street
Arlington MN 55307
507-964-5815

First Vice-President

MEL MILENDER
11820 Coyote Road NW
Bemidji MN 56601
218-759-0830

Second Vice-President

JANE YOUNGKRANTZ
23350 105th Street SE
Lake Lillian MN 56253
320-664-4519

Secretary

JILL K. HALL
10345 250th Street NE
Newfolden MN 56738
218-681-2189

Treasurer

SANDRA HOOKER
14418 618th Avenue
Mapleton MN 56065
507-869-3114

DIRECTORS:

LOREN INGEBRETSEN
10298 90th Street N
Felton MN 56536
218-233-4624

RENO C. WELLS

4944 State 371 NW
Hackensack MN 56452-9453
218-820-1415

JAMES FISHER

9365 Oxbow Road
Zim MN 55738
218-744-1132

NATHAN REDALEN

7618 County Road 19 SE
Rochester MN 55904
507-282-8051

LYLE STAI

1185 160th Avenue SE
Kerkhoven MN 56252
320-212-8590

MICHAEL MILLER

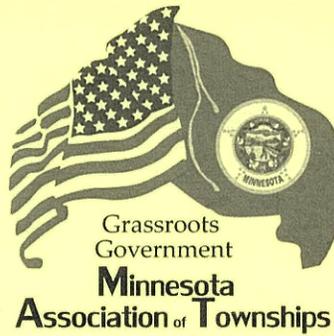
25200 Elmira Street NE
Stacy MN 55079
612-209-2495

LORI STALKER

38949 70th Avenue
Wahkon MN 56386
218-821-0578

TAMMY HOULE

36235 US Highway 71
Redwood Falls MN 56283
507-644-3183



12H

Executive Director:

David Hann

General Counsel:

Steve Fenske

November 2019

Greetings to all Clerks and Chairman;

I am sending this letter to all Clerks and Chairman in the State to get your input on our Education Program through the Minnesota Township Association (MAT).

I am currently the interim, temporary Education Coordinator with MAT and we are working on Spring Short Courses. We need your input. What topics would you like to see covered during the Short Courses? What topics would you like to see covered at any time during the year? More in-house training? More out-state training?

We are also looking at putting together Webinars. The first Webinar would be live and you will be able to ask questions. After that, the Webinar will be in our information library for you to view at any time. There will be a small fee charged for this to help cover costs from the company facilitating this program.

Our goal is to have our first Webinar in December on the topic of the Presidential Nomination Primary. We are working with the Secretary of State Office to do this presentation for us.

We are also looking to hire 2 more clerk/treasurer trainers. We would like to cover more of the state, so we are looking for someone in the Northern-most area of the state and the Southern-most area of the state. No experience is necessary; we will help you get started. Most of the duties will be answering emails and phone calls from township officials with questions and/or concerns they encounter. We would also ask that you join us during Spring Short Courses when we are in your area.

Please contact me with your questions, concerns and input. Also, please share this information with the rest of your board.

Thank you in advance for your input.

Lori Stalker

Lori Stalker, Education Coordinator
MN Association of Townships
lstalker@mntownships.org
218-821-0578

Payment Request

Harris Township
Itasca County

Name: Peggy Clayton
Address: 20356 Wendigo Park Road
Grand Rapids

| Date | Description | # Hours | Rate | Amount |
|-------------------------|--|----------------|----------------|-----------------|
| 11/4/2019 | Itasca County Township Association Meeting | fixed rate | \$60.00 | \$60.00 |
| 11/13/2019 | Regular Meeting | fixed rate | \$60.00 | \$60.00 |
| | P & D Meeting | fixed rate | \$60.00 | |
| Monthly | Supervisor Wages/Chair | fixed rate | \$500.00 | \$500.00 |
| Additional Work: | | | | |
| 11/4/2019 | Update maintenance job description | 0.5 | \$18.70 | \$9.35 |
| 11/5/2019 | Update sexton job description | 0.5 | \$18.70 | \$9.35 |
| 11/5/2019 | Pull together letter to Josh re: performance probation | 0.75 | \$18.70 | \$14.03 |
| 11/12/2019 | Strategic Planning Meeting re: ICTV 12:30-2:45 pm | 2.25 | \$18.70 | \$42.08 |
| 11/13/2019 | Sunnybeach Varince property view 9:00am-9:30pm | 0.5 | \$18.70 | \$9.35 |
| 11/13/2019 | Planning Commision hearing re:variance 11:00am-12:30 pm | 1.5 | \$18.70 | \$28.05 |
| 11/13/2019 | Minutes of variance property view & amend F.O.F | 0.75 | \$18.70 | \$14.03 |
| 11/14/2019 | Overland valuation of township properties 10:15am-12:30pm | 2.25 | \$18.70 | \$42.08 |
| 11/20/2019 | Rink Interview 2:30-3:00 pm | 0.5 | \$18.70 | \$9.35 |
| 11/20/2019 | Local Collaborative Mtg 11:00 am-1:00 am | 2 | \$18.70 | \$37.40 |
| 11/21/2019 | Rink Interview at Express 10:15am-10:45am | 0.5 | \$18.70 | \$9.35 |
| 11/22/2019 | Meeting with Caretaker re: damage deposit issue 2:30pm-3:00pm | 0.5 | \$18.70 | \$9.35 |
| 11/26/2019 | CEDA Brain Storming Meeting 7:00pm-9:15pm | 2.25 | \$18.70 | \$42.08 |
| | TOTALS | 14.75 | \$18.70 | \$275.83 |
| NO PAY | | Mileage | | |
| 11/1/2019 | Email to and from Steve Fenske re: Stoney Point .50 | | | |
| 11/8/2009 | Park and cemetery inspections (mileage) | 21 | | |
| 11/9/2019 | Facebook post .25 | | | |
| 11/11/2019 | Discussions with BC/BS policy info re: Maint empl. .50 | | | |
| 11/11/2019 | Talk with Becky re: BC/BS .50 | | | |
| 11/12/2019 | Facebook post .25 | | | |
| 11/13/2019 | Return call to MAT Attorney re: Stoney PT. .25 | | | |
| 11/14/2019 | Park and cemetery inspections (mileage) | 21 | | |
| 11/14/2019 | Drop off newsletter check to printer (mileage) | 10.5 | | |
| 11/14/2019 | Contact MATIT re: building information .50 | | | |
| 11/14/2019 | Go to Transportation dept to sign off on road report (mileage) | 11.4 | | |
| 11/14/2019 | Overland township property inspections | 21 | | |
| 11/15/2019 | Park and cemetery inspections (mileage) | 21 | | |
| 11/15/2019 | Auditor Dept to discuss taxes re: Stoney pt constituents (mileage) | 11.4 | | |
| 11/15/2019 | Also stop at Transp. Dept to discuss Stoney pt. Taxes (mileage) | | | |
| 11/15/2019 | Email MATIT re: fire extinguishers .25 | 21 | | |
| 11/15/2019 | Walmart for batteries for sound system (mileage) | 7 | | |
| 11/18/2019 | Discussion with Sexton re: files.50 | | | |
| 11/19/2019 | Redo rink interview questions, and get questions, etc ready .50 | | | |
| 11/19/2019 | Facebook post .25 | | | |
| 11/20/2019 | Make copies at hall .50 & interview at Express (mileage) | 11.4 | | |

| | | | | |
|------------------------|--|--------|---------|----------|
| 11/20/2019 | Facebook post .25 | | | |
| 11/21/2019 | Rink interview at Express (mileage) | 11.4 | | |
| 11/21/2019 | Email to and from Karin Grandia re: Stoney Pt. .50 | | | |
| 11/21/2019 | Facebook post .25 | | | |
| 11/22/2019 | Check VM at hall .25 | | | |
| 11/23/2019 | Park and cemetery inspections (mileage) | 21 | | |
| 11/26/2019 | Merging with Andy Shaw re: SP 3:00pm-4:00pm (mileage) | 44 | | |
| 11/26/2019 | Draft letter to Stoney Pt constituents .75 | | | |
| 11/26/2019 | Email auditor adept to obtain names and address re:SP .25 | | | |
| 11/26/2019 | Meet with Shannon at Express re: Trump main worker (mileage) | 11.4 | | |
| 11/27/2019 | Text from Overland Valuation re: needing more info on building locations .75 | | | |
| | TOTALS | 244.5 | | |
| Reimbursements: | | | | |
| November | Mileage @ .58/mile x 244.5 | 244.50 | \$ 0.58 | \$141.81 |
| Nov-19 | Walmart for batteries for sound system | 27.32 | | \$27.32 |
| | | | | |
| | <i>Total reimbursements requested:</i> | | | \$169.13 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

1-Dec-19

Signature

Peggy Clayton

Payment Request

Harris Township
Itasca County

Name: Jim Kelley
Address: 20387 Field Crest Rd.
Grands Rapids, MN

| Date | Description | # Hours | Rate | Amount |
|-------------------------|--|------------|-----------|-----------|
| 11/27/2019 | Planning and Development Meeting | fixed rate | \$ 60.00 | \$ 60.00 |
| | Itasca County Township Association Meeting | fixed rate | \$ 60.00 | |
| 11/13/2019 | Regular Meeting | fixed rate | \$ 60.00 | \$ 60.00 |
| Monthly | Supervisor Wages | fixed rate | \$ 400.00 | \$ 400.00 |
| Additional Work: | | | | |
| 11/26/2019 | Work Session - CEDA | 2 | \$ 18.70 | \$ 37.40 |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | | \$ 60.00 | |
| | | | \$ 18.70 | \$ - |
| | | | Total | \$ 557.40 |
| | | | pera | |
| | | | fica | |
| | | | medi | |
| | | | fed | |
| | | | state | |
| | | | Net pay | |
| Reimbursements: | | | | |
| 61 | Mileage | | 0.58 | \$ 35.38 |
| | Other Expenses | | | |
| | | | | |
| | | | | |
| | <i>Total reimbursements requested:</i> | | | |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Check amt: _____

11/30/2019 *Jim Kelley*
DATE Signature

Payment Request

Name: MICHAEL SCHACK _____ NOV 2019

Harris Township

Address: _____ 17990 WENDIGO RD _____

Itasca County

| Date | Description | Hours | Amount |
|-----------|----------------------------------|------------|--------------|
| NOV | Monthly Wages | Fixed Rate | 400.00 |
| NOV 13 | Regular Board Meeting | Fixed Rate | 60.00 |
| NOV 27 | P and D meeting | Fixed Rate | 60.00 |
| NOV 4 | Itasca Township Meeting | Fixed Rate | 60.00 |
| | Additional Work | | |
| NOV 13 | SITE VISIT | .5 | 9.35 |
| NOV 26 | WORK SESSION IEDC | 2 | 37.40 |
| NOV 3-8 | AM MTGS 2.5 | | |
| NOV 11-15 | AM MTGS 2.5 | | |
| NOV 15 | CHECK WITH RYAN ON GRAVE DIGGING | | |
| NOV18-22 | AM MTGS 2,5 | | |
| NOV 25-27 | AM MTGS 2.5 | | |
| NOV 26 | HELP RYAN WITH SIGN LEVEL | | |
| | Mileage | | |
| Date | Description | | |
| NOV 5 | LANDINGS | 18 | 10.44 |
| NOV 13 | LANDINGS | 18 | 10.44 |
| NOV 19 | LANDINGS | 18 | 10.44 |
| NOV 27 | LANDINGS | 18 | 10.44 |
| | Mileage Total | | 41.76 |
| | Gross Pay Total | | 626.75 |
| | pera | | |
| | fica | | |
| | medicare | | |
| | federal | | |
| | state | | |
| | Net Pay Total | | |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

*Please sign _____

Payment Request

Harris Township
Itasca County

Name: Amanda Schultz
Address: 311 La Prairie Avenue
Grand Rapids, MN

Time Period: November 23 - December 6, 2019

| Date | Description | Hours | Rate | Amount |
|------------|-------------|-------|------------|-----------|
| Bi-Monthly | Clerk Wages | | Fixed Rate | \$ 275.00 |

| Additional Work: | | | | |
|-------------------------|----------|---------|------------|------|
| | Training | | \$ 18.70 | \$ - |
| | | | \$ 18.70 | \$ - |
| | | TOTALS: | 0 \$ 18.70 | \$ - |

| Reimbursements: | | | | |
|------------------------|---------------------------------|---------|---------|----------|
| Mileage | Mail Run x 7 (13.9 mi per trip) | 97.3 | \$ 0.58 | \$ 56.43 |
| | | | \$ - | \$ - |
| | | TOTALS: | | \$ 56.43 |

| Work Summary: | | |
|----------------------|---|-------|
| | In-Office Training/Organizational Tasks | 2.75 |
| | Regularly Scheduled Meetings | 1.50 |
| | Other Meetings | 4.50 |
| | Agenda Prep | 2.00 |
| | Minutes Prep | 2.50 |
| | Errands | 1.00 |
| | TOTALS: | 14.25 |

| TOTALS | | | |
|---------------|----------------|-----------|-----------|
| | Wage | Gross Pay | \$ 275.00 |
| | | PERA | |
| | | FICA | |
| | | MEDICARE | |
| | | FEDERAL | |
| | | STATE | |
| | | Net Pay | \$ 275.00 |
| | Reimbursements | | \$ 56.43 |

I declare under the penalties of the law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1

Amanda Schultz

12/6/2019

Signature

Date

Payment Request

Caretaker

Harris Township

Itasca County

Name: Bryanna Vetsch

Address: 19153 Cardinal Dr.

November 16- December 6 2019

55744

| Date | Description | # Hours | Rate | Amount |
|--------------|---|---------|---------|----------|
| Key meetings | | | | |
| Cleaning: | | | | |
| 11/16/2019 | Clean after 11/16 | 0.75 | | \$9.75 |
| 11/18/2019 | Clean after 11/17 | 1 | \$13.00 | \$13.00 |
| 11/20/2019 | Clean after 11/19 | 0.75 | \$13.00 | \$9.75 |
| 11/23/2019 | Clean after 11/23 | 1 | | \$13.00 |
| 11/27/2019 | Clean after 11/26 | 1 | | \$13.00 |
| 11/28/2019 | Clean after 11/27 | 0.5 | | \$6.50 |
| 11/29/2019 | Meet Flyway Treasurer re: receipt (needed before end of month) | 0.5 | | \$6.50 |
| 11/29/2019 | Laundry | 1 | | \$13.00 |
| 11/29/2019 | Clean after 11/28 | 1 | | \$13.00 |
| 11/30/2019 | Clean after 11/30 | 1 | | \$13.00 |
| 11/30/2019 | Paperwork | 1 | | \$13.00 |
| 12/3/2019 | KM with 12/6 | 0.25 | | \$3.25 |
| 12/3/2019 | KM with 12/28 | 0.5 | | \$6.50 |
| 12/4/2019 | KM with 12/21 | 0.25 | | \$3.25 |
| 12/6/2019 | Paperwork | 0.5 | | \$6.50 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | \$143.00 |
| | | 11 | | \$143.00 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Bryanna Vetsch 12/6/19

Signature Date

Payment Request**Caretaker**

Harris Township

Itasca County

Name: Bryanna Vetsch

Address: 19153 Cardinal Dr.

November 16-December 6 2019

55744

| Date | Description | # Hours | Rate | Amount |
|---------------------|--|---------|---------|--------|
| Texts, calls | | | | |
| 11/16/2019 | Text with 11/16 re: cleanliness of hall | 0.25 | | \$3.25 |
| 11/17/2019 | Text re: 12/22: reserved | 0.25 | \$13.00 | \$3.25 |
| 11/18/2019 | Call from 12/22 re: questions | 0.25 | \$13.00 | \$3.25 |
| 11/18/2019 | Text re: 01/11/2020- considering | 0.25 | | \$3.25 |
| 11/20/2019 | Conversation with Peggy re: 11/3 deposit and cleaning after meetings | 0.25 | | \$3.25 |
| 11/22/2019 | Call re: questions about availability | 0.25 | | \$3.25 |
| 11/23/2019 | Call from Ryan re: planter pots | 0.25 | | \$3.25 |
| 11/24/2019 | Call re: December availability | 0.25 | | \$3.25 |
| 11/25/2019 | Call re: 12/18- N/A | 0.25 | | \$3.25 |
| 11/25/2019 | Call with 11/23 re: hall cleanliness (vacuumed, layout, mopped, trash) | 0.25 | | \$3.25 |
| 11/26/2019 | Call re: 12/19- reserved | 0.25 | | \$3.25 |
| 11/26/2019 | Calls to/from 11/26 re: receipt | 0.25 | | \$3.25 |
| 11/27/2019 | Call re: January dates available | 0.25 | | \$3.25 |
| 11/28/2019 | Following up with interest in January | 0.25 | | \$3.25 |
| 12/2/2019 | Call re: 12/14 and 12/23 considering | 0.25 | | \$3.25 |
| 12/2/2019 | Call re: 12/23- questions about hall | 0.25 | | \$3.25 |
| 12/2/2019 | Call re: January dates available | 0.25 | | \$3.25 |
| 12/3/2019 | Call re: key meeting with 12/28 | 0.25 | | \$3.25 |
| 12/3/2019 | Call from Rowe re: family funeral @hall | 0.25 | | \$3.25 |
| 12/3/2019 | Call from family re: 12/6- reserved | 0.25 | | \$3.25 |
| 12/3/2019 | Scheduled KM re: 12/6 (12/3) | 0.25 | | \$3.25 |
| 12/3/2019 | Rescheduled KM re: 12/28 (12/3) | 0.25 | | \$3.25 |
| 12/3/2019 | Call re questions about hall | 0.25 | | \$3.25 |
| 12/3/2019 | Scheduled KM re12/7 (12/7 @9) | 0.25 | | \$3.25 |
| 12/3/2019 | Call with Peggy re: floors | 0.25 | | \$3.25 |
| 12/3/2019 | Scheduled KM re:12/21 (12/4) | 0.25 | | \$3.25 |
| 12/3/2019 | Scheduled KM re 12/19 (left message) | 0.25 | | \$3.25 |

| | | | | |
|-----------|--|------|--|----------|
| 12/4/2019 | Call from 12/23 re: ceiling height | 0.25 | | \$3.25 |
| 12/4/2019 | Scheduled KM re 12/22 (left message) | 0.25 | | \$3.25 |
| 12/4/2019 | Scheduled KM 12/29 (left message) | 0.25 | | \$3.25 |
| 12/4/2019 | Call re Jan 1 2020- | 0.25 | | \$3.25 |
| 12/4/2019 | Call w/ Peggy re Jan 1 2020 | 0.25 | | \$3.25 |
| 12/4/2019 | Call re Jan 1 2020- reserved | 0.25 | | \$3.25 |
| 12/5/2019 | Contact with Ken re: renter pre-setup | 0.25 | | \$3.25 |
| 12/6/2019 | Contact with Peggy re: renter presetup | 0.25 | | \$3.25 |
| 12/6/2019 | Call 12/6 renter re: paying 12/5 rent | 0.25 | | \$3.25 |
| 12/6/2019 | Call with Peggy re: funeral rates | 0.25 | | \$3.25 |
| | | | | |
| | | | | |
| | | | | |
| | | | | \$120.25 |
| | | 9.25 | | \$120.25 |

I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid. Minn. Stat. § 471.391, subd. 1.

Bryanna Vetsch 12/6/19

Signature

Date



P.O. Box 64560
 St. Paul, MN 55164
 Phone: (651)662-0088

PREMIUM SUMMARY

BILL ACCOUNT NUMBER:
 BILL ACCOUNT NAME:
 CLIENT NUMBER:
 CLIENT NAME:

[REDACTED]
 HARRIS TOWNSHIP
 [REDACTED]
 HARRIS TOWNSHIP

INVOICE NUMBER: 191202370677
 INVOICE MONTH(S): JAN 20 - MAR 20
 PREPARED DATE: 12/02/2019

| Product | Member Name | Member ID | Rate | Coverage Period | Current Premium |
|--------------------------|----------------------|------------|----------|-----------------------|-----------------|
| Group: [REDACTED] PPO | MARTILA, DERRICK J | [REDACTED] | \$513.83 | 01/01/2020-03/31/2020 | \$1,541.49 |
| Product: PPO | | 1 | | | \$1,541.49 |
| Group: [REDACTED] | Actual Member Count: | 1 | | | \$1,541.49 |
| Premium Total: | | | | | \$1,541.49 |

MEMBER RATE DETAILS

BILL ACCOUNT NUMBER: [REDACTED]
 BILL ACCOUNT NAME: HARRIS TOWNSHIP
 CLIENT NUMBER: [REDACTED]
 CLIENT NAME: HARRIS TOWNSHIP

INVOICE NUMBER: 191202370677
 INVOICE MONTH(S): JAN 20 - MAR 20
 PREPARED DATE: 12/02/2019

| Member Name | Member ID | Product | Individual | Period Ending | Age or Contract Type | Tobacco Surcharge | Premium | Member Total |
|-------------------|------------|-------------------|-------------------|---------------|----------------------|-------------------|----------|--------------|
| Group: [REDACTED] | [REDACTED] | | | | | | | |
| MARTILA, DERRICKJ | [REDACTED] | | MARTILA, DERRICKJ | 03/31/2020 | 38 | N | \$513.83 | \$513.83 |
| Group: [REDACTED] | [REDACTED] | | | | | | | |
| Premium Total: | | | | | | | \$513.83 | \$513.83 |
| Contract: 1 | | Contract Total: 1 | | | | | \$513.83 | \$513.83 |

Computer Enterprises

Computer Enterprises
 212 North Pokegama Ave
 Grand Rapids, MN 55744
 United States
 2183261897
 Fax:

| Date |
|------------|
| 12/02/2019 |

| Bill To |
|---|
| Harris Township 30037 Harristown Road Grand Rapids, MN 55744 United States |

Invoice Number: 76766
Invoice Date Range: 12/01/2019 to 12/31/2019
Payment Terms: Due upon receipt

| Date | Item Description | Type | Resource Name | Billable Hours | Quantity | Rate/Cost | Billable Amount |
|------------|--|---------|---------------|----------------|----------|-----------|-----------------|
| 12/01/2019 | Service: Cornerstone Managed Workstation [12/01/2019 - 12/31/2019] Contract Name: Harris Township Managed Workstation 2019 10/01/2019 - 09/30/2020 Cornerstone Managed Workstation: Managed Antivirus/AntiMalware, Patches, OS Updates, Monitoring: <ul style="list-style-type: none"> • Proactive Windows Patch and Update Management • Proactive Antivirus/Malware/Spyware Management • Proactive System Monitoring and Management w/Alert Notifications • Regular Disk Optimization • Priority Service Scheduling • Live Inventory and Asset & Life Cycle Management • Dedicated Network Administrator & Account Manager • Advanced Service Ticketing System w/Client Portal • Monthly Executive Reporting • Annual Technology Reviews • Discounted labor rates | Service | | | 1.00 | 18.99 | 18.99 |

Auto Draft is now available. Please contact Krissy for information.

| | |
|------------------------------|----------------|
| Total Billable Amount | \$18.99 |
| Total Taxes | \$0.00 |
| Grand Total | \$18.99 |

WE HAVE MOVED!!
THE NEW LOCATION IS:
212 NORTH POKEGAMA AVE, GRAND RAPIDS
WE ARE 2 DOORS DOWN FROM WAYNE'S AUTO



Harris Township

EMF

Payroll related services, please pay from this invoice.
2281-142695 Account # 22810565

Invoice Date 12/03/2019
Invoice Number 23285731

Page: 1 of 1

| | item | summary |
|---|----------|----------|
| Harris Township | | |
| G167 - Rink Attendant | | |
| 12/01/2019 Reimb. Office Expense--Background x2 (JG , ND) | \$18.00 | |
| Job Subtotal: G167 - Rink Attendant | | \$18.00 |
| G391 - Grounds Laborer | | |
| Cimino, Ryan A | | |
| 12/01/2019 Regular Time 24.00 hours @ \$21.00 per hour | \$504.00 | |
| Job Subtotal: G391 - Grounds Laborer | | \$504.00 |

Invoice Total \$522.00

For questions regarding your account, contact Duluth/Superior MN at (218) 624-4416

Express offers total client care, professional search, HR services and employment solutions at all levels.

1



| | |
|----------------|------------|
| Account Number | 22810565 |
| Invoice Number | 23285731 |
| Invoice Date | 12/03/2019 |
| Amount Due | \$522.00 |
| Due Date | 12/13/2019 |

PDF

Please make check payable to Express Services, Inc.

FIN: 840909680

 2281
 Harris Township
 ATTN: Treasurer
 20876 Wendigo Park Road
 Grand Rapids, MN 55744

Express Services, Inc.
 P.O. BOX 203901
 Dallas, TX 75320-3901

Please return this portion with your payment



000000023285731

000000000142695

00052200



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

969543

| | | | | | |
|-----------------|--------------------------------------|-------|-------|----------------|------------|
| ACCOUNT NUMBER | 506635-104896 | ZONE | 4-022 | STATEMENT DATE | 12/02/2019 |
| CUSTOMER NAME | Harris Township Hall | ROUTE | 022 | | |
| SERVICE ADDRESS | S Hwy 169 & Lakeview Dr Grand Rapids | | | DUE DATE | 12/17/2019 |

| Averages For Billing Period | This Year | Last Year |
|-----------------------------|-----------|-----------|
| Electric/kWh per day | 0.0 | 0.0 |
| Cost Per Day | \$0.00 | \$0.00 |
| Water/gallons per day | 0.0 | 0.0 |
| Cost Per Day | \$0.00 | \$0.00 |

| | |
|---------------------------------|----------------|
| Previous Balance | 15.98 |
| Check Payment 11/18/2019 | (15.98)CR |
| Balance Forward | \$0.00 |
| Current Charges | |
| Electric | 15.98 |
| Total Current Charges: | \$15.98 |
| Current Account Balance: | \$15.98 |
| Amount Due | \$15.98 |

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

All billing statements are due and payable on or before the Due Date. Bills not paid by the Due Date will be subject to a late payment charge on the total amount due which is the greater of 1.5% (18% annually) or a minimum charge of \$1.00.

Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/02/2019

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

| | |
|------------------|---------------|
| Account Number | 506635-104896 |
| Statement Number | 969543 |
| Due Date | 12/17/2019 |
| Amount Due | \$ 15.98 |
| Amount Paid | |

Return this portion with Payment



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

969615

ACCOUNT NUMBER 516221-104896 ZONE 1-042 STATEMENT DATE 12/02/2019
 CUSTOMER NAME Harris Township Hall ROUTE 022
 SERVICE ADDRESS Crystal Sp Rd & S Hwy 169 Grand Rapids DUE DATE 12/17/2019

| Averages For Billing Period | This Year | Last Year |
|-----------------------------|-----------|-----------|
| Electric/kWh per day | 0.0 | 0.0 |
| Cost Per Day | \$0.00 | \$0.00 |
| Water/gallons per day | 0.0 | 0.0 |
| Cost Per Day | \$0.00 | \$0.00 |

| | |
|--------------------------|----------------|
| Previous Balance | 15.98 |
| Check Payment 11/18/2019 | (15.98)CR |
| Balance Forward | \$0.00 |
| Current Charges | |
| Electric | 15.98 |
| Total Current Charges: | \$15.98 |
| Current Account Balance: | \$15.98 |
| Amount Due | \$15.98 |

PLEASE NOTE ADDRESS CHANGE TO:
 500 SE 4TH ST
 Visit our website to pay your bills electronically
 @ www.grpuc.org or call 1-855-456-5158

Terms of Payment

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Make Checks Payable to G.R.P.U.C.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time Electronic Fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an Electronic Fund Transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

In Case Of An Emergency, Telephone:

Monday-Friday, 8:30 a.m. - 4:30 p.m. (218) 326-7024
 After hours, weekends and holidays(218) 326-4806

See back of statement for details



Grand Rapids Public Utilities Commission
 500 SE 4th Street
 Grand Rapids, MN 55744
 (218) 326-7024

UTILITY STATEMENT

Statement Date: 12/02/2019

| | |
|------------------|---------------|
| Account Number | 516221-104896 |
| Statement Number | 969615 |
| Due Date | 12/17/2019 |
| Amount Due | \$ 15.98 |
| Amount Paid | |

Harris Township Hall
 ATTN: Treasurer
 20876 Wendigo Park Rd
 Grand Rapids MN 55744

Return this portion with Payment

SERVICE ADDRESS Crystal Sp Rd & S Hwy 169 Grand Rapids

| Service | Meter Number | Rate Code | Read Code | Usage Period | | # Days | Meter Readings | | Multiplier | Usage | Charge Details | Total Charges |
|----------|--------------|-----------|-----------|--------------|----|--------|----------------|---------|------------|-------|----------------|---------------|
| | | | | From | To | | Previous | Current | | | | |
| Electric | | | | | | | | | 1.00000 | | | |
| | | | | | | | | | | \$ | 14.95 | |
| | | | | | | | | | | \$ | 1.03 | 15.98 |
| | | | | | | | | | | | | |



DESCRIPTIONS

UNIT OF MEASURE EXPLANATIONS

Service Charge - Charge for customer billing & administration services
Energy Usage - Measure of electricity used (in kWh)
Off Peak Usage - Measure of off peak electricity used (in kWh)
Demand Charge - Highest average electric demand (in KW) over any 15 minutes during the month
Commodity Charge - Water Consumption
WW Collection/trtmt charge - Wastewater gallons collected and treated

Energy Usage -kWH = 1,000 watt hours (amount used by a 100 watt bulb in 10 hours time)
Commodity Charge - Water reading indicates thousands of gallons.
WW Collection/trtmt - Wastewater collection/trtmt charge is based on water consumption.



26039 Bear Ridge Drive
Cohasset, MN 55721

A Thustone Energy Cooperative

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.

Office 1-800-421-9959

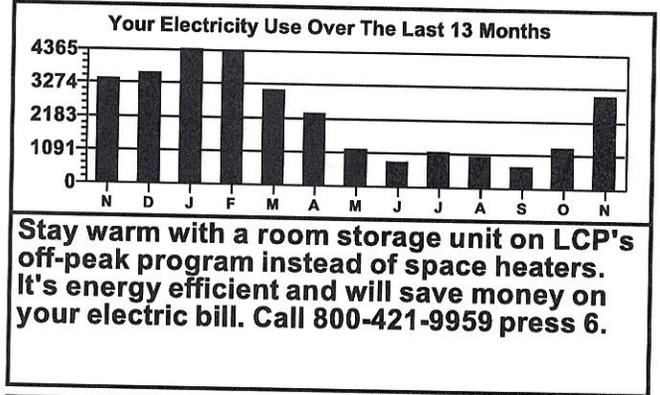
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

4593 2 AV 0.380
HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

4 4593
C-25 P-25



YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.



Stay warm with a room storage unit on LCP's off-peak program instead of space heaters. It's energy efficient and will save money on your electric bill. Call 800-421-9959 press 6.

| ACTIVITY SINCE LAST BILL | AMOUNT |
|--|-------------|
| PREVIOUS BILL | 137.00 |
| PAYMENT 11/14/2019 | -137.00 |
| BALANCE FORWARD DUE IMMEDIATELY | 0.00 |

| CURRENT BILL INFORMATION | | | | | | | | | |
|-------------------------------------|----------|--------------|--------------------|--------------------|-------------|------------|---------------------------|-----------|---------------|
| RATE CODE | METER | DATES | METER READING PRES | METER READING PREV | MULTI-PLIER | CODE USAGE | DESCRIPTION | | |
| 10 | 20025490 | 11/26 -10/26 | 8086 | 5074 | 1 | 420 | ENERGY CHARGE | @ .113600 | 47.71 |
| 68 S | 20025489 | 11/26 -10/26 | 483 | 425 | 1 | 58 | PEAK SHAVE WATER HEATING | @ .076500 | 4.44 |
| 65 S | 20025487 | 11/26 -10/26 | 4395 | 1861 | 1 | 2534 | DUAL FUEL INTERR. HEAT | @ .061500 | 155.84 |
| | | | | | | | SERVICE AVAILABILITY CHG: | | 42.00 |
| | | | | | | | OPERATION ROUND-UP | | 0.01 |
| TOTAL CHARGES THIS STATEMENT | | | | | | | | | 250.00 |

METER READ AUTOMATICALLY

| Account Number | Service Address | Phone Number | Bill Date | Due Date | Net Amount Due |
|----------------|-----------------|----------------|------------|------------|----------------|
| 102000853 | SERVICE CENTER | (218) 327-8759 | 12/04/2019 | 12/24/2019 | 250.00 |

Please detach and return this portion with your payment.

Account No.: 102000853 Cycle: 07
Due Date: 12/24/2019 Net Due: 250.00
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759
 Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059





26039 Bear Ridge Drive
Cohasset, MN 55721

Office hours: 8:00 a.m. to 4:30 p.m. Monday-Friday
In case of an outage, phones answered 24 hours a day.
Office 1-800-421-9959
Pay by Phone 1-888-222-6892 or
visit us at www.lakecountrypower.coop

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

YOUR DIRECTOR IS DANIEL W KINGSLEY, DISTRICT 6.

Stay warm with a room storage unit on LCP's off-peak program instead of space heaters. It's energy efficient and will save money on your electric bill. Call 800-421-9959 press 6.

| ACTIVITY SINCE LAST BILL | AMOUNT |
|---------------------------------|---------|
| PREVIOUS BILL | 129.50 |
| PAYMENT 11/14/2019 | -129.50 |
| BALANCE FORWARD DUE IMMEDIATELY | 0.00 |

| CURRENT BILL INFORMATION | | | | | | | |
|------------------------------|-------|-------|--------------------|------------|------------------|------------------------------|--------|
| RATE CODE | METER | DATES | METER READING PRES | MULTI-PREV | PLIER CODE USAGE | DESCRIPTION | |
| 30 | | | | | 45 | SEC LIGHT-100W HPS(QTY 1) | 10.50 |
| 30 | | | | | 320 | SEC LIGHT-200W HPS(QTY 4) | 56.00 |
| 30 | | | | | 104 | SEC LIGHT-73 WATT LED(QTY 4) | 42.00 |
| 30 | | | | | 50 | SEC LIGHT-50 WATT LED(QTY 2) | 21.00 |
| TOTAL CHARGES THIS STATEMENT | | | | | | | 129.50 |

| Account Number | Service Address | Phone Number | Bill Date | Due Date | Net Amount Due |
|----------------|----------------------|----------------|------------|------------|----------------|
| 500598750 | STREET LIGHT ACCOUNT | (218) 327-8759 | 12/04/2019 | 12/24/2019 | 129.50 |

Please detach and return this portion with your payment.

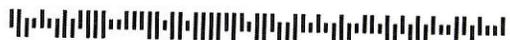
Account No.: 500598750 Cycle: 07
Due Date: 12/24/2019 Net Due: 129.50
A 1.5% penalty may be applied if payment is not received by the Due Date.

Your Phone Number: (218) 327-8759

Check box if your address or phone number has changed. Please enter changes on the back.

HARRIS TOWNSHIP
ATTN: TREASURER
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4842

Lake Country Power
8535 Park Ridge Drive
Mountain Iron, MN 55768-2059



LAW OFFICE OF SHAW & SHAW

PO BOX 365
DEER RIVER, MN 56636

Statement

Date

11/30/2019

Bill To

HARRIS SERVICE CENTER
ATTN: TREASURER
20876 WENDIGO PARK ROAD
GRAND RAPIDS, MN 55744

RECEIVED
12/6/19

| | | | | | Terms | Amount Due |
|------------|------------------------------|---------------------|---------------------|-----------------------|----------------|------------|
| | | | | | Due on receipt | \$225.00 |
| Date | Description | Qty | Rate | Amount | Balance Due | |
| 10/31/2019 | Balance forward | | | | 0.00 | |
| 11/26/2019 | Met with Peggy - Stony Point | 1.00 | 225.00 | 225.00 | 225.00 | |
| Current | | 31-60 Days Past Due | 61-90 Days Past Due | Over 90 Days Past Due | Amount Due | |
| 0.00 | | 225.00 | 0.00 | 0.00 | \$225.00 | |

Phone # 218-246-8535



MATIT

Minnesota Association of Townships Insurance Trust
805 Central Ave East, PO Box 415 • St. Michael, MN 55376
Phone: 763-497-2330 or 1-800-262-2864 • Fax: 763-497-3233

Premium Notice

Invoice #: 23980102

Date: 10/10/2019

Due: 1/1/2020

Bill To:

Attn: Amanda Schultz
Harris Township
311 LaPrairie Ave
Grand Rapids, MN 55744



Trust:

Minnesota Association of Townships Insurance Trust
805 Central Ave East
PO Box 415
St. Michael, MN 55376

Type of Coverage: WORKER'S COMPENSATION

Policy Number: [REDACTED]

Due Date: 1/1/2020

Worker's Compensation From 01/01/2020 to 01/01/2021

Premium Due

3,268.00

Total Due

\$3,268.00

*****Notice: In accordance with the bylaws, interest on late payments accrues at the rate of one and one-half percent (1 ½%) per month on unpaid balances.**

PLEASE KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH YOUR CHECK



MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST
P.O. BOX 415
ST. MICHAEL, MN 55376

Invoice #: 23980102

Due Date: 1/1/20

Premium Due: \$3,268.00

Type of Coverage: WORKER'S COMPENSATION

Policy Number: [REDACTED]

Make Check Payable to MATIT

FOR OFFICE USE ONLY

CHECK #: _____

AMOUNT: _____

INITIALS: _____

Attn: Amanda Schultz
Harris Township
311 LaPrairie Ave
Grand Rapids, MN 55744

MEDIACOM™ BUSINESS

Account Information

This statement reflects current charges as of the date the statement was printed.

Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Statement of Service

Page 1 of 2

HARRIS TOWN HALL

November 14, 2019

Account Number

8384922380090856

Account PIN

9836

Telephone Number

(218) 398-0617

For Service at

21998 AIRPORT RD

GRAND RAPIDS MN 55744-4852

How to reach us...

Visit Us Online: www.mediacombusiness.com

Call Customer Service: 1-800-379-7412

Your Summary

Bill from 11/24/19 through 12/23/19

See the back for details

| | |
|----------------------|-----------------|
| Previous Balance | \$143.02 |
| Payments | -143.02 |
| Bundled Services | 129.95 |
| Individual Services | 5.99 |
| Taxes and Fees | 7.08 |
| Amount Due | \$143.02 |
| Amount Due By | Autopay |

AUTO-BANK PAYMENT WILL BE MADE ON
12/04/19

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email closedcaption@mediacomcc.com.

MEDIACOM™ BUSINESS

PO BOX 110 WASECA MN 56093-0000
8633 2940 NO RP 14 11152019 NNNNNYNN 01 999622

HARRIS TOWN HALL
20876 WENDIGO PARK RD
GRAND RAPIDS MN 55744-4682

November 14, 2019

Account Number:

8384922380090856

HARRIS TOWN HALL

20876 WENDIGO PARK RD

GRAND RAPIDS MN 55744-4682

Amount Due By Autopay

\$143.02

Amount you are enclosing: \$

MEDIACOM
PO BOX 5744
CAROL STREAM IL 60197-5744

838492238009085600143024

MEDIACOM™ BUSINESS

8633 2940 NO RP 14 11152019 NNNNNYNN 01 999622

HARRIS TOWN HALL
Account Number
Telephone Number

Page 2 of 2
November 14, 2019
8384922380090856
(218) 398-0617

Your Account Details

| | | |
|-------|------------------|---------------|
| 11/14 | Previous Balance | \$143.02 |
| 11/04 | EFT Payment | -143.02 |
| | | \$0.00 |

Total Due By Autopay \$143.02

Your Bundled Services

| | | |
|---------------|-----------------------------|-----------------|
| 11/24 - 12/23 | Limited Basic | 0.00 |
| 11/24 - 12/23 | Business Internet 60/5 Mbps | 90.00 |
| 11/24 - 12/23 | Primary Phone Line | 39.95 |
| 11/24 - 12/23 | EMTA Modem | 0.00 |
| | | \$129.95 |

Your Individual Services

| | | |
|---------------|---------------------------|---------------|
| 11/24 - 12/23 | Local Broadcast Surcharge | 11.78 |
| 11/24 - 12/23 | Service Discount | -11.78 |
| 11/24 - 12/23 | Primary HD Equipment | 0.00 |
| 11/24 - 12/23 | WIFI Basic Service | 5.99 |
| | | \$5.99 |

Taxes and Fees

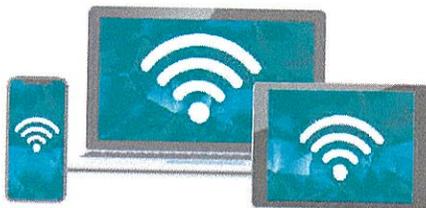
Phone

| | | |
|-------|-------------------------------------|---------------|
| 11/14 | Regulatory Recovery Fee | 0.39 |
| 11/14 | Telephone Assistance Plan Surcharge | 0.10 |
| 11/14 | Minnesota E911 | 0.95 |
| 11/14 | Federal Universal Service Fund | 2.64 |
| 11/14 | MN Telecommunications Access Fund | 0.07 |
| 11/14 | State Sales Tax | 2.93 |
| | | \$7.08 |



YOUR FRANCHISE AUTHORITY IS CITY OF GRAND RAPIDS 420 NORTH POKEGAMA AVE, GRAND RAPIDS, MN 55744 FCC COMMUNITY ID: MN0018

INTRODUCING MANAGED WI-FI



Give your customers fast, reliable internet access that is completely separate from your business broadband connection.

More customers. Increased loyalty. Valuable insights.

Call 866-566-2225 to learn more

MEDIACOM™ BUSINESS



RECEIVED
11/29/19

| | |
|------------------------|--|
| Prepared For | TOWNSHIP OF HARRIS DERRICK MARTILLA |
| Account Number | [REDACTED] |
| Statement Closing Date | 11/19/19 |
| Days in Billing Cycle | 30 |
| Next Statement Date | 12/20/19 |

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

| | |
|------------------|---------|
| Credit Line | \$2,500 |
| Available Credit | \$2,174 |

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Payment Information

| | |
|---------------------------------------|----------|
| New Balance | \$323.87 |
| Current Payment Due (Minimum Payment) | \$25.00 |
| Current Payment Due Date | 12/14/19 |

Thank you for using our Automatic Payment service. See the **important information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

| | | |
|---------------------------|---|----------|
| Previous Balance | | \$108.88 |
| Credits | - | \$26.89 |
| Payments | - | \$108.88 |
| Purchases & Other Charges | + | \$350.76 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$323.87 |

Rate Information

Your rate may vary according to the terms of your agreement.

| TYPE OF BALANCE | ANNUAL INTEREST RATE | DAILY FINANCE CHARGE RATE | AVERAGE DAILY BALANCE | PERIODIC FINANCE CHARGES | TRANSACTION FINANCE CHARGES | TOTAL FINANCE CHARGES |
|-----------------|----------------------|---------------------------|-----------------------|--------------------------|-----------------------------|-----------------------|
| PURCHASES | 17.990% | .04928% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CASH ADVANCES | 25.740% | .07052% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | | | | \$0.00 | \$0.00 | \$0.00 |

Important Information

\$0 - \$25.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 12/14/19. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

See reverse side for important information.

DETACH HERE
Detach and mail with check payable to "Wells Fargo" to arrive by Current Payment Due Date.

Make checks payable to: Wells Fargo



Transaction Details

| Trans | Post | Reference Number | Description | Credits | Charges |
|-------|-------|--------------------|--|---------|---------|
| 10/21 | 10/21 | 244450097BLNRQ32S | WM SUPERCENTER #1609 GRAND RAPIDS MN | | 30.29 |
| 10/21 | 10/21 | 24610439709FGJJPJQ | THE HOME DEPOT #2834 GRAND RAPIDS MN | | 4.57 |
| 10/23 | 10/23 | 244310599RQEBMM7N | O'REILLY AUTO PARTS 1533 GRAND RAPIDS MN | | 16.02 |
| 11/01 | 11/01 | 24610439J09FQMBYY | THE HOME DEPOT #2834 GRAND RAPIDS MN | | 26.89 |
| 11/04 | 11/04 | 24692169M2XXEMXM2 | THE HOME DEPOT 2834 GRAND RAPIDS MN | | 97.64 |
| 11/07 | 11/07 | 74610439R09FHA1S3 | THE HOME DEPOT #2834 GRAND RAPIDS MN | 26.89 | |
| 11/08 | 11/08 | 24755429R87MR0Y3A | COLE HARDWARE HANK GRAND RAPIDS MN | | 64.26 |
| 11/09 | 11/09 | 24226389S2LR2TFP5 | WAL-MART #1609 GRAND RAPIDS MN | | 111.09 |
| 11/13 | 11/13 | 74856209Y0A86NY55 | ONLINE PAYMENT | 108.88 | |

11
30

Wells Fargo News

Remember there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wells Fargo.com.