

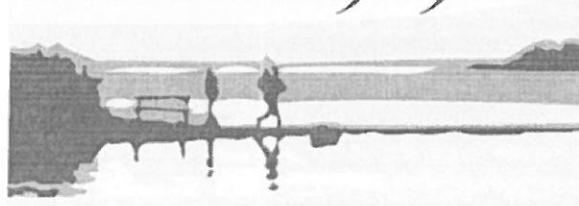
Chairman Gary Rosato  
28523 E. Harris Road  
Grand Rapids, MN 55744  
218-326-4704

# Harris Township

SINCE 1909

[www.harristownshipmn.org](http://www.harristownshipmn.org)

Supervisor Larry Key 244-5248  
Supervisor Dennis Kortekaas 326-1882  
Supervisor Burl Ives 259-1279  
Supervisor Jim Kelley 327-0317  
Treasurer Becky Adams 259-1192  
Clerk Michele Smith 327-9930  
[michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)



NEIGHBORS, SHORES & MORE

**Mission Statement:**  
The Harris Town Board strives to enhance the quality of life, protect the environment, and maintain economic stability for the residents of their community.

## PLANNING & DEVELOPMENT MEETING

February 25, 2015 – 7:30 p.m.

### AGENDA

1. **Pledge to the flag**
2. **Business from the Floor**
3. **Roads**
  - Letter from Itasca County Soil and Water Conservation District regarding wetland replacement application on Underwood Road-west.
  - Review annual snowplowing contract from Itasca County, for May 1, 2015 through April 30, 2016. Snow plowing rate of \$700/mile up from \$660/mile. (Signed contract due 4/16/15)
  - *Other road issues / concerns*
4. **Recreation**
  - Rink attendant complaint (Crystal Park)
5. **Town Hall Report** dated February 9, 2015
6. **Maintenance Report** for January 2015
7. **Old Business**
  - Discuss updating current culvert policy, Resolution #2008-006; *consider tabling until after MAT short course session on "Culvert Installation & Maintenance" to be held on April 2<sup>nd</sup> at the Sawmill Inn.*
  - Paul Bunyan Communications - build out update (see emails and map)
  - Northwest Gas Joint Powers Board – meeting update and financials (see email)
  - Request to invite Wildwood Town Board to March 18<sup>th</sup> work session to discuss motorized trail
  - Newsletter update
8. **New Business**
  - Notice of Board of Appeal & Equalization received, to be held Thursday, April 23<sup>th</sup>, at 9:00am (*Town hall has been reserved, and notice will be published as the date gets closer.*)
  - Consider approval of the draft proposed budget and levy pages for the township's Annual Report
9. **Public Input**
10. **Adjourn**

**UPCOMING Events / Meetings**

- Wed Mar 4 Road Work Session (5-year plan development)..... 7:00pm Harris Town Hall
- Mon Mar 9 Itasca County Twp Association Meeting..... 7:00pm Blandin Foundation
- Tues Mar 10 Township Election (polls open noon – 8pm) *and* Annual Town Meeting (8:15pm)...Both at Harris Town Hall
- Wed Mar 11 Regular Meeting ..... 7:30pm Harris Town Hall
- Wed Mar 18 Work Session – to discuss location options for a proposed motorized trail..... 7:00pm Harris Town Hall



# ITASCA COUNTY SOIL AND WATER CONSERVATION DISTRICT

February 5, 2015

Dear Michele Smith:

I have received your Replacement Plan application for a road construction project on Harris Town Road. After a review of the application I have determined the application to be incomplete. The application is considered incomplete due to the timing of submittal of the wetland delineation report. More specifically I am unable to review and approve the wetland delineation because it was received outside of the growing season. Your application cannot be considered for decision until I have had a chance to review and approve the wetland delineation during the growing season. In order to facilitate a review of the delineation and start the review and decision process for the application please contact me and schedule a time to review the delineation at the start of the 2015 growing season.

If you have any questions or to schedule a field review, please feel free to contact me. I can be reached by phone at 218-326-0017 ext 103 or by email at [matt.johnson@itascaswcd.org](mailto:matt.johnson@itascaswcd.org).

Sincerely,

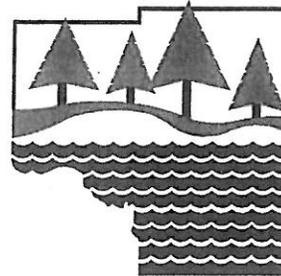
Matt Johnson  
Wetland Specialist  
Itasca SWCD

Cc: Glen Hodgson, SEH  
Bill Baer, U.S. Army Corp of Engineers

# ITASCA COUNTY HIGHWAY DEPARTMENT

123 NE 4th Street  
Grand Rapids, MN 55744-2600

Telephone: 218-327-2853  
Fax: 218-327-0688



To: Township Boards

From: Karin Grandia, Itasca County Highway Engineer KG

Date: February 13, 2015

Re: Annual Grading, Snowplowing and Dust Control Contract Renewal

Current contracts for grading, snowplowing, and dust control of Township Roads by Itasca County are effective from May 1, 2014 through April 30, 2015.

The enclosed 2015/2016 Maintenance Contracts should be completed, approved, and signed should the County be chosen to provide the services indicated. Using the envelope provided, return **both copies** to the Itasca County Highway Engineer's Office by April 10, 2015 so that the Itasca County Board can approve the contracts at their April 28th County Board Meeting. A copy of the signed contract will then be returned to your Township Clerk. Please adhere to the April 10<sup>th</sup> date, as the Itasca County Board has given direction that no service may be provided if there is no contract in place.

Please be reminded that Minnesota Statute 164.03 governs contracting with Itasca County. Thus, this contract may need to be on your agenda at your annual meeting each year.

Along with Attachment "A" (which indicates which roads, and which services, we are currently under contract to maintain for you), we are providing a separate map for each service under contract. The reason for separate maps is to best indicate what portion of road is under contract to be maintained. For example: a TWP road is 3.00 miles in length, and the TWP contracts for .65 miles of grading once per month and 3.00 miles of snowplowing, the separate maps better indicate maintenance contracted for. Mark any changes/additions/deletions you may want to make to Attachment "A" in the comment section. We will make changes as marked and provide you with updated Attachment "A" and maps when returning your Board approved contract.

**Please Note: This contract is the only opportunity to sign up for dust control in cooperation with the County.** We use road names that reflect the name used for the 911 Emergency Programs. To help eliminate confusion, we ask that you refer to roads using only these names. Included in your packet is a copy of the Itasca County Snow Removal Policy which was last revised in 2014.

If there are any questions, please feel free to stop by our office or give Jeff Frazier, Engineering Administrative Tech, a call at (218) 327-2853.

Your Town/Township is currently under contract with Itasca County for the services shown below. This contract expires **April 30th, 2015**. Your Town/Township must authorize continuance of this contract for the period **May 1, 2015 to April 30th, 2016**. If there are changes, please note them in the comments section and we will adjust new contract. Rates for 2015 Grading are: \$700/Mile for one trip per month; and \$1400/Mile for two trips per month. Rate for 2015-2016 Snowplowing is: \$700/Mile. **Estimated rate** for 2015 Dust Control: \$2700/Mile (18 foot width, single application). **Final rate** for 2015 Dust Control will be determined by contract between Itasca County/Supplier and will include grading to prepare road for application.

## HARRIS TWP - Attachment "A"

	Road Name	length of road	grading once per month	grading twice per month	snowplowing	dust control	Comments
		miles	miles	miles	miles	miles	
1	Alicia Place	0.55			0.55		
2	Apache Drive	0.20			0.20		
3	Aspen Drive	0.75			0.75		
4	Bayview Place	0.30			0.30		
5	Bear Creek Road	1.70			1.70		
6	Birch Hill Drive	0.38			0.38		
7	Birch Street	0.80			0.80		
8	Breezy Lane	0.10			0.10		
9	Casper Landing	0.20					
10	Chippewa Drive	0.30			0.30		
11	Davis Road	0.10			0.10		
12	East Harris Road	0.60			0.60		
13	Field Crest Road	0.50			0.50		
14	Gary Drive	0.45			0.45		
15	Harbor Heights Rd.	0.30			0.30		
16	Hauser Road	0.25			0.25		formerly Hauser Drive
17	Jane Lane	0.50			0.50		
18	Jess Harry Road	0.10			0.10		Corner
19	Keyview Drive	0.50			0.50		
20	Lakeview Drive	0.40			0.40		
21	Little Crystal Lane	0.50			0.50		
	Lundquist Road						Vacated
22	Metzenhuber Road	0.10			0.10		
23	Mishawaka Road	1.55			1.55		
24	Mishawaka Shores Tr	0.60			0.60		
25	Mohawk Drive	0.08			0.08		
	Mornes Road						Est. CR 12/07 City of GR future annex
26	Nancy Drive	0.25			0.25		
27	Norberg Drive	0.60			0.60		
28	Norway Road	0.10			0.10		
29	Pennala Road	0.10			0.10		
30	Pine Crest Road	0.20			0.20		
31	Pine Landing Drive	0.45			0.45		

32	Alicia Spur	0.10			0.10		
33	Pine Street	0.15			0.15		
34	Robinson Road	0.30			0.30		
35	Romans Road	0.25			0.25		
36	Root Road	0.30			0.30		
37	Schmidt Road	0.45			0.45		
38	Southwood Road	1.40			1.40		
39	Stony Point Road	0.40			0.40		
40	Sunny Beach Add Rd	0.35			0.35		
41	Sunny Beach Road	5.70			5.70		
42	Sunny Lane	0.20			0.20		
43	Sunset Lane	0.30			0.30		
	Sunset Drive	0.20			0.20		
44	Winston Taylor Rd.	0.04			0.04		
45	Tolerick Road	0.40			0.40		formerly Tolerick Drive
46	Underwood Road	1.55			1.55		
47	Verde Lane	0.25			0.25		
48	Wagon Wheel Ct Rd.	0.25			0.25		
49	Wendigo Park Road	2.90			2.90		
50	Wesleyan Drive	0.30			0.30		formerly Wesleyan Road
51	Westwood Road	0.25			0.25		
52	Winnebago Drive	0.15			0.15		
53	Woodbine Lane	0.15			0.15		
54	Woodland Park Rd.	0.30			0.30		Grade Until Paved
55	Melody Road	0.25			0.25		
56	Vroman Road	0.25			0.25		
57	Hughes Road	0.25			0.25		
58	Isle View Road	0.30			0.30		
59	Westwood Lane	0.25			0.25		
60	River Ridge Road	0.20			0.20		
61	River View Drive	0.60			0.60		
62	Ruff Shores Road	0.15					
65	Carol Street	0.20			0.20		
66	Forest View Trail	0.10			0.10		
67	Wendigo Heights Rd	0.10			0.10		
68	Township Hall				XXX		As Requested
69							

Totals-

32.80 0.00 0.00 32.45 0.00

last updated: May 1, 2015

## AGREEMENT FOR WORK ON TOWNSHIP ROADS

This Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the County of Itasca, hereinafter referred to as the "County" or "Itasca County", and the Township of \_\_\_\_\_, hereinafter referred to as the "Township".

Whereas, pursuant to the laws of Minnesota, the governing body of any Township may contract with Itasca County, in which the Township is situated, for the use of County equipment and operators, for snow removal from, for the blading of, and for application of dust control materials on any or all Township roads within the Township.

Whereas, pursuant to the laws of Minnesota, the contract price to be paid by the Township to Itasca County, shall not be less than the actual cost to the Transportation Department for the use of such equipment, operator, materials or contracted cost.

Now, wherefore, in consideration for such work the Township agrees to pay Itasca County at the rates shown in Attachment "A", for the said twelve-month period for snowplowing, grading and/or dust control application, subject to the following:

1. Term  
This Agreement for grading, snowplowing and/or dust control application shall commence on the first day of May, 2015, and shall continue for a twelve (12) month period. This Agreement may be extended for additional twelve month periods upon the mutual consent of the Transportation Department and the Township.
2. Termination  
Either party may cancel this Agreement upon Thirty (30) days notice, with or without cause. Notice shall be in writing served by mail or in person by the Township to the Itasca County Engineer, and by the Transportation Department to the Township Clerk. In the case of dust control, notice must be received by May 15 for the year of the agreement.
3. Employees  
Transportation Department employees performing the work on Township roads as described in this Agreement shall be deemed Transportation Department employees for all purposes while so engaged. Dust control application shall be through an Itasca County contract.
4. Billing  
The Township shall pay Itasca County upon receipt of invoice for services, snowplowing services are billed in January, grading services are billed in July, and dust control services are billed in August.
5. Attachment "A"  
Attachment "A" shall be considered a part of this "Agreement for Work on Township Roads" and shall provide the information as follows:
  - a.) Annual rates (per mile) for grading gravel roads once per month and twice per month.
  - b.) Annual rate (per mile) for snowplowing.
  - c.) Application rate (per mile, 18 foot width, single application) of dust control.
  - d.) Township shall indicate which roads are included in this agreement, along with the length of each road.
  - e.) Maps of roads as required.

6. Time and Manner of Work

- A. The Transportation Department reserves the right to do the work described in this Agreement on Township roads at such time and in such manner so as to not interfere with, nor delay, the work schedule of County roads. The Transportation Department has an obligation to provide services first to Itasca County Roads. As it is likely that the services provided herein may be also needed at more than one location at any time, it shall be at the sole discretion of the County Highway Engineer or his designee to determine the allocation of resources available to provide services under this agreement. This determination shall be final. The Township hereby absolves and agrees to indemnify and hold harmless Itasca County, its agents, servants or employees from any liability arising from such decisions.
- B. Snowplowing will not be performed before November 1<sup>st</sup>, or after March 31<sup>st</sup>; unless determined to be necessary by the District Maintenance Foreman, the Highway Maintenance Superintendent, or the County Highway Engineer.
- C. Snowplowing for emergency situations will only be performed when the Sheriff's Office makes the request. For emergencies, call 911.

7. Unavoidable Delays

Itasca County shall not be held liable in accordance with this contract for unavoidable delays. Unavoidable delays can include delays which were beyond the power of Itasca County to control, with no fault or negligence on its part. Such delays can include acts of nature, i.e. severely inclement weather, floods, tornadoes and strikes.

8. Special Covenants

- A. Township covenants that each road identified in attachment "A", is a public highway which is open for public use, and which is subject to the jurisdiction and control of the Township.
- B. Township shall erect and maintain appropriate signs at the point of termination of each road identified in attachment "A".
- C. For each road identified in attachment "A", the Township shall provide a suitable turnaround site as close to the point of termination of said road as practical. The location and size of the turnaround space shall be subject to approval by the Itasca County Engineer in his/her exclusive discretion.
- D. Township covenants that any and all necessary consents have been obtained and remain in effect enabling entry of Itasca County equipment to land beyond the point of termination of any road identified in attachment "A", where such entry is necessary to reach the designated turnaround area.
- E. Township shall defend, indemnify, and save Itasca County harmless from any and all claims, demands and judgments based upon, right of way claims or arising under Minnesota Statute 160.05, with respect to any road identified in attachment "A", and further including any turnaround area and road leading thereto beyond the designated termination point of road.
- F. Nothing herein shall alter, limit, or diminish the duties and responsibilities of the Township with respect to the roads identified in attachment "A".

9. Indemnification and Hold Harmless

Except as otherwise set forth above in sections 6 and 8 each party shall fully indemnify and hold harmless the other against all claims losses, damages, liability, suits, judgments, costs and expenses by reason of the action, inaction, errors, omissions, or negligence of its employees. This agreement to indemnify and hold harmless does not constitute a waiver by either party of the limitations on liability provided by Minnesota Statutes Chapter 466 or of any defenses or governmental immunities as to third parties. Each party is responsible to maintain liability insurance in at least the amount of its maximum liability under Minnesota Statutes Chapter 466.

IN WITNESS WHEREOF, the parties hereunto have each caused this Agreement to be executed by their respective officers, hereby duly authorized, as of the date and year first above written.

I have reviewed the foregoing Agreement and I recommend that the Itasca County Board approve the same.

By: \_\_\_\_\_  
**Itasca County Highway Engineer**

Date: \_\_\_\_\_

**APPROVAL BY COUNTY OF ITASCA**

\_\_\_\_\_  
County Board Chairperson

Date: \_\_\_\_\_

APPROVAL BY \_\_\_\_\_ TOWNSHIP  
Motion

By: \_\_\_\_\_  
TWP Board Member

Second  
By: \_\_\_\_\_  
TWP Board Member

Motion Passed:

\_\_\_\_\_  
TWP Board Chairperson

Date: \_\_\_\_\_

I, the undersigned, am the duly appointed Clerk or Deputy Clerk of the above referenced unit of government and attest that on the above referenced date, at a duly convened meeting of the Board, a resolution was duly adopted by the Board approving the agreement set forth above.

By: \_\_\_\_\_  
**Clerk/Deputy Clerk  
Itasca County Board**

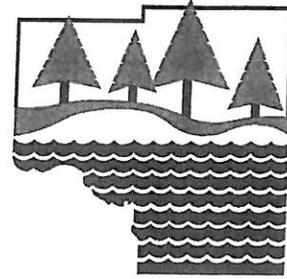
By: \_\_\_\_\_  
**Clerk/Deputy Clerk  
Township**

**ITASCA COUNTY  
HIGHWAY DEPARTMENT**

**123 NE 4th Street  
Grand Rapids, MN 55744-2600**

Telephone: 218-327-2853

Fax: 218-327-0688



MEMO

TO: Itasca County Townships and Cities

FROM: Karin Grandia, Itasca County Highway Engineer KG

DATE: February 13, 2015

RE: Permits for work within County road right of way

We are sending this memo as a reminder that any work within County road right of way requires a permit from the Itasca County Transportation Department. There are many reasons why a permit process is needed, and one of the main reasons is to prevent work within County road right of way that would be contrary to public safety. The permit process also provides for better communication between the County and other governmental agencies, private companies, and land owners. There have been cases where a homeowner (and a Township) paved their road to connect to a County road, only to discover that a few weeks later, the County had to dig up their road to replace a culvert.

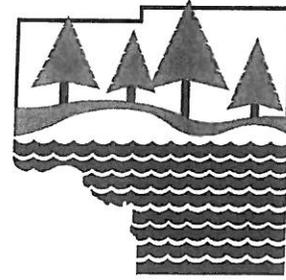
Signs within County right of way are also included in the County Transportation Department Permit Policy. Actually, the County Policy does not allow anyone, except authorized County employees, to install signs within County road right of way. If you are considering the need for signs within County road rights of way, contact the County Transportation Department well in advance, so that your needs can be discussed. If you have existing signs that need to be replaced please contact us also, as some existing installations do not conform to County, State, or Federal standards.

**ITASCA COUNTY  
HIGHWAY DEPARTMENT**

**123 NE 4th Street  
Grand Rapids, MN 55744-2600**

Telephone: 218-327-2853

Fax: 218-327-0688



MEMO

TO: Itasca County Townships and Cities

FROM: Karin Grandia, Itasca County Highway Engineer KG

DATE: February 13, 2015

RE: Itasca County's Mailbox Policy

Several years ago, Itasca County adopted a policy governing the use of mailboxes & mailbox supports, located within the right of way of County highways. A copy of the ordinance and other information is enclosed. We request that you post this information on your bulletin board and/or use other means that you may have available, to inform residents in your area of the County's policy.

On County road construction projects, all mailbox supports are replaced with the steel pipe "swing-away" type supports, at no charge to the postal patron. Other hazardous mailbox installations will be identified, and the owners will be notified to replace them, on a case by case basis.

## SNOW REMOVAL POLICY

### ITASCA COUNTY TRANSPORTATION DEPARTMENT

Effective Date: November 1, 1989

Revised: November 18, 2014

Policy Number: Operations 89-4

Distribution: Commissioner's Office  
Engineer's Office  
All Garages

Number of Pages: 4

#### PURPOSE

To improve citizen awareness of snow removal procedures for increased safety to the motoring public.

APPLICABLE STATUTES N/A

#### POLICY

The following "press release" or modification thereof will be released at the beginning of each winter season:

#### ITASCA COUNTY SNOW REMOVAL POLICY

##### OVERVIEW

With the advent of each Minnesota snow season comes the concern about access to work, school and business. The safety and convenience of the traveling public is a main concern of the Itasca County Transportation Department. The goal of the Transportation Department is to have all County Roads passable within a reasonable amount of time after a snowfall has stopped.

THE COUNTY DOES NOT ASSURE A COMPLETELY BARE ROAD AND WILL NOT DEICE ENTIRE SECTIONS OF ROADWAY. USERS OF THE HIGHWAY SYSTEM ARE REMINDED TO EXERCISE CAUTION AND DRIVE WITH CARE. THE LEGAL SPEED LIMIT MAY NOT BE POSSIBLE AT ALL TIMES.

## SNOW REMOVAL POLICY

### SNOW REMOVAL POLICY

#### 1. Dispatching of Snowplows

a. The County will usually not dispatch snowplows until after a snowfall has stopped. During extended periods of snowfall, exceptions may be made. Snowplows will not be sent out in situations that may be hazardous due to restricted visibility. If snowfall stops during regular working hours, plows may be dispatched at that time. If the snowfall stops during the night, or early morning hours, snowplows may be dispatched before the normal start of work time, as deemed necessary by the District Maintenance Foreman. Weekend plowing will be handled in a similar fashion.

b. Snowplowing for emergency situations will only be performed when the Sheriff's office makes the request. For emergencies, call 911.

c. Snowplows will not be dispatched before November 1<sup>st</sup> or after March 31<sup>st</sup>, unless determined to be necessary, by the District Maintenance Foreman.

d. Exceptions to the Snowplowing Policy may occur at times; when determined to be necessary by the County Maintenance Engineer or the County Highway Engineer.

#### 2. Operations

Generally the clearing of roads will consist of three phases: making the road passable; widening and deicing; and cleaning up. Dependent upon the situation, more than one phase may be accomplished at one time. Private driveways under contract for plowing by the County will generally be plowed following the opening of County Roads and Township Roads under contract for County snowplowing.

##### a. Make the Road Passable.

Clean one lane in each direction. Generally plow and wing are used.

##### b. Widen the Lanes to Edge of Shoulder/Deicing

Deicing is done at problem locations on paved/roads including intersections, curves, hills and bridges. Appropriate deicing activities will be used based on

## SNOW REMOVAL POLICY

anticipated pavement temperatures and accepted deicing practices. At pavement temperatures below +20 degrees, salt use will be limited, as it becomes ineffective at lower temperatures.

### c. Clean Up

Remove ice and slush off roadway after deicing and sun have been allowed to work.

### 3. Personal Properties

- a. Mailboxes and fences damaged during snow removal will be evaluated case by case. Only those mailboxes and fences that were properly located and installed, and which were damaged by actual contact with County equipment will be repaired at County expense.
- b. As snow is plowed from roadways, operators leave as little snow across driveways as possible. County removal of this windrow is infeasible and remains the property owner's responsibility.

County residents are reminded that IT IS UNLAWFUL to plow snow from driveways onto or across County roads. Piles of snow left on or near the road can freeze into a solid mass creating a hazardous situation for vehicles and snowplows. Accidents and damages caused by snow piles placed in the roadway may result in liability to the property owner. Piles of snow increase the chances of drifting snow onto the roadway.

- c. County residents are reminded to remove parked vehicles from County roads to assist in snow removal.
- d. The Transportation Department may assist stranded motorists by contacting law enforcement/emergency personnel. The Transportation Department WILL NOT ATTEMPT TO REMOVE STUCK VEHICLES from ditches, snow banks or any other impediment.

### 4. Sidewalks

Sidewalks on County or County State Aid Highways within municipalities are the responsibility of the municipality, just as any other public utility. Policy of individual municipalities regarding sidewalk snow removal may vary between municipalities.

## SNOW REMOVAL POLICY

### 5. Information

Questions or concerns regarding snow removal and/or road conditions should be directed to County Highway Engineer at 327-2853.

N:\JEFF F\Snowplow\County Snow Removal Policy News Release\IC Snow Removal 11-18-14.doc

# Harris Township Monthly Town Hall Report

Caretaker Bonnie Key Date 2-9-2015

General Cleaning - 30 hrs  
Miscellaneous Duties/Work 0 hrs  
Inspections, maintenance, Non-routine work,  
Board meeting functions  
Total 30 hrs

## Rentals

Number of rentals

Residents 13  
No Charge 0  
Funeral, etc  
Discounted 1 - Flyaway Club (50%)  
Only by Board approval

Non-Residents 1  
Discounted 0  
Only by Board approval

Total Money \$475.00

Deposits Retained 0

Total Money collected \$ 475.00

## Maintenance or Safety concerns:

1. ept ramp on the far west door for Battery Powered Wheel Chair. Some new chairs legs are bent. A room built on for table and chairs to be stored in for safety.  
2. Dish washer @ water softener @ Doors changed on the Restrooms for wheel chair safety. Need new ceiling lights @ A new floor installed in Hall  
3. Full Clean come and give caretaker a price to strip the floors @ A enclosed frame around the propane gas tank for the Hall @ children are climbing on w. Play ground area for the children. Swings, slide, jumpy toys. Tire to climb on.

# 100-General #Hrs--

77.5

- . Schooling
- . Election Set Up
- . Miscellaneous Labor
- . Meeting Time
- . Holiday Pay
- . Vacation & Floater Pay
- . Funeral Leave
- . Garbage/Dump

# 400-Cemetery #Hrs--

535

- . Miscellaneous Labor
- . Layout Graves
- . Mowing
- . Snow removal
- . Groundwork Labor
- . Headstone Labor
- . Grave Thawer Labor
- . Grave Opening & Closing
- . Grave Markers
- . Flags & Flagpoles
- . Fencing Labor
- . Monument Labor
- . Garage Maintenance Labor
- . Well Labor

- . Crystal Fencing labor
- . Park Inspections

# 200-Road & Bridge #Hrs--

065

- . Brushing
- . Mowing
- . Snowplowing
- . Grading
- . Ditching
- . Culvert Labor
- . Sign Labor
- . Crack Filling Labor
- . Pothole Labor
- . Tree Maintenance
- . Miscellaneous Labor
- . Road Inspections
- . Survey Wheel Labor

# 500- Recreation #Hrs--

63

- . Miscellaneous Labor
- . Wendigo Mowing
- . Wendigo Ball field Maintenance
- . Wendigo Bleacher Labor
- . Wendigo Tennis Courts Maintenance
- . Wendigo Flooding & Snow Removal
- . Wendigo Rink Attendant
- . Mow Crystal
- . Crystal Ball field Maintenance
- . Crystal Bleacher Labor
- . Crystal Tennis Court Maintenance
- . Crystal Basketball Court Maintenance
- . Crystal Flooding & Snow Removal
- . Crystal Rink Attendant
- . Crystal Volleyball Court Maintenance
- . Crystal Pavilion Maintenance
- . Crystal Pavilion posting Labor
- . Crystal French drain Labor

- . Snow Removal Public Access
- . Miscellaneous Public Access
- . Public Access Inspection
- . Docks at Public Access

- . Groundwork at Public Access
- . Mishawaka Access
- . La Plant Access
- . Casper Access
- . Woodtick Access
- . Public Accesses Garbage
- . Mow & Trim Public Accesses

- . Beaver Control at Accesses

- . Service Center Supplies
- . Service Center Lights
- . Building Maintenance Parts
- . Building Maintenance Labor
- . Service Center Heat
- . Service Center Phone
- . Service Center Mow
- . Service Center Snow Removal
- . Service Center Groundwork Material
- . Service Center Groundwork Labor
- . Security System Material
- . Security System Labor

# 300-Equipment #Hrs--

26.5

- . Pickup Labor
- . Dump Truck Labor
- . Lawnmower Labor
- . Snow blower Labor
- . Felling Trailer Labor
- . ASV Trailer Labor
- . small Trailers Labor
- . Terex ASV Labor
- . Tar Pot Labor
- . Weed Whip Labor
- . Backhoe Labor
- . 1445 Tractor Labor
- . Chainsaw Labor
- . Snowplow Labor
- . Leaf Blower Labor
- . Chipper Labor
- . Compressor Labor
- . Brush Saw Labor
- . Packer Labor
- . Welder Labor
- . Miscellaneous Labor
- . Wash Equipment
- . 1445 Tractor Mower Labor
- . 1445 Tractor Broom Labor
- . 1445 Tractor Snow blower Labor
- . J.D. 7130 Labor
- . Diamond mower labor
- . Pressure Washer Labor
- . E1100 Ground Heater Labor
- . ETQ Generator Labor
- . ASV Brush Hog Labor
- . Air Compressor Labor

# 600-Buildings & Grounds #Hrs----

73

- . Mow Townhall
- . Snow Removal at Townhall
- . Groundwork at Townhall
- . Town hall Building Maintenance
- . Garage Building Maintenance
- . Miscellaneous at Hall Property
- . Wendigo Fencing Labor
- . Snow Removal at Wendigo
- . Groundwork at Wendigo
- . Wendigo Well
- . Wendigo Warming Shack
- . Wendigo Skating Rink
- . Wendigo Signs
- . Miscellaneous at Wendigo
- . Snow Removal Crystal
- . Groundwork crystal
- . Electrical Crystal
- . Well at Crystal
- . Crystals Warming Shack
- . Crystal Skating Rink
- . Crystal Signs
- . Miscellaneous at Crystal

## Monthly Maintenance Report for January 2015

**Road & Bridge:** Road inspections were made of township roads. While making road inspections we paid attention to some of the road sign names that we had questions about the names on the signs if they matched the records. It turns out that some of them did not match so new signs will be ordered and they will be changed as soon as possible. Wesleyan Dr. has a dip in the road in the area of a culvert towards the end of the road. Tolerick Rd is starting to flex a lot more causing dips and cracking throughout the road instead of just towards the end. A tree was cut down by Plackner Tree Service on the Sunny Beach road. The tree was cut because it was dead and leaning on another tree out of our right of way. There was also an issue of it possibly falling onto a phone box so Plackner was notified to take it down with their equipment.

**Equipment:** Cleaned out the pickup. We worked on the Diesel Generator air intake and filter. The Intake had a crack that we patched with JB Weld and the air filter needed to be changed but we ran into an issue getting anymore air filters. The company ETQ, which is the brand for the generator, is no longer in business so we were unable to purchase anymore so we cleaned out the air filter and installed it back on the generator. We haven't located anyplace to purchase the correct filter. Cleaned out exhaust on the Hydronic Grave Heater and installed a new fuel nozzle. A new Brothers printer/fax machine was purchased for the Service Center.

**Cemetery:** Started updating and making new pages for our cemetery book. 1 burial for Arlis Rettig in section 3. 2 trees were cut by Plackner Tree service, one of them in section 1 and the other one was on the other side of the south fence by the corner of section 1 and 3. Updated our Veterans list for our records. Weekly inspections were made of the Cemetery

**Recreation:** Clean off snow and flooded both Wendigo and Crystal Hockey Rinks when needed. We tried to use the smaller propane tanks and torches at the Wendigo hockey rink to help smooth out the ice. This didn't work very well due to the propane lines getting to cold and slowed down the propane in the lines. The hockey rinks were checked daily for any snow/ice shavings that needed to be removed and checked for any holes or hazardous cracks that could be harmful to skaters. Snowplowing when needed at both parks.

**Building & Grounds:** Snow plowing when needed at the Town Hall and the Service Center. We changed some of the light bulbs inside the main room. We have talked about maybe getting a more updated lighting system set up in the Town Hall because the current system has either bulbs or ballasts going bad in the fixtures. We spread sand in the parking lot and driveway of the Service Center to cover the ice that was forming throughout the area due to rapid melting and freezing conditions. Weekly inspections were made at the Town Hall and the Service Center. In the report for 'December 2014', a drainage project for our new furnace inside the Service center garage was accidentally left out of the report. We installed a new drainage system using 4" PVC piping and other couplers and materials to help store excess water that would drain from the furnace. We also installed an end cap with a drain valve on it so we could drain the water right out the door of the garage.

**Public Accesses:** Snowplowing of boat landings when needed. Weekly inspections and garbage cleanup was made at all boat landings.

**Safety:** No Accidents or injuries

<b>WINONA</b> Riverport Inn 507-452-0606	<b>ROCHESTER</b> Event Center 507-529-0033	<b>MANKATO</b> Civic Center 507-389-3000	<b>WINDOM</b> Community Center 507-831-6149	<b>WINDOM FALLS</b> Prairie's Edge 320-564-2121
<b>March 23</b> <b>BREEZY POINT</b> Breezy Point 800-432-3777	<b>March 24</b> <b>ST CLOUD</b> Holiday Inn 320-253-9000	<b>March 25</b> <b>HUTCHINSON</b> Event Center 320-234-5656	<b>March 26</b> <b>WILLMAR</b> Conference Center 320-235-6060	<b>March 27</b> <b>ALEXANDRIA</b> Arrowwood 320-762-1124
<b>March 30</b> <b>MAHNOMEN</b> Shooting Star 866-345-4998	<b>March 31</b> <b>THIEF RIVER FALLS</b> Engelstad Arena 218-681-2183	<b>April 1</b> <b>WALKER</b> Northern Lights 866-652-4683	<b>April 2</b> <b>GRAND RAPIDS</b> Sawmill Inn 218-326-8501	<b>April 3</b> <b>CARLTON</b> Black Bear 888-771-0777

to provide a one-day educational program for all township officers. Others interested in township government are also welcome to attend.

To request disability accommodations or special diet needs (gluten free, etc.), please contact Scott Salourm at 1-800-228-0296 before March 1st. MAT is an equal opportunity educator and employer.

## SESSION A Clerks & Treasurers

**Morning Session**  
 9:00 Director: Welcome/Pledge of Allegiance/Announcements  
 9:10 Legislative Update  
 9:45 CTASv8 Brings Changes  
 10:15 *Break*  
 10:30 Minnesota Benefit Association  
 10:40 Revenue: Source and Placement  
 Noon *Lunch*  
**Afternoon Session**  
 1:00 Protect your Assets: *Internal Controls for Township Funds*  
 2:00 Do's and Don'ts with Kris  
 3:00 *Adjourn*

## SESSION B Supervisors

**Morning Session**  
 9:00 Welcome/Pledge of Allegiance  
 Minnesota Benefit Association  
 9:10 Board of Director Announcements  
 9:20 Do's and Don'ts with Kris  
 10:00 *Break*  
 10:15 Culvert Installation & Maintenance *★*  
 Noon *Lunch*  
**Afternoon Session**  
 1:00 Understanding & Working with your Fire Department  
 2:00 Legislative Update  
 3:00 *Adjourn*

## SESSION C Newly Elected Officials

**Morning Session**  
 9:00 Welcome/Pledge of Allegiance  
 9:05 New Officer Orientation  
 10:15 *Break*  
 10:30 New Officer Orientation Continued  
 Noon *Lunch*  
**Afternoon Session**  
 1:00 Board of Director Announcements  
 1:10 Township Association Basics  
 1:55 Minnesota Benefit Association  
 2:05 Township Officer Duties and Responsibilities  
 3:00 *Adjourn*

Chairman Rosato introduced the following resolution at the September 10<sup>th</sup>, 2008 Regular Meeting of the Harris Town Board:

*p=10 mtg*  

---

*revise (new)*

**RESOLUTION NO. 2008-006**

**A resolution adopting a revised culvert policy  
(previously Resolution 2006-006)  
*replacing***

BE IT RESOLVED, by the Supervisors of Harris Township, to adopt the following Culvert Policy:

**Harris Township  
CULVERT POLICY**

- Any new access off of a township road or in a platted development in Harris Township road needs approval by the Harris Town Board
- Any such access must have a culvert, unless deemed unnecessary by the township
- One free culvert per parcel will be issued by the Township; additional accesses to said parcel needs a culvert, which is to be purchased from the township
- The culvert will be either 30" or 32" in length with aprons, and either 15" or 12" in diameter; the culvert may be either metal or plastic / polyethylene
- The township will deliver the culvert, but it is the landowner's responsibility to have it installed properly (instructions for installation will be available upon request)
- Bedding and cover material will NOT be provided by the township

Adopted this 10th day of September, 2008

*Gary Rosato*  

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Gary Rosato, Chairman

Attest:

*Michele R. Smith*  

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Michele R. Smith, Clerk

Supervisor Key made a motion, seconded by Supervisor Kor te kaas to approve the foregoing resolution and the following voted in favor thereof: Key, Rosato and rtekaas; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

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## RE: PBC Harris Township Update

From: **Brian Bissonette** (bissonette@paulbunyan.net)  
Sent: Mon 2/16/15 9:16 AM  
To: 'MICHELE SMITH' (michelesmithclerk@msn.com)

Hi Michele,

I won't know if and/or where we may expand further into Harris Township this year until April/May. Those determinations are done on an annual basis at that time of the year every year. Further expansion in the Harris Township is on our list of areas being considered.

I'll work on getting you an updated map as I believe we did expand a little down Hwy 169 south of Grand Rapids, north of the Pokegama bridge. (the highlighted yellow and circled area).

*(see attached email)*

Brian

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**Brian Bissonette**  
Marketing Supervisor  
1831 Anne St NW  
Bemidji, MN 56601



Email: [bissonette@paulbunyan.net](mailto:bissonette@paulbunyan.net)  
P: (218) 444-1127  
F: (218) 333-0193

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**From:** MICHELE SMITH [mailto:michelesmithclerk@msn.com]  
**Sent:** Saturday, February 14, 2015 4:29 PM  
**To:** bissonette@paulbunyan.net

Print

Close

## RE: PBC Harris Township Update

From: **Brian Bissonette** (bissonette@paulbunyan.net)  
Sent: Tue 2/17/15 10:17 AM  
To: 'MICHELE SMITH' (michelesmithclerk@msn.com)

Michele,

I did confirm that the part of the map currently in yellow was completed last year (a small stretch down Hwy 169 south) so that can be considered pink. It was the only area of expansion in Harris Township last year. The area that is circled was not completed.

As I indicated, expansion plans for this year won't be finalized until April/May. Harris Township remains on our list to be considered but I won't know if or where expansion may take place this year until then.

If you have any other questions, just let me know.

Thanks!

Brian

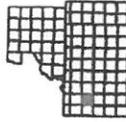


**Brian Bissonette**  
Marketing Supervisor  
1831 Anne St NW  
Bemidji, MN 56601

Email: [bissonette@paulbunyan.net](mailto:bissonette@paulbunyan.net)  
P: (218) 444-1127  
F: (218) 333-0193

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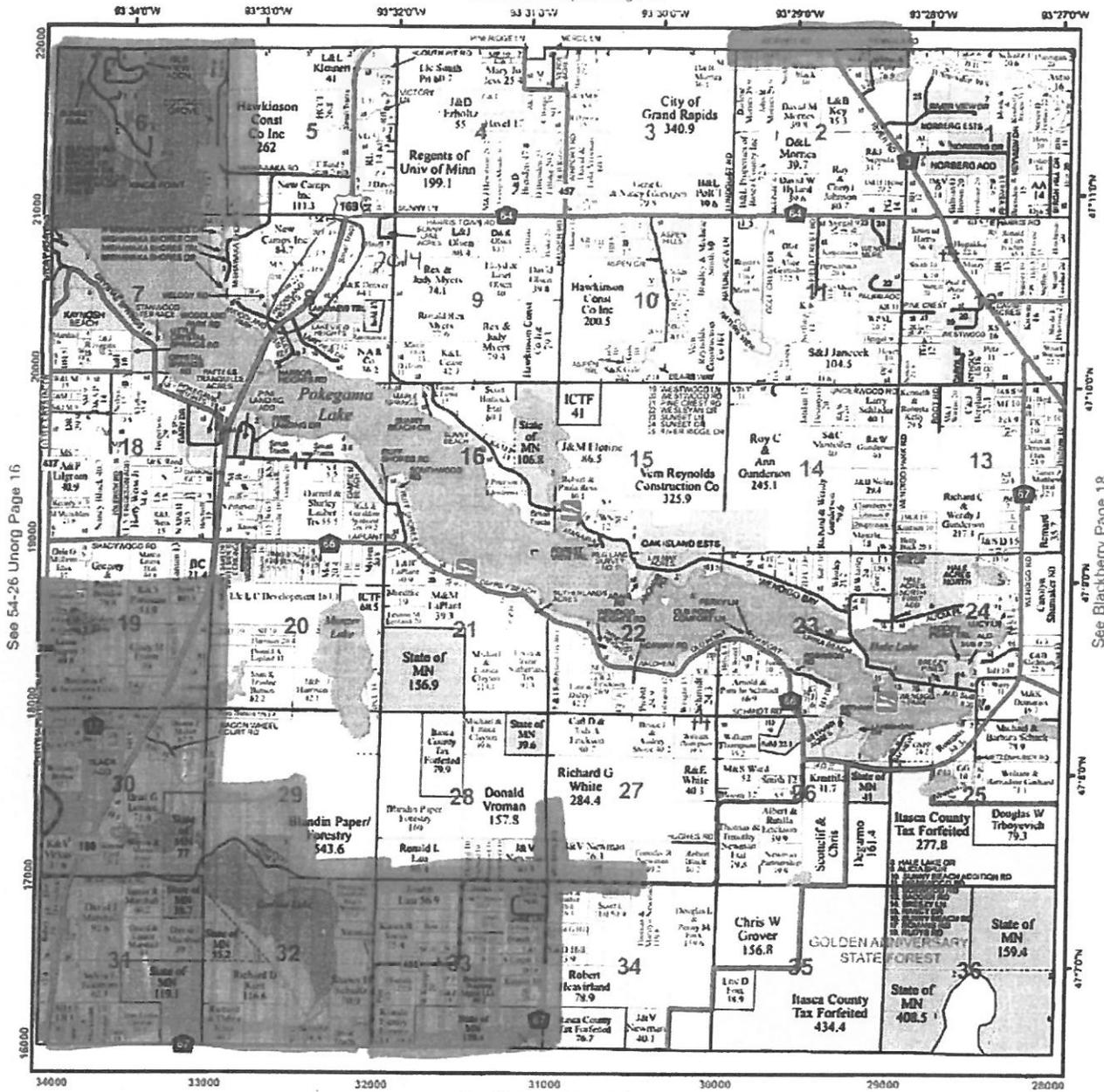
# HARRIS



T.54N-R.25W

See Grand Rapids Page 23

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See 54-26 Unorg Page 16

See Blackberry Page 18

See Wildwood Page 11

Road Name	Section	Road Name	Section	Road Name	Section	Road Name	Section	Road Name	Section	Road Name	Section
Alibi Rd	22	Co Rd 3	1	Hanser Rd	9	Cr	7	River Ridge Dr (25)	1	Talrick Rd	10
Airport Rd	3	Co Rd 17	30	Hidden Point Tr	24	Mishawaka Shores Dr	7	River View Dr	1	Underwood Rd	14
Alisa Pl	24	Co Rd 64	2,4	Hughes Rd	27	Mishawaka Shores	7	Robinson Dr	23	US Hwy 169	5,30
Nica Spur (9)	23	Co Rd 66	20,22	Isleview Rd (L)	6	Tr	6	Somnits Rd (17)	24	Verde Ln	4
Anchor Rd	22	Co Rd 67	13,13.33	Jane Ln	33	Mohawk Dr (4)	8	Root Rd	13	Victory Ln	4
Apache Dr (3)	6	Co Rd 250	19	Keyview Dr	18	Moore Rd	1	Rudy's Rd (34)	25	Vroman Rd	27
Aspen Dr	10	Co Rd 437	18	Lakeshore Dr	25	Mishawaka Shores	7	Ruff Shores Dr	16	Wagon Wheel Court	29
Aspen Tr	10	Co Rd 455	18	Lakewood Dr	8	Dr	8	S Crystal Springs Rd	30	Rd	23
Bayview (13)	24	Co Rd 457	3	Lakewood Tr	8	Nancy Dr (15)	24	Schrick Rd	23	Wendigo Heights Rd	22
Bayview Pl	25	Crystal Springs Ln	7	Lapland Rd	17	Naturama Ln	17	Shadedwood Rd	19	Wendigo Park Dr	24
Bear Creek Rd	11	Crystal Springs Rd	7	Utah Crystal Springs	18	Norborg Dr	7	South Pl Rd	4	Wendigo Park Rd	13
Beans Way	10	Diamond Rd	18	Ln	18	Norway Rd	22	Southwood Rd	16	Westwood Rd	24
Bellamy Rd	23	E Harris Rd	12	Utah Crystal Springs	7	Old Point Comfort Ln	22	Stony Point Rd	7	Westwood Dr (22)	11
Berk Hill Dr	1	Field Crest Rd	11	Rd	11	Pennell Rd	22	Sunny Beach	23	Westwood Ln (18)	12
Birch St (2)	0	Fossil View Tr	22	Lucy Ln	24	Perky Ln	22	Addition Rd (10)	15	Westwood Rd (2)	12
Bowwood Rd (12)	23	Gary Dr	18	Lundquist Rd	3	Pine Crest Rd (21)	12	Sunny Beach Cr	15	Winnabago Dr (10)	6
Bowwood Ln (14)	24	Golf Course Dr	11	Melody Rd	7	Pine Landing Dr	17	Sunny Beach Rd (16)	24	Woodchuck Ln	20
Bowwood Rd (11)	23	Hale Lake Dr (8)	21	Metzner Rd	25	Pine St (7)	4	Sunny Ln	4	Woodland Park Rd	7
Chad St	12	Harbor Heights Rd	8	Mishawaka Rd	6	Powder Ln	4	Summit Cr (24)	11		
Chippewa Dr (6)	6	Harris Town Rd	9	Mishawaka Shores	7	River Rd	2	Summit Ln (23)	11		

**Subject: FW: PBC Harris Township Update**

Hi Brian,

Would it be possible to send me an updated map, like that attached, and a narrative of future expansion plans by PBC in Harris Township for 2015? We have our annual town meeting coming up in a few weeks, and I would love to have an update for our residents.

Thanks!

**Michele Smith, Clerk**

Harris Township

30037 Harris Town Road

Grand Rapids, MN 55744

email: [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)

phone: 218-327-9930

website: [www.harristownshipmn.org](http://www.harristownshipmn.org)

---

From: [bissonette@paulbunyan.net](mailto:bissonette@paulbunyan.net)

To: [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)

Subject: RE: PBC Harris Township Update

Date: Mon, 27 Jan 2014 12:05:25 -0600

Hi Michele,

*(Last year's info)*

Here is the updated map of where we are in Harris Township.

The only changes to the map you sent me are what is marked in yellow and what is circled with a label "2014". All of the locations on 169 and side streets were surveyed last year to determine the interest level and determine if we have a reasonable chance to break even on the investment. Based on those results, we did determine we would expand down 169 to the bridge that crosses over Pokegama Lake but so far South Pit Road is the only side street included along with those locations directly on 169.

The yellow indicates the part of 169 S. that we built in 2013 along with South Pit Rd. This yellow section has been built but is not yet operational, that is expected to take place within the next month. (at which time it could be made "pink")

The pen circle with "2014" is the rest of this planned expansion that will be constructed this coming

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## RE: Meeting of the Northwest Gas Joint Powers Board

From: **Mike Gorham** (mike@nwgas.com)  
Sent: Fri 2/20/15 7:24 AM  
To: 'MICHELE SMITH' (michelesmithclerk@msn.com)

Michelle,

Sorry I didn't respond right away.....

We did not have any meetings in CY 2014. I have our 2014 financials just about finished and am planning to initiate the meeting process in the next few weeks. The meeting plan (from my perspective) is to review Northwest Gas' financial performance since system inception, present our view of where future rates should be and (if we think that an up or down adjustment is needed) submit them for approval and have a general information-sharing on our future plans for system expansion. I'll get the meeting process started as soon as I have final financials for our 2014 year, which should be by the end of next week – we should be able to meet within a month or so.....

Thanks for your patience.

Mike Gorham

Northwest Gas

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**From:** MICHELE SMITH [mailto:michelesmithclerk@msn.com]  
**Sent:** Wednesday, February 18, 2015 20:24  
**To:** Mike Gorham  
**Cc:** Kim Wagner  
**Subject:** RE: Meeting of the Northwest Gas Joint Powers Board

li - just following up on my email below. Thanks!

**Michele Smith, Clerk**  
Harris Township

---

From: [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)  
To: [mike@nwgas.com](mailto:mike@nwgas.com)  
CC: [kim@nwgas.com](mailto:kim@nwgas.com)  
Subject: RE: Meeting of the Northwest Gas Joint Powers Board  
Date: Sat, 14 Feb 2015 16:31:27 -0600

Hi Mike / Kim,

Did the NW Gas Joint Powers Board ever meet in 2014?

Are there plans for a meeting in 2015?

Any information you can provide would be great, so that I can update the township supervisors accordingly.  
Thanks!

**Michele Smith, Clerk**

Harris Township  
30037 Harris Town Road  
Grand Rapids, MN 55744  
email: [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)  
phone: 218-327-9930  
website: [www.harristownshipmn.org](http://www.harristownshipmn.org)

---

From: [mike@nwgas.com](mailto:mike@nwgas.com)  
To: [michelesmithclerk@msn.com](mailto:michelesmithclerk@msn.com)  
CC: [kim@nwgas.com](mailto:kim@nwgas.com)  
Subject: RE: Meeting of the Northwest Gas Joint Powers Board  
Date: Wed, 9 Jul 2014 13:51:26 -0500

Michele,

*(Last year)*

Sorry that I haven't been as responsive on this as I should have been. My late July thru August is almost completely open at this time - I'm thinking midweek - probably an evening meeting? I'll get with Tom Pagel right away and get a date firmed up that's acceptable to his people as well. Thanks for the reminder.

Mike Gorham

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## OFFICE OF COUNTY ASSESSOR

TO THE CLERK OF **Harris Township** OF ITASCA COUNTY, MINNESOTA:

NOTICE IS HEREBY GIVEN, That the **23rd of April 2015** at **9:00AM** has been fixed as the date for the meeting of the Board of Appeal and Equalization in your **Township** for said year. This meeting should be held in your office as provided by law.

Pursuant to the provisions of Minnesota Statutes Section 274.03, you are required to give notice of said meeting by publication and posting, not later than ten days prior to the date of said meeting.

Given under my hand this **1<sup>st</sup> day of February, 2015.**

*Brian J. Connors*

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**Brian J. Connors, Itasca County Assessor  
Itasca County, Minnesota**

DRAFT

## LEVY COMPARISON

	ADOPTED 2011	ADOPTED 2012	ADOPTED 2013	ADOPTED 2014	ADOPTED 2015	Proposed 2016
<b>OPERATING FUNDS:</b>						
General	\$150,000.00	\$100,000.00	\$100,000.00	\$120,000.00	\$150,000.00	\$140,000.00
Road & Bridge	\$300,000.00	\$430,000.00	\$430,000.00	\$430,000.00	\$460,000.00	\$490,000.00
Equipment	\$40,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
Cemetery	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Recreation	\$30,000.00	\$50,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$25,000.00
Building & Grounds	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$60,000.00
Fire	\$65,000.00	\$75,000.00	\$85,000.00	\$85,000.00	\$75,000.00	\$75,000.00
Capital Improvement	\$190,000.00	\$150,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00
<b>TOTAL Operating Levy</b>	<b>\$845,000.00</b>	<b>\$845,000.00</b>	<b>\$845,000.00</b>	<b>\$865,000.00</b>	<b>\$930,000.00</b>	<b>\$930,000.00</b>
<b>SPECIAL GENERAL FUND LEVIES</b>						
Historical Society	\$3,328.00	\$3,328.00	\$3,253.00	\$3,253.00	\$3,253.00	
Itasca County Fair Board	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
<b>Total Special Levies:</b>	<b>\$4,328.00</b>	<b>\$4,328.00</b>	<b>\$4,253.00</b>	<b>\$4,253.00</b>	<b>\$4,253.00</b>	

# GENERAL FUND

INCOME / REVENUE	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
10 APPORTIONMENTS (Levy)	\$139,742.39	\$98,595.81	\$95,981.65	\$123,896.23	\$150,000.00	\$140,000.00
11 HACA OR STATE AID	\$20,926.48	\$10,476.35	\$40,719.15	\$29,517.08	\$0.00	\$0.00
12 In Lieu of Taxes						
14 FILING FEES	\$4.00	\$4.00	\$6.00	\$16.00	\$0.00	\$0.00
15 CABLE FRANCHISE	\$22,971.38	\$24,243.29	\$25,786.79	\$26,447.17	\$26,000.00	\$26,000.00
17 REFUNDS & REBATES	\$293.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00
18 ITEMS AUCTIONED						
19 MISCELLANEOUS INCOME	\$79.70	\$8,498.97	\$100.00	\$2,589.90	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$184,016.95</b>	<b>\$141,818.42</b>	<b>\$162,638.59</b>	<b>\$182,466.38</b>	<b>\$176,000.00</b>	<b>\$166,000.00</b>

## DISBURSEMENTS

100 MEETINGS	\$10,430.50	\$10,300.00	\$10,560.00	\$12,488.00	\$11,000.00	\$11,000.00
101 SUPERVISORS WAGES	\$14,450.00	\$15,000.00	\$15,000.00	\$20,150.00	\$16,000.00	\$25,000.00
102 CLERKS WAGES	\$8,400.00	\$8,400.00	\$8,400.00	\$8,400.00	\$8,400.00	\$9,000.00
103 TREASURERS WAGES	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	\$7,800.00	\$7,800.00
104 SCHOOLING	\$569.00	\$50.00	\$0.00	\$300.00	\$500.00	\$500.00
105 ELECTION JUDGES	\$0.00	\$3,460.07	\$486.95	\$3,089.27	\$3,500.00	\$3,500.00
106 ELECTION SUPPLIES	\$592.02	\$626.71	\$832.92	\$556.40	\$600.00	\$600.00
107 ELECTION SET UP	\$66.80	\$42.50	\$540.60	\$0.00	\$100.00	\$100.00
108 MISC LABOR-Supervisors/Clerk/Trs	\$12,073.30	\$17,142.38	\$19,925.34	\$13,931.68	\$20,000.00	\$20,000.00
109 MEETING TIME FOR EMPLOYEES	\$34.00	\$68.00	\$0.00	\$0.00	\$100.00	\$100.00
110 PERA	\$8,359.85	\$8,501.90	\$8,530.88	\$9,232.03	\$9,000.00	\$9,500.00
111 SOCIAL SECURITY	\$8,751.71	\$8,913.35	\$8,247.11	\$9,104.45	\$8,500.00	\$9,300.00
112 MEDICARE	\$2,046.78	\$2,084.59	\$1,928.75	\$2,129.24	\$2,000.00	\$2,500.00
121 ADVERTISING	\$1,290.20	\$945.00	\$1,876.80	\$3,107.15	\$1,500.00	\$2,000.00
123 LEGAL AND ACCOUNTING	\$7,864.40	\$7,828.60	\$6,260.00	\$8,614.18	\$8,000.00	\$8,000.00
124 CABLE FRANCHISE	\$22,240.30	\$23,689.57	\$25,127.20	\$25,835.52	\$26,000.00	\$26,000.00
125 HEALTH INSURANCE	\$12,100.10	\$13,166.36	\$9,397.00	\$12,842.91	\$14,000.00	\$14,000.00
126 DONATIONS	\$4,328.00	\$1,500.00	\$7,506.00	\$4,253.00	\$0.00	\$0.00
127 DUES AND TAXES, LICENSES	\$2,056.04	\$1,500.66	\$1,825.64	\$2,373.83	\$2,000.00	\$2,500.00
128 GARBAGE & DUMP TICKETS	\$2,146.75	\$871.13	\$824.37	\$1,084.85	\$1,000.00	\$1,000.00
129 INSURANCE	\$14,964.08	\$7,885.00	\$20,839.84	\$13,756.00	\$15,000.00	\$15,000.00
131 MILEAGE	\$2,050.96	\$1,888.85	\$1,876.40	\$1,967.35	\$2,000.00	\$2,000.00
132 MISCELLANEOUS	\$95.00	\$140.00	\$657.66	\$164.80	\$500.00	\$500.00
133 OFFICE	\$1,698.01	\$3,017.10	\$3,545.69	\$5,206.03	\$3,500.00	\$6,000.00
134 NEWSLETTER	\$1,039.04	\$1,734.63	\$1,088.96	\$0.00	\$1,200.00	\$1,200.00
135 COFFEE SUPPLIES	\$79.38	\$224.70	\$66.60	\$0.00	\$100.00	\$100.00
136 MOBILE PHONES & PAGERS	\$1,739.34	\$1,584.83	\$2,229.71	\$2,220.91	\$2,500.00	\$2,500.00
137 COPIER MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
138 COMPUTER	\$972.89	\$2,457.13	\$326.13	\$85.49	\$1,500.00	\$1,500.00
139 ENGINEERING / Comp Plan	\$1,720.00	\$25,626.30	\$3,144.10	\$0.00	\$4,000.00	\$2,500.00
140 WEBSITE	\$500.00	\$500.00	\$500.00	\$550.00	\$1,000.00	\$550.00
144 BANK SERVICE FEES	\$60.00	\$72.00	\$60.00	\$15.00	\$100.00	\$50.00
199 Maintenance Crew Labor	\$6,020.80	\$1,462.00	\$6,117.50	\$7,505.95	\$6,000.00	\$8,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$155,939.26</b>	<b>\$177,883.36</b>	<b>\$174,922.15</b>	<b>\$176,164.04</b>	<b>\$177,600.00</b>	<b>\$197,600.00</b>

GENERAL FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance January 1	\$158,891.04	\$186,968.73	\$150,903.79	\$174,922.15	\$138,620.23	\$137,020.23
Plus Income	\$184,016.95	\$141,818.42	\$162,638.59	\$182,466.38	\$176,000.00	\$166,000.00
Less Disbursements	\$155,939.26	\$177,883.36	\$174,922.15	\$176,164.04	\$177,600.00	\$197,600.00
Balance December 31	\$186,968.73	\$150,903.79	\$138,620.23	\$181,224.49	\$137,020.23	<b>\$105,420.23</b>

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## ROAD & BRIDGE FUND

INCOME / REVENUE		2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
21	APPORTIONMENTS (Levy)	\$259,794.05	\$388,920.01	\$392,038.05	\$420,265.38	\$460,000.00	\$490,000.00
22	HACA OR STATE AID	\$24,459.71	\$21,457.91	\$25,165.52	\$24,347.52	\$0.00	\$0.00
23	TOWN ROAD ALLOTMENT	\$15,679.00	\$16,824.70	\$24,434.66	\$25,838.25	\$0.00	\$0.00
24	CULVERT SALES						
25	MISC REFUNDS						

<b>TOTAL INCOME</b>	<b>\$299,932.76</b>	<b>\$427,202.62</b>	<b>\$441,638.23</b>	<b>\$470,451.15</b>	<b>\$460,000.00</b>	<b>\$490,000.00</b>
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### DISBURSEMENTS

200	BRUSHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	SNOWPLOWING*	\$21,467.10	\$21,502.00	\$21,417.00	\$21,417.00	\$22,000.00	\$24,000.00
203	SALT SAND*	\$10,152.00	\$18,848.00	\$15,124.00	\$2,702.50	\$20,000.00	\$10,000.00
204	GRADING**	\$8,300.00	\$7,420.00	\$5,535.00	\$6,151.25	\$7,000.00	\$7,000.00
205	DITCHING	\$2,519.40	\$42.50	\$0.00	\$0.00	\$2,000.00	\$2,000.00
206	STRIPING	\$14,973.40	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
207	SURVEY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
208	CULVERTS - PURCHASES	\$2,837.17	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
210	SIGNS - PURCHASES	\$3,034.45	\$1,357.15	\$1,081.88	\$2,381.10	\$3,000.00	\$3,000.00
212	TAR POT - MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214	POTHOLE REPAIR - MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
217	TREE MAINT / CLEARING ROWs	\$709.28	\$4,303.96	\$600.00	\$0.00	\$5,000.00	\$5,000.00
219	ENGINEERING	\$33,303.13	\$45,655.43	\$48,576.68	\$45,002.70	\$40,000.00	\$45,000.00
220	ROAD & BRIDGE MEETINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221	STREET LIGHTS	\$1,249.74	\$540.72	\$540.72	\$2,130.92	\$1,000.00	\$2,000.00
222	MAJOR GRAVEL	\$3,654.28	\$30,220.61	\$43,534.72	\$46,283.57	\$35,000.00	\$35,000.00
223	MAJOR REPAIR	\$1,104.51	\$6,229.01	\$0.00	\$7,986.75	\$0.00	\$5,000.00
224	MAJOR CONSTRUCTION	\$60,910.40	\$314,209.22	\$319,339.91	\$307,430.27	\$259,500.00	\$300,000.00
225	DUST CONTROL	\$8,811.85	\$9,848.60	\$10,812.14	\$10,900.60	\$10,000.00	\$11,000.00
226	BEAVER CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
227	RECORD DEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
228	ROAD INSPECTION	\$2,887.95	\$1,351.50	\$1,438.00	\$1,201.00	\$2,000.00	\$2,000.00
230	RUBBERIZED CRACK FILL	\$9,787.75	\$16,650.00	\$7,000.00	\$40,000.00	\$35,000.00	\$40,000.00
231	ROAD PATCHING-material	\$2,350.00	\$0.00	\$0.00	\$1,146.81	\$10,000.00	\$5,000.00
232	ROAD SHOULDERING;	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
233	ROAD ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
299	MAINTENANCE CREW LABOR	\$6,772.90	\$10,077.75	\$8,207.63	\$8,408.53	\$10,000.00	\$10,000.00

<b>TOTAL DISBURSEMENTS</b>	<b>\$194,825.31</b>	<b>\$488,256.45</b>	<b>\$483,207.68</b>	<b>\$503,143.00</b>	<b>\$481,050.00</b>	<b>\$515,550.00</b>
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ROAD & BRIDGE FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance, January 1	\$265,650.98	\$370,758.43	\$309,704.60	\$268,135.15	\$235,443.30	\$214,393.30
Revenues	\$299,932.76	\$427,202.62	\$441,638.23	\$470,451.15	\$460,000.00	\$490,000.00
Disbursements	\$194,825.31	\$488,256.45	\$483,207.68	\$503,143.00	\$481,050.00	\$515,550.00
<b>Balance, December 31</b>	<b>\$370,758.43</b>	<b>\$309,704.60</b>	<b>\$268,135.15</b>	<b>\$235,443.30</b>	<b>\$214,393.30</b>	<b>\$188,843.30</b>

\* The township contracted with Itasca County for snowplowing and sand & gravel 2009-2014; renewal planned for 2015-2016

\*\* The township contracted with Schwartz Excavating for road grading in 2011 - 2014

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# EQUIPMENT FUND

INCOME / REVENUE		2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
30	APPORTIONMENTS (LEVY)	\$34,663.90	\$599.92	\$247.99	\$1,776.87	\$15,000.00	\$0.00
31	HACA OR STATE AID	\$3,293.17	\$2,860.25	\$14.18	\$7.95	\$0.00	\$0.00
32	EQUIPMENT SOLD	\$5,000.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL INCOME</b>		<b>\$42,957.07</b>	<b>\$4,360.17</b>	<b>\$262.17</b>	<b>\$1,784.82</b>	<b>\$15,000.00</b>	<b>\$0.00</b>
DISBURSEMENTS							
300	PICKUP - PARTS	\$3,050.89	\$3,274.42	\$10,568.42	\$2,325.88	\$500.00	\$2,000.00
302	TRUCK - PARTS	\$1,416.66	\$6,148.92	\$1,731.84	\$927.40	\$2,000.00	\$2,000.00
304	LAWNMOWER - PARTS	\$909.29	\$179.53	\$1,729.20	\$1,608.72	\$1,000.00	\$1,000.00
306	SNOWBLOWER - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
308	TRAILER - PARTS	\$631.95	\$5,634.99	\$0.00	\$22.30	\$200.00	\$200.00
310	TRACTOR - PARTS	\$889.39	\$19.16	\$173.96	\$321.34	\$300.00	\$300.00
312	TAR POTS - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
314	WEED WHIP - PARTS	\$229.29	\$0.00	\$189.94	\$0.00	\$50.00	\$0.00
316	BACKHOE - PARTS	\$72.10	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
318	TRACTOR DISC - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00
320	TRACTOR MOWER - PARTS	\$17.85	\$219.48	\$81.84	\$153.40	\$500.00	\$200.00
322	CHAINSAW - PARTS	\$0.00	\$30.46	\$103.18	\$108.72	\$50.00	\$0.00
324	SNOWPLOW - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00
326	LEAF BLOWER - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
328	CHIPPER - PARTS	\$34.00	\$8.50	\$145.95	\$0.00	\$100.00	\$0.00
330	COMPRESSOR - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
332	PRUNER - PARTS	\$53.87	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
334	SURVEY WHEEL - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
336	PACKER - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
338	WELDER - PARTS	\$30.46	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
340	SWEEPER - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
342	SECURITY CAMERA	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
351	EQUIPMENT FUEL & LUBE	\$3,823.12	\$2,700.92	\$2,437.91	\$2,129.14	\$4,000.00	\$3,000.00
352	LICENSE & PERMITS	\$0.00	\$123.75	\$0.00	\$3,956.48	\$100.00	\$100.00
353	SAFETY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$50.00
354	SUPPLIES	\$40.64	\$173.85	\$0.00	\$830.28	\$700.00	\$700.00
356	CLOTHING	\$0.00	\$12.95	\$43.97	\$0.00	\$2,014.00	\$1,000.00
357	TOOLS	\$602.55	\$296.56	\$119.96	\$0.00	\$1,000.00	\$500.00
358	MISCELLANEOUS	\$3,171.87	\$1,130.75	\$10.86	\$137.20	\$3,000.00	\$1,500.00
359	WASH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
360	LIGHTBULB DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
396	7000-SERIES JD TRACTOR PARTS	\$0.00	\$0.00	\$738.90	\$0.00	\$2,000.00	\$1,000.00
398	TEREX - PARTS	\$15.46	\$0.00	\$137.43	\$0.00	\$2,000.00	\$500.00
399	Maintenance Labor	\$4,702.26	\$7,806.43	\$5,348.72	\$4,542.61	\$7,200.00	\$7,000.00
<b>TOTAL DISBURSEMENTS</b>		<b>\$23,272.04</b>	<b>\$27,760.67</b>	<b>\$23,562.08</b>	<b>\$17,063.47</b>	<b>\$28,664.00</b>	<b>\$21,050.00</b>
EQUIPMENT FUND SUMMARY		2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance, January 1		\$86,323.59	\$106,008.62	\$82,608.12	\$59,308.21	\$44,029.56	\$30,365.56
Plus Revenue		\$42,957.07	\$4,360.17	\$262.17	\$1,784.82	\$15,000.00	\$0.00
Less Disbursements		\$23,272.04	\$27,760.67	\$23,562.08	\$17,063.47	\$28,664.00	\$21,050.00
Balance, December 31		\$106,008.62	\$82,608.12	\$59,308.21	\$44,029.56	\$30,365.56	\$9,315.56

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# CEMETERY FUND

INCOME / REVENUE		2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
40	APPORTIONMENT (LEVY)	\$25,973.08	\$445.83	\$183.74	\$1,332.30	\$0.00	\$0.00
41	HACA OR STATE AID	\$2,485.90	\$2,144.69	\$10.59	\$5.93		
42	LOT SALES	\$8,797.00	\$2,125.00	\$2,125.00	\$2,875.00	\$3,000.00	\$3,000.00
43	RECORD DEEDS	\$0.00	\$322.00	\$322.00	\$322.00		
44	GRAVE OPENINGS	\$0.00	\$4,725.00	\$6,500.00	\$8,950.00	\$5,000.00	\$5,000.00
45	MISC INCOME / OFFSET						
<b>TOTAL INCOME</b>		<b>\$37,255.98</b>	<b>\$9,762.52</b>	<b>\$9,141.33</b>	<b>\$13,485.23</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>

## DISBURSEMENTS

403	RECORD DEEDS	\$414.00	\$339.00	\$368.00	\$368.00	\$400.00	\$400.00
406	GROUNDWORK - MATERIALS	\$964.39	\$143.65	\$49.54	\$75.04	\$500.00	\$500.00
408	HEADSTONES - MATERIALS	\$243.98	\$109.22	\$15.72	\$30.04	\$200.00	\$200.00
410	GRAVE THAWER - MATERIALS	\$491.90	\$36.25	\$1,088.57	\$86.36	\$1,000.00	\$1,000.00
415	CLERKS WAGES (sell sites +)	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
420	FLAGS & FLAGPOLES	\$310.35	\$299.32	\$0.00	\$0.00	\$500.00	\$500.00
423	ROADWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
424	MISCELLANEOUS SUPPLIES	\$158.74	\$1,435.70	\$155.75	\$24.99	\$800.00	\$800.00
425	LIGHTS	\$647.78	\$608.18	\$751.61	\$789.75	\$700.00	\$800.00
426	TELEPHONE	\$382.98	\$439.91	\$386.36	\$417.48	\$400.00	\$400.00
427	SECURITY SYSTEM	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
428	VETERANS MONUMENT-Maintenai	\$117.20	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
429	GARAGE MAINT. - MATERIAL	\$0.00	\$0.00	\$0.00	\$87.56	\$100.00	\$100.00
431	SATELITTE TOILET	\$1,761.66	\$570.00	\$1,140.00	\$670.66	\$1,700.00	\$1,700.00
432	WELL - PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
434	REPURCHASE LOTS	\$125.00	\$525.00	\$0.00	\$500.00	\$0.00	\$0.00
435	MISCELLANEOUS / OFFSET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450	NEW SECTION DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
499	Maintenance Labor	\$17,761.15	\$20,245.88	\$14,188.89	\$13,324.11	\$19,500.00	\$19,500.00
<b>TOTAL DISBURSEMENTS</b>		<b>\$24,579.13</b>	<b>\$26,202.11</b>	<b>\$19,594.44</b>	<b>\$17,823.99</b>	<b>\$42,000.00</b>	<b>\$28,100.00</b>

CEMETERY FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance, January 1	\$103,040.67	\$115,717.52	\$99,277.93	\$88,824.82	\$84,486.06	\$50,486.06
Plus Revenues	\$37,255.98	\$9,762.52	\$9,141.33	\$13,485.23	\$8,000.00	\$8,000.00
Less Disbursments	\$24,579.13	\$26,202.11	\$19,594.44	\$17,823.99	\$42,000.00	\$28,100.00
Balance, December 31	\$115,717.52	\$99,277.93	\$88,824.82	\$84,486.06	\$50,486.06	\$30,386.06

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# RECREATION FUND

INCOME / REVENUE	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
50 APPORTIONMENTS (LEVY)	\$25,976.78	\$45,159.45	\$36,563.50	\$39,398.18	\$40,000.00	\$25,000.00
51 HACA OR STATE AID	\$2,489.78	\$2,148.17	\$2,925.12	\$2,265.94		
52 MISCELLANEOUS INCOME						
<b>TOTAL INCOME</b>	<b>\$28,466.56</b>	<b>\$47,307.62</b>	<b>\$39,488.62</b>	<b>\$41,664.12</b>	<b>\$40,000.00</b>	<b>\$25,000.00</b>

## DISBURSEMENTS

502 PARK DEVELOPMENT	\$1,344.00	\$1,275.00	\$1,400.00	\$1,600.00	\$2,000.00	\$0.00
503 TELEPHONE - WENDIGO	\$540.08	\$616.18	\$575.58	\$581.40	\$700.00	\$600.00
504 SUPPLIES - WENDIGO	\$32.78	\$179.35	\$136.17	\$311.32	\$100.00	\$200.00
505 PARTS - WENDIGO	\$10.82	\$142.51	\$0.00	\$0.00	\$100.00	\$100.00
506 LIGHTS - WENDIGO	\$1,778.70	\$2,195.95	\$2,373.68	\$1,294.71	\$2,000.00	\$2,000.00
507 HEAT - WENDIGO	\$435.76	\$282.98	\$0.00	\$0.00	\$500.00	\$500.00
509 SIGNS - WENDIGO	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
510 TOILETS - WENDIGO	\$1,761.67	\$1,140.00	\$1,140.00	\$672.67	\$2,000.00	\$1,000.00
511 BALL FIELD - WENDIGO	\$862.99	\$6,648.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
512 TENNIS COURTS - WENDIGO	\$47.50	\$17.00	\$1,100.00	\$0.00	\$500.00	\$500.00
513 BASKETBALL - WENDIGO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
515 WATCH RINK - WENDIGO	\$2,450.66	\$2,480.68	\$2,958.00	\$3,131.68	\$3,000.00	\$3,000.00
518 PLAYGROUND - WENDIGO	\$0.00	\$0.00	\$830.00	\$534.37	\$500.00	\$500.00
519 TELEPHONE - CRYSTAL	\$540.08	\$616.18	\$575.58	\$581.40	\$600.00	\$600.00
520 LIGHTS - CRYSTAL	\$602.95	\$458.51	\$781.39	\$731.40	\$700.00	\$700.00
521 HEAT - CRYSTAL	\$86.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
523 SIGNS - CRYSTAL	\$11.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
524 TOILETS - CRYSTAL	\$1,761.66	\$1,140.00	\$1,140.00	\$671.67	\$1,500.00	\$1,000.00
525 BALL FIELD - CRYSTAL	\$545.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
526 TENNIS COURTS - CRYSTAL	\$34.00	\$34.00	\$0.00	\$0.00	\$500.00	\$500.00
527 BASKETBALL COURT - CRYSTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
529 WATCH RINK - CRYSTAL	\$2,450.66	\$2,479.68	\$3,265.40	\$3,131.68	\$3,000.00	\$3,000.00
530 SUPPLIES - CRYSTAL	\$0.00	\$106.88	\$78.53	\$0.00	\$100.00	\$100.00
531 PARTS - CRYSTAL	\$0.00	\$570.00	\$19.80	\$0.00	\$300.00	\$300.00
532 VOLLEYBALL COURT - MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
534 PICNIC SHELTER - CRYSTAL PARTS	\$38.90	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
536 PLAYGROUND - CRYSTAL	\$13.75	\$395.00	\$0.00	\$534.38	\$600.00	\$600.00
550 NEW DEVELOPMENT - WENDIGO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
560 NEW DEVELOPMENT - CRYSTAL	\$6,863.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
599 Maintenance Crew Labor	\$10,318.26	\$10,721.50	\$14,916.00	\$17,077.45	\$15,100.00	\$18,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$33,958.80</b>	<b>\$31,499.40</b>	<b>\$31,290.13</b>	<b>\$30,854.13</b>	<b>\$36,900.00</b>	<b>\$36,300.00</b>

RECREATION FUND SUMMARY	2011 Actual	2012 Actual	2013 Adopted	2014 Actual	2014 Adopted	2016 Proposed
Balance, January 1	\$422.57	(\$5,069.67)	\$10,738.55	\$18,937.04	\$29,747.03	\$32,847.03
Plus Revenue	\$28,466.56	\$47,307.62	\$39,488.62	\$41,664.12	\$40,000.00	\$25,000.00
Less Disbursements	\$33,958.80	\$31,499.40	\$31,290.13	\$30,854.13	\$36,900.00	\$36,300.00
Balance, December 31	(\$5,069.67)	\$10,738.55	\$18,937.04	\$29,747.03	\$32,847.03	\$21,547.03

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# BUILDING & GROUNDS FUND

INCOME / REVENUE	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
60 APPORTIONMENT (Levy)	\$34,633.57	\$36,359.40	\$45,506.94	\$48,992.70	\$50,000.00	\$60,000.00
61 HACA OR STATE AID	\$3,290.32	\$2,861.18	\$2,345.33	\$2,829.70		
62 HALL RENT	\$4,350.00	\$4,675.00	\$5,150.00	\$3,725.00	\$5,000.00	\$5,000.00
63 MISCELLANEOUS INCOME	\$33.70	\$0.00	\$0.00	\$0.00		

**TOTAL INCOME** \$42,307.59 \$43,895.58 \$53,002.27 \$55,547.40 \$55,000.00 \$65,000.00

## DISBURSEMENTS

### Town Hall & Garage

600 CLEAN HALL	\$5,315.50	\$5,493.50	\$4,547.50	\$4,357.75	\$5,000.00	\$5,000.00
602 KITCHEN & HALL SUPPLIES	\$243.45	\$1,053.34	\$268.76	\$648.96	\$500.00	\$500.00
603 SHOW AND RENT HALL	\$1,997.00	\$2,762.00	\$2,711.25	\$2,005.25	\$2,700.00	\$2,700.00
604 TELEPHONE	\$607.03	\$633.18	\$583.84	\$475.82	\$550.00	\$550.00
607 GROUND WORK - MATERIAL	\$490.49	\$0.00	\$3.99	\$0.00	\$200.00	\$200.00
609 HALL BUILDING MAINT - MATERIAL	\$109.16	\$521.32	\$251.57	\$17,892.13	\$1,000.00	\$1,000.00
611 GARAGE BUILDING MAINT - MATER	\$630.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
613 LIGHTS - HALL & GARAGE	\$1,742.35	\$1,670.57	\$1,671.65	\$1,768.54	\$1,800.00	\$1,800.00
614 HEAT - HALL	\$1,350.60	\$2,797.09	\$1,676.20	\$2,676.86	\$2,500.00	\$2,500.00
615 HEAT - GARAGE	\$695.35	\$384.92	\$581.03	\$334.23	\$400.00	\$400.00
616 MISCELANEOUS	\$80.96	\$515.00	\$0.00	\$0.00	\$500.00	\$500.00
617 SECURITY SYSTEM - GARAGE	\$2,240.87	\$1,052.00	\$500.00	\$323.99	\$500.00	\$500.00
619 SATELITE TOILETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
subtotal	\$15,502.76	\$16,882.92	\$12,795.79	\$30,483.53	\$15,750.00	\$15,750.00

### Wendigo

621 GROUNDWORK -MATERIAL	\$0.00	\$34.00	\$0.00	\$0.00	\$200.00	\$200.00
623 WELL MAINTENENCE - MATERIALS	\$0.00	\$0.00	\$0.00	\$7,849.95	\$0.00	\$0.00
625 WARMING SHACK - MATERIALS	\$0.00	\$8.50	\$271.93	\$0.00	\$100.00	\$100.00
627 WENDIGO RINK UPKEEP - MATERI/	\$625.77	\$0.00	\$18.44	\$0.00	\$100.00	\$100.00
629 SIGNS-PARTS	\$0.00	\$5.56	\$0.00	\$0.00	\$0.00	\$0.00
631 MISCELLANEOUS - WENDIGO	\$669.76	\$869.09	\$264.38	\$0.00	\$300.00	\$300.00
subtotal	\$1,295.53	\$917.15	\$554.75	\$7,849.95	\$700.00	\$700.00

### Crystal

641 GROUNDWORK -CRYSTAL MATERI	\$0.00	\$159.98	\$0.00	\$0.00	\$100.00	\$100.00
643 ELECTRICAL - CRYSTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
644 WELL - CRYSTAL	\$17.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
645 WARMING SHACK - CRYSTAL MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
647 RINK UPKEEP - CRYSTAL - PARTS	\$199.94	\$39.13	\$0.00	\$0.00	\$100.00	\$100.00
651 MISCELLANEOUS - CRYSTAL	\$360.48	\$34.00	\$0.00	\$0.00	\$200.00	\$200.00
subtotal	\$577.42	\$233.11	\$0.00	\$0.00	\$600.00	\$600.00

### Public Accesess

663 MISCELLANEOUS - PUBLIC ACCES/	\$665.50	\$263.50	\$0.00	\$207.00	\$100.00	\$100.00
666 DOCKS AT PUBLIC ACCESSES	\$93.50	\$22.28	\$0.00	\$877.83	\$500.00	\$500.00
TBD SATELITE TOILETS	\$0.00	\$0.00	\$0.00	\$1,035.00	\$0.00	\$1,500.00
670 MISHAWAKA ACCESS	\$553.22	\$762.50	\$427.50	\$0.00	\$500.00	\$500.00
671 LAPLANT ACCESS	\$110.00	\$0.00	\$427.50	\$0.00	\$500.00	\$500.00
672 TROOPTOWN ACCESS	\$33.00	\$381.25	\$427.50	\$0.00	\$500.00	\$500.00
673 WOODTICK ACCESS	\$0.00	\$381.25	\$0.00	\$0.00	\$500.00	\$500.00
675 BEAVER CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
subtotal	\$1,455.22	\$1,810.78	\$1,282.50	\$2,119.83	\$2,700.00	\$4,200.00

### Service Center (purchased at the end of 2005)

680 SUPPLIES - SERVICE CENTER	\$1,472.68	\$825.76	\$1,517.26	\$518.67	\$1,500.00	\$1,500.00
681 LIGHTS - SERVICE CENTER	\$2,625.92	\$1,898.00	\$2,244.00	\$2,337.00	\$2,200.00	\$2,500.00
682 BUILDING MAINT PARTS - SERV CE	\$1,491.10	\$147.44	\$189.81	\$3,555.00	\$200.00	\$200.00
684 HEAT - SERVICE CENTER	\$3,231.40	\$1,789.41	\$1,714.74	\$1,842.83	\$1,800.00	\$2,000.00
685 TELEPHONE - SERVICE CENTER	\$1,186.94	\$1,453.86	\$1,403.74	\$1,595.64	\$1,400.00	\$1,500.00
688 GROUND WORK MATERIALS - SER'	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
690 WELL - SERVICE CENTER	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$200.00
691 WATER COOLER - SERVICE CENTE	\$412.40	\$363.02	\$466.34	\$269.50	\$500.00	\$300.00
subtotal	\$10,420.44	\$6,477.49	\$7,535.89	\$10,358.64	\$7,600.00	\$8,200.00

699 Maintenance Crew Labor (ALL) \$19,088.61 \$21,762.59 \$26,219.25 \$32,991.55 \$23,100.00 \$33,500.00

**TOTAL DISBURSEMENTS** \$48,339.98 \$48,084.04 \$48,388.18 \$83,803.50 \$50,450.00 \$62,950.00

BUILDING & GROUNDS FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance January 1	\$18,933.45	\$12,901.06	\$8,712.60	\$13,326.69	(\$14,929.41)	\$17,837.59
Plus Revenue	\$42,307.59	\$43,895.58	\$53,002.27	\$55,547.40	\$55,000.00	\$65,000.00
Plus Transfer from Capital Impv Fund					\$28,217.00	
Less Disbursments	\$48,339.98	\$48,084.04	\$48,388.18	\$83,803.50	\$50,450.00	\$62,950.00
Balance, December 31	\$12,901.06	\$8,712.60	\$13,326.69	(\$14,929.41)	\$17,837.59	\$19,887.59

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# FIRE FUND

INCOME / REVENUE		2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
70	APPORTIONMENTS (Levy)	\$56,384.93	\$68,048.90	\$77,441.39	\$83,274.50	\$75,000.00	\$75,000.00
71	HACA OR STATE AID	\$5,338.56	\$4,652.44	\$4,394.90	\$4,812.13	\$0.00	\$0.00
<b>TOTAL INCOME</b>		<b>\$61,723.49</b>	<b>\$72,701.34</b>	<b>\$81,836.29</b>	<b>\$88,086.63</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>

DISBURSEMENTS		Total includes : 14 contract of \$71,913      Note: Contract in '15 & half of 2013's contract      will only be \$75,249*					
700	FIRE CONTRACT	\$72,383.00	\$81,458.00	\$40,914.50	\$112,827.50	\$82,000.00	\$82,000.00
701	DONATION	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
702	FIRE MEETINGS	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
703	MISCELLANEOUS LABOR	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>		<b>\$72,383.00</b>	<b>\$81,458.00</b>	<b>\$40,914.50</b>	<b>\$112,827.50</b>	<b>\$82,000.00</b>	<b>\$82,000.00</b>

FIRE FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance, January 1	\$11,944.45	\$1,284.94	(\$7,471.72)	\$33,450.07	\$8,709.20	<i>Adjusted balance</i> \$8,460.20
Plus Revenue	\$61,723.49	\$72,701.34	\$81,836.29	\$88,086.63	\$75,000.00	\$75,000.00
Less Disbursements	\$72,383.00	\$81,458.00	\$40,914.50	\$112,827.50	\$82,000.00	\$82,000.00
Balance, December 31	\$1,284.94	(\$7,471.72)	\$33,450.07	\$8,709.20	\$1,709.20	\$1,460.20
					*Add'l amt due to lower contract \$ \$6,751.00	
				Adjusted 12/31 Bal	\$8,460.20	

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# CAPITAL IMPROVEMENT FUND

INCOME / REVENUE	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
<i>Apportionments by fund:</i>						
Capital Equipment Fund	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Service Center Fund	\$50,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Road fund	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$110,000.00
Non-Dedicated Funds	-\$13,589.12	-\$13,136.13	-\$11,780.44	\$1,242.30	\$0.00	\$0.00
82 TOTAL APPORTIONMENT(LEVY)	\$166,410.88	\$136,863.87	\$128,219.56	\$141,242.30	\$140,000.00	\$140,000.00
80 INTEREST	\$6,163.10	\$1,583.12	\$189.23	\$203.52	\$200.00	\$200.00
81 STATE AID / LGA	\$15,361.23	\$13,581.22	\$8,807.68	\$7,945.71	\$0.00	\$0.00
Additions to non dedicated fund	\$21,524.33	\$15,164.34	\$8,996.91	\$8,149.23	\$200.00	\$200.00
TOTAL INCOME / REVENUE	\$187,935.21	\$152,028.21	\$137,216.47	\$149,391.53	\$140,200.00	\$140,200.00
Audit adjustments:	-\$1,631.12	\$1,744.52				
	\$186,304.09	\$153,772.73	\$137,216.47	\$149,391.53	\$140,200.00	\$140,200.00

## DISBURSEMENTS

### 999 TRANSFERS / PURCHASES:

810	Equipment:	\$25,042.31	\$32,581.80	\$26,719.55	\$7,999.00	\$0.00	\$0.00
		REPLACED: '01 JD 1435 tractor & JD Riding lawnmower	REPLACED: F350 Dump truck & Big Tex Trailer	REPLACED: Ford F250 pickup	REPLACE: John Deere and Gravely riding lawnmowers	(Nothing scheduled)	(Nothing scheduled)
820	Road Improvements:	\$325,043.23	\$32,500.07	\$0.00	\$100,000.00	\$100,000.00	\$110,000.00
		Mishawaka Road project	Bituminous Road Project		Bituminous Road Project	Bituminous Road Project	Bituminous Road Project
830	Service Center Improvements:	\$3,061.50	\$0.00	\$0.00	\$0.00	\$3,545.00	\$0.00
		ICC Interns - Serv Ctr concept plan				New furnance in Serv Ctr garage	
840	Non Dedicated:	\$0.00	\$4,298.70	\$0.00	\$22,230.00	\$24,672.00	\$0.00
			GIS Cemetery Database		Tennis Courts @ Wendigo and Crystal	Townhall ramp/awning, and new well at Wendigo	
<b>TOTAL DISBURSEMENTS</b>		\$353,147.04	\$69,380.57	\$26,719.55	\$130,229.00	\$128,217.00	\$110,000.00

CAPITAL IMPROVEMENT FUND SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Proposed
Balance, January 1	\$623,958.08	\$457,115.13	\$541,507.29	\$652,004.21	\$671,166.74	\$683,149.74
Plus Revenue/Adjstments	\$186,304.09	\$153,772.73	\$137,216.47	\$149,391.53	\$140,200.00	\$140,200.00
Less Disbursements	(\$353,147.04) (Roads, Equip)	(\$69,380.57) (Roads, Equip, GIS)	(\$26,719.55) (Equipment, GIS)	(\$130,229.00) (Roads, Recreation, Equipment )	(\$128,217.00) (Roads, Serv Ctr, Town Hall and Rec)	(\$110,000.00) (Roads)
Balance, December 31	\$457,115.13	\$541,507.29	\$652,004.21	\$671,166.74	\$683,149.74	\$713,349.74

DEDICATED FUND BALANCES:	2011	2012	2013	2014	2015	2016
Equipment	\$24,690.17	\$22,108.37	\$25,388.82	\$47,389.82	\$77,389.82	\$107,389.82
Service Center	\$104,581.91	\$124,581.91	\$134,581.91	\$144,581.91	\$151,036.91	\$151,036.91
Roads	\$74,956.77	\$142,456.70	\$242,456.70	\$242,456.70	\$242,456.70	\$242,456.70
<b>Dedicated Funds sub total:</b>	\$204,228.85	\$289,146.98	\$402,427.43	\$434,428.43	\$470,883.43	\$500,883.43
12/31 balance minus dedicated total =						
<b>Non-dedicated Funds sub total:</b>	\$252,886.28	\$252,360.31	\$249,576.78	\$236,738.31	\$212,266.31	\$212,466.31
<b>Total Fund Balance (dedicated + non)</b>	\$457,115.13	\$541,507.29	\$652,004.21	\$671,166.74	\$683,149.74	\$713,349.74

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# CAPITAL EQUIPMENT PLAN

Equipment	Year	Description	Replacement cost (apx) w/ new and trade in allow.	Replace when? And how often? LEVY YEAR:	Annual Meeting	Annual Meeting	2017	2018
					3/11/2014 2015	3/10/2015 2016		
Tractor	2009	John Deere 7130 4wd tractor w/cab with Diamond flail mower and boom mower	\$90,000	New in 2009; replace in apx 15 years (2024)	\$6,000	\$6,000	\$6,000	\$6,000
Tractor	2011	John Deere 1445 with front mower deck, broom, snow blower	\$27,000	New in 2011; replace in 10 yrs (2021)	\$3,000	\$3,000	\$3,000	\$3,000
ASV	2010	Terex / Skidsteer w/backhoe and brush mower	\$60,000	NEW in 2010; replace in 10 yrs (2020)	\$6,000	\$6,000	\$6,000	\$6,000
Trailer for ASV	2010	Felling ASV trailer	\$6,000	NEW in 2010; replace in 7 yrs (2017)	\$900	\$900	\$900	\$900
Truck	2013	Ford F350 dump truck with plow	\$30,000	NEW 2012, then every 10 years (2022)	\$3,000	\$3,000	\$3,000	\$3,000
Truck	2013	Chevy Silverado diesel 3500 HD pickup; with 150 gal fuel oil tank and pump; 2013 - new 7' 6" snow plow	\$23,000	NEW in 2013, then every 10 years (2023)	\$2,500	\$2,500	\$2,500	\$2,500
Chipper	1997	Vemeer 1230 chipper	\$37,500	Replace in 2022, then every 25 years	\$1,500	\$1,500	\$1,500	\$1,500
Lawn mower-rider	2014	Gravely ZT HD60 zero turn mower	\$3,099	New in 2014, then every 3 years (2017)	\$1,000	\$1,000	\$1,000	\$1,000
Lawn mower-rider	2014	John Deere #920M, zero turn, 48" mulch deck	\$4,900	New in 2014, then every 3 years (2017)	\$2,000	\$2,000	\$2,000	\$2,000
Trailer	2012	Felen Trailer	\$6,500	NEW in 2012, then every 10 years (2022)	\$650	\$650	\$650	\$650
Grave Heater	2004	Hydronic grave heater (purch in 2010)	\$13,000.00	Purch. In 2010 (used) Replace in apx 10 years	\$1,500	\$1,500	\$1,500	\$1,500
Generator		Generator for hydronic grave heater ('10)	\$1,000.00	(in 2020)				
<b>Misc. equipment under \$800 each</b> (e.g. small trailer, compressor, welder, saws, snow blower, back up grave heater, etc.)				Replace when needed, from EQUIP fund but extra here if needed	\$945	\$945	\$945	\$945
<b>Total:</b>					\$28,995	\$28,995	\$28,995	\$28,995
<b>Levy</b>					\$30,000	<b>\$30,000</b> Proposed		

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