

**MINUTES from the P&D Meeting  
Harris Township Board  
Wednesday, January 25, 2012 at 7:30pm**

The regularly scheduled P&D Meeting of the Harris Town Board was held on Wednesday, January 25, 2012. The meeting was called to order at 7:30pm by Chairman Rosato, at the Harris Town Hall, with the following officers present: Supervisors Gary Rosato, Dennis Kortekaas, and Larry Key, Clerk Michele Smith, and Treasurer Becky Adams. *Absent:* None.

Also in attendance: Dan Butterfield, township resident.

**1. Pledge to the flag**

**2. Business from the Floor**

None

**3. Roads**

- Carol Street

During the recent and first snow storm this season, the county plowed our gravel roads. Supervisor Key received a call from a resident that all the new gravel that was put on Carol Street is now in the ditch.

- Mishawaka Road

A resident on Mishawaka Road called Supervisor Key as she'd hired a new person to plow her driveway but he ended up plowing her whole yard. She was quite upset, and was calling to inquire if there was someone at the township who did driveway plowing. Key explained that we did not, but referred her to the county.

Key also commented that the area of Mishawaka Road, where the newly reconstructed road begins, has dropped, causing a large dip/bump in the road. Key will contact Julie Kennedy to review the area.

- Signs

- Mishawaka landing: There was a "no parking" sign that was backed over near the landing.
  - Norberg Road: There was a "Children at play" sign knocked down.
- Key said the signs will be replaced in the spring, when the ground thaws.

- Wendigo Park Road

Supervisor Key reported that a portion of the Wendigo Park Road, from the Underwood Road intersection to Sunny Beach Road, is really breaking up; will need attention in the spring as this road gets a lot of traffic.

- Birch Street

Supervisor Rosato commented that Birch Street will also need attention soon, for its severe traverse cracks.

**4. Recreation**

- Rinks

Key reported that both rinks at Crystal and Wendigo parks are open and the ice is good. He added that there was some shifting of attendants at Crystal. The new attendant from Express Pros is working out well. There are 4 attendants total currently (2 for each rink).

- Crystal Park fence

Someone went off road by Crystal Park and ran into the fence, putting a large dent in it. Key will have Mike Hendricks, the township's Recreational Advisor, take a look at it.

- Wendigo Park – firewood being cut

Key reported that someone is cutting firewood along the boundary line of the Wendigo Park ball field. There are several piles of wood in the area. Key verified that this is taking place on township property by

locating the boundary line using the GIS map on the Itasca County website. Key hasn't identified who is doing the cutting yet, but will try to find out and talk to the party before calling the Sheriff's office. The board agreed that they probably don't realize where the property line is. However, if there's any resistance from the resident to stopping cutting wood, or the party cannot be located, law enforcement will be contacted. Posting "private property" signs along the boundary line was discussed, but since the park and ball field are public property ( not private) this would not be an option.

## 5. Town Hall Report

The Town Hall report for Dec 14, 2011 – Jan 8, 2012 was reviewed as submitted by the Town Hall Caretaker. There were 7 rentals and \$200 collected; no accidents or injuries were reported.

## 6. Maintenance Report

The monthly maintenance was reviewed by the board, with no concerns or comments.

## 7. Old Business

- Review quote from Silver Tip Graphics for new township logo decals

At the request of the Board, Clerk Smith sought out additional bids from local vendors for creating township logo decals for township vehicles and equipment, in order to compare to the proposal received from Todd Signs.

A quote was received from SilverTip Graphics, for 10 vinyl decals, 12"x18" in size, for \$189.00. There was also an optional line item quote for applying the decals, for \$25 per pair. However, Supervisor Key said that this service would not be needed as one of the maintenance workers (Dan) is very good at this. Key also said they'd used SilverTip in the past, and had a good experience.

The quote from Todd Signs (out of Duluth) was for a pair (2) of vinyl decals, of the same size (12"x18") for \$175. For 10, the cost would calculate out to apx \$875. There was no quote for application of the decals.

The other local vendor, Infinity Graphics, was closed for the winter so no quote was obtained from them.

***Supervisor Key made a motion to approve the quote from SilverTip Graphics for 10 vinyl township logo decals, that would be used on township truck doors and large equipment, for a total amount of \$189 as presented. Paying for decal application was necessary. The motion was seconded by Supervisor Kortekaas. Discussion: The board clarified that the decals from Todd Signs were the same product as from SilverTip; which they were found to be the same. Upon roll call, motion passed by a unanimous vote.***

## 8. New Business

- Notice was received from Itasca County for the "County wide zoning map amendment correction from changes of Public and Private ownership." After reviewing the information and properties listed, it did not appear that this would affect any land in Harris Township. However, Supervisor Rosato offered to talk to the county and see if Harris Township needs to be represented at the public hearing scheduled for Feb 8, 2012.
- ICTV Invite was received by all officers of the board, for their annual dinner on Feb 7<sup>th</sup> at the Timberlake Lodge. Treasurer Becky Adams is the current cable commission representative, but she will be unable to attend. Supervisor Rosato agreed to attend in her place. The board reminded Rosato that the cost of the dinner, \$15, would be a reimbursable expense.
- Town Hall telephone is not working; Supervisor Key will have the maintenance guys look at, and contact the phone company as needed.
- Community Complex public input session: Rosato he'd received a call from a resident concerning the Community Complex input session that was held on January 18<sup>th</sup> as a part of the township's comprehensive planning sessions with John Powers. The resident was unable to attend the session, and

asked if information discussed/gathered would be posted on the township's website. The other board officers commented that they'd received similar inquiries.

Clerk Smith commented that she would be posting the minutes from the meeting, once approved, on the website but that they would not be as detailed as she anticipated the residents would want to see. So, she recommended asking John Powers to prepare a summary report – which he was likely planning to do anyway – and hopefully be able to post that on the website. Smith will contact Powers accordingly.

#### **9. Adjourn**

***A motion was made by Supervisor Key, and seconded by Supervisor Kortekaas, to adjourn the P&D meeting at 8:09pm. The meeting was adjourned.***

Respectfully submitted,

Michele Smith – Harris Twp Clerk