

Chairman Rosato introduced the following resolution at the September 10th, 2008 Regular Meeting of the Harris Town Board:

Apr 8 mtg
revise

RESOLUTION NO. 2008-006

**A resolution adopting a revised culvert policy
(~~previously Resolution 2006-006~~)
replacing**

BE IT RESOLVED, by the Supervisors of Harris Township, to adopt the following Culvert Policy:

**Harris Township
CULVERT POLICY**

- Any new access off of a township road or in a platted development in Harris Township road needs approval by the Harris Town Board
- Any such access must have a culvert, unless deemed unnecessary by the township
- One free culvert per parcel will be issued by the Township; additional accesses to said parcel needs a culvert, which is to be purchased from the township
- The culvert will be either 30" or 32" in length with aprons, and either 15" or 12" in diameter; the culvert may be either metal or plastic / polyethylene
- The township will deliver the culvert, but it is the landowner's responsibility to have it installed properly (instructions for installation will be available upon request)
- Bedding and cover material will NOT be provided by the township

Adopted this 10th day of September, 2008



Gary Rosato, Chairman

Attest:



Michele R. Smith, Clerk

Supervisor Key made a motion, seconded by Supervisor Kortekaas to approve the foregoing resolution and the following voted in favor thereof: Key, Rosato and rtekaas; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

park within walking distance of Wendigo Picnic Park. It currently has a small parking lot, for about 5 cars. Overall, it's apx 1 acre in size. The lake access is very, very shallow (knee high water), from shore to 250–300 feet out. There is also a lot of aquatic growth, which limits what can be done. A motorized boat landing is not practical – especially with Troop Town (Casper) Landing so close.

Some ideas Hendricks suggested were to do selective brushing along the bank and redo the timber walkway down to the lake. The existing cement picnic tables needs to be taken out and replaced with wooden ones. Installing a sand volleyball court would be an option, and a small game court. Also, a fishing dock could be installed – and might be a good area for one – but the township would need to work with DNR on it. Hendricks thought the township maintenance crew could do much of the initial work.

Overall, Hendricks felt that more thought and brainstorming is needed for the Wendigo Picnic Park before a recommendation or proposal could be made. He also noted that this was a piece of property the board would consider selling if the could – but they can't, based on terms specified when the land was given to the township.

- *Renewal of his contract*

Hendricks would like to submit a renewal proposal for his contract with Creative Services at the Feb P&D meeting. The board agreed this was a good idea as they have been very pleased with Hedrick's work and expertise in parks and recreation. They stated he'd been a real asset to the township, and they appreciate how Hendricks recommends and coordinates construction management of the parks, and solicits proposals quotes and bids for board to review.

- Skating Rinks at Wendigo & Crystal Parks

Supervisor Key reported that the rinks were closed today at both parks due to the cold weather – and that they will probably be closed tomorrow too. It's been a tough year with weather, when policy requires the rinks close when its 10 below or colder.

5. Town Hall Reports (2): For Nov 13 – Dec 6, 2013, and for Dec 11, 2013 – Jan 4, 2014

- The board reviewed the 2 Town Hall reports as submitted by the Caretaker. There were no accidents or injuries reported to the hall.
- Damages: Clerk Smith reported that all the legal notices she'd posted in the town hall posting box have been removed twice in the past month. A lock on the door to the posting box was requested to prevent this from happening again, as it serves as a legally required posting site for township meeting and event notices. Supervisor Key agreed to take care of this.

6. Maintenance Reports (2): For November and December, 2013

- The board reviewed the 2 maintenance reports, as prepared by the maintenance crew. There were no accidents or injuries to report, and no concerns by the board.

7. Old Business

- Review Itasca County's Permanent Driveway Approach Permit Policy and application process

The board reviewed the county policy, as shared in their agenda packet.

- Review Harris Township's current Culvert Policy | Resolution 2008-006; discuss possible updates.

After reviewing the township policy briefly, the board discussed the situation with the Sunny Beach Road resident, and the undersized culvert they are installing. The resident contacted Supervisor Key and said he cannot afford a larger culvert and is willing to sign a release for all liability that may result. However, the township does not have such a release. The Clerk questioned how the township would administratively handle something like that. Unlike the county, the township is not in the business to issue/maintain permits or releases. She suggested getting some legal advice from the MN Twp Association to determine what the township's rights/responsibility are, when a culvert is in the ROW. It may be that the township is responsible regardless of any releases.

Rosato wondered if it would be better to give away a second culvert than risk road damage caused by an undersized culvert. Key commented that if the township started that (giving away a second culvert for a second

driveway into a parcel), that everyone would want one. The cost of a metal culvert is apx \$500. The cost of a thick wall plastic one is also costly.

Overall, the board determined there were too many questions to move forward with a revision to the township's culvert policy. The Clerk agreed to contact the MAT attorney to determine what our liability/authorities are for such a policy. Supervisor Key agreed to talk to county's district maintenance foreman as well.

Another concern about the current policy, per Key, is that many times the township furnishes a culvert, but then a home is never built. Also, because the township doesn't supply a culvert for a second driveways, residents often do not install a culvert, or put in a substandard one.

A recent change made by the county is that anyone applying for a building permit will be told to contact the township (Supervisor Key) about the culvert policy.

- Internet at town hall options:

The board discussed the variety of options for getting internet access at the town hall, including satellite – pros & cons, hot spot options (via cell phone, or a portable hot spot), Verizon "Home Fusion" broad band, and Mediacom internet via cable. Overall, there were two options considered:

1. Mediacom

Supervisor Rosato contacted Mediacom and was told that yes – internet could be installed at the town hall. The costs for a 1 year business contract would be \$100/month, or \$70/month for a 3 year contract. Installation of lines would be needed, and cost would be \$100. Also, a Mediacom representative would need to come out and check the place out prior to installation. Rosato got the representative's name, direct phone number, and email address - should the board wish to pursue.

2. Verizon hotspot

Treasurer Adams talked to Verizon, and found that Supervisor Key's phone current can be used as a hot spot now, for free.

There is also the option of a portable hotspot – which would allow up to 10 computers to connect wirelessly to it. There are two different systems available, but the device itself would be free; the monthly usage fee would be \$39.99/month. This would be for unlimited data, using cellular internet service. There would be no contract, as Verizon would just add a line to the current contract. Adams also thought the township could try it out on a trial basis.

Based on cost, ease of installation, and unlimited data, the Board agreed to try out the Verizon portable hotspot.

A motion was made by Supervisor Rosato try out MiFi 4620 LE or 5510 L portable hotspot for the town hall from Verizon, on a trial basis for \$39.99/mo. The motion was seconded by Supervisor Key, and upon roll call, the motion passed by a unanimous vote.

- Historical Society Donations paid in 2013

Treasurer Adams reported that in going through budget to actual reports for 2013, one thing that flagged was a payment to the historical society in both July and December. She is checking into why we received two invoices from them in 2013.

- 2013 Fire Contract – second half payment due

Another item that flagged for Adams when reviewing the budget to actual for 2013 was that only the first half of the 2013 fire contract was paid (in July). There should have also been a payment paid in December for the second half. Therefore, Adams requested board approval to write a check to pay the remaining contact amount in January for \$40,914.50.

A motion was made by Supervisor Rosato, seconded by Supervisor Key, to pay the second half of the fire contract in the amount of \$40,914.50 that was due in December 2013. Upon roll call, motion carried by a unanimous vote.

- Life Insurance premium for maintenance workers

Adams explained to the board that the life insurance premium for the two maintenance workers is due in January. However, the information needed for the payment was not received in time for the regular meeting & bill list. (Statements are mailed directly to guys.) Adams requested the board approve a check be issued tonight

FYI

CULVERTS AND APPROACHES

By
Troy Gilchrist, Attorney

With more than 59,000 miles of town road in this state, it is not surprising that our office receives many calls from town officers concerning requests from owners to build an approach to connect their land to a town road. Many towns have developed policies on how they will handle such requests and the accompanying issues of whether a culvert is needed and who pays for it. Because the statute dealing with approaches and culverts was recently amended, town boards should take some time over the winter months to review and update their policies as needed.

Approaches are dealt with most directly in Minn. Stat. § 160.18, which groups them into three categories: (1) approaches to existing roads; (2) approaches to new roads; and (3) approaches for a particular purpose or additional approaches. Recently, the legislature made some significant changes to how towns are to handle the first category of approaches.

Previously, the statute was somewhat confusing and indicated that towns were required to furnish one substantial culvert to an abutting owner in cases where the culvert is necessary for suitable approach to a town road. The cost for the culvert was to be paid by the town unless the electors at an annual meeting authorized the board to require that all or a part of the cost be paid by the abutting owner. Nothing was actually said about who builds the approach in such cases; however, they were most often treated as additional approaches under the statute and required to be built by the owner.

The new language states:

“Except when the easement of access has been acquired, a road authority, as to a highway already established and constructed may grant by permit a suitable approach to the highway. The requesting abutting property owner shall pay for the cost and installation of any required culverts unless a road authority, other than the commissioner, adopts by resolution a policy for the furnishing of a culvert to an abutting owner when a culvert is necessary for suitable approach to a road. The policy may include provisions for the payment of all or part of the costs of furnishing the culvert by the abutting landowner.” Minn. Stat. § 160.18, subd. 1.

Under this language, a person wanting an approach to an existing road would seek a permit from the road authority (for town roads the road authority is the town board). If a culvert is needed under the approach, the owner is required to pay all costs unless the town board has adopted, by resolution, a policy indicating the town will pay all or a part of the cost of furnishing the culvert.

The amendment reversed the responsibility for paying for the culvert. The old law said the town would pay for the culvert unless it had a policy saying it did not, the new law says the town does not pay for the culvert unless it has a policy saying it will.

The law regarding the two remaining categories of approaches has not changed. When building a new road or relocating an existing road, the town remains responsible for constructing one suitable approach within the right-of-way when an approach is reasonably necessary to provide access from a property to the road. Minn. Stat. § 160.18, subd. 2. For owners who already have access to a road and want to build an additional approach, they are still required to obtain a permit from the road authority and remain subject to reasonable regulations imposed by the road authority. Minn. Stat. § 160.18, subd. 3.

The issue of who pays for and builds the approach to an existing road has not changed. As before, the proposed approach is presumably an additional approach that is the responsibility of the owner under Minn. Stat. § 160.18, subd. 3. Again, towns only pay for approaches, and apparently the accompanying culverts if needed, when it builds a new road or relocates an existing road. Minn. Stat. § 160.18, subd. 2. Only one approach for each property must be provided to a new road and the town is not responsible for reworking any additional approaches that may exist when it relocates a road.

Town officers with questions regarding this law, or about approaches and culverts generally, are welcome to contact the office.

ROAD DITCHES AND DRAINAGE

One of the most controversial issues town boards deal with is the drainage of water to, from, across, and along its roads. Because no one wants the water, the town board usually finds itself in the middle of a dispute with the owners on either side of the road threatening to sue.

To help town boards better understand their role in these disputes, the following provides a brief overview of surface water drainage and related public and private projects. This paper will not discuss county drainage ditches, the few township drainage ditches that remain in the state, or natural watercourses.

Surface Waters: In most cases, town road ditches are built to accommodate the flow of surface waters. The courts have defined surface waters as rains, springs, or melting snow that lie or flow on the surface, but do not form part of a well-defined body of water or natural water course (e.g., a stream). Because natural watercourses give rise to public and private rights, the law treats such waters differently than those classified as surface water.

Surface water is considered a common enemy that may, within reason, be used or expelled by an owner. In some cases, an owner may alter the natural flow of surface waters to dispel the water. Whether an owner acted appropriately with respect to surface water is measured by the "reasonable use" doctrine. The doctrine essentially involves determining whether the use was reasonable under the facts of the particular situation. If harm results to others from the use of surface waters, the owner incurs liability only if that use is found to be unreasonable as determined by the courts. See Enderson v. Kelehan, 32 N.W.2d 286 (Minn. 1948). Some of the factors that may be considered when determining liability are the reasonable necessity for drainage, whether care was taken to avoid unnecessary injury, whether the utility to the drained land outweighs the harm to the burdened land, and whether the drainage was accomplished by improving a natural drainage system or by adopting an artificial drainage system. Claims based on surface water use are usually brought as nuisance suits.

Public Projects: As the road authority, town boards are authorized to repair, clean out, deepen, widen, and improve town road ditches. Minn. Stat. §§ 160.201, subd. 1; 164.36 (8). The board determines when such work is necessary. However, before any ditch work is done, the board must examine and determine that the ditch will be provided with an adequate outlet.

When a town constructs a new road, or relocates or reconstructs an existing road, it is required to construct a suitable approach to the adjacent parcels within the right-of-way when the approach is reasonably necessary and practicable to provide abutting owners a reasonable means of access to their property. Minn. Stat. § 160.18, subd. 2.

Statutory authority exists for owners within a town to petition to have the question of creating a town road drainage tax submitted to the electors at the town election. Minn. Stat. § 164.05. If approved, the town board is authorized to annually levy a tax to be placed in the town road drainage

fund. The funds are to be used to pay the cost and expenses of draining the public roads in the town. This specific taxing authority remains until the electors at a subsequent town election withdraw it.

If a ditch that the board constructs to drain a road runs across a railroad right-of-way, the statutes provide for a division of costs with the railroad. Minn. Stat. § 160.19.

Private Projects: When the course of natural drainage of any land runs to a road, the adjacent owner has a right to connect a drain or ditch to the town road ditch. Minn. Stat. § 160.20, subd. 1. However, before any connections are made, the owner must receive a written permit for the connection from the town board. The permit may set forth specifications for the work and the town board may establish reasonable rules and regulations governing connections. The owner is required to leave the road in as good of condition as before the connection was made.

An owner may seek a permit from the town board to install a drain tile along or across the road right-of-way. Minn. Stat. § 160.20, subd. 4. The town board may set specifications, adopt reasonable rules, and may require a bond before issuing a permit. Certain restrictions are placed on what may be permitted. See Minn. Stat. § 160.20, subd. 3 & 4. Once installed, the town board is not responsible for damage to the drain tile.

An owner, with permission of the town board, may install additional approaches as needed to facilitate the efficient use of the property for a particular lawful purpose. Minn. Stat. § 160.18, subd. 3. Such approaches are subject to reasonable regulation by and permit from the town board as is necessary to prevent interference with the construction, maintenance, and safe use of the road. If land is divided so that additional approaches are needed to an existing town road, it is appropriate to consider these as additional approaches that are the obligation of the owner to build with permission from the town board.

It is a misdemeanor offense for a person to: install drain tile along or across a road without a permit (Minn. Stat. § 160.20, subd. 4(b)); obstruct a town road or drain any noisome material into any ditch (Minn. Stat. § 160.2715, a(7)); or litter (Minn. Stat. § 609.68).

✱ **Culverts:** In 1998 the law was changed to place the primary responsibility for paying for culverts on the abutting property owners. Minn. Stat. § 160.18, subd. 1. Previously, the town carried the responsibility to pay for culverts in approaches unless the town electors voted at an annual meeting to place the responsibility on the owners. Under the amended law, when a town board gives an owner permission to construct an approach, the owner is now responsible for paying for the culvert if one is needed in the approach. If the town board chooses, it can adopt a policy by resolution to make the town responsible for part or all of the cost of culverts needed for approaches in town roads. If the town is building an approach because it is building a new road or moving a road as is required under Minn. Stat. § 160.18, subd. 2, it should continue to pay for the culvert if one is needed – even if the board has not adopted a policy of accepting responsibility for paying for culverts.

Potential Liability: Before doing any ditch work, the town board must consider its obligations and potential liabilities. In almost all cases, whether the town is liable to a damaged owner will be measured by the reasonable use doctrine. Because reasonableness is measured on a case-by-case basis, it is very important that boards seek the necessary professional assistance before undertaking a project. Drainage is such a dynamic system that assistance is necessary to consider all the variables and impacts

that can result from a project. If a project is challenged, the board will rely on the advice of the engineer to demonstrate its reasonableness.

The need to seek engineering advice also applies when permitting owners to undertake a project that affects drainage along or across a road. If not handled properly, a town could find itself in a suit over a private project it permitted.

Another source of potential liability is failure to obtain or follow permits from regulatory agencies. The circumstances under which the town board must obtain a permit for a project are varied. Unfortunately, there is no simple way of determining when those circumstances arise or from who permits must be obtained. As such, town boards should always assume permits are needed. It is much easier to make a few phone calls than it is to defend against a civil suit or criminal complaint. Town boards should work with the local soil and water conservation district offices to identify permit needs.

From: **MICHELE SMITH** (michelesmithclerk@msn.com)
Sent: **Tue 11/05/13 8:17 PM**
To: don.dewey@co.itasca.mn.us (don.dewey@co.itasca.mn.us)

Hi Don,

The following emails were shared with us, by Pat Hill - Secretary of the Itasca County Township Association. **Thank you for your assistance to advise folks that they need to contact the township regarding culvert installation on any new driveway!**

Please be advised that the contact name and number for Harris Township that we'd like your staff to use/provide is:

Larry Key
Cell: 218-244-5248 (call or text)
Email: larrykey1944@icloud.com

Need to update!

Any questions, just let me know. Thanks again!

Michele Smith, Clerk
Harris Township

> -----Original Message-----

From: Trish Klein
Sent: Tuesday, October 22, 2013 8:21 AM
To: Pat Hill (phill@paulbunyan.net)
Subject: FW: township culvert policy

I wanted to pass on this response to the question raised last night.

> -----Original Message-----

From: Don Dewey
Sent: Tuesday, October 22, 2013 8:18 AM
To: Trish Klein
Subject: RE: township culvert policy

Trish,

Talked with staff this morning - and some have been, some have not. However, all will be giving the name and number of a Township contact person whenever a new a driveway is installed from now on.

Don Dewey
Environmental Services Administrator

> -----Original Message-----

From: Trish Klein
Sent: Monday, October 21, 2013 7:48 PM
To: Don Dewey
Subject: township culvert policy

At the township association meeting tonight a question was asked regarding whether the county notifies landowners who are building homes on township roads that they need to contact the township regarding culvert installation on their driveway.

Dave presented tonight and was not sure. Townships indicated that there are people building homes who are not contacting the township and are putting in driveways without culverts or without approved culverts etc.

> Sent from my iPad

(FJT)

Itasca County's Driveway Approach Policy and Application Process

From: Jeffrey.Frazier@CO.ITASCA.mn.us

To: michelesmithclerk@msn.com

CC: Ryan.Sutherland@CO.ITASCA.mn.us; dave.christy@co.itasca.mn.us; Max.Benolken@co.itasca.mn.us

Subject: Driveway Approach Policy and Application

Date: Mon, 25 Nov 2013 20:41:16 +0000

Michele,

County Engineer, Dave Christy asked me to answer a few questions your Township has regarding the County Driveway Approach Policy. First, I'll explain the process for a person wanting to put an approach (driveway) off of a County Road.

- 1.) Property owner meets with County Garage Maintenance Foreman at location of proposed driveway. Property owner may choose to have contractor who will be putting in the driveway present at meeting, or meet with the foreman as the property owners representative.
- 2.) County foreman approves location of driveway and determines if a culvert is required and if so, what size it should be. Foreman fills out Private Driveway Approach Permit which he and the property owner sign (this permit is the one you viewed on our County website and serves as the County policy). The County does not charge a fee for this meet or permit. One copy of the permit goes to the applicant, one to the foreman, and one to the Engineers Office for filing. The office also provides a copy of the permit to the County Environmental Services (Zoning) Department as they require this permit be approved before allowing an address be assigned to a property whose access comes off a County Road.
- 3.) If it is determined (by the foreman) that a culvert is required, this is the responsibility of the property owner. The County does offer to sell a culvert to the property owner if they so desire.

Once driveways with culverts are in place along County Roads, the following maintenance is provided by the County Maintenance personnel (provided the culvert is in the County Road Right of Way):

- a. Steaming of culvert to open it up when frozen in Spring of year.
- b. Replacement of culvert as deemed necessary by County Garage Maintenance foreman.

Hopefully this answers your questions. I can be contacted at 327-2853 or by email at Jeffrey.frazier@co.itasca.mn.us if you have further questions.

Jeff Frazier

Engineering Admin Tech
Itasca County Highway Department
327-2853

**COLLABORATIVE OPPORTUNITIES
MEETING
April 15, 2015
Timberlake Lodge, Grand Rapids
11:00 – 1:00**

Collaboration to improve efficiency, maintain service levels and save money while preserving our individual community identities.

Staff and elected officials of local municipalities, townships and Itasca County are invited to these monthly meetings to discuss collaboration possibilities for your municipality.

Meeting Agenda

1. Introductions – Collaborative Wins

2. Open “Market”. This is an opportunity to share what your municipality has a need for and what you have an excess of and are willing to share. Ideas, issues and ways to help each other.

3. Success Showcase and Funding Request *(see request letter attached)*
Guests: Sonja Merrild, Blandin Foundation Director of Grants

4. IT Services as a potential area for collaboration
Guests: Candy Carsella-Kee, Itasca County MIS Director
Erik Scott, City of Grand Rapids
Survey Results

5. Recreation Association discussion continued
Next steps?

6. Frame for the next meeting

Facilitator: Mary Jo Wimmer at 218-326-0760/mjwimmer80@gmail.com

(Funding request letter)

The Itasca County Intergovernmental Collaborative Opportunities team has been meeting since 2011 as a result of a gathering of BCLP alumni. Our mission is to achieve "*Collaboration to improve efficiency, maintain service levels and save money while preserving our individual community identities.*"

Our team has grown over the years, coming to rely on each other for advice and ideas. Members have developed significant levels of trust in each other and this group has become a forum for sharing needs, opportunities and creative solutions on a variety of topics. We have developed important relationships with each other that make our service to our residents more efficient and effective. All elected officials, appointed officials and staff of local cities and townships and Itasca County are welcome.

Our team has studied Joint Powers Agreements, shared financial services, GIS services, cemetery services, fire protection, sharing of IRRRB funding, pavement sealing, sharing of employees, recreational services, joint recreation and human resources.

The team meets monthly to discuss sharing of resources and current collaborative opportunities. We also study specific areas of possible collaboration. Currently we are studying the possibility of collaborative IT and recreational services.

Successful collaborations have been created including:

- Trails bike patrol – LaPrairie and Grand Rapids
- Fire protection – Marble and Calumet and Bovey and Coleraine
- Sharing of IRRRB funding – Grand Rapids and LaPrairie
- Shared information on pavement crack filling to save money
- Shared financial services – Grand Rapids and Bovey
- Discussion of equipment sharing such as chippers, snowplows, generators, Zambonis, and bucket trucks
- Shared employee – Grand Rapids and Arbo Township
- Shared cemetery sexton – Grand Rapids and Cohasset
- Shared GIS services – Grand Rapids and Cohasset
- Shared animal control – LaPrairie, Cohasset and Grand Rapids

We all agree that this intergovernmental collaboration team is one of the only venues we have for this type of synergistic discussion. Perhaps the best result is the distance we have covered from independence to interdependence. Since this model of collaboration is one of the first of its kind in rural Minnesota, we believe it could serve as a template for successful cross-municipal collaboration.

We are seeking ongoing funding for this important work. Each member contributes financially toward the hiring of a professional facilitator. In addition, local business offer the use of meeting space and members purchase their own lunches. We are seeking ongoing funding from the Blandin Foundation of \$5,000 per year.





March 23, 2015

Government Agencies

Re: 2015 Construction Season

Dear Sir/Madam:

In the past, CenturyLink and government agencies have successfully engaged in early planning of construction projects. This early planning allows everyone to complete road construction and city improvement projects more efficiently and effectively. Thank you for your cooperation in these early planning efforts.

* CenturyLink asks that all government agencies involve us early in the planning process as required by Minnesota Statute § 216.D.¹ It is our experience that when government agencies follow this statute, relocation projects proceed more smoothly.

CenturyLink engineers must receive sufficient notice of any road construction projects affecting its facilities in order to maintain service and protect public safety. In addition to traditional public safety issues, such as 911 outages, national security requirements increase restrictions and create delays for some projects. For instance, the Federal Aviation Administration requires a minimum of 14 days notice prior to conducting work. In addition, if the national security rating is higher than yellow, CenturyLink is prohibited from splicing or cutting these lines. CenturyLink and local governments share in the responsibility to ensure that communications facilities essential for national security are not compromised. Thus, it is essential that adequate planning is in place to allow for possible time delays. Moreover, it is imperative that the risk of damaging these essential facilities is eliminated.

Thanks to adequate notice and planning with agencies, CenturyLink is successful in performing permanent relocation prior to start of construction projects, or cooperatively working together with everyone involved during construction.

CenturyLink makes every attempt to avoid temporary facilities. Projects where we do not receive adequate planning or accommodation for permanent facilities prior to construction, CenturyLink will seek reimbursement for cost of temporary placement and any loss incurred due to outages, damaged or stolen facilities.

¹ Minn. Stat. § 216D.04, Subds. 1a (c) and (d) state:

(c) A person required by this section to show existing underground facilities on its drawings shall conduct one or more preliminary design meetings during the design phase to communicate the project design and coordinate utility relocation. Affected facility operators shall attend these meetings or make other arrangements to provide information.

(d) A person required by this section to show existing underground facilities on its drawings shall conduct one or more preconstruction meetings to communicate the project design and coordinate utility relocation. Affected facility operators and contractors shall attend these meetings or make other arrangements to provide information.



When planning your construction projects, CenturyLink suggests following the standards and practices that are set out in the Minnesota Department of Transportation (MNDOT) brochure entitled "Utility Accommodation and Coordination Manual".

http://dotapp7.dot.state.mn.us/cyberdocs_guest/quickstart.asp?show=view:1401425&noframes=yes

In addition, MNDOT offers training for best road construction practices. All parties benefit from following MNDOT standards & practices.

Below are the names and contact information for the Engineering Managers for Minnesota. If you are not sure who to contact, or are having difficulty making contact with a CenturyLink engineer, please feel free to contact any one of us. If you would like to further discuss the topics described in this letter, we would be happy to meet with you. We look forward to a safe and successful 2015 construction season.

Sincerely,

Brandon Elverum
390 Commerce Drive
Woodbury, MN 55125
651.312.5213
Brandon.Elverum@centurylink.com
East & South Metro MN

Kathy Hoggarth
425 East Monroe Street
Anoka, MN 55303
651.312.5306
Kathleen.Hoggarth@CenturyLink.com
West and North Metro MN

Steve Blado
333 N Front Street
La Crosse, WI 54601
608.796.5543
steve.blado@centurylink.com
South East Outstate MN

Adam Anderson
2050 4th Street
White Bear Lake, MN 55110
651.312.5314
Adam.E.Anderson@centurylink.com
Northern Outstate MN

Debbie Brehmer
4658 Heatherwood Rd
St. Cloud, MN 56301
320.255.8294
Deborah.Brehmer@centurylink.com
St. Cloud & South West Outstate MN

Jeremy Studemann
125 S Dakota Avenue
Sioux Falls, SD 57104
605.339.5773
Jeremy.Studemann@CenturyLink.com
MN ND/SD border towns

Enclosure

cc: City & County Attorneys

Proposal Estimate from Northland Portables

From: **carol@northlandportablesmn.com**

Sent: Thu 3/26/15 9:41 AM

To: michelesmithclerk@msn.com

3 attachments

Est_1521_from_Northland_Portables_172060.pdf (85.4 KB) , RA-Harris Township 2015 (2 Year).doc (515.2 KB) , RA-Harris Township 2015.doc (514.7 KB)

Dear Michelle,

We would like to take this opportunity to thank you for choosing Northland Portables as your portable restroom provider! At Northland Portables we want to give you, our valued customer, the best service available and we welcome the opportunity to service your future needs. I would like to extend the terms of last year's contract through September of 2016 with the same rates.

In the past you have rented a portable restrooms for the summer for the parks & boat landings for Harris Township. Enclosed please find a copy of our proposal estimate and rental agreement listing terms and conditions. Would you please take the time to read the rental agreement and contact me with any questions or changes? I have included 2 Rental agreements. The 1st is for the summer of 2015. The 2nd Rental agreement is the locked in 2 year agreement.

If you would like to reserve the restrooms for this summer, please sign the contract (1 year or 2 year) and mail or email it back? Invoices will be mailed monthly. If you would like to pay by credit card, please let me know. I have also mailed a hard copy to Dennis.

Delivery for the boat landings is scheduled for May 1st, 2015 and pick up for the boat landings is scheduled for September 30th, 2015. Delivery & pick up date for the boat landings may be changed upon request.

Thank you for your business again this year.

Sincerely,
Carol Heinen
Northland Portables
218-326-1662



NORTHLAND PORTABLES

RENTAL / SERVICE AGREEMENT

Rented To:

Harris Township
Dennis Kortekaas
28680 Norberg Drive
Grand Rapids, MN 55744

Delivered To:

Mishawaka, Trooptownm, LaPlant Boatlanding
Crystal Park, Wendico Park, and Cemetery

Contact: Dennis Kortikaas
Phone:

Delivery Date: May 1st, 2015 & May 1st, 2016
Pick Up Date: September 30th, 2015 & September 30th, 2016

(2 year agreement)

<u>Rentals:</u>	<u>Quantity</u>	<u>Price/4 Week Month</u>
ADA Compatible Handicapped Restroom 12 Month Service	3	\$95.00/ Unit
Standard Portable Restroom May 1 – September 30, 2014	3	\$69.00/Unit
Standard Portable Restroom December 1- March 1 – Boat Ladings	3 2	\$69.00/Unit \$69.00/Unit

Fees

Restroom Delivery, Setup, and Pickup	No Charge
Winterization Fee	No Charge

TERMS AND CONDITIONS

1. Northland Portables guarantees toh following prices through May 2016. With the option for renewal this bid.
2. Harris Township agrees to pay all invoices for the rental facilities and special services no later than the tenth day of the first month following the invoice. The customer agrees not to sell, rent, or otherwise give up possession of the rental failities and will be responsible for any damages to the rental facilities, above normal wear. The Customer accepts responsitlity for loss due to theft, fire, or vandalism.
3. If you should have any questions, please contact Amy Beier at 218 – 326 – 1662.

CONTRACT ACCEPTANCE

I have read and agree to the contract including the Terms and Conditions. I acknowledge receipt of a copy of this contract.

Signature

Date

Customer's Name

Position / Title

Northland Portables
52 Horseshoe Drive • Grand Rapids MN 55744
Office: 218-326-1662 • Toll Free: 888-826-1662 • Fax: 218-327-1839
Email: amy@northlandportablesmn.com



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Office: 218-326-1662 • Toll Free: 888-826-1662 • Fax: 218-327-1839
Email: amy@northlandportablesmn.com



52 Horseshoe Dr.
Grand Rapids, MN 55744

Estimate

Date	Estimate #
3/25/2015	1521

Name / Address
Harris Township Dennis Kortekaas 258680 Norberg Drive Grand Rapids, MN 55744

Job Site
Wendigo Park, Crystal Park & Cemetery, Mishawaka, Trooptown, LaPlant Boat Landing

P.O. No.	Project

Description	Qty	Rate	Total
Portable Restroom Rental - 4 Week Monthly Quote			
Weekly Rental Standard Restroom with Hand Sanitizer (3 Units)	12	5.00	60.00
Weekly Cleaning, Pumping, & Disposal	12	12.25	147.00
Weekly Rental ADA Restroom (3 Units)	12	5.50	66.00
Weekly Cleaning, Pumping, & Disposal ADA	12	18.25	219.00

Thank you for the opportunity to submit this bid.	Subtotal	\$492.00
	Sales Tax (6.875%)	\$0.00
	Total	\$492.00

Phone #
218-326-1662

E-mail
amy@northlandportablesmn.com

RE: Work sessions purpose - if regularly scheduled

From: **Kyle Hartnett** (khartnett@mntownships.org)
Sent: Fri 3/27/15 2:40 PM
To: MICHELE SMITH (michelesmithclerk@msn.com)

Michele:

As long as the work sessions are part of the regular meeting schedule, any topic can be discussed. Basically what you are doing is starting your regular meetings an hour earlier with the understanding that only certain things will be dealt with in the first hour. There is not a problem with this.

If there is not a quorum, no decisions can be made but discussions could still take place.

Kyle R. Hartnett

Attorney

Minnesota Association of Townships

805 Central Avenue East

PO Box 267

St. Michael, MN 55376

khartnett@mntownships.org

763-497-2330

From: MICHELE SMITH [mailto:michelesmithclerk@msn.com]
Sent: Sunday, March 22, 2015 4:05 PM
To: Kyle Hartnett
Subject: Work sessions purpose - if regularly scheduled

Hello Kyle,

Our town board is considering adding a "work session" before *all* monthly board meetings currently scheduled the 4th Wednesday of the month. The thought is that if we did this (as many counties, school boards, and cities do), the town board could avoid having additional meeting during our "off" weeks in order to discuss a variety of topics and projects off camera in a more casual and laid back manner. In essence, the work sessions would be scheduled from 7-8pm with the business meeting to follow at 8:00pm - on every 4th Wed. of the month.

In considering this option, a couple questions came up that I'm hoping you can clarify:

- If the 'work sessions' are scheduled and posted & published as a part of the annual meeting schedule notice, is a *special* posting for each work session still necessary to identify (and limit) the 'purpose' of the work session? Or could they have an 'open topic' format, where anything could be discussed?
- Would a work session need to be cancelled if there was not a quorum of the board in attendance? Or could the discussions still take place - but no decisions made?

Your thoughts and recommendations are much appreciated. Thanks!

Michele Smith, Clerk

Harris Township

30037 Harris Town Road

Grand Rapids, MN 55744

email: michelesmithclerk@msn.com

phone: 218-327-9930

website: www.harristownshipmn.org

Chairman Rosato introduced the following resolution, and Supervisor _____ moved for its adoption:

DRAFT

Resolution No. 2015-004

A RESOLUTION DESIGNATING A HARRIS TOWNSHIP DIRECTOR AND ALTERNATE FOR THE GREATER AREA GRAND RAPIDS AREA CABLE COMMISSION

- For term March 2015 through March 2016 -

(This resolution hereby replaces former resolution 2010-003)

(see attached)

WHEREAS, the Harris Town Board did enter into an Amended and Restated Joint Powers Agreement dated January 12, 2006 with the City of Grand Rapids, the city of LaPrairie, the City of Cohasset, and Grand Rapids Township, forming the Greater Grand Rapids Area Cable Commission; and

WHEREAS, Article VI. Effective Date; Meetings; Election of Officer, Section 1 of the Amended and Restated joint Powers Agreement requires that each member designate it's director, director's address and telephone number by resolution; and

NOW, THEREFORE, BE IT RESOLVED, that the Harris Town Board designates **Becky Adams** as its director to the Greater Grand Rapids Area Cable Commission, with Supervisors Burl Ives as an appointed alternate director, to fill in for Adams as needed, and whose address and telephone numbers are as follows:

Becky Adams
20608 Crystal Springs Rd
Grand Rapids, MN
218-259-1192

Burl Ives
31035 Sunny Beach Road
Grand Rapids, MN
218-259-1279

RESOLVED FURTHER, that the aforementioned director and alternate shall have full authority to vote the Harris Township position on all matters before the Greater Grand Rapids Area Cable Commission, including authority to approve the budget and funding mechanisms which require the unanimous approval of all members under Article VIII, entitled Financial Matters, Section 3 of the Agreement.

Adopted this 8th day of April, 2015

Gary Rosato, Chairman

Attest:

Michele R. Smith, Clerk of Harris Township

Supervisor _____ moved for its adoption, and Supervisor _____ seconded the foregoing resolution, and upon roll call, motion carried unanimously.

Chairman Kortekaas introduced the following resolution, and Supervisor _____ moved for its adoption:

Revised

Resolution No. 2010-003

A RESOLUTION DESIGNATING A HARRIS TOWNSHIP DIRECTOR FOR THE GREATER AREA GRAND RAPIDS AREA CABLE COMMISSION

WHEREAS, the Harris Town Board did enter into an Amended and Restated Joint Powers Agreement dated January 12, 2006 with the City of Grand Rapids, the city of LaPrairie, the City of Cohasset, and Grand Rapids Township, forming the Greater Grand Rapids Area Cable Commission; and

WHEREAS, Article VI. Effective Date; Meetings; Election of Officer, Section 1 of the Amended and Restated joint Powers Agreement requires that each member designate it's director, director's address and telephone number by resolution; and

NOW, THEREFORE, BE IT RESOLVED, that the Harris Town Board designates **John Jokela** as it's director to the Greater Grand Rapids Area Cable Commission, with Supervisors Larry Key, Dennis Kortekaas, and Gary Rosato as appointed alternate directors, to fill in for Jokela as needed, and whose address and telephone numbers are as follows:

~~John Jokela
28600 Sunny Beach Rd
Grand Rapids, MN
327-1725~~
Becky

~~Gary Rosato
28523 E. Harris Rd
Grand Rapids, MN
326-4701~~
Burt

~~Larry Key
21841 River Rd
Grand Rapids, MN
326-3608~~

~~Dennis Kortekaas
28680 Norberg Dr
Grand Rapids, MN
326-1882~~

RESOLVED FURTHER, that the aforementioned director and alternates shall have full authority to vote the Harris Township position on all matters before the Greater Grand Rapids Area Cable Commission, including authority to approve the budget and funding mechanisms which require the unanimous approval of all members under Article VIII, entitled Financial Matters, Section 3 of the Agreement.

Adopted this 14th day of April, 2010

Dennis Kortekaas, Chairman

Attest:

Michele R. Smith, Clerk of Harris Township

Supervisor _____ seconded the foregoing resolution, and upon roll call, motion carried unanimously.

Sec 1 Block 10 - showing ROW issues

From: MICHELE SMITH (michelesmithclerk@msn.com)

Sent: Fri 3/27/15 9:53 AM

To: Dennis Kortekaas (dutchddk8@aol.com)

Cc: Gary Rosato (garyrosato@icloud.com)

1 attachment

Document1.docx (137.7 KB)

Hello Diane (and Dennis) -

I wanted to get back to you regarding the available sites at Harris Cemetery that were purchased by Don Hafar in Section 1, Block 10 (the entire block). Our maintenance crew did some measuring and research, and indeed we have a discrepancy.

Attached, please find an *updated* block sheet which now shows all the cemetery sites of that block which are in the River Road right-of-way and thus are unusable.

Overall, only 13 sites in Block 10 of Sec 1 should have been sold as usable (not 32 sites, as in a normal size block). The *usable* sites are:

- Lot 2, Sites 4-8 No one has been buried in these sites yet, so all 5 sites are unoccupied
- Lot 3, Sites 1-8 Your family members are buried in sites 3,4,5,6,7,& 8, leaving sites 1 & 2 unoccupied

I checked with the Itasca County Recorders office, and there is no cemetery deed on file for this block, or under Don Hafar's name. I was hoping to get a copy of the deed, as it would have indicated exactly how many sites were included in the sale.

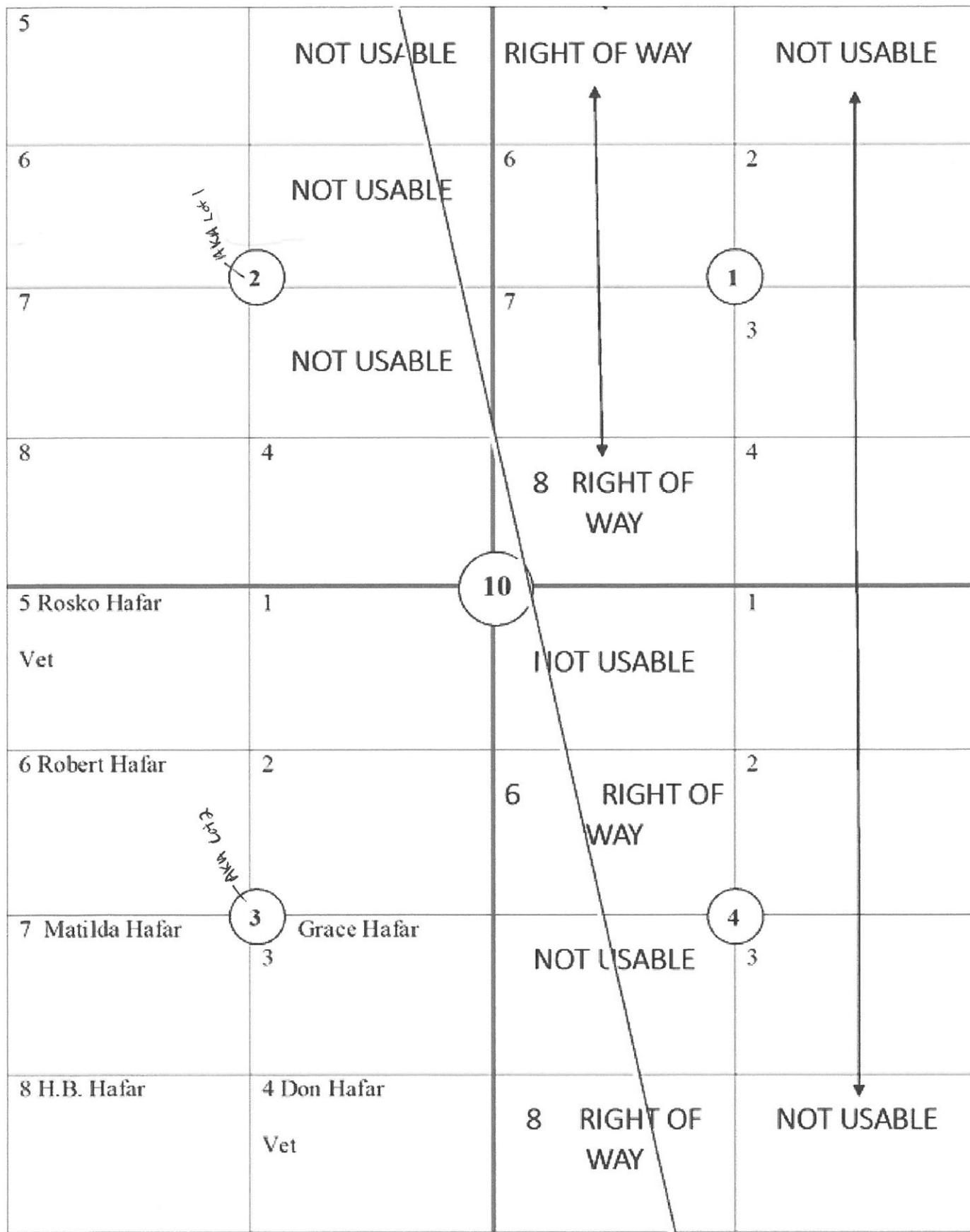
We did find the purchase record in the township cemetery book showing that Don Hafar purchased Lots 1, 2,3, & 4 of Block 10 for \$100 on June 28, 1961 - but the number of *sites* was not specified. However, it would appear that the price back then for residents was \$25/lot...and a "lot" was traditionally 8 sites. So, at first blush, it would appear to me that the intent of the sale to Don Hafar was for 4 lots of 8 sites, or 32 total sites. Unfortunately, we've now discovered that only 13 of those 32 sites are usable due to the right-of-way going over half of the block.

Because of this discrepancy, I will bring all of the information I've gathered including the actual 1926 plat map and the old payment records to the town board at their next meeting on April 8th for review, and a discussion of next steps.

If you have any questions or suggestions, please don't hesitate to let me know.

Warmly,

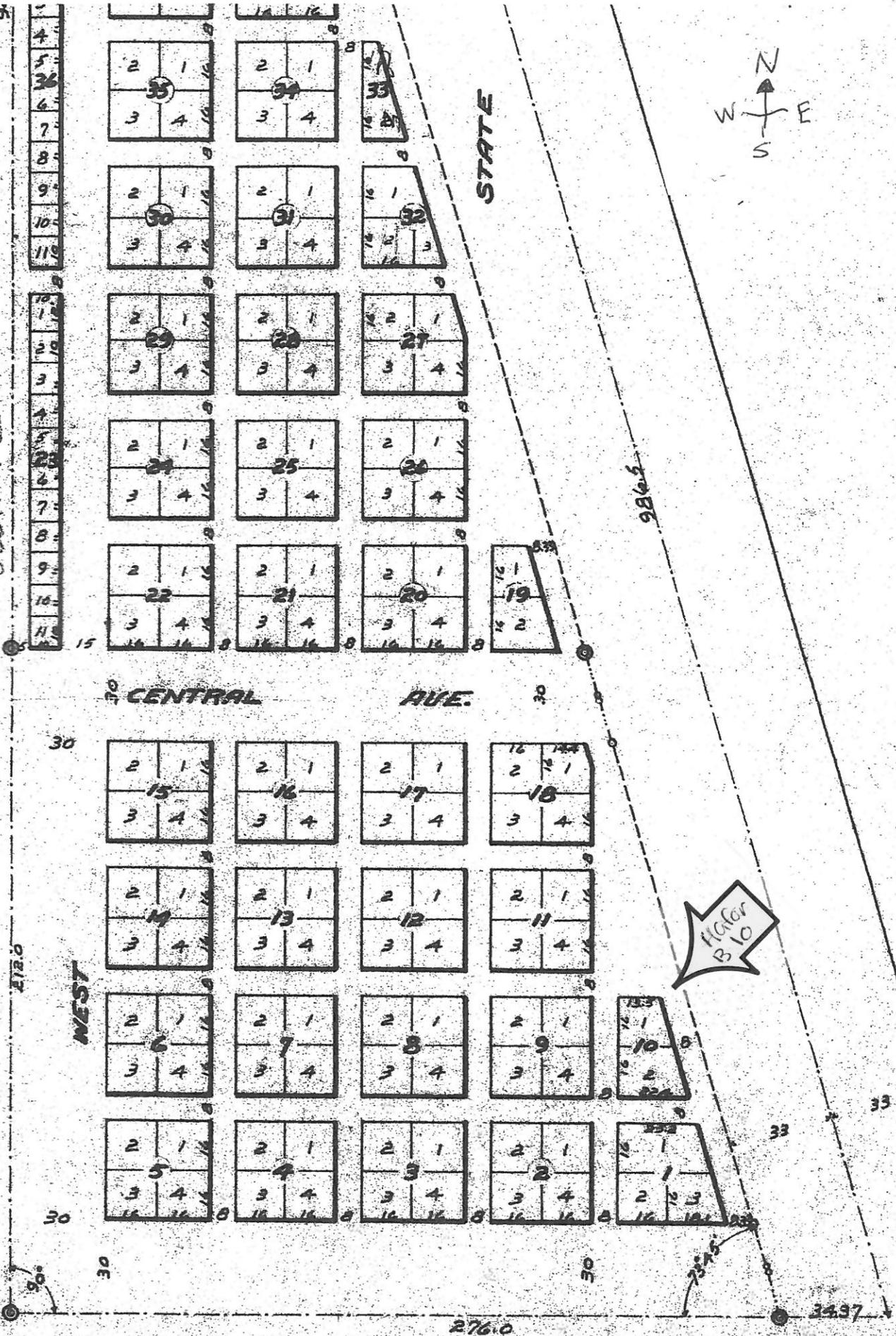
Section 1 B10



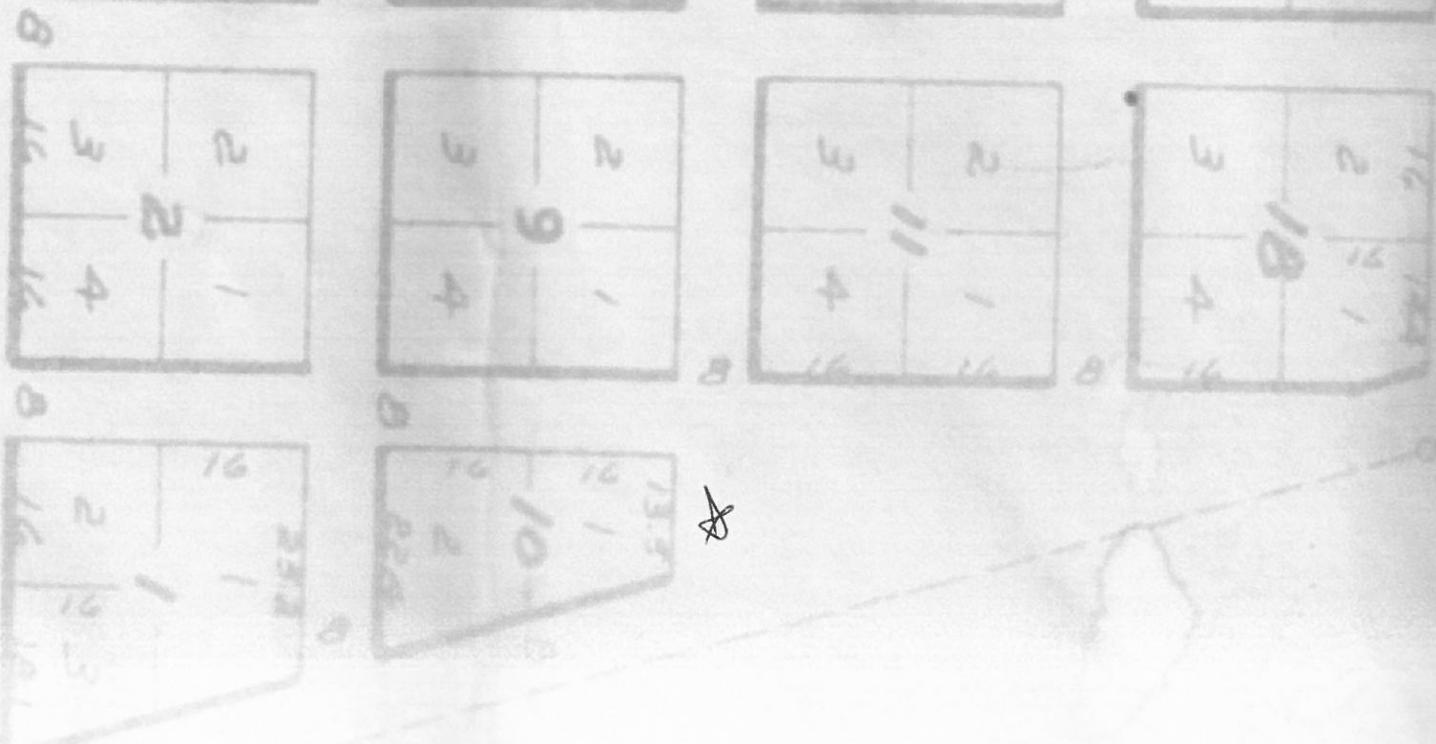
Harris Cemetery

Section I (Blocks 1-18)

Section II (Blocks 19-46)



NAME OF GRANTEE	LOT	BLOCK	AMOUNT PAID	DATE OF DEED
Florence Hendricks	E 1/2	12	75.00	August 19 th 1946
Florence Hendricks	all of 1	12	25.00	August 29 th 1946
Benjamin Hill	lot 4	12	25.00	Nov. 15 1946
F.K. HUBBARD	1	15	25.00	July 24, 1959
Don Hafar	1-2 3-4	10	100.00	June 28 1961
John Huff	graves 3-4 2	14	20.00	in full Jan. 12, 1967
Mrs. Florence C. Hiatt	gr. 1/2 2	24	15.00	in full Dec. 26, 1967
Howard L. Hamilton	gr. 2 graves 7-8	20	150.00	in full Nov. 16-1970
C.K. Hughes	H graves 1-2	25	40.00	Sept. 30, 1972
J.W. Varner	1	25	40.00	March 26, 1974
Kenning Holstrom	graves 1-2 2	25	40.00	May 12, 1974
Leta Helmbrecht	gr. 5-6 2	4	40.00	Oct. 6, 1975
Peter Holmied	gr. 3-4 3	28	160.00	July 22, 1976
Richard Hughes, Polygraph Institute	gr. 5-6 5	5	400.00	Dec. 20, 1976
Margaret Hoalibon	gr. 1-8 5	5	100.00	May 28, 1978
J.R. Hurley	63-4 1	5	100.00	Oct. 5, 1978
Harold W. Hammann	gr. 3-4 3	30	200.00	June 26.79
Robert E. Heath	gr. 7-8 2	34	200.00	Nov. 19, 80
Don Hughes	gr. 5-6 4	34	200.00	Nov. 20-80
Earl Hinegardner	gr. 5-6 1	34	150.00	Nov 21-80



4/8/15 Regular Meeting | NEW Business: Clerk's Request for Board Action (RBA)

STATEMENT OF ISSUE:

Revise Harris Cemetery Policy "Fees per Grave" to one rate of \$125 plus a recording fee.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

The current cemetery policy has two rates for grave sites: \$125 for residents and \$250 for non-residents.

When people call to purchase a cemetery site, they are often in the grieving process and it's very awkward - and feels cold - to ask them if they are a 'resident' or 'non-resident' before quoting them a price. In addition, this often results in an ask for exceptions to the *non*-resident rate because they 'used to' live in Harris Township, or they still own land in Harris Township. Or, they have family already buried in the Harris Cemetery, or family that still lives in Harris Township. The meaning of "resident" is often unclear. In addition, when families need a site for a child who has died unexpectedly, or for a loved one who has committed suicide, it's really difficult for me to quote them a higher price as I feel they've suffered enough.

While the dual grave site prices may have allowed Harris Township residents an advantage to reserve space for their families in Harris Cemetery back when it was 'new', and the number of sites available for sale was limited, that is no longer the case:

- We have NO shortage of sites in our cemetery, even after 100 years. Almost half the sites in section 3 of the cemetery are still for sale (apx 600), plus there is space for over 4,500 sites in the new expansion area, which is almost twice size of the current cemetery sections 1-2-3 (apx 2,500 sites total).
- Research has shown that cremation burials are on the rise, due to lower costs, convenience, and environmental considerations. And because up to 4 cremations can be placed in one cemetery site, the number of cemetery sites being purchased per family is on the decline. Between 1993-2010, the average number of sites sold in Harris Cemetery was 25/year. Between 2010 and 2014, the average was only 14/sites a year.

From a financial standpoint, I do not see any reason to maintain a dual rates structure:

- Our cemetery fund is still extremely 'healthy' despite a zero levy for the past 6 years. The projected year-end balance for 2016 is \$30,386...which is almost 2 years of cemetery operating expenses.
- *If* that ever changes, and more revenue is needed, I'd recommend increasing the *grave opening rates* (not cemetery site rates) as opening rates would result in an immediate increase to revenue given we have quite a few burials, compared to non-resident grave sales:
- The average number of *resident* sites sold the past 5 years has been 10-11/yr; the average number of non resident sites sold has been 3-4/yr. The resulting financial impact of these few non residents sites sold for \$250 vs. \$125 is a mere \$375-\$500/year of additional revenue (over what the township would have received from a one tier rate structure of \$125/site for all sites).

BOARD ACTION IF RECOMMENDATION IS ACCEPTED:

Motion to approve amending the current Harris Cemetery policy "Fees per Grave" section, from \$125/resident and \$250/non resident to a single rate of \$125/grave site – applicable to everyone, both township residents and non-residents – plus a recording fee.

HARRIS TOWNSHIP CEMETERY POLICY

Amended on August 13, 2003 | Amended on July 27, 2005 | Amended on June 20, 2006 | Amended on July 11, 2007 | Amended Grave Opening Fee Schedule July 23, 2008 | Amended Grave Opening Fee Schedule August 12, 2009 | Amended Grave Opening Fee Schedule, May 25, 2011 | Amended Grave Opening Fee Schedule, October 12, 2011 | Amended to restrict Section 1 burials, September 25, 2013 | Amended winter notification requirements, Dec 10, 2014

Harris Township maintains a cemetery for its residents and others. The location is attractive to many people and therefore new additions to the cemetery have been created and additional land has been purchased. The town Board has control of this cemetery without many restrictions or mandates, but the few requirements needing to be met is outlined below.

The importance of uniformity and efficiency in maintaining a cemetery requires certain rules and regulations to be documented. All parties must adhere to these guidelines to ensure property notification, placement, and documentation of any interment.

HOURS:

The cemetery is accessible to anyone every day from Dawn to Dusk.

PURCHASING, SALE OR TRANSFER:

All burial sites will be purchased through the Town Clerk or designated appointee. Persons desiring to purchase lots are invited to visit the cemetery, where the Clerk will aid in making a selection. After the selection is made, and purchase price is paid, a deed will be issued and copies of the deed will be recorded at Itasca County Courthouse. The record of signing the deed will be noted in the board meeting minutes at the next Regular Monthly Board meeting.

A maximum of four (4) graves can be purchased by one person per deed. Purchased burial sites can not be transferred, assigned, or pledged to another interest without the consent of the Town Board.

The private sale of burial plots is prohibited. All sales must be transacted through the Town Board. The Township may re-purchase a site or sites with the compensation remaining the same as the original purchase price.

FEES PER GRAVE:

Resident, \$125.00; Non-resident, \$250.00. A recording fee will also be charged.

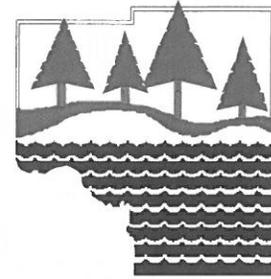
RBA to amend to
\$125, plus a
recording fee

GRAVE/BURIAL REGULATIONS:

It is the responsibility of the Funeral Home/Director to notify the Town Clerk of any activity planned or taken to any gravesite at anytime.

1. Vaults are required, except for cremations.
2. Bodies per grave:
 - o 1 adult casket OR up to 2 infant caskets, one level (not stacked);
 - o Up to 4 cremations, with or without urn vaults
 - o Up to 4 cremation urns WITHOUT vaults may be placed over an existing buried casket vault.
3. *Only cremation burials are allowed in sites of Section 1 (original cemetery) if purchased after October 1, 2013*
4. The Township Clerk must be notified before any interment is held.
5. Personal excavating of the grave is strictly prohibited.
6. No grave or burial will be allowed above ground.
7. Burial of pets are NOT allowed.
8. Cremation remains are not allowed to be placed or spread above ground, unless they are in a sealed container attached to the headstone.

ITASCA COUNTY
LAND DEPARTMENT – REAL ESTATE OFFICE



1177 LaPrairie Avenue
Grand Rapids, MN 55744
218-327-7302 – FAX 218-327-4160

CERTIFIED MAIL/RETURN RECEIPT

March 9, 2015

Michele Smith
Harris Township Clerk
30037 Harris Town Road
Grand Rapids MN 55744

Dear Ms. Smith:

Enclosed is a classification listing containing the results from the 2015 Land Classification Committee meeting with the parcel(s) associated with your township or municipality **AND** classified as non-conservation highlighted. The parcel(s) described in the listing forfeited to the State of Minnesota for non-payment of property taxes.

As required under M.S. 282.01, we request that you approve the parcel(s) be put forth toward auction or request a conveyance to your township for public use.

We require a certified copy of the ^{Township} council resolution authorizing any action taken. If you request that a parcel be conveyed to your township, you must also complete a Form 962, *Application by a Governmental Subdivision for Conveyance of Tax-Forfeited Land* and mail it to this office.

Special assessments that were levied before the forfeiture do not need to be certified to this office. They were canceled at forfeiture and will be paid from the sale price. Special assessments that are levied after the forfeiture should be certified to this office. They will be added to the appraised value and paid from the sale price as well.

Please be advised that, if the ^{Town Board} council fails to respond with sixty (60) days of the date of this letter, the classification and sale will be deemed to be approved. = May 9, 2015

If you have any questions, please feel free to contact me at (218) 327-7302 or by email at andrew.glusica@co.itasca.mn.us.

Sincerely,


Andrew Glusica
Real Estate Assistant

2015 Land Classification Non-Platted Properties

	PURPOSE	TWP	RGE	SEC	ACRES	LEGAL DESCRIPTION	PARCEL ID	CLASS	REASON
1	Request	56	25	21	43.04	SE SW	02-021-3400	Conservation	Memorial Forest - Access - Forestry
2	Forfeit	55	26	11	1.55	NE NW LYG W OF BASS BROOK	05-011-2104	Conservation	Waterfront
3	Forfeit	54	24	7	0.99	W 208FT OF E 405FT OF N 208FT OF NE SE	08-007-4103	Non-Conservation	Improved
4	Forfeit	62	22	13	32.72	NW NW LESS W 400' OF S 218' & LESS REV DESC 1	10-013-2210	Non-Conservation	Improved
5	Forfeit	62	22	14	39.87	NW SE	10-014-4200	Non-Conservation	Uneconomical to Manage
6	Forfeit	62	22	14	39.84	SW SE	10-014-4300	Non-Conservation	Uneconomical to Manage
7	Forfeit	62	22	27	2	E 330 FT OF S 264 FT OF SE SE	10-027-4401	Non-Conservation	Uneconomical to Manage
8	Forfeit	57	27	28	3.33	LOT 1 LESS N 1314.61'	11-128-1101	Non-Conservation	Uneconomical to Manage
9	Forfeit	54	23	19	0.44	SW SE LYG N OF LAKE	12-019-4300	Conservation	Waterfront
10	Forfeit	54	23	19	9.86	SE SE LYG N OF LAKE	12-019-4400	Conservation	Waterfront
11	Request	56	23	33	39.89	NE NW	18-033-2100	Conservation	Mining
12	Forfeit	54	25	13	2.5	N 370FT OF W 350FT OF NE NE	19-013-1109	Non-Conservation	Improved
13	Request	148	25	22	38.64	NW NE	22-022-1200	Conservation	Access - Forestry
14	Request	148	25	22	37.56	SW NE	22-022-1300	Conservation	Access - Forestry
15	Request	148	25	22	38.95	NE NW	22-022-2100	Conservation	Access - Forestry
16	Request	148	25	22	38.81	SE NW	22-022-2400	Conservation	Access - Forestry
17	Request	57	24	3	36.27	UND 1/32 INT LOT 3	23-003-2130	Conservation	Recreation - Partial Interest
18	Request	57	24	3	35.94	UND 1/31 INT LOT 4	23-003-2230	Conservation	Recreation - Partial Interest
19	Forfeit	57	24	22	3.96	SEE ATTACHMENT	23-022-1226	Non-Conservation	Uneconomical to Manage - Surrounding Use
20	Request	146	25	4	40.81	NE SE	32-004-4100	Conservation	Mining

2015 Land Classification Non-Platted Properties

	PURPOSE	TWP	RGE	SEC	ACRES	LEGAL DESCRIPTION	PARCEL ID	CLASS	REASON
21	Request	59	24	22	40.43	SW NW	55-022-2300	Conservation	Memorial Forest - Access - Forestry
22	Request	60	24	15	1.95	THAT PART OF GOVT LOT 13 LYG BETWEEN OLD CO RD 52 & NEW CO RD 52	Part of 56-015-3401	Non-Conservation	Uneconomical to Manage
23	Forfeit	61	25	7	5.1	N 367' OF LOT 1 LYG W OF HWY 42	61-007-2202	Non-Conservation	Improved
24	Forfeit	62	25	22	2.2	S 200FT OF N 1000FT LESS W 724FT OF SW NW LYG W OF BIGFORK RIVER	62-022-2304	Conservation	Waterfront
25	Forfeit	62	26	34	28.2	NE NE E OF OLD M. & R. RY. R/W	67-034-1102	Repurchased	Repurchased
26	Request	56	23	21	1.37	A PARCEL OF LAND IN THE SE NW DESC AS FOLLOWS	87-021-2409	Conservation	Mining - Surrounding Use
27	Forfeit	55	25	14	2.4	37' 32" W, ASSIGNED BEARING, ALG THE N LINE	88-014-1206	Non-Conservation	Uneconomical to Manage
28	Request	56	24	30	40.33	UND 13.12% INT IN SURFACE ON NE SW	88-030-3104	Conservation	Mining
29	Forfeit	57	22	25	0.11	E 90' OF W 106' OF S 55' N OF HWY IN NE NE	92-025-1108	Non-Conservation	Improved
30	Forfeit	57	22	25	0.04	E 35FT OF W 141FT OF S 55FT N OF HWY IN NENE	92-025-1116	Non-Conservation	Improved
50	Land Dept. Recommended	148	28	8	17.5	REV DESC 3 OF LOT 3	13-008-4405	Non-Conservation	Surrounding Use

19-013-1109

Harris







2015 Land Classification Platted Properties

	PURPOSE	TWP	RGE	SEC	ACRES	LEGAL DESCRIPTION	PLAT	PARCEL ID	CLASS	REASON
31	Forfeit	55	26	11	1.42	LOT 1 BLK 2	FELIX ADDITION	05-472-0210	Non-Conservation	Surrounding Use
32	Forfeit	55	26	11	1.7	LOT 3 BLK 2	FELIX ADDITION	05-472-0230	Non-Conservation	Surrounding Use
33	Forfeit	55	26	11	1.35	LOT 4 BLK 2	FELIX ADDITION	05-472-0240	Non-Conservation	Surrounding Use
34	Forfeit	55	26	11	1.16	LOT 1 BLK 3	FELIX ADDITION	05-472-0310	Non-Conservation	Surrounding Use
35	Forfeit	55	26	11	0.92	LOT 1 BLK 4	FELIX ADDITION	05-472-0410	Non-Conservation	Surrounding Use
36	Forfeit	54	25	24	0.92	S 249.20 FT OF LOT 1 E 33FT OF S 300FT OF LOT 17 BLK 2	AUDITORS SUBDIVISION NUMBER 30	19-420-0010	Non-Conservation	Surrounding Use
37	Request	54	25	18	0.24		PATTEES TRANQUILLE ACRES	19-535-0226	Non-Conservation	Surrounding Use
38	Forfeit	56	26	2	0.16	N 50 FT OF LOT 7 BLK F	NORTHLAND PARK	64-480-0616	Non-Conservation	Surrounding Use
39	Forfeit	56	24	32	0.09	LOT 8-BLOCK 13	BOVEY	86-410-1340	Non-Conservation	Improved - Surrounding Use
40	Forfeit	56	24	32	0.04	W 12 1/2' LT 9 BLK 13	BOVEY	86-410-1345	Non-Conservation	Improved - Surrounding Use
41	Forfeit	56	23	21	0.31	COMM AT THE NE CORNER OF SE NW; TH N 89 DEG	CALUMET	87-410-1310	Non-Conservation	Improved - Surrounding Use
42	Forfeit	56	24	31	0.83	LOT 3 BLK 1	COLERAINE INDUSTRIAL PARK	88-415-0130	Non-Conservation	Surrounding Use
43	Forfeit	145	25	36	0.2	ALL LOTS 13-14 S 1/2 15-BLK-1	SECOND ADDITION TO ITASGA-CITY	89-490-0135	Repurchased	Repurchased

2015 Land Classification Platted Properties

	PURPOSE	TWP	RGE	SEC	ACRES	LEGAL DESCRIPTION	PLAT	PARCEL ID	CLASS	REASON
44	Forfeit	145	25	26	0.97	LOT 9	SEAMANS 1ST ADD TO ITASCA CITY	89-570-0091	Non- Conservation	Improved - Surrounding Use
45	Forfeit	145	25	26	1	LOT 10	SEAMANS 1ST ADD TO ITASCA CITY	89-570-0092	Non- Conservation	Improved - Surrounding Use
46	Forfeit	55	25	18	1	LOT 18-BLK 3	REMER DESCHEPPER ADDITION	91-663-0348	Non- Conservation	Surrounding Use
47	Forfeit	57	22	25	0.09	LOT 13 BLK 6	SPINA ADDITION TO KEEWATIN	92-460-0660	Non- Conservation	Improved - Surrounding Use
48	Forfeit	56	23	19	0.16	LOT 12-BLK 2	FIRST ADDITION TO MARBLE	94-420-0222	Non- Conservation	Improved - Surrounding Use
49	Forfeit	144	25	1	0.52	LOT 10-BLK 2	LAKEVIEW ADD TO ITASCA CITY	99-410-0255	Non- Conservation	Improved - Surrounding Use
51	Forfeit	55	26	11	1.66	LOT 2 BLK 2	FELIX ADDITION	05-472-0220	Non- Conservation	Surrounding Use

